



**PARK BOARD AGENDA
Community Center
1808 Main Street, Lake Stevens
Tuesday, August 26, 2014**

CALL TO ORDER: 6:00 pm

ROLL CALL:

GUEST BUSINESS:

ACTION ITEMS: A. Approval of June 24, 2014 Minutes* Park Board

DISCUSSION ITEMS: A. Completion of Eagle Scout Projects Ableman

B. Update on Cavalero Community Park Ableman

C. Update on Boat Launch Grant Ableman

BOARD MEMBER
REPORTS:

STAFF REPORTS:

COUNCIL REPORTS:

ADJOURN:

PROPOSED FUTURE AGENDA ITEMS: Adopt a Park Program

*ITEMS ATTACHED

**ITEMS PREVIOUSLY DISTRIBUTED

#ITEMS TO BE DISTRIBUTED

THE PUBLIC IS INVITED TO ATTEND

Special Needs

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Steve Edin, City of Lake Stevens ADA Coordinator, (425) 377-3227, at least five business days prior to any City meeting or event if any accommodations are needed.

For TDD users, please use the state's toll-free relay service, (800) 833-6388, and ask the operator to dial the City of Lake Stevens City Hall number.

CITY OF LAKE STEVENS
PARK AND RECREATION PLANNING BOARD
MEETING MINUTES
Community Center
1808 Main Street, Lake Stevens
Tuesday, June 24, 2014

CALL TO ORDER: 6:07 pm by Chair Jones

MEMBERS PRESENT: Chris Jones, Jim Kelley, Roger Schollenberger, and Carl Johnson

MEMBERS ABSENT: Leland Adams, Terry Van Wyck, and Marlene Sweet

STAFF PRESENT: Planning & Community Development Director Rebecca Ableman, Senior Planner Russ Wright and Public Works/Planning Coordinator Georgine Rosson

OTHERS PRESENT:

Excused Absence: Board Member Kelley made a motion to excuse Board Members Adams, Van Wyck, and Sweet, second by Board Member Schollenberger. Motion passed 4-0-0-3.

Guest Business: None

Action Items: *Approval of April 22, 2014 Meeting Minutes:* Board Member Johnson made a motion to approve minutes, second by Board Member Kelley, motion passed, 4-0-0-3.

Discussion Items:

Update on Boat Launch Grant:

Planning Director Ableman presented a draft of the city's grant application for the boat launch improvement. The draft includes a detailed project description, outcomes, and benefits, project funding and letters of support from area residents, businesses and service groups. The grant includes new boat ramps, an upgraded parking area, permanent restrooms, upgraded lighting, re-locating the kiosk, and signage at the corner of Main Street and 17th Pl. NE. The city has finished their part of the grant, our grant partner, Department of Fish and Wildlife, may still make changes. The total amount of the grant is \$527,000. There will be a trial run through the grant process with an ad hoc board by the end of July to see if our grant application needs to be modified. The decision to award the grant will be in October. If funded, improvements should be completed in 2017. Chair Jones mentioned the kiosk in its current location does help to direct traffic; he suggested some other type of structure be placed to help direct traffic if the kiosk is moved from its current location.

Update on Cavalero Community Park:

Director Ableman stated the survey is complete and the county is now in the process of compiling the data. The city has appointed its ad hoc members; the county is still in the process of appointing their members. Board Member Kelley will be the Park Board representative with Chair Jones as the alternate. The initial meetings will consider park alternatives. Board Member Johnson suggested gearing some of the development towards teenagers in order to give them ownership and pride in the facility. He was thinking of

possibly allowing teens to choose paint colors and soliciting teen volunteers to help with some of the “finishing touches,” such as painting.

Update on 2015 Comprehensive Plan Open House:

Senior Planner Wright presented preliminary results and feedback from the community open house held May 7, 2014. The open house was well attended by a mix of citizens, council members and board members. Staff presented an overview of the Comprehensive Plan process and elements, described the city’s vision and results of an electronic survey. Some of the preliminary results of interest relate to the environment, lake and water quality, transportation was another big issue, specifically, a top desire of citizens is a walking/biking path around the lake. Housing survey results show some interesting trends in promoting housing diversity and choices. Storm water control was identified under utilities, and under Parks & Recreation, upgrades to park facilities and the library were identified. The Parks & Recreation responses are similar to the survey completed last year. Types of businesses were identified, with additional retail taking the lead. Under the land use element, responses focused on a balance of commercial and residential uses. The biggest issue identified was traffic/transportation with sidewalks and pedestrian facilities at the top of the list. The greatest strengths of the city continue to be strong neighborhoods and quality schools. The interactive pulse pads will be available at Aquafest for anyone interested in taking the survey.

Board Member Reports:

Chair Jones asked if help was needed to operate the city’s booth at Aquafest, Ms. Ableman stated she would check with the city administrator. Chair Jones also mentioned a maintenance need at the basketball court at Lundeen Park, the basketball nets need to be replaced. Board Member Schollenberger mentioned the city of Spokane was providing opinion or suggestion boxes in its parks and this might be something Lake Stevens considers. Board Member Johnson would like to see a spray park in one of the city parks.

Staff Reports:

The two Eagle Scout projects at the Senior Center/Eagle Ridge Park should be starting in July.

Council Reports: None

Adjourn: Board Member Johnson made a motion to adjourn at 7:00 p.m., second by Chair Jones. Motion passed 4-0-0-3.

Proposed Future Agenda Items:

Chair Jones would like to discuss the Adopt a Park program at a future meeting and if any parks are available for adoption. He would also like to know if a group is obligated to maintain a park so many times per year if there name is identified with the park through some type of signage.

The next Park Board meeting will be August 26th.

Chris Jones, Chair

Georgine Rosson, Planning/Public
Works Coordinator