



**PARK BOARD AGENDA
Community Center
1808 Main Street, Lake Stevens
Monday, October 12, 2015**

CALL TO ORDER: 6:00 pm

ROLL CALL:

GUEST BUSINESS:

ACTION ITEMS: A. Approval of June 23, 2015 Minutes* Park Board

DISCUSSION ITEMS: A. Hartford Trail Connection* Wright
B. Cavalero Park Update Ableman
McCrary

BOARD MEMBER
REPORTS:

STAFF REPORT / A.
DIRECTOR'S REPORT: B.
COUNCIL REPORTS:

ADJOURN:

PROPOSED FUTURE A. Adopt A Park
AGENDA ITEMS:

*ITEMS ATTACHED

**ITEMS PREVIOUSLY DISTRIBUTED

#ITEMS TO BE DISTRIBUTED

THE PUBLIC IS INVITED TO ATTEND

Special Needs

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Steve Edin, City of Lake Stevens ADA Coordinator, (425) 377-3227, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6388, and ask the operator to dial the City of Lake Stevens City Hall number.

CITY OF LAKE STEVENS
PARK AND RECREATION PLANNING BOARD
REGULAR MEETING MINUTES
Community Center
1808 Main Street, Lake Stevens
Tuesday, June 23, 2015

CALL TO ORDER: 6:00 pm by Chair Carl Johnson

MEMBERS PRESENT: Chris Jones, Carl Johnson, Jim Kelley, Roger Schollenberger and Marlene Sweet

MEMBERS ABSENT: Terry Van Wyck and Leland Adams

STAFF PRESENT: Lead Senior Planner Russ Wright and Permit Specialist Casey Howell

OTHERS PRESENT: City Council Liaison Kathy Holder

Excused Absence Board Member Kelley made a motion to excuse Terry Van Wyck and Leland Adams, seconded by Board Member Schollenberger, motion carried 5-0-0-2.

Guest Business None

Action Items

Approve April 28, 2015 Minutes

Motion by Board Member Sweet, seconded by Board Member Schollenberger to approve the minutes. Motion passed, 5-0-0-2.

Discussion Items

Trail Master Plan

Discussion postponed until next meeting.

Comp Plan Update

Wright provided the power point given at the last public open house. Park Board had worked through the Parks and Recreation element of the Comp Plan over the last two years. There was discussion related to public outreach, the Urban Growth Act, future population calculations, scheduled updates to the Comp Plan, citywide acreage available for development and future steps in adopting the Comp Plan.

Board Member Reports

Kelley reported that on May 16th Rotary provided landscaping services at North Cove Park.

Staff Reports

Scout Project

Wright provided a photo of the second sign at Eagle Ridge Park, a two-week project completed by an Eagle Scout. The goal is to continue to engage Scouts in other parks projects. The Board discussed volunteer options for landscaping around the sign.

Entry Signs

Wright provided before and after photos of city entry signs renovated by community volunteers. Amanda Wells, Public Works Administrative Assistant, headed the project to

rehab 4 of the 5 city entry signs with fresh paint and landscaping.

Council Reports None

Adjourn Motion by Board Member Kelley to adjourn at 6:35 p.m., seconded by Board Member Jones motion carried unanimously, 5-0-0-2.

Proposed Future Agenda Items

Adopt-a-Park Update

Carl Johnson, Chair

Casey Howell, Permit Specialist

Staff Report
City of Lake Stevens
Park & Recreation Planning Board

Park Board Briefing
Date: **Oct. 12, 2015**

Subject: **Parks & Recreation Meeting**
Contact Person/Department: **Russ Wright Lead Senior Planner**

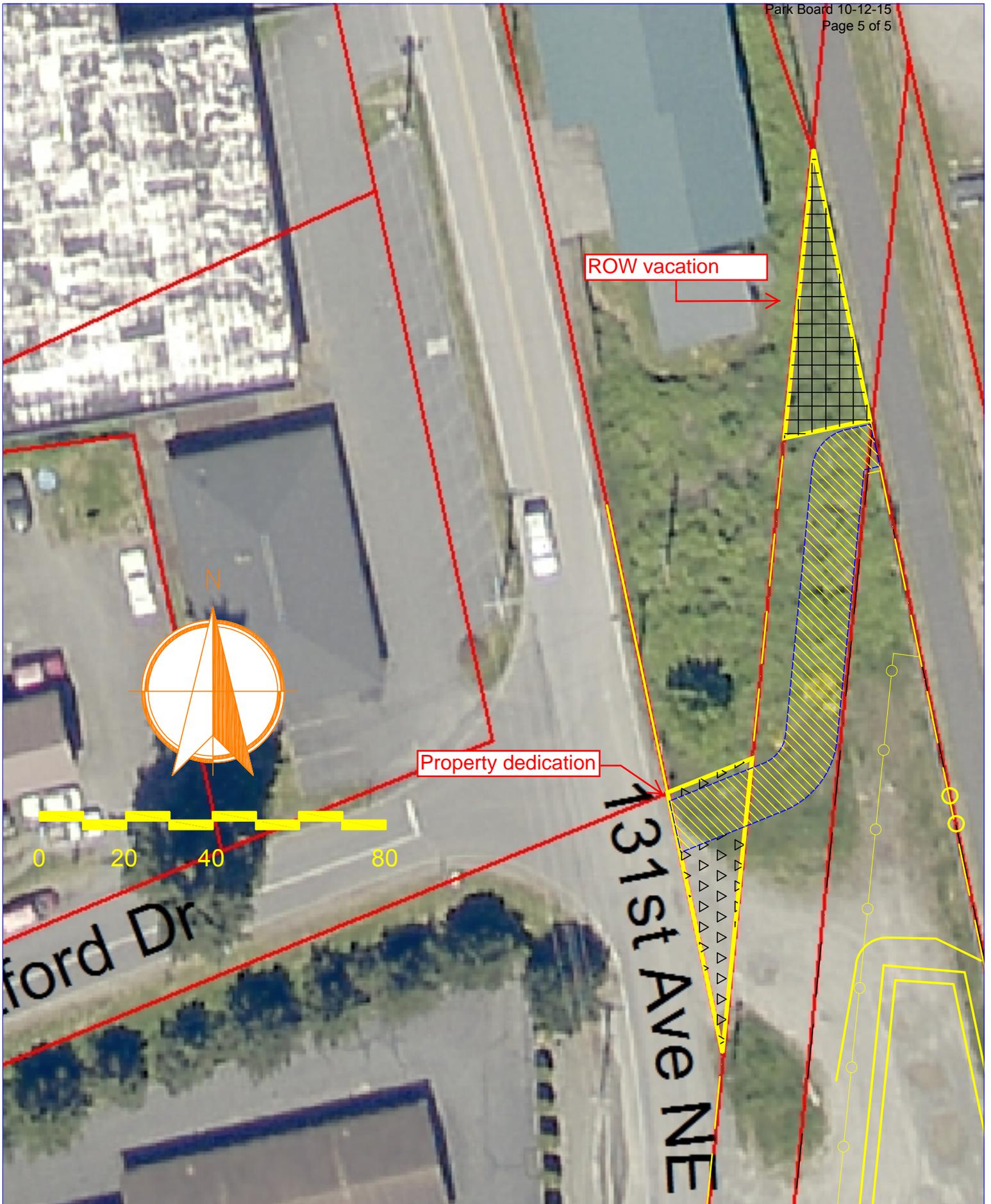
SUMMARY: Hartford Trail Connection

The city has been contemplating a trail connection between Downton Lake Stevens and the Centennial Trail along Hartford Drive since 2012. This project was added to the Parks and Recreation Capital Facility Plan in 2013 and is part of the Park Board's current work program.

The concept is to create a new trail connection(**Exhibit 1**) where Hartford Drive and the Centennial Trail intersect (across 131st Ave NE) on existing undeveloped right-of-way and other properties that will either be dedicated to the city or provide access through an access easement.

- The trail connection will be paved between 8 to 10-feet in width.
- A fence and landscaping would be placed along both sides of the trail.
- The alignment of the trail would be along a proposed marked crosswalk at the south leg of the 131st / Hartford intersection.
- The proposed alignment may allow for the placement of a bench or possibly a picnic table.
- No parking would be allowed at this connection point.
- Possible future enhancements along Hartford Drive may include landscaping, a pedestrian separation treatment and bench placement/s.

At this point, staff would like the Park Board to discuss the proposal, provide direction on desired amenities and forward a recommendation to City Council to move the project forward. After the Park Board provides initial feedback, staff will prepare a revised concept and budget for City Council's consideration, proceed with executing required land use agreement/actions with property owners and develop a final design and budget for approval before proceeding with work.



Hartford/131st Avenue NE - Centennial Trail connection - PROPOSED
Rev: 15 Jan 14