



City of Lake Stevens Vision Statement

By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.



CITY COUNCIL REGULAR MEETING AGENDA **Lake Stevens School District Educational Service Center (Admin. Bldg.)** **12309 22nd Street NE, Lake Stevens**

Monday, January 12, 2015 – 8:00 p.m.

NOTE: **WORKSHOP ON VOUCHERS AT 6:45 P.M.**

CALL TO ORDER: 8:00 P.M.
Pledge of Allegiance

ROLL CALL:

GUEST BUSINESS:

COUNCIL OFFICERS Election of Council President and Vice President for Jan
2015

CONSENT AGENDA:

*A	Approve 2014 vouchers	Barb
*B	Approve 2015 vouchers	Barb
*C	Approve Council Workshop Meeting Minutes of December 8, 2014	Barb
*D	Approve Council Regular Meeting Minutes of December 8, 2014	Barb

PUBLIC HEARING:

PUBLIC HEARING FORMAT:

1. Open Public Hearing
2. Staff presentation
3. Council's questions of staff
4. Proponent's comments
5. Comments from the audience
6. Close public comments portion of hearing
7. Discussion by City Council
8. Re-open the public comment portion of the hearing for additional comments (optional)
9. Close Hearing
10. **COUNCIL ACTION:**
 - a. Approve
 - b. Deny
 - c. Continue

Lake Stevens City Council Regular Meeting Agenda

January 12, 2015

- *A Public Hearing in consideration of Resolution 2015-01 re Project Revision to 6-Year Transportation Improvement Plan adopted by Resolution 2014-4 Mick
- PUBLIC MEETING:** *A Arcadia Final Plat Approval Stacie
- ACTION ITEMS:**
 - **A Cavelero Park Plan Recommendation Becky
 - *B Resolution 2015-02 Declaring an Emergency to Remove Hazardous Tree from Bridge Footing of Catherine Creek Bridge Mick
 - *C Grade Road 3000 Block Embankment Stability – Survey Services Mick
 - *D Professional Services Agreement with Weed, Graafstra and Benson for City Attorney Services Jan
- DISCUSSION ITEMS**
 - #A Police Department Update Dan
 - *B Boards and Commission Liaison Assignments Jan
- COUNCIL PERSON'S BUSINESS**
- MAYOR'S BUSINESS**
- STAFF REPORTS**
- EXECUTIVE SESSION** Property Acquisition
- ADJOURN**

* ITEMS ATTACHED	** ITEMS PREVIOUSLY DISTRIBUTED	# ITEMS TO BE DISTRIBUTED
------------------	---------------------------------	---------------------------

THE PUBLIC IS INVITED TO ATTEND

Special Needs

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Steve Edin, City of Lake Stevens ADA Coordinator, (425) 377-3227, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

NOTICE:

All proceedings of this meeting are audio recorded, except Executive Sessions

BLANKET VOUCHER APPROVAL
2014

We, the undersigned Council members of the City of Lake Stevens, Snohomish County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that the following vouchers have been approved for payment:

Payroll Direct Deposits	12/15/14, 12/31/14	\$266,140.67
Payroll Checks	37800-37801, 37848-37849	\$9,355.33
Tax Deposit(s)	12/15/14, 12/31/14	\$102,029.05
Electronic Funds Transfers	ACH	\$222,856.47
Claims	37802-37847, 37852-37928	\$181,401.22
Void Checks	EFTS	(\$30,567.92)
Total Vouchers Approved:		\$751,214.82

This 12th day of January 2015:

 Mayor

 Councilmember

 Finance Director

 Councilmember

 Councilmember

 Councilmember



This page left blank intentionally



Accounts Payable Checks and EFTs for period of 12/09/2014 to 12/31/2014

Invoice	AccountCode	Account Description	Item Description	Amount	
AFLAC			Check 0	12/31/2014	\$1,495.80
12/31/2014	001-000-284-00-00-00	Payroll Liability Other	Employee paid Insurance Prem	\$1,495.80	
Assoc of Washington Cities EFT			Check 0	12/31/2014	\$91,159.14
12/31/2014	001-000-283-00-00-00	Payroll Liability Medical	Medical Premiums Employee paid	\$4,661.94	
12/31/2014	001-002-513-11-20-00	AD-Benefits	Medical Premiums Employer paid	\$1,324.50	
12/31/2014	001-003-514-20-20-00	CC-Benefits	Medical Premiums Employer paid	\$1,336.65	
12/31/2014	001-004-514-23-20-00	FI-Benefits	Medical Premiums Employer paid	\$1,355.68	
12/31/2014	001-005-518-10-20-00	HR-Benefits	Medical Premiums Employer paid	\$596.54	
12/31/2014	001-006-518-80-20-00	IT-Benefits	Medical Premiums Employer paid	\$2,766.92	
12/31/2014	001-007-558-50-20-00	PL-Benefits	Medical Premiums Employer paid	\$4,574.86	
12/31/2014	001-007-559-30-20-00	PB-Benefits	Medical Premiums Employer paid	\$4,334.25	
12/31/2014	001-008-521-20-20-00	LE-Benefits	Medical Premiums Employer paid	\$48,126.17	
12/31/2014	001-010-576-80-20-00	PK-Benefits	Medical Premiums Employer paid	\$387.03	
12/31/2014	001-013-518-30-20-00	GG-Benefits	Medical Premiums Employer paid	\$449.70	
12/31/2014	101-016-542-30-20-00	ST-Benefits	Medical Premiums Employer paid	\$10,704.74	
12/31/2014	401-070-535-10-20-00	SE-Benefits	Medical Premiums Employer paid	\$631.15	
12/31/2014	410-016-531-10-20-00	SW-Benefits	Medical Premiums Employer paid	\$9,909.01	
Dept of Labor and Industries			Check 0	12/9/2014	\$23,557.46
Q3 2014	001-000-281-00-00-00	Payroll Liability Taxes	Q3 2014 Workers Comp Insurance	\$23,541.50	
Q3 2014	001-008-521-20-31-01	LE-Operating Costs	Q3 2014 Workers Comp Insurance	\$14.86	
Q3 2014	101-016-544-90-31-02	ST-Operating Cost	Q3 2014 Workers Comp Insurance	\$1.10	
Dept of Licensing			Check 0	12/15/2014	\$486.00
1018-1047	633-008-586-00-00-00	Gun Permit - State Remittance	Weapons permits	\$486.00	

Invoice	AccountCode	Account Description	Item Description	Amount	
Dept of Retirement PERS LEOFF			Check 0	12/31/2014	\$117,220.84
12/31/2014	001-000-282-00-00-00	Payroll Liability Retirement	PERS LEOFF Contributions Dec 2014	\$54,369.31	
12/1/2014	001-000-282-00-00-00	Payroll Liability Retirement	PERS LEOFF Employee & Employer Contributions November 2014	\$62,851.53	
Nationwide Retirement Solution			Check 0	12/15/2014	\$2,300.00
12/15/2014	001-000-282-00-00-00	Payroll Liability Retirement	Employee Portion-Nationwide	\$1,150.00	
12/31/2014	001-000-282-00-00-00	Payroll Liability Retirement	Employee Portion-Nationwide	\$1,150.00	
Standard Insurance Company			Check 0	12/31/2014	\$5,279.77
12/31/2014	001-000-284-00-00-00	Payroll Liability Other	Life & Disability prem Employee paid	\$99.00	
12/31/2014	001-002-513-11-20-00	AD-Benefits	Life & Disability prem Employer paid	\$72.65	
12/31/2014	001-003-514-20-20-00	CC-Benefits	Life & Disability prem Employer paid	\$111.54	
12/31/2014	001-004-514-23-20-00	FI-Benefits	Life & Disability prem Employer paid	\$128.02	
12/31/2014	001-005-518-10-20-00	HR-Benefits	Life & Disability prem Employer paid	\$78.54	
12/31/2014	001-006-518-80-20-00	IT-Benefits	Life & Disability prem Employer paid	\$150.90	
12/31/2014	001-007-558-50-20-00	PL-Benefits	Life & Disability prem Employer paid	\$352.86	
12/31/2014	001-007-559-30-20-00	PB-Benefits	Life & Disability prem Employer paid	\$175.31	
12/31/2014	001-008-521-20-20-00	LE-Benefits	Life & Disability prem Employer paid	\$2,718.59	
12/31/2014	001-010-576-80-20-00	PK-Benefits	Life & Disability prem Employer paid	\$17.41	
12/31/2014	001-013-518-30-20-00	GG-Benefits	Life & Disability prem Employer paid	\$22.56	
12/31/2014	101-016-542-30-20-00	ST-Benefits	Life & Disability prem Employer paid	\$678.92	
12/31/2014	401-070-535-10-20-00	SE-Benefits	Life & Disability prem Employer paid	\$42.02	
12/31/2014	410-016-531-10-20-00	SW-Benefits	Life & Disability prem Employer paid	\$631.45	
Washington State Support Registry			Check 0	12/31/2014	\$804.92
12/31/2014	001-000-284-00-00-00	Payroll Liability Other	Employee Paid Child Support	\$402.46	
12/15/2014	001-000-284-00-00-00	Payroll Liability Other	Employee Paid Child Support	\$402.46	
EFTPS Electronic Federal Tax Pmt System			Check 0	12/15/2014	\$102,029.05

Invoice	AccountCode	Account Description	Item Description	Amount	
12/15/2014	001-000-281-00-00-00	Payroll Liability Taxes	Federal Payroll Taxes 12/15/2014	\$55,122.44	
65091503	001-000-281-00-00-00	Payroll Liability Taxes	Federal Payroll taxes 12/31/2014	\$46,906.61	
Dept of Retirement (Deferred Comp)			Check 0	12/31/2014	\$4,110.00
12/31/2014	001-000-282-00-00-00	Payroll Liability Retirement	Employee Portion-State Deferre	\$2,105.00	
12/15/2014	001-000-282-00-00-00	Payroll Liability Retirement	Employee Portion-State Deferre	\$2,005.00	
Blumenthal Uniforms			Check 37802	12/15/2014	\$410.56
98528	001-008-521-20-26-00	LE-Clothing	Boots Kilroy	\$410.56	
Business Card			Check 37803	12/15/2014	\$5,498.07
12/14 2772	001-002-513-11-43-00	AD-Travel & Meetings	Sno Co mgrs meeting	\$11.15	
12/14 1324	001-007-558-50-41-03	PL-Advertising	LUA2014-0084 mailing	\$31.53	
12/14 1324	001-007-558-50-41-03	PL-Advertising	Westlake Mailing	\$61.24	
12/14 1324	001-007-558-50-41-03	PL-Advertising	LUA2014-0085 mailing	\$20.77	
12/14 1324	001-007-558-50-43-00	PL-Travel & Mtgs	Parking - Sno county Exec mtg	\$2.00	
12/14 1324	001-007-558-50-49-01	PL-Staff Development	Records mgmt training	\$20.00	
12/14 1324	001-007-559-30-49-01	PB-Staff Development	Records mgmt training	\$20.00	
12/14 4183	001-008-521-20-26-00	LE-Clothing	Hats - Kilroy/Heinemann	\$62.87	
12/14 8877	001-008-521-20-31-01	LE-Operating Costs	Transcription services	\$138.00	
12/14 0979	001-008-521-20-31-01	LE-Operating Costs	Shred bin at Fairweather office	\$253.26	
12/14 8877	001-008-521-20-31-01	LE-Operating Costs	Online surveys	\$300.00	
12/14 8877	001-008-521-20-31-01	LE-Operating Costs	Digital cameras (3)	\$260.61	
12/14 0979	001-008-521-20-32-00	LE-Fuel	Fuel-Lambier training	\$23.72	
12/14 4183	001-008-521-20-41-00	LE-Professional Services	New Hire background cks	\$14.95	
12/14 8877	001-008-521-20-41-00	LE-Professional Services	Database searches	\$108.15	
12/14 4268	001-008-521-20-41-03	LE-Advertising	Help wanted Police Officer	\$195.00	
12/14 8877	001-008-521-20-42-00	LE-Communication	Postage for passport	\$19.99	
12/14 4183	001-008-521-20-42-00	LE-Communication	Postage	\$400.00	

Invoice	AccountCode	Account Description	Item Description	Amount	
12/14 0979	001-008-521-20-43-00	LE-Travel & Meetings	Hotel-Lambier training	\$508.50	
12/14 0979	001-008-521-20-43-00	LE-Travel & Meetings	Rental Car-Lambier training	\$550.46	
12/14 8877	001-008-521-20-43-00	LE-Travel & Meetings	Parking for safety mtg	\$6.00	
12/14 7750	001-010-576-80-31-00	PK-Operating Costs	Garbage can liners	\$357.80	
12/14 7750	101-016-542-64-31-00	ST-Traffic Control - Supply	Traffic counter parts	\$151.41	
12/14 7750	101-016-542-64-31-00	ST-Traffic Control - Supply	Traffic counter parts	\$93.55	
12/14 7750	101-016-543-30-43-00	ST-Travel & Meetings	Parking	\$6.00	
12/14 7750	101-016-543-30-43-00	ST-Travel & Meetings	Parking	\$6.00	
12/14 7750	101-016-544-90-31-02	ST-Operating Cost	Inkjet cartridge	\$12.00	
12/14 7750	101-016-544-90-31-02	ST-Operating Cost	File boxes	\$36.14	
12/14 7750	101-016-544-90-31-02	ST-Operating Cost	Laminated Tap	\$27.90	
12/14 7750	101-016-544-90-31-02	ST-Operating Cost	Rubber parking blocks	\$1,269.33	
12/14 7750	101-016-544-90-31-02	ST-Operating Cost	Tissue - Kleenex	\$7.05	
12/14 7750	410-016-531-10-31-02	SW-Operating Costs	Inkjet cartridge	\$12.00	
12/14 7750	410-016-531-10-31-02	SW-Operating Costs	File boxes	\$36.14	
12/14 7750	410-016-531-10-31-02	SW-Operating Costs	Tissue - Kleenex	\$7.05	
12/14 7750	410-016-531-10-49-01	SW-Staff Development	Stormwater conference-Goad	\$20.00	
12/14 7750	410-016-531-50-31-14	DOE G1400295 - Capacity Exp	CESCL training - Emerson	\$350.00	
12/14 0979	520-008-594-21-63-00	Capital Equipment	Licensing PT57 / PT58	\$97.50	
Dept of Licensing			Check 37804	12/15/2014	\$13.00
12/8/2014	001-008-521-20-41-00	LE-Professional Services	New Employee driver record	\$13.00	
Edin Steven			Check 37805	12/15/2014	\$155.70
12/04/14 exp rp	001-005-517-90-41-00	HR-Wellness Program	Gift Cards for Wellness Rewards	\$155.70	
Howell Casey			Check 37806	12/15/2014	\$10.00
12/12/14 exp rp	001-007-558-50-49-00	PL-Miscellaneous	Excise Fee LUA2014-0091	\$10.00	
Lake Stevens Police Guild			Check 37807	12/15/2014	\$1,233.00

Invoice	AccountCode	Account Description	Item Description	Amount
12/15/2014	001-000-284-00-00-00	Payroll Liability Other	Employee Paid Union Dues	\$1,233.00
Michaelson Angela			Check 37808	12/15/2014
12/15/14 exp rp	001-005-517-90-41-00	HR-Wellness Program	Wellness event supplies-Directors Cookoff	\$93.81
Wachtveitl Jerad			Check 37809	12/15/2014
12/12/14 exp rp	001-008-521-20-43-00	LE-Travel & Meetings	Parking case 14-01886	\$5.00
Ace Hardware			Check 37810	12/19/2014
44609	001-010-576-80-31-00	PK-Operating Costs	Thermostat - Chamber office at Lundeen	\$21.71
44694	001-012-569-00-31-00	CS-Aging Services-Supplies	Sawblades for Senior Center repairs	\$79.78
44649	001-013-518-20-31-00	GG-Operating	Holiday lights for City Hall	\$58.58
44621	101-016-542-66-31-00	ST-Snow & Ice - Sply	Salt containers for spreading	\$8.09
44686	101-016-544-90-31-02	ST-Operating Cost	Binder loads	\$75.98
44599	101-016-544-90-31-02	ST-Operating Cost	Batteries/Notebooks	\$9.08
44599	410-016-531-10-31-02	SW-Operating Costs	Batteries/Notebooks	\$9.08
Berg Janet			Check 37811	12/19/2014
12/11 exp rp	001-002-513-11-43-00	AD-Travel & Meetings	Police Budget meeting	\$41.10
Big O Tires			Check 37812	12/19/2014
1-38555	101-016-542-30-48-00	ST-Repair & Maintenance	Repair brakes on PW1	\$417.70
1-38555	410-016-531-10-48-00	SW-Repairs & Maintenance	Repair brakes on PW1	\$417.70
Blumenthal Uniforms			Check 37813	12/19/2014
105248	001-008-521-20-26-00	LE-Clothing	Shoes - Lorentzen	\$85.74
Carquest Auto Parts Store			Check 37814	12/19/2014
2421-214609	101-016-544-90-31-02	ST-Operating Cost	Oil and Air filters	\$45.14
2421-214671	101-016-544-90-31-02	ST-Operating Cost	Battery for PW42	\$37.43
2421-214638	101-016-544-90-31-02	ST-Operating Cost	Air filter and 5 gallons Oil	\$82.15
2421-214671	410-016-531-10-31-02	SW-Operating Costs	Battery for PW42	\$37.43

Invoice	AccountCode	Account Description	Item Description	Amount
2421-214609	410-016-531-10-31-02	SW-Operating Costs	Oil and Air filters	\$45.15
2421-214638	410-016-531-10-31-02	SW-Operating Costs	Air filter and 5 gallons Oil	\$82.16
CDW Government Inc			Check 37815	12/19/2014
				\$1,162.62
RH82560	510-006-518-80-31-00	Purchase Computer Equipment	Wireless router for Police Dept	\$1,162.62
CHS Engineers LLC			Check 37816	12/19/2014
				\$889.04
371410	101-016-542-30-41-02	ST-Professional Service	LUA2014-0086 Seattle Pacific BLA	\$444.52
371410	410-016-531-10-41-01	SW-Professional Services	LUA2014-0086 Seattle Pacific BLA	\$444.52
City of Everett			Check 37817	12/19/2014
				\$2,535.00
I14003033	001-008-554-30-51-00	LE-Environmental-Animal Contro	Animal shelter services - November 2014	\$2,325.00
I14002986	410-016-531-10-41-01	SW-Professional Services	Lab Analysis	\$210.00
City of Marysville			Check 37818	12/19/2014
				\$127.50
POLIN11-0490	001-008-523-60-51-00	LE-Jail	Prisoner Medical November 2014	\$127.50
Code Publishing Co			Check 37819	12/19/2014
				\$100.52
48412	001-003-514-20-41-00	CC-Professional Services	Municipal Code updates: Ords 922/924/925	\$100.52
Comcast			Check 37820	12/19/2014
				\$104.91
12/14 0443150	001-002-513-11-42-00	AD-Communications	Internet Service - All City	\$2.10
12/14 0443150	001-003-514-20-42-00	CC-Communications	Internet Service - All City	\$6.29
12/14 0443150	001-004-514-23-42-00	FI-Communications	Internet Service - All City	\$4.20
12/14 0443150	001-005-518-10-42-00	HR-Communications	Internet Service - All City	\$2.10
12/14 0443150	001-006-518-80-42-00	IT-Communications	Internet Service - All City	\$4.20
12/14 0443150	001-007-558-50-42-00	PL-Communication	Internet Service - All City	\$16.78
12/14 0443150	001-008-521-20-42-00	LE-Communication	Internet Service - All City	\$60.85
12/14 0443150	001-010-576-80-42-00	PK-Communication	Internet Service - All City	\$2.80
12/14 0443150	101-016-543-30-42-00	ST-Communications	Internet Service - All City	\$2.79
12/14 0443150	410-016-531-10-42-00	SW-Communications	Internet Service - All City	\$2.80

Invoice	AccountCode	Account Description	Item Description	Amount	
Corporate Office Supply			Check 37821	12/19/2014	\$429.82
156370i	001-003-514-20-31-00	CC-Office Supply	Folders	\$34.20	
156759i	001-003-514-20-31-00	CC-Office Supply	Folders	\$34.70	
156784i	001-004-514-23-31-00	FI-Office Supplies	Calendars/Planner	\$32.46	
156913	001-007-558-50-31-00	PL-Office Supplies	Folders	\$241.03	
156614i	001-007-558-50-31-00	PL-Office Supplies	Paper/Calendars/Batteries	\$85.18	
156614i	001-007-559-30-31-00	PB-Office Supplies	Paper/Calendars/Batteries	\$28.40	
156403i	001-008-521-20-31-00	LE-Office Supplies	Retractable Ball Point Pens	\$75.48	
156177i	001-008-521-20-31-00	LE-Office Supplies	Plastic Binding	\$17.27	
156411i	001-008-521-20-31-00	LE-Office Supplies	Toner Cartridge	\$104.03	
156370i	001-012-575-50-31-00	CS-Community Center-Ops	Paper towels for Community Center	\$7.00	
156370i	001-013-518-20-31-00	GG-Operating	Paper/rubber bands/Batteries	\$33.58	
156759i	001-013-518-20-31-00	GG-Operating	Tissue/Certificate seals	\$19.59	
154381i	101-016-544-90-31-02	ST-Operating Cost	Subtract duplicate pmt ck#37630	(\$141.55)	
154381i	410-016-531-10-31-02	SW-Operating Costs	Subtract duplicate pmt ck#37630	(\$141.55)	
Crystal and Sierra Springs			Check 37822	12/19/2014	\$237.92
5.24984E+12	001-007-558-50-31-01	PL-Operating Costs	Bottled Water	\$15.68	
5.24984E+12	001-007-559-30-31-01	PB-Operating Cost	Bottled Water	\$15.68	
5.24984E+12	001-013-518-20-31-00	GG-Operating	Bottled Water	\$89.23	
5.24984E+12	101-016-544-90-31-02	ST-Operating Cost	Bottled Water	\$58.67	
5.24984E+12	410-016-531-10-31-02	SW-Operating Costs	Bottled Water	\$58.66	
De Jong Sawdust and Shavings			Check 37823	12/19/2014	\$134.39
238272	001-012-569-00-31-00	CS-Aging Services-Supplies	Bark for Senior Center Planters	\$134.39	
Electronic Business Machines			Check 37824	12/19/2014	\$360.28
107818	001-007-558-50-48-00	PL-Repairs & Maint.	City Hall Copier Repair & Maint	\$72.06	
107818	001-007-559-30-48-00	PB-Repair & Maintenance	City Hall Copier Repair & Maint	\$72.06	

Invoice	AccountCode	Account Description	Item Description	Amount	
107818	001-013-518-20-48-00	GG-Repair & Maintenance	City Hall Copier Repair & Maint	\$72.06	
107818	101-016-542-30-48-00	ST-Repair & Maintenance	City Hall Copier Repair & Maint	\$72.05	
107818	410-016-531-10-48-00	SW-Repairs & Maintenance	City Hall Copier Repair & Maint	\$72.05	
Evergreen Security Systems			Check 37825	12/19/2014	\$191.81
53742	001-008-521-20-31-01	LE-Operating Costs	Electronic Key fobs	\$191.81	
Frontier			Check 37826	12/19/2014	\$62.23
12/14425397967 4	101-016-542-64-47-00	ST-Traffic Control -Utility	Traffic control modem 20th & 83rd	\$62.23	
Glens Rental Sales and Service			Check 37827	12/19/2014	\$38.01
S5583	101-016-542-30-45-00	ST-Rentals-Leases	RotoHammer rental	\$38.01	
Grainger			Check 37828	12/19/2014	\$532.79
9612955055	001-010-576-80-31-00	PK-Operating Costs	60 gallon trash can liners	\$10.04	
9614629815	001-010-576-80-31-00	PK-Operating Costs	60 gallon trash can liners	\$50.25	
9616760444	101-016-544-90-31-02	ST-Operating Cost	50 ft extension cord	\$49.40	
9614629815	101-016-544-90-31-02	ST-Operating Cost	60 gallon trash can liners	\$50.24	
9613222869	101-016-544-90-31-02	ST-Operating Cost	Trash liners for shop	\$21.67	
9612088956	101-016-544-90-31-02	ST-Operating Cost	Wood handles and utility knives	\$17.06	
9612955055	101-016-544-90-31-02	ST-Operating Cost	60 gallon trash can liners	\$10.05	
9608615655	101-016-544-90-31-02	ST-Operating Cost	Stretch Wrap	\$37.90	
9614521954	101-016-544-90-31-02	ST-Operating Cost	Hammer drill bit	\$41.94	
9611011181	101-016-544-90-31-02	ST-Operating Cost	Car wash detergent/brush	\$28.97	
9611011181	410-016-531-10-31-02	SW-Operating Costs	Car wash detergent/brush	\$28.97	
9612955055	410-016-531-10-31-02	SW-Operating Costs	60 gallon trash can liners	\$10.05	
9616760444	410-016-531-10-31-02	SW-Operating Costs	50 ft extension cord	\$49.39	
9612088956	410-016-531-10-31-02	SW-Operating Costs	Wood handles and utility knives	\$17.06	
9613222869	410-016-531-10-31-02	SW-Operating Costs	Trash liners for shop	\$21.67	

Invoice	AccountCode	Account Description	Item Description	Amount	
9614629815	410-016-531-10-31-02	SW-Operating Costs	60 gallon trash can liners	\$50.24	
9608615655	410-016-531-10-31-02	SW-Operating Costs	Stretch Wrap	\$37.89	
Granite Construction Supply			Check 37829	12/19/2014	\$234.58
56286	101-016-542-64-31-00	ST-Traffic Control - Supply	Signs for parking lane at Sunnycrest	\$234.58	
Integra Telecom Inc			Check 37830	12/19/2014	\$892.17
12587330	001-002-513-11-42-00	AD-Communications	Telephone Service	\$13.11	
12587330	001-003-514-20-42-00	CC-Communications	Telephone Service	\$26.23	
12587330	001-004-514-23-42-00	FI-Communications	Telephone Service	\$26.23	
12587330	001-005-518-10-42-00	HR-Communications	Telephone Service	\$13.12	
12587330	001-006-518-80-42-00	IT-Communications	Telephone Service	\$39.34	
12587330	001-007-558-50-42-00	PL-Communication	Telephone Service	\$85.29	
12587330	001-007-559-30-42-00	PB-Communication	Telephone Service	\$13.11	
12587330	001-008-521-20-42-00	LE-Communication	Telephone Service	\$446.09	
12587330	001-012-575-30-42-00	CS-Historical-Communications	Telephone Service Museum	\$13.11	
12587330	001-012-575-50-42-00	CS-Community Center - Comm	Telephone Service Senior Ctr	\$13.12	
12587330	001-013-518-20-42-00	GG-Communication	Telephone Service	\$52.46	
12587330	101-016-543-30-42-00	ST-Communications	Telephone Service Shop	\$75.48	
12587330	410-016-531-10-42-00	SW-Communications	Telephone Service Shop	\$75.48	
Lake Industries LLC			Check 37831	12/19/2014	\$265.99
265363	410-016-531-10-31-02	SW-Operating Costs	1 1/2 Drain Rock and Cobbles	\$265.99	
Lake Stevens School District			Check 37832	12/19/2014	\$165.00
121514	001-001-511-60-45-01	Legislative - Rentals	Facility rental November 2014	\$165.00	
Les Schwab Tire Center			Check 37833	12/19/2014	\$33.67
40200191535	101-016-542-30-48-00	ST-Repair & Maintenance	Flat repair	\$16.84	
40200191535	410-016-531-10-48-00	SW-Repairs & Maintenance	Flat repair	\$16.83	

Invoice	AccountCode	Account Description	Item Description	Amount	
Macks Towing			Check 37834	12/19/2014	\$326.40
54947	001-008-521-20-31-01	LE-Operating Costs	Towing case #14-02903		\$326.40
Monroe Correctional Complex			Check 37835	12/19/2014	\$193.79
MCC1411.132	001-013-518-20-48-00	GG-Repair & Maintenance	DOC Work Crew		\$18.03
MCC1411.132	101-016-542-30-48-00	ST-Repair & Maintenance	DOC Work Crew		\$87.88
MCC1411.132	410-016-531-10-48-00	SW-Repairs & Maintenance	DOC Work Crew		\$87.88
Northwest Cascade Inc			Check 37836	12/19/2014	\$138.00
2-1085848	001-010-576-80-45-00	PK-Equipment Rental	HoneyBucket rental December 2014		\$138.00
Pacific Power Batteries			Check 37837	12/19/2014	\$184.95
11315403	001-008-521-20-31-01	LE-Operating Costs	Rechargeable Maglights with charging station		\$184.95
Puget Sound Energy			Check 37838	12/19/2014	\$476.99
12/143723810	001-008-521-50-47-00	LE-Utilities	Natural Gas - Lakeshore Drive		\$203.77
12/1424316495	001-010-576-80-47-00	PK-Utilities	Natural Gas - City Shop		\$91.07
12/1424316495	101-016-543-50-47-00	ST-Utilities	Natural Gas - City Shop		\$91.07
12/1424316495	410-016-531-10-47-00	SW-Utilities	Natural Gas - City Shop		\$91.08
Shred It Western Washington			Check 37839	12/19/2014	\$58.53
9404553097	001-008-521-20-31-01	LE-Operating Costs	Shredding services		\$58.53
Six Robblees Inc			Check 37840	12/19/2014	\$324.32
14-297713	101-016-542-66-31-00	ST-Snow & Ice - Sply	Rubber bungees for snow chains		\$324.32
Snohomish County PUD			Check 37841	12/19/2014	\$5,012.56
117509350	001-010-576-80-47-00	PK-Utilities	202513354		\$36.10
104239671	001-010-576-80-47-00	PK-Utilities	200748721		\$96.34
140582332	001-010-576-80-47-00	PK-Utilities	201513934		\$43.08
114188999	001-012-572-20-47-00	CS-Library-Utilities	200206977		\$943.46
117509693	001-012-575-30-47-00	CS-Historical-Utilities	202289237		\$45.09

Invoice	AccountCode	Account Description	Item Description	Amount	
104240384	001-012-575-50-47-00	CS-Community Center-Utilities	200860922	\$445.61	
117509693	001-012-575-51-47-00	CS-Grimm House Expenses	202289237	\$45.08	
114188999	001-013-518-20-47-00	GG-Utilities	200206977	\$143.87	
134051404	001-013-518-20-47-00	GG-Utilities	201783685	\$268.89	
114188998	001-013-518-20-47-00	GG-Utilities	200206019	\$591.29	
120825623	001-013-518-20-47-00	GG-Utilities	201956075	\$50.76	
114189000	001-013-518-20-47-00	GG-Utilities	200245215	\$467.92	
114189001	001-013-518-20-47-00	GG-Utilities	200321172	\$442.63	
137267351	101-016-542-63-47-00	ST-Lighting - Utilities	203115522	\$391.51	
120829640	101-016-542-63-47-00	ST-Lighting - Utilities	202342622	\$172.63	
156952814	101-016-542-63-47-00	ST-Lighting - Utilities	200363505	\$177.57	
124143119	101-016-542-63-47-00	ST-Lighting - Utilities	202648705	\$120.78	
137271473	101-016-542-63-47-00	ST-Lighting - Utilities	200178218	\$529.95	
Snohomish County Sherrifs Office			Check 37842	12/19/2014	\$481.07
2014-2325	001-008-523-60-51-00	LE-Jail	Prisoner Housing - Nov 2014	\$481.07	
Sound Publishing Inc			Check 37843	12/19/2014	\$77.76
EDH603320	001-013-518-30-41-01	GG-Advertising	Council Workshop	\$36.24	
EDH605008	001-013-518-30-41-01	GG-Advertising	Ordinance 922	\$22.48	
EDH605009	001-013-518-30-41-01	GG-Advertising	Ordinance 925	\$19.04	
Summit Law Group			Check 37844	12/19/2014	\$1,698.60
70599	001-008-521-20-41-02	LE-Professional Srv-Legal	Legal services - Guild Bargaining	\$1,698.60	
Tacoma Screw Products Inc			Check 37845	12/19/2014	\$287.25
30609450	001-010-576-80-31-00	PK-Operating Costs	Earplugs	\$13.80	
30611676	101-016-542-66-31-00	ST-Snow & Ice - Sply	Turnbuckles	\$85.64	
30606676	101-016-544-90-31-02	ST-Operating Cost	Wire Connectors	\$38.34	
30609450	101-016-544-90-31-02	ST-Operating Cost	Earplugs	\$13.79	

Invoice	AccountCode	Account Description	Item Description	Amount	
30608860	101-016-544-90-31-02	ST-Operating Cost	Nitrile gloves	\$41.78	
30606676	410-016-531-10-31-02	SW-Operating Costs	Wire Connectors	\$38.33	
30608860	410-016-531-10-31-02	SW-Operating Costs	Nitrile gloves	\$41.78	
30609450	410-016-531-10-31-02	SW-Operating Costs	Earplugs	\$13.79	
Tyler Enterprises			Check 37846	12/19/2014	\$125.00
Oct-14	001-007-559-30-41-00	PB-Professional Srv	Building Inspections/Plan reviews Oct 2014	\$125.00	
Washington State Patrol			Check 37847	12/19/2014	\$313.50
I15003976	633-008-586-00-00-06	Gun Permit - FBI Remittance	Background checks - weapons permits	\$313.50	
Lake Stevens Police Guild			Check 37852	12/31/2014	\$1,233.00
12/31/2014	001-000-284-00-00-00	Payroll Liability Other	Employee Paid Union Dues	\$1,233.00	
Teamsters Local No 763			Check 37853	12/31/2014	\$571.00
12/31/2014	001-000-284-00-00-00	Payroll Liability Other	Union Dues	\$571.00	
United Way of Snohomish Co			Check 37854	12/31/2014	\$181.68
12/31/2014	001-000-284-00-00-00	Payroll Liability Other	Employee Contributions	\$181.68	
Washington Teamsters Welfare Trust			Check 37855	12/31/2014	\$1,308.60
12/31/2014	001-000-283-00-00-00	Payroll Liability Medical	Teamsters Dental Ins Premiums	\$1,308.60	
Ableman Rebecca			Check 37856	12/31/2014	\$11.67
12/14 exp	001-007-558-50-43-00	PL-Travel & Mtgs	Planning Committee mtg supplies	\$11.67	
Accudock			Check 37857	12/31/2014	\$391.25
3587	001-010-576-80-31-00	PK-Operating Costs	Decking grate for dock	\$391.25	
Ace Hardware			Check 37858	12/31/2014	\$331.60
44736	001-008-521-20-31-01	LE-Operating Costs	Door stop/door kick	\$15.18	
44871	001-008-521-20-31-01	LE-Operating Costs	Cabletie/Wall plate/misc supplies	\$40.15	
44833	001-010-576-80-31-00	PK-Operating Costs	Oil caps and gauge	\$13.73	
44795	001-010-576-80-31-00	PK-Operating Costs	Hoists	\$68.40	

Invoice	AccountCode	Account Description	Item Description	Amount	
44891	001-012-572-20-31-00	CS-Library-Office & Operating	Dead Bolt-Library	\$23.88	
40428	001-012-572-20-31-00	CS-Library-Office & Operating	Toilet parts	\$12.47	
44833	101-016-544-90-31-02	ST-Operating Cost	Oil caps and gauge	\$13.74	
44890	101-016-544-90-31-02	ST-Operating Cost	Ratchet	\$7.06	
44671	101-016-544-90-31-02	ST-Operating Cost	Rain-x car wash	\$8.68	
44740	101-016-544-90-31-02	ST-Operating Cost	Tamper with handle	\$38.00	
44807	101-016-544-90-31-02	ST-Operating Cost	Digital Multimeter	\$34.74	
44717	101-016-544-90-31-02	ST-Operating Cost	Pry Bar/screw driver/caulk	\$13.06	
44833	410-016-531-10-31-02	SW-Operating Costs	Oil caps and gauge	\$13.74	
44890	410-016-531-10-31-02	SW-Operating Costs	Ratchet	\$7.05	
44671	410-016-531-10-31-02	SW-Operating Costs	Rain-x car wash	\$8.67	
44717	410-016-531-10-31-02	SW-Operating Costs	Pry Bar/screw driver/caulk	\$13.05	
ACES			Check 37859	12/31/2014	\$720.00
10464	001-005-517-60-31-00	HR-Safety Program	Confined Space Training	\$75.16	
10464	101-016-517-60-31-00	ST-Safety Program	Confined Space Training	\$61.42	
10464	101-016-542-30-49-01	ST-Staff Development	Confined Space Training	\$261.00	
10464	410-016-517-60-31-00	SW-Safety Program	Confined Space Training	\$61.42	
10464	410-016-531-10-49-01	SW-Staff Development	Confined Space Training	\$261.00	
Advantage Building Services			Check 37860	12/31/2014	\$651.70
1255	001-007-558-50-41-00	PL-Professional Servic	Janitorial Services	\$28.75	
1255	001-007-559-30-41-00	PB-Professional Srv	Janitorial Services	\$28.75	
1255	001-008-521-20-41-00	LE-Professional Services	Janitorial Services	\$300.00	
1255	001-010-576-80-41-00	PK-Professional Services	Janitorial Services	\$19.16	
1255	001-012-575-50-41-00	CS-Community Center - Cleaning	Janitorial Services	\$115.00	
1255	001-013-518-20-41-00	GG-Professional Service	Janitorial Services	\$156.00	
1255	101-016-542-30-41-02	ST-Professional Service	Janitorial Services	\$19.17	

Invoice	AccountCode	Account Description	Item Description	Amount
1255	410-016-531-10-41-01	SW-Professional Services	Janitorial Services	\$19.17
1255	621-000-386-00-00-00	Retainage -Public Bldg Maint	Retainage-Advantage svcs	(\$34.30)
Anderson Brian			Check 37861	12/31/2014
				\$40.00
SPE2014-0018	001-000-322-90-00-01	Other Non-Bus. Event Permits	Refund overcharge	\$40.00
Auto Additions Inc			Check 37862	12/31/2014
				\$394.65
IN0013012	520-008-594-21-63-00	Capital Equipment	PT57 Console/Faceplates	\$394.65
B&B Utilities & Excavating LLC			Check 37863	12/31/2014
				\$5,421.58
768	101-016-542-30-48-00	ST-Repair & Maintenance	Emergency repairs 20th street sinkhole	\$5,421.58
Blumenthal Uniforms			Check 37864	12/31/2014
				\$1,120.69
105428	001-008-521-20-26-00	LE-Clothing	Armoured vest relacemnet-RBrooks	\$987.17
107944	001-008-521-20-26-00	LE-Clothing	AJ Carrier-Christenson	\$133.52
Carquest Auto Parts Store			Check 37865	12/31/2014
				\$308.22
2421-215248	101-016-544-90-31-02	ST-Operating Cost	Oil/Oil filter/Air filter	\$34.77
2421-214992	101-016-544-90-31-02	ST-Operating Cost	Oil and Filters	\$66.78
2421-215291	101-016-544-90-31-02	ST-Operating Cost	Oil and Fuel filters	\$52.56
2421-215291	410-016-531-10-31-02	SW-Operating Costs	Oil and Fuel filters	\$52.55
2421-215248	410-016-531-10-31-02	SW-Operating Costs	Oil/Oil filter/Air filter	\$34.78
2421-214992	410-016-531-10-31-02	SW-Operating Costs	Oil and Filters	\$66.78
CDW Government Inc			Check 37866	12/31/2014
				\$845.46
RJ36841	001-006-518-80-31-00	IT-Office Supplies	Telecom Kit	\$324.97
RJ19788	001-006-518-80-31-00	IT-Office Supplies	USB-Kingston 128GB	\$207.49
RN04144	001-008-521-20-31-01	LE-Operating Costs	Computer mounting bracket for PT37	\$313.00
Cemex			Check 37867	12/31/2014
				\$3,995.92
9429986900	101-016-542-67-41-00	ST-Street Cleaning	Street sweeping debris disposal	\$1,997.96
9429986900	410-016-531-10-41-03	SW-Street Cleaning	Street sweeping debris disposal	\$1,997.96

Invoice	AccountCode	Account Description	Item Description	Amount	
City of Marysville			Check 37868	12/31/2014	\$16,571.29
POLIN11-0498	001-008-523-60-51-00	LE-Jail	Prisoner medical Dec 2014	\$100.00	
POLIN11-0492	001-008-523-60-51-00	LE-Jail	Prisoner Housing December 2014	\$9,800.00	
14-023	001-013-512-50-41-00	GG-Municipal Court Fees	Municipal Court fees December 2014	\$6,671.29	
Code Publishing Co			Check 37869	12/31/2014	\$348.93
48469	001-003-514-20-41-00	CC-Professional Services	Update Municipal Code Dec 2014	\$348.93	
Comcast			Check 37870	12/31/2014	\$435.96
12/14 0692756	001-008-521-20-42-00	LE-Communication	Internet services-Market Place	\$88.96	
12/14 0810218	001-008-521-20-42-00	LE-Communication	Internet services-Lakeshore Dr	\$88.96	
12/14 0808840	001-010-576-80-42-00	PK-Communication	Internet services - City Shop	\$36.32	
12/14 0827887	101-016-542-64-47-00	ST-Traffic Control -Utility	Traffic signal control	\$149.08	
12/14 0808840	101-016-543-30-42-00	ST-Communications	Internet services - City Shop	\$36.32	
12/14 0808840	410-016-531-10-42-00	SW-Communications	Internet services - City Shop	\$36.32	
Comdata Corporation			Check 37871	12/31/2014	\$84.40
20228155	001-008-521-20-32-00	LE-Fuel	Fuel - Dec 2014	\$84.40	
ConfirmdeliveryCom			Check 37872	12/31/2014	\$125.00
5315019	001-008-521-20-42-00	LE-Communication	Passport mailers	\$125.00	
Corporate Office Supply			Check 37873	12/31/2014	\$464.05
157294i	001-007-558-50-31-00	PL-Office Supplies	Calendar/file/tape/folders/mat/phone rest	\$63.19	
157294i	001-007-559-30-31-00	PB-Office Supplies	Calendar/file/tape/folders/mat/phone rest	\$60.60	
157068i	001-008-521-20-31-00	LE-Office Supplies	Paper plates/pens/paper	\$198.78	
157175i	001-008-521-20-31-00	LE-Office Supplies	Files/water filter	\$141.48	
Dataquest LLC			Check 37874	12/31/2014	\$45.50
20141231	001-005-518-10-41-00	HR-Professional Services	Background check-new employee	\$45.50	
Dunlap Industrial Hardware			Check 37875	12/31/2014	\$802.76

Invoice	AccountCode	Account Description	Item Description	Amount	
1333055-5001	101-016-544-90-31-02	ST-Operating Cost	Rotohammer replacement	\$401.38	
1333055-5001	410-016-531-10-31-02	SW-Operating Costs	Rotohammer replacement	\$401.38	
Electronic Business Machines			Check 37876	12/31/2014	\$152.07
108371	001-007-558-50-48-00	PL-Repairs & Maint.	Copier repair & Maint	\$1.72	
108371	001-007-559-30-48-00	PB-Repair & Maintenance	Copier repair & Maint	\$1.73	
108575	001-008-521-20-48-00	LE-Repair & Maintenance	Copier repair	\$20.19	
108743	001-013-518-20-48-00	GG-Repair & Maintenance	Copier Maintenance	\$124.99	
108371	101-016-542-30-48-00	ST-Repair & Maintenance	Copier repair & Maint	\$1.72	
108371	410-016-531-10-48-00	SW-Repairs & Maintenance	Copier repair & Maint	\$1.72	
Everett Safe and Lock			Check 37877	12/31/2014	\$90.64
78706	001-012-572-20-31-00	CS-Library-Office & Operating	Library dead bolt	\$90.64	
Evergreen State Heat			Check 37878	12/31/2014	\$614.96
26822	001-007-558-50-48-00	PL-Repairs & Maint.	Quarterly HVAC service	\$50.40	
26822	001-008-521-20-48-00	LE-Repair & Maintenance	Quarterly HVAC service	\$100.80	
26823	001-012-569-00-47-00	CS-Aging Services-Utilities	HVAC at senior center	\$211.78	
26822	001-012-575-50-48-00	CS-Community Center - R & M	Quarterly HVAC service	\$100.80	
26822	001-013-518-20-48-00	GG-Repair & Maintenance	Quarterly HVAC service	\$100.80	
26822	101-016-542-30-48-00	ST-Repair & Maintenance	Quarterly HVAC service	\$25.19	
26822	410-016-531-10-48-00	SW-Repairs & Maintenance	Quarterly HVAC service	\$25.19	
Fastenal Company			Check 37879	12/31/2014	\$183.93
WAEV126763	101-016-544-90-31-02	ST-Operating Cost	Tape/Spade bit set/file set	\$44.88	
WAEV126761	101-016-544-90-31-02	ST-Operating Cost	Headlight/Drill set	\$47.08	
WAEV126761	410-016-531-10-31-02	SW-Operating Costs	Headlight/Drill set	\$47.08	
WAEV126763	410-016-531-10-31-02	SW-Operating Costs	Tape/Spade bit set/file set	\$44.89	
Feldman and Lee			Check 37880	12/31/2014	\$6,982.50

Invoice	AccountCode	Account Description	Item Description	Amount	
Dec-14	001-011-515-91-41-00	LG-General Indigent Defense	Public Defender services Dec 2014	\$6,982.50	
Frontier			Check 37881	12/31/2014	\$77.94
12/14425334083 5	001-013-518-20-42-00	GG-Communication	Telephone services	\$25.98	
12/14425334083 5	101-016-543-30-42-00	ST-Communications	Telephone services	\$25.98	
12/14425334083 5	410-016-531-10-42-00	SW-Communications	Telephone services	\$25.98	
Glens Rental Sales and Service			Check 37882	12/31/2014	\$38.01
S5583	101-016-542-30-45-00	ST-Rentals-Leases	Rotohammer rental	\$19.01	
S5583	410-016-531-10-45-00	SW-Equipment Rental	Rotohammer rental	\$19.00	
Grainger			Check 37883	12/31/2014	\$388.00
9620614454	101-016-544-90-31-02	ST-Operating Cost	Ratchet puller	\$20.65	
9629931081	101-016-544-90-31-02	ST-Operating Cost	Wet floor sign/Cleaner	\$42.61	
9620196841	101-016-544-90-31-02	ST-Operating Cost	Extension cord	\$12.27	
9626284559	101-016-544-90-31-02	ST-Operating Cost	Wood Manure Fork	\$42.76	
9624212917	101-016-544-90-31-02	ST-Operating Cost	2 cycle oil	\$23.28	
9621324517	101-016-544-90-31-02	ST-Operating Cost	Utility knives	\$23.91	
9626284542	101-016-544-90-31-02	ST-Operating Cost	Fiberglass Stepladder 6 ft	\$28.51	
9620196841	410-016-531-10-31-02	SW-Operating Costs	Extension cord	\$12.28	
9626284559	410-016-531-10-31-02	SW-Operating Costs	Wood Manure Fork	\$42.77	
9626284542	410-016-531-10-31-02	SW-Operating Costs	Fiberglass Stepladder 6 ft	\$28.51	
9620614454	410-016-531-10-31-02	SW-Operating Costs	Ratchet puller	\$20.65	
9621324517	410-016-531-10-31-02	SW-Operating Costs	Utility knives	\$23.91	
9629931081	410-016-531-10-31-02	SW-Operating Costs	Wet floor sign/Cleaner	\$42.60	
9624212917	410-016-531-10-31-02	SW-Operating Costs	2 cycle oil	\$23.29	
Gregs Custom Fishing Rods			Check 37884	12/31/2014	\$96.64

Invoice	AccountCode	Account Description	Item Description	Amount
12182014.9	101-016-544-90-31-02	ST-Operating Cost	Chestwaders	\$48.32
12182014.9	410-016-531-10-31-02	SW-Operating Costs	Chestwaders	\$48.32
Griffen Chris L			Check 37885	12/31/2014
420449189	001-011-515-91-41-00	LG-General Indigent Defense	Public Defender services	\$262.50
HB Jaeger Co LLC			Check 37886	12/31/2014
155325/1	410-016-531-10-31-02	SW-Operating Costs	South Lake Stevens Road	\$9,999.29
J and J Polygraph Service LLC			Check 37887	12/31/2014
1203	001-008-521-20-41-00	LE-Professional Services	Pre-employment screening	\$175.00
Johns Cleaning Service			Check 37888	12/31/2014
1493	001-008-521-20-26-00	LE-Clothing	Uniform cleaning	\$112.95
Keating Bucklin and McCormack Inc			Check 37889	12/31/2014
5439	001-008-521-20-41-02	LE-Professional Srv-Legal	Employment Litigation	\$756.80
Kenny Tree Inc			Check 37890	12/31/2014
11120	001-010-576-80-48-00	PK-Repair & Maintenance	Removal of dangerous trees in native growth protection area	\$4,543.00
Lake Stevens Fire			Check 37891	12/31/2014
8295	001-008-521-20-31-01	LE-Operating Costs	Conf Ctr Rental-Awards Banquet	\$25.00
Lake Stevens School District			Check 37892	12/31/2014
961	001-006-518-80-32-00	IT-Fuel	Fuel-Nov 2014	\$48.43
961	001-007-559-30-32-00	PB-Fuel	Fuel-Nov 2014	\$78.58
973	001-008-521-20-32-00	LE-Fuel	Fuel-Nov 2014	\$5,008.63
961	101-016-542-30-32-00	ST-Fuel	Fuel-Nov 2014	\$899.59
961	410-016-531-10-32-00	SW-Fuel	Fuel-Nov 2014	\$899.59
Lakeside Industries			Check 37893	12/31/2014
3254026MB	101-016-544-90-31-02	ST-Operating Cost	54 bags Asphalt	\$814.50

Invoice	AccountCode	Account Description	Item Description	Amount	
Law Offices of Weed Graafstra			Check 37894	12/31/2014	\$5,289.00
133	001-011-515-30-41-00	LG-Professional Service	Legal services - Dec 2014		\$5,289.00
Lemay Mobile Shredding			Check 37895	12/31/2014	\$40.69
4421922	001-013-518-20-31-00	GG-Operating	Shredding services		\$40.69
Les Schwab Tire Center			Check 37896	12/31/2014	\$442.74
40200191975	101-016-542-30-48-00	ST-Repair & Maintenance	Tire replacement/spin balance PW43		\$221.37
40200191975	410-016-531-10-48-00	SW-Repairs & Maintenance	Tire replacement/spin balance PW43		\$221.37
Lowes Companies			Check 37897	12/31/2014	\$432.41
911535	001-010-576-80-31-00	PK-Operating Costs	Floating dock repair supplies		\$183.52
911838	101-016-544-90-31-02	ST-Operating Cost	Chrome shelving for document storage		\$124.45
911838	410-016-531-10-31-02	SW-Operating Costs	Chrome shelving for document storage		\$124.44
Motorola			Check 37898	12/31/2014	\$971.86
13045339	520-008-594-21-63-00	Capital Equipment	Radio mounts PT57 & PT58		\$971.86
Office of The State Treasurer			Check 37899	12/31/2014	\$10,573.81
Dec-14	633-007-586-00-00-02	Building - State BI	Dec 2014 State Court Fees		\$54.00
Dec-14	633-008-586-00-00-03	Public Safety And Ed. 1986	Dec 2014 State Court Fees		\$5,513.52
Dec-14	633-008-586-00-00-04	Public Safety And Education	Dec 2014 State Court Fees		\$3,318.55
Dec-14	633-008-586-00-00-05	Judicial Information System-Ci	Dec 2014 State Court Fees		\$718.32
Dec-14	633-008-586-00-00-08	Trauma Care	Dec 2014 State Court Fees		\$270.91
Dec-14	633-008-586-00-00-10	Public Safety Ed #3	Dec 2014 State Court Fees		\$128.29
Dec-14	633-008-586-00-00-11	Auto Theft Prevention	Dec 2014 State Court Fees		\$361.00
Dec-14	633-008-586-00-00-12	HWY Safety Act	Dec 2014 State Court Fees		\$35.05
Dec-14	633-008-586-00-00-13	Death Inv Acct	Dec 2014 State Court Fees		\$26.11
Dec-14	633-008-586-00-00-14	WSP Highway Acct	Dec 2014 State Court Fees		\$148.06
Outcomes by Levy LLC			Check 37900	12/31/2014	\$4,892.10

Invoice	AccountCode	Account Description	Item Description	Amount	
2014-12-LS	001-013-511-20-41-02	GG-Advisory Srv - Lobbying	Legislative Lobbying December 2014	\$4,892.10	
Petty Cash Account			Check 37901	12/31/2014	\$97.00
2014	001-007-558-50-31-01	PL-Operating Costs	Recording fees	\$77.00	
2014	101-016-544-90-31-02	ST-Operating Cost	REET Affidavit Fee	\$10.00	
2014	101-016-544-90-31-02	ST-Operating Cost	REET Affidavit Fee	\$10.00	
Pitney Bowes			Check 37902	12/31/2014	\$112.17
9619164DC14	001-013-518-20-45-00	GG-Equipment Rental	Postage machine rental	\$112.17	
Powerplan			Check 37903	12/31/2014	\$316.41
9269009	101-016-544-90-31-02	ST-Operating Cost	Bolts/washers	\$10.22	
9269063	101-016-544-90-31-02	ST-Operating Cost	Cutting edge	\$147.98	
9269009	410-016-531-10-31-02	SW-Operating Costs	Bolts/washers	\$10.22	
9269063	410-016-531-10-31-02	SW-Operating Costs	Cutting edge	\$147.99	
Public Safety Testing			Check 37904	12/31/2014	\$425.00
2014-5898	001-005-521-11-41-00	HR-Civil - Professional Srv	Q4 2014 Recruiting Assistance	\$425.00	
Purchase Power			Check 37905	12/31/2014	\$350.00
Dec-14	001-007-558-50-42-00	PL-Communication	Postage	\$40.31	
Dec-14	001-008-521-20-42-00	LE-Communication	Postage	\$0.57	
Dec-14	001-013-518-20-42-00	GG-Communication	Postage	\$207.85	
Dec-14	101-016-543-30-42-00	ST-Communications	Postage	\$50.64	
Dec-14	410-016-531-10-42-00	SW-Communications	Postage	\$50.63	
Reflective Apparel Factory			Check 37906	12/31/2014	\$2,143.60
68385	101-016-542-90-31-01	ST-Clothing	Reflective Sweatshirts/Tees/Shirts	\$1,071.80	
68385	410-016-531-10-31-00	SW-Clothing	Reflective Sweatshirts/Tees/Shirts	\$1,071.80	
Republic Services 197			Check 37907	12/31/2014	\$735.26
1784398	001-010-576-80-31-00	PK-Operating Costs	Dumpster svcs - Lundeen Park	\$243.97	

Invoice	AccountCode	Account Description	Item Description	Amount	
1784398	001-010-576-80-45-00	PK-Equipment Rental	Dumpster rental - Lundeen Park	\$13.20	
1785199	001-013-518-20-31-00	GG-Operating	Dumpster services - City Hall	\$106.90	
1785199	001-013-518-20-45-00	GG-Equipment Rental	Dumpster rental - City Hall	\$14.15	
807731	101-016-542-30-45-00	ST-Rentals-Leases	Dumpster Rental - City Shop	\$7.65	
807731	101-016-544-90-31-02	ST-Operating Cost	Dumpster services - City Shop	\$170.87	
807731	410-016-531-10-31-02	SW-Operating Costs	Dumpster services - City Shop	\$170.87	
807731	410-016-531-10-45-00	SW-Equipment Rental	Dumpster Rental - City Shop	\$7.65	
Robinson Noble			Check 37908	12/31/2014	\$158.00
14-1018	101-016-542-30-41-02	ST-Professional Service	Geotechnical Engineer services	\$158.00	
Safe Kids			Check 37909	12/31/2014	\$105.00
12/31/2014	001-008-521-20-31-01	LE-Operating Costs	Child Car seats	\$105.00	
Sky Valley Towing			Check 37910	12/31/2014	\$775.20
401599	001-008-521-20-31-01	LE-Operating Costs	Towing/storage 12/19/14	\$775.20	
Snohomish County Human Service			Check 37911	12/31/2014	\$1,569.40
1000377562	001-013-566-00-51-00	GG-Liquor Tax to SnoCo	Q3 2014 Liquor Excise Taxes	\$1,569.40	
Snohomish County PUD			Check 37912	12/31/2014	\$15,040.15
150494045	001-010-576-80-47-00	PK-Utilities	203531959	\$74.60	
137272140	001-010-576-80-47-00	PK-Utilities	203599006	\$169.02	
130769343	101-016-542-63-47-00	ST-Lighting - Utilities	202988481	\$552.29	
137276843	101-016-542-63-47-00	ST-Lighting - Utilities	202648101	\$1,146.32	
163416545	101-016-542-63-47-00	ST-Lighting - Utilities	201973682	\$50.32	
140592434	101-016-542-63-47-00	ST-Lighting - Utilities	201860178	\$426.17	
137276842	101-016-542-63-47-00	ST-Lighting - Utilities	202624367	\$10,609.93	
150492979	101-016-542-63-47-00	ST-Lighting - Utilities	204719074	\$19.33	
137276844	101-016-542-63-47-00	ST-Lighting - Utilities	202670725	\$1,278.78	

Invoice	AccountCode	Account Description	Item Description	Amount	
156957699	101-016-542-63-47-00	ST-Lighting - Utilities	201595113	\$375.35	
137272140	101-016-543-50-47-00	ST-Utilities	203599006	\$169.02	
137272140	410-016-531-10-47-00	SW-Utilities	203599006	\$169.02	
Snohomish County PW S			Check 37913	12/31/2014	\$604.02
1000377543	101-016-542-64-48-00	ST-Traffic Control - R&M	Traffic signal repair	\$604.02	
Snohomish County PW V			Check 37914	12/31/2014	\$11,617.38
1000376895	001-008-521-20-48-00	LE-Repair & Maintenance	Vehicle repairs	\$10,206.91	
1000376895	101-016-542-30-48-00	ST-Repair & Maintenance	Vehicle repairs	\$705.23	
1000376895	410-016-531-10-48-00	SW-Repairs & Maintenance	Vehicle repairs	\$705.24	
Snohomish County Treasurer			Check 37915	12/31/2014	\$223.16
Dec-14	633-008-586-00-00-01	Crime Victims Compensation	Dec 2014 Crime Victims Compensation	\$223.16	
Sonsray Machinery LLC			Check 37916	12/31/2014	\$154.96
W00118-09	101-016-542-30-48-00	ST-Repair & Maintenance	Front axle repair	\$77.48	
W00118-09	410-016-531-10-48-00	SW-Repairs & Maintenance	Front axle repair	\$77.48	
Sound Publishing Inc			Check 37917	12/31/2014	\$374.08
EDH606133	001-007-558-50-41-03	PL-Advertising	LUA2014-0095 Arcadia Plat	\$77.52	
EDH607132	001-007-558-50-41-03	PL-Advertising	Public Notice:Capital Facilities Plan 2014-2019	\$86.24	
EDH606203	001-007-558-50-41-03	PL-Advertising	LUA2014-0101 Tanners Ridge/Dynasty	\$80.96	
EDH606213	001-007-558-50-41-03	PL-Advertising	LUA2014-0096 Whispering Meadows	\$86.12	
EDH605558	001-013-518-30-41-01	GG-Advertising	Cancelled Council mtg 12/22/14	\$15.60	
EDH607881	001-013-518-30-41-01	GG-Advertising	Public Notice:6 yr TIP 2015-2020	\$27.64	
Sound Tractor Company			Check 37918	12/31/2014	\$183.62
IN00029	101-016-544-90-31-02	ST-Operating Cost	Parts for Kubota	\$91.81	
IN00029	410-016-531-10-31-02	SW-Operating Costs	Parts for Kubota	\$91.81	
Speedway Towing			Check 37919	12/31/2014	\$310.08

Invoice	AccountCode	Account Description	Item Description	Amount
14201	001-008-521-20-31-01	LE-Operating Costs	Evidence Towing Case 14-02291	\$310.08
Staples			Check 37920	12/31/2014
				\$103.98
3252051810	001-008-521-20-31-00	LE-Office Supplies	Report covers/gluesticks	\$98.55
3251200927	001-008-521-20-31-00	LE-Office Supplies	Ink	\$5.43
Stericycle Inc			Check 37921	12/31/2014
				\$42.74
3002863860	001-008-521-20-41-00	LE-Professional Services	Hazard materials disposal	\$42.74
Tacoma Screw Products Inc			Check 37922	12/31/2014
				\$241.25
30616477	001-010-576-80-31-00	PK-Operating Costs	Safety glasses/nitrile gloves	\$29.48
30612170	101-016-544-90-31-02	ST-Operating Cost	Turnbuckles/glass cleaner	\$49.90
30616477	101-016-544-90-31-02	ST-Operating Cost	Safety glasses/nitrile gloves	\$29.47
30613290	101-016-544-90-31-02	ST-Operating Cost	De-icer	\$26.52
30616477	410-016-531-10-31-02	SW-Operating Costs	Safety glasses/nitrile gloves	\$29.47
30612170	410-016-531-10-31-02	SW-Operating Costs	Turnbuckles/glass cleaner	\$49.89
30613290	410-016-531-10-31-02	SW-Operating Costs	De-icer	\$26.52
Tyler Enterprises			Check 37923	12/31/2014
				\$675.00
Dec-14	001-007-559-30-41-00	PB-Professional Srv	Building Inspections/Plan reviews Dec 2014	\$675.00
UPS			Check 37924	12/31/2014
				\$21.45
74Y42514	001-008-521-20-42-00	LE-Communication	Evidence shipping	\$21.45
Verizon Northwest			Check 37925	12/31/2014
				\$2,517.27
9737723389	001-001-513-10-42-00	Executive - Communication	Wireless phone service	\$82.24
9737723389	001-002-513-11-42-00	AD-Communications	Wireless phone service	\$216.65
9737723389	001-003-514-20-42-00	CC-Communications	Wireless phone service	\$16.98
9737723389	001-005-518-10-42-00	HR-Communications	Wireless phone service	\$67.21
9737723389	001-006-518-80-42-00	IT-Communications	Wireless phone service	\$124.44
9737723389	001-007-558-50-42-00	PL-Communication	Wireless phone service	\$124.24

Invoice	AccountCode	Account Description	Item Description	Amount	
9737723389	001-007-559-30-42-00	PB-Communication	Wireless phone service	\$104.77	
9737723389	001-008-521-20-42-00	LE-Communication	Wireless phone service	\$1,436.02	
9737723389	001-010-576-80-42-00	PK-Communication	Wireless phone service	\$114.91	
9737723389	101-016-544-90-31-02	ST-Operating Cost	Wireless phone service	\$114.91	
9737723389	410-016-531-10-42-00	SW-Communications	Wireless phone service	\$114.90	
Washington Audiology Services			Check 37926	12/31/2014	\$12.00
44709	001-008-521-20-41-00	LE-Professional Services	New Hire screening	\$12.00	
Washington State Dept of Enterprise Svcs			Check 37927	12/31/2014	\$106.40
73129354	001-008-521-20-31-00	LE-Office Supplies	Business Card	\$106.40	
Washington State Patrol			Check 37928	12/31/2014	\$363.00
115004746	633-008-586-00-00-06	Gun Permit - FBI Remittance	CPL background checks	\$363.00	
Total Disbursements				\$506,286.74	

BLANKET VOUCHER APPROVAL
2015

We, the undersigned Council members of the City of Lake Stevens, Snohomish County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that the following vouchers have been approved for payment:

Payroll Direct Deposits		
Payroll Checks		
Tax Deposit(s)		
Electronic Funds Transfers		
Claims	37850-37851, 37929-37945	\$383,783.68
Void Checks		
Total Vouchers Approved:		\$383,783.68

This 12th day of January 2015:

 Mayor

 Councilmember

 Finance Director

 Councilmember

 Councilmember

 Councilmember



This page left blank intentionally



Accounts Payable Checks and EFTs for period of 01/01/2015 to 01/12/2015

Invoice	AccountCode	Account Description	Item Description	Amount	
Jamison Julie			Check 37850	1/6/2015	\$1,520.80
1175-1178	001-008-521-20-20-00	LE-Benefits	Medical Insurance-COBRA 12/2014-1/2015	\$1,520.80	
Jamison Julie			Check 37851	1/6/2015	\$110,000.00
2015	001-013-519-20-49-00	GG-Judgments & Settlements	2015 portion of settlement agreement	\$110,000.00	
Assoc of Washington Cities			Check 37929	1/12/2015	\$1,350.00
32975	001-001-511-60-43-00	Legislative - Travel & Mtgs	2015 City Action Days registration fee	\$750.00	
32975	001-001-513-10-43-00	Executive - Travel & Mtgs	2015 City Action Days registration fee	\$150.00	
32975	001-002-513-11-43-00	AD-Travel & Meetings	2015 City Action Days registration fee	\$150.00	
32975	001-007-558-50-43-00	PL-Travel & Mtgs	2015 City Action Days registration fee	\$150.00	
32975	101-016-543-30-43-00	ST-Travel & Meetings	2015 City Action Days registration fee	\$150.00	
Atlas Business Solutions Inc			Check 37930	1/12/2015	\$288.00
IVC085085	001-008-521-20-31-01	LE-Operating Costs	2015 ScheduleAnywhere access	\$288.00	
Bank of New York Mellon			Check 37931	1/12/2015	\$107.28
111-1636457	206-008-592-21-85-00	LTGO 2004 Bond Fees - PD	Admin Fees	\$53.64	
111-1636453	210-000-592-75-85-00	2008 Bond Fees	Admin Fees	\$53.64	
BSA Mt Baker Council			Check 37932	1/12/2015	\$389.00
2015	001-008-521-20-49-00	LE-Miscellaneous	2015 Charter membership post 0087	\$389.00	
Civicplus			Check 37933	1/12/2015	\$166.67
152624	001-013-518-20-49-00	GG-Miscellaneous	Annual fee for website storage space	\$166.67	
Colt Mfg Co LLC			Check 37934	1/12/2015	\$450.00
Nelson	001-008-521-40-49-01	LE-Staff Development	Armors Training	\$450.00	
Corporate Office Supply			Check 37935	1/12/2015	\$46.56

Invoice	AccountCode	Account Description	Item Description	Amount
157537i	001-008-521-20-31-00	LE-Office Supplies	Clips/folders/calendar/desk organizer	\$46.56
eFileCabinet			Check 37936	1/12/2015
233198	001-008-521-20-31-01	LE-Operating Costs	2015 Annual maint plan	\$871.92
ESRI			Check 37937	1/12/2015
92912662	001-007-558-50-41-02	PL-Software Maint.	ArcGIS software maint	\$651.60
92912662	101-016-543-30-41-02	ST-Software Maint & Support	ArcGIS software maint	\$325.80
92912662	410-016-531-10-41-04	SW-Software Maint & Support	ArcGIS software maint	\$325.80
Lake Stevens Sewer District			Check 37938	1/12/2015
01/2015	001-008-521-50-47-00	LE-Utilities	Sewer - Jan 2015	\$160.00
01/2015	001-010-576-80-47-00	PK-Utilities	Sewer - Jan 2015	\$160.00
01/2015	001-012-572-20-47-00	CS-Library-Utilities	Sewer - Jan 2015	\$80.00
01/2015	001-013-518-20-47-00	GG-Utilities	Sewer - Jan 2015	\$320.00
01/2015	101-016-543-50-47-00	ST-Utilities	Sewer - Jan 2015	\$80.00
Lexipol LLC			Check 37939	1/12/2015
12386	001-008-521-20-41-01	LE-Prof Serv-Lexipol	2015 manual update subscription	\$2,450.00
Puget Sound Clean Air Agency			Check 37940	1/12/2015
Q1 2015	001-013-553-70-51-00	GG-Air Pollution	Q1 2015 Clean Air Assessment	\$4,110.25
SCCFOA			Check 37941	1/12/2015
2015 dues	001-004-514-23-49-00	FI-Miscellaneous	2015 membership dues	\$25.00
Snohomish County Cities			Check 37942	1/12/2015
2015 Dues	001-013-518-20-49-00	GG-Miscellaneous	2015 membership dues	\$100.00
WABO			Check 37943	1/12/2015
WABO2015	001-007-559-30-49-00	PB-Miscellaneous	2015 WABO membership	\$95.00
Washington Cities Insurance Authority			Check 37944	1/12/2015
30068	001-004-514-23-46-00	FI-Insurance	2015 Liability Assessment	\$122.00

Invoice	AccountCode	Account Description	Item Description	Amount	
30068	001-008-521-20-46-00	LE-Insurance	2015 Liability Assessment	\$144,182.00	
30068	001-010-576-80-46-00	PK-Insurance	2015 Liability Assessment	\$3,144.00	
30068	001-013-518-20-46-00	GG-Insurance	2015 Liability Assessment	\$3,880.00	
30068	101-016-543-30-46-00	ST-Insurance	2015 Liability Assessment	\$50,172.00	
30068	410-016-531-10-46-00	SW-Insurance	2015 Liability Assessment	\$58,160.00	
WFOA			Check 37945	1/12/2015	\$50.00
63937885	001-004-514-23-49-00	FI-Miscellaneous	2015 membership dues	\$50.00	
Total Disbursements				\$383,783.68	



This page left blank intentionally

**CITY OF LAKE STEVENS
CITY COUNCIL WORKSHOP MEETING MINUTES**

Monday, December 8, 2014
Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street N.E. Lake Stevens

CALL TO ORDER: 6:00 p.m. by Mayor Vern Little

COUNCILMEMBERS PRESENT: Kim Daughtry, Sam Low, John Spencer, Todd Welch, Suzanne Quigley and Kathy Holder

COUNCILMEMBERS ABSENT: Marcus Tageant

STAFF MEMBERS PRESENT: City Administrator Jan Berg, Planning Director Becky Ableman, Finance Director/City Clerk Barb Stevens, Police Chief Dan Lorentzen and Human Resource Director Steve Edin

OTHERS: Dr. Gary Goldbaum, Brett Neissen, Julianna Alson, Kelsey Liu, Christina Yantsides, Rachel Haas, Bouapanh Lor, Joy Lee and Amy Tseng

Dr. Gary Goldbaum, Brett Neissen and University of Washington students Julianna Alson, Kelsey Liu, Christina Yantsides, Rachel Haas, Bouapanh Lor, Joy Lee and Amy Tseng presented the results of their interviews of council members, students and the community at large regarding the new marijuana laws and the impact on the community.

Adjourn. 6:40 p.m.

Mayor Vern Little

Barb Stevens, City Clerk



This page left blank intentionally

**CITY OF LAKE STEVENS
REGULAR CITY COUNCIL MEETING MINUTES**

Monday, December 8, 2014

Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Vern Little

COUNCILMEMBERS PRESENT: Todd Welch, Suzanne Quigley, Kathy Holder, Kim Daughtry, Marcus Tageant, Sam Low and John Spencer

COUNCILMEMBERS ABSENT:

STAFF MEMBERS PRESENT: City Administrator Jan Berg, Planning Director Becky Ableman, Finance Director/City Clerk Barb Stevens, Public Works Director Mick Monken, Human Resource Director Steve Edin, Police Chief Dan Lorentzen, Commander Dennis Taylor, Police Records Clerk Angela Michaelson, Police Officers Joshua Kilroy, Gavin Heinemann, Chris Lyons and Nathan Adams, and Police Lt. Jeff Lambier, Deputy City Clerk Kathy Pugh and City Attorney Cheryl Beyer

OTHERS:

Guest Business. None.

New Employee Introductions: Police Chief Dan Lorentzen introduced new Police Department employees, Records Clerk Angela Michaelson, Officers Joshua Kilroy, Gavin Heinemann, Nathan Adams, and soon-to be Officer Chris Lyons, and Lt. Jeff Lambier who has been with the department and was promoted to oversee the office of professional standards.

Consent Agenda. Moved by Councilmember Daughtry, Councilmember Welch seconded, to approve (A) 2014 vouchers [Payroll Direct Deposits 12/1/2014 of \$153,625.83; Payroll Checks 37738-37739 in the amount of \$6,185.49; Tax Deposits 12/1/2014 in the amount of \$65,558.77; Electronic Funds Transfers (ACH) of \$94,989.82; Claims checks 37740-37799 in the amount of \$230,527.97; Void Checks no. 37543 in the amount of \$210.00; Total Vouchers Approved: \$550,677.88]; (B) City Council Workshop Minutes of November 24, 2014; (C) City Council Regular Meeting Minutes of November 24, 2014; and (D) Interlocal Agreement with Snohomish County Surface Water Management for Billing Services. Motion carried unanimously (6-0-0-1).

PUBLIC HEARINGS: City Attorney Beyer read the public hearing procedure for Open Record Public Hearings and noted the procedures would apply to both the public hearing in consideration of the second reading and adoption of Ordinance No. 925, 2015 Budget, and the public hearing in consideration of Ordinance 922 re Temporary Economic Development Traffic

Impact Fee Reduction. She noted the public comment portion of the public hearing on Ordinance No. 925 was closed at the November 24, 2014 Council meeting.

Public Hearing in consideration of second and final reading and adoption of Ordinance No. 925, 2015 Budget. Finance Director Barb Stevens presented the staff report and responded to Councilmembers' questions. Discussion ensued regarding staffing levels and ability to implement budgeted positions.

Councilmember Welch moved, Councilmember Low seconded, to close the public hearing in consideration of Ordinance 925, 2015 Budget. Motion carried unanimously (6-0-0-1).

Councilmember Spencer moved, Councilmember Low seconded, to approve the second and final reading of Ordinance No. 925 authorizing the 2015 budget. Motion carried with Councilmember Quigley voting no (5-1-0-1).

Councilmember Tageant arrived at 7:39 p.m.

Continued Public Hearing in consideration of Ordinance No. 922 re Temporary Economic Development Traffic Impact Fee Reduction. Planning Director Rebecca Ableman presented the staff report and noted this hearing is continued from the November 24, 2014 Council meeting. She then responded to Councilmembers' questions. Discussion ensued regarding how the proposed programs would work and whether to incentivize a living wage requirement. Councilmembers agreed to look at this in the future.

Mayor Little invited public comment and there was none.

Councilmember Welch moved, Councilmember Low seconded, to close the public comment portion of the public hearing. Motion carried unanimously (7-0-0-0).

Councilmember Daughtry moved, Councilmember Tageant seconded, to close the public hearing on Ordinance 922, re Temporary Economic Development Traffic Impact Fee Reduction. Motion carried unanimously (7-0-0-0).

Councilmember Daughtry moved, Councilmember Welch seconded, to approve the first reading and adopt Ordinance No. 922 re Temporary Economic Development Traffic Impact Fee Reduction with the correction in paragraph numbering. Motion carried unanimously (7-0-0-0).

Action Items:

Resolution 2014-12 Establishing a Traffic Impact Fee Adjustment Incentive Program to Stimulate Job Growth. Planning Director Ableman presented the staff report and noted that with Council's adoption of Ordinance No. 922 authorizing adjustments to traffic impact fees for broad public purposes, Resolution 2014-12 establishes a Traffic Impact Fee Adjustment Incentive Program for a three-year period to stimulate job growth. She then responded to Councilmembers' questions.

Councilmember Spencer moved, Councilmember Tageant seconded, to adopt Resolution 2014-12 Establishing a Traffic Impact Fee Adjustment Incentive Program for a Period of Three Years to Stimulate Job Growth. Motion carried unanimously (7-0-0-0).

Resolution 2014-13 Establishing a Temporary Traffic Impact Fee Exemption Incentive Program. Planning Director Ableman presented the staff report and said this resolution is also proposed following Council's adoption of Ordinance No. 922. Passage of this resolution would establish a Temporary Traffic Impact Fee Exemption incentive program for a three year period to stimulate growth of new retail businesses. She then responded to Councilmembers' questions.

Councilmember Daughtry moved, Councilmember Holder seconded, to adopt Resolution 2014-13 Establishing a Temporary Traffic Impact Fee Exemption Incentive Program for a Period of Three Years to Stimulate Growth of New Retail Businesses in Lake Stevens, with the correction as discussed. Motion carried unanimously (7-0-0-0).

East Everett Voluntary Mitigation Agreement Modification. Planning Director Ableman reviewed that the City previously entered into a voluntary mitigation agreement for the project known as East Everett Investments. Since that time both developments have been sold to another developer, who proposes changes to the original agreement to provide clarity and adjustments to the timing of some improvements relating to installation of traffic signal, road signage within the development, a turnaround requirement and clarification regarding ADA facilities to be brought up to current standards.

Councilmember Daughtry moved, Councilmember Tageant seconded, to approve the proposed amendments and to the Voluntary Mitigation Agreement for East Everett Investments and authorize the Mayor to sign the same. Motion carried unanimously (7-0-0-0).

Resolution 2014-14 Adopting Public Defender Standards. City Administrator Jan Berg presented the staff report and said adoption of this resolution would put in place practices and procedures utilized by the public defense services firm that are consistent with the Washington State Supreme Court and other recommended best practices.

Councilmember Holder moved, Councilmember Daughtry seconded, to approve Resolution 2014-14 Adopting Public Defender Standards. Motion carried unanimously (7-0-0-0).

Amendment to Public Defender Contract. City Administrator Berg presented the staff report and said the proposed amendment to the public defender contract allows for an annual review of the public defender caseload and the ability to adjust the monthly retainer amount lower or higher based on that review.

Councilmember Spencer moved, Councilmember Low seconded, to approve the amendment to the Public Defender Contract and authorize the Mayor to sign the amendment to the contract. Motion carried unanimously (7-0-0-0).

Resolution 2014-10 re Senior Center Emergency Roof Repair. Public Works Director Mick Monken presented the staff report and said it was necessary to proceed with emergency repair of the Senior Center roof to prevent further damage to the building. Director Monken then responded to Councilmembers' questions.

Councilmember Spencer moved, Councilmember Daughtry seconded, to approve Resolution 2014-10 re Senior Center Emergency Roof Repair and authorize the Mayor to sign a contract with Theodore F. Brown d/b/a Park Place Construction to complete those repairs. Motion carried unanimously (7-0-0-0).

Discussion Items:

Pedestrian Connection Plan. Public Works Director Monken provided a status update on the Pedestrian Connection Plan including reviewing policies and highlighting active projects. He responded to Councilmembers' questions and requested Council's input and direction. There was consensus to continue with the plan.

Council Person's Business: Councilmembers reported on the following meetings: Welch: Fire Commission; Spencer: Sewer District.

Mayor's Business: Sewer District.

Staff Reports: Staff reported on the following: Planning Director Ableman: Cavalero Park Plan Meeting December 9.

Executive Session. Mayor Little announced Council would convene an executive session at 8:49 p.m. for ten minutes on collective bargaining, with no action to follow. The executive session concluded at 8:59 p.m.

Adjourn. Councilmember Low moved, Councilmember Spencer seconded, to adjourn the meeting at 8:59 p.m.

Vern Little, Mayor

Kathy Pugh, Deputy City Clerk

EXHIBIT A

**CITY OF LAKE STEVENS
Lake Steven Washington**

RESOLUTION NO. 2015-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE STEVENS, WASHINGTON, ADOPTING AN AMMENDMENT TO THE SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN (TIP) FOR THE YEARS 2015-2020 AND DIRECTING THE SAME TO BE FILED WITH THE STATE SECRETARY OF TRANSPORTATION AND THE PUGET SOUND REGIONAL COUNCIL.

WHEREAS, pursuant to the requirements of Chapters 35.77 and 47.26 RCW, the City Council of the City of Lake Stevens has previously adopted a comprehensive street plan, including an arterial street construction plan, and has thereafter periodically modified said as part of the City's Comprehensive Plan resolution, and

WHEREAS, pursuant to resolution No. 2014-04 the City Council Adopted the 2015-2020 TIP in August 2014; and

WHEREAS, as authorized by RCW 35.77.010(1) the City is amending the adopted 2015-2020 TIP to include a project in the 20 year plan that was selected for grant funding in 2015; and

WHEREAS, following notice as required by law, a public hearing has been held on the amended TIP as required by RCW 35.77.0 10(1); and

WHEREAS, the TIP has been updated for 2015-2020 in accordance with the State Requirements,

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE STEVENS DOES RESOLVE AS FOLLOWS:

Section 1. Plan Adopted. The amended Six-Year Transportation Improvement Plan for the City of Lake Stevens, as revised and extended for the ensuing six (6) calendar years (2015-2020), a copy of which is attached hereto as Attachment A and incorporated herein by this reference as if fully set forth, which Plan sets forth the project location, type of improvement and the estimated cost thereof, is hereby adopted and approved.

Section 2. The 6 year Transportation Plan previously adopted pursuant to Resolution No. 2014-04 is hereby replaced with the amended Attachment A Plan adopted herein.

Section 3. Filing of Plan. Pursuant to Chapter 35.77 RCW, within 30 days of the adoption of this Resolution the City Clerk is hereby authorized and directed to file a copy of this Resolution, together with the Attachment A (Project Descriptions) and Attachment B (Expenditure year projections) attached hereto, with the Secretary of Transportation for the State of Washington.

ADOPTED this _____ day of January, 2015.

Vern Little, Mayor

ATTEST:

Kathy Pugh, Deputy City Clerk

APPROVED AS TO FORM:

Grant K. Weed, City Attorney

Attachment A
 TIP with project description and costs

City of Lake Stevens

Start year: 2015

Transportation Improvement Program (2015 - 2020)

Revision: 12/03/2014

Proj ID #	ROAD	FROM	TO	COST	Description	Local	State/Fed	Mitigation	Dev Imp	TOTAL Project			LOCAL	GRANT
										Design	ROW	Constr		
2(1)	SR 9/4th NE - Intersection	4th St NE	-	3,000,000	Improve egress WB alignment right turn onto SR 9 and add a new right turn ingress for EB onto 4th St NE. Additional improvement is the construction of a new alignment N-S Village Way Road (93rd).	X	X	X	X	623,183	642,500	1,734,317	300,000	2,700,000
3	90th Ave NE Connector	SR 204	Vernon	1,140,000	Construction of a new roadway segment that would allow for right in-right out movement for SR 204. Roadway would be developer driven			X	X	114,000	200,000	826,000	1,140,000	-
7(4)	91st Ave NE	SR 204	Vernon	351,000	Upgrade roadway to create a pedestrian friendly downtown style streetscape	X		X	X	35,100	20,000	295,900	351,000	-
W 2	SR 92 and Lake Dr Re-channelization	Intersection		200,000	State driven safety project to reduce vehicle conflicts		X			30,000	-	170,000	-	200,000
7(1)	20th St SE - Segment 1	83rd Ave SE	91st Ave SE	4,843,380	Widening of existing two lane to four lane, providing non-motorized travel area with pedestrian sidewalks and improved drainage and lighting.	X	X	X	X	520,902	850,311	3,472,167	1,695,183	3,148,197
7(3)	20th St SE - Segment 2	79th Ave SE	83rd Ave SE	3,970,366	Widening of existing two lane to four lane, providing non-motorized travel area with pedestrian sidewalks and improved drainage and lighting.	X		X	X	397,838	921,922	2,650,606	1,389,628	2,580,738
7(5)	20th St SE - Segment 3	73rd Ave SE	79th Ave SE	2,770,169	Widening of existing two lane to four lane, providing non-motorized travel area with pedestrian sidewalks and improved drainage and lighting.	X	X	X	X	345,853	118,821	2,305,495	969,559	1,800,610
7(6)	20th St SE - Segment 4	US 2	73rd Ave SE	2,599,205	Widening of existing two lane to four lane, providing non-motorized travel area with pedestrian sidewalks and improved drainage and lighting.	X	X	X	X	294,930	341,610	1,962,665	909,722	1,689,483
6(1)	24th St SE/73rd SE - Intersection	73rd Ave SE	-	800,000	Construction of a new intersection to provide internal vehicle and non-motorized circulation adjacent to 20th Street SE. Construction is developer driven.			X	X	80,000	50,000	670,000	800,000	-
6(2)	24th St SE	73rd Ave SE	79th Ave SE	3,653,000	Construction of a new roadway segment to provide internal vehicle and non-motorized circulation adjacent to 20th Street SE. Construction is developer driven.			X	X	365,300	200,000	3,087,700	3,653,000	-
6(3)	24th St SE/79th SE - Intersection	79th Ave SE	-	800,000	Construction of a new intersection to provide internal vehicle and non-motorized circulation adjacent to 20th Street SE. Construction is developer driven.			X	X	80,000	50,000	670,000	800,000	-
6(4)	24th St SE	83rd Ave SE	87th Ave SE	5,278,000	Construction of a new roadway segment to provide internal vehicle and non-motorized circulation adjacent to 20th Street SE. Construction is developer driven.			X	X	527,800	200,000	4,550,200	5,278,000	-
6(5)	24th St SE/83rd SE - Intersection	83rd Ave SE	-	800,000	Construction of a new intersection to provide internal vehicle and non-motorized circulation adjacent to 20th Street SE. Construction is developer driven.			X	X	80,000	50,000	670,000	800,000	-
6(6)	24th St SE	SR 9	91st Ave SE	2,970,000	Construction of a new roadway segment to provide internal vehicle and non-motorized circulation adjacent to 20th Street SE. Construction is developer driven.			X	X	297,000	200,000	2,473,000	2,970,000	-

Revision: 12/03/2014

Proj ID #	ROAD	FROM	TO	COST	Description	Local	State/Fed	Mitigation	Dev Imp	TOTAL Project			LOCAL	GRANT
										Design	ROW	Constr		
1(1)	91st Ave NE/SR 204 - RTP	SR 204	200' north	337,000	Widen southbound outside lane to provide for a dedicated right turn lane	X	X	X	X	33,700	10,000	293,300	134,800	202,200
1(2)	91st Ave NE/SR 204 - RTP	SR 204	300' south	454,100	Widen north bound outside lane to provide for a dedicated right turn lane	X	X	X	X	45,410	20,000	388,690	181,640	272,460
2(2)	91st Ave SE	20th St SE	4th St SE	4,770,000	Widen to a three lane section with non-motorized improvements and pedestrian improvements that include sidewalk segments and curb separated walking paved shoulder areas along the east side of the roadway	X	X	X	X	477,000	300,000	3,993,000	715,500	4,054,500
2(3)	91st Ave SE	20th St SE	24th St SE	1,950,000	New connector roadway to 24th St SE				X	195,000	100,000	1,655,000	1,950,000	-
8(4)	99th Ave NE	Market	4th St NE	1,170,000	Enhance Streetscape with improvement with non-motorized enhancements and circulation improvements with a possible roundabout intersection at 4th NE	X	X	X	X	117,000	40,000	1,013,000	292,500	877,500
14(A)	4th St NE	91st Ave NE	SR 204	7,578,460	New internal connector and circulation roadway. Will require a new break in access on to SR 204. Intersection would be a right turn only.				X	757,846	500,000	6,320,614	7,578,460	-
14(7)	99th Ave SE	20th St SE	4th St SE	4,763,800	Widen to a three lane section with non-motorized improvements and pedestrian improvements that include sidewalk segments and curb separated walking paved shoulder areas along the east side of the roadway	X	X	X	X	476,380	200,000	4,087,420	1,905,520	2,858,280
14(8)	99th Ave SE	20th St SE	Lake Stevens Rd	5,507,800	Widen to a three lane section with non-motorized improvements and pedestrian improvements that include sidewalk segments and curb separated walking paved shoulder areas along the east side of the roadway				X	550,780	4,957,020	5,507,800	-	-
D(1A)	20th St NE & Main Intersection	Intersection		1,112,004	Widening to provide turn pockets or possible roundabout improvements	X	X	X	X	111,200	1,000,804	556,002	556,002	-
D(1B)	Grade Road	20th St NE	SR 92	15,607,836	Widen to a three lane section with non-motorized improvements and pedestrian improvements that include sidewalk segments and curb separated walking paved shoulder areas along the west side of the roadway	X	X	X	X	1,560,784	1,000,000	13,047,052	7,803,918	7,803,918
12(5)	91st Ave NE - Intersection	Vernon Rd	-	200,000	Minor widening and possible mini-roundabout to improvement safety and circulation	X		X	X	20,000	180,000	200,000	200,000	-
15(2)	Lundeen/Vernon - Intersection	Vernon Rd	-	400,000	Channelization enhancement to improvement safety and circulation. May restrict through movement for east-east crossing (Vernon)	X		X	X	40,000	360,000	400,000	400,000	-
15(1)	Vernon Road	91st Ave NE	SR 9	935,000	Minor widening to provide for turn movement and improved pedestrian movement	X		X	X	93,500	841,500	935,000	935,000	-
D(1C)	SR 92 & Grade Rd RAB	Intersection		4,105,221	Roundabout intersection improvement with gateway treatment	X	X	X	X	410,522	3,694,699	1,026,305	3,078,916	-
14(1)	North Davies RAB Sidewalks	Vernon	500' East	414,000	Construction of sidewalks along both north and south side.					69,000	345,000	104,000	310,000	-
										8,750,028	6,015,164	67,715,149	50,347,537	32,132,804

Proj ID #	ROAD	COST	2015			2016			2016			2017			2018			2019			Beyond
			Design	ROW	Constr	Design	ROW	Constr	Design	ROW	Constr	Design	ROW	Constr	Design	ROW	Constr	Design	ROW	Constr	
1(2)	91st Ave NE/SR 204 - RTP	454,100				45,410	20,000			388,690										-	
2(2)	91st Ave SE	4,770,000									95,480				998,250					3,676,270	
2(3)	91st Ave SE	1,950,000									195,000	100,000			1,655,000					-	
8(4)	99th Ave NE	1,170,000									117,000	40,000			1,013,000					-	
14(A)	4th St NE	7,578,460												189,462			568,385	250,000		6,570,613	
14(7)	99th Ave SE	4,763,800															476,380			4,287,420	
14(8)	99th Ave SE	5,507,800															550,780			4,957,020	
D(1A)	20th St NE & Main Intersection	1,112,004												111,200					333,601	667,203	
D(1B)	Grade Road	15,607,836															780,392			14,827,444	
12(5)	91st Ave NE - Intersection	200,000						20,000		180,000										-	
15(2)	Lundeen/Vernon - Intersection	400,000															40,000		360,000	-	
15(1)	Vernon Road	935,000												93,500		233,750				607,750	
D(1C)	SR 92 & Grade Rd RAB	4,105,221												410,522		1,026,305			2,668,394	-	
14(1)	North Davies RAB sidewalk	414,000	69,000	0	345,000																
			416,000	200,000	839,600	850,012	430,000	1,978,400	522,283	1,312,811	1,031,990	407,480	140,000	5,286,734	1,598,407	-	5,967,955	3,469,005	1,118,821	5,972,095	50,938,748



This page left blank intentionally



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda Date: January 12, 2015

Subject: Final Plat – Arcadia (LUA2014-0095)

Contact Person/Department: Stacie J. Pratschner **Budget Impact:** N/A

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL: Hold a public meeting pursuant to LSMC 14.18.035(a) and accept the Arcadia Plat (LUA2014-0095) by motion.

SUMMARY: Public meeting and City Council acceptance of the final plat of Arcadia – a subdivision of a 3.745 acre lot into 13 single-family lots in the Urban Residential Zone.

BACKGROUND: Final Plats are Type V Quasi-Judicial decisions per Table 14.16A-I. City Council accepts final plats, following a public meeting, when the subdivision’s proponent has met municipal requirements for preliminary plats (Chapter 14.18 LSMC), completed applicable conditions of approval and met the requirements of Chapter 58.17 RCW.

The City of Lake Stevens issued a SEPA Determination of Non-Significance for the project on July 18, 2013. The City of Lake Stevens approved the preliminary subdivision on August 7, 2013. The City of Lake Stevens approved the construction plans for the subdivision on June 10, 2014. The proponent submitted an application for Final Plat approval on November 21, 2014. The city issued a Notice of Application and Public Meeting for the final subdivision on December 17, 2014.

Planning and Community Development have prepared a final plat recommendation for City Council’s review and consideration along with the final plat map. Staff concludes the final subdivision meets the requirements of the Lake Stevens Municipal Code, conditions of approval and the requirements of Chapter 58.17 RCW (Subdivisions-Dedications). Staff recommends Council approve the final plat and accept the right-of-way dedications.

APPLICABLE CITY POLICIES: Chapter 14.18 LSMC - Subdivisions, Boundary Line Adjustments and Binding Site Plans and Chapter 14.16B LSMC

BUDGET IMPACT: None at the time of subdivision; however, the city will collect impact fees for schools, parks, and traffic when building permits are issued.

ATTACHMENTS:

Attachment 1 - Final Plat Recommendation with exhibits.



Planning and Community Development
 Type V Permit: Final Plat

January 7, 2015

Arcadia

LUA2014-0095

A. PROJECT DESCRIPTION AND REQUEST

Project Description: Final plat application for the Arcadia Subdivision (13 proposed lots) in the Urban Residential zone, received on November 21, 2014. The City of Lake Steven’s approved the preliminary subdivision on August 17, 2013 after an open record hearing and issuance of an environmental determination of non-significance. The applicant has submitted necessary financial securities and installed required improvements. The city of Lake Stevens approved the construction plans for the subdivision on June 10, 2014. The proponent has met the requirements for final plat approval and has installed required improvements or provided necessary financial securities before recording. Along with the final plat approval, the proponent will dedicate rights-of-way (new roads) to the city of Lake Stevens.

B. GENERAL INFORMATION

1. Property Owners: Mr. and Mrs. Rashell
 1119 79th Avenue SE
 Lake Stevens, WA 98258
2. Contact Person: Tim Bruggman
 Golden Eagle Development
 PO Box 1377
 Monroe, WA 98272
3. Property Address: 1119 79th Avenue SE, Lake Stevens, WA 98258
4. Comprehensive Plan Land Use Designations, Zoning Designation and Existing Land Uses of the Site and Surrounding Area:

AREA	LAND USE DESIGNATION	ZONING	EXISTING USE
Project Site	Medium Density Residential	Urban Residential	Residential
North of Site	High Density Residential	High Urban Residential	Residential
South of Site	High Density Residential	High Urban Residential	Residential
East of Site	High Density Residential	High Urban Residential	Residential
West of Site	High Density Residential	High Urban Residential	Residential

5. Public Utilities and Services Provided by:

Water:	Snohomish County PUD	Gas:	Puget Sound Energy
Sewer:	Lake Stevens Sewer District	Cable TV:	Comcast
Garbage:	Allied Waste or Waste Management	Police:	City of Lake Stevens
Storm Water:	City of Lake Stevens	Fire:	Lake Stevens Fire District
Telephone:	Verizon	School:	Lake Stevens School District

Electricity:	Snohomish County PUD	Hospital:	Providence Hospital
--------------	----------------------	-----------	---------------------

C. ENVIRONMENTAL REVIEW

The City of Lake Stevens issued a SEPA Determination of Non-Significance for the project on July 18, 2013.

D. FINDINGS OF FACT

1. Application Process: The city of Lake Stevens received a final plat application on November 21, 2014 (**Exhibit A**) associated materials (e.g., title report, closing calculations, plat name certification and declaration of covenants, conditions and restrictions) and a final plat map (**Exhibit B**) for the Arcadia subdivision. City staff issued a Notice of Application and Public Meeting for the project on December 17, 2014 (**Exhibit C**). City staff mailed the notice to property owners within 300 feet, posted the subject property, and posted at City Hall. At the time that this staff report was prepared, no comments have been received.

This staff report meets the requirements of LSMC 14.16B.535 as the written recommendation to the City Council for decision.

2. Density and Dimensional Standards: Density and dimensional standard review was completed during preliminary plat approval by the City. The city has confirmed the proposed final plat complies with the preliminary plat approval. No encroachments have been identified by the city during review.
3. Stormwater Management: Stormwater impacts were reviewed during preliminary plat approval and construction plan approval. City staff has reviewed and inspected all required stormwater improvements. The applicant will provide financial securities for any remaining or incomplete stormwater items in addition to maintenance securities for road improvements.
4. Traffic Impacts: The City has reviewed traffic impacts for this project during preliminary plat approval. Traffic impact fees have been calculated to address these impacts. These fees have been noted on the face of the final plat document, and will be collected at the time of building permit issuance.
5. Public Roads and Frontage Improvements: Access to new lots within the subdivision will be from new public roads, constructed to applicable City standards. New roads and required frontage improvements have been constructed to the approved plans.
6. Utilities: Public utilities have been installed to serve all of the proposed lots in the proposed subdivision. The Snohomish County PUD (water and electricity) and Lake Stevens Sewer District have granted approval for the utility improvements.
7. Fire Department Review: The Fire Marshall for the Lake Stevens Fire District has reviewed the proposed subdivision and approved the design as shown on the final plat drawings.
8. Impact Fees: Impact fees are required for the lots in the proposed subdivision and were defined in the preliminary plat approval or as revised. The following fees are indicated on the face of the plat and shall be collected at the time of building permit issuance:
 - a. The proponent or successor shall pay traffic mitigation fees to mitigate 11.11 new PM peak hour trips prior building permit issuance, which would be calculated at the fees in effect at the time of building permit issuance.
 - b. The proponent or successor shall pay school impact fees prior to or at the time of building permit issuance for new single family residences. Mitigation fees are those in effect at the time of payment.
 - c. The proponent or successor shall pay school impact fees prior to or at the time of building permit issuance for new single family residences. Mitigation fees are those in effect at the time of payment.

E. CONCLUSIONS

1. The city has confirmed that all required improvements for subdivision approval have been installed or has been financially secured as approved by the Public Works Director and the Director of Planning and Community Development.
2. The proposed subdivision documents submitted to the city of Lake Stevens meet all requirements of the Preliminary Plat Approval issued by the City, and the city's standards for Final Plat Approval.
3. The subdivision, as proposed, is consistent with all applicable requirements, permit processing procedures, and other applicable codes.

F. RECOMMENDATION & CONDITIONS

The Planning and Community Development Department recommends **APPROVAL**, of the Final Plat for Arcadia, **subject to the listed conditions:**

1. The proponent or successor shall record the approved subdivision (final plat) as depicted in **Exhibit B** – all recording fees shall be the obligation of the subdivision proponent.
2. The proponent shall provide conformed copies of the approved final plat to the city of Lake Stevens after recording with Snohomish County.
3. The proponent must comply with any federal, state, or local statutes, ordinances, or regulations applicable to this project. Failure to meet or maintain strict compliance with these regulations and conditions shall be grounds for revocation of this permit.

G. APPEALS

Per LSMC 14.16B.740, to appeal the Council's decision an appeal application must be filed, with all required fees, within 14 days of the date of issuance of this permit. An appeal of this decision would be heard by the Snohomish County Superior Court.

H. EXHIBITS

- A. Final Plat Application received on November 21, 2014
- B. Final Plat of Arcadia
- C. Notice of Application and Public Meeting issued on December 17, 2014



January 7, 2015

Stacie Pratschner, *Associate Planner*

Date

Distributed to the Following Parties:

1. Lake Stevens City Council
2. Tim Bruggman, Contact
3. Mr. and Mrs. Rashell, Property Owners



EXHIBIT A

Planning and Community Development
 1812 Main Street, P O Box 257
 Lake Stevens WA 98258
 Phone Number (425) 377-3235

To Be Completed by Staff:

Date of Application: 11.21.14
 Staff Initials: SDP
 Permit Number: 14a14-95

**TYPE IV, V AND VI - COUNCIL DECISIONS
 LAND USE DEVELOPMENT APPLICATION**

CHECK ONE

<p>TYPE IV – Quasi-judicial</p> <p><input type="checkbox"/> Essential Public Facility</p> <p><input type="checkbox"/> Planned Neighborhood Development</p> <p><input type="checkbox"/> Rezone – Site Specific Zoning Map Amendment</p> <p><input type="checkbox"/> Secure Community Transition Facility</p> <p><input type="checkbox"/> Type IV Other: _____</p>	<p>TYPE V – Quasi-judicial</p> <p><input type="checkbox"/> Final Plats</p> <p><input type="checkbox"/> Plat Alterations</p> <p><input type="checkbox"/> Plat Vacations</p> <p><input type="checkbox"/> Right-of-Way Vacations</p> <p><input type="checkbox"/> Type V Other: _____</p>	<p>TYPE VI – Legislative</p> <p><input type="checkbox"/> Comprehensive Plan Amendment, Map and Text</p> <p><input type="checkbox"/> Development Agreements</p> <p><input type="checkbox"/> Land Use Code Amendments</p> <p><input type="checkbox"/> Rezones – Area Wide Zoning Map Amendments</p> <p><input type="checkbox"/> Type VI Other: _____</p>
---	--	---

ARE ANY LOWER LEVEL PERMITS REQUIRED? Yes No Describe: _____

Property Information	Site Address: <u>1119 79th Ave SE Lake Stevens WA 98258</u>			
	Assessor Parcel No: <u>431460100102</u>	Area of property	Square Feet:	Acres: <u>3.745</u>
	Land Use Designation:		Zoning: <u>UR</u>	
	Number of Buildings on Site: <u>2</u>		Number to be Retained: <u>2</u>	
	Existing Impervious Surface Area:		Proposed Impervious Surface Area:	
Applicant	Name/Company: <u>JMI Holdings LLC</u>			
	Address: <u>Po Box 610</u>		City/State/Zip: <u>Lake Stevens WA 98258</u>	
	Phone: <u>425-359-4487</u>		Applicants relationship to owner:	
	Fax:		Email: <u>Kaintzth@msn.com</u>	
Primary Contact	Name/Company: <u>Tim Ruggiana / Golden Eagle Development Services</u>			
	Address: <u>Po Box 1377</u>		City/State/Zip: <u>Monroe WA 98272</u>	
	Phone: <u>425-308-3519</u>		Email: <u>th@goldeneagles.com</u>	
	Fax:			

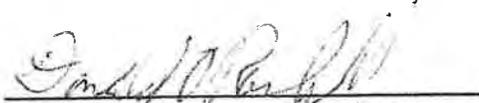
Property Owner	Name/Company: <u>Donald O Rastell Donna M Rastell</u>				
	Address: <u>1119 29th Ave SE</u>		City/State/Zip: <u>Lake Stevens WA 98278</u>		
	Phone:		Email:		
	Fax:				
Project Description	Grading Quantities		Cut:		Fill:
	Proposed project/land use (attach additional sheets if necessary):				
	<u>Review of Final Plat & As-built's</u>				
Building Information	Gross Floor Area of Existing and Proposed Buildings:				
	Bldg 1:	Bldg 2:	Bldg 3:	Bldg 4:	Bldg 5:
	Gross Floor Area by Use of Buildings (please describe use as well as floor area):				
	Use 1:				
	Use 2:				
	Use 3:				
	Use 4:				

You may not begin any activity based on this application until a decision, including the resolution of any appeal, has been made. Conditions or restrictions may be placed on your permit if it is approved. After the City has acted on your application, you will receive notice of the outcome. If an appeal is filed, you may not begin any work until the appeal is settled. You may also need approvals from other agencies; please check this before beginning any activity.

This application expires 180 days after the last date that additional information is requested (LSMC 14316A.245)

If you suspect that your site contains a stream or wetland or is adjacent to a lake, you may need a permit from the state or federal government.

I DECLARE UNDER PENALTY OF THE PERJURY LAWS THAT THE INFORMATION I HAVE PROVIDED ON THIS APPLICATION IS TRUE, CORRECT AND COMPLETE.


 Signature of Property Owner/Agent

12 Nov 2014
 Date of Application

By affixing my signature I certify that I am the legal owner of the property for which this application is issued or an authorized agent of the owner.



To be completed by staff

Date of Application: _____

Staff Initials: _____

Permit Number: _____

STATEMENT OF OWNERSHIP/APPLICANT AUTHORITY

I certify or declare under penalty of perjury under the laws of the state of Washington that:

1. This application is authorized by the all the land owners with authority to bind the land/property;
2. That the developer is operating under the landowner's authority;
3. That the developer and/or landowner is either an individual or a duly formed and qualified corporation, partnership, or other legal entity; and
4. That the person signing all applications or other legal documents is authorized by the legal entity and/or landowner to do so; and
5. That the application and submittals are true and correct to the best of my information.

Applicant

Signature: *Junkantz*

Name: JMI Holdings LLC

Address: Po Box 1377

Monroe wa 98258

Phone: 425-359 4487

Email address: kjantz@jmi.com

Property Owner(s)

Signature: *Donald O Rashell*

Name: Donald O Rashell

Address: 1119 79th Ave SE

Lake Stevens wa 98258

Phone: 425-335-4673

Email address: Drashell@msn.com

Signature: *Donna M. Rashell*

Name: Donna M Rashell

Address: 1119 79th Ave SE

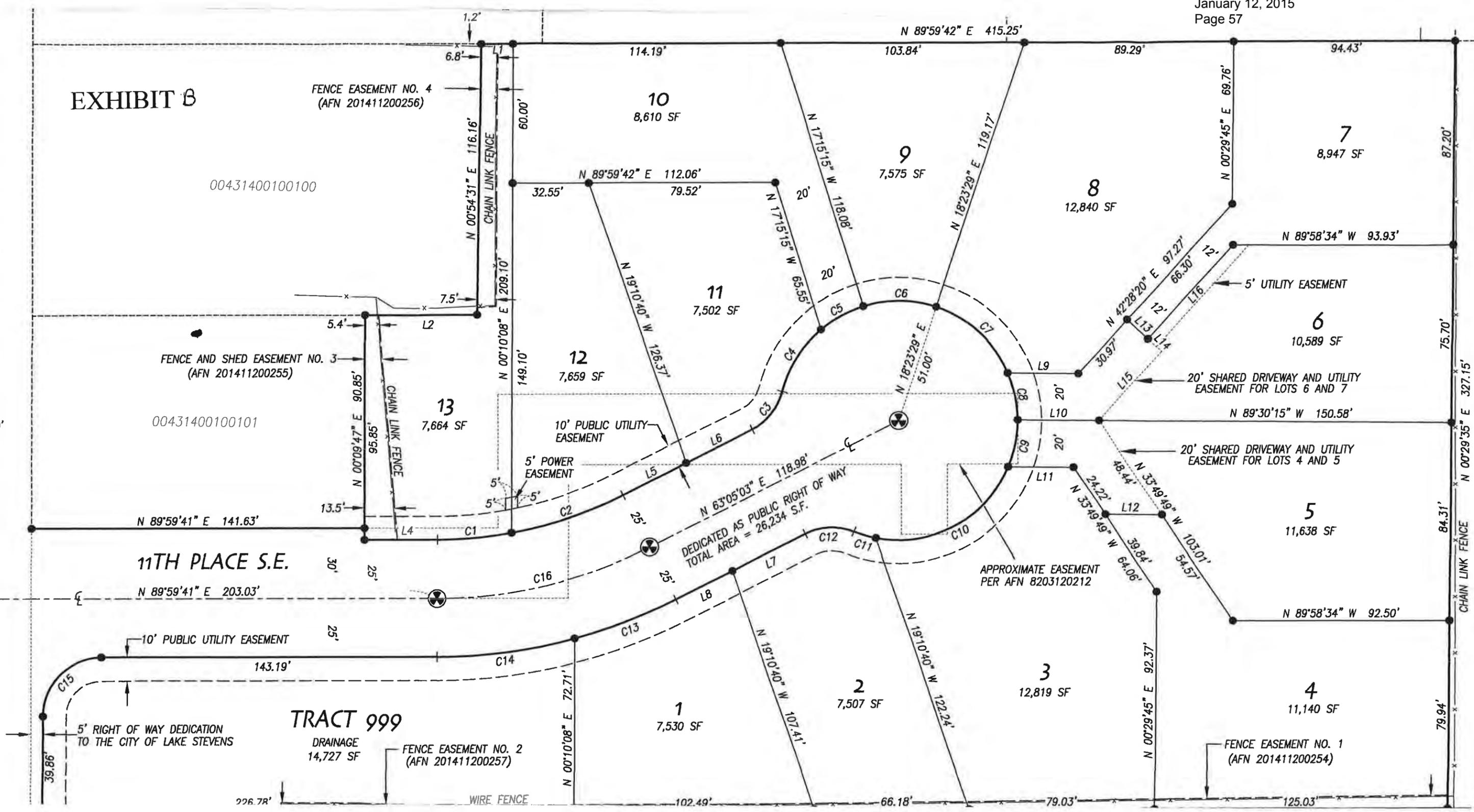
Lake Stevens wa 98258

Phone: 425-335-4673

Email address: Drashell@msn.com

EXHIBIT B

N 00°09'47" E 233.70'
324.37'(P) 323.47'(C)
30'
89.77'



00431400100100

FENCE AND SHED EASEMENT NO. 3
(AFN 201411200255)

00431400100101

11TH PLACE S.E.

TRACT 999

DRAINAGE
14,727 SF

FENCE EASEMENT NO. 2
(AFN 201411200257)

FENCE EASEMENT NO. 1
(AFN 201411200254)

(S. LIP)



NOTICE OF APPLICATION & PUBLIC MEETING Subdivision

EXHIBIT C

Project Name: Final Plat Approval: Arcadia Plat
Project Location: 1119 79th Avenue SE, Lake Stevens, WA, 98258
Project File No.: LUA2014-0095
Applicant: JMI Holdings, LLC

Proposed Project Description: The request is to create a (13) thirteen lot plat in the Urban Residential Zone. The 3.745 acre site will be developed with (13) thirteen single family detached units. The plat will be accessed via connection with 79th Avenue SE. The requirements for final plat approval have been met.

Permits Required: Subdivision
Date of Application: November 21, 2014
Completeness Date: December 15, 2014
Notice of Application: December 17, 2014
Notice of City Council Meeting: January 12, 2015

Public Review and Comment Period: Interested parties may view the project file at the City of Lake Stevens Permit Center, 1812 Main Street, Monday-Friday 8 am to 4:30 pm. Please contact Planning and Community Development to receive more information or to submit written comments.

Phone number: (425) 377-3219
Email: spratschner@lakestevenswa.gov
Mailing address: P.O. Box 257, Lake Stevens, WA 98258

Upon publication of the Notice of Application, there is a 14-day period comment period. **The deadline for public comments is 5:00 PM, December 31, 2014.**

It is the City's goal to comply with the American with Disabilities Act. The City offers its assistance to anyone with special needs, including the provision of TDD services.

Distribution: Applicant and Project Contact
Official City Notification Boards (City Hall, Subject Property)
Property Owners within 300 feet of project site & The Herald

EXHIBIT A

CITY OF LAKE STEVENS
LAKE STEVENS, WASHINGTON

RESOLUTION NO. 2015-02

A RESOLUTION OF THE CITY OF LAKE STEVENS DECLARING AN EMERGENCY TO PERFORM SERVICES TO REMOVE A HAZARDOUS TREE SECTION AND PERFORM EMERGENCY REPAIRS TO PROTECT THE FOOTING OF THE PEDESTRIAN BRIDGE CROSSING AT THE 1600 BLOCK ON CATHERINE CREEK.

WHEREAS, on January 5, 2015, it was observed that there was a loose tree section embedded into the pedestrian bridge on Catherine Creek in the 1600 block; and

WHEREAS, said tree section was diverting the flow in Catherine Creek channel against the west bank resulting in the erosion and loss of over 3 foot width of the stream edge; and

WHEREAS, the erosion from the diverted stream exposed the west side concrete footing of the pedestrian bridge and showed signs of beginning to undermine the footing; and

WHEREAS, it was determined by the City Engineer that immediate action was necessary to prevent future erosion of the west bank of the stream and to protect the west pedestrian bridge footing from future undermining and damage; and

WHEREAS, the City Engineer has determined in his professional judgment that if immediate steps are not taken to perform emergency repairs further damage to said bridge and additional erosion to the stream bank will occur; and

WHEREAS, the City notified the State Department of Fish and Wildlife of the situation and advised that emergency repairs and other immediate actions were necessary; and

WHEREAS, the State Department of Fish and Wildlife has agreed that immediate emergency repair was necessary and that the City could apply for a permit following completion of the work; and

WHEREAS, the public health, safety and welfare of the City's local citizens may be jeopardized if immediate repair work is not commenced;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE STEVENS, WASHINGTON AS FOLLOWS:

1. An emergency is hereby declared to exist such that the public health, safety and welfare would suffer material injury or damage by delay, and such emergency is now hereby proclaimed.
2. The facts constituting the emergency are set forth in the recital paragraphs of this Resolution.

3. The actions taken by the Mayor, the City Manager and authorized designees to remediate the emergency and prevent further loss or damage are hereby confirmed and ratified.

4. City staff is hereby directed to apply for the appropriate permit with the State Department of Fish & Wildlife in order to satisfy state requirements and to remediate the emergency following completion of the emergency repair.

PASSED by the City Council and APPROVED by the Mayor this ____ day of January, 2015.

CITY OF LAKE STEVENS

Vern Little, Mayor

ATTEST:

Kathy Pugh, Deputy City Clerk

APPROVED AS TO FORM:

Grant K. Weed, City Attorney



This page left blank intentionally



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Date: **Agenda** 12 January 2015

Subject: Grade Road 3000 Block Embankment Stability – Survey Services

Contact Person/Department:	<u>Mick Monken Public Works</u>	Budget Impact:	<u>\$8,500.00</u>
-----------------------------------	-------------------------------------	-----------------------	-------------------

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL: Authorize the Mayor to execute a Professional Service agreement with RJM Associates, LLC dba Mead Gilman & Associates to perform topographical survey services associated with the slope stability project for Grade Road north of 30th Street NE.

SUMMARY/BACKGROUND: Since 2011, the City has been observing a depressed pavement section on Grade Road just north of 30th Street NE. This depression appears to be in line with a deep utility trench and for the past two years the City has seen no noticeable movement in the pavement. There had been observed some minor slope erosion on the east side of Grade Road resulting from some fallen trees redirecting drainage against the road base. This erosion area is about 10 feet below the roadway surface grade along a year-long flowing fish stream. For the past three summers the City has had Robinson Noble, which had been under contract with the City for Geotechnical Services for 36th Street NE road reconstruction, provide observation and advice for this area.

For the past summer, the City has been working with the State Department of Fisheries looking at alternatives to repair the Grade Road embankment. It has been determined that a possible solution would require the redirecting of the existing stream back into its past historical stream bed. This requires an extensive survey of the area, including up and downstream, to develop potential alternatives. In addition, the survey work will be used to develop the embankment repair.

With the foliage off the trees and the stream having high flow levels, this is the ideal condition to perform this service. Work under this contract is expected to begin quickly.

APPLICABLE CITY POLICIES:

BUDGET IMPACT: Funding would come from ending fund balance.

ATTACHMENTS:

- Attachment A: Service Proposal
- Attachment B: Professional Service Agreement with Scope of Services

Attachment A



Mead Gilman and Associates

Land Surveyors

Land Use Planners

Revised December 15, 2014

Mick Monken
Public Works Director
City of Lake Stevens

Re: **Grade Road mapping**

Hi Mick,

Mead Gilman & Associates is pleased to provide you with our proposal for surveying services associated with your Grade Road project. Our attached scope of work is based upon tasks generally required for this type of project.

03 Topography Survey

This task includes:

- Calculate boundary lines within the area to be mapped.
- Locate controlling survey monuments.
- Horizontal control will be NAD83, vertical will be NAVD88.
- **1 foot contours.**
- Includes observable underground utilities.
- Survey limits are as shown on City of Lk. Stevens Scope of services dated 3/24-14.
- Approx. 3 acres.
- Does not include tree locations.
- Client to obtain permission to access private property.
- NAVD 88 vertical datum. Controlling monuments will be shown on map.
- **Includes trees 12" and greater within 30' of the creek.**

Fee: \$8,500 (Assumes notice to proceed before February 1st 2015)

We greatly appreciate this opportunity to provide you with our proposal and look forward to working with you. If you should have any questions or comments regarding this matter, please do not hesitate to call me at (425) 486-1252.

Sincerely,

MEAD GILMAN & ASSOCIATES

A handwritten signature in black ink, appearing to read 'E. D. Anderson'.

Edward D. Anderson, PLS
Principal

Attachment B

{Insert PSA to include the following Scope of Service}

**PROFESSIONAL SERVICES AGREEMENT
BETWEEN CITY OF LAKE STEVENS AND
RJM ASSOCIATES, LLC DBA MEAD GILMAN & ASSOCIATES
FOR CONSULTANT SERVICES**

THIS AGREEMENT (“Agreement”) is made and entered into by and between the City of Lake Stevens, a Washington State municipal corporation (“City”) and RJM Associates, LLC dba Mead Gilman and Associates, a Washington Limited Liability Company, (“Consultant”), licensed to do business in the State of Washington.

NOW, THEREFORE, in consideration of the terms, conditions, covenants and performances contained herein, the parties hereto agree as follows:

1. PURPOSE

The purpose of this Agreement is to provide the City with consultant services regarding Topography survey for Grade Road embankment as described in Article II. The general terms and conditions of the relationship between the City and the Consultant are specified in this Agreement.

2. SCOPE OF SERVICES

The Scope of Services is attached hereto as **Exhibit “A”** and incorporated herein by this reference (“Scope of Services”). All services and materials necessary to accomplish the tasks outlined in the Scope of Services shall be provided by the Consultant unless noted otherwise in the Scope of Services or this Agreement. All such services shall be provided in accordance with the standards of the Consultant’s profession.

3. OBLIGATIONS OF THE CONSULTANT

3.1 **MINOR CHANGES IN SCOPE.** The Consultant shall accept minor changes, amendments, or revision in the detail of the Scope of Services as may be required by the City when such changes will not have any impact on the service costs or proposed delivery schedule. Extra work, if any, involving substantial changes and/or changes in cost or schedules will be addressed as follows:

Extra Work. The City may desire to have the Consultant perform work or render services in connection with each project in addition to or other than work provided for by the expressed intent of the Scope of Services in the scope of services. Such work will be considered as extra work and will be specified in a written supplement to the scope of services, to be signed by both parties, which will set forth the nature and the scope thereof. All proposals for extra work or services shall be prepared by the Consultant at no cost to the City. Work under a supplemental agreement shall not proceed until executed in writing by the parties.

3.2 **WORK PRODUCT AND DOCUMENTS.** The work product and all documents produced under this Agreement shall be furnished by the Consultant to the City, and upon completion of the work shall become the property of the City, except that the Consultant may retain one copy of the work product and documents for its records. The Consultant will be responsible for the accuracy of the work, even though the work has been accepted by the City.

In the event that the Consultant shall default on this Agreement or in the event that this Agreement shall be terminated prior to its completion as herein provided, all work product of the Consultant, along with a summary of work as of the date of default or termination, shall become the property of the City. Upon request, the Consultant shall tender the work product and summary to the City. Tender of said work product shall be a prerequisite to final payment under this Agreement. The summary of work done shall be prepared at no additional cost to the City.

Consultant will not be held liable for reuse of documents produced under this Agreement or modifications thereof for any purpose other than those authorized under this Agreement without the written authorization of Consultant.

3.3 **TERM.** The term of this Agreement shall commence on the Notice to Proceed and shall terminate at midnight, 15 March 2015. The parties may extend the term of this Agreement by written mutual consent.

3.4 **NONASSIGNABLE.** The services to be provided by the Consultant shall not be assigned or subcontracted without the express written consent of the City.

3.5 **EMPLOYMENT.**

a. The term “employee” or “employees” as used herein shall mean any officers, agents, or employee of the of the Consultant.

b. Any and all employees of the Consultant, while engaged in the performance of any work or services required by the Consultant under this Agreement, shall be considered employees of the Consultant only and not of the City, and any and all claims that may or might arise under the Workman's Compensation Act on behalf of any said employees while so engaged, and any and all claims made by any third party as a consequence of any negligent act or omission on the part of the Consultant or its employees while so engaged in any of the work or services provided herein shall be the sole obligation of the Consultant.

c. Consultant represents, unless otherwise indicated below, that all employees of Consultant that will provide any of the work under this Agreement have not ever been retired from a Washington State retirement system, including but not limited to Teacher (TRS), School District (SERS), Public Employee (PERS), Public Safety (PSERS), law enforcement and fire fighters (LEOFF), Washington State Patrol (WSPRS), Judicial Retirement System (JRS), or otherwise. *(Please indicate No or Yes below)*

 No employees supplying work have ever been retired from a Washington state retirement system.

_____ Yes employees supplying work have been retired from a Washington state retirement system.

In the event the Consultant indicates “no”, but an employee in fact was a retiree of a Washington State retirement system, and because of the misrepresentation the City is required to defend a claim by the Washington State retirement system, or to make contributions for or on account of the employee, or reimbursement to the Washington State retirement system for benefits paid, Consultant hereby agrees to save, indemnify, defend and hold City harmless from and against all expenses and costs, including reasonable attorney’s fees incurred in defending the claim of the Washington State retirement system and from all contributions paid or required to be paid, and for all reimbursement required to the Washington State retirement system. In the event Consultant affirms that an employee providing work has ever retired from a Washington State retirement system, said employee shall be identified by Consultant, and such retirees shall provide City with all information required by City to report the employment with Consultant to the Department of Retirement Services of the State of Washington.

3.6 INDEMNITY.

a. **Indemnification / Hold Harmless.** Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

b. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence.

c. The provisions of this section shall survive the expiration or termination of this agreement.

d. For the purposes of the indemnity contained in subpart “A” of this paragraph 3.6, Consultant hereby knowingly, intentionally, and voluntarily waives the immunity of the Industrial Insurance Act, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.

_____ (initials) _____ (initials)

3.7 INSURANCE.

a. **Minimum Limits of Insurance.** The Consultant shall procure, and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work and services hereunder by the Consultant, its agents, representatives, employees or subcontractors.

The Consultant shall, before commencing work under this agreement, file with the City certificates of insurance coverage and the policy endorsement to be kept in force continuously during this Agreement, in a form acceptable to the City. Said certificates and policy endorsement shall name the City, its officers, elected officials, agents and/or employees as an additional named insured with respect to all coverages except professional liability insurance and workers' compensation.

b. Minimum Scope of Insurance – Consultant shall obtain insurance of the types described below:

(1). Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

(2). Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City.

(3). Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

(4). Professional Liability insurance appropriate to the Consultant's profession.

c. The minimum insurance limits shall be as follows:

(1) Comprehensive General Liability. \$1,000,000 combined single limit per occurrence for bodily injury personal injury and property damage; \$2,000,000 general aggregate.

(2) Automobile Liability. \$1,000,000 combined single limit per accident for bodily injury and property damage.

(3) Workers' Compensation. Workers' compensation limits as required by the Workers' Compensation Act of Washington.

(4) Professional Liability/Consultant's Errors and Omissions Liability. \$1,000,000 per claim and \$1,000,000 as an annual aggregate.

d. Notice of Cancellation. In the event that the Consultant receives notice (written, electronic or otherwise) that any of the above required insurance coverage is being cancelled and/or terminated, the Consultant shall immediately (within forty-eight (48) hours) provide written notification of such cancellation/termination to the City.

e. Acceptability of Insurers. Insurance to be provided by Consultant shall

be with a current A.M. Bests rating of no less than A:VII, or if not rated by Bests, with minimum surpluses the equivalent of Bests' VII rating.

f. **Verification of Coverage.** In signing this agreement, the Consultant is acknowledging and representing that required insurance is active and current. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work. Further, throughout the term of this Agreement, the Consultant shall provide the City with proof of insurance upon request by the City.

g. **Insurance shall be Primary.** The Consultant's insurance coverage shall be primary insurance as respect the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

h. **No Limitation.** Consultant's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance or otherwise limit the recourse to any remedy available at law or in equity.

i. **Claims-made Basis.** Unless approved by the City all insurance policies shall be written on an "Occurrence" policy as opposed to a "Claims-made" policy. The City may require an extended reporting endorsement on any approved "Claims-made" policy.

j. **Failure to Maintain Insurance.** Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days' notice to the Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

3.8 DISCRIMINATION PROHIBITED AND COMPLIANCE WITH EQUAL OPPORTUNITY LEGISLATION. The Consultant agrees to comply with equal opportunity employment and not to discriminate against client, employee, or applicant for employment or for services because of race, creed, color, religion, national origin, marital status, sex, sexual orientation, age or handicap except for a bona fide occupational qualification with regard, but not limited to, the following: employment upgrading; demotion or transfer; recruitment or any recruitment advertising; layoff or terminations; rates of pay or other forms of compensation; selection for training, rendition of services. The Consultant further agrees to maintain (as appropriate) notices, posted in conspicuous places, setting forth the provisions of this nondiscrimination clause. The Consultant understands and agrees that if it violates this nondiscrimination provision, this Agreement may be terminated by the City, and further that the Consultant will be barred from performing any services for the City now or in the future, unless a showing is made satisfactory to the City that discriminatory practices have been terminated and that recurrence of such action is unlikely.

3.9 UNFAIR EMPLOYMENT PRACTICES. During the performance of this Agreement, the Consultant agrees to comply with RCW 49.60.180, prohibiting unfair employment practices.

3.10 LEGAL RELATIONS. The Consultant shall comply with all federal, state and local laws and ordinances applicable to work to be done under this Agreement. The Consultant represents that the firm and all employees assigned to work on any City project are in full compliance with the statutes of the State of Washington governing activities to be performed and that all personnel to be assigned to the work required under this Agreement are fully qualified-and properly licensed to perform the work to which they will be assigned. This Agreement shall be interpreted and construed in accordance with the laws of Washington. Venue for any litigation commenced relating to this Agreement shall be in Snohomish County Superior Court.

3.11 INDEPENDENT CONTRACTOR.

a. The Consultant and the City understand and expressly agree that the Consultant is an independent contractor in the performance of each and every part of this Agreement. The Consultant expressly represents, warrants and agrees that his status as an independent contractor in the performance of the work and services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW 51.08.195 or as hereafter amended. The Consultant, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the services required under this Agreement. The Consultant shall make no claim of City employment nor shall claim any related employment benefits, social security, and/or retirement benefits.

b. The Consultant shall be solely responsible for paying all taxes, deductions, and assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Agreement. In the event the City is assessed a tax or assessment as a result of this Agreement, the Consultant shall pay the same before it becomes due.

c. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that the Consultant performs hereunder.

d. Prior to commencement of work, the Consultant shall obtain a business license from the City.

3.12 CONFLICTS OF INTEREST. The Consultant agrees to and shall notify the City of any potential conflicts of interest in Consultant's client base and shall obtain written permission from the City prior to providing services to third parties where a conflict or potential conflict of interest is apparent. If the City determines in its sole discretion that a conflict is irreconcilable, the City reserves the right to terminate this Agreement.

3.13 CITY CONFIDENCES. The Consultant agrees to and will keep in strict confidence, and will not disclose, communicate or advertise to third parties without specific prior written consent from the City in each instance, the confidences of the City or any information regarding the City or services provided to the City.

3.14 SUBCONTRACTORS/SUBCONSULTANTS.

a. The Consultant shall is responsible for all work performed by subcontractors/subconsultants pursuant to the terms of this Agreement.

b. The Consultant must verify that any subcontractors/subconsultants they directly hire meet the responsibility criteria for the project. Verification that a subcontractor/subconsultant has proper license and bonding, if required by statute, must be included in the verification process. The Consultant will use the following Subcontractors/Subconsultants or as set forth in Exhibit [Not Applicable]:

c. The Consultant may not substitute or add subcontractors/subconsultants without the written approval of the City.

d. All Subcontractors/Subconsultants shall have the same insurance coverages and limits as set forth in this Agreement and the Consultant shall provide verification of said insurance coverage.

4. OBLIGATIONS OF THE CITY

4.1 PAYMENTS.

a. The Consultant shall be paid by the City for services rendered under this Agreement as described in the Scope of Services and as provided in this section. In no event shall the compensation paid to Consultant under this Agreement exceed \$8,500.00 without the written agreement of the Consultant and the City. Such payment shall be full compensation for work performed and services rendered and for all labor, materials, supplies, equipment and incidentals necessary to complete the work. In the event the City elects to expand the scope of services from that set forth in Exhibit A, the City shall pay Consultant a mutually agreed amount.

b. The Consultant shall submit a monthly invoice to the City for services performed in the previous calendar month in a format acceptable to the Cities. The Consultant shall maintain time and expense records and provide them to the Cities upon request.

4.2 CITY APPROVAL. Notwithstanding the Consultant's status as an independent contractor, results of the work performed pursuant to this Agreement must meet the approval of the City, which shall not be unreasonably withheld if work has been completed in compliance with the Scope of Services and City requirements.

4.3 MAINTENANCE/INSPECTION OF RECORDS. The Consultant shall maintain all books, records, documents and other evidence pertaining to the costs and expenses

allowable under this Agreement in accordance with generally accepted accounting practices. All such books and records required to be maintained by this Agreement shall be subject to inspection and audit by representatives of the City and/or the Washington State Auditor at all reasonable times, and the Consultant shall afford the proper facilities for such inspection and audit. Representatives of the City and/or the Washington State Auditor may copy such books, accounts and records where necessary to conduct or document an audit. The Consultant shall preserve and make available all such books of account and records for a period of three (3) years after final payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, the Consultant shall provide the City with appropriate clarification and/or financial adjustments within thirty (30) calendar days of notification of the discrepancy.

5. GENERAL

5.1 **NOTICES.** Notices by the City to Consultant and by the Consultant to the City shall be sent to the following address:

City of Lake Stevens
Attn: Mathew Goad
1812 Main Street
Post Office Box 257
Lake Stevens, WA 98258

RJM Associates, LLC dba Mead
Gilman & Associates
Attn: Ed Anderson PLS
PO Box 289
Woodinville, WA 98072

Receipt of any notice shall be deemed effective three (3) days after deposit of written notice in the U.S. mail with proper postage and address.

5.2 **TERMINATION.** The right is reserved by the City to terminate this Agreement in whole or in part at any time upon ten (10) calendar days' written notice to the Consultant.

If this Agreement is terminated in its entirety by the City for its convenience, the City shall pay the Consultant for satisfactory services performed through the date of termination in accordance with payment provisions of Section VI.1.

5.3 **DISPUTES.** The parties agree that, following reasonable attempts at negotiation and compromise, any unresolved dispute arising under this Agreement may be resolved by a mutually agreed-upon alternative dispute resolution of arbitration or mediation.

5.4 **EXTENT OF AGREEMENT/MODIFICATION.** This Agreement, together with attachments or addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified or added to only by written instrument properly signed by both parties.

5.5 SEVERABILITY

a. If a court of competent jurisdiction holds any part, term or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

b. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

5.6 **NONWAIVER.** A waiver by either party hereto of a breach by the other party hereto of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay or failure of either party to insist upon strict performance of any agreement, covenant or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition or right.

5.7 **FAIR MEANING.** The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

5.8 **GOVERNING LAW.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

5.9 **VENUE.** The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Snohomish County, Washington.

5.10 **COUNTERPARTS.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

5.11 **AUTHORITY TO BIND PARTIES AND ENTER INTO AGREEMENT.** The undersigned represent that they have full authority to enter into this Agreement and to bind the parties for and on behalf of the legal entities set forth below.

DATED this _____ day of _____, 20_____.

CITY OF LAKE STEVENS

RJM & ASSOCIATES, LLC, DBA MEAD
GILMAN AND ASSOCIATES

By: _____
Vern Little, Mayor

By: _____
Ed Anderson, Member

Approved as to Form:

Grant K. Weed, City Attorney

EXHIBIT A SCOPE OF SERVICES

GRADE ROAD EMBANKMENT STABILIZATION

SURVEY SERVICES

Project: 13034

Revision: 5 Dec 2014

Overview: On Grade Road in the 3000 block the road is constructed on a cut-fill (west to east side). The east side of the roadway is a fill area of approximately 8 to 10 feet and has some undermining of this embankment due to stream flow (Catherine Creek). There is evidence that Catherine Creek had diverted from its original channel (still visible) which has resulted in the embankment undermining condition. The City is planning to perform some method of embankment stabilization to repair the undermining and to protect the embankment from future erosion. This may include redirecting the stream into its prior stream channel.

Scope: A professional survey is required to provide the following:

- Centerline of current stream alignment approximately 300 feet upstream and 200 feet downstream from embankment undermining location
- Centerline of original stream alignment from upstream to downstream interception with current stream alignment
- Estimated high water of existing and original stream alignment
- Topography of area contained within the limits as defined by the red line shown on the attached map.
- Identification of 12" or larger (breast height) trees on slope and with stream alignment area
- Invert information of any identified structures (eq: pipes, catch basins, inlets)
- Edge of pavement along both sides between 30th Street and 32nd Street NE (approximately 500 LF)
- Embankment slope from top to toe within 50 feet of undermined area
- Approximate property lines in area of surveyed stream
- Control line marked with PK nails on Grade Road pavement section at 50 foot stationing between 30th and 32nd Street.

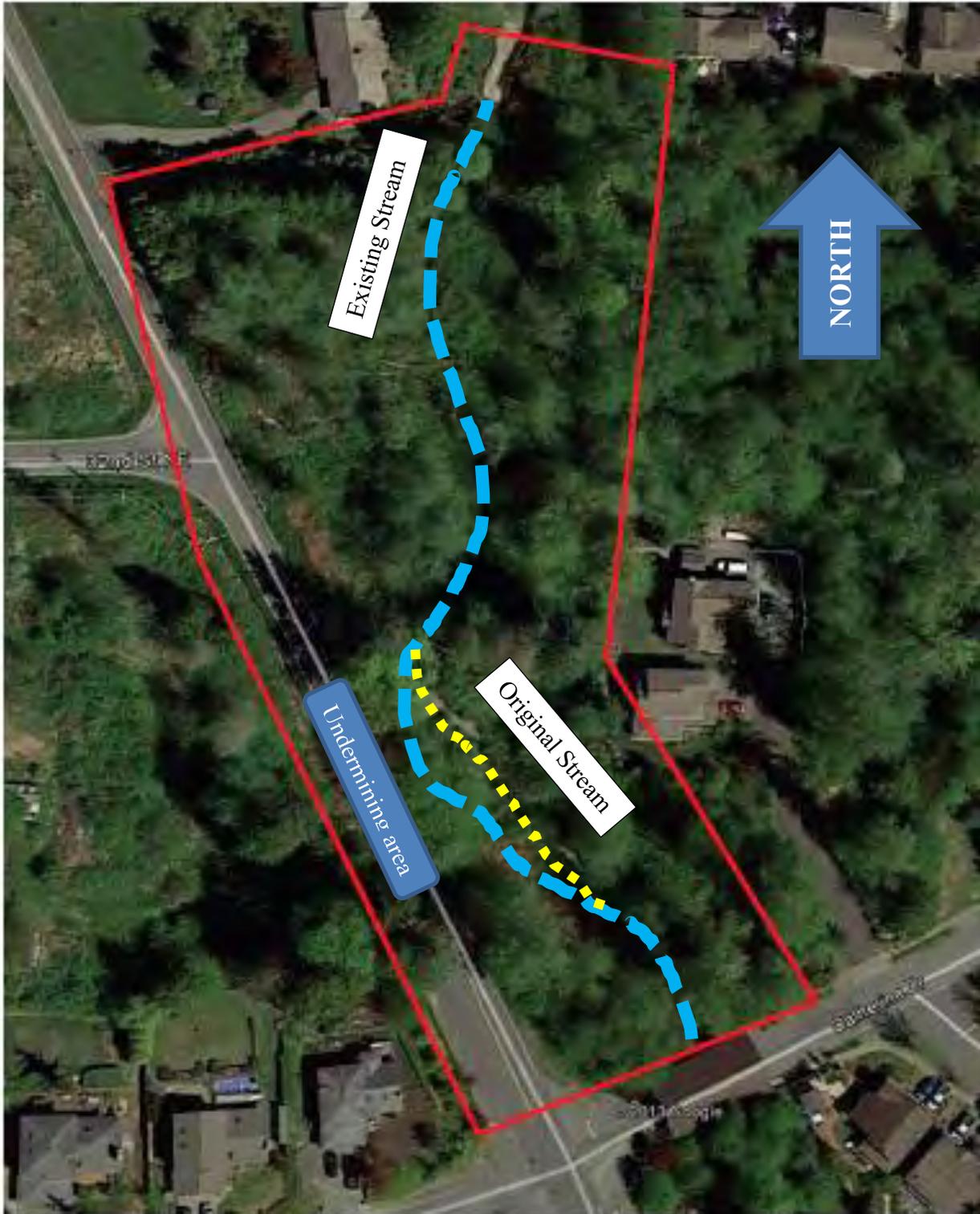
Survey Standards:

- Topography set at 1 foot increments
- Property lines ($\pm 6"$)
- NAVD 88 datum
- Identification of control

Deliverables:

- DWG file of survey to include topo
- Paper Copy on 11x17 of survey
- Survey notes

Survey limits shown by Red line.





This page left blank intentionally



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda Date: January 12, 2015

Subject: City Attorney Services for 2015

Contact Person/Department: City Administrator Jan Berg **Budget Impact:** None

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:

Approve City Attorney Retainer Agreement for 2015

SUMMARY/BACKGROUND:

The proposed professional services agreement is to contract with Weed, Graafstra and Benson for City Attorney services for 2015. The proposed contract includes the same monthly retainer amount of \$5,250 for 30 hours of work as in 2014. In 2013 the City decreased the monthly contacted hours from 35 to 30 and has an average two year use of 32 per month.

BUDGET IMPACT:

The proposed 2015 rate is included in the adopted 2015 budget.

ATTACHMENTS:

- ▶ Exhibit A: 2015 Agreement for City Attorney Services
- ▶ Exhibit B: Memo from Weed, Graafstra & Benson dated December 4, 2014

**CITY ATTORNEY RETAINER AGREEMENT
CALENDAR YEAR 2015**

I - PARTIES/EMPLOYMENT

The CITY OF LAKE STEVENS (hereinafter "CITY") agrees to retain the law firm of WEED, GRAAFSTRA AND BENSON, INC., P.S., 21 Avenue A, Snohomish, Washington, and said law firm (hereinafter "CITY ATTORNEY") agrees to serve as CITY ATTORNEY on the terms and conditions stated below. The CITY ATTORNEY shall serve at the pleasure of the Mayor; PROVIDED, that all decisions relative to such employment, or termination of the same, shall be subject to confirmation by a majority vote of the City Council.

II - QUALITY OF SERVICES

The CITY ATTORNEY shall perform all legal services covered by this contract in a capable and efficient manner, and in accordance with the professional and ethical standards of the Washington State Bar Association.

III - COMPENSATION

A. Basic Retainer: The CITY shall pay the CITY ATTORNEY a retainer in the amount of \$5,250.00 per month, which retainer shall be compensation for up to 30 hours of work per month for the following legal services:

1. To attend the two regularly scheduled meetings of the City Council per month.
2. To provide legal advice to the Mayor, Councilpersons, and administrative heads of the various departments of the CITY under the direction of the Mayor.
3. To prepare and/or review such ordinances, resolutions, and instruments as the Mayor, City Council and department heads may direct, to render legal advice on all civil and criminal matters, and to prepare or review such correspondence, contracts, easements, and instruments as may be necessary and appropriate.

B. Additional Services: The CITY shall pay the CITY ATTORNEY for the following additional or special legal services at the rate of \$185.00 per hour, or, if said services are performed by a paralegal in the CITY ATTORNEY's office the same shall be compensated at

the rate of \$140.00 per hour:

1. Time in excess of basic retainer. Any and all hours expended on legal services referred to in paragraph A above (Basic Retainer) in excess of 30 hours per month.
2. Extra meetings. Attendance, at the request of the Mayor or Chief Administrative Officer, at evening meetings of CITY boards, commissions or committees, except for regular City Council meetings held two times a month.
3. Local Improvement Districts. All legal services performed in connection with the formation and financing of any LID or ULID (although it is understood that the primary responsibility for this type of legal work will fall under the exceptions referred to in paragraph V below).

C. Litigation. The CITY shall pay the CITY ATTORNEY for all superior and appellate court litigation and all administrative hearings of a quasi-judicial nature, except those conducted by the CITY itself, at the rate of \$195.00 per hour.

D. Time Records. In order to determine appropriate compensation, the CITY ATTORNEY shall maintain accurate time records, copies of which shall be made available to the CITY.

E. Time for Payment. The CITY shall pay all compensation provided herein to the CITY ATTORNEY on a monthly basis, and within four weeks of the date on which each billing statement is received.

IV - REIMBURSEMENT

In addition to compensation for the legal services specified above, the CITY shall reimburse the CITY ATTORNEY for direct expenses incurred, and costs advanced, including but not limited to court costs, filing fees, witness fees, recording fees, copying expenses at cost, long distance phone calls, and the cost of travel, lodging and tuition relating to meetings of the Association of Washington Cities and Association of Municipal Attorneys. However, ordinary law office operating expenses, such as rent and secretarial services, shall not be compensated or reimbursed.

V - EXCEPTIONS

This contract shall not cover legal representation relating to insurance defense, the formation and financing of local improvement districts, or other specialized fields where it is agreed by the parties that outside legal counsel should be retained.

VI - INSURANCE COVERAGE

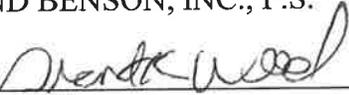
The CITY shall provide insurance coverage for the CITY ATTORNEY's errors and omissions, and malpractice, while acting in the capacity of CITY ATTORNEY, and shall indemnify and hold the CITY ATTORNEY harmless from any and all claims brought by third parties against the CITY ATTORNEY in said capacity.

VII - EFFECTIVE DATE AND DURATION

This contract shall take effect on and after January 1, 2015 and shall continue in effect until December 31, 2015 unless earlier terminated or renegotiated by either party upon 60 days' written notice. This contract shall also be renegotiable within the final 90 days of calendar year 2015 for the succeeding year. If no such renegotiation is undertaken, this contract shall be renewed automatically for one calendar year upon the same terms and conditions.

DATED this _____ day of _____ 2014.

WEED, GRAAFSTRA
AND BENSON, INC., P.S.

By  _____
GRANT K. WEED, PRESIDENT

CITY OF LAKE STEVENS

By _____
VERN LITTLE, MAYOR

ATTEST:

By _____
BARB STEVENS, CITY CLERK

LAW OFFICES OF

WEED, GRAAFSTRA and BENSON, Inc., P.S.

George E. Benson
Cheryl L. Beyer
Emily Guildner
Grant K. Weed

Patrick B. Anderson, Of Counsel
Thom H. Graafstra, Of Counsel

WGB
Municipal Attorneys

21 Avenue A, Suite F
Snohomish, WA 98290

360.568.3119
425.334.1480
425.259.9199
206.283.1819
FAX: 360.568.4437
www.snohomishlaw.com

RECEIVED

DEC 09 2014

CITY OF LAKE STEVENS

December 4, 2015

Jan Berg
City Administrator
City of Lake Stevens
1812 Main Street
P.O. Box 257
Lake Stevens, WA 98258

Re: 2015 Legal Services

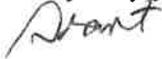
Dear Jan:

Enclosed please find duplicate originals of our proposed City Attorney Retainer Agreement for calendar year 2015. We are proposing no change in our rates or fees. Except for the effective date of the Agreement there are no changes proposed in 2015.

If the City is comfortable with the enclosed agreement I would ask that it be placed on the Council agenda for action in December.

Thank you, staff and the City Council for your continued confidence and support. I greatly value the long standing working relationship we have had over the years with the City.

Very truly yours,



GRANT K. WEED
City Attorney

GKW/kkl
Enclosures

cc: Barb Stevens, City Clerk (w/encl.)

EXHIBIT B



This page left blank intentionally

REPRESENTATIVES TO BOARDS/COMMISSIONS – 2014

Board/Commission	Date	Time	Location	Council Representative	Alternate
Arts Commission	2 nd and 4 th Wednesday (attend once a month)	6:30 p.m.	Community Center	Todd Welch	Kathy Holder
Budget Committee				Tageant, Quigley, Low	
Community Transit				Kim Daughtry	
Department of Emergency Management	Monthly – every two months Call 258-6461 for mtg. dates	12:00	Paine Field	Vern Little	Dan Lorentzen
Economic Development				Spencer/Daughtry/ Quigley	
Family Center	2 nd Wednesday every other month (different locations)	5:30 p.m.	Family Center	Kim Daughtry	Kathy Holder
Fire District #8	1 st & 3 rd Thursday	9:30 a.m.	1825 So Lake Stevens Road	Todd Welch	Kim Daughtry
Health District Board				Sam Low	
Highway 9				Vern Little	
Library Board	1 st Thursday (Quarterly)	5:00 p.m.	Community Center	Jan Berg	Marcus Tageant
Park Board	4 th Tuesday (Bi-monthly)	6:00 p.m.	Community Center	Suzanne Quigley	Marcus Tageant
Retreat Committee	As needed			Council President	Council Vice-President
SCCIT	Monthly		Varies	Kim Daughtry	Vern Little
Senior Board	2 nd Monday	9:30 a.m.	Senior Center	Jan Berg	Todd Welch
Sewer Utility Subcommittee	2 nd Monday	4:30 p.m.	Sewer District Office	Mayor, Holder, Tageant, Spencer	
Snohomish Co. Tomorrow	4 th Wednesday	6:00 p.m.	Everett Senior Center	Vern Little	Council President