

**CITY OF LAKE STEVENS
REGULAR CITY COUNCIL MEETING MINUTES**

Monday, February 27, 2012

Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Pro Tem John Spencer

COUNCILMEMBERS PRESENT: Todd Welch, Suzanne Quigley, Kathy Holder, Kim Daughtry, Marcus Tageant, and Neal Dooley

COUNCILMEMBERS ABSENT: Mayor Vern Little

STAFF MEMBERS PRESENT: City Administrator Jan Berg, City Attorney Cheryl Beyer, Planning Director Becky Ableman, Finance Director/Treasurer Barb Lowe, Public Works Director Mick Monken, Human Resource Director Steve Edin, Police Chief Randy Celori, and City Clerk/Admin. Asst. Norma Scott

OTHERS: Pamela Barnet and Matt Carlman

Guest Business. Matt Carlman, 1421 77th Drive SE, reported issues regarding Lake Stevens Police Department and requested reimbursement for legal services. City Attorney Beyer commented the City's insurance carrier denied the request and will be discussed in executive session. Mayor Pro Tem Spencer responded there will be no action from Council this evening.

Consent Agenda. Councilmember Daughtry moved to approve the Consent Agenda (A. Approve February 2012 vouchers [Payroll Direct Deposits 905388-905446 for \$140,452.69, Payroll Checks 33086-33087 for \$4,580.16, Claims 33088-33139 for \$63,971.40, Electronic Funds Transfers 427-430 for \$6,611.20, Tax Deposits 2.15.12 for \$52,602.31 for total vouchers approved \$268,217.76] and B. Approve minutes of February 13, 2012 regular Council meeting), seconded by Councilmember Dooley; motion carried unanimously. (7-0-0-0)

Confirm appointment of Pamela Barnet to the Planning Commission. Since Mayor Little is absent Planning Director Ableman reported that JR Meyer resigned from the Commission. They previously interviewed nine qualified applicants and recommend Pamela Barnet, who worked for the School District.

MOTION: Councilmember Dooley moved to confirm Pam Barnet to the Planning Commission, seconded by Councilmember Holder; motion carried unanimously. (7-0-0-0)

Approve Professional Services Agreement with Gibson Traffic Consultants (GTC) for development of a Traffic Mitigation Impact Fee Program. Public Works Director/Engineer Monken reported GTC's services in 2009 were halted until the annexation was complete so they could incorporate the newly annexed area into the program. The City currently uses a SEPA based program. The final outcome will be the development of a GMA/SEPA based traffic mitigation impact fee program and concurrency methodology. The consultant's fee for services is \$32,000 and staff is requesting a management reserve (contingency) of \$6,000, for total of \$38,000. The 2012 budget is \$40,000.

MOTION: Councilmember Tageant moved to authorize the Mayor to execute a professional service agreement with Gibson Traffic Consultants to perform services for the development of the City's Traffic Mitigation Impact Fee Program in the amount of \$32,000 and authorize a management reserve of \$6,000, seconded by Councilmember Welch; motion carried unanimously. (7-0-0-0)

Year-end financials. Finance Director/Treasurer Lowe reported all funds closed with a positive or zero balance. Total receipts came in about 14% above the amended budget. Expenditures are 92% of the amended budget. The revenues and expenditures were reviewed.

Review of Ordinance No. 869, 2012 budget amendment. Finance Director/Treasurer Lowe noted this is the first budget amendment for 2012 which are adjustments from 2011 ending fund balances. The amendments were reviewed.

Council Person's Business: Councilmembers reported on the following meetings: Holder – applauded the Public Works Department for assisting an individual during the recent rain storm; and Daughtry - attended Cities & County meeting, Community Transit update, and SCCIT.

Tentative dates for the Council Retreat are May 12 or June 9.

Staff Reports: Staff reported on the following: City Administrator Berg – new web site is up and running and update on the script for Today in America; Planning Director Ableman – reviewed a draft marketing newsletter and 20th Street draft EIS public meeting; Public Works Director/Engineer Monken – N. Davies roundabout is ready if funding becomes available; and Police Chief Celori – provided an update on several incidents.

Executive Session: At 7:50 p.m. Mayor Pro Tem Spencer noted there are three items for the executive session including two potential litigations and one collective bargaining negotiation for 20 minutes with action to follow. A five minute recess was called. The executive session convened at 7:55 p.m. and reconvened into regular session at 8:15 p.m.

Mayor Pro Tem Spencer noted the Teamsters have ratified the contract as described to Council.

MOTION: Councilmember Holder moved to approve the Teamsters contract as presented and that they have ratified, seconded by Councilmember Tageant; motion carried unanimously. (7-0-0-0)

Adjourn. Councilmember Daughtry moved to adjourn at 8:17 p.m., seconded by Councilmember Dooley; motion carried unanimously. (7-0-0-0)



John Spencer, Mayor Pro Tem



Norma J. Scott, City Clerk/Admin. Asst.