

**CITY OF LAKE STEVENS  
REGULAR CITY COUNCIL MEETING MINUTES**

Monday, November 10, 2014

Lake Stevens School District Educational Service Center (Admin. Bldg.)  
12309 22<sup>nd</sup> Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Pro Tem Kim Daughtry

COUNCILMEMBERS PRESENT: Todd Welch, Suzanne Quigley, Kathy Holder, Kim Daughtry, Sam Low and John Spencer

COUNCILMEMBERS ABSENT: Mayor Vern Little, Councilmember Marcus Tageant

STAFF MEMBERS PRESENT: City Administrator Jan Berg, Planning Director Becky Ableman, Finance Director/City Clerk Barb Stevens, Public Works Director Mick Monken, Human Resource Director Steve Edin, Police Chief Dan Lorentzen, Deputy City Clerk Kathy Pugh, and City Attorney Cheryl Beyer

OTHERS:

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Mayor Pro Tem Daughtry thanked veterans for their service.

**Excused Absence.** Moved by Councilmember Spencer, seconded by Councilmember Low, to excuse Councilmember Tageant from the meeting. Motion carried unanimously (6-0-0-1).

**Guest Business.**

Denise Evans, 3112 134<sup>th</sup> Avenue NE, said she is the owner of Cannablyss and asked that the Council consider allowing a medical marijuana shop next to Cannablyss.

Ed Klep, 12012 29<sup>th</sup> Place NE, said he enjoys doing volunteer work and would like to use his street legal quad to commute because it is less expensive to run than a car; he asked that Council consider making it legal to use street legal quads for transportation on city streets.

Mayor Pro Tem Daughtry announced that Action Item D regarding an Engagement Letter with Keating, Bucklin & McCormack will be moved on the agenda to follow the executive session.

**Consent Agenda.**

MOTION: Councilmember Spencer moved, Councilmember Welch seconded, to approve the Consent Agenda: (A) Approve 2014 vouchers [Payroll Direct Deposits 10/31/2014 of \$124,884.78, Payroll Checks 37600-37601 in the amount of \$4,549.40, Tax Deposit(s) 10/31/2014 of \$48,357.22, Electronic Funds Transfers (ACH) of \$150,023.91, Claims Checks 37602-37680 in the amount of \$150,023.91, Total Vouchers Approved: \$873,334.25], (B) Approve City Council regular meeting minutes of October 13, 2014, (C) Approve City Council regular meeting minutes of October 27, 2014, (D) Approve City Council workshop meeting minutes of November 3, 2014, and (E) Approve 2014 Budget Amendment #4 – Ordinance No. 924. Motion passed unanimously (6-0-0-1).

**Public Hearings:** City Clerk Barb Stevens read the public hearing procedure for Open Record Public Hearings and noted the procedures would apply to both the public hearing in consideration of Code Amendment re Traffic Impact Fees Ordinance 922 and the public hearing in consideration of first reading of Ordinance 925, proposed 2015 Budget and property tax levy certification.

**Public Hearing in consideration of Code Amendment re Traffic Impact Fees Ordinance**

**922:** Planning Director Becky Ableman presented the staff report and said that staff is still working with the City Attorney on the form of the ordinance, and also staff wishes to provide Council with specific suggestions as to how the traffic impact fee program would work. She requested Council move ahead with the public hearing this evening and then continue it to the November 24, 2014 Council meeting. She then responded to Councilmembers' questions.

Mayor Pro Tem Daughtry invited public comments on the proposed code amendment and there were none.

MOTION: Councilmember Holder moved, Councilmember Welch seconded, moved to continue the public hearing, including the public comments portion of the public hearing, in consideration of Code Amendment re Traffic Impact Fees to the November 24, 2014 council meeting. Motion carried unanimously (6-0-0-1).

Mayor Pro Tem Daughtry requested Council's indulgence to move Action Item B, Salary Commission appointments, ahead in the agenda as a courtesy to those waiting in the audience.

**Salary Commission Appointments:** Human Resources Director Steve Edin presented the staff report with recommendation to appoint Mike Duerr, Sue Fernalid and Brent Kirk to the salary commission. Director Edin will continue to recruit for the remaining two vacancies on the commission.

MOTION: Councilmember Spencer moved, Councilmember Welch seconded, to authorize the Mayor to appoint Mike Duerr, Sue Fernalid and Brent Kirk to the Lake Stevens Citizen's Commission on Salaries. Motion carried unanimously (6-0-0-1).

**Public Hearing in consideration of First Reading of Ordinance No. 925, proposed 2015 Budget and property tax levy certification:** Finance Director Barb Stevens presented the staff report and reviewed the proposed 2015 budget and property tax certification, and responded to councilmembers' questions.

Mayor Pro Tem Daughtry invited comments from the audience and there were none.

MOTION: Councilmember Welch moved, Councilmember Low seconded, to close the public comments portion of the public hearing. Motion carried unanimously (6-0-0-1).

MOTION: Councilmember Welch moved, Councilmember Holder seconded, to close the public hearing in consideration of the first reading of Ordinance No. 925, proposed 2015 Budget and property tax levy certification. Motion carried unanimously (6-0-0-1).

MOTION: Councilmember Welch moved, Councilmember Spencer seconded, to approve the first reading of Ordinance 925, proposed 2015 Budget and property tax levy. Motion carried unanimously (6-0-0-1).

**Action Items:**

**First and Final Reading of Ordinance No. 926, setting property tax levy and collection for 2015.** Finance Director Stevens presented the staff report and responded to Councilmembers' questions.

MOTION: Councilmember Spencer moved, Councilmember Welch seconded, to approve Ordinance No. 926 setting property tax levy and collection for 2015. Motion carried unanimously (6-0-0-1).

**Interlocal Agreement with Snohomish County for Jail Services:** Police Chief Dan Lorentzen reviewed the staff report and said the ILA for 2015 shows increased costs but that he believes the Police Department budget can absorb these increases. He then responded to Councilmembers' questions.

MOTION: Councilmember Spencer moved, Councilmember Welch seconded, to authorize the Mayor to enter into the Interlocal Agreement for Jail Services with Snohomish County. Motion carried unanimously (6-0-0-1).

**Discussion Items:**

**Subarea Code Amendments:** Planning Director Ableman presented the staff report and said staff is seeking Council's direction on whether to proceed with the suggested subarea code amendments to modify the warehousing restrictions on SE 20<sup>th</sup> Street. Council directed staff to move ahead with the suggested amendments.

**Council Person's Business:** Councilmembers reported on the following meetings: Councilmember Holder: Sewer Utility; Councilmember Welch: Fire Commission, Councilmember Spencer: Sewer Utility; Councilmember Low: Fire District, Cavalero Park, Health Board; Councilmember Daughtry: Family Center, Citizens Action Board for Snohomish County Tomorrow, Community Transit.

**Mayor's Business:** None.

**Staff Reports:** Staff reported on the following: City Administrator Berg: Met with Michael Bowers of the Sewer District; Planning Director Ableman: Frontier Heights Park CDBG grant application, Cavalero Park, distributed letter from Frontier Heights residents regarding code enforcement issues; Public Works Director Monken: developer of Whispering Meadows plat has agreed to widen shoulder of the existing road, meeting with residents just south of 101<sup>st</sup> between Norm's Market and 30<sup>th</sup> regarding changing road to a one-way road; boat launch repair update; Police Commander Lorentzen: distributed the 3<sup>rd</sup> quarter report for Council information; Human Resources Director Edin: provided hiring update.

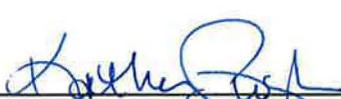
**Executive Session:** Mayor Pro Tem Daughtry recessed the meeting, and entered into executive session at 8:48 p.m. for ten minutes to discuss potential litigation and, current litigation, with potential action to follow on the Engagement Letter with Keating, Bucklin & McCormack. Executive session concluded at 8:58 p.m.

**Engagement Letter with Keating, Bucklin & McCormack:**

MOTION: Councilmember Spencer moved, Councilmember Welch seconded, to authorize the Mayor to enter into an engagement letter with Keating, Bucklin & McCormack. Motion carried unanimously (6-0-0-1).

**Adjourn.** Councilmember Welch moved, Councilmember Low seconded, to adjourn the meeting at 8:59 p.m. Motion carried unanimously (6-0-0-1).

  
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Vern Little, Mayor

  
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Kathy Pugh, Deputy City Clerk