

**CITY OF LAKE STEVENS
REGULAR CITY COUNCIL MEETING MINUTES**

Monday, August 11, 2014

Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Vern Little

COUNCILMEMBERS PRESENT: Todd Welch, Suzanne Quigley, Kathy Holder, Kim Daughtry, Marcus Tageant, Sam Low and John Spencer

COUNCILMEMBERS ABSENT: None.

STAFF MEMBERS PRESENT: Planning Director Becky Ableman, Finance Director/City Clerk Barb Stevens, Public Works Director Mick Monken, Police Chief Dan Lorentzen, Deputy City Clerk Kathy Pugh and City Attorney Grant K. Weed,

Guest Business: None.

Consent Agenda:

MOTION: Councilmember Tageant moved, Councilmember Daughtry seconded, to approve the Consent Agenda: (A) Approve 2014 vouchers [Payroll Direct Deposits 8/1/2014 for \$121,340.89, Payroll Checks 37200-37202 for \$5,846.81, Tax Deposit(s) 8/1/2014 for \$48,446.30, Electronic Funds Transfers ACH for \$142,388.30, Claims 37203-37266 for \$279,115.46, Void Checks 36320 and 36324 for \$1,500, Total Vouchers Approved: \$595,637.76], (B) Approve Council regular meeting minutes of July 28, 2014, (C) Approve Amendment to ILA with Department of Revenue for Business License Services. Motion passed unanimously (7-0-0-0).

Public Hearing:

Public Hearing in Consideration of 6-Year Transportation Improvement Plan – Resolution 2014-4. The public hearing was opened at 7:03 p.m. Public Works Director Mick Monken presented the Staff report and explained that the City is required by state statute to annually hold a public hearing to identify the projects in the 20-year transportation plan that will be funded in the next six years. Public Works Director Monken then responded to Councilmembers' questions. Councilmember Holder noted on Exhibit A to the resolution that the project identified as 7(3) did not show that it qualified for State/Federal Funding. Director Monken advised this was an error and that the exhibit will be corrected.

Mayor Little invited comments from the audience and there were none.

MOTION: Councilmember Welch moved, Councilmember Tageant seconded, to close the public comment portion of the public hearing. Motion passed unanimously (7-0-0-0).

MOTION: Councilmember Spencer moved, Councilmember Tageant seconded, to close the public hearing and to approve the 6-Year Transportation as amended at Exhibit A, Project 7(3), and to adopt Resolution 2014-4. Motion carried unanimously (7-0-0-0).

Action Items:

Resolution 2014-5 adopting Policy P-1-2014 re Roadside Memorial Program. Public Works Director Monken presented the Staff Report and recommended Council adopt Resolution 2014-5 establishing a Roadside Memorial program policy (P-1-2014). Discussion ensued and Councilmembers directed the following changes to proposed Policy P-1-2014: waive the thirty day removal requirement of a short term memorial if application is made for a long term memorial, provide for relocation of a memorial sign within thirty days of notification; relocate the sign at City discretion for right of way improvement or work, provide for removal of a sign if it is damaged or in disrepair, and clarify that memorial signs will be placed in public right of way. Director Monken will make the policy changes and bring this action item back to Council on the consent agenda.

Discussion Items:

Financial Update. Finance Director/City Clerk Barb Stevens provided a financial update regarding sales tax and permit revenues.

2014 Budget Amendment #3 – Ordinance 915. Finance Director/City Clerk Barb Stevens reviewed the proposed budget amendments and staffing changes, responded to questions of Councilmembers, and requested Council direction. There was consensus to place this matter on the August 25, 2014 consent agenda.

Council Person's Business: Councilmembers reported on the following meetings: Daughtry: National Night Out; Low: Attended National Night Out and Health Board; Spencer: attended sewer utility committee meeting, suggested there may be possible cost savings in public safety that could be considered; Welch: Movie in the Park; recognized the completed Eagle Scout planter installation project at the Senior Center; Quigley: none; Holder: National Night Out, attended sewer utility committee meeting; Tageant: none.

Mayor's Business: Attended the sewer utility committee meeting; reported the preliminary grant presentation to Department of Fish and Wildlife in Olympia for the boat launch improvement was well received.

Staff Reports: Staff reported on the following: Planning Director Ableman: Met with Snohomish County regarding Cavalero Park planning staff completed an internal debriefing of Aquafest and will meet with Aquafest personnel next week, and staff is actively working on a downtown developer agreement with the applicant. Finance Director Stevens advised the 2015 budget process is beginning. Public Works Director Monken: provided an update regarding 91st Street safe routes and 20th Street SE road improvement projects; will be meeting with Community Transit regarding bus routes and proposed mini round-about; Police Chief Lorentzen provided a police department staffing update.

Adjourn: Councilmember Spencer moved, Councilmember Welch seconded, to adjourn the meeting at 8:12 p.m. Motion carried unanimously (7-0-0-0).



Vern Little, Mayor



Kathy Pugh, Deputy City Clerk