



City of Lake Stevens Vision Statement

By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.



CITY COUNCIL REGULAR MEETING AGENDA Lake Stevens School District Educational Service Center (Admin. Bldg.) 12309 22nd Street NE, Lake Stevens

Monday, February 23, 2015 – 7:00 p.m.

NOTE: **WORKSHOP ON VOUCHERS AT 6:45 P.M.**

CALL TO ORDER: 7:00 P.M.
Pledge of Allegiance

ROLL CALL:

GUEST BUSINESS:

CONSENT AGENDA:

*A	Approve 2015 vouchers	Barb
*B	Approve February 9, 2015 Council Regular Meeting Minutes	Barb
*C	Ordinance 929 Amending 2015 Budget	Barb

PUBLIC HEARING:

PUBLIC HEARING FORMAT:

1. Open Public Hearing
2. Staff presentation
3. Council's questions of staff
4. Proponent's comments
5. Comments from the audience
6. Close public comments portion of hearing
7. Discussion by City Council
8. Re-open the public comment portion of the hearing for additional comments (optional)
9. Close Hearing
10. COUNCIL ACTION:
 - a. Approve
 - b. Deny
 - c. Continue

Lake Stevens City Council Regular Meeting Agenda

February 23, 2015

- *A Ordinance 923 Amending Subarea Plan Zoning Code regarding Warehouse Allowances Russ
- *B Second Reading and adoption of Ordinance 927 Adopting Lake Stevens School District Capital Facilities Plan Russ

- ACTION ITEMS:**
 - *A Arts Commission: Appointment of Nicholas Holz Mayor
 - *B Resolution 2015-003 Amending Fee Schedule Russ

- DISCUSSION ITEMS**
 - *A 2014 Yearend Budget Presentation Barb

- COUNCIL PERSON'S BUSINESS**

- MAYOR'S BUSINESS**

- STAFF REPORTS**

- EXECUTIVE SESSION** Potential Litigation

- ADJOURN**

* ITEMS ATTACHED	** ITEMS PREVIOUSLY DISTRIBUTED	# ITEMS TO BE DISTRIBUTED
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**THE PUBLIC IS INVITED TO ATTEND
Special Needs**

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Steve Edin, City of Lake Stevens ADA Coordinator, (425) 377-3227, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

NOTICE:
All proceedings of this meeting are audio recorded, except Executive Sessions

**BLANKET VOUCHER APPROVAL
 2015**

We, the undersigned Council members of the City of Lake Stevens, Snohomish County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that the following vouchers have been approved for payment:

Payroll Direct Deposits	2/13/2015	\$138,271.11
Payroll Checks	38079-38107	\$10,726.87
Tax Deposit(s)	2/13/2015	\$60,713.62
Electronic Funds Transfers	ACH	\$61,567.30
Claims	38108-38162	\$178,975.17
Void Checks		
Total Vouchers Approved:		\$450,254.07

This 23rd day of February 2015:

 Mayor

 Councilmember

 Finance Director

 Councilmember

 Councilmember

 Councilmember



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Accounts Payable Checks and EFTs for period of 02/10/2015 to 02/23/2015

Invoice	AccountCode	Account Description	Item Description	Amount	
Ace Hardware			Check 38108	2/23/2015	\$454.06
45294	001-008-521-20-31-01	LE-Operating Costs	Roller shade and bracket	\$14.10	
45309	001-008-521-20-31-01	LE-Operating Costs	Supplies for PT49	\$68.90	
45395	001-010-576-80-31-00	PK-Operating Costs	Supplies for sign base at Disc Golf park	\$84.49	
45192	101-016-542-64-31-00	ST-Traffic Control - Supply	Sign posts	\$34.71	
45227	101-016-544-90-31-02	ST-Operating Cost	Plumbing supplies for shop	\$24.73	
45226	101-016-544-90-31-02	ST-Operating Cost	Plumbing supplies for shop	\$49.64	
45233	101-016-544-90-31-02	ST-Operating Cost	Wire and staples	\$39.63	
45217	101-016-544-90-31-02	ST-Operating Cost	Plumbing supplies for shop	\$11.94	
45217	410-016-531-10-31-02	SW-Operating Costs	Plumbing supplies for shop	\$11.93	
45227	410-016-531-10-31-02	SW-Operating Costs	Plumbing supplies for shop	\$24.73	
45226	410-016-531-10-31-02	SW-Operating Costs	Plumbing supplies for shop	\$49.64	
45233	410-016-531-10-31-02	SW-Operating Costs	Wire and staples	\$39.62	
ACES			Check 38109	2/23/2015	\$504.00
10564GR	001-005-517-60-31-00	HR-Safety Program	Safety Mtg:Lockout/Tagout Training	\$115.60	
10564GR	101-016-517-60-31-00	ST-Safety Program	Safety Mtg:Lockout/Tagout Training	\$194.20	
10564GR	410-016-517-60-31-00	SW-Safety Program	Safety Mtg:Lockout/Tagout Training	\$194.20	
Blumenthal Uniforms			Check 38110	2/23/2015	\$63.92
112895-01	001-008-521-20-26-00	LE-Clothing	Uniform items - Parnell	\$50.94	
118256	001-008-521-20-26-00	LE-Clothing	Uniform items - Lyons	\$12.98	
Business Card			Check 38111	2/23/2015	\$2,520.50
02/15 4396	001-001-513-10-43-00	Executive - Travel & Mtgs	2015 Sno County Update	\$40.00	
02/15 2772	001-001-513-10-43-00	Executive - Travel & Mtgs	City of Everett State of the City mtg	\$40.00	

Invoice	AccountCode	Account Description	Item Description	Amount
02/15 2772	001-002-513-11-31-00	AD-Office Supply	Malden Certificates	\$34.13
02/15 2772	001-002-513-11-43-00	AD-Travel & Meetings	MAG mtg	\$10.65
02/15 2772	001-002-513-11-43-00	AD-Travel & Meetings	Tranportation meeting-Oympia	\$11.77
02/15 2772	001-002-513-11-43-00	AD-Travel & Meetings	Tranportation meeting-Oympia	\$5.03
02/15 2772	001-002-513-11-43-00	AD-Travel & Meetings	Tranportation meeting-Oympia-pkg	\$4.50
02/15 4396	001-002-513-11-43-00	AD-Travel & Meetings	2015 Sno County Update	\$40.00
02/15 4396	001-005-518-10-49-00	HR-Miscellaneous	JSA Builder Subscription	\$67.00
02/15 1324	001-007-558-50-31-00	PL-Office Supplies	Office supplies	\$12.97
02/15 1324	001-007-558-50-31-01	PL-Operating Costs	Sno County recording fee	\$89.00
02/15 4396	001-007-558-50-41-03	PL-Advertising	Help Wanted-Econ Dev Coordinator	\$295.00
02/15 1324	001-007-558-50-41-03	PL-Advertising	Mailer-Stevens Crest	\$19.83
02/15 1324	001-007-558-50-41-03	PL-Advertising	Mailer-Stevens Crest	\$19.40
02/15 1324	001-007-558-50-43-00	PL-Travel & Mtgs	Parking-Sno County Garage	\$3.00
02/15 1324	001-007-558-50-43-00	PL-Travel & Mtgs	Parking-Sno County Garage	\$6.00
02/15 1324	001-007-558-50-43-00	PL-Travel & Mtgs	Parking-Sno County Garage	\$3.00
02/15 4396	001-007-559-30-31-01	PB-Operating Cost	ID badge - Osterholtz	\$19.00
02/15 4183	001-008-521-20-26-00	LE-Clothing	Uniform items-Parnell	\$31.93
02/15 8877	001-008-521-20-26-00	LE-Clothing	Duty Hat - Lyons	\$31.93
02/15 4183	001-008-521-20-32-00	LE-Fuel	Fuel	\$37.88
02/15 8877	001-008-521-20-41-00	LE-Professional Services	Detective transcriptions case#14-01466	\$49.50
02/15 8877	001-008-521-20-41-00	LE-Professional Services	Detective transcriptions case#14-01466	\$68.00
02/15 8877	001-008-521-20-41-00	LE-Professional Services	Database searches	\$54.30
02/15 8877	001-008-521-20-41-00	LE-Professional Services	Detective transcription case#15-00183	\$54.00
02/15 4183	001-008-521-20-42-00	LE-Communication	Postage	\$400.00
02/15 4183	001-008-521-20-43-00	LE-Travel & Meetings	Oral boards supplies	\$16.24
02/15 4183	001-008-521-20-43-00	LE-Travel & Meetings	Oral boards supplies	\$16.52
02/15 4183	001-008-521-20-43-00	LE-Travel & Meetings	Oral boards	\$43.38

Invoice	AccountCode	Account Description	Item Description	Amount
02/15 8877	001-008-521-20-43-00	LE-Travel & Meetings	LERN mtg at CWCIA bldg	\$13.12
02/15 0979	001-008-521-21-31-00	LE-Boating Operating	Boat cleaner	\$32.72
02/15 4396	001-013-518-20-31-00	GG-Operating	LifePak CR plus pads	\$217.00
02/15 2772	001-013-518-20-49-00	GG-Miscellaneous	2015 Dues Chamber of Commerce	\$120.00
02/15 7750	101-016-542-64-31-00	ST-Traffic Control - Supply	Traffic counter supplies	\$238.00
02/15 2772	101-016-543-30-43-00	ST-Travel & Meetings	Tranportation meeting-Oympia-pkg	\$4.50
02/15 2772	101-016-543-30-43-00	ST-Travel & Meetings	Tranportation meeting-Oympia	\$11.77
02/15 2772	101-016-543-30-43-00	ST-Travel & Meetings	Tranportation meeting-Oympia	\$5.03
02/15 7750	101-016-543-30-43-00	ST-Travel & Meetings	ICC Mtg - parking	\$6.00
02/15 7750	101-016-544-90-31-02	ST-Operating Cost	Inkjet cartridges	\$29.21
02/15 7750	410-016-531-10-31-02	SW-Operating Costs	Inkjet cartridges	\$29.20
02/15 4396	510-006-518-80-49-00	License Renewal - Annual Maint	Domain Name-lakestevenswa.gov	\$164.99
02/15 4396	510-006-518-80-49-00	License Renewal - Annual Maint	DOTGOV domain renewal	\$125.00

Carquest Auto Parts Store			Check 38112	2/23/2015	\$463.45
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2421-216793	101-016-544-90-31-02	ST-Operating Cost	Oil and filters	\$28.57
2421-216917	101-016-544-90-31-02	ST-Operating Cost	Anitfreeze	\$44.28
2421-217217	101-016-544-90-31-02	ST-Operating Cost	Oil	\$37.00
2421-217346	101-016-544-90-31-02	ST-Operating Cost	Switch/flap disc/grinding wheel	\$8.53
2421-217330	101-016-544-90-31-02	ST-Operating Cost	Oil Drain pan	\$5.70
2421-217410	101-016-544-90-31-02	ST-Operating Cost	Air and Oil filters PW1	\$8.24
2421-217216	101-016-544-90-31-02	ST-Operating Cost	Oil and Air filters	\$48.43
2421-216863	101-016-544-90-31-02	ST-Operating Cost	Anitfreeze	\$44.73
2421-216917	410-016-531-10-31-02	SW-Operating Costs	Anitfreeze	\$44.28
2421-216863	410-016-531-10-31-02	SW-Operating Costs	Anitfreeze	\$44.73
2421-217216	410-016-531-10-31-02	SW-Operating Costs	Oil and Air filters	\$48.42
2421-217346	410-016-531-10-31-02	SW-Operating Costs	Switch/flap disc/grinding wheel	\$8.53

Invoice	AccountCode	Account Description	Item Description	Amount	
2421-217108	410-016-531-10-31-02	SW-Operating Costs	Automotive fuse	\$8.67	
2421-217330	410-016-531-10-31-02	SW-Operating Costs	Oil Drain pan	\$5.69	
2421-217110	410-016-531-10-31-02	SW-Operating Costs	Oil filter	\$3.83	
2421-217217	410-016-531-10-31-02	SW-Operating Costs	Oil	\$36.99	
2421-216793	410-016-531-10-31-02	SW-Operating Costs	Oil and filters	\$28.58	
2421-217410	410-016-531-10-31-02	SW-Operating Costs	Air and Oil filters PW1	\$8.25	
Cascade Collision Center Inc			Check 38113	2/23/2015	\$2,589.00
9831	001-008-521-20-48-00	LE-Repair & Maintenance	***Repair of PT24 Chevrolet Colorado 2004	\$2,589.00	
CDW Government Inc			Check 38114	2/23/2015	\$153.91
SH83239	520-008-594-21-63-00	Capital Equipment	Havis Base Chargers for new cars	\$153.91	
City of Marysville			Check 38115	2/23/2015	\$8,235.61
POLIN11-0500	001-008-523-60-51-00	LE-Jail	Prisoner Housing Yakima December 2014	\$1,478.25	
15-001	001-013-512-50-41-00	GG-Municipal Court Fees	Court Citations January 2015	\$6,757.36	
Columbia Ford Lincoln Mercury			Check 38116	2/23/2015	\$35,572.57
3-F702	530-016-594-48-60-00	Purchase Of Capital Equipment	2015 Ford F450 Truck 1FDUF4HY7FEC56516	\$35,772.57	
3-F702	530-016-594-48-60-00	Purchase Of Capital Equipment	2015 Ford F450 Truck 1FDUF4HY7FEC56516	(\$200.00)	
Comcast			Check 38117	2/23/2015	\$377.00
2/15 0443150	001-002-513-11-42-00	AD-Communications	Internet Service - All City	\$2.38	
2/15 0443150	001-003-514-20-42-00	CC-Communications	Internet Service - All City	\$7.14	
2/15 0443150	001-004-514-23-42-00	FI-Communications	Internet Service - All City	\$4.76	
2/15 0443150	001-005-518-10-42-00	HR-Communications	Internet Service - All City	\$2.38	
2/15 0443150	001-006-518-80-42-00	IT-Communications	Internet Service - All City	\$4.76	
2/15 0443150	001-007-558-50-42-00	PL-Communication	Internet Service - All City	\$19.03	
2/15 0443150	001-008-521-20-42-00	LE-Communication	Internet Service - All City	\$69.00	
2/15 0443150	001-010-576-80-42-00	PK-Communication	Internet Service - All City	\$3.17	

Invoice	AccountCode	Account Description	Item Description	Amount	
01/15 0808840	001-010-576-80-42-00	PK-Communication	Internet services - City Shop	\$36.32	
01/15 0827887	101-016-542-64-47-00	ST-Traffic Control -Utility	Traffic signal control	\$149.08	
2/15 0443150	101-016-543-30-42-00	ST-Communications	Internet Service - All City	\$3.17	
01/15 0808840	101-016-543-30-42-00	ST-Communications	Internet services - City Shop	\$36.32	
01/15 0808840	410-016-531-10-42-00	SW-Communications	Internet services - City Shop	\$36.32	
2/15 0443150	410-016-531-10-42-00	SW-Communications	Internet Service - All City	\$3.17	
Corporate Office Supply			Check 38118	2/23/2015	\$923.32
159169i	001-003-514-20-31-00	CC-Office Supply	cd jewel cases	\$21.88	
159169i	001-004-514-23-31-00	FI-Office Supplies	staples	\$5.42	
158755i	001-007-558-50-31-00	PL-Office Supplies	Led light/pens/tissue/paper/labels/folders/etc	\$155.32	
158882	001-007-559-30-31-00	PB-Office Supplies	LED Light returned	(\$33.58)	
158755i	001-007-559-30-31-00	PB-Office Supplies	Led light/pens/tissue/paper/labels/folders/etc	\$110.11	
157982i	001-008-521-20-31-00	LE-Office Supplies	Paper	\$91.12	
158927i	001-008-521-20-31-00	LE-Office Supplies	Paper/wipes/markers/stapler/post-its	\$269.61	
159169i	001-013-518-20-31-00	GG-Operating	copy paper	\$227.79	
159169i	001-013-518-20-31-00	GG-Operating	dz blue pens	\$2.16	
159169i	001-013-518-20-31-00	GG-Operating	tissues	\$11.39	
158647i	101-016-544-90-31-01	ST-Office Supplies	Folders/pens/partition hangers	\$31.05	
158647i	410-016-531-10-31-01	SW-Office Supplies	Folders/pens/partition hangers	\$31.05	
Crystal and Sierra Springs			Check 38119	2/23/2015	\$254.34
5249844020115	001-007-558-50-31-01	PL-Operating Costs	Bottled water	\$25.65	
5249844020115	001-007-559-30-31-01	PB-Operating Cost	Bottled water	\$25.65	
5249844020115	001-013-518-20-31-00	GG-Operating	Bottled water	\$85.87	
5249844020115	101-016-544-90-31-02	ST-Operating Cost	Bottled water	\$58.59	
5249844020115	410-016-531-10-31-02	SW-Operating Costs	Bottled water	\$58.58	
Datar Inc			Check 38120	2/23/2015	\$479.15

Invoice	AccountCode	Account Description	Item Description	Amount
213422	001-003-514-20-31-00	CC-Office Supply	Treasurers receipt books	\$47.92
213422	001-008-521-20-31-00	LE-Office Supplies	Treasurers receipt books	\$431.23
Dept of Retirement (Deferred Comp)			Check 0	2/23/2015
				\$2,445.00
02/13/15	001-000-282-00-00-00	Payroll Liability Retirement	Employee Portion-State Deferre	\$2,445.00
Dept of Retirement PERS LEOFF			Check 0	2/23/2015
				\$56,680.08
01/30/15	001-000-282-00-00-00	Payroll Liability Retirement	PERS LEOFF Contributions Jan 2015	\$56,680.08
Dept of Revenue			Check 0	2/23/2015
				\$634.76
Jan 2015	001-008-521-20-31-01	LE-Operating Costs	Excise Tax - January 2015	\$11.35
Jan 2015	001-008-521-20-31-04	LE-Donation Exp-Other	Excise Tax - January 2015	\$382.01
Jan 2015	001-013-518-90-49-06	GG-Excise Tax	Excise Tax - January 2015	\$220.93
Jan 2015	101-016-544-90-31-02	ST-Operating Cost	Excise Tax - January 2015	\$20.47
Drivers License Guide Co			Check 38121	2/23/2015
				\$29.95
673445	001-008-521-20-31-01	LE-Operating Costs	2015 ID Checking Guide	\$29.95
Dunlap Industrial Hardware			Check 38122	2/23/2015
				\$187.34
1334846-01	001-010-576-80-31-00	PK-Operating Costs	Amerizorb Absorbent	\$31.23
1335516-01	001-010-576-80-31-00	PK-Operating Costs	Amerizorb Absorbent	\$31.22
1334846-01	101-016-544-90-31-02	ST-Operating Cost	Amerizorb Absorbent	\$31.22
1335516-01	101-016-544-90-31-02	ST-Operating Cost	Amerizorb Absorbent	\$31.22
1334846-01	410-016-531-10-31-02	SW-Operating Costs	Amerizorb Absorbent	\$31.22
1335516-01	410-016-531-10-31-02	SW-Operating Costs	Amerizorb Absorbent	\$31.23
EFTPS Electronic Federal Tax Pmt System			Check 0	2/23/2015
				\$60,713.62
02/13/15	001-000-281-00-00-00	Payroll Liability Taxes	Federal Payroll Taxes	\$58,279.92
02/13/2015 Retro	001-000-281-00-00-00	Payroll Liability Taxes	Federal Payroll Taxes	\$2,433.70
Electronic Business Machines			Check 38123	2/23/2015
				\$595.11

Invoice	AccountCode	Account Description	Item Description	Amount	
109688	001-007-558-50-48-00	PL-Repairs & Maint.	Copier repair and maintenance	\$81.35	
109688	001-007-559-30-48-00	PB-Repair & Maintenance	Copier repair and maintenance	\$81.35	
109834	001-013-518-20-48-00	GG-Repair & Maintenance	Copier repair and maintenance	\$269.73	
109688	101-016-542-30-48-00	ST-Repair & Maintenance	Copier repair and maintenance	\$81.35	
109688	410-016-531-10-48-00	SW-Repairs & Maintenance	Copier repair and maintenance	\$81.33	
Everett Safe and Lock			Check 38124	2/23/2015	\$1,174.44
46855	001-007-558-50-48-00	PL-Repairs & Maint.	Locks rekeyed for Permit Center	\$49.24	
46855	001-007-559-30-48-00	PB-Repair & Maintenance	Locks rekeyed for Permit Center	\$49.24	
46855	001-013-518-20-48-00	GG-Repair & Maintenance	Locks rekeyed for City Hall	\$492.45	
46855	001-013-518-20-48-00	GG-Repair & Maintenance	Locks rekeyed for City Hall Annex	\$196.97	
46855	101-016-542-30-48-00	ST-Repair & Maintenance	Locks rekeyed for Permit Center	\$49.24	
46924	101-016-542-30-48-00	ST-Repair & Maintenance	Locks rekeyed for City Shop	\$144.03	
46855	410-016-531-10-48-00	SW-Repairs & Maintenance	Locks rekeyed for Permit Center	\$49.24	
46924	410-016-531-10-48-00	SW-Repairs & Maintenance	Locks rekeyed for City Shop	\$144.03	
Feldman and Lee			Check 38125	2/23/2015	\$9,000.00
Jan 2015	001-011-515-91-41-00	LG-General Indigent Defense	Public Defender services	\$9,000.00	
Frontier			Check 38126	2/23/2015	\$136.40
2/15 4253340835	001-013-518-20-42-00	GG-Communication	Telephone services	\$26.49	
2/15 4253979674	101-016-542-64-47-00	ST-Traffic Control -Utility	Traffic signal control	\$56.95	
2/15 4253340835	101-016-543-30-42-00	ST-Communications	Telephone services	\$26.48	
2/15 4253340835	410-016-531-10-42-00	SW-Communications	Telephone services	\$26.48	
Grainger			Check 38127	2/23/2015	\$420.03
9654346213	001-010-576-80-31-00	PK-Operating Costs	LED strip lights	\$58.98	

Invoice	AccountCode	Account Description	Item Description	Amount	
9646226630	001-012-572-20-31-00	CS-Library-Office & Operating	Light fixture	\$71.87	
9648493865	101-016-544-90-31-02	ST-Operating Cost	Folding utility knife	\$16.57	
9646958034	101-016-544-90-31-02	ST-Operating Cost	Duct Tape/Concrete patch/Easy erasing pads	\$40.14	
9653264409	101-016-544-90-31-02	ST-Operating Cost	First aid kits	\$39.94	
9664352003	101-016-544-90-31-02	ST-Operating Cost	Light fixtures/Drill bits for shop	\$47.95	
9664352003	410-016-531-10-31-02	SW-Operating Costs	Light fixtures/Drill bits for shop	\$47.94	
9653264409	410-016-531-10-31-02	SW-Operating Costs	First aid kits	\$39.94	
9648493865	410-016-531-10-31-02	SW-Operating Costs	Folding utility knife	\$16.57	
9646958034	410-016-531-10-31-02	SW-Operating Costs	Duct Tape/Concrete patch/Easy erasing pads	\$40.13	
Granite Construction Supply			Check 38128	2/23/2015	\$352.14
56753	101-016-542-64-31-00	ST-Traffic Control - Supply	Sidewalk/center lane closed signs	\$95.57	
56701	101-016-542-90-31-01	ST-Clothing	Reflective Pants/Jacket	\$128.29	
56701	410-016-531-10-31-00	SW-Clothing	Reflective Pants/Jacket	\$128.28	
Group Health Coop			Check 38129	2/23/2015	\$909.00
773329-42039	001-007-559-30-41-00	PB-Professional Srv	New employee medical tests	\$55.00	
773329-42039	001-008-521-20-41-00	LE-Professional Services	New employee medical tests	\$854.00	
Integra Telecom Inc			Check 38130	2/23/2015	\$931.85
12749453	001-002-513-11-42-00	AD-Communications	Telephone Service	\$13.70	
12749453	001-003-514-20-42-00	CC-Communications	Telephone Service	\$27.40	
12749453	001-004-514-23-42-00	FI-Communications	Telephone Service	\$27.40	
12749453	001-005-518-10-42-00	HR-Communications	Telephone Service	\$13.70	
12749453	001-006-518-80-42-00	IT-Communications	Telephone Service	\$41.09	
12749453	001-007-558-50-42-00	PL-Communication	Telephone Service	\$89.08	
12749453	001-007-559-30-42-00	PB-Communication	Telephone Service	\$13.70	
12749453	001-008-521-20-42-00	LE-Communication	Telephone Service	\$465.92	
12749453	001-012-575-30-42-00	CS-Historical-Communications	Telephone Service Museum	\$13.70	

Invoice	AccountCode	Account Description	Item Description	Amount	
12749453	001-012-575-50-42-00	CS-Community Center - Comm	Telephone Service Senior Ctr	\$13.70	
12749453	001-013-518-20-42-00	GG-Communication	Telephone Service	\$54.79	
12749453	101-016-543-30-42-00	ST-Communications	Telephone Service Shop	\$78.84	
12749453	410-016-531-10-42-00	SW-Communications	Telephone Service Shop	\$78.83	
Lake Stevens Police Guild			Check 38131	2/23/2015	\$2,447.00
02/13/15	001-000-284-00-00-00	Payroll Liability Other	Employee Paid Union Dues	\$1,223.50	
02/13/15	001-000-284-00-00-00	Payroll Liability Other	Union dues 02/13/15	\$1,223.50	
Lake Stevens Sewer District			Check 38132	2/23/2015	\$800.00
02/2015	001-008-521-50-47-00	LE-Utilities	Sewer - N Lakeshore Dr	\$80.00	
02/2015	001-008-521-50-47-00	LE-Utilities	Sewer - Police Station	\$80.00	
02/2015	001-010-576-80-47-00	PK-Utilities	Sewer - Lundeen Park	\$160.00	
02/2015	001-012-572-20-47-00	CS-Library-Utilities	Sewer - Library	\$80.00	
02/2015	001-013-518-20-47-00	GG-Utilities	Sewer - City Hall	\$160.00	
02/2015	001-013-518-20-47-00	GG-Utilities	Sewer - Permit Center	\$80.00	
02/2015	001-013-518-20-47-00	GG-Utilities	Sewer - Family Center	\$80.00	
02/2015	101-016-543-50-47-00	ST-Utilities	Sewer - 99th Ave SE Property	\$80.00	
Law Offices of Weed Graafstra			Check 38133	2/23/2015	\$11,160.75
134	001-011-515-30-41-00	LG-Professional Service	Legal services - Jan 2015	\$11,160.75	
Lemay Mobile Shredding			Check 38134	2/23/2015	\$25.66
4425390	001-008-521-20-31-01	LE-Operating Costs	Shredding services	\$8.76	
4425391	001-013-518-20-31-00	GG-Operating	Shredding services	\$16.90	
Monroe Correctional Complex			Check 38135	2/23/2015	\$287.58
MCC1412.146	001-010-576-80-48-00	PK-Repair & Maintenance	DOC work crew for December 2015	\$64.42	
MCC1412.146	101-016-542-30-48-00	ST-Repair & Maintenance	DOC work crew for December 2015	\$139.18	
MCC1412.146	410-016-531-10-48-00	SW-Repairs & Maintenance	DOC work crew for December 2015	\$83.98	

Invoice	AccountCode	Account Description	Item Description	Amount	
Nationwide Retirement Solution			Check 0	2/23/2015	\$1,150.00
02/13/15	001-000-282-00-00-00	Payroll Liability Retirement	Employee Portion-Nationwide	\$1,150.00	
Northup Group Dr Bill Ekemo			Check 38136	2/23/2015	\$340.00
3148	001-008-521-20-41-00	LE-Professional Services	New employee Psych eval	\$340.00	
Office of The State Treasurer			Check 38137	2/23/2015	\$7,450.95
Jan 2015	633-007-586-00-00-02	Building - State Bl	January 2015 State Court Fees	\$58.50	
Jan 2015	633-008-586-00-00-03	Public Safety And Ed. 1986	January 2015 State Court Fees	\$3,610.51	
Jan 2015	633-008-586-00-00-04	Public Safety And Education	January 2015 State Court Fees	\$2,028.37	
Jan 2015	633-008-586-00-00-05	Judicial Information System-Ci	January 2015 State Court Fees	\$673.67	
Jan 2015	633-008-586-00-00-08	Trauma Care	January 2015 State Court Fees	\$234.40	
Jan 2015	633-008-586-00-00-09	School Zone Safety	January 2015 State Court Fees	\$107.56	
Jan 2015	633-008-586-00-00-10	Public Safety Ed #3	January 2015 State Court Fees	\$137.66	
Jan 2015	633-008-586-00-00-11	Auto Theft Prevention	January 2015 State Court Fees	\$335.64	
Jan 2015	633-008-586-00-00-12	HWY Safety Act	January 2015 State Court Fees	\$29.02	
Jan 2015	633-008-586-00-00-13	Death Inv Acct	January 2015 State Court Fees	\$35.31	
Jan 2015	633-008-586-00-00-14	WSP Highway Acct	January 2015 State Court Fees	\$200.31	
Outcomes by Levy LLC			Check 38138	2/23/2015	\$5,168.27
2015-01-LS	001-013-511-20-41-02	GG-Advisory Srv - Lobbying	Lobbying services January 2015	\$5,168.27	
Puget Sound Energy			Check 38139	2/23/2015	\$589.42
2/15 3723810	001-008-521-50-47-00	LE-Utilities	Utilities - Natural gas	\$195.50	
2/15 24316495	001-010-576-80-47-00	PK-Utilities	Utilities - Natural gas	\$131.31	
2/15 24316495	101-016-543-50-47-00	ST-Utilities	Utilities - Natural gas	\$131.31	
2/15 24316495	410-016-531-10-47-00	SW-Utilities	Utilities - Natural gas	\$131.30	
Republic Services 197			Check 38140	2/23/2015	\$742.53
0197001794491	001-010-576-80-31-00	PK-Operating Costs	Dumpster svcs - Lundeen Park	\$246.84	

Invoice	AccountCode	Account Description	Item Description	Amount	
0197001794491	001-010-576-80-45-00	PK-Equipment Rental	Dumpster rental - Lundeen Park	\$13.49	
0197001795293	001-013-518-20-31-00	GG-Operating	Dumpster services - City Hall	\$106.90	
0197001795293	001-013-518-20-45-00	GG-Equipment Rental	Dumpster rental - City Hall	\$14.15	
0197001794669	101-016-542-30-45-00	ST-Rentals-Leases	Dumpster Rental - City Shop	\$7.82	
0197001794669	101-016-544-90-31-02	ST-Operating Cost	Dumpster services - City Shop	\$172.76	
0197001794669	410-016-531-10-31-02	SW-Operating Costs	Dumpster services - City Shop	\$172.75	
0197001794669	410-016-531-10-45-00	SW-Equipment Rental	Dumpster Rental - City Shop	\$7.82	
SCCFOA			Check 38141	2/23/2015	\$18.00
02/26/15 mtg	001-004-514-23-43-00	FI-Travel & Meetings	2/26/15 SCCFOA meeting	\$18.00	
Setina Mfg Co Inc			Check 38142	2/23/2015	\$682.63
94286	520-008-594-21-63-00	Capital Equipment	Poly coated partiion/extension PT58 setup	\$682.63	
Sirchie Finger Print			Check 38143	2/23/2015	\$102.00
0193969-IN	001-008-521-20-31-01	LE-Operating Costs	Fingerprint Ink	\$102.00	
Snohomish County Planning			Check 38144	2/23/2015	\$5,201.00
1000378925	001-013-518-90-49-05	GG-SnoCo Tomorrow	2015 Dues-Snohomish County Tomorrow	\$5,201.00	
Snohomish County PUD			Check 38145	2/23/2015	\$19,465.72
110895424	001-008-521-50-47-00	LE-Utilities	200558690	\$128.22	
134074323	001-010-576-80-47-00	PK-Utilities	202513354	\$36.48	
107581642	001-010-576-80-47-00	PK-Utilities	200748721	\$101.52	
120849262	001-010-576-80-47-00	PK-Utilities	201513934	\$32.55	
1175340040	001-012-572-20-47-00	CS-Library-Utilities	200206977	\$1,173.75	
134074688	001-012-575-30-47-00	CS-Historical-Utilities	202289237	\$195.13	
127473425	001-012-575-50-47-00	CS-Community Center-Utilities	200860922	\$1,496.47	
134074688	001-012-575-51-47-00	CS-Grimm House Expenses	202289237	\$195.13	
140601574	001-013-518-20-47-00	GG-Utilities	200245215	\$584.19	

Invoice	AccountCode	Account Description	Item Description	Amount	
120848104	001-013-518-20-47-00	GG-Utilities	201783685	\$340.52	
140601575	001-013-518-20-47-00	GG-Utilities	200321172	\$618.61	
1175340040	001-013-518-20-47-00	GG-Utilities	200206977	\$141.14	
140601573	001-013-518-20-47-00	GG-Utilities	200206019	\$756.39	
110896992	001-013-518-20-47-00	GG-Utilities	201956075	\$49.96	
127477106	101-016-542-63-47-00	ST-Lighting - Utilities	200178218	\$470.00	
140599177	101-016-542-63-47-00	ST-Lighting - Utilities	203730189	\$175.14	
156963859	101-016-542-63-47-00	ST-Lighting - Utilities	202648705	\$115.22	
156962586	101-016-542-63-47-00	ST-Lighting - Utilities	200363505	\$170.06	
117536952	101-016-542-63-47-00	ST-Lighting - Utilities	202342622	\$165.78	
143913441	101-016-542-63-47-00	ST-Lighting - Utilities	202648101	\$1,011.47	
143913440	101-016-542-63-47-00	ST-Lighting - Utilities	202624367	\$9,380.80	
140599178	101-016-542-63-47-00	ST-Lighting - Utilities	203731153	\$214.79	
127472628	101-016-542-63-47-00	ST-Lighting - Utilities	201973682	\$43.12	
137287988	101-016-542-63-47-00	ST-Lighting - Utilities	203115522	\$414.47	
143913442	101-016-542-63-47-00	ST-Lighting - Utilities	202670725	\$1,128.33	
134073668	101-016-542-63-47-00	ST-Lighting - Utilities	201595113	\$309.91	
120847519	101-016-542-63-47-00	ST-Lighting - Utilities	204719074	\$16.57	
Snohomish County PW S			Check 38146	2/23/2015	\$8,867.10
1000378593	101-016-542-40-51-01	ST-SWM Debt Srv Chrg	Road Bond Debt SW Annex Ord.25.20.032	\$6,607.56	
1000378590	410-016-531-20-41-00	SW-Aerator Monitori	Q4 2014 Aerator Monitoring and Gaging	\$2,259.54	
Snohomish County Treasurer			Check 38147	2/23/2015	\$150.16
Jan 2015	633-008-586-00-00-01	Crime Victims Compensation	January 2015 Crime Victims Compensation	\$150.16	
Snopac			Check 38148	2/23/2015	\$26,965.37
7247	001-008-528-00-51-00	LE-Snopac Dispatch	Dispatch services	\$26,965.37	
Sound Publishing Inc			Check 38149	2/23/2015	\$301.60

Invoice	AccountCode	Account Description	Item Description	Amount	
EDH612093	001-007-558-50-41-03	PL-Advertising	Public Hearing Notice-School District Capital Facilities Plan	\$93.12	
EDH612044	001-007-558-50-41-03	PL-Advertising	Public Hearing Notice-Land Use Regs	\$127.52	
EDH612567	001-007-558-50-41-03	PL-Advertising	LUA2014-0103/0102 BLD2014-0484 Petco	\$80.96	
Stericycle Inc			Check 38150	2/23/2015	\$10.36
3002913283	001-008-521-20-41-00	LE-Professional Services	Hazardous Waste Disposal	\$10.36	
The Seattle Times			Check 38151	2/23/2015	\$750.00
01/15 108291	001-007-558-50-41-03	PL-Advertising	Help wanted-Econ Dev Coordinator	\$750.00	
The Watershed Co			Check 38152	2/23/2015	\$225.00
2015-0148	001-007-558-50-41-00	PL-Professional Servic	Environmental Consulting Jan 2015	\$225.00	
Tyler Enterprises			Check 38153	2/23/2015	\$100.00
Jan 2015	001-007-559-30-41-00	PB-Professional Srv	Building Inspections/Plan Reviews Jan 2015	\$100.00	
UPS			Check 38154	2/23/2015	\$43.54
74Y42045	001-008-521-20-42-00	LE-Communication	Evidence shipping	\$43.54	
Verizon Northwest			Check 38155	2/23/2015	\$2,237.81
9739426813	001-001-513-10-42-00	Executive - Communication	Wireless phone services	\$82.32	
9739426813	001-002-513-11-42-00	AD-Communications	Wireless phone services	\$82.32	
9739426813	001-003-514-20-42-00	CC-Communications	Wireless phone services	\$17.02	
9739426813	001-005-518-10-42-00	HR-Communications	Wireless phone services	\$52.30	
9739426813	001-006-518-80-42-00	IT-Communications	Wireless phone services	\$124.60	
9739426813	001-007-558-50-42-00	PL-Communication	Wireless phone services	\$82.32	
9739426813	001-007-559-30-42-00	PB-Communication	Wireless phone services	\$104.85	
9739426813	001-008-521-20-42-00	LE-Communication	Wireless phone services	\$1,346.72	
9739426813	001-010-576-80-42-00	PK-Communication	Wireless phone services	\$115.12	
9739426813	101-016-543-30-42-00	ST-Communications	Wireless phone services	\$115.12	
9739426813	410-016-531-10-42-00	SW-Communications	Wireless phone services	\$115.12	

Invoice	AccountCode	Account Description	Item Description	Amount	
Wachtveitl Jerad			Check 38156	2/23/2015	\$84.00
1/23/15 exp rpt	001-008-521-20-43-00	LE-Travel & Meetings	ICAC IT Training-Wachtveitl		\$84.00
Washington Audiology Services			Check 38157	2/23/2015	\$2,657.95
45354	001-005-518-10-41-00	HR-Professional Services	Employee Hearing tests		\$37.26
45354	001-007-559-30-41-00	PB-Professional Srv	Employee Hearing tests		\$163.79
45354	001-008-521-20-41-00	LE-Professional Services	Employee Hearing tests		\$1,474.14
45354	101-016-542-30-41-02	ST-Professional Service	Employee Hearing tests		\$491.38
45354	410-016-531-10-41-01	SW-Professional Services	Employee Hearing tests		\$491.38
Washington State Criminal Justice			Check 38158	2/23/2015	\$6,126.00
20114627	001-008-521-40-49-01	LE-Staff Development	Basic LE Academy Lyons/Parnell		\$6,126.00
Washington State Patrol			Check 38159	2/23/2015	\$445.50
I15005541	633-008-586-00-00-06	Gun Permit - FBI Remittance	Background checks for CPLs		\$445.50
Washington State Support Registry			Check 0	2/23/2015	\$657.46
02/13/15	001-000-284-00-00-00	Payroll Liability Other	Employee Paid Child Support		\$657.46
Westside Fire and Safety Supply			Check 38160	2/23/2015	\$153.77
207719	101-016-542-30-48-00	ST-Repair & Maintenance	Recharge fire extinguishers		\$76.89
207719	410-016-531-10-48-00	SW-Repairs & Maintenance	Recharge fire extinguishers		\$76.88
WFOA			Check 38161	2/23/2015	\$125.00
16677607831307 7	001-004-514-23-49-01	FI-Staff Development	BARS-Cash Basis Training-Stevens		\$125.00
Zachor and Thomas Inc PS			Check 38162	2/23/2015	\$8,923.41
640	001-011-515-30-41-01	PG-Prosecutor Fees	Prosecutor services-Jan 2015		\$8,923.41
Total Disbursements					\$301,256.09

**CITY OF LAKE STEVENS
REGULAR CITY COUNCIL MEETING MINUTES**

Monday, February 9, 2015
Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Vern Little

COUNCILMEMBERS PRESENT: Todd Welch, Suzanne Quigley, Kathy Holder, Kim Daughtry, Marcus Tageant, Sam Low and John Spencer

COUNCILMEMBERS ABSENT: None.

STAFF MEMBERS PRESENT: City Administrator Jan Berg, Finance Director/City Clerk Barb Stevens, Public Works Director Mick Monken, Human Resource Director Steve Edin, Police Chief Dan Lorentzen, Senior Planner Sally Payne, Civil Engineer Adam Emerson, Deputy City Clerk Kathy Pugh and City Attorney Cheryl Beyer

OTHERS: Rob Stanton, Executive Director of Operations, Lake Stevens School District

Excused Absence.

Guest Business.

Mark Wakefield, 121 95th Avenue SE, Lake Stevens, reminded Council of the continuing issue of heroin in the community. He requested the City consider a law enforcement levy or bond to provide more police staff to focus on this issue.

Zachary McGlothorn, 6120 70th Drive SE, Snohomish, expressed concern regarding the alum treatments to the lake and how it affects the Kokanee and other wildlife. He reviewed his credentials and the research and testing he is doing on the lake and the fish. He encouraged Council to look at other ways to remove the phosphorus and to provide more public education. Mr. McGlothorn then responded to Councilmembers' questions and said he would provide his information to Staff and work with the City to explore alternatives.

Consent Agenda.

MOTION: Moved by Councilmember Holder, seconded by Councilmember Tageant, to approve (A) 2015 vouchers [Payroll Direct Deposits of \$127,613.32; Payroll checks 37995-37997 in the amount of \$6,085.32; Tax Depositions of \$50,493.53; Electronic Funds Transfers (ACH) of \$102,006.97; Claims checks 37998-38060 in the amount of \$125,089.10; Void check 37966 of \$1,009.74]; Total Vouches Approved: \$410,278.50]; and (B) City Council regular meeting minutes of January 26, 2015. On vote the motion carried unanimously (7-0-0-0).

Mayor Little announced that the executive session is being removed from the agenda and that approval of a 2015 Supplemental Blanket Voucher is being added as the first Action Item.

Public Hearing in consideration of first reading of Ordinance 927 Adopting Lake Stevens School District Capital Facilities Plan: City Clerk Barb Stevens read the Public Hearing Procedure.

Senior Planner Sally Payne presented the Staff Report and explained that per City Code the Council adopts by reference the Lake Stevens School District Capital Facilities Plan as part of the City's Comprehensive Plan. This action constitutes adoption of the school impact fees that are collected by the school district as mitigation for new residential housing. She then responded to Councilmembers' questions.

Responding to Councilmember Holder, Rob Stanton, Executive Director of Operations for Lake Stevens School District said the Capital Facilities Plan ("CFP") provides for a new elementary school in the next four years; he also noted a correction at page 4-4 that the vacant property is actually located on the north east side of Highway 9 at Soper Hill Road. Mr. Stanton further commented this property was initially intended to be developed as a middle school, but is large enough to serve a variety of potential development purposes.

Mayor Little invited public comment and there was none.

MOTION: Councilmember Spencer moved, Councilmember Low seconded, to close the public comment portion of the public hearing. On vote the motion carried unanimously (7-0-0-0).

MOTION: Councilmember Spencer moved, Councilmember Tageant seconded, to close the public hearing. On vote the motion carried unanimously (7-0-0-0).

MOTION: Councilmember Daughtry moved, Councilmember Spencer seconded to accept the First Reading of Ordinance 927, An Ordinance of the City of Lake Stevens, Washington, amending the City's Comprehensive Plan by adopting the Lake Stevens School District 2014-2019 Capital Facilities Plan as a sub-element of the Capital Facilities element of the City's Comprehensive Plan concurrent with the City's Budget Amendment Ordinance 929, and providing for severability and effective date. On vote the motion carried (7-0-0-0).

Action Items:

Supplemental 2015 Blanket Voucher: Mayor Little read the Supplemental 2015 Blanket Voucher [Claims check numbers 38061-38078 in the amount of \$13,500.00, Total Supplemental Voucher approved \$13,500.00] for the record.

MOTION: Councilmember Low moved, Councilmember Welch seconded, to approve the Supplemental 2015 Blanket Voucher. On vote the motion carried unanimously (7-0-0-0).

Professional Services Agreement with KPFF Consulting Engineers for Surveying Services for the Design of the North Davies Sidewalk Connection Project: Civil Engineer Adam Emerson presented the Staff Report and said the design process is being done by City staff, and that the topographic land survey and identifying rights of way and property lines is the first step in the design process. He then responded to Councilmembers' questions.

MOTION: Councilmember Tageant moved, Councilmember Spencer seconded, to authorize the Mayor to execute a Professional Service Agreement with KPFF Engineering Services to provide survey services for the North Davies Sidewalk Connection project in an amount not to exceed \$23,760.00. On vote the motion carried (7-0-0-0).

Public Works Asset Management System Award: Public Works Director Mick Monken presented the Staff Report and recommended the Council award the purchase of Public Works Asset Management System to Data Transfer Solutions. He then responded to Councilmembers' questions.

MOTION: Councilmember Spencer moved, Councilmember Welch seconded, to award the Public Works Asset Management System purchase to Data Transfer Solutions. On vote the motion carried unanimously (7-0-0-0).

Professional Services Agreement with Tetra Tech for 20th Street SE 79th-83rd Regional Storm Pond Study: Public Works Director Monken presented the Staff Report and explained this is part of the City's economic incentive effort to encourage development along the 20th Street SE corridor. He then responded to Councilmembers' questions.

Councilmember Low recused himself due to a financial relationship with Dean Franz of Tetra Tech.

MOTION: Councilmember Daughtry moved, Councilmember Welch seconded, to authorize the Mayor to execute a Professional Service Agreement with Tetra Tech, Inc. to perform a study of a regional storm pond for 20th Street SE between 79th and 83rd Avenue SE for an amount not to exceed \$18,800.00. On vote the motion carried (6-0-1-0 (Low)).

Professional Services Agreement with Perteet, Inc. regarding 20th Street SE Phase II Design and Right of Way Acquisition Scoping: Public Works Director Monken reviewed the Staff Report and explained this is part of the 20th Street SE corridor improvement project started by the County. Perteet will review and determine which documents and work previously performed and developed by the County, can be used in the final design and property acquisition to meet federal requirements under this grant-funded project. He then responded to Councilmembers' questions.

MOTION: Councilmember Spencer moved, Councilmembers Low and Tageant seconded, to conditionally award, pending State approval of FHWA funding, the consultant services to Perteet, Inc. to perform the Design and Right of Way Acquisition for 20th Street SE Phase II Segment 1 in the amount of \$15,907.00. On vote the motion carried unanimously (7-0-0-0).

Professional Services Agreement with American Forest Management, Inc. for Arborist Service: Public Works Director Monken presented the Staff Report and explained this agreement will assist the City to manage the many trees growing on City property throughout the community. He then responded to Councilmembers' questions.

MOTION: Councilmember Welch moved, Councilmember Holder seconded to authorize the Mayor to execute a professional services agreement with American Forest Management, Inc. to provide on-call Arborist services. On vote the motion carried unanimously (7-0-0-0).

Discussion Items:

Salary Commission: Human Resources Director Steve Edin presented the Staff Report and the recommendation of the Salary Commission to increase the Mayor's monthly salary to \$2,000, and to increase Councilmembers' base rate per month to \$500, plus \$75 per meeting

with a maximum of four paid meetings per month. The recommendation was filed with the City Clerk on January 28, 2015 and is effective February 28, 2015.

2015 Budget Amendment #1: Finance Director Barb Stevens reviewed the Staff Report and responded to Councilmembers' questions. Ordinance 929 amending Ordinance 925 will be brought back for adoption at the February 23, 2015 Council meeting.

Council Person's Business: Councilmembers reported on the following meetings: Tageant: Sewer District; Holder: Neighborhood meeting regarding traffic calming devices; Welch: Fire District – Chief Lingenfelter will retire April 1, 2015; Spencer: Sewer District; Low: Sewer District, State Board of Health, Daughtry: Lake Stevens Family Center, Community Transit.

Mayor's Business: Lake Stevens High School visit.

Staff Reports: Staff reported on the following: City Administrator Berg: distributed report on Active Land Use Applications for January 2015; attended the Mission Ridge Homeowners Association meeting; Finance Director/City Clerk Stevens: Public Records Act Policy has been administratively updated and posted on the City website; Police Chief Lorentzen: Appreciated City lobbyists' efforts and communications; Human Resources Director Edin: Draft updated personnel rules will be coming forward; Well City Application submitted.

Adjourn:

Moved by Councilmember Welch, seconded by Councilmember Spencer to adjourn the meeting at 8:15 p.m.

Vern Little, Mayor

Kathy Pugh, Deputy City Clerk



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda Date: February 23, 2015

Subject: 2015 Budget Amendment #1

Contact Person/Department: Barb Stevens/ Finance

Budget Impact: Yes

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:

Adopt Ordinance No. 929 Amending Budget Ordinance No. 925 and including changes to Salary Range table.

SUMMARY/BACKGROUND:

Throughout the year the City Council authorizes various purchase requests and agreements. At the time of authorization, the budget impact is presented to the Council as part of the information required in order for the Council to make an informed decision. The budget amendment follows to adjust the specific line items that will be affected by purchase or contract award. Detailed explanations of the changes requested are described below:

No changes have been made since presented to Council on February 9th, 2015

General Fund - 001

The change in beginning fund balance reflects the actual 2014 ending fund balance. The amended expenditures are partly due to items not purchased/paid for in 2014 related to a donation received by the police department (\$2,650). The department received an additional donation for 2015 that was received in 2014 (\$10,000) that needs to be budgeted to be spent. Additional changes include an increase to Aquafest Sponsorship (\$1,000) for a Public Announcement system and Clean Air Agency contribution that is more than originally estimated (\$3,672).

The Salary Commission filed a new salary schedule for the Council and Mayor positions on January 28th, 2015 that are estimated to increase the budget \$34,800. This schedule increases the Councilmember base salaries from \$300 to \$500, with an increase per assigned/liaison meeting attended to \$75. The Mayor's salary increases from \$1,200 to \$2,000 per month. These salary changes will take effect 30 days after the filing date by the Salary Commission.

Salary increases for guild members have also been agreed upon that will increase the budget approximately \$33,000. Those changes include a 1% increase for Record Clerks, a 4% increase for Police Officers, and a 3.5% increase for Police Sergeants.

These salary changes are reflected in the amended Salary Range table. Three additional changes have been made to the Salary Range table that include: (1) a correction to the Teamsters' ranges that were increased by the 2% COLA twice. This does not affect the amounts actually paid to the employees as the correct amount was entered into the financial system; (2) updated Seasonal Workers ranges to agree to Teamsters agreement (3) 1% increase to the Police Administrative Supervisor position based on the inclusion of a comparable city position that was previously excluded. This position was "frozen" in the prior year and was reviewed again at the beginning of this year.

The ending fund balance reflects these changes.

Street Fund - 101

The change in beginning fund balance reflects the actual 2014 ending fund balance. The increased expenditures are to roll forward funds from 2014 for the Grade Road Stabilization project. The ending fund balance reflects these changes.

Capital Project Developer Contribution – 301

The change in beginning fund balance reflects the actual 2014 ending fund balance. The expenditures are increased to fund the 20th Street SE Phase II Design and Right of Way Acquisition Consultant Services (\$600,000). The ending fund balance reflects these changes.

REET II - 304

The change in beginning fund balance reflects the actual 2014 ending fund balance. The expenditures are increased to fund a region surface water study near 20th Street (\$18,180). The ending fund balance reflects these changes.

Sidewalk Capital Project Fund – 309

The change in beginning fund balance reflects the actual 2014 ending fund balance. The increased revenues are for TIB grant reimbursement funds related to the N. Davies project. The increased expenditures are the associated costs for the project including local and grant funds. The ending fund balance reflects these changes.

Sewer Fund - 401

The change in beginning fund balance reflects the actual 2014 ending fund balance. The increased expenditure is related to an increase in Surface Water Management fees on properties occupied by the Sewer District. This increase (\$442) is caused by additional impervious surface on the WWTP property. The ending fund balance reflects these changes.

Equipment Fund – Police - 520

The change in beginning fund balance reflects the actual 2014 ending fund balance, which includes unspent funds budgeted in 2014. The increased expenditure is due to the carry forward of budget for authorized vehicle and accessory purchases (\$11,922) that were ordered in 2014, yet were not delivered or invoiced prior to year end. The ending fund balance reflects these changes.

Equipment Fund – Public Works - 530

The change in beginning fund balance reflects the actual 2014 ending fund balance, which includes unspent funds budgeted in 2014. The increased expenditure is due to the carry forward of budget for a 1-ton truck with dump box (\$55,000). This item had been ordered in 2014, yet was not delivered or invoiced prior to year end. The ending fund balance reflects these changes.

Refundable Deposits - 621

The change in beginning fund balance reflects the actual 2014 ending fund balance, which includes unspent funds budgeted in 2014. The decreased expenditures are due are related to the funds released prior to year end 2014 (-\$16,915).

Treasurer's Trust - 633

This fund is a trust fund used to receipt funds to be remitted to outside agencies. The change in beginning fund balance reflects the actual 2014 ending fund balance. The decreased expenditures are related to the funds remitted prior to year end 2014 (-\$6,844).

The following funds are being amended due to changes in beginning and ending fund balances only, which reflect the actual 2014 ending fund balances:

- Contingency Reserve – 002
- Drug Seizure & Forfeiture Fund – 111
- Real Estate Excise Tax I – 303
- Storm & Surface Water Fund – 410
- Unemployment Fund – 501
- Equipment Fund – Computer – 510
- Aerator Replacement Fund – 540

APPLICABLE CITY POLICIES:

In accordance with the Financial Management Policies, Budget Themes and Policies, and the Revised Code of Washington, changes in the adopted budget must be brought before the City Council.

BUDGET IMPACT:

The budget ordinance will amend the beginning and ending balances, and expenditures in the funds set forth in the ordinance.

ATTACHMENTS:

- ▶ Exhibit A: Ordinance No. 929
- ▶ Exhibit B: Amended Salary Range Table

**CITY OF LAKE STEVENS
LAKE STEVENS, WASHINGTON
ORDINANCE NO. 929**

AN ORDINANCE OF THE CITY OF LAKE STEVENS, WASHINGTON, AMENDING THE 2014 BUDGET AS SET FORTH IN ORDINANCE NO. 925 CONCERNING FUND BALANCES AND EXPENDITURES FOR VARIOUS FUND BALANCES FOR THE YEAR 2015.

WHEREAS, the City of Lake Stevens adopted the 2015 budget pursuant to Ordinance No. 925; and

WHEREAS, the City of Lake Stevens will incur expenditures in categories and amounts other than anticipated in the adopted 2015 budget; and

WHEREAS, pursuant to RCW 36.70A.130(2)(a)(iv) the City intends to adopt the Lake Stevens School District Capital Facilities Plan concurrently with the adoption of this budget amending ordinance;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE STEVENS DO ORDAIN AS FOLLOWS:

SECTION 1. The 2015 budget, as adopted in Ordinance No. 925, is hereby amended as follows:

<i>Fund</i>	<i>Description</i>	<i>Current Budget</i>	<i>Amended Budget</i>	<i>Amount of Inc/(Dec)</i>	<i>ExpRev</i>
001 - General	Beginning Fund Balance	\$6,877,194	\$7,133,787	\$256,593	BegBal.
001 - General	Expenditures	\$9,428,765	\$9,513,887	\$85,122	Exp.
001 - General	Ending Fund Balance	\$6,674,072	\$6,845,543	\$171,471	EndBal.
002 - General Reserve	Beginning Fund Balance	\$2,602,192	\$2,602,157	(\$35)	BegBal.
002 - General Reserve	Ending Fund Balance	\$3,397,242	\$3,397,207	(\$35)	EndBal.
101 - Street	Beginning Fund Balance	\$3,417,511	\$3,454,204	\$36,693	BegBal.
101 - Street	Expenditures	\$2,132,956	\$2,232,956	\$100,000	Exp.
101 - Street	Ending Fund Balance	\$3,440,006	\$3,376,699	(\$63,307)	EndBal.
111 - Drug Seizure & Forfeiture	Beginning Fund Balance	\$31,091	\$32,866	\$1,775	BegBal.
111 - Drug Seizure & Forfeiture	Ending Fund Balance	\$33,096	\$34,871	\$1,775	EndBal.
301 - Cap. Proj - Dev. Contrib.	Beginning Fund Balance	\$3,627,182	\$3,617,169	(\$10,013)	BegBal.
301 - Cap. Proj - Dev. Contrib.	Expenditures	\$190,388	\$790,388	\$600,000	Exp.
301 - Cap. Proj - Dev. Contrib.	Ending Fund Balance	\$3,751,294	\$3,141,281	(\$610,013)	EndBal.
303 - Cap. Imp. - REET I	Beginning Fund Balance	\$941,185	\$966,786	\$25,601	BegBal.
303 - Cap. Imp. - REET I	Ending Fund Balance	\$532,823	\$558,424	\$25,601	EndBal.
304 - Cap. Imp. - REET II	Beginning Fund Balance	\$1,970,482	\$1,995,882	\$25,400	BegBal.
304 - Cap. Imp. - REET II	Expenditures	\$74,164	\$92,344	\$18,180	Exp.
304 - Cap. Imp. - REET II	Ending Fund Balance	\$2,297,318	\$2,304,538	\$7,220	EndBal.
309 - Sidewalk Capital Projects	Beginning Fund Balance	\$507,540	\$507,542	\$2	BegBal.
309 - Sidewalk Capital Projects	Revenues	\$500	\$310,500	\$310,000	Rev.
309 - Sidewalk Capital Projects	Expenditures	\$223,000	\$533,446	\$310,446	Exp.
309 - Sidewalk Capital Projects	Ending Fund Balance	\$285,040	\$284,596	(\$444)	EndBal.
401 - Sewer	Beginning Fund Balance	\$268,834	\$267,426	(\$1,408)	BegBal.
401 - Sewer	Expenditures	\$1,388,226	\$1,388,668	\$442	Exp.
401 - Sewer	Ending Fund Balance	\$268,299	\$266,449	(\$1,850)	EndBal.

410 - Storm & Surface Water	Beginning Fund Balance	\$1,616,472	\$1,569,469	(\$47,003)	BegBal.
410 - Storm & Surface Water	Ending Fund Balance	\$1,660,200	\$1,613,197	(\$47,003)	EndBal.
501 - Unemployment Fund	Beginning Fund Balance	\$107,743	\$109,747	\$2,004	BegBal.
501 - Unemployment Fund	Ending Fund Balance	\$77,743	\$79,747	\$2,004	EndBal.
510 - Equip Fund - Computer	Beginning Fund Balance	\$89,544	\$90,258	\$714	BegBal.
510 - Equip Fund - Computer	Ending Fund Balance	\$64,378	\$65,092	\$714	EndBal.
520 - Equip Fund - Police	Beginning Fund Balance	\$252,604	\$262,474	\$9,870	BegBal.
520 - Equip Fund - Police	Expenditures	\$120,000	\$131,922	\$11,922	Exp.
520 - Equip Fund - Police	Ending Fund Balance	\$341,004	\$338,952	(\$2,052)	EndBal.
530 - Equip Fund - PW	Beginning Fund Balance	\$221,352	\$276,353	\$55,001	BegBal.
530 - Equip Fund - PW	Expenditures	\$215,400	\$270,400	\$55,000	Exp.
530 - Equip Fund - PW	Ending Fund Balance	\$162,177	\$162,178	\$1	EndBal.
540 - Aerator Replacement	Beginning Fund Balance	\$109,159	\$109,147	(\$12)	BegBal.
540 - Aerator Replacement	Ending Fund Balance	\$119,334	\$119,322	(\$12)	EndBal.
621 - Refundable Deposits	Beginning Fund Balance	\$19,036	\$2,121	(\$16,915)	BegBal.
621 - Refundable Deposits	Expenditures	\$69,036	\$52,121	(\$16,915)	Exp.
633 - Treasurer's Trust	Beginning Fund Balance	\$6,957	\$113	(\$6,844)	BegBal.
633 - Treasurer's Trust	Expenditures	\$206,957	\$200,113	(\$6,844)	Exp.

SECTION 2. Except as set forth above, all other provisions of Ordinance 925 shall remain in full force, unchanged.

SECTION 3. The Lake Stevens School District Capital Facility Plan as adopted by Ordinance No. 927 is hereby recognized as adopted concurrently with the adoption of this budget amending ordinance.

SECTION 4. Effective Date and Publication. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect and be in force five (5) days after the date of publication.

PASSED by the City Council of the City of Lake Stevens this 23rd day of February, 2015.

Vern Little, Mayor

ATTEST/AUTHENTICATION:

Barb Stevens, Finance Director/City Clerk

APPROVED AS TO FORM:

Presented: February 9, 2015
 Final Reading: February 23, 2015
 Published:
 Effective:

Grant Weed, City Attorney

EXHIBIT B
City of Lake Stevens
Budget Amendment

Job Classification	A	B	C	D	E	F	G
Receptionist/Cashier	2,997	3,131	3,266	3,402	3,536	3,671	3,806
Permit Specialist	3,841	4,018	4,195	4,372	4,548	4,726	4,902
Administrative Assistant	3,972	4,139	4,305	4,473	4,640	4,807	4,974
Building Inspector/Code Enforcement	4,705	4,914	5,122	5,332	5,541	5,749	5,958
Accountant	4,987	5,196	5,404	5,613	5,821	6,030	6,238
Engineering Technician	4,570	4,773	4,976	5,179	5,381	5,583	5,786
IT Specialist	4,232	4,401	4,571	4,741	4,910	5,080	5,249
Deputy Clerk	4,527	4,716	4,906	5,096	5,286	5,475	5,665
Associate Planner	4,772	5,033	5,293	5,554	5,814	6,075	6,335
Council	-	-	-	-	-	-	800
Mayor	-	-	-	-	-	-	2,000
Police Admin. Supervisor	4,987	5,166	5,348	5,537	5,735	5,939	6,144
Civil Engineer	5,534	5,753	5,972	6,191	6,411	6,630	6,849
Public Works Superintendent	5,650	5,906	6,162	6,419	6,675	6,931	7,187
Senior Planner	5,741	5,993	6,243	6,495	6,746	6,998	7,249
Senior Planning Lead	5,884	6,142	6,399	6,658	6,915	7,174	7,431
Building Official	6,450	6,711	6,970	7,229	7,488	7,747	8,007
Economic Development Coordinator	6,667	6,944	7,222	7,500	7,779	8,056	8,333
Human Resources Director	6,407	6,669	6,931	7,194	7,456	7,718	7,980
IT Manager	6,672	6,937	7,201	7,466	7,732	7,996	8,261
Police Lieutenant	6,964	7,189	7,414	7,640	7,864	8,090	8,315
Police Commander	7,538	7,785	8,030	8,277	8,523	8,770	9,016
Planning Director	8,422	8,781	9,139	9,498	9,856	10,215	10,573
Finance Director	8,468	8,830	9,191	9,553	9,914	10,277	10,638
Public Works Director	8,481	8,842	9,202	9,564	9,924	10,285	10,645
Police Chief	8,757	9,088	9,420	9,752	10,084	10,415	10,747
City Administrator	11,157	11,380	11,603	11,826	12,049	12,272	12,495
Crew Leader	4,912	5,091	5,273	5,463	5,660	5,864	6,067
Police Officer	5,000	5,192	5,389	5,592	5,804	6,026	6,263
Records Clerk	3,536	3,677	3,824	3,977	4,137	4,303	4,478
Police Sergeant	6,575	6,745	6,921	7,100	7,285	7,475	7,667
Crew Worker I	3,402	3,535	3,674	3,817	3,966	4,120	4,272
Crew Worker II	4,203	4,350	4,504	4,662	4,824	4,993	5,171
Seasonal	2,040	2,082	2,122	2,163	2,203	2,245	2,285



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council **Agenda** February 23, 2015
Date: _____

Subject: Subarea Plan Zoning Districts Warehouse Allowance Code Amendment (LUA2014-0075)

Contact Person/Department: Russ Wright, Planning & Community Development **Budget Impact:** none

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:

- 1) Hold a public hearing over proposed Subarea Plan Zoning Districts Warehouse Allowance code amendment (LUA2014-0075) concerning Chapter 14.38 – (14.38.020 and 14.38.030) Zoning Districts and Other Uses in Title 14 of the Lake Stevens Municipal Code.

- 2) Motion to accept the first reading of Ordinance 923, “AN ORDINANCE OF THE CITY OF LAKE STEVENS, WASHINGTON, AMENDING LSMC SECTION 14.38.020 ENTITLED “ZONING DISTRICTS” AND SECTION 14.38.030 ENTITLED “OTHER USES” PROVIDING FOR SEVERABILITY AND EFFECTIVE DATE.”

SUMMARY:

Public Hearing and first reading concerning proposed code amendments to subarea plan zoning districts regarding the allowances for warehouse uses found in 14.38.020 per Ordinance 923 (**Attachment 1**). The proposed changes would allow a broader range of warehouse options for potential employers and large retailers looking to locate in the City. In addition, correction to code citation found in 14.38.030. Council may continue the hearing to March 9, 2015 for a second and final reading.

BACKGROUND/DISCUSSION:

City Council adopted Subarea Plans including new development regulations for the 20th Street SE Corridor and the Lake Stevens Center in September 2012. These regulations include allowances for “warehousing” within a development. The primary purpose of the warehouse restrictions is to avoid large buildings that contain “storage” limiting actual space for jobs. This is a typical tool used in land use codes. However, after actually working with both potential employers and property owners over the past several months, there is reason to adjust the allowances in order to support a broader range of potential desired employers locating to Lake Stevens. Staff proposed revisions to the existing code found in 14.38.020 (a) and (b) for the Subarea Plan Business and Commercial Districts and correcting references in 14.38.030 Other Uses.

On November 10, 2014, staff presented the proposed code revisions to City Council for discussion. Staff discussed adjusting the current warehouse allowances by zoning districts to provide more flexibility in the Subareas. The basic changes include:

14.38.020(a) – Business District (intended employment areas)

Proposal: Remove 25 percent limitation of warehousing, storage and distribution and increase wholesale trade accessory use from 15 percent to 25 percent.

Result: *Nearly doubles the allowable warehousing use but keeps warehousing as a secondary use consistent with the intent of promoting employment not just storage buildings. Increases opportunities for wholesaling.*

14.38.020(b) – Commercial District (commercial/retail areas)

Proposal: Add warehousing, storage and distribution as a secondary use with a 25% allowance.

Result: *Allows some warehousing for retail and other potential large businesses but supports the goal of primarily retail space that is needed in the city.*

14.38.030(b)(7) Other Use

Proposal: Corrects citation applicable to warehousing provisions.

Result: *Clarification and correction.*

The result of the City Council discussion was for staff to move forward with the proposed code amendments as presented.

Planning Commission held a public hearing on February 4, 2015 and forwarded a recommendation (**Attachment 2**) that City Council approve the Subarea Plan Zoning Districts Warehouse Allowance Code Amendment (LUA2014-0075).

FINDINGS AND CONCLUSIONS:

1. Compliance with selected Land Use Goals of the Comprehensive Plan

- Economic Development Goal 4.3 – Attain the highest level of economic well-being possible for all citizens in Lake Stevens through the achievement of a stable and diversified economy offering a wide variety of employment opportunities.

Compliance with selected Goals of the Lake Stevens Center Subarea Plan

- Goal 1: Dramatically upgrade the appearance, function, identity and economic value of the area.

Compliance with selected Goals of the 20th Street SE Corridor Subarea Plan

- Goal 1: Dramatically modify the appearance, function, identity and economic value of the area by creating a cohesive district.

Conclusions – The proposed code amendments are consistent with some Land Use and Subarea Plan goals of the Comprehensive Plan.

2. Compliance with the State Environmental Policy Act (SEPA)(Chapter 97-11 WAC and Title 16 LSMC

- Staff prepared an environmental checklist for the proposed code revisions dated October 6, 2014 (**Attachment 3**).
- The SEPA official issued a Determination of Non-significance on January 16, 2015 (**Attachment 4**).
- The city has not received any appeals related to the SEPA determination.

Conclusions – The proposed code amendments have met local and state SEPA requirements.

3. Compliance with the Growth Management Act (RCW 36.70A.106)

- The city requested expedited review from the Department of Commerce on January 16, 2015 (**Attachment 5**).
- The Department of Commerce sent a letter of acknowledgment on January 20, 2015 (**Attachment 6**).
- Staff will file the final ordinance with the Department of Commerce within 10 days of City Council action.

Conclusions – The proposed code amendments have met Growth Management Act requirements.

4. Public Notice and Comments

- The city published a notice of SEPA determination in the Everett Herald on January 20, 2015.
- The city published a notice of Public Hearing in the Everett Herald on January 25, 2014.
- The city notified interested parties of the SEPA DNS and public hearing on January 16, 2015.

Conclusions – The City has met public notice requirements per Chapter 14.16B LSMC.

APPLICABLE CITY POLICIES: Title 14 – Chapter 14.38 LSMC (14.38.020 and 14.38.030)

BUDGET IMPACT: There is no budget impact.

ATTACHMENTS:

Exhibit 1 – Draft Ordinance 923 with exhibits

Exhibit 2 – Planning Commission Letter of Recommendation

Exhibits 3 – 6 available upon request

**CITY OF LAKE STEVENS
LAKE STEVEN, WASHINGTON**

ORDINANCE NO. 923

**AN ORDINANCE OF THE CITY OF LAKE STEVENS, WASHINGTON,
AMENDING LSMC SECTION 14.38.020 ENTITLED “ZONING DISTRICTS”
AND SECTION 14.38.030 ENTITLED “OTHER USES” PROVIDING FOR
SEVERABILITY AND EFFECTIVE DATE**

WHEREAS, the City of Lake Stevens wishes to update portions of Title 14 related to the subarea plan zoning district warehouse allowances: and

WHEREAS, the City prepared a State Environmental Policy Act (SEPA) checklist, dated October 6, 2014 and issued a Determination of Non-significance for the proposed code amendments on January 16, 2015, and published notice of the same in the Everett Herald; and

WHEREAS, in taking the actions set forth in this Ordinance, the City has complied with the requirements of the State Environmental Policy Act, Chapter 43.21C RCW; and

WHEREAS, pursuant to RCW 36.70A.106, the City submitted a Notice of Proposed Amendment and Request for Expedited Review to the Washington State Department of Commerce on January 16, 2015; and

WHEREAS, the Washington State Department of Commerce granted expedited review on February 4, 2015; and

WHEREAS, following notice as required by law, the Lake Stevens Planning Commission conducted a public hearing on February 4, 2015 to consider revisions to the subarea plan zoning district warehouse allowances and recommended approval of the same; and

WHEREAS, the Lake Stevens City Council has reviewed the Planning Commission’s findings, conclusion, and recommendations; and

WHEREAS, the Lake Stevens City Council conducted public hearings on February 23, 2015 and March 9, 2015 to consider adopting revisions to the subarea plan zoning district warehouse allowances.

NOW, THEREFORE, THE LAKE STEVENS CITY COUNCIL DO ORDAIN AS FOLLOWS:

Section 1. The City Council hereby adopts the above recitals as findings and concludes that the proposed amendments contained in this Ordinance are:

- (1) Consistent with the adopted Lake Stevens Comprehensive Plan;
- (2) Comply with the Growth Management Act; and
- (3) Advance the public health, safety and welfare.

Section 2. LSMC14.38.020(a) and (B) and LSMC 14.38.030 are hereby amended, the amended sections to read as set forth in Exhibit A, attached hereto and incorporated herein by this reference. Remaining sections of LSMC 14.38.020 remain unchanged.

Section 3. Repealer. All portions of other ordinances in conflict herewith are hereby repealed.

Section 4. Severability. If any section, clause, phrase, or term of this ordinance is held for any reason to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance, and the remaining portions shall be in full force and effect.

Section 5. Effective Date and Publication. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect and be in force five (5) days after the date of publication.

PASSED by the City Council of the City of Lake Stevens this ____ day of _____, 2015.

Vern Little, Mayor

ATTEST/AUTHENTICATION:

Barbara Stevens, City Clerk

APPROVED TO FORM

Grant Weed, City Attorney

1st Reading: February 23, 2015
2nd and Final Reading: March 9, 2015
Published:
Effective Date:

14.38.020 Zoning Districts – The following zoning districts implement the goals, policies and distribution of land uses set forth in the Subarea Plans.

(a) **Business District (BD)** – The purpose of this district is to promote community and regional employment and accommodate land uses such as corporate offices, general offices, research and development, medical clinics, technology, and light manufacturing and assembly. Secondary uses include warehousing, storage and distribution associated with a principal use and small-scale retail and services that support the principal uses and objectives of the district. This district should be located in areas with direct access to highways and arterials in addition to transit facilities, adequate public services and traffic capacity.

(1) Principal Uses

- (i) Educational services (colleges and or technical schools);
- (ii) Finance and insurance;
- (iii) Health care services;
- (iv) Light manufacturing and assembly;
- (v) Management of companies and enterprises;
- (vi) Professional, scientific, and technical services; and
- (vii) Transit-Oriented Development (including transit facilities/stops).

(2) Secondary Uses

- (i) Food services;
- (ii) Information services;
- (iii) Personal services
- (iv) Retail trade;
- (v) Wholesale trade; and
- (vi) Warehousing, storage and distribution.

(3) Special Regulations

- (i) Secondary service uses and retail trade shall not exceed 5,000 gross square feet;
- (ii) Wholesale trade accessory to the principal use shall not exceed ~~15~~25 percent of the gross floor area of individual structures;
- ~~(iii) Warehousing, storage and distribution accessory to the principal use shall not exceed 25 percent of the gross floor area of individual structures;~~
- ~~(iv)~~(iii) Places of Worship over 10,000 gross square feet require a Conditional Use Permit per Section 14.16C.045; and
- ~~(v)~~(iv) Wireless and cellular communications facilities require an Administrative Conditional Use Permit per Section 14.16C.015.

(b) **Commercial District (CD)** – The purpose of this district is to accommodate the high-intensity retail needs of the community and regional market by attracting a mix of large to small format retail stores and restaurants to create a vibrant and unified regional shopping center. Transportation

accessibility, exposure to highways and arterials with adequate public services and traffic capacity characterize this district.

(1) Principal Uses

- (i) Accommodation services;
- (ii) Arts and entertainment;
- (iii) Food services;
- (iv) Retail trade; and
- (v) Transit-Oriented Development (including transit facilities/stops).

(2) Secondary Uses

- (i) Amusement and recreation industries;
- (ii) Commercial parking structures/lots;
- (iii) Educational services (colleges and/or technical schools);
- (iv) Finance and insurance;
- (v) Health care services;
- (vi) Information services;
- (vii) Personal services;
- (viii) Professional, scientific, and technical services; ~~and~~
- (ix) Public administration; and
- ~~(ix)~~(x) Warehousing, storage and distribution.

(3) Residential Uses

- (i) Mixed-use multifamily residential units including apartments, condominiums, and live/work units, where the majority of residential units are located above commercial uses.

(4) Special Regulations

- (i) Health care, professional, scientific, and technical services require a Conditional Use Permit per Section 14.16C.045 when the structure's footprint exceeds 10,000 gross square feet;
- (ii) Places of Worship over 10,000 gross square feet require a Conditional Use Permit per Section 14.16C.045;
- (iii) Wireless and cellular communications facilities require an Administrative Conditional Use Permit per Section 14.16C.015;
- ~~(iii)~~(iv) Warehousing, storage and distribution accessory to the principal use shall not exceed 25 percent of the gross floor area of individual structures; and
- ~~(iv)~~(v) Outdoor retail sales of building materials, garden equipment and supplies, and vehicles are permitted.

14.38.030 Other Uses

The intent of all of the subarea zoning districts is to encourage a wide range of uses, while restricting uses that do not support the primary purpose of the zoning district. The identified uses are derived from the *North American Industry Classification System (NAICS)*.

(a) Director's Authority – The Director has the authority to determine if uses comply with the intent of the zoning district and support the principal uses and objectives of the district following the methodology described in Section 14.40.040(a) and based on a review of specific use categories defined in the NAICS.

(b) Prohibited Uses within the subarea districts:

- (1) Adult entertainment;
- (2) Construction facilities;
- (3) Industrial uses, except as allowed in Section 14.38.020;
- (4) Mining, quarrying, and oil and gas extraction;
- (5) Waste management and remediation services;
- (6) Uses involving outdoor sales and storage of inventory, equipment, vehicles, or materials, including towing, wrecking, and impound lots, except as allowed in Section 14.38.020(b); and
- (7) Warehousing, storage and distribution, except as allowed in Section 14.38.020(~~a~~) and (b).



February 18, 2015

Lake Stevens City Council
1812 Main Street
Lake Stevens, WA 98258

Subject: Planning Commission Recommendation

Dear Council Members:

The Lake Stevens Planning Commission held a public hearing on Wednesday, February 4, 2015 to consider a proposed code amendment to the subarea zone districts regarding the allowances for warehouse uses found in 14.38.020. The proposed changes would allow a broader range of warehouse options for potential employers and large retailers looking to locate in the City and correct a code citation found in 14.38.030.

Commissioners Present: Barnet, Davis, Hoult, Huxford, Matlack, Petershagen, Advic

PLANNING COMMISSION PUBLIC HEARING (January 7, 2015)

Planning and Community Development staff presented the proposed code amendment to the subarea zone districts for warehouse allowances and responded to questions. Staff discussed the background of the reasoning for the proposed code amendment related to discussions with employers looking to relocate to the City.

No public testimony was presented on the proposed code amendment.

FINDINGS AND CONCLUSIONS

The Planning Commission hereby adopts staff's findings and conclusions, as outlined in the staff report, dated February 4, 2015, and concludes that the proposed amendments:

- (1) Are consistent with the adopted Lake Stevens Comprehensive Plan;
- (2) Meet the criteria for amending the Comprehensive Plan; and
- (3) Comply with the Growth Management Act.

PLANNING COMMISSION RECOMMENDATION

Commissioner Hoult made a motion to forward a recommendation to the City Council to approve proposed code amendments to the subarea zone districts regarding allowances for warehouse uses found in 14.38.020 and 14.38.030 (LUA2014-0075). Commissioner Davis seconded the motion. Motion passed 7-0.

Respectfully submitted,

Lake Stevens Planning Commission


_____, Chair
Tom Matlack


_____, Vice Chair
Jennifer Davis



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council **Agenda** February 23, 2015
Date: _____

Subject: Lake Stevens School District 2014-2019 Capital Facilities Plan Adoption (LUA2015-0002).

Contact Person/Department: Russ Wright, Planning & Community Development **Budget Impact:** none

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:

- 1) Hold a public hearing and second reading concerning the proposed adoption of the Lake Stevens School District 2014-2019 Capital Facilities Plan.

- 2) Motion to approve Ordinance 927, “AN ORDINANCE OF THE CITY OF LAKE STEVENS, WASHINGTON, AMENDING THE CITY’S COMPREHENSIVE PLAN BY ADOPTING THE LAKE STEVENS SCHOOL DISTRICT 2014-2019 CAPITAL FACILITIES PLAN AS A SUB-ELEMENT OF THE CAPITAL FACILITIES ELEMENT OF THE CITY’S COMPEHENSIVE PLAN CONCURRENT WITH THE CITY’S BUDGET AMENDMENT ORDINANCE 929; PROVIDING FOR SEVERABILITY AND EFFECTIVE DATE”.

SUMMMARY:

This is a public hearing and second reading regarding adoption of the Lake Stevens School District 2014-2019 Capital Facilities Plan per Ordinance 927 (**Exhibit 1**). Per Lake Stevens Municipal Code (LSMC) 14.100.090, City Council adopts the School District Capital Facilities Plan by reference, as part of the capital facilities element of the City Comprehensive Plan. Adoption of the School District Capital Facilities Plan constitutes adoption of the schedule of school impact fees for use by the City in collecting school impact mitigation fees.

BACKGROUND/HISTORY:

Per the Growth Management Act, school districts are required to update their capital facilities plans every two years. In December of 2012, City Council adopted the Lake Stevens School District 2012-2017 Capital Facilities Plan as a sub-element of the Capital Facilities Element of the City’s Comprehensive Plan. Since that time, the School District completed an update and adopted the 2014-2019 Capital Facilities Plan. The School District issued a SEPA determination of non-significance on July 21, 2014 and the School Board adopted the Capital Facilities Plan on August 13, 2014. On November 24, 2014, the Snohomish County Council adopted the School Capital Facilities Plan. The City of Marysville adopted the School Plan as well.

The Plan identifies how the Lake Stevens School District utilizes its existing educational facilities given current district enrollment configurations and educational program standards. Six-year and 15-year enrollment projections to quantify capital facility needs for years 2014-2019.

According to the Revised Code of Washington (RCW), jurisdictions may consider amendments to a City Comprehensive Plan more frequently than once per year when certain circumstances apply. One of those circumstances is the amendment of the Capital Facilities Element of the Comprehensive Plan when it occurs concurrently with adoption or amendment of the city budget. A city budget amendment is also being brought forward to City Council at the February 23, 2015 thus allowing, per the RCW 36.70A.130 (2)(a)(iv), this amendment for adoption of the School Capital Facilities Plan, as an amendment to the City Comprehensive Plan, to be brought forward.

The School District participates in the school impact mitigation fee program. Per LSMC 14.100 - School Impact Mitigation, the Lake Stevens School District is eligible to receive school impact fees upon approval, by City Council, of a district capital facilities plan. Approval of the capital facilities plan constitutes adoption of the schedule of school impact fees contained therein.

The school impact fees in the School District's 2014-2019 Capital Facilities Plan represents a reduction in fees from the previous 2012-2017 School Capital Plan. The fees for single-family homes dropped by \$12.00 and the fees for multi-family development were reduced by \$383.00.

APPLICABLE CITY POLICIES: Chapters 14.16A, 14.16B and 14.16C of the Lake Stevens Municipal Code and Lake Stevens Comprehensive Plan.

BUDGET IMPACT: There is no budget impact.

EXHIBIT:

Exhibit 1 – Ordinance 927, with exhibits

CITY OF LAKE STEVENS
Lake Stevens, Washington
ORDINANCE NO. 927

AN ORDINANCE OF THE CITY OF LAKE STEVENS, WASHINGTON AMENDING THE CITY'S COMPREHENSIVE PLAN BY ADOPTING THE LAKE STEVENS SCHOOL DISTRICT 2014-2019 CAPITAL FACILITIES PLAN AS A SUB-ELEMENT OF THE CAPITAL FACILITIES ELEMENT OF THE CITY'S COMPREHENSIVE PLAN CONCURRENT WITH THE CITY'S BUDGET AMENDMENT ORDINANCE NO. 929; PROVIDING FOR SEVERABILITY AND EFFECTIVE DATE.

WHEREAS, the State of Washington has enacted the Growth Management Act "GMA", Chapter 36.70A RCW, and amended Chapter 82.02 RCW, to authorize the collection of impact fees on new development under specified conditions; and

WHEREAS, the Lake Stevens City Council has adopted Chapter 14.100 of the Lake Stevens Municipal Code, which establishes school impact mitigation requirements and procedures consistent with the above mentioned state statutes; and

WHEREAS, the Lake Stevens City Council previously adopted by Ordinance 884 on December 10, 2012, a GMA Comprehensive Plan including the Lake Stevens School District 2012-2017 Capital Facilities Plan as a sub-element of the Capital Facilities Element of the City's Comprehensive Plan; and

WHEREAS, City staff has reviewed the Capital Facilities Plan developed by the Lake Stevens School District for 2014-2019, and staff has determined that the plan sets forth the basis for school impact fees to be charged to new development within the City in accordance with the requirements of Chapters 36.70A and 82.02 RCW and Chapter 14.100 LSMC; and

WHEREAS, the Lake Stevens School District has prepared a State Environmental Policy Act (SEPA) environmental checklist and issued a SEPA determination of non-significance on July 21, 2014, relating to the Lake Stevens School District's 2014-2019 Capital Facilities Plan, which is being adopted herein as a sub-element of the Capital Facilities Element of the Lake Stevens Comprehensive Plan; and

WHEREAS, the Lake Stevens School Districts' Board of Directors adopted the Districts 2014-2019 Capital Facilities Plan on August 13, 2014; and

WHEREAS, the Lake Stevens Planning Commission conducted a hearing on January 7, 2015, and forwarded a recommendation that the City Council adopt the Lake Stevens School District's 2014-2019 Capital Facilities Plan, which is being adopted herein as a sub-element of the Capital Facilities Element of the Lake Stevens Comprehensive Plan; and

WHEREAS, on January 13, 2015 the City has submitted the proposed code amendments to the Washington State Department of Community, Trade, and Economic Development for its expedited review; and

WHEREAS, the Lake Stevens City Council conducted a public hearing on February 9, 2015, and February 23, 2015, to consider amending the Lake Stevens Comprehensive Plan's Capital Facilities Element by adopting the School District's 2014-2019 Capital Facilities Plan as a sub-element; and

WHEREAS, the Comprehensive Plan Capital Facilities amendment adopted herein is being adopted concurrently with the adoption of the City's budget amendment as cross referenced in Ordinance No. 929, in compliance with RCW 36.70A.130(2)(a)(iv).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE STEVENS, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. The City of Lake Stevens Comprehensive Plan is hereby amended by adopting the Lake Stevens School District's 2014-2019 Capital Facilities Plan, as adopted by the School District's Board of Directors. Said Capital Facilities Plan is hereby adopted as a sub-element of the Capital Facilities Element of the City of Lake Stevens Comprehensive Plan associated with budget amendment Ordinance 929 and is attached hereto as Exhibit A and incorporated herein by this reference. The 2014-2019 Plan hereby adopted replaces the 2012-2017 plan previously adopted by the Lake Stevens City Council in Ordinance 884.

Section 2. Severability. If any section, clause, phrase, or term of this ordinance is held for any reason to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance, and the remaining portions shall be in full force and effect.

Section 3. Effective Date and Publication. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect and be in full force five days after the date of publication.

PASSED by the City Council of the City of Lake Stevens this ____ day of _____, 2015.

Vern Little, Mayor

ATTEST/AUTHENTICATION:

Barb Stevens, City Clerk

APPROVED AS TO FORM:

Grant K. Weed, City Attorney

First Reading: February 9, 2015
Second/Final Reading: February 23, 2015
Published:
Effective Date:

LAKE STEVENS SCHOOL DISTRICT NO. 4 CAPITAL FACILITIES PLAN 2014 - 2019

prepared for:

Snohomish County
Planning Department

And

City of Lake Stevens
City of Marysville

August 2014

FINAL

CAPITAL FACILITIES PLAN LAKE STEVENS SCHOOL DISTRICT NO. 4

BOARD OF DIRECTORS

John Boerger
Kevin Plemel
Paul Lund
David Iseminger
Mari Taylor

SUPERINTENDENT

Amy Beth Cook, Ed.D.

This plan is not a static document. It will change as demographics, information and District plans change. It is a “snapshot” of one moment in time.

For information on the Lake Stevens School District Capital Facilities Plan contact the District at (425) 335-1500

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- Appendix A – Impact Fee Calculation
- Appendix B – OSPI Enrollment Forecasting Methodology
- Appendix C – Student Generation Rate Methodology
- Appendix D – Board Resolution Adopting Capital Facilities Plan
- Appendix E – Determination of Non-Significance and Environmental Checklist
- Appendix F – Snohomish County General Policy Plan

INTRODUCTION

Purpose of the Capital Facilities Plan

The Washington Growth Management Act (GMA) outlines thirteen broad goals including adequate provision of necessary public facilities and services. Schools are among these necessary facilities and services. The public school districts serving Snohomish County residents have developed capital facilities plans to satisfy the requirements of RCW 36.70A.070 and to identify additional school facilities necessary to meet the educational needs of the growing student populations anticipated in their districts.

This Capital Facilities Plan (CFP) is intended to provide the Lake Stevens School District (District), Snohomish County, the City of Lake Stevens, the City of Marysville and other jurisdictions a description of facilities needed to accommodate projected student enrollment at acceptable levels of service over the next twenty years, with a more detailed schedule and financing program for capital improvements over the next six years (2014-2019).

The CFP for the District was first prepared in 1998 in accordance with the specifications set in Snohomish County Code; “certification” packets were prepared earlier for the County’s old SEPA-based “fee” program. When Snohomish County adopted its GMA Comprehensive Plan in 1995, it addressed future school capital facilities plans in Appendix F of the General Policy Plan. This part of the plan establishes the criteria for all future updates of the District CFP, which is to occur every two years. This CFP updates the GMA-based Capital Facilities Plan last adopted by the District in 2012.

In accordance with GMA mandates, and Snohomish County Chapter 30.66C, this CFP contains the following required elements:

- Future enrollment forecasts for each grade span (elementary, middle, mid-high and high).
- An inventory of existing capital facilities owned by the District, showing the locations and student capacities of the facilities.
- A forecast of the future needs for capital facilities and school sites; distinguishing between existing and projected deficiencies.
- The proposed capacities of expanded or new capital facilities.
- A six-year plan for financing capital facilities within projected funding capacities, which clearly identifies sources of public money for such purposes. The financing plan separates projects and portions of projects that add capacity from those which do not, since the latter are generally not appropriate for impact fee funding. The financing plan and/or the impact fee calculation formula must also differentiate between projects or portions of projects that address existing deficiencies (ineligible for impact fees) and those which address future growth-related needs.
- A calculation of impact fees to be assessed and support data substantiating said fees.
- A report on fees collected since 2012 and how those funds were used.
- A Level of Service report comparing the Districts adopted educational service standards with actual experience since the 2012 report.

In developing this CFP, the guidelines of Appendix F of the General Policy Plan were used as follows:

- Information was obtained from recognized sources, such as the U.S. Census or the Puget Sound Regional Council. School districts may generate their own data if it is derived through statistically reliable methodologies. Information is to be consistent with the State Office of Financial Management (OFM) population forecasts and those of Snohomish County.
- Chapter 30.66C requires that student generation rates be independently calculated by each school district. Rates were updated for this CFP.
- The CFP complies with RCW 36.70A (the Growth Management Act) and, where impact fees are to be assessed, RCW 82.02.
- The calculation methodology for impact fees meets the conditions and test of RCW 82.02. Districts which propose the use of impact fees should identify in future plan updates alternative funding sources in the event that impact fees are not available due to action by the state, county or the cities within their district boundaries.

Adoption of this CFP by reference by the County and cities constitutes approval of the methodology used herein.

Unless otherwise noted, all enrollment and student capacity data in this CFP is expressed in terms of FTE (Full Time Equivalent)¹.

Overview of the Lake Stevens School District

The Lake Stevens School District is located six miles east of downtown Everett, and encompasses all of the City of Lake Stevens as well as portions of unincorporated Snohomish County and a small portion of the City of Marysville. The District is located south of the Marysville School District and north of the Snohomish School District.

The District currently serves a student population of 8,187 (October 1, 2013 headcount) with six elementary schools, two middle schools, one mid-high school, one high school and one homeschool partnership program (HomeLink). Elementary schools provide educational programs for students in Kindergarten through grade five. Middle schools serve grades six and seven, the mid-high serves grades eight and nine and the high school serves grades ten through twelve. HomeLink provides programs for students from Kindergarten through grade twelve.

Significant Issues Related to Facility Planning in the Lake Stevens School District

The most significant issues facing the Lake Stevens School District in terms of providing classroom capacity to accommodate existing and projected demands are:

- uneven distribution of growth across the district, requiring facilities to balance enrollment;
- aging school facilities;

¹ Full Time Equivalents (FTE) include half the students attending kindergarten and all students enrolled in grades 1 – 12.

- the need for additional property and lack of suitable sites to accommodate a school facility;
- inability to locate more temporary classrooms on school sites without significant site improvements required.

These issues are addressed in greater detail in this Capital Facilities Plan.

SECTION 2: DEFINITIONS

Note: Definitions of terms preceded by an asterisk (*) are provided in Chapter 30.9SCC. They are included here, in some cases with further clarification to aid in the understanding of this CFP. Any such clarifications provided herein in no way affect the legal definitions and meanings assigned to them in Chapter 30.9SCC.

*Appendix F means Appendix F of the Snohomish County Growth Management Act (GMA) Comprehensive Plan, also referred to as the General Policy Plan (GPP).

*Area Cost Allowance (Boeckh Index) means the current OSPI construction allowance for construction costs for each school type.

*Average Assessed Value average assessed value by dwelling unit type for all residential units constructed within the district. These figures are provided by Snohomish County. For the 2014 Capital Facilities Plan the listed values are \$232,647 for single family dwellings, \$94,676 for “large unit” multiple family; and \$64,444 for “small unit” multiple family.

*Boeckh Index means the number generated by the E. H. Boeckh Company and used by OSPI as a guideline for determining the area cost allowance for new school construction. The Index for the 2014 Capital Facilities Plan is \$200.40, as provided by Snohomish County.

*Board means the Board of Directors of the Lake Stevens School District (“School Board”).

*Capital Facilities means school facilities identified in the District’s capital facilities plan and are “system improvements” as defined by the GMA as opposed to localized “project improvements.”

*Capital Facilities Plan (CFP) means the District’s facilities plan adopted by its school board consisting of those elements required by Chapter 30.66C and meeting the requirements of the GMA and Appendix F of the General Policy Plan. The definition refers to this document.

*City means City of Lake Stevens and/or City of Marysville.

*Council means the Snohomish County Council and/or the Lake Stevens or Marysville City Council.

*County means Snohomish County.

*Commerce means the Washington State Department of Commerce.

*Developer means the proponent of a development activity, such as any person or entity that owns or holds purchase options or other development control over property for which development activity is proposed.

*Development means all subdivisions, short subdivisions, conditional use or special use permits, binding site plan approvals, rezones accompanied by an official site plan, or building permits (including building permits for multi-family and duplex residential structures, and all similar uses) and other applications requiring land use permits or approval by Snohomish County, the City of Lake Stevens and/or City of Marysville.

*Development Activity means any residential construction or expansion of a building, structure or use of land or any other change of building, structure or land that creates additional demand and need for school facilities, but excluding building permits for attached or detached accessory apartments, and remodeling or renovation permits which do not result in additional dwelling units. Also excluded from this definition is "Housing for Older Persons" as defined by 46 U.S.C. § 3607, when guaranteed by a restrictive covenant, and new single-family detached units constructed on legal lots created prior to May 1, 1991.

*Development Approval means any written authorization from the County and/or City, which authorizes the commencement of a development activity.

*Director means the Director of the Snohomish County Department of Planning and Development Services (PDS), or the Director's designee.

District means Lake Stevens School District No. 4

*District Property Tax Levy Rate means the District's current capital property tax rate per thousand dollars of assessed value. For this Capital Facilities Plan, the assumed levy rate is .00159.

*Dwelling Unit Type means (1) single-family residences, (2) multi-family one-bedroom apartment or condominium units ("*small unit*") and (3) multi-family multiple-bedroom apartment or condominium units ("*large unit*").

*Encumbered means school impact fees identified by the District to be committed as part of the funding for capital facilities for which the publicly funded share has been assured, development approvals have been sought or construction contracts have been let.

*Estimated Facility Construction Cost means the planned costs of new schools or the actual construction costs of schools of the same grade span recently constructed by the District, including on-site and off-site improvement costs. If the District does not have this cost information available, construction costs of school facilities of the same or similar grade span within another District are acceptable.

*FTE (Full Time Equivalent) is a means of measuring student enrollment based on the number of hours per day in attendance at the District's schools. A student is considered one FTE if he/she is enrolled for the equivalent of a full schedule each full day. Kindergarten students attend half-day programs and therefore are counted as 0.5 FTE. For purposes of this Capital Facilities Plan, all other students are counted as full FTE. (This is in line with OSPI's FTE measurements and projections.)

*GFA (per student) means the Gross Floor Area per student.

*Grade Span means a category into which the District groups its grades of students (e.g., elementary, middle or junior high, and high school).

Growth Management Act (GMA) - means the Growth Management Act (RCW 36.70A)

*Interest Rate means the current interest rate as stated in the Bond Buyer Twenty Bond General Obligation Bond Index. For this Capital Facilities Plan an assumed rate of 4.38% is used, as provided by Snohomish County.

*Land Cost Per Acre means the estimated average land acquisition cost per acre (in current dollars) based on recent site acquisition costs, comparisons of comparable site acquisition costs in other districts, or the average assessed value per acre of properties comparable to school sites located within the District.

*Multi-Family Dwelling Unit means any residential dwelling unit that is not a single-family unit as defined by ordinance Chapter 30.66C.²

*OFM means Washington State Office of Financial Management.

*OSPI means Washington State Office of the Superintendent of Public Instruction.

*Permanent Facilities means school facilities of the District with a fixed foundation.

*R.C.W. means the Revised Code of Washington (a state law).

*Relocatable Facilities (also referred to as Portables) means factory-built structures, transportable in one or more sections, that are designed to be used as an education spaces and are needed to prevent the overbuilding of school facilities, to meet the needs of service areas within the District, or to cover the gap between the time that families move into new residential developments and the date that construction is completed on permanent school facilities.

*Relocatable Facilities Cost means the total cost, based on actual costs incurred by the District, for purchasing and installing portable classrooms.

*Relocatable Facilities Student Capacity means the rated capacity for a typical portable classroom used for a specified grade span.

*School Impact Fee means a payment of money imposed upon development as a condition of development approval to pay for school facilities needed to serve the new growth and development. The school impact fee does not include a reasonable permit fee, an application fee, the administrative fee for collecting and handling impact fees, or the cost of reviewing independent fee calculations.

² For purposes of calculating Student Generation Rates, assisted living or senior citizen housing is not included in this definition.

*SEPA means the State Environmental Policy Act (RCW 43.21C).

*Single-Family Dwelling Unit means any detached residential dwelling unit designed for occupancy by a single-family or household.

*Standard of Service means the standard adopted by the District which identifies the program year, the class size by grade span and taking into account the requirements of students with special needs, the number of classrooms, the types of facilities the District believes will best serve its student population and other factors as identified in the District's capital facilities plan. The District's standard of service shall not be adjusted for any portion of the classrooms housed in relocatable facilities that are used as transitional facilities or from any specialized facilities housed in relocatable facilities.

*State Match Percentage means the proportion of funds that are provided to the District for specific capital projects from the State's Common School Construction Fund. These funds are disbursed based on a formula which calculates district assessed valuation per pupil relative to the whole State assessed valuation per pupil to establish the maximum percentage of the total project eligible to be paid by the State.

*Student Factor [Student Generation Rate (SGR)] means the number of students of each grade span (elementary, middle, mid-high, high school) that the District determines are typically generated by different dwelling unit types within the District. Each District will use a survey or statistically valid methodology to derive the specific student generation rate, provided that the survey or methodology is approved by the Snohomish County Council as part of the adopted capital facilities plan for each District. (See Appendix D)

*Subdivision means all small and large lot subdivisions as defined in Section **30.41** of the Snohomish County Code.

Un-housed Students -means District enrolled students who are housed in portable or temporary classroom space, or in permanent classrooms in which the maximum class size is exceeded.

*Teaching Station means a facility space (classroom) specifically dedicated to implementing the District's educational program and capable of accommodating at any one time, at least a full class of up to 30 students. In addition to traditional classrooms, these spaces can include computer labs, auditoriums, gymnasiums, music rooms and other special education and resource rooms.

*Unhoused Students means District enrolled students who are housed in portable or temporary classroom space, or in permanent classrooms in which the maximum class size is exceeded.

*WAC means the Washington Administrative Code.

SECTION 3: DISTRICT EDUCATIONAL PROGRAM STANDARDS

School facility and student capacity needs are dictated by the types and amounts of space required to accommodate the District's adopted educational program. The educational program standards that typically drive facility space needs include grade configuration, optimum facility size, class size, educational program offerings, classroom utilization and scheduling requirements, and use of relocatable classroom facilities (portables).

In addition, government mandates and community expectations may affect how classroom space is used. Traditional educational programs offered by school districts are often supplemented by nontraditional or special programs such as special education, English as a second language, remediation, migrant education, alcohol and drug education, AIDS education, preschool and daycare programs, computer labs, music programs, etc. These special or nontraditional educational programs can have a significant impact on the available student capacity of school facilities.

Examples of special programs offered by the Lake Stevens School District at specific school sites include:

- Bilingual Program
- Behavioral Program
- Community Education
- Conflict Resolution
- Contract-Based Learning
- Credit Retrieval
- Drug Resistance Education
- Early Learning Center, which includes ECEAP and developmentally-delayed preschool
- Highly Capable
- Home School Partnership (HomeLink)
- Language Assistance Program (LAP)
- Life Skills Self-Contained Program
- Multi-Age Instruction
- Running Start
- Senior Project (volunteer time as part of course work)
- Summer School
- Structured Learning Center
- Title 1

- Title 2
- Career and Technical Education

Variations in student capacity between schools are often a result of what special or nontraditional programs are offered at specific schools. These special programs require classroom space, which can reduce the regular classroom capacity of some of the buildings housing these programs. Some students, for example, leave their regular classroom for a short period of time to receive instruction in these special programs. Newer schools within the District have been designed to accommodate most of these programs. However, older schools often require space modifications to accommodate special programs, and in some circumstances, these modifications may reduce the overall classroom capacities of the buildings.

District educational program requirements will undoubtedly change in the future as a result of changes in the program year, special programs, class sizes, grade span configurations, state funding levels and use of new technology, as well as other physical aspects of the school facilities. The school capacity inventory will be reviewed periodically and adjusted for any changes to the educational program standards. These changes will also be reflected in future updates of this Capital Facilities Plan.

The District's minimum educational program requirements, which directly affect school capacity, are outlined below for the elementary, middle, mid-high and high school grade levels.

Educational Program Standards for Elementary Grades

- Average class size for grades K-5 should not exceed **27** students.
- Special Education for students may be provided in a self-contained classroom. The practical capacity for these classrooms is 15 students.
- All students will be provided music instruction in a separate classroom.
- Students may have a scheduled time in a computer lab.
- Optimum design capacity for new elementary schools is 500 students. However, actual capacity of individual schools may vary depending on the educational programs offered.

Educational Program Standards for Middle, Mid-High and High Schools

- Class size for secondary grade (6-12) regular classrooms should not exceed 30 students. The District assumes a practical capacity for high school, mid-high and middle school classrooms of 30 students.
- Special Education for students may be provided in a self-contained classroom. The practical capacity for these classrooms is 15 students.
- As a result of scheduling conflicts for student programs, the need for specialized rooms for certain programs, and the need for teachers to have a workspace during planning periods, it is not possible to achieve 100% utilization of all regular teaching stations throughout the day. Therefore, classroom capacity is adjusted using a utilization factor of 83% at the high school, mid-high and middle school levels.
- Some Special Education services for students will be provided in a self-contained classroom.

- Identified students will also be provided other nontraditional educational opportunities in classrooms designated as follows:
 - ◆ Resource Rooms (i.e. computer labs, study rooms).
 - ◆ Special Education Classrooms.
- Program Specific Classrooms:
 - Music
 - Drama
 - Art
 - Physical Education
 - Family and Consumer Sciences
 - Career and Technical Education
- Optimum design capacity for new middle schools is 750 students. However, actual capacity of individual schools may vary depending on the educational programs offered.
- Optimum design capacity for new high schools is 1500 students. However, actual capacity of individual schools may vary depending on the educational programs offered.

Minimum Educational Service Standards

The Lake Stevens School District will evaluate student housing levels based on the District as a whole system and not on a school by school or site by site basis. This may result in portable classrooms being used as interim housing, attendance boundary changes or other program changes to balance student housing across the system as a whole.

**Table 3-1
 Classrooms Exceeding
 Educational Service Standards**

<u>School</u>	<u>Grade Span</u>	<u>Classrooms</u>	<u>Classrooms Exceeding Class Size Guidelines</u>
Glenwood Elementary	K-5	27	7
Highland Elementary	K-5	26	6
Hillcrest Elementary	K-5	26	9
Mt. Pilchuck Elementary	K-5	25	2
Skyline Elementary	K-5	24	0
Sunnycrest Elementary	K-5	27	8
Lake Stevens Middle	6-7	27	3
North Lake Middle	6-7	39	5
Cavelero Mid-High	8-9	62	0
Lake Stevens High School	10-12	61	6
Total		344	46

The Lake Stevens School District has set minimum educational service standards based on several criteria. Exceeding these minimum standards will trigger significant changes in program delivery. If there are 28 or more students per classroom in a majority of K-5 classrooms or 31 or more students in a majority of 6-12 classrooms, the minimum standards have not been met.

Table 3-1 compares Educational Service Standards to the actual experience for the current school year. It should be noted that the minimum educational standard is just that, a minimum, and not the desired or accepted operating standard. Also, portables are used to accommodate students within District standards, but are not considered a permanent solution. (See Chapter 4).

SECTION 4: CAPITAL FACILITIES INVENTORY

Capital Facilities

Under GMA, public entities are required to inventory capital facilities used to serve the existing populations. Capital facilities are defined as any structure, improvement, piece of equipment, or other major asset, including land that has a useful life of at least ten years. The purpose of the facilities inventory is to establish a baseline for determining what facilities will be required to accommodate future demand (student enrollment) at acceptable or established levels of service. This section provides an inventory of capital facilities owned and operated by the Lake Stevens School District including schools, portables, developed school sites, undeveloped land and support facilities. School facility capacity was inventoried based on the space required to accommodate the District’s adopted educational program standards (see Section 3). A map showing locations of District school facilities is provided as Figure 1.

Schools

The Lake Stevens School District includes: six elementary schools grades K-5, two middle schools grades 6-7, one mid-high school grades 8-9, one high school grades 10-12, and an alternative K-12 home school partnership program (HomeLink).

Table 4-1 – School Capacity Inventory

School Name	Site Size (acres)	Bldg. Area (Sq. Ft.)	Teaching Stations SPED	Teaching Stations Regular	Perm. Student Capacity*	Capacity with Portables	Year Built or Last Remodel	Potential for Expansion of Perm. Facility
Elementary Schools								
Glenwood Elementary	9	42,673	2	21	513	621	1992	No
Hillcrest Elementary	15	49,735		23	549	711	2008	No
Highland Elementary	8.7	49,727		21	512	620	1999	No
Mt. Pilchuck Elementary	22	49,833	4	19	501	582	2008	No
Skyline Elementary	15	42,673	3	20	513	621	1992	No
Sunnycrest Elementary	15	46,970		23	549	738	2009	No
Total	84.7	281,611	9	127	3,137	3,893		
Middle Schools								
Lake Stevens Middle School	25	86,374	4	27	684	924	1996	No
North Lake Middle School	15	90,323		39	751	991	2001	No
Total	40	176,697	4	66	1,435	1,915		
Mid-High								
Cavelero Mid-High School	37	224,694	3	62	1,418	1,418	2007	Yes
Total	37	224,694	3	62	1,418	1,418		
High Schools								
Lake Stevens High School	38	207,195	8	61	1,526	2,036	2008	Yes
Total	38	207,195	8	61	1,526	2,036		

Source: Lake Stevens School District

* Note: Student Capacity figure is exclusive of portables and adjustments for special programs.

The Office of the Superintendent of Public Instruction (OSPI) calculates school capacity by dividing gross square footage of a building by a standard square footage per student. This method is used by the State as a simple and uniform approach for determining school capacity for purposes of allocating available State Match Funds to school districts for school construction. However, this method is not considered an accurate reflection of the capacity required to accommodate the adopted educational program of each individual district.

For this reason, school capacity was determined based on the number of teaching stations within each building and the space requirements of the District’s adopted education program. These capacity calculations were used to establish the District’s baseline capacity and determine future capacity needs based on projected student enrollment. The school capacity inventory is summarized in Table 4-1.

Relocatable classrooms (portables) are not viewed by the District as a solution for housing students on a permanent basis. Therefore, these facilities were not included in the permanent school capacity calculations provided in Table 4-1.

Leased Facilities

The District does not lease any permanent classroom space.

Relocatable Classroom Facilities (Portables)

Portables are used as interim classroom space to house students until funding can be secured to construct permanent classroom facilities. Portables are not viewed by the District as a solution for housing students on a permanent basis. The Lake Stevens School District currently uses 66 portable classrooms at various school sites throughout the District to provide interim capacity for K-12 students. In addition, 14 portable classrooms are used to accommodate the Early Learning Center, which is not a K-12 program. A typical portable classroom can provide capacity for a full-size class of students. Current use of portables throughout the District is summarized in Table 4-2.

Table 4-2 -- Portables

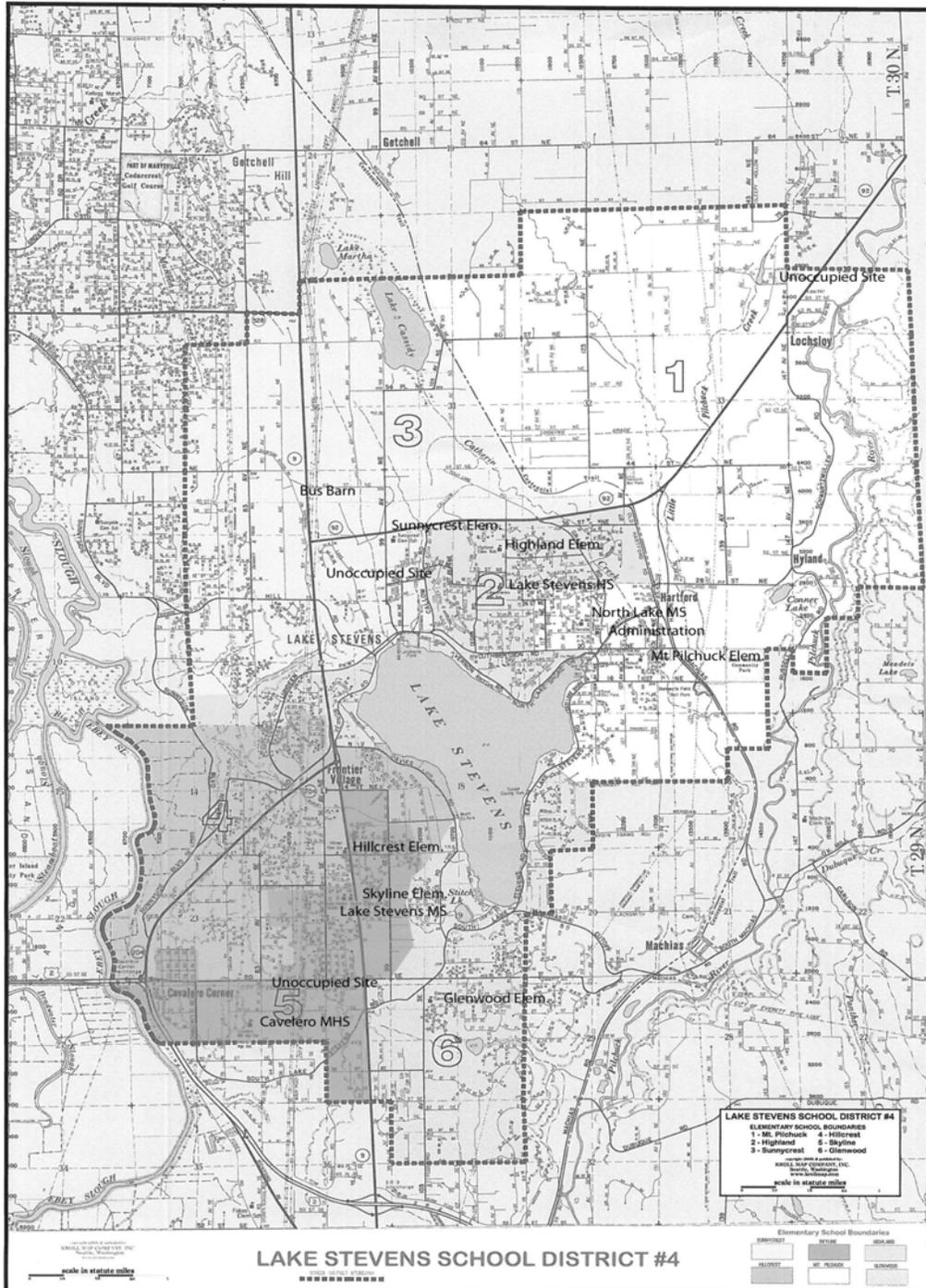
School Name	Portable Classrooms	Capacity in Portables	Portable ft ²
ELEMENTARY			
Glenwood	4	108	3,584
Hillcrest	8	162	5,376
Highland	6	162	5,376
Mt. Pilchuck	4	81	2,688
Skyline	4	108	3,584
Sunnycrest	7	189	6,272
Total	33	810	26,880
MIDDLE			
Lake Stevens Middle	8	240	7,168
North Lake Middle	8	240	7,168
Total	16	480	14,336
MID-HIGH			
Cavelero Mid-High			-
Total			
HIGH			
Lake Stevens High School	17	510	15,232
Total	17	510	15,232
District K-12 Total	66	1,800	56,448
OTHER			
Early Learning Center	14	350	12,544
Non K-12 Total	14	350	12,544

In addition to the portables listed above, the District purchased a portable in 2005 to house the Technology Department, a District-wide support team. The portable is located at North Lake Middle School, across from the District Administration Office. It will not add space for interim student housing

The District will continue to purchase or move existing portables, as needed, to cover the gap between the time that families move into new residential developments and the time the District is able to complete construction on permanent school facilities. Some of the District’s existing portables are beyond

their serviceable age and are no longer able to be moved. Upon completion of additional school facilities, the probability exists these units will be demolished.

Figure 1 – Map of District Facilities



Support Facilities

In addition to schools, the Lake Stevens School District owns and operates additional facilities that provide operational support functions to the schools. An inventory of these facilities is provided in Table 4-3.

Table 4-3 – Support Facilities

Facility	Site Acres	Building Area (sq.ft.)
Education Service Center	1.4	13,700
Grounds	1.0	3,000
Maintenance	1.0	6,391
Transportation	6.0	17,550
Total	9.4	40,641

Land Inventory

The Lake Stevens School District owns six undeveloped sites described below:

Ten acres located in the northeast area of the District (Lochsloy area), west of Highway 92. This site will eventually be used for an elementary school (beyond the year 2019). It is presently used as an auxiliary sports field.

An approximately 35-acre site northwest of the intersection of Highway 9 and Soper Hill Road, bordered by Lake Drive on the east planned for use as a middle school site.

A parcel of approximately 23 acres located at 20th Street SE and 83rd Street. This property was donated to the School District for an educational facility. The property is encumbered by wetlands and easements, leaving less than 10 available acres (not considered sufficient for an elementary school site).

A 5.4 acre parcel located at 20th Street SE and 83rd Street that has been used as an access to the mid-high site.

A 20 ft. x 200 ft. parcel located on 20th Street SE has been declared surplus by the Lake Stevens School Board and will be used in exchange for dedicated right-of-way for Cavelero Mid-High.

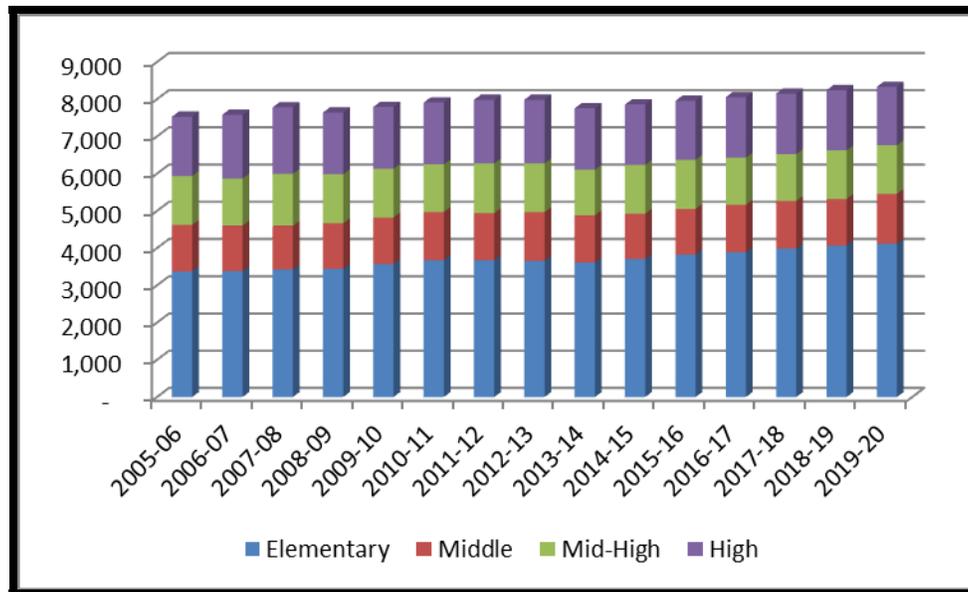
A 2.42 acre site (Jubb Field), located in an area north of Highway #92, is used as a small softball field. It is not of sufficient size to support a school.

SECTION 5: STUDENT ENROLLMENT TRENDS AND PROJECTIONS

Historic Trends and Projections

Student enrollment in the Lake Stevens School District remained relatively constant between 1973 and 1985 (15%) and then grew significantly from 1985 through 2005 (approximately 120%). Between October 2008 and October 2013, student enrollment increased by 479 FTE students, approximately 7%. Overall there was a 2% decline countywide during this period. The October 1, 2013 enrollment was 7,759 student FTEs, an increase of 118 students (1.6%) over October 1, 2011, the last CFP reporting period. The District has been, and is projected to continue to be one of the fastest growing districts in Snohomish County based on the OFM-based population forecast. Population is estimated to rise from 41,238 in 2013 to over 61,000 in Year 2035.

Figure 2 – Lake Stevens School District Enrollment Projection



Enrollment projections are most accurate for the initial years of the forecast period. Moving further into the future, more assumptions about economic conditions and demographic trends in the area affect the projections. Monitoring birth rates in Snohomish County and population growth for the area are essential yearly activities in the ongoing management of the capital facilities plan. In the event that enrollment growth slows, plans for new facilities can be delayed. It is much more difficult, however, to initiate new projects or speed projects up in the event enrollment growth exceeds the projections.

Table 5-1 Enrollment as Percentage of Population			
	Population	FTE Student Enrollment (Actual)	Student/ Population Ratio (Updated)
2000	29,888	6,305	21.1%
2001	30,897	6,633	21.5%
2002	31,906	6,800	21.3%
2003	32,914	6,996	21.3%
2004	33,923	7,109	21.0%
2005	34,932	7,299	20.9%
2006	35,941	7,240	20.1%
2007	36,950	7,257	19.6%
2008	37,959	7,307	19.2%
2009	38,968	7,433	19.1%
2010	39,977	7,568	18.9%
2011	40,248	7,640	19.0%
2012	40,726	7,655	18.8%
2013	41,238	7,759	18.8%
2014	42,142	7,860	18.70%
2015	43,047	7,959	18.50%
2016	43,951	8,055	18.30%
2017	44,856	8,150	18.20%
2018	45,760	8,242	18.00%
2019	46,665	8,331	17.90%

For its planning purposes, the District forecasts enrollments using the Ratio method, which measures FTE enrollment as a percentage of population. Table 5-1 shows this ratio from 2000 to 2013 based on official census and county population estimates adopted in 2012 by the Snohomish County Tomorrow Steering Committee and Snohomish County Council. Enrollments are based on District records of actual FTE enrollments.

The future enrollment forecasts (2014-2019) by the Office of the Superintendent of Public Instruction (OSPI) were not adopted for use in the District's 2014 CFP update. OSPI methodology uses a modified cohort survival method based on headcount. This method estimates how many students in one year will attend the next grade in the following year. The methodology is explained in Appendix B. OSPI Headcount estimates are found in Table 5-2 and differ from the District's Ratio-based FTE estimates in Table 5-3. The OSPI estimates are too high in the opinion of the District. They would produce a student/population ratio of 19.1% in 2019 when the percentage has been declining consistently since 2001.

At this time, the District has at least one section of for-pay full-day Kindergarten at each of its six elementary schools. However, the majority of Kindergarten students still attend half-day Kindergarten. The District is not yet eligible for state-funded full-day Kindergarten at any of its

schools. As a result, the District will continue to use student full-time equivalent (FTE) numbers for its calculations. The District is aware of the potential requirement, with accompanying state funding, for full-day kindergarten beginning in 2018. This is not considered in this Capital Facilities Plan because the requirement is not officially in place. Should it happen prior to the 2016 update the District may revise its plan accordingly.

In summary, the Lake Stevens School District, using the ratio method, estimates that FTE enrollment will total 8,331 students in 2019. This represents a 7.4% FTE increase over 2013.

Table 5-2 shows future enrollment by grade span. It is based in part on the percentage distribution by OSPI, although the District assumes a slower pace of growth over the next six years. The estimates are based on a more focused analysis of trends that show a similar growth rate at the elementary level, but lower at the higher grade spans.

**Table 5-2 - Projected FTE Enrollment by Grade Span 2013-2019
 Lake Stevens School District - FTE**

Grade Span	2013	2014	2015	2016	2017	2018	2019
Elementary School	3,612	3,710	3,825	3,886	3,992	4,070	4,122
Middle School	1,268	1,216	1,228	1,282	1,276	1,250	1,336
Mid-High School	1,225	1,310	1,321	1,260	1,262	1,307	1,308
High School	1,654	1,623	1,585	1,627	1,620	1,616	1,565
Total	7,759	7,860	7,959	8,055	8,150	8,242	8,331

2035 Enrollment Projections

Although student enrollment projections beyond 2019 are highly speculative, they are useful for developing long-range comprehensive facilities plans. These long-range enrollment projections may also be used in determining future site acquisition needs.

The District projects a 2035 student FTE enrollment of 10,656 based on the “ratio” method. (OSPI does not forecast enrollments beyond 2019). The forecast is based on the County’s OFM-based population forecast of 61,136. Assuming the County forecasts are correct, student enrollment will continue to increase through 2035 and the 17.4% ratio is considered reasonable. The 2013 actual ratio was 18.8%. OSPI has forecasted a decline in the student/population ratio. The 2035 assumption reflects this ratio decline.

Table 5-3 - Projected 2035 Enrollment

Grade Span	2035
Elementary School	5,272
Middle School	1,709
Mid-High School	1,673
High School	2,002
Total	10,656

The 2035 estimate represents a 37% increase over 2013 enrollment levels. The total enrollment estimate was broken down by grade span to evaluate long-term site acquisition needs for elementary, middle school, mid-high school and high school facilities. Enrollment by grade span was determined based on recent and projected enrollment trends at the elementary, middle, mid-high and high school levels.

Should projected enrollment materialize as described in Table 5-3, it is estimated that the District would require an additional 58 classrooms at the elementary level, 10 classrooms at the middle school level, 13 classrooms at the mid-high level and 27 classrooms at the high school level.

These additional classrooms could take the form of relocatable classrooms (portables)³, additional classrooms at existing schools or new campuses. In addition, it is possible that the District would require additional support facilities, like a maintenance building, technology center or additional bus service facilities, to serve the projected enrollment.

Again, the 2035 estimates are highly speculative and are used only for general planning purposes. Analysis of future facility and capacity needs is provided in Section 6 of this Capital Facilities Plan.

³ Portable classroom space is not considered a part of permanent capacity

SECTION 6: CAPITAL FACILITIES PLAN***Existing Deficiencies***

Current enrollment at each grade level is identified in Table 5-2. The District currently (2013) has 475 unhoused students at the elementary level and 128 unhoused students at the high school level. It has excess capacity at the middle school (167) and mid-high (193) school levels.

Facility Needs (2014-2019)

Projected available student capacity was derived by subtracting projected FTE student enrollment from 2014 permanent school capacity (excluding portables) for each of the six years in the forecast period (2014-2019). The District's enrollment projections in Table 5-2 have been applied to the existing capacity (Table 4-1). If no capacity improvements were to be made by the year 2019 the District would be over capacity at the elementary level by 985 students, and by 39 students at the high school level. The middle school and mid high levels would have excess capacity at 99 students and 110 students respectively.

Projected future capacity needs are depicted on Table 6-1. This table compares actual future space needs with the portion of those needs that are "growth related." RCW 82.02 and SCC 30.66C mandate that new developments cannot be assessed impact fees to correct existing deficiencies. Thus, any capacity deficiencies existing in the District in 2013 must be deducted from the total projected deficiencies before impact fees are assessed. The percentage figure shown in the last column of Table 6-1 is the "growth related" percentage of overall deficiencies that is used to calculate impact fees.

Table 6-1 - Projected Additional Capacity Needs 2013 – 2019

Grade Span	2013	2014	2015	2016	2017	2018	2019	2013-2019
Elementary (K-5)								
Capacity Deficit	(475)	(573)	(688)	(749)	(855)	(933)	(985)	
Growth Related		(98)	(213)	(274)	(380)	(458)	(510)	51.78%
Middle School (6-7)								
Capacity Deficit	167	219	207	153	159	185	99	
Growth Related		52	40	(14)	(8)	18	(68)	68.69%
Mid-High (8-9)								
Capacity Deficit	193	108	97	158	156	111	110	
Growth Related		(85)	(96)	(35)	(37)	(82)	(83)	75.73%
High School 10-12)								
Capacity Deficit	(128)	(97)	(59)	(101)	(94)	(90)	(39)	
Growth Related		31	69	27	34	38	89	0.00%

Table 6-1 does not consider the construction of a new elementary school. The District's six-year capital improvement plan (Table 6-3) includes the project. Deficiencies would remain at three grade levels (not Middle School), although the elementary deficit would drop to 485 with a new elementary school.

Forecast of Future Facility Needs through 2035

Additional elementary, middle, mid-high and high school classroom space will need to be constructed between 2015 and 2035 to meet the projected student population increase. The District will have to purchase additional school sites to facilitate growth during this time frame.

By the end of the six-year forecast period (2019), additional permanent student capacity will be needed as follows:

Table 6-2 – 2019 Additional Capacity Need

Grade Level	2013 Capacity	2019 Capacity	2019 Additional Capacity Needed
Elementary	3,137	3,637	485*
Middle School	1,435	1,435	
Mid-High	1,418	1,418	
High School	1,526	1,526	39
Total	7,516	8,016	524

*Assumes construction of new 500-student elementary school in 2019

These figures reflect a planned elementary school improvement by the District by 2019.

Planned Improvements (2013 - 2019)

The following is a brief outline of those projects likely needed to accommodate un-housed students in the Lake Stevens School District through the Year 2019 based on OSPI enrollment projections.

Elementary Schools: Based upon current enrollment estimates, elementary student population will increase to the level of requiring a new elementary school. The construction of a new elementary school is projected by 2019 and will require placing a bond issue before the electorate. If a school is built, there would be 485 unhoused students, a number less than the District’s standard of 500-student capacity for elementary schools.

Middle Schools: With the move of the 8th grade to the new Cavelero Mid-High School, there is currently sufficient student capacity.

Mid-High School: Cavelero Mid-High, opened in 2007, houses grades 8 & 9.

High Schools: The high school houses grades 10-12. There will be an estimated 39 unhoused students at this level. Additional classroom space will be accommodated with portables.

Interim Classroom Facilities (Portables): Additional portables will be purchased in future years, as needed. However, it remains a District goal to house all students in permanent facilities.

Site Acquisition and Improvements: An additional elementary school site will be needed in an area where student growth is taking place. The 10-acre Lochsloy property is in the far corner of the district, not in an area of growth and will not meet this need. Affordable land suitable for school facilities will be difficult to acquire. Funds for the purchase of land suitable for an elementary facility will have to be included in a bond issue. At this time a bond issue has not been scheduled for placement before the District electorate.

Support Facilities

The District does not project the need for additional support facilities during period of the six-year finance plan.

Capital Facilities Six-Year Finance Plan

The Six Year Finance Plan shown on Table 6-3 demonstrates how the District intends to fund new construction and improvements to school facilities for the years 2014-2019. The financing components include bond issue(s), State match funds, school mitigation and impact fees.

The financing plan separates projects and portions of projects that add capacity from those that do not, since the latter are generally not appropriate for impact fee funding. The financing plan and impact fee calculation formula also differentiate between projects or portions of projects that address existing deficiencies (ineligible for impact fees) and those which address future growth related needs.

General Obligation Bonds: Bonds are typically used to fund construction of new schools and other capital improvement projects. A 60% voter approval is required to pass a bond. Bonds are then retired through collection of property taxes. A capital improvements bond for \$65,500,000 was approved by the electorate in February 2005. These funds were used to construct the Cavelero Mid-High School, the modernization of Mt. Pilchuck, Sunnycrest and Hillcrest Elementary schools, Lake Stevens High School 500 Building and the District athletic facility.

If actions by state, county and local jurisdictions determined that impact fees were not available in the future to fund growth-related projects, it would be necessary for the District to seek additional funds through voter approved general obligation bonds coupled with available state match.

The total costs of the growth related projects outlined in Table 6-3 represent recent and current bids per information obtained through OSPI, the District's architect and neighboring school districts that have recently or are planning to construct classroom space. An inflation factor of 2.5% per year has been applied out to 2019.

State Match Funds: State Match Funds come from the Common School Construction Fund. Bonds are sold on behalf of the fund then retired from revenues accruing predominately from the sale of renewable resources (i.e. timber) from State school lands set aside by the Enabling Act of 1889. If these sources are insufficient to meet needs, the Legislature can appropriate funds or the State Board of Education can establish a moratorium on certain projects.

School districts may qualify for State matching funds for a specific capital project. To qualify, a project must first meet State-established criteria of need. This is determined by a formula that

specifies the amount of square footage the State will help finance to house the enrollment projected for the district. If a project qualifies, it can become part of a State prioritization system. This system prioritizes allocation of available funding resources to school districts based on a formula which calculates district assessed valuation per pupil relative to the whole State assessed valuation per pupil to establish the percent of the total project cost to be paid by the State for eligible projects.

State Match Funds can only be applied to major school construction projects. Site acquisition and minor improvements are not eligible to receive matching funds from the State. Because availability of State Match Funds has not been able to keep pace with the rapid enrollment growth occurring in many of Washington’s school districts, matching funds from the State may not be received by a school district until after a school has been constructed. In such cases, the District must “front fund” a project. That is, the District must finance the complete project with local funds (the future State’s share coming from funds allocated to future District projects). When the State share is finally disbursed (without accounting for escalation) the future District project is partially reimbursed.

Because of the method of computing State Match, the District has historically received approximately 39% of the actual cost of school construction in state matching funds. For its 2014 CFP, the District assumes a 40% match.

School Impact Fees Development impact fees have been adopted by a number of jurisdictions as a means of supplementing traditional funding sources for construction of public facilities needed to accommodate new development. School impact fees are generally collected by the permitting agency at the time building permits or certificates of occupancy are issued.

Impact fees have been calculated utilizing the formula in Snohomish County Ordinance, Chapter 30.66C. The resulting figures are based on the District’s cost per dwelling unit to purchase land for school sites, make site improvements, construct schools and purchase, install or relocate temporary facilities (portables). Credits have also been applied in the formula to account for State Match Funds to be reimbursed to the District and projected future property taxes to be paid by the owner of a dwelling unit. The costs of projects that do not add capacity or which address existing deficiencies have been eliminated from the variables used in the calculations.

Since 2012, the Lake Stevens School District has collected and expended the following impact fees:

	<u>Collections</u>	<u>Expenditures</u>
2014	\$ 384,044.00	\$ 232,450.92
2013	\$1,005,470.00	\$ 22,304.10
2012	\$1,526,561.00	\$ -
2011	\$ 734,392.00	\$ -
2010	\$1,057,088.00	\$ 3,600,000.00
2009	\$1,638,290.00	\$ -

The law allows ten years for collected dollars to be spent.

By ordinance, new developments cannot be assessed impact fees to correct existing deficiencies. Thus, existing capacity deficiencies must be deducted from the total projected deficiencies in the calculation of impact fees.

Table 6-3 – Capital Facilities Plan 2014-2019

Estimated Project Cost by Year - in \$millions							Total	Local Cost*	State Match
	2014	2015	2016	2017	2018	2019			
Improvements Adding Student Capacity									
Elementary									
Site Acquisition						\$ 1.50	\$ 1.50	\$ 1.50	
Acres						15	15		
Capacity Addition						500			
Construction Cost						\$19.95	\$19.95	\$ 11.27	\$8.68
Capacity Addition							500		
Middle									
Site Acquisition							-		
Acres							-		
Capacity Addition							-		
Construction Cost							-		
Capacity Addition							-		
Mid-High									
Site Acquisition							-		
Acres							-		
Capacity Addition							-		
Construction Cost							-		
Capacity Addition							-		
High School									
Site Acquisition							-		
Acres							-		
Capacity Addition							-		
Construction Cost							-		
Capacity Addition							-		
Total Cost						\$21.45	\$21.45	\$12.77	\$8.68
Portables Purchased as Necessary at \$110,000 per unit									
Improvements Not Adding Student Capacity									
							-	Local	Match
Elementary									
Construction Cost							-		
Middle									
Construction Cost							-		
Mid-High									
Construction Cost							-		
High School									
Construction Cost							-		
District-wide Improvements									
Construction Cost							-		
Totals							-	Local	Match
Elementary (including land acquisition)						\$21.45	\$21.45	\$12.77	\$8.68
Middle							-		
Mid-High							-		
High School							-		
District Wide							-		
Annual Total						\$21.45	\$21.45	\$ 12.77	\$8.68

* Local Cost includes amounts currently available to the District, future uncollected impact fees and bonds and levies not yet approved.

The financing plan separates projects and portions of projects that add capacity from those that do not, since the latter are generally not appropriate for impact fee funding. The financing plan and impact fee calculation also differentiate between projects or portions of projects that address existing deficiencies (ineligible for impact fees) and those which address future growth-related needs. From this process, the District can develop a plan that can be translated into a bond issue package for submittal to District voters, if deemed appropriate.

Table 6-4 presents an estimate of the capacity impacts of the proposed capital construction projects.

Calculation Criteria

1. Site Acquisition Cost Element

Site Size: The site size given the optimum acreage for each school type based on studies of existing school sites OSPI standards. Generally, districts will require 11-15 acres for an elementary school; 25-30 acres for a middle school or junior high school; and 40 acres or more for a high school. Actual school sites may vary in size depending on the size of parcels available for sale and other site development constraints, such as wetlands. It also varies based on the need for athletic fields adjacent to the school along with other specific planning factors.

This space for site size on the Variable Table contains a number only when the particular district plans to acquire additional land during the six-year planning period, 2014 - 2019. As noted previously, the District will need to acquire an additional elementary school site between 2014 and 2019. The District acquired a site for an elementary school and a high school in 2001.

Average Land Cost Per Acre: The cost per acre is based on estimates of land costs within the District, based either on recent land purchases or by its knowledge of prevailing costs in the particular real estate market. Prices per acre will vary throughout the County and will be heavily influenced by the urban vs. rural setting of the specific district and the location of the planned school site. The Lake Stevens School District estimates its vacant land costs to be \$100,000 per acre. Until a site is actually located for acquisition, the actual purchase price is unknown. Developed sites, which sometimes must be acquired adjacent to existing school sites, can cost well over \$100,000 per acre.

Facility Design Capacity (Student FTE): Facility design capacities reflect the District's optimum number of students each school type is designed to accommodate. These figures are based on actual design studies of optimum floor area for new school facilities. The Lake Stevens School District designs new elementary schools to accommodate 500 students, new middle schools 750 students and new high schools 1,500 students.

Student Factor: The student factor (or student generation rate) is the average number of students generated by each housing type – in this case: single-family detached dwellings and multiple-family dwellings. Multiple-family dwellings, which may be rental or owner-occupied units within structures containing two or more dwelling units, were broken out into one-bedroom and two-plus bedroom units.

**Table 6-4 – Projected Growth Related Capacity Surplus (Deficit)
After Programmed Improvements**

	Elementary	Middle	Mid-High	High School
2013				
Existing Capacity	3,137	1,435	1,418	1,526
Programmed Improvement Capacity				
Capacity After Improvement	3,137	1,435	1,418	1,526
Current Enrollment	3,612	1,268	1,225	1,654
Surplus (Deficit) After Improvement	(475)	167	193	(128)
2014				
Existing Capacity	3,137	1,435	1,418	1,526
Programmed Improvement Capacity	0	0	0	0
Capacity After Improvement	3,137	1,435	1,418	1,526
Projected Enrollment	3,710	1,216	1,310	1,654
Surplus (Deficit) After Improvement	(573)	219	108	(97)
2015				
Existing Capacity	3,137	1,435	1,418	1,526
Programmed Improvement Capacity	0	0	0	0
Capacity After Improvement	3,137	1,435	1,418	1,526
Projected Enrollment	3,825	1,228	1,321	1,585
Surplus (Deficit) After Improvement	(688)	207	97	(59)
2016				
Existing Capacity	3,137	1,435	1,418	1,526
Programmed Improvement Capacity	0	0	0	0
Capacity After Improvement	3,137	1,435	1,418	1,526
Projected Enrollment	3,886	1,282	1,260	1,627
Surplus (Deficit) After Improvement	(749)	153	158	(101)
2017				
Existing Capacity	3,137	1,435	1,418	1,526
Programmed Improvement Capacity	0	0	0	0
Capacity After Improvement	3,137	1,435	1,418	1,526
Projected Enrollment	3,992	1,276	1,262	1,620
Surplus (Deficit) After Improvement*	(855)	159	156	(94)
2018				
Existing Capacity	3,137	1,435	1,418	1,526
Programmed Improvement Capacity	0	0	0	0
Capacity After Improvement	3,137	1,435	1,418	1,526
Projected Enrollment	4,070	1,250	1,307	1,616
Surplus (Deficit) After Improvement*	(933)	185	111	(90)
2019				
Existing Capacity	3,137	1,435	1,418	1,526
Programmed Improvement Capacity	500	0	0	0
Capacity After Improvement	3,637	1,435	1,418	1,526
Projected Enrollment	4,122	1,336	1,308	1,565
Surplus (Deficit) After Improvement	(485)	99	110	(39)

Pursuant to a requirement of Chapter 30.66C, each school district was required to conduct student generation studies within their jurisdictions. This was done to “localize” generation rates for purposes of calculating impact fees. A description of this methodology is contained in Appendix D.

The student generation rates for the Lake Stevens School District are shown on Table 6-5.

Table 6-5 – Student Generation Rates

	Elementary	Middle	Mid-High	High	Total
Single Family	0.332	0.111	0.092	0.118	0.653
<i>Multiple Family, 1 Bedroom</i>	--	--	--	--	--
Multiple Family, 2+ Bedroom	0.169	0.038	0.063	0.055	0.325

The District expects that .653 students will be generated from each new single family home in the District and that .325 students will be generated from each new two-plus bedroom multi-family unit. No survey samples were found for Multiple Family 1-Bedroom units.

2. School Construction Cost Variables

Additional Building Capacity: These figures are the actual capacity additions to the Lake Stevens School District that will occur as a result of improvements listed on Table 6-3 (Capital Facilities Plan).

Current Facility Square Footage: These numbers are taken from Tables 4-1 and 4-2. They are used in combination with the “Existing Portables Square Footage” to apportion the impact fee amounts between permanent and temporary capacity figures in accordance with Chapter 30.66C.

Estimated Facility Construction Cost: The estimated facility construction cost is based on planned costs or on actual costs of recently constructed schools. The facility cost is the total cost for construction projects as defined on Table 6-3, including only capacity related improvements and adjusted to the “growth related” factor. Projects or portions of projects that address existing deficiencies (which are those students who are un-housed as of October 2013) are not included in the calculation of facility cost for impact fee calculation.

Facility construction costs also include the off-site development costs. Costs vary with each site and may include such items as sewer line extensions, water lines, off-site road and frontage improvements. Off-site development costs are not covered by State Match Funds. Off-site development costs vary, and can represent 10% or more of the total building construction cost.

3. Relocatable Facilities Cost Element

Impact fees may be collected to allow acquisition of portables to help relieve capacity deficiencies on a temporary basis. The cost allocated to new development must be growth related and must be in proportion to the current permanent versus temporary space allocations by the district.

Existing Units: This is the total number of existing portables in use by the district as reported on Table 4-2.

New Facilities Required Through 2019: This is the estimated number of portables to be acquired.

Cost Per Unit: This is the average cost to purchase and set up a portable. It includes site preparation, but does not include moveable furnishings in the unit.

Relocatable Facilities Cost: This is simply the total number of needed units multiplied by the cost per unit. The number is then adjusted to the “growth-related” factor.

For districts, such as Lake Stevens, that do not credit any portable capacity to the permanent capacity total (see Table 4-1), this number is not directly applicable to the fee calculation and is for information only. The impact fee allows a general fee calculation for portables; however the amount is adjusted to the proportion of total square footage in portables to the total square footage of permanent and portable space in the district.

Where districts do allow a certain amount of portable space to be credited to permanent capacity, that amount would be adjusted by the “growth-related” factor, because it is considered to be permanent space.

4. Fee Credit Variables

BOECKH Index: This number is generated by the E.H. Boeckh Company and is used by OSPI as a guideline for determining the area cost allowance for new school construction. The index is an average of a seven-city building cost index for commercial and factory buildings in Washington State, and is adjusted every two months for inflation. The current BOECKH Index is \$200.40 (January 2014).

State Match Percentage: The State match percentage is the proportion of funds that are provided to the school districts, for specific capital projects, from the State’s Common School Construction Fund. These funds are disbursed based on a formula which calculates the District’s assessed valuation per pupil relative to the whole State assessed valuation per pupil to establish the percentage of the total project to be paid by the State. The District will continue to use a state match percentage of 40% vs. the historical percentage of 39%.

5. Tax Credit Variables

Under Title 30.66C, a credit is granted to new development to account for taxes that will be paid to the school district over the next ten years. The credit is calculated using a “present value” formula.

Interest Rate (20-year GO Bond): This is the interest rate of return on a 20-year General Obligation Bond and is derived from the bond buyer index. The current assumed interest rate is 4.38%.

Levy Rate (in mils): The Property Tax Levy Rate (for bonds) is determined by dividing the District's average capital property tax rate by one thousand. The current levy rate for the Lake Stevens School District is 0.00159.

Average Assessed Value: This figure is based on the District's average assessed value for each type of dwelling unit (single-family and multiple-family). The averaged assessed values are based on estimates made by the County's Planning and Development Services Department utilizing information from the Assessor's files. The current average assessed value is \$232,647 for single-family detached residential dwellings; \$64,444 for one-bedroom multi-family units, and \$94,676 for two or more bedroom multi-family units.

6. Adjustments

Growth Related Capacity Percentage: This is explained in preceding sections.

Discount: In accordance with Chapter 30.66C, all fees calculated using the above factors are to be reduced by 50%.

These variables and calculations are shown in Table 6-6.

Table 6-6 - Impact Fee Variables

Criteria	Elementary	Middle	Mid-High	High
Single Family	0.332	0.111	0.092	0.118
Multiple Family 1 Bdrm				
Multiple Family 2 Bdrm	0.169	0.038	0.063	0.055
Site Needs (acres)	15.0	-	-	-
Growth Related	7.8	-	-	-
Cost Per Acre	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
Additional Capacity	500	-	-	-
Growth Related	258	0	0	0
Estimated Facility Construction Cost	\$21,700,000	\$0	\$0	\$0
Growth Related	\$11,235,532	\$0	\$0	\$0
Additional Capacity	500	-	-	-
Growth Related	258	-	-	-
Current Facility Square Footage	281,611	176,697	224,694	207,195
Relocatable Facilities Cost	\$110,000	\$110,000	\$110,000	\$110,000
Growth Related	\$56,954	\$75,555	\$83,302	\$0
Relocatable Facilities Capacity/Unit	27	30	30	25
Growth Related	13	20	22	-
Existing Portable Square Footage	29,568	14,336	-	15,232
Boeckh Index	\$200.40	\$200.40	\$200.40	\$200.40
School Space per Student (OSPI)	90	117	117	130
State Match Percentage	40.00%	40.00%	40.00%	40.00%
Interest Rate	4.38%	4.38%	4.38%	4.38%
Loan Payoff (Years)	10	10	10	10
Property Tax Levy Rate (Bonds)	0.00159	0.00159	0.00159	0.00159
Average AV per DU Type	\$232,647	\$64,444		\$94,676
	(Single Fam.)	(MF 1 bdrm)		(MF 2 bdrm)
Growth-Related Factor	51.78%	68.69%	75.73%	0.00%
Discount	50%	50%	50%	50%

Proposed Impact Fee Schedule

Using the variables and formula described, impact fees proposed for the Lake Stevens School District are summarized in Table 6-7 (refer to Appendix A for worksheets).

Table 6-7 - Calculated Impact Fees

Housing Type	Impact Fee Per Unit
Single Family Detached	\$9,360
One Bedroom Apartment	\$0
Two + Bedroom Apartment	\$5,065
Two + Duplex/Townhouse	\$5,065

50% discount

Housing Type	Impact Fee Per Unit
Single Family Detached	\$4,680
One Bedroom Apartment	\$0
Two + Bedroom Apartment	\$2,532
Two + Duplex/Townhouse	\$2,532

Appendix A

Impact Fee Calculation

Exhibit A

IMPACT FEE WORKSHEET
 LAKE STEVNS SCHOOL DISTRICT
SINGLE-FAMILY RESIDENTIAL

SITE ACQUISITION COST

acres needed	7.80	x	\$		capacity (#	258	x	student	0.332	=	\$1,004	(elementary)	
			100,000	/	students)			factor					
acres needed	0	x	\$		capacity (#	0	x	student	0.111	=	\$0	(middle)	
			100,000	/	students)			factor					
acres needed	0	x	\$		capacity (#	0	x	student	0.092	=	\$0	(mid-high)	
			100,000	/	students)			factor					
acres needed	0	x	\$		capacity (#	0	x	student	0.118	=	\$0	(high school)	
			100,000	/	students)			factor					
TOTAL SITE ACQUISITION COST											=	<u>\$1,004</u>	

SCHOOL CONSTRUCTION COST

total const. cost	\$11,235,532	/		capacity (#	258	x	student	0.332	=	\$14,458	(elementary)		
				students)			factor						
total const. cost	\$0	/		capacity (#	0	x	student	0.111	=	\$0	(middle)		
				students)			factor						
total const. cost	\$0	/		capacity (#	0	x	student	0.092	=	\$0	(mid-high)		
				students)			factor						
total const. cost	\$0	/		capacity (#	0	x	student	0.118	=	\$0	(high school)		
				students)			factor						
											Subtotal	\$14,458	
Total Square Feet		/	Total Square Feet									=	93.77%
of Permanent Space (District)			of School Facilities (000)										
				890,197				949,333					

TOTAL FACILITY CONSTRUCTION COST

RELOCATABLE FACILITIES COST (PORTABLES)

Portable Cost	\$ 56,954	/	13	facility size	x	student factor	0.332	=	\$1,455	(elementary)			
Portable Cost	\$ 75,555	/	20	facility size	x	student factor	0.111	=	\$419	(middle)			
Portable Cost	\$ 83,302	/	22	facility size	x	student factor	0.092	=	\$348	(mid-high)			
Portable Cost	\$ -	/	0	facility size	x	student factor	0.118	=	\$0	(high school)			
											Subtotal	\$2,222	
Total Square Feet		/	Total Square Feet									=	6.23%
of Portable Space (District)			of School Facilities (000)										
				59,136				949,333					
TOTAL RELOCATABLE COST ELEMENT											=	<u>\$138</u>	

Exhibit A

CREDIT AGAINST COST CALCULATION -- MANDATORY

STATE MATCH CREDIT

BOECKH Index	\$ 200.40	x OSPI Allowance	90.00	x	State Match %	40.00%	x	student factor	0.332	=	\$2,395	(elementary)
BOECKH Index	\$ 200.40	x OSPI Allowance	117.00	x	State Match %	40.00%	x	student factor	0.111	=		(middle)
BOECKH Index	\$ 200.40	x OSPI Allowance	117.00	x	State Match %	40.00%	x	student factor	0.092	=		(mid-high)
BOECKH Index	\$ 200.40	x OSPI Allowance	130.00	x	State Match %	40.00%	x	student factor	0.118	=		(high school)
TOTAL STATE MATCH CREDIT										=	<u>\$2,395</u>	

TAX PAYMENT CREDIT

$\frac{[(1 + \text{interest rate } 4.38\%)^{10} - 1]}{(1 + \text{interest rate } 4.38\%)^{10} - 1}$	10	years to pay off bond) - 1] /	$\frac{[\text{interest rate } 4.38\% \times 0.00159 \text{ capital levy rate}]}{x}$	x	assessed value	\$232,647	tax payment credit =	\$ 2,944
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IMPACT FEE CALCULATION

SITE ACQUISITION COST	\$1,004
FACILITY CONSTRUCTION COST	\$ 13,557
RELOCATABLE FACILITIES COST (PORTABLES)	\$138
(LESS STATE MATCH CREDIT)	(\$2,395)
(LESS TAX PAYMENT CREDIT)	(\$2,944)

	Non-Discounted	50% Discount
FINAL IMPACT FEE PER UNIT	\$9,360	\$4,680

Exhibit A

IMPACT FEE WORKSHEET
 LAKE STEVNS SCHOOL DISTRICT
MULTIPLE FAMILY RESIDENTIAL -- 1 BDRM OR LESS

SITE ACQUISITION COST

acres needed	7.8	x	\$	/	capacity (#	258	x	student	0	=	\$0	(elementary)
			100,000		students)			factor				
acres needed	0	x	\$	/	capacity (#s	0	x	student	0	=	\$0	(middle)
			100,000		tudents)			factor				
acres needed	0	x	\$	/	capacity (#	0	x	student	0	=	\$0	(mid-high)
			100,000		students)			factor				
acres needed	0	x	\$	/	capacity (#	0	x	student	0	=	\$0	(high school)
			100,000		students)			factor				

TOTAL SITE ACQUISITION COST

SCHOOL CONSTRUCTION COST

total const. cost	\$11,235,532	/			capacity (#	258	x	student factor	0	=	\$0	(elementary)
					students)							
total const. cost	\$0	/			capacity (#	0	x	student factor	0	=	\$0	(middle)
					students)							
total const. cost	\$0	/			capacity (#	0	x	student factor	0	=	\$0	(mid-high)
					students)							
total const. cost	\$0	/			capacity (#	0	x	student factor	0	=	\$0	(high school)
					students)							

Subtotal \$0

Total Square Feet

/ Total Square Feet

of Permanent Space (District)

of School Facilities (000)

890,197

949,333

= 93.77%

TOTAL FACILITY CONSTRUCTION COST

= \$ -

RELOCATABLE FACILITIES COST (PORTABLES)

Portable Cost	\$	/	13	facility	x	student factor	0	=	\$0	(elementary)
	56,954			size						
Portable Cost	\$	/	20	facility	x	student factor	0	=	\$0	(middle)
	75,555			size						
Portable Cost	\$	/	22	facility	x	student factor	0	=	\$0	(mid-high)
	83,302			size						
Portable Cost	\$ -	/	0	facility	x	student factor	0	=		(high school)
				size						

Subtotal \$0

Total Square Feet

/ Total Square Feet

Exhibit A

of Portable Space (District) 59,136 of School Facilities (000) 949,333 = 6.23%
 TOTAL RELOCATABLE COST ELEMENT = \$0

CREDIT AGAINST COST CALCULATION -- MANDATORY

STATE MATCH CREDIT

BOECKH Index	<u>\$ 200.40</u>	x OSPI Allowance	<u>90</u>	x	State Match %	<u>40.00%</u>	x	student factor	<u>0</u>	=	<u>\$0</u>	(elementary)
BOECKH Index	<u>\$ 200.40</u>	x OSPI Allowance	<u>117</u>	x	State Match %	<u>40.00%</u>	x	student factor	<u>0</u>	=	<u> </u>	(middle)
BOECKH Index	<u>\$ 200.40</u>	x OSPI Allowance	<u>117</u>	x	State Match %	<u>40.00%</u>	x	student factor	<u>0</u>	=	<u> </u>	(mid-high)
BOECKH Index	<u>\$ 200.40</u>	x OSPI Allowance	<u>130</u>	x	State Match %	<u>40.00%</u>	x	student factor	<u>0</u>	=	<u> </u>	(high school)

TOTAL STATE MATCH CREDIT = \$0

TAX PAYMENT CREDIT

(((1+ interest rate	<u>4.38%</u>) ^	10	years to pay off bond) - 1] /	[interest rate	<u>4.38%</u>	x				
(1 + interest rate	<u>4.38%</u>)^	10	years to pay off bond] x	0.00159	capital levy rate x					
assessed value	<u>\$64,444</u>							tax payment credit	=	\$	(816)

IMPACT FEE CALCULATION

SITE ACQUISITION COST	<u>\$0</u>
FACILITY CONSTRUCTION COST	<u>\$0</u>
RELOCATABLE FACILITIES COST (PORTABLES)	<u>\$0</u>
(LESS STATE MATCH CREDIT)	<u>\$0</u>
(LESS TAX PAYMENT CREDIT)	<u>(\$816)</u>

	Non-Discounted	50% Discount
FINAL IMPACT FEE PER UNIT	\$0	\$0

IMPACT FEE WORKSHEET
LAKE STEVNS SCHOOL DISTRICT

MULTIPLE FAMILY RESIDENTIAL -- 2 BDRM OR MORE

SITE ACQUISITION COST

acres needed	7.8	x	\$ 100,000	capacity (#students)	258	x	student factor	0.169	=	\$511	(elementary)
acres needed	<u>0</u>	x	<u>\$ 100,000</u>	capacity (#students)	<u>0</u>	x	student factor	<u>0.038</u>	=	<u>\$0</u>	(middle)
acres needed	<u>0</u>	x	<u>\$ 100,000</u>	capacity (#students)	<u>0</u>	x	student factor	<u>0.063</u>	=	<u>\$0</u>	(mid-high)
acres needed	<u>0</u>	x	<u>\$ 100,000</u>	capacity (#students)	<u>0</u>	x	student factor	<u>0.055</u>	=	<u>\$0</u>	(high school)

TOTAL SITE ACQUISITION COST = \$511

SCHOOL CONSTRUCTION COST

total const. cost	<u>\$11,235,532</u>	/	capacity (# students)	<u>258</u>	x	student factor	<u>0.169</u>	=	<u>\$7,360</u>	(elementary)
total const. cost	<u>\$0</u>	/	capacity (# students)	<u>0</u>	x	student factor	<u>0.038</u>	=	<u>\$0</u>	(middle)
total const. cost	<u>\$0</u>	/	capacity (# students)	<u>0</u>	x	student factor	<u>0.063</u>	=	<u>\$0</u>	(mid-high)
total const. Cost	<u>\$0</u>	/	capacity (# students)	<u>0</u>	x	student factor	<u>0.055</u>	=	<u>\$0</u>	(high school)

\$7,360

Total Square Feet of Permanent Space (District)	<u>890,197</u>	/ Total Square Feet of School Facilities (000)	<u>949,333</u>	=	93.77%
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TOTAL FACILITY CONSTRUCTION COST = \$ 6,901

RELOCATABLE FACILITIES COST (PORTABLES)

Portable Cost	<u>\$ 56,954</u>	/	<u>13</u>	facility size	x	student factor	<u>0.169</u>	=	<u>\$740</u>	(elementary)
Portable Cost	<u>\$ 75,000</u>	/	<u>20</u>	facility size	x	student factor	<u>0.038</u>	=	<u>\$143</u>	(middle)
Portable Cost	<u>\$ 83,302</u>	/	<u>22</u>	facility size	x	student factor	<u>0.063</u>	=	<u>\$239</u>	(mid-high)
Portable Cost	<u>\$ -</u>	/	<u>0</u>	facility size	x	student factor	<u>0.055</u>	=		(high school)

Subtotal \$1,121

Total Square Feet of Portable Space (District)	<u>59,136</u>	/ Total Square Feet of School Facilities (000)	<u>949,333</u>	=	6.23%
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TOTAL RELOCATABLE COST ELEMENT = \$70

Exhibit A

CREDIT AGAINST COST CALCULATION -- MANDATORY

STATE MATCH CREDIT

BOECKH Index	<u>\$ 200.40</u>	x OSPI Allowance	<u>90</u>	x	State Match %	<u>40.00%</u>	x	student factor	<u>0.169</u>	=	<u>\$1,219</u>	(elementary)
BOECKH Index	<u>\$ 200.40</u>	x OSPI Allowance	<u>117</u>	x	State Match %	<u>40.00%</u>	x	student factor	<u>0.038</u>	=		(middle)
BOECKH Index	<u>\$ 200.40</u>	x OSPI Allowance	<u>117</u>	x	State Match %	<u>40.00%</u>	x	student factor	<u>0.063</u>	=		(mid-high)
BOECKH Index	<u>\$ 200.40</u>	x OSPI Allowance	<u>130</u>	x	State Match %	<u>40.00%</u>	x	student factor	<u>0.055</u>	=		(high school)
TOTAL STATE MATCH CREDIT										=	<u>\$1,219</u>	

TAX PAYMENT CREDIT

$\frac{[(1 + \text{interest rate } 4.38\%)^{10} - 1]}{4.38\%}$	10	years to pay off bond) - 1] /	$\frac{[\text{interest rate } 4.38\% \text{ x}$	
$(1 + \text{interest rate } 4.38\%)^{10}$	10	years to pay off bond] x	<u>0.00159</u>	capital levy rate x
assessed value	<u>\$94,676</u>			tax payment credit = \$ 1,198

IMPACT FEE CALCULATION

SITE ACQUISITION COST	<u>\$511</u>
FACILITY CONSTRUCTION COST	<u>\$6,901</u>
RELOCATABLE FACILITIES COST (PORTABLES)	<u>\$70</u>
(LESS STATE MATCH CREDIT)	<u>(\$1,219)</u>
(LESS TAX PAYMENT CREDIT)	<u>(\$1,198)</u>

	Non-Discounted	50% Discount
FINAL IMPACT FEE PER UNIT	\$5,065	\$2,532

Appendix B

OSPI Enrollment Forecasting Methodology

OSPI PROJECTION OF ENROLLMENT DATA

Cohort-Survival or Grade-Succession Technique

Development of a long-range school-building program requires a careful forecast of school enrollment indicating the projected number of children who will attend school each year. The following procedures are suggested for determining enrollment projections:

1. Enter in the lower left corner of the rectangle for each year the number of pupils actually enrolled in each grade on October 1, as reported on the October Report of School District Enrollment, Form M-70, column A. (For years prior to October 1, 1965, enter pupils actually enrolled as reported in the county superintendent's annual report, Form A-1.)
2. In order to arrive at enrollment projections for kindergarten and/or grade one pupils, determine the percent that the number of such pupils each year was of the number shown for the immediately preceding year. Compute an average of the percentages, enter it in the column headed "Ave. % of Survival", and apply such average percentage in projecting kindergarten and/or grade one enrollment for the next six years.
3. For grade two and above determine the percent of survival of the enrollment in each grade for each year to the enrollment in the next lower grade during the preceding year and place this percentage in the upper right corner of the rectangle. (For example, if there were 75 pupils in actual enrollment in grade one on October 1, 1963, and 80 pupils were in actual enrollment in grade two on October 1, 1964, the percent of survival would be $80/75$, or 106.7%. If the actual enrollment on October 1, 1965 in grade three had further increased to 100 pupils, the percent of survival to grade three would be $100/80$ or 125 %.). Compute an average of survival percentages for each year for each grade and enter it in the column, "Ave. % of Survival".

In order to determine six-year enrollment projections for grade two and above, multiply the enrollment in the next lower grade during the preceding year by 7 the average percent of survival. For example, if, on October 1 of the last year of record, there were 100 students in grade one and the average percent of survival to grade two was 105,

then 105% of 100 would result in a projection of 105 students in grade two on October 1 of the succeeding year.

4. If, after calculating the "Projected Enrollment", there are known factors which will further influence the projections, a statement should be prepared showing the nature of those factors, involved and their anticipated effect upon any portion of the calculated projection.

*Kindergarten students are projected based on a regression line.

Appendix C

Student Generation Rate Methodology

**DOYLE
CONSULTING***ENABLING SCHOOL DISTRICTS TO MANAGE AND USE STUDENT ASSESSMENT DATA*

Student Generation Rate Study for the Lake Stevens School District

With Grade Levels (K-5, 6-7, 8-9, 10-12)

This document describes the methodology used to calculate student generation rates (SGRs) for the Lake Stevens School District, and provides results of the calculations.

SGRs were calculated for two types of residential construction: Single family detached, and multi-family with 2 or more bedrooms. Attached condominiums, townhouses and duplexes are included in the multi-family classification since they are not considered "detached". Manufactured homes on owned land are included in the single family classification.

- 1. Electronic records were obtained from the Snohomish County Assessor's Office containing data on all new construction within the Lake Stevens School District from January 2006 through December 2012. As compiled by the County Assessor's Office, this data included the address, building size, assessed value, and year built for new single and multi-family construction. The data was "cleaned up" by eliminating records which did not contain sufficient information to generate a match with the District's student record data (i.e. incomplete addresses).*
- 2. The District downloaded student records data into Microsoft Excel format. This data included the addresses and grade levels of all K-12 students attending the Lake Stevens School District as of March 2014. Before proceeding, this data was reformatted and abbreviations were modified as required to provide consistency with the County Assessor's data.*

3. **Single Family Rates:** The data on all new single family detached residential units in County Assessor's data were compared with the District's student record data, and the number of students at each grade level living in those units was determined. The records of 2,227 single family detached units were compared with data on 8,197 students registered in the District, and the following matches were found by grade level(s)*:

GRADE(S)	COUNT OF MATCHES	CALCULATED RATE
K	139	0.062
1	118	0.053
2	114	0.051
3	139	0.062
4	109	0.049
5	121	0.054
6	115	0.052
7	133	0.060
8	91	0.041
9	114	0.051
10	90	0.040
11	96	0.043
12	76	0.034
K-5	740	0.332
6-7	248	0.111
8-9	205	0.092
10-12	262	0.118
K-12	1455	0.653

4. **Large Multi-Family Developments:** Snohomish County Assessor's data does not specifically indicate the number of units or bedrooms contained in large multi-family developments. Additional research was performed to obtain this information from specific parcel ID searches, and information provided by building management, when available. Information obtained included the number of 0-1 bedroom units, the number of 2+ bedroom units, and specific addresses of 0-1 bedroom units.

Small Multi-Family Developments: This method included all developments in the County Assessor's data containing four-plexes, tri-plexes, duplexes, condominiums and townhouses. This data contained information on the number of bedrooms for all townhouses and condominiums. Specific parcel ID searches were performed for duplex and larger units in cases where number of bedroom data was missing.

5. **Multi-Family 2+ BR Rates:** The multi-family 2+ BR SGR's were calculated by comparing data on 2+ BR multi-family units with the District's student record data, and the number of students at each grade level living in those units was determined. The records of 237 multi-family 2+ BR units were compared with data on 8,197 students registered in the District, and the following matches were found by grade level(s)*:

GRADE(S)	COUNT OF MATCHES	CALCULATED RATE
K	10	0.042
1	5	0.021
2	5	0.021
3	8	0.034
4	5	0.021
5	7	0.030
6	7	0.030
7	2	0.008
8	9	0.038
9	6	0.025
10	5	0.021
11	5	0.021
12	3	0.013
K-5	40	0.169
6-7	9	0.038
8-9	15	0.063
10-12	13	0.055
K-12	77	0.325

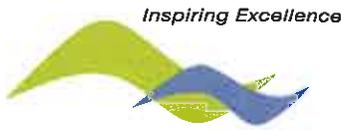
6. **Multi-Family 0-1 BR Rates:** Research indicated that no (0) multi-family 0-1 BR units were constructed within District boundaries during the time period covered by this study.

7. **Summary of Student Generation Rates*:**

	K-5	6-7	8-9	10-12	K-12
Single Family	.332	.111	.092	.118	.653
Multi-Family 2+ BR	.169	.038	.063	.055	.325

*Calculated rates for grade level groups may not equal the sum of individual grade rates due to rounding.

Appendix D
Board Resolution Adopting
Capital Facilities Plan



LAKE STEVENS
School District

RESOLUTION NO. 5-14
CAPITAL FACILITIES PLAN FOR 2014-2019

WHEREAS, the Lake Stevens School District is required by RCW 36.70 (the Growth Management Act) and the Snohomish County General Policy Plan to adopt a Capital Facilities Plan (Plan); and

WHEREAS, development of the Capital Facilities Plan was carried out by the District in accordance with accepted methodologies and requirements of the Growth Management Act; and

WHEREAS, impact fee calculations are consistent with methodologies meeting the conditions and tests of RCW 82.02 and Snohomish County Code; and

WHEREAS, the District finds that the methodologies accurately assess necessary additional capacity which address only growth-related needs; and

WHEREAS, a draft of the Plan was submitted to Snohomish County for review with changes having been made in accordance with County comments; and

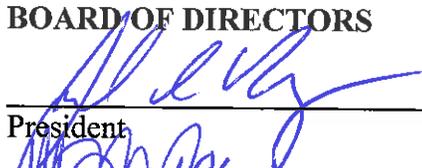
WHEREAS, the District finds that the Plan meets the basic requirements of RCW 36.70A and RCW 82.02; and

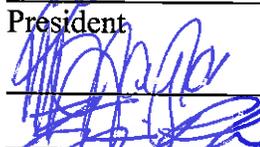
WHEREAS, a review of the Plan was carried out pursuant to RCW 43.21C (the State Environmental Policy Act). A Determination of Non Significance has been issued.

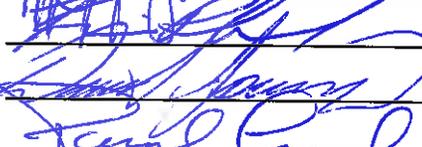
NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Lake Stevens School District hereby adopts the Capital Facilities Plan for the years 2014-2019, pursuant to the requirements of RCW 36.70A and the Snohomish County General Policy Plan. The Snohomish County Council, the City of Lake Stevens, and the City of Marysville are hereby requested to adopt the Plan as an element of their general policy plans and companion ordinances.

ADOPTED by the Board of Directors of the Lake Stevens School District No. 4, Snohomish County, state of Washington, at a regular meeting thereof held this 13th day of August 2014.

LAKE STEVENS SCHOOL DISTRICT NO. 4
BOARD OF DIRECTORS



President






ATTEST:


Superintendent:

Appendix E

Determination of Non-Significance and Environmental Checklist

DETERMINATION OF NONSIGNIFICANCE

**Lake Stevens School District No. 4
Capital Facilities Plan 2014-2019**

DESCRIPTION OF PROPOSAL:

The proposed action is the adoption of the Lake Stevens School District No. 4 Capital Facilities Plan, 2014-2019. Board adoption is scheduled to occur on August 13, 2014. This Capital Facilities Plan has been developed in accordance with requirements of the State Growth Management Act and is a non-project proposal. It documents how the Lake Stevens School District utilizes its existing educational facilities given current district enrollment configurations and educational program standards, and uses six-year and 15-year enrollment projections to quantify capital facility needs for years 2014-2019.

PROPONENT: Lake Stevens School District No. 4

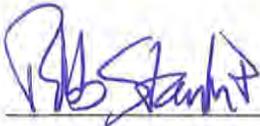
LOCATION OF PROPOSAL: Lake Stevens School District No. 4
Snohomish County, Washington

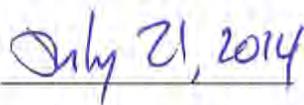
LEAD AGENCY: Lake Stevens School District No. 4

The lead agency for this proposal has determined that the proposal does not have a probable significant adverse impact on the environment. An environmental impact statement (EIS) is not required under RCW 43.21C.030(2)(c). This decision was made after review of an environmental checklist and other information on file with the lead agency. This information is available to the public upon request.

This Determination of Nonsignificance (DNS) is issued under WAC 197-11-340(2). The lead agency will not act on this proposal for 14 days from the published date below. Comments must be submitted by Thursday August 7, 2014 to the Responsible Official as named below.

RESPONSIBLE OFFICIAL: Robb Stanton
POSITION/TITLE: Executive Director, Operations and Technology Services
ADDRESS: Lake Stevens School District No. 4
12309 22nd Street NE
Lake Stevens, WA 98258
PHONE: 425-335-1506

Signature:  _____

Date:  _____

PUBLISHED: July 25, 2014

There is no agency appeal.

**LAKE STEVENS SCHOOL DISTRICT NO. 4
ENVIRONMENTAL CHECKIST
Adoption
of
Capital Facilities Plan 2014-2019**

Prepared by
SHOCKEY PLANNING GROUP, Inc.
for
Lake Stevens School District No. 4

Proposal

**Adoption of Capital Facilities Plan 2014-2019
Lake Stevens School District No. 4**

Proponent

Lake Stevens School District No. 4

Robb Stanton

12309 22nd Street NE

Lake Stevens, Washington 98258

Phone: (425) 335-1506

Project Representative

SHOCKEY PLANNING GROUP, INC.

Reid H. Shockey, AICP

2716 Colby Avenue

Everett, Washington 98201

Phone: (425) 258-9308

July 2014

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- Appendix A – Supplemental Sheet for Nonproject Actions
- Appendix B – 2014-2019 Capital Facilities Plan

ENVIRONMENTAL CHECKLIST

A. BACKGROUND

1. **Name of proposed project, if applicable:** Adoption of Capital Facilities Plan, 2014-2019
2. **Name of applicant:** Lake Stevens School District No. 4
3. **Address and phone number of applicant and contact person:**

Applicant Contact: Lake Stevens School District No. 4
Attn.: Robb Stanton
12309 22nd St. N.E
Lake Stevens, WA 98258
Phone: (425) 335-1506
Email: rstanton@lkstevens.wednet.edu

Environmental/Permitting Consultant: Shockey Planning Group, Inc.
Attn.: Reid Shockey, AICP
2716 Colby Avenue
Everett, WA 98201
Phone: (425) 258-9308
Email: rshockey@shockeyplanning.com

4. **Date checklist prepared:** July 15, 2014
5. **Agency requesting checklist:** Lead agency for environmental review and SEPA compliance is the Lake Stevens School District No 4.
6. **Proposed timing or schedule (including phasing, if applicable):**

The Lake Stevens School District's Capital Facilities Plan, 2014-2019, is scheduled to be adopted by the Lake Stevens School Board August 13, 2014.

7. **Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, explain.**

The Capital Facilities Plan identifies school construction projects to accommodate un-housed students in the Lake Stevens School District through 2019. The Capital Facilities Plan will be updated at least bi-annually. Changes in actual enrollment and in enrollment projections will be used to recalculate facility needs. As noted above, project-specific environmental review will be undertaken at the time of construction on the identified projects and future projects.

8. **List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal.**

The following reports/information are incorporated by reference and attached to this environmental checklist:

- Snohomish County General Policy Plan
- City of Lake Stevens Comprehensive Plan
- City of Marysville Comprehensive Plan

9. Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, explain.

Following adoption of the Capital Facilities Plan, it is anticipated that it will be incorporated into the comprehensive plans for Snohomish County and the Cities of Lake Stevens and Marysville.

10. List any government approvals or permits that will be needed for your proposal, if known.

Individual proposed projects may require various governmental approvals, and each project would be reviewed at the project-specific level. The District would obtain any of the required approvals.

11. Give brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page. (Lead agencies may modify this form to include additional specific information on project description.)

The Washington Growth Management Act (GMA) outlines thirteen broad goals including adequate provision of necessary public facilities and services. Schools are among these necessary facilities and services. The public school districts serving Snohomish County residents have developed capital facilities plans to satisfy the requirements of RCW 36.70A.070 and to identify additional school facilities necessary to meet the educational needs of the growing student populations anticipated in their districts.

This Capital Facilities Plan (CFP) is intended to provide the Lake Stevens School District (District), Snohomish County, the City of Lake Stevens, the City of Marysville and other jurisdictions a description of facilities needed to accommodate projected student enrollment at acceptable levels of service over the next fifteen years, with a more detailed schedule and financing program for capital improvements over the next six years (2014-2019).

12. Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist.

The Lake Stevens School District is located six miles east of downtown Everett, and encompasses all of the City of Lake Stevens as well as portions of unincorporated Snohomish County and a small portion of the City of Marysville. The District is located south of the Marysville School District and north of the Snohomish School District.

B. ENVIRONMENTAL ELEMENTS**1. EARTH**

- a. **General description of the site (circle one):** Flat, rolling, hilly, steep slopes, mountainous, other.

The Lake Stevens School District is comprised of a variety of topographic features and landforms. Specific topographic and landform characteristics of the sites of proposed individual projects included in the CFP have been or would be described during project-level environmental review.

- b. **What is the steepest slope on the site (approximate percent slope)?**

Specific slope characteristics at sites of the proposed individual projects included in the CFP have been or would be identified during project-level environmental review.

- c. **What general types of soils are found on the site (for example, clay, sand, gravel, peat, muck)? If you know the classification of agricultural soils, specify them and note any agricultural land of long-term commercial significance and whether the proposal results in removing any of these soils.**

Specific soil types and their characteristics at the sites of the proposed individual projects included in the CFP have been or would be identified during project-level environmental review. Typically agricultural areas lie outside Urban Growth Areas. Schools are discouraged outside the UGA.

- d. **Are there surface indications or history of unstable soils in the immediate vicinity? If so, describe.**

Specific soil types and properties have been or would be analyzed on the sites of the proposed individual projects included in the CFP, at the time of project-level environmental review. Any limitations or necessary mitigation would be identified during project-level environmental review.

- e. **Describe the purpose, type, total area, and approximate quantities and total affected area of any filling, excavation, and grading proposed. Indicate source of fill.**

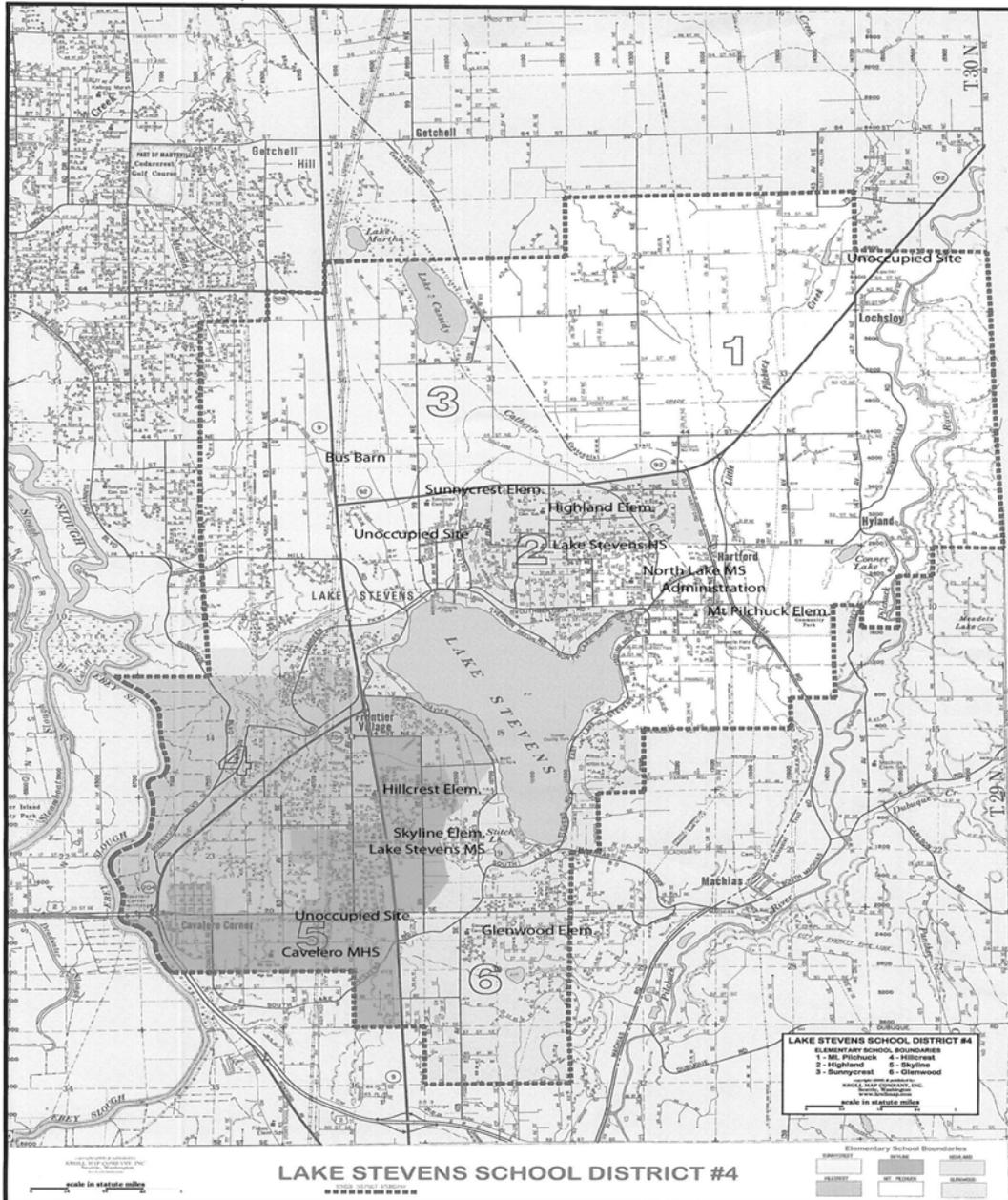
Individual projects included in the CFP have been or would be subject to Lake Stevens, Marysville or County project approval and environmental review, at the time of application.

Proposed grading activities as well as quantity, type, source and purpose of such activities would be addressed at that time. Adoption of the CFP will not, and it is not anticipated that any project described in the CFP will, cause any significant adverse unavoidable impact.

f. **Could erosion occur as a result of clearing, construction, or use? If so, generally describe.**

Erosion could occur during the construction of projects proposed in the CFP. Individual projects would be subject to the local project review process. Potential erosion impacts would be addressed on a site-specific basis during project-level environmental review. Adoption of the CFP will not, and it is not anticipated that any project described in the CFP will, cause any significant adverse unavoidable impact.

Figure 1 - Map of School Facilities



g. About what percent of the site will be covered with impervious surfaces after project construction (for example, asphalt or buildings)?

The renovations and new school facilities proposed in the CFP would result in the increase of impervious surfaces. The amount of impervious surface constructed would vary by individual project. Impervious surface quantities proposed to be constructed at each of the individual projects would be subject to project-level environmental review as well as the local project review process. Adoption of the CFP will not, and it is not anticipated that any project described in the CFP will, cause any significant adverse unavoidable impact.

h. Proposed measures to reduce or control erosion, or other impacts to the earth, if any:

Measures to control and reduce erosion impacts would be assessed and implemented in accordance with individual jurisdictional requirements. Erosion control and reduction measures have been or would be determined during project-level environmental review and requirements of the permitting jurisdiction would be met.

2. AIR

a. What types of emissions to the air would result from the proposal (i.e., dust, automobile, odors, industrial wood smoke) during construction, operation and maintenance when the project is completed? If any, generally describe and give approximate quantities if known.

Various air emissions may result from the projects proposed in the CFP. The majority of emissions would be construction related and temporary. The air-quality impacts of specific projects have been or would be evaluated during project-level environmental review. For greater detail please see *Appendix A – Supplemental Sheet for Nonproject Actions*.

b. Are there any off-site sources of emissions or odor that may affect your proposal? If so, generally describe.

Any off-site sources of emissions or odor that may affect individual projects included in the CFP would be addressed during project-level environmental review. Adoption of the CFP will not, and it is not anticipated that any project described in the CFP will, cause any significant adverse unavoidable impact.

c. Proposed measures to reduce or control emissions or other impacts to air, if any:

The individual projects in the CFP would be subject to site-specific environmental review, and also subject to individual jurisdiction local project review processes. The District would be required to comply with all applicable clean air regulations and permit requirements. Proposed air quality measures, specific to individual projects would be identified during project-level environmental review. Adoption of

the CFP will not, and it is not anticipated that any project described in the CFP will, cause any significant adverse unavoidable impact. For greater detail please refer to *Appendix A - Supplemental Sheet for Nonproject Actions*.

3. WATER

a. Surface Water:

- 1) **Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, saltwater, lakes, ponds, wetlands)? If yes, describe type and provide names. If appropriate, state what stream or river it flows into.**

The Lake Stevens School District is characterized by a variety of surface water bodies. The individual water bodies that are in close proximity to proposed projects included in the CFP have been or would be identified during project-level environmental review. When necessary, detailed studies of surface water regimes and flow patterns would be conducted, and the findings of such studies would be incorporated into the site designs of the individual projects. Adoption of the CFP will not, and it is not anticipated that any project described in the CFP would, cause any significant adverse unavoidable impact.

- 2) **Will the project require any work over, in, or adjacent to (within 200 feet) the described waters? If yes, please describe and attach available plans.**

The proposed projects included in the CFP could require work within 200 feet of the surface waters located in the Lake Stevens School District. All local project approval requirements would be satisfied and evaluated at project-specific environmental review.

- 3) **Estimate the amount of fill and dredge material that would be placed in or removed from surface water or wetlands and indicate the area of the site that would be affected. Indicate the source of fill material.**

Specific information in regard to quantities and placement of fill or dredge material, resulting from the proposed projects contained in the CFP, would be provided during project-specific environmental review. All applicable local regulations regarding quantity and placement of dredge and fill material would be satisfied for all of the individual projects. All projects would be subject to local project review processes. Adoption of the CFP will not, and it is not anticipated that any project described in the CFP will, cause any significant adverse unavoidable impact.

- 4) **Will the proposal require surface water withdrawals or diversions? Give general description, purpose, and approximate quantities if known.**

Any surface water withdrawals or diversions made in connection with the proposed projects outlined in the CFP would be addressed during project-specific environmental review.

5) Does the proposal lie within a 100-year floodplain? If so, note location on the site plan.

If any of the projects proposed in the CFP are located in a floodplain area, then they would be required to meet all applicable regulations addressing flood hazard areas through project-specific environmental review.

6) Does the proposal involve any discharges of waste materials to surface waters? If so, describe the type of waste and anticipated volume of discharge.

Waste material disposal methods required for specific projects included in the CFP would be addressed during project-level environmental review. Adoption of the CFP will not, and it is not anticipated that any project described in the CFP will, cause any significant adverse unavoidable impact. For greater detail please see *Appendix A - Supplemental Sheet for Nonproject Actions*.

b. Ground Water:

1) Will groundwater be withdrawn from a well for drinking water or other purposes? If so, give a general description of the well, proposed uses and approximate quantities withdrawn from the well. Will water be discharged to groundwater? Give general description, purpose, and approximate quantities if known.

Individual projects proposed by the CFP may withdraw or discharge to groundwater resources. Any potential impacts on groundwater resources would be identified during project-specific environmental review. Each project is subject to local jurisdiction regulations regarding groundwater resources and would be compliant with such regulations. For more detail please see *Appendix A - Supplemental Sheet for Nonproject Actions*.

2) Describe waste material that will be discharged into the ground from septic tanks or other sources, if any (for example: Domestic sewage; industrial, containing the following chemicals...; agricultural; etc.). Describe the general size of the system, the number of such systems, the number of houses to be served (if applicable), or the number of animals or humans the system(s) are expected to serve.

Discharges of waste material associated with proposed individual projects included in the CFP would be addressed during project-specific environmental review.

c. Water Runoff (including storm water):

1) Describe the source of runoff (including storm water) and method of collection and disposal, if any (include quantities, if known). Where will this water flow? Will this water flow into other waters? If so, describe.

Individual projects included in the CFP may have various effects on stormwater runoff quantities and rates. These effects would be identified during project-specific environmental review. All proposed projects would be subject to local stormwater regulations and would be compliant as such.

2) Could waste materials enter ground or surface waters? If so, generally describe.

The impacts of specific projects included in the CFP on potential ground or surface water discharges would be addressed during project-specific environmental review. Each project would be subject to all applicable regulations regarding discharges to ground or surface water. For greater detail please see *Appendix A - Supplemental Sheet for Nonproject Actions*.

3) Does the proposal alter or otherwise affect drainage patterns in the vicinity of the site? If so, describe.

Any proposed school project would be required to submit a drainage analysis including potential impacts to drainage patterns and means of avoiding those impacts.

d. Proposed measures to reduce or control surface, ground, and runoff water, and drainage pattern impacts, if any:

Proposed measures to reduce or control surface runoff attributable to the individual projects included in the CFP would be addressed during project-specific environmental review. All jurisdictional regulation requirements would be satisfied.

4. PLANTS

a. Check the types of vegetation found on the site:

deciduous tree: alder, maple, aspen, other: _____

evergreen tree: fir, cedar, pine, other: _____

shrubs

grass

___ pasture

___ crop or grain

___ Orchards, vineyards or other permanent crops

wet soil plants: cattail, buttercup, bulrush, skunk cabbage, other: _____

___ water plants: water lily, eelgrass, milfoil, other: _____

other types of vegetation: domestic vegetation

A variety of plant communities exist within the Lake Stevens School District boundaries. Vegetation types located at specific project sites included in the CFP would be identified during project-specific environmental review. Any potential wet soil plants would be identified at the project specific environmental review.

b. What kind and amount of vegetation will be removed or altered?

Some of the projects proposed in the CFP may require removal or alteration of vegetation. The specific alterations to vegetation on the sites of individual projects would be identified during project-specific environmental analysis.

c. List threatened and endangered species known to be on or near the site, if any:

The specific impacts to threatened or endangered species by any of the proposed projects in the CFP have been or would be identified during project-specific environmental analysis. The proposed projects would be compliant with all applicable regulations regarding threatened and endangered species.

d. Proposed landscaping, use of native plants, or other measures to preserve or enhance vegetation on the site, if any:

Proposed landscaping and other measures to preserve or enhance vegetation on the sites included in the CFP would be identified during project-specific environmental review. All projects would be subject to local jurisdiction project review, and the landscaping requirements implied therein.

e. List all noxious weeds and invasive species known to be on or near the site.

The specific presence of noxious weeds and invasive species would be determined at the time of specific project permitting. Project proposals would include the means of eliminating those with a potential hazard or impact to a school project.

5. ANIMALS

a. List any birds and other animals which have been observed on or near the site or are known to be on or near the site. Examples include:

birds: hawk, heron, eagle, songbirds, other:
mammals: deer, bear, elk, beaver, other:
fish: bass, salmon, trout, herring, shellfish, other:

A wide variety of wildlife exists in the Lake Stevens School District. Inventories of existing species observed on the proposed sites included in the CFP would be conducted during project-level environmental review.

b. List any threatened and endangered species known to be on or near the site.

The specific impacts to threatened or endangered species by any of the proposed projects in the CFP would be identified during project-level environmental review. The proposed projects would be compliant with all regulations regarding threatened and endangered species.

c. Is the site part of a migration route? If so, explain.

Impacts on migration routes by the proposed projects included in the CFP have been or would be identified during project-level environmental review.

d. Proposed measures to preserve or enhance wildlife, if any:

Measures to preserve or enhance wildlife would be identified and determined during project-level environmental analysis.

e. List any invasive animal species known to be on or near the site.

The specific presence of invasive species would be determined at the time of specific project permitting. Project proposals would include the means of eliminating those with a potential hazard or impact to a school project.

6. ENERGY AND NATURAL RESOURCES**a. What kinds of energy (electric, natural gas, oil, wood stove, solar) will be used to meet the completed project's energy needs? Describe whether it will be used for heating, manufacturing, etc.**

The State Board of Education requires a life cycle cost analysis be conducted for all heating, lighting, and insulation systems, prior to permitting of specific school projects. The identification of project energy needs has been or would be done during project-specific environmental review.

b. Would your project affect the potential use of solar energy by adjacent properties? If so, generally describe.

The impacts of proposed projects included in the CFP, on the use of solar energy by adjacent properties, have been or would be identified during project-specific environmental review.

c. What kinds of energy conservation features are included in the plans of this proposal? List other proposed measures to reduce or control energy impacts, if any:

Projects included in the CFP have been or would be required to complete a life cycle cost analysis. Other conservation measures have been or would be identified during project-specific environmental review.

7. ENVIRONMENTAL HEALTH**a. Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill, or hazardous waste, that could occur as a result of this proposal? If so describe.**

For a detailed discussion, see *Appendix A - Supplemental Sheet for Nonproject Actions*.

1) Describe any known or possible contamination at the site from present or past uses.

The specific presence of contaminants would be determined at the time of specific project permitting, including a Phase 1 Environmental Review and, if warranted, a Phase 2 analysis. Project proposals would include the means of eliminating materials with a potential hazard or impact to a school project.

- 2) **Describe existing hazardous chemicals/conditions that might affect project development and design. This includes underground hazardous liquid and gas transmission pipelines located within the project area and in the vicinity.**

Specific types of hazardous material would be identified for specific projects once their location is identified.

- 3) **Describe any toxic or hazardous chemicals that might be stored, used, or produced during the project's development or construction, or at any time during the operating life of the project.**

Hazardous materials would not typically be stored at a school facility; however, when such is necessary, building would be designed to afford maximum protection against spills or release.

- 4) **Describe special emergency services that might be required.**

Special emergency services have been or would be identified during project-specific environmental review. For greater detail, see *Appendix A - Supplemental Sheet for Nonproject Actions*.

- 5) **Proposed measures to reduce or control environmental health hazards, if any:**

Safety procedures and programs are part of the school's emergency programs for both existing and proposed school facilities. Projects included in the CFP would comply with all current codes, regulations, and rules. Individual projects have been or would be subject to environmental review, and the local project approval process.

b. Noise

- 1) **What types of noise exist in the area which may affect your project (for example: traffic, equipment, operation, other)?**

Various noise sources exist within the Lake Stevens School District boundaries. The specific noise sources that may affect individual projects included in the CFP have been or would be identified during project-specific environmental review.

- 2) **What types and levels of noise would be created by or associated with the project on a short-term or a long-term basis (for example: traffic,**

construction, operation, other)? Indicate what hours noise would come from the site.

Short-term noise impacts associated with construction would exist for future projects included in the CFP. Long-term noise impacts associated with individual projects included in the CFP have been or would be identified through project-specific environmental review. Adoption of the CFP will not, and it is not anticipated that any project described in the CFP will, cause any significant adverse unavoidable impact. See *Appendix A - Supplemental Sheet for Nonproject Actions*.

3) Proposed measures to reduce or control noise impacts, if any:

Mitigation measures to reduce or control project-generated noise impacts have been or would be analyzed during project-specific environmental review. All projects would be subject to all applicable regulations regarding noise and would be compliant as such.

8. LAND AND SHORELINE USE

a. What is the current use of the site and adjacent properties? Will the proposal affect current land uses on nearby or adjacent properties? If so, describe.

There are various land uses throughout the District's boundaries. Schools are a common feature in local neighborhoods. Specific land use designations that apply to individual sites included in the CFP would be identified during project-specific environmental review.

b. Has the project site been used as working farmlands or working forest lands? If so, describe. How much agricultural or forest land of long-term commercial significance will be converted to other uses as a result of the proposal, if any? If resource lands have not been designated, how many acres in farmland or forest land tax status will be converted to nonfarm or nonforest use?

Existing school sites have not recently been used for agriculture. A historical review would be conducted for proposed sites, in conjunction with project-specific environmental review.

1) Will the proposal affect or be affected by surrounding working farm or forest land normal business operations, such as oversize equipment access, the application of pesticides, tilling, and harvesting? If so, how:

Schools within this urban District will not typically be located near the activities described.

c. Describe any structures on the site.

A brief description of existing school facilities is included in Section 4 of the CFP. Proposed structures, located on the proposed sites, have been or would be described

in detail during the project-specific environmental review. See *Appendix B - 2014-2019 Capital Facilities Plan*.

d. Will any structures be demolished? If so, what?

The remodeling and renovation of school structures may involve demolition of existing structures; any potential demolition would be reviewed for hazardous material removal. Any demolition of structures has been or would be identified during project-specific environmental review.

e. What is the current zoning classification of the site?

Projects in the Lake Stevens School District are, and would be, located in various zoning classifications under applicable local zoning codes. Current zoning classifications, at the time of project application, would be identified at the time of project-specific environmental review.

f. What is the current comprehensive plan designation of the site?

Projects included in the CFP are located within various Comprehensive Plan designations. Comprehensive plan designations would be identified at the time of project-specific environmental review.

g. If applicable, what is the current shoreline master program designation of the site?

Shoreline master program designations of the proposed project sites included in the CFP have been or would be identified during project-specific environmental review.

h. Has any part of the site been classified as a critical area by the city or county? If so, specify.

Any environmentally sensitive areas located on District project sites have been or would be identified during the project-specific environmental review.

i. Approximately how many people would reside or work in the completed project?

Current employment in the District as of June, 2014 is as follows:

- Certificated 440
- Administrators 28
- Non Represented 44
- Classified 480

j. Approximately how many people would the completed project displace?

Any displacement of people caused by the projects proposed in the CFP has been or would be identified during project-specific environmental review.

k. Proposed measures to avoid or reduce displacement impacts, if any:

Projects included in the CFP would be subject to project-specific environmental review and local approval, when appropriate. Proposed mitigating measures would be identified at that time.

l. Proposed measures to ensure the proposal is compatible with existing and projected land uses and plans, if any:

The CFP is intended to identify facilities needed to accommodate student population growth anticipated by the land use elements of the County, Everett and Mill Creek's Comprehensive Plans. Under the GMA, these jurisdictions are required to reassess the land use element of their comprehensive plans, if probable funding falls short of meeting existing needs. Reassessment undertaken is to ensure that the land use element, capital facilities plan elements and financing plan are coordinated and consistent.

The compatibility of the specific projects included in the CFP with existing uses and plans has been or would be assessed as part of the comprehensive planning process, and during project-specific environmental review, when appropriate.

In accordance with GMA mandates and Chapter 30.66C SCC, this CFP contains the following elements:

- Future enrollment forecasts for each grade span (elementary, middle and high).
- An inventory of existing facilities owned by the District.
- A forecast of the future facility needs for capital facilities and school sites, distinguishing between existing and projected deficiencies.
- The proposed capacities of expanded or new capital facilities.
- A financing program (minimum 6-year planning horizon).
- A schedule of impact fees (proposed), and support data.

In developing this CFP, the plan performance criteria of Appendix F of the Snohomish County General Policy Plan were used as follows:

- Information was obtained from recognized sources, such as the U.S. Census or the Puget Sound Regional Council. In addition, District generated data derived through statistically reliable methodologies was used. The information is consistent with the State Office of Financial Management (OFM) population forecasts used in the General Policy Plan.
- The CFP complies with the provisions of RCW 36.70A (Growth Management Act) and RCW 82.02.
- The calculation methodology for impact fees meets the conditions and tests of RCW 82.02. The District proposes the use of impact fees for funding its capital projects and facilities. In future CFP updates, the District intends to update alternative funding sources in the event that impact fees are not available due to action by the State, County or the cities within their district boundaries.

- The district has available three major sources of project financing: bonds, state match funds and school impact fees. Bonds are typically used to fund construction of new schools and require a 60% voter approval. They are then retired through property taxes. State match funds come from the common school construction fund. Bonds are sold on behalf of the funds then retired from revenues acquired predominantly from the sale of renewable resources from State school loans set aside by Enabling Act of 1889. To qualify, schools must meet state-established criteria of need. School impact fees are usually collected by the permitting agency at the time building permits are issued.

Housing projects in the Cities of Marysville and Lake Stevens and unincorporated Snohomish County are required to mitigate impacts to the District by voluntary mitigation agreements based on the anticipated impacts of each specific project.

m. Proposed measures to ensure the proposal is compatible with nearby agricultural and forest lands of long-term commercial significance, if any:

Schools within this urban District will not typically be located near the rural agriculture or forestry activities. Should this occur, the design process and the entitlement process will disclose any potential incompatibilities which can be addressed on a case by case basis.

9. HOUSING

a. Approximately how many units would be provided, if any? Indicate whether high, middle, or low-income housing.

No housing units would be provided in connection with the completion of the projects included in the CFP.

b. Approximately how many units, if any, would be eliminated? Indicate whether high, middle, or low-income housing.

The impacts of the projects proposed in the CFP on existing housing units have been or would be identified at the time of project-specific environmental analysis.

c. Proposed measures to reduce or control housing impacts, if any:

Measures to reduce or control any housing impacts caused by the projects included in the CFP have been or would be addressed during project-specific environmental review.

10. AESTHETICS

a. What is the tallest height of any proposed structure(s), not including antennas; what is the principal exterior building material(s) proposed?

The design elements of the projects included in the CFP have been or would be addressed during project-specific environmental review.

b. What views in the immediate vicinity would be altered or obstructed?

The aesthetic impacts of the projects included in the CFP have been or would be identified during project-specific environmental review.

c. Proposed measures to reduce or control aesthetic impacts, if any:

Appropriate measures to reduce or control the aesthetic impacts of the projects included in the CFP have been or would be identified on a project-specific basis. Jurisdictional design requirements would be satisfied during project review.

11. LIGHT AND GLARE

a. What type of light or glare will the proposal produce? What time of day would it mainly occur?

The light or glare impacts of the projects included in the CFP have been or would be identified during project-specific environmental review.

b. Could light or glare from the finished project be a safety hazard or interfere with views?

The light or glare impacts of the projects included in the CFP have been or would be identified during project-specific environmental review when appropriate.

c. What existing off-site sources of light or glare may affect your proposal?

Off-site sources (such as land use generators and traffic) of light or glare that may affect projects included in the CFP have been or would be identified during project-specific environmental review, when appropriate.

d. Proposed measures to reduce or control light and glare impacts, if any:

Proposed measures to reduce or control light and glare impacts have been or would be identified during project-specific environmental review.

12. RECREATION

a. What designated and informal recreational opportunities are in the immediate vicinity?

There are numerous formal and informal recreational facilities within the Lake Stevens School District. These include facilities both on and in the vicinity of District facilities.

- b. Would the proposed project displace any existing recreational uses? If so, describe.**

The recreational impacts of the projects included in the CFP have been or would be addressed during project-specific environmental review. The proposed projects included in the CFP, once completed, may enhance recreational opportunities and uses that exist on school sites.

- c. Proposed measures to reduce or control impacts on recreation, including recreation opportunities to be provided by the project or applicant, if any:**

Recreational impacts of the projects included in the CFP have been or would be subject to mitigation during project-specific environmental review. School sites provide opportunities for public use throughout the District's boundaries.

13. HISTORIC AND CULTURAL PRESERVATION

- a. Are there any buildings, structures, or sites, located on or near the site that are over 45 years old listed in or eligible for listing in national, state, or local preservation registers located on or near the site? If so, specifically describe.**

There are no known places or objects listed on or proposed for such registers on any sites currently being considered for projects included in the CFP. The existence of historic and cultural resources on or next to the proposed sites included in the CFP would be identified in more detail during project-specific environmental review.

- b. Are there any landmarks, features, or other evidence of Indian or historic use or occupation? This may include human burials or old cemeteries. Are there any material evidence, artifacts, or areas of cultural importance on or near the site? Please list any professional studies conducted at the site to identify such resources.**

An inventory of historical sites at or near the sites of the projects included in the CFP would be developed during project-specific environmental review, including review of date from the Washington Office of Archaeology and Historic Preservation (OAHP)

- c. Describe the methods used to assess the potential impacts to cultural and historic resources on or near the project site. Examples include consultation with tribes and the department of archeology and historic preservation, archaeological surveys, historic maps, GIS data, etc.**

If any landmarks or evidence of historic, archaeological, scientific, or cultural importance were to be discovered during project-specific review, the State Historic Preservation Officer would be contacted.

- d. **Proposed measures to avoid, minimize, or compensate for loss, changes to, and disturbance to resources. Please include plans for the above and any permits that may be required.**

If suspected sites are found, then archaeological monitoring would be a likely requirement of permit approval.

14. TRANSPORTATION

- a. **Identify public streets and highways serving the site or affected geographic area and describe proposed access to the existing street system. Show on-site plans, if any.**

The impact on public streets and highways of the individual projects included in the CFP has been or would be identified during project-specific environmental review.

- b. **Is the site or affected geographic area currently served by public transit? If so, generally describe. If not, what is the approximate distance to the nearest transit stop?**

The relationship between the specific projects included in the CFP and public transit has been or would be identified during project-specific environmental review. The District does provide school bus service to their facilities, and the need for service has or would be evaluated during project-specific review. Transit facilities are located throughout the District's boundaries.

- c. **How many additional parking spaces would the completed project or non-project proposal have? How many would the project or proposal eliminate?**

An inventory of parking spaces located at the sites of the projects included in the CFP, and the impacts of specific projects on parking availability, has been or would be conducted during project-specific environmental review.

- d. **Will the proposal require any new or improvements to existing roads, streets, pedestrian, bicycle or state transportation facilities, not including driveways? If so, generally describe (indicate whether public or private).**

The need for new streets or roads, or improvements to existing streets or roads has been or would be addressed during project-specific environmental review.

- e. **Will the project or proposal use (or occur in the immediate vicinity of) water, rail, or air transportation? If so, generally describe.**

Use of water, rail or air transportation has been or would be addressed during project-specific environmental review, when appropriate.

- f. **How many vehicular trips per day would be generated by the completed project or proposal? If known, indicate when peak volumes would occur and what percentage of the volume would be trucks (such as commercial and**

nonpassenger vehicles). What data or transportation models were used to make these estimates?

The traffic impacts of the projects included in the CFP have been or would be addressed during project-specific environmental review.

g. Will the proposal interfere with, affect or be affected by the movement of agricultural and forest products on roads or streets in the area? If so, generally describe.

Schools within this urban District will not typically be located near rural agriculture or forestry activities. Specific impacts of the projects included in the CFP would be addressed during project-specific environmental review.

h. Proposed measures to reduce or control transportation impacts, if any:

The mitigation of traffic impacts associated with the projects included in the CFP has been or would be addressed during project-specific environmental review. Identified mitigation would be consistent with the local permitting jurisdiction requirements for transportation mitigation and concurrency.

15. PUBLIC SERVICES

a. Would the project result in an increased need for public services (for example: fire protection, police protection, public transit, health care, schools, other)? If so, generally describe:

The District does not anticipate that the projects identified in the CFP would substantially increase the need for public services. Actual needs would be evaluated at project-specific environmental review.

The CFP is intended to provide the District, Snohomish County, the Cities of Lake Stevens and Marysville, and other jurisdictions a description of facilities needed to accommodate projected student enrollment at acceptable levels of service through the year 2010. It also provides a more detailed schedule and financing program for capital improvements over the six-year period 2014-2019. The capital facilities financing plan is outlined in the CFP (Table 6-3). Funding sources include General Obligation Bonds, State Match Funds, and School Impact Fees. See *Appendix B - 2014-2019 Capital Facilities Plan*.

b. Proposed measures to reduce or control direct impacts on public services, if any.

New school facilities would be built with automatic security systems, fire alarms, smoke alarms, heat sensors, and sprinkler systems. Other measures to reduce or control impacts to public services would be identified at the project-specific level of environmental review.

16. UTILITIES

- a. **Circle utilities currently available at the site:** electricity, natural gas, water, refuse service, telephone, sanitary sewer, septic system, other: _____

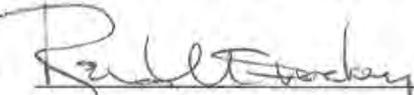
Electricity, natural gas, water, refuse service, and telephone are available at the sites of the projects proposed in the CFP. Sanitary sewer utilities are either available at the sites, or the District would apply for approval of alternative sewage disposal systems/procedures. The types of utilities available at specific project sites have been or would be addressed in more detail during project-specific environmental review.

- b. **Describe the utilities that are proposed for the project, the utility providing the service, and the general construction activities on the site or in the immediate vicinity which might be needed.**

Utility revisions and construction have been or would be identified during project-specific environmental review when appropriate.

C. SIGNATURE

The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.

Signature: 
Applicant Representative

Name of signee: Reid H. Shockey, AICP

Position and Agency/Organization: President - Shockey Planning Group

Date submitted: July 25, _____, 2014

Appendix A

Supplemental Sheet for Nonproject Actions

D. SUPPLEMENT SHEET FOR NONPROJECT ACTIONS (IT IS NOT NECESSARY to use this sheet for project actions)

Because these questions are very general, it may be helpful to read them in conjunction with the list of the elements of the environment.

When answering these questions, be aware of the extent the proposal, or the types of activities likely to result from the proposal, would affect the item at a greater intensity or at a faster rate than if the proposal were not implemented. Respond briefly and in general terms.

1. How would the proposal be likely to increase discharge to water; emissions to air, production, storage, or release of toxic or hazardous substances; or production of noise?

The Capital Facilities Plan (CFP) identifies school facilities to be constructed, renovated, and remodeled. There would be some environmental impacts associated with these activities. Additional impervious surfaces, such as roofs, parking lots, sidewalks, access roads, and playgrounds could increase stormwater runoff, which could enter surface or ground waters. Heating systems, emergency generators, and other school construction equipment could result in air emissions. The projects included in the CFP most likely would not require the production, storage, or release of toxic or hazardous substances, with the possible exception of the storage of diesel fuel or gasoline for emergency generation equipment. The District does not anticipate a significant increase in the production of noise from its facilities, with the possible exception of noise production due to short-term construction activities or the presence of additional students on a site. Construction impacts related to noise and air would be short term and are not anticipated to be significant.

Proposed measures to avoid or reduce such increases are:

Proposed measures to mitigate any such increases described above have been or would be addressed during project-specific environmental review. Stormwater detention and runoff would meet all applicable County, State and/or local requirements, and may be subject to National Pollutant Discharge Elimination System (“NPDES”) permitting requirements. Discharges to air would meet applicable air pollution control requirements. Any fuel storage would be done in accordance with all applicable regulations.

2. How would the proposal be likely to affect plants, animals, fish, or marine life?

The projects included in the CFP may require clearing plants off of the building sites and a loss of animal habitat. Because some sites for the remodeling and renovation projects included in the CFP are already developed, lost habitat resulting from these projects should be minimal. These impacts have been or would be addressed in more detail during project-specific environmental review. This would include researching the State register for any threatened or endangered species that may exist on a school site or in the vicinity.

Proposed measures to protect or conserve plants, animals, fish, or marine life are:

Specific measures to protect and conserve plants, animals, fish, and birds have been or would be identified during project-specific environmental review. The District would work directly with the permitting agency to minimize impacts and potentially provide mitigation measures for plants and animals. All applicable regulations would be satisfied. The District has incorporated many ecological programs into their curriculum.

3. How would the proposal be likely to deplete energy or natural resources?

The construction of the projects included in the CFP would require the consumption of energy. The consumption would be related to short-term construction impacts as well as projects at completion.

Proposed measures to protect or conserve energy and natural resources are:

The projects included in the CFP would be constructed in accordance with applicable energy efficiency standards. This would also include the completion of the life-cycle cost analysis, as required by the State Board of Education.

4. How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection; such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplains, or prime farmlands?

The CFP and proposed individual projects would analyze these potential impacts on a project-specific level

Proposed measures to protect such resources or to avoid or reduce impacts are:

Appropriate measures to protect environmentally sensitive areas have been or would be implemented through the process of project-specific environmental review. Updates of this CFP would be coordinated with permitting agencies as part of the GMA process. One of the purposes of the GMA is to protect environmentally sensitive areas. The District's facilities planning process is part of the overall growth management planning process. Environmentally sensitive resources are more likely to be protected, with the extent of the District's CFP process. Future projects would comply with permitting regulations regarding environmentally sensitive areas.

5. How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans?

The CFP would not have any impact on land or shoreline uses that are incompatible with existing comprehensive plans, land use codes, or shoreline management plans. The District does not anticipate that the CFP, or the projects contained therein, would directly affect land and shoreline uses in the area served by the District.

Proposed measures to avoid or reduce shoreline and land use impacts are:

No measures to avoid or reduce land use impacts resulting from the CFP, or the projects included, are proposed at this time. To the extent the District's facilities planning process is part of the overall growth management planning process, land use impacts or conflicts should be minimized.

6. How would the proposal be likely to increase demands on transportation or public services and utilities?

The proposal should not create substantial new demands for transportation. The projects included in the CFP may create an increase in traffic near District facilities. The construction of the facilities included in the CFP may result in minor increases in the demand for public services and utilities, such as fire and police protection, and water, sewer and electric utilities. None of these impacts is likely to be significant. The impacts on transportation, public services and utilities of the projects included in the CFP would be addressed during project-level environmental review.

Proposed measures to reduce or respond to such demand(s) are:

Any proposed measures to reduce demands on transportation, public services or utilities have been or would be done at the project-specific level. Requirements of the permitting jurisdiction would be complied with, as well as a review of concurrency requirements.

7. Identify, if possible, whether the proposal may conflict with local, state, or federal laws or requirements for the protection of the environment.

The CFP would not conflict with any laws or requirements for the protection of the environment. The Washington Growth Management Act (the GMA) outlines 13 broad goals, including adequate provision of necessary public facilities and services. Schools are among these necessary facilities and services. The public school districts serving Snohomish County residents have developed capital facilities plans to satisfy the requirements of RCW 36.70A.070, and to identify additional school facilities necessary to meet the educational needs of the growing student populations anticipated in their districts.

Appendix B

2014-2019

Capital Facilities Plan

INCORPORATED BY REFERENCE.

COPIES AVAILABLE FOR REVIEW BY CONTACTING LAKE STEVENS SCHOOL DISTRICT

Appendix F

Snohomish County General Policy Plan

APPENDIX F

REVIEW CRITERIA FOR SCHOOL DISTRICT CAPITAL FACILITY PLANS

Required Plan Contents

1. Future Enrollment Forecasts by Grade Span, including:
 - a 6-year forecast (or more) to support the financing program;
 - a description of the forecasting methodology and justification for its consistency with OFM population forecasts used in the county's comprehensive plan.
2. Inventory of Existing Facilities, including:
 - the location and capacity of existing schools;
 - a description of educational standards and a clearly defined minimum level of service such as classroom size, school size, use of portables, etc.;
 - the location and description of all district-owned or leased sites (if any) and properties;
 - a description of support facilities, such as administrative centers, transportation and maintenance yards and facilities, etc.; and
 - information on portables, including numbers, locations, remaining useful life (as appropriate to educational standards), etc.
3. Forecast of Future Facility Needs, including:
 - identification of new schools and/or school additions needed to address existing deficiencies and to meet demands of projected growth over the next 6 years; and
 - the number of additional portable classrooms needed.
4. Forecast of Future Site Needs, including:
 - the number, size, and general location of needed new school sites.
5. Financing Program (6-year minimum Planning Horizon)
 - estimated cost of specific construction and site acquisition and development projects proposed to address growth-related needs;
 - projected schedule for completion of these projects; and
 - proposed sources of funding, including impact fees (if proposed), local bond issues (both approved and proposed), and state matching funds.
6. Impact Fee Support Data (where applicable), including:
 - an explanation of the calculation methodology, including description of key variables and their computation;
 - definitions and sources of data for all inputs into the fee calculation, indicating that it:
 - a) is accurate and reliable and that any sample data is statistically valid;
 - b) accurately reflects projected costs in the 6-year financing program; and
 - a proposed fee schedule that reflects expected student generation rates from, at minimum, the following residential unit types: single-family, multi-family/studio or 1-bedroom, and multi-family/2-bedroom or more.

Plan-Performance Criteria

1. School facility plans must meet the basic requirements set down in RCW 36.70A (the Growth Management Act). Districts proposing to use impact fees as a part of their financing program must also meet the requirements of RCW 82.02.
2. Where proposed, impact fees must utilize a calculation methodology that meets the conditions and tests of RCW 82.02.
3. Enrollment forecasts should utilize established methods and should produce results which are not inconsistent with the OFM population forecasts used in the county comprehensive plan. Each plan should also demonstrate that it is consistent with the 20-year forecast in the land use element of the county's comprehensive plan.
4. The financing plan should separate projects and portions of projects which add capacity from those which do not, since the latter are generally not appropriate for impact fee funding. The financing plan and/or the impact fee calculation formula must also differentiate between projects or portions of projects which address existing deficiencies (ineligible for impact fees) and those which address future growth-related needs.
5. Plans should use best-available information from recognized sources, such as the U.S. Census or the Puget Sound Regional Council. District-generated data may be used if it is derived through statistically reliable methodologies.
6. Districts which propose the use of impact fees should identify in future plan updates alternative funding sources in the event that impact fees are not available due to action by the state, county or the cities within their district boundaries.
7. Repealed effective January 2, 2000.

Plan Review Procedures

1. District capital facility plan updates should be submitted to the County Planning and Development Services Department for review prior to formal adoption by the school district.
2. Each school district planning to expand its school capacity must submit to the county an updated capital facilities plan at least every 2 years. Proposed increases in impact fees must be submitted as part of an update to the capital facilities plan, and will be considered no more frequently than once a year.
3. Each school district will be responsible for conducting any required SEPA reviews on its capital facilities plan prior to its adoption, in accordance with state statutes and regulations.

4. School district capital facility plans and plan updates must be submitted no later than 60 calendar days prior to their desired effective date. (For example, if a district requires its updated plan to take effect on January 1, 2007 in order to meet the minimum updating requirement of item 2. above, it must formally submit that plan no later than October 30, 2006.)

5. District plans and plan updates must include a resolution or motion from the district school board adopting the plan before it will become effective.



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City of Lake Stevens

Memo

To: City Council
From: Mayor Little 
Date: February 23, 2015
RE: Arts Commission Appointment

The City advertised for and received three applicants for the Arts Commission position recently vacated. One of the applicants subsequently withdrew from the process, and on February 10, 2015 Commissioner Forbis and I interviewed the two remaining candidates.

At this time I recommend that Nicholas Holz be appointed to the vacated position which is an unexpired position. This appointment will expire on December 31, 2016.

With this appointment the Arts Commission will continue with full membership.



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LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Date: **Agenda** February 23, 2015

Subject: Adoption of Schedule of Land Use Fees under Resolution No. 2015-03

Contact Person/Department: Russ Wright, Planning and Community Development **Budget Impact:** None

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:

Approve the Schedule of Land Use Fees and authorize the Mayor to sign Resolution No. 2015-03 adopting updated School Impact Mitigation Fees as included in the 2014-2019 Lake Stevens School District Capital Facilities Plan.

SUMMARY/BACKGROUND:

Per Lake Stevens Municipal Code (LSMC) 14.100.090, City Council adopts the School District Capital Facilities Plan by reference, as part of the Capital Facilities Element of the City Comprehensive Plan. Adoption of the School District Capital Plan constitutes adoption of the schedule of school impact fees contained therein.

The Lake Stevens School District participates in the school impact fee mitigation program. The School District is eligible to receive school impact fees upon approval, by City Council, of the School Capital Facilities Plan.

The school impact fees in the School District's 2014-2019 Capital Facilities Plan represent a reduction in the fees from the previous 2012-2017 School Capital Plan. The fees for single-family homes dropped by \$12.00 and the fees for multi-family development were reduced by \$383.000.

Lake Stevens Sewer District fees have also been updated in the attached Fees Resolution to reflect changes to sewer permits, sewer connection charges and monthly service rates.

APPLICABLE CITY POLICIES: LSMC 14.100 – School Mitigation

BUDGET IMPACT: None.

ATTACHMENTS:

Exhibit A:

Resolution 2015-03 - Schedule of Land Use Fees

EXHIBIT A

CITY OF LAKE STEVENS
Lake Stevens, Washington

RESOLUTION NO. 2015-03

A RESOLUTION REPEALING RESOLUTION NO. 2013-12 AND ADOPTING AMOUNTS FOR THE RATES, FEES, AND DEPOSITS FOR VARIOUS SERVICES PROVIDED AND ACTIONS PERFORMED BY THE CITY AND FINES LEVIED AGAINST CODE VIOLATORS, TO INCLUDE NEW LAND USE FEES FOR SERVICES ACTIONS OR PERMITS

WHEREAS, the City Council, through ordinance, has adopted regulations requiring certain actions and services; and,

WHEREAS, these various ordinances set forth that fees shall be set by resolution, and;

WHEREAS, the cost of providing these various services consistent with applicable codes, regulations, and policies periodically increase or decrease, or certain services or practices are discontinued and fees are no longer needed; and,

WHEREAS, it is the intent of the City of Lake Stevens to charge appropriate fees and charges that are consistent with the services provided and to cover the public cost of providing these various services so that the public is not subsidizing individual benefits derived therefrom;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE STEVENS AS FOLLOWS: Resolution No. 2013-12 is hereby repealed and the following rates, fees, and deposits for various services provided and actions performed by the city and fines levied against code violators are hereby adopted:

Section 1. Fees and Deposits-General.

- A. **Fees.** Fees are intended to cover the normal, recurring administrative costs associated with said action, such as secretarial staff time, advertising, mailings, file distribution, etc. and project review. Fees are non-refundable. The applicant is responsible for costs incurred for any portion of project/permit reviewed by a consultant hired by the City for such review.
- B. **Payment Due.** Fees and deposits are due at the time the action is requested (e.g., at time of application) or occurs (e.g., prior to a specific action). An applicant may pay all fees and deposits of a multi-phased project in advance; however, doing so does not vest applicable fees due. Fees due are those in effect at the time the specific action or phase of an action is requested or occurs.
- C. **Late Payment Penalties.** If payment is not received within 30 days of the due date specified on the invoice, the amount due shall accrue interest at the rate of 1.5 percent per month, with a maximum monthly interest accrual of \$20.00, from the date the fee became due and the date payment is actually made.
- D. **Waivers.** Upon petition by the applicant, the City Council may waive any of the fees or portions thereof, for any non-profit organization that provide services for the necessary support of the poor or infirm.
- E. **Concurrent Applications.** Concurrent applications requiring land use fees established by this resolution shall be subject to each fee cumulatively as if reviewed separately. There shall be no reduction in fees where more than one type of fee is charged for a project.

Section 2. Land Use Fees. Fees for various services, actions, and permits regarding land use, as per LSMC Title 14 and 16, shall be as listed in Table A. Land Use fees are in addition to Building Permit fees. Attorney fees may be recovered for specific projects. (Note: "X.XX" number refers to Use Category from Title 14 Table of Permissible Uses.)

Table A: Schedule of Land Use Fees

Action/Permit/Determination	Fee (\$)
ADMINISTRATIVE APPROVALS/DETERMINATIONS – TYPE I REVIEW	
Administrative Modifications	450
Adult Family Home	325
Boundary Line Adjustments	1,000
Changes of Use	750
Code Interpretations	150
Floodplain Development Permit when no Shoreline Exemption is required_(may also require SEPA and critical area review fees)	150
Grading Permits (less than or equal to 100 cubic yards)	375
Home Occupations	Reviewed as part of business license
Lot Line Consolidation	500
Pasture/Waste Management Plan (LSMC 5.18.040) Plan Review Fee	75
Subsequent Plan Modification Review	75/hour
Reasonable Use Exceptions	200+critical areas review
Temporary Use	
Temporary Residence (1.700)	125
Temporary Mobile/Modular Public Structures (15.500) in any zone	100
Temporary Structures (23.000)	200
ADMINISTRATIVE CONDITIONAL USE PERMITS (formerly Special Use Permits) (Grading > 100 cubic yards)	
Basic Review & administrative decision	1,000
If hearing called for in addition to previous costs)	Hearing Examiner cost
ANNEXATIONS	
Submission of 10% Petition	0
Submission of 60% Petition	0
If it goes to BRB hearing	0
ATTORNEY FEES	Applicant pays actual cost charged City plus 35 Administrative fee
APPEALS PER TITLE 14	
To City Council	350
To Hearing Examiner	350+Hearing Examiner cost
To Shoreline Hearings Board	75/hr
BINDING SITE PLANS	
Revision	1,000
BUOY OR MARKER PERMIT (PRIVATE) (Per LSMC 10.16.070)	
Initial Application Review	105
Private buoy or marker permit (annual) (LSMC 10.16.070)	75
CODE ENFORCEMENT – NOTICE OF VIOLATION (Per Ch. 17.20 LSMC)	
Filing Fee to Request Contested Hearing	350
Filing Fee to Request Mitigation Hearing	350
Hearing Examiner Hearing (except for initial open record hearing per LSMC)	Hearing Examiner cost

Action/Permit/Determination	Fee (\$)
17.20.080(d)	
COMPREHENSIVE PLAN AMENDMENTS (including area-wide-rezones)	
Minor Amendment (annual cycle)	2,400
Major Amendment (5-year cycle)	3,500
CONDITIONAL USE PERMITS	3,500+ Hearing Examiner cost
CONSTRUCTION PLAN APPROVAL	
Residential developments 1-9 units	1,500 + 100 per lot for first two reviews + each additional review will be charged either: a) 75 per hour staff time; or b) Consultant fees (see below) As determined by the appropriate Department Director
Residential developments 10 or more units	1,500 + 150 per lot for first two reviews + each additional review will be charged either: a) 75 per hour staff time; or b) Consultant fees (see below) As determined by the appropriate Department Director
Commercial and/or non-residential developments	2,000 for first two reviews + each additional review will be charged either: a) 75 per hour staff time; or b) Consultant fees (see below) As determined by the appropriate Department Director
CONSULTANT FEES (when applicable)	Applicant pays actual cost charged City plus 35 Administrative fee
CRITICAL AREA REVIEW	Applicant pays actual cost charged City plus 35 Administrative fee
DESIGN REVIEW	
Design Review – Administrative Decision	450
Design Review - without other permit – Design Review Board	750
Design Review – with other permit – Design Review Board	300
DEVELOPMENT AGREEMENT	1,400
EDDS DEVIATION REQUEST	150 for first two hours + 75 per hour for each additional hour of staff time
ESSENTIAL PUBLIC FACILITIES (in addition to conditional use permit fees)	
Essential Public Facility	Public participation costs (e.g.,

Action/Permit/Determination	Fee (\$)
	mailings, noticing, room rental) +consultant fees +attorney fees
Secure Community Transition Facility	Public participation costs (e.g., mailings, noticing, room rental) +consultant fees +attorney fees
EVENT PERMITS	
Event Level 1	75
Event Level 2	225
Event Level 3	300
Event Level 4	1,050
Event Level 4 Deposit	80% of City estimated cost for City services
Event Expedited Review Fee	100
Boat Launch Closure	100/day
Recycle Containers	10/unit deposit 35/unit replacement fee for unreturned or damaged units
FIREWORKS PERMITS	
Fireworks Display	250
Fire Works Stand	100
IMPACT FEES	
Park Mitigation	
Single Family Residence and Apartments with 3+ bedrooms	2,363/dwelling
Duplex and Apartments with 2 bedrooms	1,733/dwelling
Apartments with 0-1 bedrooms	1,103/dwelling
School Mitigation	
Detached Single Family Residence	4,6804,692/dwelling
Duplex/Apartment/Townhouse with 2 or more bedrooms	2,5322,915/dwelling
Duplex/Apartment/Townhouse with 1 or fewer bedrooms	0
Traffic Mitigation	
Traffic Impact Zone 1	2,039/PM Peak Hour Trip
Traffic Impact Zones 2 & 3	2,917/PM Peak Hour Trip
LAND USE CODE AMENDMENTS	3,000
MISCELLANEOUS ACTIONS/ITEMS	
Permit Extension	150
Public Notice Signs Rental Fee	50
Security Administration Fee, per each security	100
Sign Non-Return Charge – If not returned within 7 days of permit approval	10/sign
Tree Replacement Fee In-Lieu (per LSMC 14.76.120(e))	Equal to cost of purchasing & planting trees as per applicant submitted report prepared by certified arborist or landscape designer/contractor
MISCELLANEOUS TASKS	
Miscellaneous Engineering Review (e.g., storm drainage plans for Single-Family Residential & Duplexes, drainage studies, etc.)	75/hr
Miscellaneous Research or other staff time	75/hr
PARK PERMITS	
Park Permit without Picnic Shelter	35
Park Permit is included if Picnic Shelter is rented	0

Action/Permit/Determination	Fee (\$)
PLANNED NEIGHBORHOOD DEVELOPMENTS	3,500+Hearing Examiner cost
PRE-APPLICATION CONFERENCE FEE (\$400 credited toward application fee over \$1,000 upon submittal of said application if received within 12 months from date of pre-application conference.)	
Without Consultant Review	400
With Requested Consultant Review (e.g., critical areas consultant, etc.)	400+Consultant fees
RECONSIDERATION OF DECISION by:	
Planning Director	200
Design Review Board	200
City Council	200
Hearing Examiner	100+Hearing Examiner cost
RECORDING FEES	At cost (paid directly to Snohomish County)
REZONES - ZONING MAP AMENDMENTS	
Rezone Minor	500+Hearing Examiner cost
Rezone Major	1,000+Hearing Examiner cost
Area-wide Rezones	See Comprehensive Plan Amendments fee
Action/Permit/Determination	Fee (\$)
RIGHT-OF-WAY	
Right-of-Way Permit	
Individual Residential (outside roadway improvements)	50
All Others	200
Right-of-Way Vacation	1,000
Road Cuts (required only for pavement cuts where roadway overlay is not required by City)	2 per square foot
SEPA REVIEW (does not include critical areas review, which is a separate fee)	
Planned Action Project Certification Review including SEPA Checklist	750
Review of SEPA Checklist	750
Review of requested studies	75/study per hour 2 hour minimum
Review of requested traffic studies	75 per hour 2 hour minimum
Review of requested drainage studies	75 per hour 2 hour minimum
Environmental Impact Statement (EIS)	75 per hour 10 hour minimum
Addendum	300
SEPA Appeals (to Hearing Examiner)	150+Hearing Examiner cost
SHORELINE PERMITS (may also require SEPA and critical area review fees)	
Shoreline Conditional Use	1,500+Hearing Examiner cost
Shoreline Exemption	200
<u>Shoreline Exemption with Floodplain Development Permit</u>	300
Shoreline Substantial Development	+Hearing Examiner if requested by public
Related to Single Family Residence	500
Related to Multifamily Residence or Commercial Property	1,500
Related to Subdivision	2,000
Other	2,500
Shoreline Variance	1,500+Hearing Examiner
SIGN PERMITS	

Action/Permit/Determination	Fee (\$)
Sign Permit	150+50/sign
Master Sign Program Permit	450
SUBDIVISIONS (1-9 lots – Short Plat; more than 9 lots – Plat)	
Preliminary Short Plat	4,320
Final Short Plat	765
Short Plat Alteration	1,225
Short Plat Vacation	1,225
Preliminary Plat	10,030
Final Plat	1,565 + 100 per lot or unit + Survey Consultant Review cost
Plat Alteration	1,600
Plat Vacation	1,600
Street Signs (per Manual on Uniform Traffic Control Devices)	Purchased & installed by applicant per code & consistent with MUTCD
VARIANCE (Hearing Examiner review)	1,100+Hearing Examiner cost
ZONING CERTIFICATION LETTER	150

Section 3. Building Permit Fees. (Land Use fees, if required, are in addition to Building Permit fees.)

- A. Washington State Building Codes Adopted. The City of Lake Stevens does hereby incorporate by this reference as though fully set forth the fees from:
1. 2009 edition of the International Building Code (IBC)
 2. 2009 edition of the International Residential Code (IRC)
 3. 2009 edition of the International Mechanical Code including the 2009 International Fuel Code, 2008 National Fire Protection Association 58 (Liquefied Petroleum Gas Code) and 2009 National Fire Protection Association 54 (National Fuel Gas Code)
 4. 2009 edition of the Uniform Plumbing Code
 5. Washington State Barrier Free Regulations (Title 51 WAC)
 6. Current edition of the Washington State Energy Code
 7. 2009 edition of the International Fire Code
 8. Current edition of the Washington State Ventilation & Indoor Air Quality Code
- B. Valuation for Calculating Building Permit Fees shall be determined according to the International Code Council "Building Valuation Data" which is herein incorporated by reference as though fully set forth. The "Building Valuation Data," including modifiers, is found in Building Safety Journal, and is published quarterly by the International Code Council. Subsequent semi-annual revisions of the "Building Valuation Data" shall be automatically incorporated by this reference to be effective immediately following each new publication. Building permit fees shall be based on the formulas contained in Table 1A.

Table 1A: Building Permit Fees

Total Valuation	Fee
\$1.00 to \$499.99	\$23.50
\$500.00 to \$1,999.99	\$23.50 for the first \$499.99 plus \$3.05 for each additional \$100, or fraction thereof, up to and including \$1,999.99.
\$2,000.00 to \$24,999.99	\$69.25 for the first \$1,999.99 plus \$14 for each additional \$1,000, or fraction thereof, up to and including \$24,999.99.
\$25,000.00 to \$49,999.99	\$391.25 for the first \$24,999.99 plus \$10.10 for each additional \$1,000, or fraction thereof, up to and including \$49,999.99.
\$50,000 to \$99,999.99	\$643.75 for the first \$49,999.99 plus \$7.00 for each additional \$1,000, or fraction thereof, up to and including \$99,999.99.
\$100,000 to \$499,999.99	\$993.75 for the first \$99,999.99 plus \$6.50 for each additional \$1,000, or fraction thereof, up to and including \$499,999.99.
\$500,000 to \$999,999.99	\$3,233.75 for the first \$499,999.99 plus \$4.75 for each additional \$1,000, or fraction thereof, up to and including \$999,999.99.
\$1,000,000 and up	\$5,608.75 for the first \$999,999.99 plus \$3.65 for each additional \$1,000, or fraction thereof.

C. Plan Review Fees:

Residential:

- New construction & additions: 65% of permit fee using Table 1A
- Repairs & Alterations: \$75.00 per hour (min. 1 hour)

Commercial:

- New construction & additions: 85% of permit fee using Table 1A
- Tenant Improvements (TI) & Alterations: 85% of permit fee using Table 1A **OR** \$75.00 per hour (min. 1 hour) as determined by the building official
- Plumbing & mechanical: 25% of permit fee or City's hourly rate of \$75.00 per hour (min. 1 hour)

D. Fire Department Commercial Plan Review.

New or Tenant Improvement Building Permits – Applies to all Occupancies except Groups R-3 and U

Construction Valuation		Fee
From:	To:	
\$0	\$1,000	\$30
\$1,001	\$5,000	\$115
\$5,001	\$10,000	\$175
\$10,001	\$20,000	\$200
\$20,001	\$45,000	\$260
\$45,001	\$100,000	\$315
\$100,001	\$250,000	\$430
\$250,001	\$500,000	\$545
\$500,001	\$1,000,000	\$690
\$1,000,001	\$1,500,000	\$775
\$1,500,001	\$2,000,000	\$835

>\$2 million \$865 plus \$55 per \$500,000 (prorated over \$2 million)

E. Other Inspections and Fees:

See Section II Tables D and E for Sprinkler and Alarm fees.
 Inspections outside of normal business hours: \$75/ hour, 2 hour minimum.
 Reinspection fees assessed at \$75 per hour (1 hour minimum).
 Penalty for commencing work prior to permit issuance: Double permit fee.
 Inspections for which no fee is specifically indicated: \$75 /hour (1/2 hour minimum).
 Additional plan review required by changes, additions or revisions to plans: \$75/hour.
 For use of outside consultants for plan checking and inspections, or both: Actual Costs

F. Miscellaneous Building Permit Fees. Tables B2 and B3 specifies those fees charged for permits to be issued pursuant to the Washington State Building Code and which are not included in the provisions of Subsections A and B:

Table B2: Schedule of Miscellaneous Building Permit Fees

Permit	Fee (\$)		
	Permit	Plan Check	Total
Accessory Structures	Valued as Utility (BVD) See Table 1A for fees	65% of permit fee	Permit fee + plan check fee
State Building Code fee (each permit)	\$4.50		\$4.50
Each additional residential unit (per RCW 19.27.085)	\$2.00		\$2.00
Deck	Valued at: \$15/sq.ft. – uncovered \$17/sq.ft. – covered See Table 1A for fees	65% of permit fee	Permit fee + plan check fee
Demolition	\$75		\$75
Dock	Valued at: \$30/sq.ft. See Table 1A for fees	65% of permit fee	Permit fee + plan check fee
Fence/Retaining Wall	\$75	\$75/hr (1/2 hr min)	\$75 + plan check fee
Manufactured Home Placement ((& Skirting))	\$225		\$225
Certificate of Occupancy	\$100		\$100
Reroof:			
Residential	\$40.00		\$40.00
Residential with sheathing	\$90.00		\$90.00
Commercial	Refer to Table1A	Same as Commercial TI	Permit fee + plan check fee
Adult Family Home	\$150		\$150
Re-inspection	\$75		\$75

BVD = Building Valuation Data, August 2012, International Code Council

Table B3: Mechanical and Plumbing Fees

Mechanical Fees		Plumbing Fees	
Mechanical Permit	35.00	Plumbing Permit	35.00
AC unit < 100,000k	20.00	Back Flow Preventer	10.00
AC unit 100,000k – 499,999 k	30.00	Bathtub	10.00
AC unit 500,000k and up	40.00	Commercial Dishwasher	15.00
Air Handlers <10,000 CFM	13.00	Drinking Fountain	10.00
Air Handlers 10,000 CFM and up	23.00	Floor Sink or Drain	10.00
Boilers	15.00	Grease Interceptor	50.00
Commercial Incinerator	30.00	Grease Traps	10.00
Condensers	20.00	Hose Bibs	10.00
Domestic Incinerator	20.00	Ice Makers	10.00

Mechanical Fees		Plumbing Fees	
Duct Work	15.00	Kitchen Sink	10.00
Evaporative Cooler	15.00	Laundry Tray	10.00
Forced Air System <100,000 BTU	18.00	Lavatory	10.00
Forced Air System 100,000 or more BTU	24.00	Lawn Sprinkler System	10.00
Gas Clothes Dryer	15.00	Medical Gas 1- 5	50.00
Gas Piping 1 – 4 Outlets	11.00	Medical Gas, for each one over five	10.00
Additional Outlets	1.00	Mop Sink	10.00
Heat Exchanger	15.00	Other	10.00
Heat Pump	15.00	Pedicure Chair	10.00
Manf. Fireplace/ Log Lite	18.00	Reclaimed Water System	40.00
Misc. Appliance	15.00	Residential Dishwasher	10.00
Range Hood – Residential	15.00	Roof Drains	10.00
Range Hood – Commercial	150.00	Shower	10.00
Refrigeration Unit <100K	20.00	Specialty Fixtures	10.00
Refrigeration Unit 100K – 499K	30.00	Supplemental Permit	15.00
Refrigeration Unit 500K and up	40.00	Testing of Reclaimed Water System	30.00
Relocation Repair	15.00	Urinal	10.00
Stove Appliance	15.00	Vacuum Breakers 1- 5	10.00
Supplemental Permit	15.00	Vacuum Breakers, for each one over five	2.00
Vent Systems	15.00	Washing Machine	10.00
Vent w/o Appliance	10.00	Waste Interceptor	10.00
Ventilation Fans	10.00	Water Closet	10.00
Wall/Unit Heaters	20.00	Water Heater	15.00
Water Heater	15.00	Water Service	10.00
Wood Stoves	18.00		

Section 4. Sewer Fees. Fees for various services, actions, and permits regarding sewerage, as per LSMC Titles 6 and 14, shall be as listed in Table C (below).

Table C: Schedule of Sewer Service Rates, Fees, and Fines

Service/Action	Fee/Fine (\$)
Sewer Disconnection Inspection – Capping	125
Sewer Re-Connection - Uncapping	125
Side Sewer Permit Fee	
- Single-family dwelling units	250
- Duplex	375
- Tri-plex	500
- Multiple Units 4+ (apartments & condos)	250 for the first unit served, next 3 units 125 each. Sequence restarts with 5 th unit.
- Commercial or industrial buildings	250 for the first unit served, next 3 units 125 for each additional separate leasable area. Sequence restarts with 5 th unit.
- Modifications or additions to an existing side sewer servicing a building where such modification or addition is done entirely on private property	125 each
Local Facilities Charge	
- Sewer stub permit (except in case below)	3,530 4,500 each
- No stub provided by District	
- Exception per Developer Extension Agreement or through ULID Agreement. Stub extension is subject to reimbursable.	Check with Lake Stevens Sewer District
Illegal connections to District sewer system	1000 fine and 100 per day
Sewer Connection Charges	6,850 8,500 per residential unit or equivalent
- Grade Road Basin Charge	1,080 per residential unit or equivalent within Grade Road Basin per LSMC 6.16.100
- Grade Road Frontage Charge*	6,280 per residential unit or equivalent fronting Grade Road Sewer Main Extension per LSMC 6.16.100
	*Units subject to Grade Road Frontage charge are also subject to Grade Road Basin Charge
	The Grade Road Basin and Frontage Charges shall be updated with interest annually in January of each year with the current State Investment Pool rate until January 1, 2015

Service/Action	Fee/Fine (\$)
<ul style="list-style-type: none"> - Southwest Interceptor Basin Charge - General Facilities (except some properties in ULID 70-1) - General Facility Reimbursable Fee per Developer Extension Agreement - Administrative Fee for processing sewer assessment agreements 	<p>1,595 per residential unit or equivalent</p> <p>6,850 <u>7,500</u> per residential unit or equivalent</p> <p>May be applicable on a basin to basin case. Check with Lake Stevens Sewer District.</p> <p>1,100</p>
<p>Monthly Sewer Service Rate (LSMC 6.20.020)</p> <ul style="list-style-type: none"> - Except grandfathered qualified Low Income Senior Citizens and Low Income Disabled Persons or grandfathered accounts. 	<p>6580/unit for the first 900 ft³ of water consumption/unit 7.22/100 ft³ (or part thereof) of water consumption/unit over 900 ft³</p>
<p>Late Payment Charge (effective 1/1/97)</p> <ul style="list-style-type: none"> - If the monthly sewer service charge is not received by the District on or by the last calendar day of the month there will be assessed a 10% late charge on the current month's outstanding charges and 8% annum interest charge on the total outstanding balance. 	
<p>Lien Fee</p> <ul style="list-style-type: none"> - The fee for filing/releasing liens shall include the cost set by the Snohomish County Auditor's Office plus District administrative fee. 	<p>County Fee-Cost <u>+35.73</u></p>
<p>Collection of delinquent accounts</p> <ul style="list-style-type: none"> - The fee shall be set by the collection agency <u>attorney</u> <p>Foreclosure (attorney and administrative fees)</p>	<p><u>Foreclosure Fee</u> 2,500</p>

Section 5. Animal Code Fees. Fees for other various services, actions, and permits related to Animal Control, as per LSMC Title 5, shall be as listed in Table D.

Table D: Animal Code Fees

Permit/Action	Fee (\$)
Dog/Cat License:	
– Each dog or cat licensed within 60 days of residency or within 60 days of acquiring pet, lifetime	Free
– Each dog or cat neutered or non-neutered, lifetime	20
– Senior Citizen (defined as being 62 years of age or older) owners, lifetime	Free
– Service and guide dogs, lifetime	Free
– Duplicate license for lost or destroyed dog/cat tag	4
– Other Code Violations:	
■ First Offense, For first offense the fee for such violation will be set equivalent to the Basic Rule Violation as set forth in the Justice Information System (JIA) Law Table as published by the Administrative Office of the Courts.	
■ Second Offense, For the second offense, the fee for such violation shall be set equivalent to double the Basic Rule Violation as set forth in the Justice Information System (JIA) Law Table as published by the Administrative Office of the Courts.	
Impound Fees for Cost Recovery:	
– Dogs and cats (at police kennel)	25
– Dogs, Cats and other animals (at/or transported to animal shelter) As set forth by the Everett Animal Shelter animal impound fee schedule, plus an additional \$5.00 administrative fee for reviewing and processing billing statements.	
– Animals	30
– Additionally, any costs incurred which exceed the base fee and which are associated with the collection, impoundment, maintenance, treatment, and destruction of the animal(s), any fees owing, and any costs of damage cause by the animal(s) shall be the liability of the owner. The City is not responsible for such costs incurred.	Varies
Pasture/Waste Management Plan (Sec 5.18.040): See Table A Land Use Fees	

Section 6. Miscellaneous Police Fees. Fees for various Police services, actions, and permits shall be as listed in Table E.



Table E: Schedule of Miscellaneous Police Fees & Fines

Permit/Action/Service	Fee (\$)
Fingerprinting:	
1. For Concealed Pistol Licenses	State fee
2. People who work or reside in the City (per 2 cards)	10
3. People who do not work or reside in the City (per 2 cards)	20
Lamination Services – Concealed Pistol Licenses	3.50
Boat Launch Parking Fees and Fine:	
1. Daily	5
2. Annual Permit	75
3. Low-income Seniors (defined as being 62 years of age or older)	40
4. Failure to pay fee (50% reduction if paid with in 24 hours)	40
5. Current Washington State Fishing License decal affixed to vehicle	Free
DUI cost recovery:	
1. Administrative fee	200
2. Jail booking fee (or as revised by Snohomish County or City of Marysville)	82
3. Daily lodging fee (or as revised by Snohomish County or City of Marysville)	61
False Alarm Fees:	
1. Second response to premises within six months after the first response	25
2. Third response to premises within six months after a second response	50
3. Fourth response to premises in six months after the third response and for all succeeding responses within six months of last response	100
Impound Fees for Cost Recovery:	
Signs if owner wants returned, per sign	25
Impound fee for wheeled recreational devices	60
Administrative storage fee for impounded vehicles	15
Fine for parking:	
1. Fine for parking as described in Lake Stevens Municipal Code Section 7.12.090, Prohibited Parking	40
2. Fine if paid within 24 hours	20
Off-duty Officer:	Refer to current billable rate schedule
Security for Non-profits	
Security for others (includes a 15% administrative fee)	
Special Event Services Deposit: (For special planned events that require additional police services)	\$100 per hour of event with one hour minimum
Letters for search of local criminal justice data bases	10
Police records research, 1 hour minimum, billed in ½ hr increments, paid in advance	Rate effective beginning: 1/1/10 61.00/hr
Administrative dismissal of infraction for operating motor vehicle without insurance – administrative fee	25

Section 7. Miscellaneous Fees. Fees for various other services, actions, and permits shall be as listed in Table F.

Table F: Schedule of Miscellaneous Fees and Fines

Permit/Action	Fee or Fine (\$)
Public Works :	Refer to current billable rate schedule
Hourly Rate for Service for Non-profits	
Hourly Rate for Service for others (includes a 15% administrative fee)	
Business Licenses:	
- Non-refundable Adult Entertainment (Cabaret) application Fee	100
- Adult Entertainment (Cabaret) Establishment (annual)	500
- Adult Entertainment (Cabaret) Establishment Manager/ Entertainer (annual)	50/person
- Business License Registration – Application	40
- Business License Registration – Annual Renewal	25
- Temporary business license	40
- Renewal	5
- Canvassers, Solicitors and Peddlers (includes City application fee, does not include Washington State Patrol application fee. License expires one year from date of application.)	75 for the 1 st three employees, and \$10 for each additional employee
- Live music and/or dance entertainment (annual)	50
- Games (annual)	50
- Pawnbroker and Second Dealers (annual)	500
- Washington State Department of Licensing’s Master License Service	Currently New Application \$15 Renewal \$9
- Business license handling fee (fees shall be automatically amended by the State)	
Duplication of Public Records: (postage/delivery costs extra)	
- In-house Copying of City documents for the public	15¢/page/side first \$2 charge is free
- In-house Copying of City documents to pdf when original document is not in electronic format	10¢/page/side first \$2 charge is free \$1 extra for copy to CD
- In-House duplication of City documents to CD, such as Comprehensive Plan, Lake Stevens Municipal Code Title 14, Urban Design Standards, Engineering Design and Development Standards, etc.	10/CD
- Documents or CDs printed by outside party	Actual cost to reproduce
- Maps - Duplication of maps less than 11”X17”	2
- Maps - Duplication of maps greater than 11”x17”	6
- Special requests for plotted maps, aerials, plans, etc. (each)	12
- Audio cassette recordings of meetings: Duplicated by staff	1/tape
Duplicated by outside party	Actual cost to reproduce

Permit/Action	Fee or Fine (\$)
<ul style="list-style-type: none"> - Color photos (cost to reproduce) - Duplication of all other types of City media (i.e., photographs, audio/video tapes, blueprints) shall include the cost of duplication, postage/delivery costs, and actual staff time - Certified copy of a public record 	<p style="text-align: right;">40¢</p> <p style="text-align: right;">\$5 for 1st Page and \$1 each after the 1st Page</p>
Dishonored Check Fine (in payment of City services)	35
Passports (fees shall be automatically amended by U.S. Dept. of State)	Consistent with effective federal changes
Age 16 and Over	Passport Fee 110 Execution Fee 25
Under Age 16	Passport Fee 80 Execution Fee 25
Passport Photos	\$16.00/set including sales tax

Section 8. Community Center Rental Fees. Fees for renting the City's Community Center shall be as listed in Table G.

Table G: Schedule of Rental Fees

Classification	Rental Amount (\$)
*Local users – see definition below	\$10/ hour or \$60/day
Non-local users	\$15/hour or \$90/day
**Non-Profit Community Interest Groups - see definition below	\$5/hour
Public utilities and any instrumentality of the United States, State of Washington, or political subdivision thereof with respect to the exercise of governmental functions	Free

1. If the City requires general liability insurance coverage, the event shall be required to provide proof of insurance in compliance with the Facility Use Permit rules ten days prior to the event. If applicant requests additional time (less than 10 days prior to the event) to provide proof of insurance, a City expedite fee of \$25 will be charged. If proof of insurance is not provided, the event will be cancelled.
2. "Local" user is a group whose coordinator or assigned member is a citizen of the City of Lake Stevens.
3. **Non-Profit Community Interest Groups devoted to community interest whose activities generally take place within the geographical confines of the City of Lake Stevens. This classification would include, but not be limited to: Girl Scouts, Lake Stevens Historical Society and Lake Stevens Rowing Club. Non-profit group is defined as being registered with the Secretary of State as a non-profit.
4. A minimum security deposit of \$25 MAY be required of users when, in the judgment of the facilities scheduler, the type of facility use may necessitate such a deposit.
5. In case of a cancellation, a written ten-day advance notice must be received to qualify for a refund.

Section 9. Lundeen Park Shelter Fees. Fees for the rental of Lundeen Park Shelters shall be as listed in Table H (below).

Table H: Schedule of Lundeen Park Shelter Rental Fees

	Group Size	Number of shelters	Rate
Lundeen Park Single Shelter Pricing	1-25	1	\$ 40 <i>reservation fee</i> + \$ 7 <u>\$ 47</u>
	26-50	1	\$ 60 <i>reservation fee</i> + \$ 7 <u>\$ 67</u>
Lundeen Park Double Shelter Pricing	1-50 <i>(patron requests both shelters)</i>	2	\$ 80 <i>reservation fee</i> + \$ 7 <u>\$ 87</u>
	51-75	2	\$ 100 <i>reservation fee</i> + \$ 7 <u>\$ 107</u>
	76-100	2	\$ 120 <i>reservation fee</i> + \$ 7 <u>\$ 127</u>

Maximum of 50 people per shelter.

Section 10. Stormwater Utility and Lake Management Charges. Fees for the Stormwater Management Utility, as per LSMC Title 11, shall be as listed in Table IA (below).

Table I: Stormwater Management Utility

Class	Impervious Surface %	Monthly Rate	Annual Rate
Single Family	NA	\$8.67/parcel	\$104.00 per parcel
Condominium	NA	\$7.17 per unit	\$86.02per unit
Undeveloped Lot	NA	Exempt	Exempt
Exempt	Less than 1%	No Charge	No Charge
Very Light	1% to 19%	\$2.38 per 1/4 acre	\$28.61per 1/4 acre
Light	20% to 39%	\$8.00 per 1/4 acre	\$96.00 per 1/4 acre
Moderate	40% to 59%	\$13.28 per 1/4 acre	\$159.36 per 1/4 acre
Heavy	60% to 79%	\$18.06 per 1/4 acre	\$216.77 per 1/4 acre
Very Heavy	80% to 100%	\$23.90 per 1/4 acre	\$286.85 per 1/4 acre
City Roads	NA	Set in accordance with RCW 90.03.525	Set in accordance with RCW 90.03.525
State Highways	NA	Set in accordance with RCW 90.03.525	Set in accordance with RCW 90.03.525

Mobile Home parks shall be charged under the appropriate rate category by their percentage of impervious surface. Duplex, Triplex, Four-plex will be charged the base single family rate multiplied by the number of units.

Parcels with multiple single family structures will be charged the base single family rate multiplied by the number of structures.

Miscellaneous structures over 120sf, parking lots, play areas, and sport courts will be charged under the appropriate rate category by their percentage of impervious surface.

Segregated plat roads and driveways in private easements will be charged a single family base rate.

Unsegregated plat roads will be charged under the appropriate rate category by their percentage of impervious surface.

Undeveloped lots are not altered from the natural state by construction and include lakefront and split lots.

Fees for the Lake Management, as per Title 11 LSMC, shall be listed in Table IB (below).

Table IB: Lake Management Benefit Assessment

Class	Impervious Surface %	Monthly Rate	Annual Rate
Lakefront Lot	NA	\$16.00per parcel	\$192.00 per parcel
Split Lot	NA	\$11.33 per parcel	\$136.00per parcel

The lake front lot assessment applies to each land parcel abutting the lake shore. The split lot assessment applies to each land parcel with a portion of the lot abutting the lake shore and a portion of the lot separated from the lake shore by the city road. Each parcel abutting the lake will be charged a lakefront/split lot surcharge in addition to the appropriate Stormwater Management Utility rate.

Lakefront lots developed with only a dock or other over the water structure will receive a lakefront assessment.

Lakefront /split lot parcels with multiple single family structures will be charged the applicable assessment in addition to the single family Stormwater Management Utility rate multiplied by the number of units.

Commercial lakefront/split lot parcels will be charged a lakefront/split lot assessment in addition to the appropriate rate category by their percentage of impervious surface.

Parcels with a common interest in a community beach will be charged a proportionate share of the lakefront assessment in addition to their single family (or other) Stormwater Management Utility rate.

Section 11. Annual Fire Inspection Fees and Fire Department Related Service fees. Fees for fire inspection and Fire Department related Services fees shall be as listed in Table J below.

Table J: ANNUAL FIRE INSPECTION

AND FIRE DEPARTMENT RELATED SERVICE FEES

TABLE A -- ANNUAL FIRE INSPECTION FEE			
Building size In square feet	FEE		
	B, M, R	A, E, LC, R	F, H, I, S Occupancies
0-1000	\$45	\$75	\$95
1,001-2,500	\$65	\$105	\$165
2,501-5,000	\$95	\$155	\$245
5,001-7,500	\$115	\$185	\$285
7,501-10,000	\$125	\$195	\$300
10,001-12,500	\$145	\$230	\$315
12,501-15,000	\$165	\$275	\$330
15,001-17,500	\$175	\$295	\$345
17,501-20,000	\$190	\$310	\$365
20,001-30,000	\$215	\$350	\$375
30,001-40,000	\$230	\$375	\$385
40,001-50,000	\$245	\$400	\$400
50,001-60,000	\$260	\$425	\$425
60,001-70,000	\$275	\$450	\$450
70,001-100,000	\$300	\$475	\$475
100,001-150,000	\$350	\$500	\$500
150,001-200,000	\$400	\$525	\$525
OVER 200,000	\$450	\$550	\$550
REINSPECTION FEES			
For uncorrected violations at time of first re-inspection			\$25
For uncorrected violations at time of second re-inspection			\$50
SPECIAL INSPECTION FEES			
Riser system Re testing			\$58 each
Fuel storage tank abandonment			\$58.00 each
Alarm System re-testing			\$58.00 each
SPECIAL EVENT PERMIT FIRE INSPECTIONS			

During regular business hours	\$115
After regular business hours/weekends	\$69/hour of actual
PYROTECHNIC FIREWORKS	
Retail fireworks	\$115
Wholesale fireworks	\$115

FIRE DEPARTMENT RELATED SERVICE

Table B -- SPECIAL ASSEMBLY PERMITS(IFC 105.6.43)	
Temporary Membrane Structures, Tents & Canopies	
(See IFC 105.6.43& IFC 24)	
Duration / Commercial Use	Fee:
< 3 days	No Fee
4 to 180 days	\$58
Temporary Assembly	
For <99 people	\$58
For >100 people	\$115
Table C -- EXPLOSIVES (105.6.15)	
Retail Fireworks Stand	
Retail Sales - Wood Stand	included in Fireworks Permit fee
Retail Sales – Tent	included in Fireworks Permit fee
Must meet requirements of Table B, but no additional fees required.	
Public Display	
Licensed Pyrotechnic Operators Only	\$115
Temporary Storage	\$173

Table D -- NFPA 72 FIRE ALARM SYSTEMS 105.7.4		
Comprehensive Fees for Permit, Review & Inspection		
Tenant Improvement or System Modification		
Number of Devices*		Fee:
From:	To:	
1	2	\$ 86
3	5	\$ 144
6	10	\$ 201
11	20	\$ 259
21	40	\$ 345
41	100	\$ 431
101	200	\$ 546
>200		\$575 plus \$58 per 100 additional devices (prorated)
New System		
Number of Devices*		Fee:
From:	To:	
1	100	\$403
101	200	\$546
>200		\$575 plus \$58 per 100 additional devices (prorated)
In addition to device* fees shown, the following fees also apply:		
FACP and/or Transmitter		
Replaced		\$144
New		\$230
Note: All Central Station Monitoring must be UL or FM listed.		
*Devices include separate individual portions of a Fire Alarm System such as: Initiation Devices, Notification Appliances, Flow Switches, Supervisory Switches, Magnetic Door Hold-Open devices, Remote Annunciators, Pull Stations, Beam Detectors (each piece is one device), and other such devices.		

Table E -- FIRE SPRINKLER SYSTEMS (105.7.1, 105.7.11, 105.7.4)		
Tenant Improvement or System Modification (NFPA 13 / 13R)		
Number of Sprinklers or Devices** From: To:		Fee:
1	2	\$ 86
3	5	\$ 144
6	10	\$ 201
11	20	\$ 259
21	40	\$ 345
41	100	\$ 460
101	200	\$ 546
201	300	\$ 661
>300		\$690 plus \$58 per 100 additional devices (prorated)
New System (NFPA 13 / 13R)		
Number of Sprinklers or Devices** From: To:		Fee:
1	100	\$431
101	200	\$546
201	300	\$690
>300		\$719 plus \$58 per 100 additional devices (prorated)
NFPA 13-D (RESIDENTIAL)		
Number of Sprinklers:		Fee*:
1 to 10		\$ 201
11 to 25		\$ 259
26+		\$ 316
*Non-required NFPA 13-D Systems Fee 50% of listed fees for voluntary installations		
Hood Suppression Systems		

Type of System:	Fee:
Pre-Engineered	\$144
Custom Engineered	\$316
Standpipe Systems	
Class I, II or III new or existing	\$173
Fire Pump (each)	
\$345 each, maximum \$575	
**Devices include separate individual portions of a Fire Sprinkler System such as: Sprinklers, Risers, Valves, Pull Stations, Beam Detectors (each piece is one device) and other such devices.	
Table F -- HAZARDOUS MATERIALS FACILITY CONSTRUCTION (105.7.7)	
Hazardous Materials Installation, Repair, Abandonment, Removal, Closure or Substantial Improvement	
Permits in addition to Annual Operational Permit	
Permits required when quantity exceeds permit amounts in Table 105.6.20.	
QUANTITY	FEE
1-2 Materials in Excess of Permit Amount	\$115.00
3-5 Materials in Excess of Permit Amount	\$230.00
>5 Materials in Excess of Permit Amount	\$460.00
Table G -- COMPRESSED GASES (105.7.3) AND FLAMMABLE & COMBUSTIBLE LIQUIDS (105.7.6) AND LP-GAS (105.7.9)	
Compressed Gas Installation, Repair, Abandonment, Closure or Substantial Modification to a Compressed Gas System when the Compressed Gases used or Stored exceed the amounts listed in Table 105.6.8.	
Modification or repair of a flammable or combustible liquids pipeline. Installation or construction or Alteration of those items listed in 105.7.6	
For installation of or modification to an LP-gas system.	
Compressed Gas System	\$201
Flammable & Combustible Liquids	
< 500 Gallons	\$115
>/= 500 Gallons	\$230
>/= 1000 Gallons	\$575
LP-Gas System	\$86

Table H -- SPRAY BOOTHS (105.7.11) AND INDUSTRIAL OVENS (105.7.8) Note: Separate Sprinkler Permit Required under Table E

NOT SUBJECT TO TABLE A FEES	
SPRAY BOOTHS Type:	Fee:
Pre-Engineered w/ documents	\$ 173
Site-Built or used w/o documents	\$ 288
INDUSTRIAL OVENS	\$ 288
Table I -- ANNUAL BUSINESS INSPECTION FEES	
1 st Inspection	In accordance with LSMC 2.52
Table J -- MISCELLANEOUS FEES	
Work Begun or Completed before Permit Issuance	Permit Fees Triple / No inspections until paid
After Hours Inspection (Regular Inspection Hours: 7:30am to 3:30pm)	\$86 per hour / 1 hour minimum
Firefighter Fire Watch or Standby	\$75 per hour / per firefighter 2-hour minimum per firefighter
Fire Flow Determination	\$115
Re-Inspection Fee for each inspection after the 3rd site visit, or as required by the fire code official.	\$86
Fees may be reduced by the fire code official for small or short duration projects. Note: \$25 of each fire permit issued is retained by the permit department as an administrative fee. The remainder of the fees listed is remitted to the Fire Department. "Additional plan review required by changes, additions or revisions to plans \$58.00 per hour." Outside Consultant Review: Actual Costs plus 10% (Fire Marshal Review Fee)	
TABLE K -- OPERATIONAL PERMITS	
An Operational Fire Permit constitutes permission to store, or handle hazardous materials, or to operate processes which may produce conditions hazardous to life or property.	
An Operational Fire Permit is required prior to engagement in the activities, operations, practices or functions described in IFC 105.6 AND, if an ongoing operation, is required to be renewed annually before expiration.	
Unless otherwise indicated, Operational Permit Fees are \$100 each. If more than one permit is required for a single occupancy, all permits shall be issued under a single permit fee in the amount of \$150.	
Request for waivers of fees for non-profit events, in accordance with Title 9.28.135, shall be made in writing to the Fire Marshal no less than 7 days before the event or will not be considered.	
Permit Type:	Required for:
Aerosol Products	Level 2 or 3 in excess of 500 lbs

Amusement buildings	Operation of a special amusement building
Aviation Facilities	Using a Group H or Group S occupancy for aircraft servicing or aircraft fuel-servicing vehicles
Carnivals & Fairs	Conducting a carnival or fair
Battery Systems	Installing or using lead-acid battery systems w/ a liquid capacity > 50 gallons
Cellulose Nitrate film	Storing, handling or using cellulose nitrate film in a Group A occupancy
Combustible Dust	Operation of a grain elevator, flour starch mill, feed mill, or a plant pulverizing aluminum, coal, cocoa, magnesium, spices or sugar, or other operations producing combustible dusts as defined in Chapter 2 of the IFC
Combustible Fibers	Storage and handling of combustible fibers in excess of 100 cubic feet (Agricultural storage exempt)
Compressed Gases	Storage, use or handling at normal temperature and pressure of compressed gases in excess of quantities listed in IFC 105.6.8 (compressed gas-fueled vehicles exempt)
Covered Mall Buildings	1. Placement of retail fixtures or displays, concession equipment, displays of highly combustible goods and similar items in the mall 2. Display of liquid- or gas- fired equipment in the mall. 3. The use of open-flame or flame-producing equipment in the mall.
Cryogenic Fluids	Production, storage, transport on site, using, handling or dispensing cryogenic fluids in excess of the amounts listed in Table 105.6.11. Exception: Permits are not required for vehicles equipped for and using cryogenic fluids as a fuel for propelling the vehicle or for refrigerating the lading.
Cutting and Welding	Cutting or welding operations within the jurisdiction
Dry Cleaning Plants	Engaging in the business of dry cleaning or to change to a more hazardous cleaning solvent used in existing dry cleaning equipment
Exhibits and Trade Shows	Operating an exhibit or trade show
Explosives	The manufacture, storage, handling, sale or use of any quantity of explosive, explosive material, fireworks, or pyrotechnic special effects within the scope of IFC 33
Flammable and Combustible Liquids	See WAC 51-54-0100, 105.6.16
Floor Finishing	Floor finishing or surfacing operations exceeding 350 square feet (33 m2) using Class I or Class II liquids
Fruit and Crop Ripening	Operating a fruit-, or crop-ripening facility or conducting a fruit-ripening process using ethylene gas.

Fumigation and Thermal Insecticidal Fogging	Operating a business of fumigation or thermal insecticidal fogging and to maintaining a room, vault or chamber in which a toxic or flammable fumigant is used.
Hazardous Materials	Storage or Use in excess of quantities shown in Table 105.6.20.
High-piled Storage	Using a building or portion thereof as a high-piled storage area exceeding 500 square feet (46 m ²)
Hot Work Operations	Hot work including, but not limited to: 1. Public exhibitions and demonstrations where hot work is conducted. 2. Use of portable hot work equipment inside a structure. Exception: Work that is conducted under a construction permit. 3. Fixed-site hot work equipment such as welding booths. 4. Hot work conducted within a hazardous fire area. 5. Application of roof coverings with the use of an open-flame device. 6. When approved, the fire code official shall issue a permit to carry out a Hot Work Program. This program allows approved personnel to regulate their facility's hot work operations. The approved personnel shall be trained in the fire safety aspects denoted in this chapter and shall be responsible for issuing permits requiring compliance with the requirements found in Chapter 26. These permits shall be issued only to their employees or hot work operations under their supervision.
Industrial Ovens	Operation of industrial ovens regulated by IFC 21
Lumberyards and Woodworking Plants	Storage or processing of lumber exceeding 100,000 board feet (8,333 ft ³) (236 m ³)
Liquid- or gas-fueled vehicles or equipment in assembly buildings	Display, operation or demonstration of liquid- or gas-fueled vehicles or equipment in assembly buildings
LP Gas	1. Storage and use of LP-gas Exception: A permit is not required for individual containers with a 500-gallon (1893 L) water capacity or less serving occupancies in Group R-3. 2. Operation of cargo tankers that transport LP-gas.
Magnesium	Melting, casting, heat treating or grinding more than 10 pounds (4.54 kg) of magnesium
Miscellaneous Combustible Storage	Storing in any building or upon any premises in excess of 2,500 cubic feet (71m ³) gross volume of combustible empty packing cases, boxes, barrels or similar containers, rubber tires, rubber, cork or similar combustible material
Open Burning	Contact Fire District Directly at 425.334.3034
Open Flames and Torches	Removing paint with a torch; or using a torch or open-flame device in a hazardous fire area
Open Flames and Candles	Using open flames or candles in connection with assembly areas, dining areas of restaurants or drinking establishments
Organic Coatings	Any organic-coating manufacturing operation producing more than 1 gallon (4 L) of an organic coating in one day
Places of Assembly	Operating a place of assembly

Pyrotechnic special effects material	Use and handling of pyrotechnic special effects material
Pyroxylin Plastics	Storage or handling of more than 25 pounds (11 kg) of cellulose nitrate (pyroxylin) plastics and for the assembly or manufacture of articles involving pyroxylin plastics
Refrigeration Equipment	Operation of a mechanical refrigeration unit or system regulated by IFC 6
Repair garages and motor fuel-dispensing facilities.	Operation of repair garages and automotive, marine and fleet motor fuel-dispensing facilities
Rooftop Heliport	Operation of a rooftop heliport
Spraying and Dipping	Conducting a spraying or dipping operation utilizing flammable or combustible liquids or the application of combustible powders regulated by IFC 15
Storage of scrap tires and tire byproducts	Establishing, conducting or maintaining storage of scrap tires and tire byproducts that exceeds 2,500 cubic feet (71m3) of total volume of scrap tires and for indoor storage of tires and tire byproducts
Temporary Membrane Structures, Tents & Canopies	The fees for this permit are in Table B. An operational permit is not required – but a construction permit is required under Table B.
Tire-rebuilding Plants	Operation and maintenance of a tire-rebuilding plant
Waste Handling	Operation of wrecking yards, junk yards and waste material-handling facilities
Wood products	Storing chips, hogged material, lumber or plywood in excess of 200 cubic feet (6 m3)

PASSED BY THE CITY COUNCIL OF THE CITY OF LAKE STEVENS THIS _____ DAY
 OF _____, 2015.

ATTEST:

 Vern Little, Mayor

 Barbara Stevens, City Clerk

APPROVED AS TO FORM:

 Grant K. Weed, City Attorney



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CITY OF LAKE STEVENS
 TREASURERS REPORT
 2014 Year End Financial Summary

General Fund - Summary

Description	2014 Amended Budget	2014 Actual	Percent +/- of Actual to 2014 Amended Budget
Beginning Fund Balance	\$ 5,837,901	\$ 5,837,901	100.0%
Revenues	\$ 8,293,331	\$ 9,047,602	109.1%
Expenditures	\$ 8,610,767	\$ 7,793,475	90.5%
Ending Fund Balance	\$ 5,520,465	\$ 7,092,028	128.5%

- Total revenues ended approximately 9% over budget.
- Total expenditures ended approximately 10% under budget.

General Fund - Revenues

Revenue Category	2014 Amended Budget	2014 Actual	Percent +/- of Actual to 2014 Amended Budget	Expectation at 2014 Budget Adoption	% Diff YE Expected to 2014 Actual
Taxes	\$ 6,730,165	\$ 7,128,885	105.9%	\$ 7,120,775	0.1%
Licenses & Permits	\$ 361,862	\$ 602,073	166.4%	\$ 622,877	-3.3%
Grants & State Remit	\$ 524,646	\$ 610,651	116.4%	\$ 603,131	1.2%
Charges for Services	\$ 417,205	\$ 468,658	112.3%	\$ 417,415	12.3%
Fines and Forfeits	\$ 198,778	\$ 147,060	74.0%	\$ 152,506	-3.6%
Miscellaneous	\$ 60,275	\$ 81,663	135.5%	\$ 68,260	19.6%
Non-Revenue/Other	\$ 400	\$ 8,614	2153.5%	\$ 9,104	-5.4%
Total	\$ 8,293,331	\$ 9,047,604	109.1%	\$ 8,994,068	0.6%

Total Receipts ended approximately 9% over budget. Less than 1% over expectations.

- Taxes ended 6% above budget. The largest contributor to this increase is Sales tax which ended 17% over budget, much of which was construction related. Utility taxes ended approximately 8% over budget yet below year end expectations
- Licenses & Permits ended 66% higher than budgeted yet slightly under expectations created during the 2014 budget process. The largest portion of this balance is building permit activity making up 90% of these revenues
- Grants & State Remit ended above budget and year end expectations. The largest contributors are liquor profits, PUD Privilege Tax, and City Assistance which is driven by our below average sales tax per capita figures.
- Service Charges were 12% above budget and year end expectations. Zoning and subdivision fees were the largest contributor of this balance which significantly exceeded expectations during the last 2 months of the year.
- Fines and Forfeiture ended 26% under budget. This correlates with the municipal court and jail expenditure line items which is also down.
- Miscellaneous & Other revenues ended above budget due in part to the additional donation received at year end.

General Fund - Expenditures

Expenditure Category	2014 Amended Budget	2014 Actual	Percent +/- of Actual to 2014 Amended Budget	Expectation at 2014 Budget Adoption	% Diff YE Expected to 2014 Actual
Legislative	\$ 100,335	\$ 76,559	76.3%	\$ 77,780	-1.6%
Executive	\$ 18,707	\$ 17,220	92.1%	\$ 18,437	-6.6%
Administration	\$ 125,792	\$ 128,232	101.9%	\$ 126,675	1.2%
City Clerk	\$ 130,533	\$ 102,321	78.4%	\$ 123,948	-17.4%
Finance	\$ 191,402	\$ 187,698	98.1%	\$ 193,121	-2.8%
Human Resources	\$ 98,382	\$ 102,724	104.4%	\$ 102,691	0.0%
IT Services	\$ 205,035	\$ 206,423	100.7%	\$ 203,909	1.2%
Planning	\$ 988,462	\$ 424,644	43.0%	\$ 490,580	-13.4%
Building	\$ 291,770	\$ 245,628	84.2%	\$ 287,217	-14.5%
Law Enforcement	\$ 5,013,724	\$ 4,853,852	96.8%	\$ 4,852,237	0.0%
Parks	\$ 112,461	\$ 68,628	61.0%	\$ 70,321	-2.4%
Legal	\$ 347,000	\$ 323,508	93.2%	\$ 339,725	-4.8%
Community	\$ 52,740	\$ 46,248	87.7%	\$ 53,931	-14.2%
General Government	\$ 934,424	\$ 1,009,789	108.1%	\$ 1,014,206	-0.4%
Total	\$ 8,610,767	\$ 7,793,474	90.5%	\$ 7,954,778	-2.0%

Total Expenditures ended approximately 10% under budget, 2% under expectations.

- The Legislative Department ended 24% under budget. This savings is similar to previous years as not all budget allocated for council retreat or council liason meetings was utilized.
- The City Clerk's expenditures ended 22% under budget due to the staffing changes within the department.
- The Planning Department ended 57% under budget and 13% below expectations. The largest portion of this is the Economic Development budget which had not been spent in 2014. In addition salaries & benefits were below budget due to staffing changes within the department.
- The Building Department ended 16% under budget and 14.5% below expectations due to changes in staffing during the year.
- Parks expenditures ended significantly under budget yet only slightly below expectations. These expenditures are related to the regulation signage upgrades, and North Cove Pier resurfacing projects. These funds have been rolled into 2015.
- The Community division of General Government ended 12% under budget due to installation of the library windows being delayed and rolled into 2015
- General Government ended 8% over budget due to settlement of claims, yet within the expectations created during the budget process.
- The remaining departments had no significant differences from budget expectations.

Contingency Reserve Fund (Economic Development & Infrastructure)

Description	2014 Amended Budget	2014 Actual	Percent +/- of Actual to 2014 Amended Budget	Expectation at 2014 Budget Adoption	% Diff YE Expected to 2014 Actual
Beginning Fund Balance	\$ 2,099,970	\$ 2,099,970	100.0%	\$ 2,099,970	0.0%
Revenues	\$ 503,100	\$ 509,829	101.3%	\$ 502,202	1.5%
Expenditures	\$ 8,050	\$ -	0.0%	\$ -	0.0%
Ending Fund Balance	\$ 2,595,020	\$ 2,609,799	100.6%	\$ 2,602,172	0.3%

Revenues received in 2014 included a transfer from the General Fund set aside for future economic development and infrastructure needs.

Expenditures are budgeted each year for check unclaimed by vendors. None were claimed in 2014

Street Fund - Summary

Description	2014 Amended Budget	2014 Actual	Percent +/- of Actual to 2014 Amended Budget
Beginning Fund Balance	\$ 2,770,385	\$ 2,770,385	100.0%
Revenues	\$ 2,226,042	\$ 2,227,634	100.1%
Expenditures	\$ 1,899,969	\$ 1,418,236	74.6%
Ending Fund Balance	\$ 3,096,458	\$ 3,579,783	115.6%

- Total revenues ended less than 1% over budget.
- Total expenditures ended 25% under budget.

Street Fund - Revenues

Revenue Category	2014 Amended Budget	2014 Actual	Percent +/- of Actual to 2014 Amended Budget	Expectation at 2014 Budget Adoption	% Diff YE Expected to 2014 Actual
Taxes	\$ 1,410,460	\$ 1,426,490	101.1%	\$ 1,436,111	-0.7%
License & Permits	\$ 15,049	\$ 21,966	146.0%	\$ 24,221	-9.3%
Grants & Other Gov't	\$ 788,692	\$ 758,328	96.2%	\$ 746,547	1.6%
Charges for Service	\$ 2,000	\$ -	0.0%	\$ 2,000	0.0%
Miscellaneous	\$ 4,841	\$ 9,836	203.2%	\$ 10,362	-5.1%
Other Financing	\$ 5,000	\$ 11,014	220.3%	\$ 11,248	-2.1%
Total	\$ 2,226,042	\$ 2,227,634	100.1%	\$ 2,230,489	-0.1%

Total Receipts ended 1% over budget and less than 1% below expectation.

- Taxes ended 1% above budget due to increased utility tax receipts.
- License & Permits include Right of Way permits which ended the year above budget.
- Miscellaneous & other financing revenues include insurance recovery funds received for street related incidents.

Street Fund - Expenditures

Expenditure Category	2014 Amended Budget	2014 Actual	Percent +/- of Actual to 2014 Amended Budget	Expectation at 2014 Budget Adoption	% Diff YE Expected to 2014 Actual
Salaries & Benefits	\$ 853,478	\$ 828,632	97.1%	\$ 842,790	-1.7%
Operating Supplies	\$ 132,838	\$ 64,233	48.4%	\$ 90,087	-28.7%
Services	\$ 801,473	\$ 464,092	57.9%	\$ 582,505	-20.3%
Intergovernmental	\$ 9,063	\$ 9,063	100.0%	\$ 9,063	0.0%
Other Expenses	\$ 49,617	\$ 48,417	97.6%	\$ 48,420	0.0%
Capital Projects	\$ 53,500	\$ 3,800	7.1%	\$ 10,500	-63.8%
Total	\$ 1,899,969	\$ 1,418,237	74.6%	\$ 1,583,365	-10.4%

Total Expenditures ended approximately 25% under budget, 10% under expectations.

- Salaries & Benefits were under budget due to staff changes in departments that are partially allocated to this fund.
- Supplies ended at 48% of budget. Items including snow & ice and traffic control often end the year under budget due to mild winters, and fewer incidents.
- Service Charges are 58% of budget. These expenditures include items such as overlays, street sweeping, travel, utilities, and repairs & maintenance services. Overlays had the largest variance and the majority of remaining funds were rolled into 2015.
- Capital Projects budget included the Mini-roundabouts which were done in house so the expenditures were accounted for elsewhere. The expectation variance is due to funds not used for the Grade Road Stabilization project. Funds have been rolled into 2015 for this project.

Surface/Storm Water Fund - Summary

Description	2014 Amended Budget	2014 Actual	Percent +/- of Actual to 2014 Amended Budget
Beginning Fund Balance	\$ 1,274,891	\$ 1,274,891	100.0%
Revenues	\$ 1,434,794	\$ 1,458,444	101.6%
Expenditures	\$ 1,327,594	\$ 1,163,866	87.7%
Ending Fund Balance	\$ 1,382,091	\$ 1,569,469	113.6%

- Total revenues ended 2% over budget.
- Total expenditures ended 12% under budget.

Surface/Storm Water Fund Revenues

Revenue Category	2014 Amended Budget	2014 Actual	Percent +/- of Actual to 2014 Amended Budget	Expectation at 2014 Budget Adoption	% Diff YE Expected to 2014 Actual
Grants & State Remit	\$ 98,440	\$ 24,356	24.7%	\$ 44,356	-45.1%
SWM Charges	\$ 1,335,039	\$ 1,432,880	107.3%	\$ 1,473,473	-2.8%
Miscellaneous/Transfers	\$ 1,315	\$ 1,208	91.9%	\$ 1,200	0.7%
Total	\$ 1,434,794	\$ 1,458,444	101.6%	\$ 1,519,029	-4.0%

Total Receipts ended 2% over budget, and 4% below expectations.

- Grant revenues ended at 25% of budget. Because these grants are multi-year awards, the grant line items were budgeted at the full amount of grant award remaining at year end 2013. These amounts have been rolled forward into 2015.
- Surface water management charges ended 7% over budget. As more building occurs this line item will increase.

Surface/Storm Water Fund Expenditures

Expenditure Category	2014 Amended Budget	2014 Actual	Percent +/- of Actual to 2014 Amended Budget	Expectation at 2014 Budget Adoption	% Diff YE Expected to 2014 Actual
Salaries & Benefits	\$ 709,450	\$ 668,711	94.3%	\$ 687,614	-2.7%
Operating Supplies	\$ 59,438	\$ 49,830	83.8%	\$ 43,600	14.3%
Services	\$ 313,939	\$ 278,713	88.8%	\$ 283,380	-1.6%
Intergovernmental	\$ 173,250	\$ 128,795	74.3%	\$ 125,035	3.0%
Debt Service	\$ 10,700	\$ 10,700	100.0%	\$ 10,700	0.0%
Operating Transfers	\$ 60,817	\$ 27,117	44.6%	\$ 27,117	0.0%
Total	\$ 1,327,594	\$ 1,163,866	87.7%	\$ 1,177,446	-1.2%

Total Expenditures ended approximately 12% under budget and 1% less than expectation.

- Salaries & Benefits were under budget due to staff changes in departments that are partially allocated to this fund.
- Operating supplies were 84% of budget, mostly due to the decreased fuel usage by this fund.
- Service expenditures ended at 89% of budget due to the decreased costs related street sweeping and repair & maintenance.
- Intergovernmental/Grant expenditures ended at 74% of the budget. Because these grants are multi-year awards, the grant expenditure line items were budgeted at the full amount of grant award remaining at year end 2013. Projects have been planned for the remaining grant funds in 2015.
- Operating transfers were below budget due to an error in the original budget

Capital Project - Developer Contributions (Impact Fees)

Description	2014 Amended Budget	2014 Actual	Percent +/- of Actual to 2014 Amended Budget	Expectation at 2014 Budget Adoption	% Diff YE Expected to 2014 Actual
Beginning Fund Balance	\$ 2,884,286	\$ 2,884,286	100.0%	\$ 2,884,286	0.0%
Revenues	\$ 231,900	\$ 732,883	316.0%	\$ 745,897	-1.7%
Expenditures	\$ 2,000	\$ -	0.0%	\$ 2,000	-100.0%
Ending Fund Balance	\$ 3,114,186	\$ 3,617,169	116.2%	\$ 3,628,183	-0.3%

Total Revenues ended significantly over budget yet 2% less than expectation.

- Traffic Impact fees collected in 2014 were \$412,218
- Park Impact fees collected in 2014 were \$315,055

Real Estate Excise Tax I (REET I)

Description	2014 Amended Budget	2014 Actual	Percent +/- of Actual to 2014 Amended Budget	Expectation at 2014 Budget Adoption	% Diff YE Expected to 2014 Actual
Beginning Fund Balance	\$ 830,538	\$ 830,538	100.0%	\$ 830,538	0.0%
Revenues	\$ 301,000	\$ 510,468	169.6%	\$ 485,315	5.2%
Expenditures	\$ 374,668	\$ 374,219	99.9%	\$ 375,668	-0.4%
Ending Fund Balance	\$ 756,870	\$ 966,787	127.7%	\$ 940,185	2.8%

Real Estate Excise Tax I (REET II)

Description	2014 Amended Budget	2014 Actual	Percent +/- of Actual to 2014 Amended Budget	Expectation at 2014 Budget Adoption	% Diff YE Expected to 2014 Actual
Beginning Fund Balance	\$ 1,560,217	\$ 1,560,217	100.0%	\$ 1,560,217	0.0%
Revenues	\$ 301,000	\$ 509,829	169.4%	\$ 484,780	5.2%
Expenditures	\$ 123,696	\$ 74,164	60.0%	\$ 74,515	-0.5%
Ending Fund Balance	\$ 1,737,521	\$ 1,995,882	114.9%	\$ 1,970,482	1.3%

Total Revenues in both funds ended significantly over budget due to increased real estate sales in 2015.

Total REET II Expenditures ended below budget due to allocating project funding from another fund for the 20th Street sewer related overlay project.

Sidewalk Capital Project Fund

Description	2014 Amended Budget	2014 Actual	Percent +/- of Actual to 2014 Amended Budget	Expectation at 2014 Budget Adoption	% Diff YE Expected to 2014 Actual
Beginning Fund Balance	\$ 302,317	\$ 302,317	100.0%	\$ 302,317	0.0%
Revenues	\$ 205,550	\$ 205,224	99.8%	\$ 205,224	0.0%
Expenditures	\$ -	\$ -	0.0%	\$ -	0.0%
Ending Fund Balance	\$ 507,867	\$ 507,541	99.9%	\$ 507,541	0.0%

Revenues received in 2014 were from the TIB Grant reimbursement related to the sidewalk project completed in 2013.

General Ledger

Trial Balance by Fund and Department

Description	2014 Budget	2014 Actuals	2014 Estimated Actuals
General Fund			
Beginning Cash	\$ 5,837,901.00	\$ 5,837,901.00	\$ 5,837,901.00
Real & Personal Property Tax	\$ (2,726,286.00)	\$ (2,729,327.80)	\$ 2,726,286.00
Local Retail Sales-Use Tax	\$ (2,048,060.00)	\$ (2,266,366.77)	\$ 2,231,167.00
Criminal Justice Sales-Use Tax	\$ (385,454.00)	\$ (440,234.38)	\$ 435,226.52
Other Govt Utility - Electric	\$ (350,238.00)	\$ (365,085.09)	\$ 375,889.34
Private Utility - Gas	\$ (319,734.00)	\$ (329,454.75)	\$ 390,433.41
Private Utility - Telephone	\$ (532,901.00)	\$ (627,337.00)	\$ 588,834.16
Franchise Fees	\$ (345,128.00)	\$ (351,668.24)	\$ 352,235.31
Gambling Tx - Punch-Pull Tabs	\$ (15,864.00)	\$ (13,757.91)	\$ 13,293.20
Gambling Tx - Bingo & Raffles	\$ -	\$ -	\$ 2,363.01
Leasehold Excise Tax	\$ (6,500.00)	\$ (5,652.97)	\$ 5,046.77
Taxes	\$ (6,730,165)	\$ (7,128,885)	\$ 7,120,775
Bus. Lic - Prof & Occupations	\$ -	\$ (75)	\$ -
Bus. Lic - Other	\$ (49,362)	\$ (48,959)	\$ 47,381
Building Permits	\$ (300,000)	\$ (540,503)	\$ 561,777
Animal Licenses	\$ (2,000)	\$ (1,840)	\$ 1,965
Weapon License Permit - Local	\$ (7,500)	\$ (7,511)	\$ 7,775
Other Non-Bus. Event Permits	\$ (3,000)	\$ (3,185)	\$ 3,979
Licenses & Permits	\$ (361,862)	\$ (602,073)	\$ 622,877
DOJ Fed Dir 16.607 BPV Grant	\$ (2,100)	\$ (3,627)	\$ 3,627
Equitable Sharing - Fed Seize	\$ -	\$ (5,537)	\$ 3,642
DOJ Fed Ind 16.554 NCHIP	\$ (12,270)	\$ (12,272)	\$ 12,272
DOT Fed Ind 20.600 Hwy Safety	\$ -	\$ (944)	\$ -
DOT Fed Ind 20.609 X52 Speed	\$ (5,000)	\$ -	\$ -
DHS Fed Ind 97.012 Boat Safety	\$ (14,872)	\$ (8,444)	\$ 8,731
WA TSC - Police	\$ -	\$ -	\$ -
L&I Stay at Work Program	\$ -	\$ (10,000)	\$ 10,000
PUD Privilege Tax	\$ (90,886)	\$ (107,791)	\$ 107,791
Vessel Registration Fees	\$ (11,363)	\$ (11,393)	\$ 11,393
City-County Assistance	\$ (63,000)	\$ (98,635)	\$ 94,446
Crim Jus - Violent Crimes-Pop	\$ (6,535)	\$ (7,465)	\$ 7,400
Crim Jus - Special Programs	\$ (24,485)	\$ (27,592)	\$ 27,411
DUI & Other Crim Jus Assist	\$ (5,000)	\$ (5,214)	\$ 5,233
Liquor-Beer Excise Tax	\$ (42,000)	\$ (54,418)	\$ 53,642
Liquor Control Board Profits	\$ (247,000)	\$ (257,320)	\$ 257,408
Housing Authority Pay In Lieu	\$ (135)	\$ -	\$ 135
Grants & State Remits	\$ (524,646)	\$ (610,651)	\$ 603,131
Acting Srv - ILA Lobbying	\$ (20,250)	\$ (5,660)	\$ 5,660
Sales of Maps-Publications	\$ -	\$ (18)	\$ 23
Duplicating Srv	\$ (1,600)	\$ (979)	\$ 1,084
Duplicating Srv - PRR	\$ (30)	\$ (22)	\$ 28
Duplicating Srv - Laminate	\$ (1,500)	\$ (1,299)	\$ 1,348
Election Candidate Filing Fee	\$ (500)	\$ -	\$ -
Passports	\$ (56,076)	\$ (51,125)	\$ 55,484
Passport Photos	\$ (16,150)	\$ (16,256)	\$ 17,704
LE Services - Extra Duty	\$ (11,748)	\$ (18,432)	\$ 14,882
LE Services - SRO	\$ (133,037)	\$ (138,948)	\$ 133,037
LE - Fingerprinting	\$ (5,784)	\$ (5,675)	\$ 5,741
Protective Inspections - Fire	\$ (500)	\$ (1,046)	\$ 1,084
Information Srv- ILA	\$ (78,030)	\$ (78,478)	\$ 78,478
Zoning and Subdivision Fees	\$ (80,000)	\$ (137,858)	\$ 90,000
Planning - Developer Reimburse	\$ (7,000)	\$ (7,618)	\$ 7,618
Reimb - Sno Isle Library	\$ (5,000)	\$ (5,243)	\$ 5,243
Charges for Services	\$ (417,205)	\$ (468,658)	\$ 417,415
Mandatory Insurance-Admin Fee	\$ (100)	\$ (98)	\$ 49

Description	2014 Budget	2014 Actuals	2014 Estimated Actuals
District Court	\$ (190,878)	\$ (139,453)	\$ 144,811
Violations Bureau - Local	\$ (7,500)	\$ (6,966)	\$ 6,995
Animal Impound Fees	\$ (300)	\$ (542)	\$ 650
Fines & Penalties	\$ (198,778)	\$ (147,060)	\$ 152,506
Investment Interest	\$ (6,000)	\$ (6,000)	\$ 5,863
Real & Personal Prop Tax Int	\$ -	\$ 191	\$ (234)
Sales & Use Tax Interest	\$ (500)	\$ (605)	\$ 591
Leasehold Excise Tax Interest	\$ -	\$ (1)	\$ 1
Special Events - Rental Reimb	\$ (1,500)	\$ (2,185)	\$ 2,185
Boat Launch Parking Fees	\$ (5,000)	\$ (7,594)	\$ 7,550
Facilities Rental - Short Term	\$ (8,000)	\$ (8,769)	\$ 8,200
Lease LT - Lundeen House	\$ (8,472)	\$ -	\$ -
Lease LT City Shop	\$ (14,268)	\$ (25,508)	\$ 24,459
Lease (LT) WWTP Property	\$ -	\$ (10)	\$ 10
Chamber Office - Other Charges	\$ (600)	\$ (600)	\$ 600
Arts Commission Donation	\$ (2,172)	\$ (2,172)	\$ 2,172
Arts-Sidewalk Chalk	\$ (125)	\$ (80)	\$ 80
Donation-Police Dept	\$ (8,688)	\$ (18,688)	\$ 8,688
Private Grants	\$ (1,050)	\$ (2,265)	\$ 2,265
Sale of Scrap & Junk Property	\$ -	\$ -	\$ -
Unclaimed Money & Property	\$ (500)	\$ (4)	\$ -
Sale of Confiscated & Forfeite	\$ (1,000)	\$ (2,228)	\$ 2,034
Misc Rev. Judgment-Settlement	\$ (1,200)	\$ (3,032)	\$ 2,530
Employee Reimb Contrib- Guns	\$ -	\$ -	\$ -
Cash Adjustments	\$ -	\$ 25	\$ (25)
Miscellaneous Revenue -Other	\$ (1,200)	\$ (2,137)	\$ 1,292
Misc Revenues	\$ (60,275)	\$ (81,663)	\$ 68,260
Refundable Customer Deposits	\$ (200)	\$ (300)	\$ 400
Seizure -State Remit Portion	\$ (100)	\$ (282)	\$ 347
Refunds or Overpayments	\$ (100)	\$ (15)	\$ 340
Agency Deposits	\$ (400)	\$ (597)	\$ 1,087
Sale of Capital Assets	\$ -	\$ (7,409)	\$ 7,409
Insurance Recoveries - Non Cap	\$ -	\$ (608)	\$ 608
Non Revenues	\$ -	\$ (8,017)	\$ 8,017
Total Revenues	\$ (8,293,331)	\$ (9,047,602)	\$ 8,994,067
Legislative - Salaries	\$ 42,000.00	\$ 31,450.00	\$ 31,866.67
Legislative - Social Security	\$ 3,213.00	\$ 2,406.01	\$ 2,437.87
Legislative - Workmans Compen	\$ -	\$ 72.85	\$ 80.16
Legislative - Operating Costs	\$ 300.00	\$ 315.31	\$ 229.09
Legislative - Travel & Mtgs	\$ 1,000.00	\$ 1,614.71	\$ 1,907.00
Legislative - Rentals	\$ 1,000.00	\$ 899.50	\$ 833.05
Legislative - Prof. Developmen	\$ 600.00	\$ 1,007.42	\$ 1,272.53
Legislative-C.C.Retreat	\$ 2,500.00	\$ -	\$ -
Legislative- Elections Cost	\$ 10,000.00	\$ 6,441.40	\$ 6,802.57
Legislative-Voter Reg Fees	\$ 39,722.00	\$ 32,351.52	\$ 32,351.52
Executive - Salaries	\$ 14,400.00	\$ 14,400.00	\$ 14,400.00
Executive - Social Security	\$ 1,457.00	\$ 1,101.60	\$ 1,101.60
Executive - Workmans Comp	\$ -	\$ 70.18	\$ 72.55
Executive - Supplies	\$ -	\$ 73.93	\$ 98.57
Executive - Communication	\$ 1,050.00	\$ 1,041.46	\$ 1,059.65
Executive - Travel & Mtgs	\$ 1,000.00	\$ 406.30	\$ 1,000.00
Executive - Miscellaneous	\$ 100.00	\$ 3.55	\$ 4.73
Executive - Prof. Development	\$ 500.00	\$ 122.93	\$ 500.00
Executive - Board Appreciation	\$ 200.00	\$ -	\$ 200.00
Legislative & Executive	\$ 119,042	\$ 93,779	\$ 96,218
AD-Salaries	\$ 92,448	\$ 94,316	\$ 93,049
AD-Benefits	\$ 30,403	\$ 16,317	\$ 31,113
AD-Social Security	\$ -	\$ 6,377	\$ -

Description	2014 Budget	2014 Actuals	2014 Estimated Actuals
AD-Retirement	\$ -	\$ 8,569	\$ -
AD-Workmans Compensation	\$ -	\$ 158	\$ -
AD-Office Supply	\$ 250	\$ 49	\$ 250
AD-Professional Services	\$ -	\$ -	\$ -
AD-Communications	\$ 1,241	\$ 1,339	\$ 1,213
AD-Travel & Meetings	\$ 700	\$ 785	\$ 700
AD-Staff Development	\$ 500	\$ 80	\$ 100
AD-Miscellaneous	\$ 250	\$ 242	\$ 250
Administration	\$ 125,792	\$ 128,232	\$ 126,675
CC-Salaries	\$ 88,355	\$ 59,801	\$ 77,861
CC-Overtime	\$ -	\$ 3,335	\$ -
CC-Benefits	\$ 34,657	\$ 17,118	\$ 32,884
CC-Social Security	\$ -	\$ 5,211	\$ -
CC-Retirement	\$ -	\$ 5,343	\$ -
CC-Workmans Compensation	\$ -	\$ 319	\$ -
CC-Office Supply	\$ 750	\$ 816	\$ 900
CC-Professional Services	\$ 3,000	\$ 8,499	\$ 10,000
CC-Communications	\$ 744	\$ 628	\$ 633
CC-Travel & Meetings	\$ 922	\$ 127	\$ 500
CC-Miscellaneous	\$ 255	\$ 75	\$ 100
CC-Misc CC Fees DOL	\$ 700	\$ 737	\$ 569
CC-Staff Development	\$ 1,150	\$ 314	\$ 500
City Clerk	\$ 130,533	\$ 102,321	\$ 123,948
FI-Salaries	\$ 113,596	\$ 118,370	\$ 117,126
FI-Overtime	\$ -	\$ -	\$ -
FI-Benefits	\$ 40,278	\$ 14,210	\$ 40,875
FI-Social Security	\$ -	\$ 9,012	\$ -
FI-Retirement	\$ -	\$ 10,902	\$ -
FI-Workmans Comp	\$ -	\$ 310	\$ -
FI-Office Supplies	\$ 2,800	\$ 2,164	\$ 2,554
FI-Professional Service	\$ -	\$ -	\$ -
FI-Advertising	\$ 200	\$ 229	\$ 100
FI-Communications	\$ 390	\$ 382	\$ 382
FI-Travel & Meetings	\$ 1,425	\$ 895	\$ 1,000
FI-Insurance	\$ 135	\$ 127	\$ 127
FI-Software Maint	\$ 29,553	\$ 29,614	\$ 29,614
FI-Miscellaneous	\$ 300	\$ 100	\$ 100
FI-Staff Development	\$ 1,225	\$ 645	\$ 595
FI-Banking Services	\$ 1,500	\$ 739	\$ 648
Finance	\$ 191,402	\$ 187,698	\$ 193,121
HR-Safety Program	\$ 1,250	\$ 1,174	\$ 1,250
HR-Wellness Program	\$ 1,000	\$ 1,013	\$ 1,000
HR-Salaries	\$ 70,541	\$ 73,587	\$ 73,593
HR-Benefits	\$ 20,200	\$ 8,511	\$ 20,716
HR-Soc Security	\$ -	\$ 5,586	\$ -
HR-Retirement	\$ -	\$ 6,777	\$ -
HR-Workmans Compensation	\$ -	\$ 197	\$ -
HR-Office Supplies	\$ 350	\$ 263	\$ 172
HR-Operating Cost	\$ 800	\$ 777	\$ 800
HR-Professional Services	\$ 420	\$ 1,261	\$ 1,446
HR-Communications	\$ 871	\$ 864	\$ 815
HR-Travel & Meetings	\$ 300	\$ 246	\$ 300
HR-Miscellaneous	\$ 500	\$ 498	\$ 629
HR - Staff Development	\$ 450	\$ 270	\$ 270
HR-Civil - Professional Srv	\$ 1,700	\$ 1,700	\$ 1,700
Human Resources	\$ 98,382	\$ 102,724	\$ 102,691

Description	2014 Budget	2014 Actuals	2014 Estimated Actuals
IT-Salaries	\$ 138,037	\$ 140,734	\$ 140,734
IT-Overtime	\$ 1,200	\$ 654	\$ 500
IT-Benefits	\$ 59,611	\$ 38,088	\$ 60,067
IT-Soc Security	\$ -	\$ 10,654	\$ -
IT-Retirement	\$ -	\$ 13,022	\$ -
IT-Workmans Compensation	\$ -	\$ 423	\$ -
IT-Office Supplies	\$ 900	\$ 936	\$ 600
IT-Fuel	\$ 450	\$ 48	\$ 100
IT-Communications	\$ 1,987	\$ 1,865	\$ 1,808
IT-Travel & Meetings	\$ 250	\$ -	\$ -
IT-Miscellaneous	\$ 100	\$ -	\$ 100
IT-Staff Development	\$ 2,500	\$ -	\$ -
Information Technology	\$ 205,035	\$ 206,423	\$ 203,909
Pension and Other Benefits	\$ -	\$ 13,512	\$ 13,512
PL-Salaries	\$ 319,495	\$ 248,621	\$ 291,472
PL-Overtime	\$ -	\$ 211	\$ 211
PL-Benefits	\$ 128,156	\$ 62,919	\$ 123,849
PL-Social Security	\$ -	\$ 21,309	\$ -
PL-Retirement	\$ -	\$ 22,885	\$ -
PL-Workmans Comp	\$ -	\$ 940	\$ -
PL-Office Supplies	\$ 2,300	\$ 2,044	\$ 1,618
PL-Operating Costs	\$ 1,500	\$ 1,843	\$ 1,424
PL-Small Tools	\$ 1,200	\$ -	\$ -
PL-Professional Servic	\$ 4,000	\$ 2,588	\$ 2,591
PL-CA-Developer Reimb	\$ 7,000	\$ 12,339	\$ 14,195
PL-Software Maint.	\$ 5,430	\$ 5,430	\$ 5,430
PL-Advertising	\$ 8,000	\$ 7,728	\$ 7,853
PL-Communication	\$ 2,881	\$ 3,014	\$ 3,045
PL-Travel & Mtgs	\$ 1,500	\$ 886	\$ 1,000
PL-Repairs & Maint.	\$ 1,400	\$ 750	\$ 500
PL-Miscellaneous	\$ 150	\$ 181	\$ 200
PL-Staff Development	\$ 2,350	\$ 1,457	\$ 1,916
PL-Printing and Bindin	\$ 500	\$ 124	\$ 165
PL-Prof Serv-Hearing E	\$ 7,500	\$ 2,072	\$ 7,500
PL-Commission - Travel & Mtgs	\$ -	\$ 38	\$ -
PL-Commission - Misc	\$ 100	\$ 59	\$ 100
PL-Economic Devel	\$ 495,000	\$ 13,694	\$ 14,000
PL-Capital Outlay	\$ -	\$ -	\$ -
Planning & Community Develop	\$ 988,462	\$ 424,644	\$ 490,580
PB-Salaries	\$ 185,019	\$ 168,669	\$ 183,018
PB-Overtime	\$ -	\$ 12	\$ -
PB-Benefits	\$ 95,376	\$ 40,409	\$ 95,038
PB-Social Security	\$ -	\$ 11,462	\$ -
PB-Retirement	\$ -	\$ 14,745	\$ -
PB-Workmans Comp	\$ -	\$ 2,758	\$ -
PB-Office Supplies	\$ 2,200	\$ 704	\$ 776
PB-Operating Cost	\$ 550	\$ 834	\$ 740
PB-Fuel	\$ 1,200	\$ 1,674	\$ 1,564
PB-Professional Srv	\$ 4,500	\$ 1,656	\$ 2,500
PB-Advertising	\$ -	\$ 983	\$ 900
PB-Communication	\$ 275	\$ 1,313	\$ 1,111
PB-Travel & Mtgs	\$ 450	\$ -	\$ 150
PB-Repair & Maintenance	\$ 500	\$ 102	\$ -
PB-Miscellaneous	\$ 500	\$ 220	\$ 220
PB-Staff Development	\$ 1,200	\$ 89	\$ 1,200
PB-Capital Outlay	\$ -	\$ -	\$ -
Planning & Community Develop - Bldg	\$ 291,770	\$ 245,628	\$ 287,217

Description	2014 Budget	2014 Actuals	2014 Estimated Actuals
LE-Salaries	\$ 2,288,846	\$ 2,112,903	\$ 2,113,790
LE-Salaries Extra Duty	\$ 10,000	\$ 11,593	\$ 10,000
LE-Holiday Cashout	\$ 85,000	\$ 51,830	\$ 85,000
LE-Overtime	\$ 200,000	\$ 337,709	\$ 309,074
LE-Benefits	\$ 949,743	\$ 607,359	\$ 905,167
LE-Social Security	\$ -	\$ 184,191	\$ -
LE-Retirement	\$ -	\$ 142,831	\$ -
LE-Workmans Compensation	\$ -	\$ 47,939	\$ -
LE-Clothing	\$ 38,000	\$ 37,209	\$ 38,000
LE-Office Supplies	\$ 19,000	\$ 16,243	\$ 20,000
LE-Operating Costs	\$ 59,123	\$ 44,600	\$ 58,123
LE- Ops NW Computers	\$ 15,940	\$ 3,006	\$ 3,056
LE-Fuel	\$ 83,769	\$ 74,749	\$ 85,281
LE-Professional Services	\$ 35,000	\$ 41,589	\$ 35,000
LE-Prof Serv-Lexipol	\$ 4,450	\$ 4,450	\$ 4,450
LE-Professional Srv-Legal	\$ 20,000	\$ 19,808	\$ 20,000
LE-Advertising	\$ -	\$ 1,253	\$ 1,058
LE-Communication	\$ 33,000	\$ 28,229	\$ 33,000
LE-Travel & Meetings	\$ 7,326	\$ 7,367	\$ 7,326
LE-Insurance	\$ 96,940	\$ 96,749	\$ 96,940
LE-Repair & Maintenance	\$ 75,000	\$ 73,020	\$ 70,138
LE-Miscellaneous	\$ 2,000	\$ 1,667	\$ 2,000
LE - Misc Investigations	\$ 5,000	\$ 6,682	\$ 5,000
LE-Boating Salaries Local	\$ 10,353	\$ 7,054	\$ 7,054
LE-Boating - Other Salaries	\$ 6,160	\$ 3,107	\$ 3,107
LE- Boating Benefit Local	\$ 4,193	\$ 3,050	\$ 3,050
LE-Boat Other Benefits	\$ 2,640	\$ 830	\$ 830
LE-Boating Clothing	\$ 800	\$ 292	\$ 500
LE-Boating Operating	\$ 3,400	\$ 3,376	\$ 3,400
LE-Boating-Fuel	\$ 1,000	\$ 847	\$ 1,000
LE-Boating-Travel	\$ 1,100	\$ 354	\$ 350
LE-Boating Repair & Maint	\$ 2,000	\$ 2,492	\$ 2,000
LE-Investigations-Operating	\$ 2,925	\$ 1,662	\$ 2,925
LE-Investigations Misc	\$ 1,000	\$ -	\$ 1,000
LE-Drug Task Force	\$ 7,500	\$ 7,474	\$ 7,500
LE-Staff Development	\$ 16,325	\$ 7,540	\$ 14,125
LE - Staff Development - Range	\$ -	\$ 521	\$ 2,200
LE-Utilities	\$ 11,171	\$ 11,715	\$ 12,601
LE-Traffic Policing-Grants	\$ -	\$ -	\$ -
LE-Evidence Room-Alarm	\$ 2,000	\$ 841	\$ 2,000
LE-Jail	\$ 300,000	\$ 255,706	\$ 288,865
LE-Snopac Dispatch	\$ 388,000	\$ 384,944	\$ 388,000
LE-Environment-DO NOT USE	\$ 30,000	\$ -	\$ -
LE-Environmental-Animal Contro	\$ -	\$ 13,975	\$ 13,880
LE-Seizure-Forfeit-State Remit	\$ 1,000	\$ 150	\$ 500
LE-Capital Equipment	\$ 26,020	\$ 26,946	\$ 26,946
GG-Contrib Police Capital Fund	\$ 160,000	\$ 160,000	\$ 160,000
LE-Transfers Out	\$ 8,000	\$ 8,000	\$ 8,000
Law Enforcement	\$ 5,013,724	\$ 4,853,852	\$ 4,852,237
PK-Salaries	\$ 10,597	\$ 10,805	\$ 10,823
PK-Seasonal Salaries	\$ 20,000	\$ 11,417	\$ 12,000
PK-Overtime	\$ -	\$ 949	\$ 2,000
PK-Benefits	\$ 4,366	\$ 2,977	\$ 4,400
PK-Seasonal Benefits	\$ 8,000	\$ 1,251	\$ 1,500
PK-Social Security	\$ -	\$ 1,071	\$ -
PK-Retirement	\$ -	\$ 1,059	\$ -
PK-Workmans Compensation	\$ -	\$ 357	\$ -
PK-Operating Costs	\$ 17,300	\$ 9,952	\$ 10,171
PK-Ops-Clothing	\$ 2,600	\$ -	\$ 500

Description	2014 Budget	2014 Actuals	2014 Estimated Actuals
PK-Eagle Ridge Pk-Ops	\$ 500	\$ 17	\$ 500
PK-Lundeen-Op Costs	\$ 4,000	\$ 912	\$ 2,000
PK-North Cove Park Ops	\$ 1,200	\$ 59	\$ 100
PK-Swim Beach Ops	\$ -	\$ -	\$ -
PK - Boat Launch Expenses	\$ 400	\$ 49	\$ 400
PK-Fuel Costs	\$ 500	\$ 499	\$ 500
PK-Professional Services	\$ 500	\$ 506	\$ 566
PK-Communication	\$ 1,920	\$ 1,848	\$ 1,854
PK-Travel & Meetings	\$ 200	\$ -	\$ 200
PK-Equipment Rental	\$ 3,000	\$ 2,610	\$ 2,876
PK-Insurance	\$ 3,196	\$ 3,174	\$ 3,174
PK-Utilities	\$ 10,000	\$ 8,470	\$ 9,176
PK-Storm Drainage	\$ 2,432	\$ 2,432	\$ 2,432
PK-Repair & Maintenance	\$ 6,000	\$ 7,193	\$ 3,533
PK-Lundeen-Repair & Maint	\$ 1,200	\$ 1,010	\$ 1,200
PK-Miscellaneous	\$ 150	\$ -	\$ 150
PK-Staff Development	\$ 250	\$ -	\$ 250
PK-Park Board-Miscellaneous	\$ 150	\$ 12	\$ 16
PK-Capital Outlay	\$ 14,000	\$ -	\$ -
Parks	\$ 112,461	\$ 68,628	\$ 70,321
LG-Professional Service	\$ 70,000	\$ 131,977	\$ 147,035
PG-Prosecutor Fees	\$ 102,000	\$ 102,960	\$ 102,960
LG-Travel & Meetings	\$ -	\$ 64	\$ -
LG-General Indigent Defense	\$ 175,000	\$ 88,508	\$ 89,730
Legal	\$ 347,000	\$ 323,508	\$ 339,725
CS-Visitor Center	\$ 750	\$ -	\$ 750
CS-Aging Services-Supplies	\$ -	\$ 1,705	\$ 6,679
CS-Aging Services-Utilities	\$ 1,500	\$ 424	\$ 282
CS-Special Event-Equip Rent	\$ 1,500	\$ 439	\$ 500
CS-Library-Office & Operating	\$ 2,000	\$ 1,396	\$ 1,578
CS-Library-Professional Svc	\$ -	\$ -	\$ -
CS-Library-Utilities	\$ 6,761	\$ 5,957	\$ 6,479
CS-Library Storm Drainage	\$ 563	\$ 562	\$ 563
CS-Library-Repair & Maint.	\$ 8,000	\$ 8,813	\$ 8,813
CS-Arts Commission	\$ 4,603	\$ 4,954	\$ 4,954
CS-Community Activity-Aquafest	\$ 2,000	\$ 3,106	\$ 3,106
CS-Historical-Communications	\$ 288	\$ 162	\$ 162
CS-Historical-Utilities	\$ 830	\$ 976	\$ 1,013
CS-Community Center-Ops	\$ 1,900	\$ 1,190	\$ 1,577
CS-Community Center - Cleaning	\$ 1,200	\$ 1,380	\$ 1,380
CS-Community Center - Comm	\$ 172	\$ 162	\$ 162
CS-Community Center-Utilities	\$ 4,407	\$ 4,568	\$ 4,935
CS-Community Center - R & M	\$ 700	\$ 407	\$ 409
CS-Grimm House Expenses	\$ 566	\$ 503	\$ 589
CS-Library - Capital Outlay	\$ 5,000	\$ -	\$ -
CS-Community Center - Capital	\$ 10,000	\$ 9,546	\$ 10,000
Community	\$ 52,740	\$ 46,248	\$ 53,931
GG-Advisory Srv-Lobbying-Hwy9	\$ 27,000	\$ 9,071	\$ 9,071
GG-Advisory Srv - Lobbying	\$ 62,000	\$ 59,822	\$ 59,745
GG-Municipal Court Fees	\$ 100,000	\$ 71,374	\$ 70,304
GG-Operating	\$ 7,000	\$ 9,448	\$ 10,359
GG-Fuel	\$ 200	\$ 72	\$ 96
GG-Professional Service	\$ 6,550	\$ 4,692	\$ 5,605
GG-Communication	\$ 4,000	\$ 3,469	\$ 3,712
GG-Equipment Rental	\$ 1,625	\$ 1,516	\$ 1,516
GG-Insurance	\$ 4,110	\$ 4,068	\$ 5,424
GG-Utilities	\$ 16,816	\$ 14,521	\$ 15,629

Description	2014 Budget	2014 Actuals	2014 Estimated Actuals
GG-Storm Drainage	\$ 2,881	\$ 2,881	\$ 2,881
GG-Repair & Maintenance	\$ 3,000	\$ 4,661	\$ 4,813
GG-Miscellaneous	\$ 2,500	\$ 1,581	\$ 2,108
GG-Salaries Regular	\$ 14,423	\$ 14,433	\$ 14,540
GG-Benefits	\$ 6,141	\$ 3,567	\$ 3,428
GG-Social Security	\$ -	\$ 1,082	\$ 1,158
GG-Retirement	\$ -	\$ 1,336	\$ 1,411
GG-Workers Compensation	\$ -	\$ 257	\$ 277
GG-Advertising	\$ 300	\$ 604	\$ 605
GG-PRR - Print-Copy	\$ -	\$ -	\$ -
GG-PSRC	\$ 8,300	\$ 8,252	\$ 8,252
GG-Economic Alliance	\$ 4,000	\$ 3,000	\$ 3,000
GG-Visitor Center	\$ -	\$ 770	\$ 770
GG-AWC	\$ 19,683	\$ 19,683	\$ 19,683
GG-SnoCo Tomorrow	\$ 5,225	\$ 5,093	\$ 5,093
GG-Excise Tax	\$ 1,868	\$ 2,082	\$ 2,182
GG-Judgments & Settlements	\$ -	\$ 137,500	\$ 137,500
GG-Protectective Insp Enforce	\$ 1,000	\$ 93	\$ -
GG-Emergency	\$ 32,566	\$ 32,566	\$ 32,566
GG-Pollution Earthday Salaries	\$ 800	\$ -	\$ -
GG-Pollution Earthday Benefits	\$ 400	\$ -	\$ -
GG-Pollution Earthday Supplies	\$ 300	\$ 20	\$ 27
GG-Air Pollution	\$ 12,769	\$ 12,769	\$ 12,769
GG-Liquor Tax to SnoCo	\$ 6,000	\$ 6,231	\$ 6,215
GG-Refunds	\$ 500	\$ 810	\$ 1,000
GG-Contrib to Unemployment	\$ 3,787	\$ 3,787	\$ 3,787
GG-Contrib to Treas Trust	\$ 10,000	\$ -	\$ -
GG-Contrib to Equip Replace	\$ 68,680	\$ 68,680	\$ 68,680
GG-Trsfr to Cum Res Fund 002	\$ 500,000	\$ 500,000	\$ 500,000
General Government	\$ 934,424	\$ 1,009,789	\$ 1,014,206
Total Expenditures	\$ 8,610,767	\$ 7,793,475	\$ 7,954,777
General Fund Ending Cash	\$ 5,520,465	\$ 7,092,028	\$ 6,877,191

Description	2014 Budget	2014 Actuals	2014 Estimated Actuals
Contingency Reserve			
Contingency Fund Beginning Cash	\$ 2,099,970.00	\$ 2,099,970.00	\$ 2,099,970.00
Investment Interest	\$ (3,000.00)	\$ (2,187.12)	\$ 2,102.00
Uncashed Checks	\$ (100.00)	\$ -	\$ 100.00
Interfund Transfer In	\$ (500,000.00)	\$ (500,000.00)	\$ 500,000.00
Revenues	\$ (503,100.00)	\$ (502,187.12)	\$ 502,202.00
Unclaimed Checks Paid	\$ 8,050.00	\$ -	\$ -
Expenditures	\$ 8,050.00	\$ -	\$ -
Contingency Fund Ending Cash	\$ 2,595,020.00	\$ 2,602,157.29	\$ 2,602,172.00

Description	2014 Budget	2014 Actuals	2014 Estimated Actuals
Street			
Beginning Cash	\$ 2,770,385.00	\$ 2,770,385.00	\$ 2,770,385.00
Real & Personal Property Tax	\$ (1,060,222.00)	\$ (1,061,405.28)	\$ 1,060,222.00
Other Govt Utility - Electric	\$ (350,238.00)	\$ (365,085.10)	\$ 375,889.00
Taxes	\$ (1,410,460.00)	\$ (1,426,490.38)	\$ 1,436,111.00
Other Non-Bus. ROW Permits	\$ (15,049.00)	\$ (21,966.00)	\$ 24,221.00
License & Permits	\$ (15,049.00)	\$ (21,966.00)	\$ 24,221.00
WA State Grt - Storm	\$ -	\$ -	\$ -
WA TSC - School Zone	\$ (23,850.00)	\$ (23,850.07)	\$ 23,850.00
WA TIB - Arterial Preservation	\$ (203,901.00)	\$ (137,116.00)	\$ 137,116.00
MVFT - City Streets	\$ (560,941.00)	\$ (597,362.16)	\$ 585,581.00
Grants	\$ (788,692.00)	\$ (758,328.23)	\$ 746,547.00
Street - PW Services	\$ (2,000.00)	\$ -	\$ 2,000.00
Street - Plan Checking Service	\$ -	\$ -	\$ -
Charges for Services	\$ (2,000.00)	\$ -	\$ 2,000.00
Investment Interest	\$ (3,341.00)	\$ (2,958.90)	\$ 2,873.00
Street Op Special Assessment	\$ (500.00)	\$ (6,084.00)	\$ 6,432.00
Sale of Scrap & Junk Property	\$ -	\$ -	\$ -
Misc Rev. Judgment-Settlement	\$ (500.00)	\$ (446.37)	\$ 595.00
Miscellaneous Revenue - Other	\$ (500.00)	\$ (346.78)	\$ 462.00
Misc Revenues	\$ (4,841.00)	\$ (9,836.05)	\$ 10,362.00
Insurance Recoveries - Capital	\$ -	\$ (10,313.61)	\$ 10,314.00
Insurance Recoveries - Non Cap	\$ (5,000.00)	\$ (700.48)	\$ 934.00
Other Sources	\$ (5,000.00)	\$ (11,014.09)	\$ 11,248.00
Total Revenues	\$ (2,226,042.00)	\$ (2,227,634.75)	\$ 2,230,489.00
ST-Salaries	\$ 572,170.00	\$ 550,426.24	\$ 562,392.00
ST-Overtime	\$ 20,000.00	\$ 28,105.54	\$ 20,000.00
ST-Benefits	\$ 258,968.00	\$ 142,810.93	\$ 258,058.00
ST-Social Security	\$ -	\$ 42,463.13	\$ -
ST-Retirement	\$ -	\$ 53,338.14	\$ -
ST-Workmans Compensation	\$ -	\$ 8,787.61	\$ -
ST-Clothing-BootAllowance	\$ 2,340.00	\$ 2,700.00	\$ 2,340.00
Salaries & Benefits	\$ 853,478.00	\$ 828,631.59	\$ 842,790.00
ST-Safety Program	\$ 2,028.00	\$ 1,901.39	\$ 2,028.00
ST-Sidewalk Repair Supply	\$ 9,000.00	\$ 41.76	\$ 42.00
ST-Traffic Control - Supply	\$ 48,000.00	\$ 17,510.71	\$ 26,618.00
ST-Snow & Ice - Sply	\$ 12,000.00	\$ 4,355.60	\$ 12,000.00
ST-Roadside - Supply	\$ 3,000.00	\$ -	\$ 3,000.00
ST-Clothing	\$ 1,160.00	\$ 1,208.46	\$ 132.00
ST-Office Supplies	\$ 2,250.00	\$ (2,184.49)	\$ 377.00
ST-Operating Cost	\$ 35,400.00	\$ 29,344.24	\$ 29,779.00
ST-Fuel	\$ 20,000.00	\$ 12,055.12	\$ 16,111.00
Supplies	\$ 132,838.00	\$ 64,232.79	\$ 90,087.00
ST-Overlays	\$ 462,000.00	\$ 165,976.81	\$ 260,927.00
ST-Advertising	\$ 3,000.00	\$ 1,221.06	\$ 1,269.00
ST-Professional Service	\$ 24,149.00	\$ 21,503.89	\$ 24,149.00
ST-Street Cleaning	\$ 20,000.00	\$ 9,486.10	\$ 20,000.00
ST-Roundabout Landscape	\$ 4,000.00	\$ -	\$ -
ST-Prof Srv - Legal	\$ 2,750.00	\$ 1,594.00	\$ 2,125.00
ST-Software Maint & Support	\$ 1,200.00	\$ 388.78	\$ 518.00
ST-Communications	\$ 3,860.00	\$ 3,224.17	\$ 3,316.00
ST-Travel & Meetings	\$ 800.00	\$ 821.52	\$ 800.00
ST-Rentals-Leases	\$ 1,399.00	\$ 148.82	\$ 1,092.00
ST-Insurance	\$ 44,173.00	\$ 44,057.00	\$ 44,057.00
ST-Lighting - Utilities	\$ 158,910.00	\$ 156,515.56	\$ 154,603.00
ST-Traffic Control -Utility	\$ 2,000.00	\$ 2,578.05	\$ 2,722.00
ST-Utilities	\$ 2,432.00	\$ 2,666.26	\$ 2,688.00
ST-Repair & Maintenance	\$ 50,000.00	\$ 37,781.82	\$ 38,553.00
ST-Lighting - R&M	\$ 2,000.00	\$ -	\$ 2,000.00
ST-Traffic Control - R&M	\$ 12,000.00	\$ 14,890.91	\$ 16,861.00

Description	2014 Budget	2014 Actuals	2014 Estimated Actuals
ST-Traf Control - Guardrail	\$ 3,000.00	\$ -	\$ 3,000.00
ST-Facilities R&M	\$ 2,000.00	\$ -	\$ 2,000.00
ST-Miscellaneous	\$ 1,000.00	\$ 853.52	\$ 1,025.00
ST-Staff Development	\$ 800.00	\$ 383.39	\$ 800.00
Services	\$ 801,473.00	\$ 464,091.66	\$ 582,505.00
ST-Storm Drainage	\$ 2,455.00	\$ 2,455.38	\$ 2,455.00
ST-SWM Debt Srv Chrg	\$ 6,608.00	\$ 6,607.56	\$ 6,608.00
Intergovernmental	\$ 9,063.00	\$ 9,062.94	\$ 9,063.00
ST-Street Fund-Contr Computer	\$ 5,660.00	\$ 5,660.00	\$ 5,660.00
ST-Contribution To Equip Fund	\$ 41,097.00	\$ 39,900.00	\$ 39,900.00
ST-Contrib To Unemployment	\$ 1,900.00	\$ 1,900.00	\$ 1,900.00
ST-Transfer Out-PWTF Loan Fund	\$ 960.00	\$ 957.26	\$ 960.00
ST-Contribution-Municipal Arts	\$ -	\$ -	\$ -
Other Exp - Transfers	\$ 49,617.00	\$ 48,417.26	\$ 48,420.00
ST-Traffic Control-Capital	\$ -	\$ -	\$ -
ST-Capital Purchases	\$ 10,500.00	\$ 3,800.00	\$ 10,500.00
ST-Cap Proj-Mini Roundabouts	\$ 43,000.00	\$ -	\$ -
Capital Projects	\$ 53,500.00	\$ 3,800.00	\$ 10,500.00
Public Works Expenditures	\$ 1,899,969.00	\$ 1,418,236.24	\$ 1,583,365.00
Street Ending Cash	\$ 3,096,458.00	\$ 3,579,783.51	\$ 3,417,509.00

Description	2014 Budget	2014 Actuals	2014 Estimated Actuals
Sidewalk Capital Project			
Fund Balance	\$ 302,317.29	\$ 302,317.29	\$ 302,317.00
WA TIB - Sidewalk	\$ (204,750.00)	\$ (204,750.00)	\$ 204,750.00
Investment Interest	\$ (800.00)	\$ (474.35)	\$ 473.79
Revenues	\$ (205,550.00)	\$ (205,224.35)	\$ 205,223.79
Sidewalk Construction	\$ -	\$ -	\$ -
Public Works Expenditures	\$ -	\$ -	\$ -
Ending Cash	\$ 507,867.29	\$ 507,541.64	\$ 507,540.79

Description	2014 Budget	2014 Actuals	2014 Estimated Actuals
Cap Proj-Developer Contrib			
Fund Balance	\$ 2,884,286.00	\$ (2,884,285.93)	\$ 2,884,256.00
Local Trans. Act -Impact Fees	\$ -	\$ -	\$ -
Traffic Mitigation - GMA Cnty	\$ (137,100.00)	\$ (324,707.64)	\$ 407,471.00
Traffic Mitigation - TIZ 1	\$ -	\$ (69,978.99)	\$ 9,235.00
Traffic Mitigation - TIZ 2-3	\$ (19,300.00)	\$ (17,531.00)	\$ 11,091.00
Traffic Mitigation - SEPA	\$ -	\$ -	\$ -
Park Mitigation - SEPA	\$ (74,000.00)	\$ (317,545.53)	\$ 315,055.00
Investment Interest	\$ (1,500.00)	\$ (3,119.52)	\$ 3,045.00
WSDOT Traffic Mitigation	\$ -	\$ -	\$ -
Interfund Transfer In	\$ -	\$ -	\$ -
Revenues	\$ (231,900.00)	\$ (732,882.68)	\$ 745,897.00
Park Mitigation Funds Exp	\$ -	\$ -	\$ -
Park - Cap Parking Lot	\$ -	\$ -	\$ -
Street Op - Planning -Design	\$ 2,000.00	\$ -	\$ 2,000.00
Street Op- Pln&Dsg - 204-91st	\$ -	\$ -	\$ -
Expenditures	\$ 2,000.00	\$ -	\$ 2,000.00
Cash	\$ (2,654,386.00)	\$ 3,617,168.61	\$ 3,628,153.00

Description	2014 Budget	2014 Actuals	2014 Estimated Actuals
Storm & Surface Water			
Fund Balance	\$ 1,274,891.00	\$ 1,274,891.41	\$ 1,274,891.00
WA DOE - Capacity G1100060	\$ (50,000.00)	\$ -	\$ 10,000.00
WA DOE - LID - G1100280	\$ (28,000.00)	\$ -	\$ 10,000.00
WA DOE - Milfoil G1300127	\$ (20,440.00)	\$ (24,355.62)	\$ 24,356.00
Grants & State Remit	\$ (98,440.00)	\$ (24,355.62)	\$ 44,356.00
Storm Drainage Charges	\$ (1,319,751.00)	\$ (1,422,642.00)	\$ 1,463,035.00
SnoCo Aerator Contrib	\$ (200.00)	\$ -	\$ 200.00
SnoCo Weed Abate Contrib.	\$ (15,088.00)	\$ (10,237.73)	\$ 10,238.00
SWM Charges	\$ (1,335,039.00)	\$ (1,432,879.73)	\$ 1,473,473.00
Investment Interest	\$ (1,315.00)	\$ (1,208.41)	\$ 1,200.00
Storm Misc Revenues	\$ -	\$ -	\$ -
Misc Revenues	\$ (1,315.00)	\$ (1,208.41)	\$ 1,200.00
Interfund Transfer In	\$ -	\$ -	\$ -
Transfers	\$ -	\$ -	\$ -
Revenues	\$ (1,434,794.00)	\$ (1,458,443.76)	\$ 1,519,029.00
SW-Salaries	\$ 471,716.00	\$ 452,380.26	\$ 465,159.00
DOE G1100060 Capacity Sal	\$ 8,000.00	\$ -	\$ -
DOE G1100280 LID Grant Sal	\$ 2,000.00	\$ 253.68	\$ 254.00
SW-Overtime	\$ 2,500.00	\$ 914.89	\$ 728.00
SW-Benefits	\$ 219,894.00	\$ 129,974.53	\$ 219,133.00
DOE G1100060 Capacity Ben	\$ 2,000.00	\$ -	\$ -
DOE G1100280 LID Benefit	\$ 1,000.00	\$ -	\$ -
SW-Social Security	\$ -	\$ 33,435.47	\$ -
SW-Retirement	\$ -	\$ 40,926.68	\$ -
SW-Workmans Compensation	\$ -	\$ 8,125.36	\$ -
SW Clothing-Boot Allowance	\$ 2,340.00	\$ 2,700.00	\$ 2,340.00
Salaries & Benefits	\$ 709,450.00	\$ 668,710.87	\$ 687,614.00
SW-Safety Program	\$ 2,028.00	\$ 1,901.38	\$ 2,028.00
SW-Clothing	\$ 1,160.00	\$ 1,208.44	\$ 100.00
SW-Office Supplies	\$ 2,250.00	\$ 667.45	\$ 1,225.00
SW-Operating Costs	\$ 34,000.00	\$ 34,581.88	\$ 25,748.00
SW-Fuel	\$ 20,000.00	\$ 10,779.20	\$ 13,577.00
SW-Small Tools	\$ -	\$ 691.87	\$ 922.00
Supplies	\$ 59,438.00	\$ 49,830.22	\$ 43,600.00
SW-Professional Services	\$ 12,500.00	\$ 8,164.53	\$ 9,657.00
SW-Street Cleaning	\$ 20,000.00	\$ 9,226.41	\$ 20,000.00
SW-Software Maint & Support	\$ 1,200.00	\$ -	\$ -
SW-Advertising	\$ 1,200.00	\$ 751.49	\$ 960.00
SW-Aerator Monitori	\$ 10,000.00	\$ 12,371.31	\$ 12,733.00
SW-Communications	\$ 3,558.00	\$ 3,309.92	\$ 3,329.00
SW-Travel & Meetings	\$ 500.00	\$ 12.72	\$ -
SW-Excise Taxes	\$ 26,045.00	\$ 21,244.72	\$ 25,251.00
SW-Equipment Rental	\$ 2,500.00	\$ 4,726.30	\$ 1,000.00
SW-Rentals-Leases	\$ 100.00	\$ -	\$ -
SW-Insurance	\$ 79,155.00	\$ 79,037.00	\$ 79,037.00
SW-Utilities	\$ 2,026.00	\$ 1,893.38	\$ 1,842.00
SW-Drainage	\$ 2,455.00	\$ 2,455.38	\$ 2,455.00
SW-Aerator Utilities	\$ 2,000.00	\$ 2,152.86	\$ 2,225.00
SW-Repairs & Maintenance	\$ 50,000.00	\$ 37,314.68	\$ 29,088.00
SW-Water/Soil-Contract R&M Op	\$ 100,000.00	\$ 95,679.76	\$ 95,680.00
SW-Miscellaneous	\$ 300.00	\$ 92.00	\$ 123.00
SW-Staff Development	\$ 400.00	\$ 281.00	\$ -
Services	\$ 313,939.00	\$ 278,713.46	\$ 283,380.00
SW-Customer Billing	\$ 30,000.00	\$ 30,784.22	\$ 30,784.00
SW-DOE Annual Permit	\$ 31,000.00	\$ 34,255.54	\$ 34,396.00
SW-Diking District Contrib	\$ 20,000.00	\$ -	\$ -
DOE - Capacity G1100060 Exp	\$ 40,000.00	\$ -	\$ -
DOE - G1100280 LID Exp	\$ 25,000.00	\$ 22,605.01	\$ 22,605.00

Description	2014 Budget	2014 Actuals	2014 Estimated Actuals
DOE FY14 Milfoil Grant	\$ 27,250.00	\$ 26,321.02	\$ 27,250.00
DOE G1400295 - Capacity Exp	\$ -	\$ 14,829.06	\$ 10,000.00
Intergovernmental	\$ 173,250.00	\$ 128,794.85	\$ 125,035.00
SW-Parkway Crossing Det Pond	\$ 10,700.00	\$ 10,700.00	\$ 10,700.00
Debt Service	\$ 10,700.00	\$ 10,700.00	\$ 10,700.00
SW-Contribution Cap Equip Fund	\$ 45,700.00	\$ 12,000.00	\$ 12,000.00
SW-Contr Computer Equip	\$ 5,660.00	\$ 5,660.00	\$ 5,660.00
SW-Contrib To Unemployment	\$ 2,313.00	\$ 2,313.00	\$ 2,313.00
SW-Transfer to Aerator Equip	\$ 7,144.00	\$ 7,144.00	\$ 7,144.00
Transfers	\$ 60,817.00	\$ 27,117.00	\$ 27,117.00
Expenditures	\$ 1,327,594.00	\$ 1,163,866.40	\$ 1,177,446.00
Ending Cash	\$ 1,382,091.00	\$ 1,569,468.77	\$ 1,616,474.00

Description	2014 Budget	2014 Actuals	2014 Estimated Actuals
Capital Equip - Computer			
Fund Balance	\$ (95,956.21)	\$ (95,956.21)	\$ 95,956.00
Information Srv - Shared Exp	\$ (2,217.00)	\$ (2,101.28)	\$ 2,217.00
Investment Interest	\$ (100.00)	\$ (72.11)	\$ 100.00
Contributed Capital-Computer	\$ (80,000.00)	\$ (80,000.00)	\$ 80,000.00
Revenues	\$ (82,317.00)	\$ (82,173.39)	\$ 82,317.00
Purchase Computer Equipment	\$ 10,900.00	\$ 17,359.24	\$ 11,558.00
License Renewal - Annual Maint	\$ 64,498.00	\$ 58,115.65	\$ 63,171.00
Capital - Purch Computer Equip	\$ 14,000.00	\$ 12,396.69	\$ 14,000.00
Expenditures	\$ 89,398.00	\$ 87,871.58	\$ 88,729.00
Ending Cash	\$ 88,875.21	\$ 90,258.02	\$ 89,544.00

Description	2014 Budget	2014 Actuals	2014 Estimated Actuals
Capital Equip - PW			
Fund Balance	\$ (272,457.61)	\$ (272,457.61)	\$ 272,458.00
Investment Interest	\$ (389.00)	\$ (254.66)	\$ 253.00
Interfund Transfer In	\$ (51,900.00)	\$ (51,900.00)	\$ 51,900.00
Revenues	\$ (52,289.00)	\$ (52,154.66)	\$ 52,153.00
Purchase Of Capital Equipment	\$ 114,800.00	\$ 48,259.50	\$ 103,260.00
Expenditures	\$ 114,800.00	\$ 48,259.50	\$ 48,259.50
Ending Cash	\$ 209,946.61	\$ 276,352.77	\$ 276,351.50

Description	2014 Budget	2014 Actuals	2014 Estimated Actuals
Capital Equip - Police			
Fund Balance	\$ (221,170.52)	\$ (221,170.52)	\$ 221,171.00
Investment Interest	\$ (200.00)	\$ (243.93)	\$ 229.00
Sale of Captial Equipment	\$ (200.00)	\$ (4,951.06)	\$ 4,951.00
Equipment - Police - Contribut	\$ (160,000.00)	\$ (160,000.00)	\$ 160,000.00
Equip - Police Boat - Contr	\$ (7,000.00)	\$ (8,000.00)	\$ 8,000.00
Revenues	\$ (167,400.00)	\$ (173,194.99)	\$ 173,180.00
Capital Equipment	\$ 141,700.00	\$ 131,891.57	\$ 141,747.00
Expenditures	\$ 141,700.00	\$ 131,891.57	\$ 141,747.00
Ending Cash	\$ -	\$ 262,473.94	\$ 252,604.00

Description	2014 Budget	2014 Actuals	2014 Estimated Actuals
Real Estate Excise Tax I			
<u>Beginning Cash</u>	\$ 830,538.00	\$ 830,538.00	\$ 830,538.00
REET 1-1st Quarter Percent	\$ (300,000.00)	\$ (509,594.69)	\$ 484,461.00
Investment Interest	\$ (1,000.00)	\$ (873.11)	\$ 854.00
<u>Revenues</u>	\$ (301,000.00)	\$ (510,467.80)	\$ 485,315.00
Transfer to Police St Debt Fnd	\$ 105,769.00	\$ 105,720.51	\$ 105,769.00
transfer to 210 for 2008 bonds	\$ 225,183.00	\$ 225,132.74	\$ 225,183.00
Transfer to 212 for 2010 Bonds	\$ 21,098.00	\$ 20,748.00	\$ 21,098.00
800 MHZ Capital Debt Principal	\$ 14,738.00	\$ 14,738.00	\$ 14,738.00
800 MHZ Capital Debt Interest	\$ 7,880.00	\$ 7,880.00	\$ 7,880.00
<u>Expenditures</u>	\$ 374,668.00	\$ 374,219.25	\$ 374,668.00
Ending Cash	\$ 756,870.00	\$ 966,786.55	\$ 941,185.00

Description	2014 Budget	2014 Actuals	2014 Estimated Actuals
Real Estate Excise Tax II			
<u>Cash</u>	\$ 1,560,217.00	\$ 1,560,217.00	\$ 1,560,217.00
REET 2- 2nd Quarter Percent	\$ (300,000.00)	\$ (508,200.05)	\$ 483,207.00
Investment Interest	\$ (1,000.00)	\$ (1,629.38)	\$ 1,573.00
<u>Revenues</u>	\$ (301,000.00)	\$ (509,829.43)	\$ 484,780.00
REET - O&M Overlay	\$ 49,181.00	\$ -	\$ -
Transfer to 212 for 2010A Bond	\$ 74,515.00	\$ 74,164.18	\$ 74,515.00
<u>Expenditures</u>	\$ 123,696.00	\$ 74,164.18	\$ 74,515.00
Ending Cash	\$ 1,737,521.00	\$ 1,995,882.25	\$ 1,970,482.00