

**CITY OF LAKE STEVENS
REGULAR CITY COUNCIL MEETING MINUTES**

Monday, August 25, 2014

Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Vern Little

COUNCILMEMBERS PRESENT: Todd Welch, Suzanne Quigley, Kathy Holder, Kim Daughtry, Marcus Tageant, Sam Low and John Spencer

COUNCILMEMBERS ABSENT: None.

STAFF MEMBERS PRESENT: City Administrator Jan Berg, Planning Director Becky Ableman, Finance Director/City Clerk Barb Stevens, Public Works Director Mick Monken, Police Chief Dan Lorentzen, Deputy City Clerk Kathy Pugh, Human Resources Director Steve Edin, and City Attorney Grant K. Weed

Guest Business: None.

Administrative Oath of Office:

Mayor Little administered the oath of office to Police Chief Daniel Lorentzen. Police Chief Daniel Lorentzen administered the oath of office to Police Commander Dennis Taylor. Chief Lorentzen thanked the Council for their support of the Police Department.

Consent Agenda:

Mayor Little advised that Consent Agenda Item (D) Resolution 2014-5 adopting Policy P-1-2014 re Roadside Memorial Program is moved to Action Item (B) at the request of Staff.

MOTION: Councilmember Tageant moved, Councilmember Daughtry seconded, to approve the Consent Agenda: (A) Approve 2014 vouchers [Payroll Direct Deposits 8/15/2014 for \$140,243.35, (B) Payroll Checks 37267-37268 for \$5,216.29, Tax Deposits 8/15/2014 of \$60,500.21, Electronic Funds Transfers ACH of \$3,726.65, Claims Checks 37268-37327 for \$110,898.54, Void Check 37270 for \$91.75, Total Vouchers Approved for \$320,493.29], (B) Approve Council regular meeting minutes of August 11, 2014, (C) Approve 2014 Budget Amendment #3 – Ordinance 915. Councilmember Low moved, Councilmember Welch seconded, to approve the Consent Agenda. Motion passed unanimously (7-0-0-0).

Action Items:

Ordinance 914 Establishing a Salary Commission. Human Resources Director Steve Edin reviewed Ordinance 914 creating a new Chapter 2.51 entitled "Salary Commission" to the Lake Stevens Municipal Code. Responding to Councilmember Quigley's question regarding Section 2.51.060 Referendum, Director Edin replied and City Attorney Weed confirmed, that state statute requires a referendum process to allow for a vote in the event citizens disagree with salary commission recommendations for salary increases.

MOTION: Councilmember Spencer moved, Councilmember Tageant seconded, to approve Ordinance 914 Establishing a Salary Commission. The motion passed unanimously (7-0-0-0).

Resolution 2014-5 adopting Policy P-1-2014 re Roadside Memorial Program. Public Works Director Mick Monken reviewed that the four changes Council requested to the proposed Policy P-1-2014 re Roadside Memorial Program at its August 11, 2014 meeting have been made. Director Monken further said that Section 6. Short Term Memorial providing for a one time temporary memorial has an additional change limiting the length of time for the temporary memorial 30 days, however, the length of time is at Council discretion. Council concurred that 30 days is an appropriate length of time. After discussion Council requested in the same paragraph that the parenthetical referencing a distraction to motorists be removed.

MOTION: Councilmember Daughtry moved, Councilmember Welch seconded, to approve Resolution 2014-5 adopting Policy P-1-2014 re Roadside Memorial Program with the requested change removing the parenthetical language in Section 6. Short Term Memorial. The motion passed unanimously (7-0-0-0).

Discussion Items: None.

Council Person's Business: Councilmembers reported on the following: Holder: volunteered at Ironman; Welch: Movie in the Park was very successful and well attended; Low: attended Snohomish County and Cities dinner; Daughtry: attended Snohomish County and Cities dinner and Family Center action committee.

Mayor's Business: Working on budget and reported on King 5 follow up.

Staff Reports: Staff reported on the following: City Administrator Berg: Library Board will provide an update on the findings from the focus groups at the September 22, 2014 Council meeting; Planning Director Ableman: Cavalero Park master planning is underway with the ad hoc committee meeting scheduled for September 4, 2014 and a public open house scheduled for September 9, 2014, Snohomish County Tomorrow Steering Committee General Assembly is next month, Ironman was very successful, Planning Commission met last week and received updates on the 2014 Comprehensive Plan and survey results for the 2015 Comprehensive Plan update, Park Board meets September 26, 2014; Public Works Director Monken: met with Snohomish County and Community Transit regarding mini roundabouts and Community Transit has agreed to work with the City on these roundabouts, the road work widening the shoulder of South Lake Stevens Road will begin next month; Police Chief Lorentzen: will bring new officers for introduction next month; Human Resources Director Edin: updated on current recruiting.

Executive Session: Mayor Little recessed the meeting at 7:33 p.m. and announced Executive Session to begin at 7:40 p.m. for 15 minutes to discuss litigation and potential litigation, with no action to follow. At 7:55 p.m. Mayor Little announced the executive session would extend an additional five to ten minutes. Executive session concluded at 8:01 p.m.

Adjourn: Councilmember Daughtry moved, Councilmember Spencer seconded, to adjourn the meeting at 8:02 p.m. Motion carried unanimously (7-0-0-0).



Kim Daughtry, Mayor Pro Tem



Barb Stevens, Finance Director/City Clerk