



City of Lake Stevens Vision Statement

By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.



CITY COUNCIL REGULAR MEETING AGENDA Lake Stevens School District Educational Service Center (Admin. Bldg.) 12309 22nd Street NE, Lake Stevens

Tuesday, October 27 2015 – 7:00 p.m.

NOTE: WORKSHOP ON VOUCHERS AT 6:45 P.M.

CALL TO ORDER: 7:00 P.M.
Pledge of Allegiance

ROLL CALL:

GUEST BUSINESS: Cobalt Enterprises Jeanie

**CITY DEPARTMENT
REPORT**

CONSENT AGENDA:

*A	Approve 2015 Vouchers	Barb
*B	Approve October 13, 2015 Council Regular Meeting Minutes	Barb
*C	Approve October 20, 2015 City Council Workshop Meeting Minutes	Barb

ACTION ITEMS:

DISCUSSION ITEMS: #A 2016 Budget Presentation #2 Barb

**COUNCIL PERSON'S
BUSINESS**

MAYOR'S BUSINESS

EXECUTIVE SESSION

ADJOURN

* ITEMS ATTACHED	** ITEMS PREVIOUSLY DISTRIBUTED	# ITEMS TO BE DISTRIBUTED
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**THE PUBLIC IS INVITED TO ATTEND
Special Needs**

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Steve Edin, City of Lake Stevens ADA Coordinator, (425) 377-3227, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

NOTICE:

All proceedings of this meeting are audio recorded, except Executive Sessions

STAFF REPORT UPDATES OCTOBER 27, 2015 CITY COUNCIL MEETING

PLANNING DEPARTMENT

- The Biggest Loser Run/Walk is taking place on Sunday October 25th with pre-event activities on Saturday, October 24th. About 2,000 participants and spectators are expected in downtown.
- According to the Draft 2014 Growth Monitoring Report prepared by Snohomish County, the City of Lake Stevens accounted for approximately 30 percent of new lots created inside cities and 12 percent of new lots created overall in the County.
- Amy Lucas started as with the Department as Associate Planner on October 14th. Amy came to us from Snohomish County.
- The Department has concluded interviews for the Building Official. Human Resources is currently performing background check on the selected candidate.

PUBLIC WORKS DEPARTMENT

- The Fish artwork is complete and expected to be installed by the end of the week (30th October). Diana Hale has again volunteered to provide the landscaping design and is hoping to work with the artist to help to perform the design.
- Lake Drive traffic calming - The re-channelization was completed in September this year and the City conducted an early post traffic count to note any changes before and after. The initial findings on speed were virtually no change (33 mph). The City did note that vehicles were staying within their respective travel lanes which should increase the overall safety of the road. Police Department will be having a presence along the drive. Another speed study will be performed in the next few month.
- Grade Road Closure status –
 - It appears that in addition to the recent settlement under the roadway, there appears to be some horizontal movement to the east.
 - City has our Geotech investigating the recent embankment movement which will include re-examining the mitigation measures needed to address the movement.
 - Community Transit was having difficulty with the 30th/32nd detour and have rerouted to the east along Catherine Drive to 36th Street NE.
 - Migration of Salmon in Catherine Creek has been reported so work in the stream is not likely under current conditions.
 - Notification to residents adjacent to the detour routes were hand delivered.
- North Davies Sidewalk – the project is nearly completed with the exception of one remaining utility pole relocation along the south side. The new pole has been installed and the movement of the utility lines is under way. Once the old utility pole is removed, the missing section of curb and sidewalk can be installed.
- Snow and Ice plan update – the plan has been updated to include the recent Grade Road detour and the new signal on 20th Street SE and Cavelero. The detour will be added in for plowing and sanding until Grade is reopened. On 20th Street SE, during icy conditions, the signal will be put into flash with yellow provided for east/west travel and red flash for north/south travel.
- SR 9/SR 204 System Improvement – WSDOT is put out a Request for Qualifications (RFQ) for this project. Below is the estimated schedule included in the RFQ:
 - September 29, 2015 – advertise the project
 - November 10, 2015 – proposal due date
 - December 1 or 2, 2015 – notify consultants re interview schedule
 - December 15, 2015 – interview of top consultants, as needed
 - December 22, 2015 – notify apparently successful consultant and offer debriefings
 - January, 2015 – initial scoping agreement approved and executed

This is an aggressive schedule and is in line with the new Secretary of Transportation new direction of the State. City staff will be included in the selection process.

**BLANKET VOUCHER APPROVAL
 2015**

We, the undersigned Council members of the City of Lake Stevens, Snohomish County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that the following vouchers have been approved for payment:

Payroll Direct Deposits	10/15/2015	\$150,791.15
Payroll Checks	39263-39264	\$4,254.76
Tax Deposit(s)	10/15/2015	\$63,466.77
Electronic Funds Transfers	ACH	\$29,315.86
Claims	39265-39328	\$143,923.44
Void Checks	39186, 39209, 37596	(\$1,767.17)
Total Vouchers Approved:		\$389,984.81

This 27th day of October 2015:

 Mayor

 Councilmember

 Finance Director

 Councilmember

 Councilmember

 Councilmember



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Checks to be Approved for 10/14/2015 to 10/27/2015

Name	Ck #	Date	Invoice #	Account #	Account Desc	Item Desc	Check Total	\$	
Ace Hardware	39267							Check Total	\$181.94
		10/27/2015	48301	101-016-544-90-31-02	ST-Operating Cost	Chain	\$18.95		
				410-016-531-10-31-02	SW-Operating Costs	Chain	\$18.95		
		48309	001-012-572-20-31-00	CS-Library-Office & Operating	Light bulbs	\$34.71			
		48322	101-016-544-90-31-02	ST-Operating Cost	Rubber leg covers & electrical breaker filler plates	\$5.96			
			410-016-531-10-31-02	SW-Operating Costs	Rubber leg covers & electrical breaker filler plates	\$5.96			
		500545	101-016-544-90-31-02	ST-Operating Cost	Concrete mix	\$97.41			
Alexander Printing	39268							Check Total	\$87.36
		10/27/2015	44363	101-016-544-90-31-01	ST-Office Supplies	Business Cards-Monken & Emerson	\$43.68		
				410-016-531-10-31-01	SW-Office Supplies	Business Cards-Monken & Emerson	\$43.68		
Alpine Fire and Safety Sys Inc	39269							Check Total	\$83.40
		10/27/2015	24690	001-008-521-20-31-01	LE-Operating Costs	First aid supplies	\$49.03		
			24694	101-016-544-90-31-02	ST-Operating Cost	First aid supplies	\$17.19		
			410-016-531-10-31-02	SW-Operating Costs	First aid supplies	\$17.18			
American Forest Management Inc	39270							Check Total	\$174.00
		10/27/2015	83760	001-010-576-80-41-01	PK -Professional Tree Srv	Tree Assessments	\$174.00		
Blumenthal Uniforms	39271							Check Total	\$142.47
		10/27/2015	004140331	001-008-521-20-26-00	LE-Clothing	Boots - Rivers	\$142.47		
Bruce C Allen & Assoc Inc	39272							Check Total	\$800.00
		10/27/2015	15-0098	001-013-518-20-41-00	GG-Professional Service	Wetland delineation study review & letter addendum	\$800.00		
Business Card	39265							Check Total	\$1,968.61
		10/15/2015	10/15 0979	001-008-521-20-31-01	LE-Operating Costs	Locksmith-Case 15-2345	\$225.00		
					LE-Operating Costs	Kitchen supplies	\$13.03		
				001-008-521-20-43-00	LE-Travel & Meetings	PSR Board meeting	\$53.93		
				001-008-521-20-48-00	LE- Equip Repair & Maintenance	Tint-front doors-PT29	\$105.73		
		10/15 1457	001-007-558-50-31-01	001-007-558-50-41-03	PL-Operating Costs	Meeting w/Congresswoman DelBene	\$28.86		
					PL-Advertising	Postcard Mailing: LUA2015-0092 Mt Pilchuck	\$72.53		
					PL-Advertising	Postcard mailing:LUA2015-0089 Maple Rock	\$19.55		
					PL-Advertising	Postcard mailing:LUA2014-0096 Whispering update	\$57.87		
					PL-Advertising	Postcard mailing:Public Notice-Biggest Loser Event	\$498.91		
					PL-Advertising	Postcard mailing: Public meeting	\$3.14		



Checks to be Approved for 10/14/2015 to 10/27/2015

Name	Ck #	Date	Invoice #	Account #	Account Desc	Item Desc	
Business Card	39265	10/15/2015	10/15 1457	001-007-558-50-41-03	PL-Advertising	Postcard mailing:Whispering Update ROW Vacation	\$57.87
				001-007-558-50-43-00	PL-Travel & Mtgs	Hotel-State Planning Directors Conf-Ableman	\$177.92
					PL-Travel & Mtgs	Parking - Sno Co - PAC mtg	\$3.00
					PL-Travel & Mtgs	Parking - Sno Co - County Exec mtg	\$6.00
					PL-Travel & Mtgs	Meeting w/Congresswoman DelBene	\$118.37
					PL-Travel & Mtgs	Annual Political Candidates Forum-Ashe	\$15.00
					PB-Operating Cost	Building inspection supplies-detergent	\$5.41
			10/15 4396	001-004-514-23-43-00	FI-Travel & Meetings	Budget Subcommittee meeting	\$53.63
		001-006-518-80-43-00		IT-Travel & Meetings	Room Deposit - ACCIS conference - T Stevens	\$139.38	
			10/15 8877	001-008-521-20-31-01	LE-Operating Costs	Transcription services	\$63.00
		001-008-521-40-49-01		LE-Staff Development	Recertification fee-Safe Kids-Anderson	\$50.00	
			10/15 9514	001-002-513-11-43-00	AD-Travel & Meetings	MAG meeting	\$10.48
		AD-Travel & Meetings			Public Officials Reception	\$30.00	
		001-007-558-50-43-00		PL-Travel & Mtgs	2015 WHUF Interim Transportation Briefing	\$80.00	
		101-016-543-30-43-00	ST-Travel & Meetings	2015 WHUF Interim Transportation Briefing	\$80.00		
Carquest Auto Parts Store	39273	Check Total					\$18.19
		10/27/2015	2421-228602	001-007-559-30-31-01	PB-Operating Cost	Locking fuel cap PW22	\$18.19
CDW Government Inc	39274	Check Total					\$1,696.52
		10/27/2015	ZQ72834	510-006-518-80-49-00	License Renewal - Annual Maint	Watchguard Firewall annual maint	\$1,696.52
CHS Engineers LLC	39275	Check Total					\$2,235.30
		10/27/2015	371507-371508	101-016-544-20-41-00	ST-Prof Srv - Engineering	Engineering svcs-Brookside Div 3 & 4	\$2,235.30
City of Marysville	39276	Check Total					\$2,847.00
		10/27/2015	POLIN11-0590	001-008-523-60-51-00	LE-Jail	Prisoner housing Yakima Sept 2015	\$2,847.00
Comcast	39277	Check Total					\$118.96
		10/27/2015	10/15 0443150	001-002-513-11-42-00	AD-Communications	Internet Service - All City	\$2.38
				001-003-514-20-42-00	CC-Communications	Internet Service - All City	\$7.14
				001-004-514-23-42-00	FI-Communications	Internet Service - All City	\$4.76
				001-005-518-10-42-00	HR-Communications	Internet Service - All City	\$2.38
				001-006-518-80-42-00	IT-Communications	Internet Service - All City	\$4.76
				001-007-558-50-42-00	PL-Communication	Internet Service - All City	\$19.03
				001-008-521-20-42-00	LE-Communication	Internet Service - All City	\$69.00
				001-010-576-80-42-00	PK-Communication	Internet Service - All City	\$3.17



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Name	Ck #	Date	Invoice #	Account #	Account Desc	Item Desc			
Comcast	39277	10/27/2015	10/15 0443150	101-016-543-30-42-00	ST-Communications	Internet Service - All City	\$3.17		
				410-016-531-10-42-00	SW-Communications	Internet Service - All City	\$3.17		
	39278	Check Total						\$103.96	
		10/27/2015	9/15 0692756	001-008-521-20-42-00	LE-Communication	Internet services - Market Place	\$103.96		
Crystal and Sierra Springs	39279	Check Total						\$276.09	
		10/27/2015	5249844100115	001-007-558-50-31-01	PL-Operating Costs	Bottled water	\$20.51		
				001-007-559-30-31-01	PB-Operating Cost	Bottled water	\$20.51		
				001-013-518-20-31-00	GG-Operating	Bottled water	\$72.05		
				101-016-544-90-31-02	ST-Operating Cost	Bottled water	\$81.51		
				410-016-531-10-31-02	SW-Operating Costs	Bottled water	\$81.51		
Day Wireless Systems	39280	Check Total						\$57.88	
		10/27/2015	397071	001-008-521-20-26-00	LE-Clothing	Earphone and insert - Valvick	\$57.88		
Dept of Labor and Industries	0	Check Total						\$24,776.65	
		10/27/2015	Q3 2015	001-000-281-00-00-00	Payroll Liability Taxes	Q3 2015 Workers Comp Insurance	\$24,751.80		
				001-008-521-20-20-00	LE-Benefits	Q3 2015 Workers Comp Insurance Volunteers	\$3.41		
				001-010-576-80-20-00	PK-Benefits	Q3 2015 Workers Comp Insurance Volunteers	\$15.27		
				001-012-569-00-48-00	CS-Aging Services R&M	Q3 2015 Workers Comp Insurance Volunteers	\$3.01		
				001-013-518-30-20-00	GG-Benefits	Q3 2015 Workers Comp Insurance Volunteers	\$2.83		
				101-016-542-30-20-00	ST-Benefits	Q3 2015 Workers Comp Insurance Volunteers	\$0.33		
Dept of Retirement (Deferred Comp)	0	Check Total						\$2,240.00	
		10/15/2015	10/15/2015	001-000-282-00-00-00	Payroll Liability Retirement	Employee Portion-State Deferre	\$2,240.00		
Dept of Revenue	0	Check Total						\$441.75	
		10/15/2015	Sept 2015	001-013-518-90-49-06	GG-Excise Tax	Excise Taxes September 2015	\$164.15		
				520-008-594-21-63-00	Capital Equipment	Excise Taxes September 2015	\$277.60		
		39281	Check Total						\$785.16
		10/27/2015	Q3 2015	633-013-586-00-00-05	Leasehold Excise Tax Remit	Q3 2015 Leasehold Excise Tax	\$785.16		
Dicks Towing	39266	Check Total						\$1,516.50	
		10/15/2015	144231	001-008-521-20-31-01	LE-Operating Costs	Towing services case 15-2345	\$125.58		
			144328	001-008-521-20-31-01	LE-Operating Costs	Towing services case 15-02210	\$124.89		
			144329	001-008-521-20-31-01	LE-Operating Costs	Towing services case 15-02270	\$125.58		
			150355	101-016-544-90-31-02	ST-Operating Cost	Towing services PW28	\$191.10		



Checks to be Approved for 10/14/2015 to 10/27/2015

Name	Ck #	Date	Invoice #	Account #	Account Desc	Item Desc		
Dicks Towing	39266	10/15/2015	150355	410-016-531-10-31-02	SW-Operating Costs	Towing services PW28	\$191.10	
			155420	001-008-521-20-31-01	LE-Operating Costs	Towing services case 15-2294	\$124.89	
			155422	001-008-521-20-31-01	LE-Operating Costs	Towing services case 15-02339	\$125.58	
			155425	001-008-521-20-31-01	LE-Operating Costs	Towing services case 15-02350	\$125.58	
			155779	101-016-544-90-31-02	ST-Operating Cost	Towing services PW18	\$191.10	
				410-016-531-10-31-02	SW-Operating Costs	Towing services PW18	\$191.10	
	39282	Check Total						\$125.58
	10/27/2015	155440	001-008-521-20-31-01	LE-Operating Costs	Towing case # 15-02558	\$125.58		
Dunlap Industrial Hardware	39283	Check Total						\$213.46
		10/27/2015	1352033-01	001-010-576-80-31-01	PK-Ops-Clothing	Carhartt overalls	\$213.46	
Electronic Federal Tax Pmt System EFTPS	0	Check Total						\$63,466.77
		10/15/2015	10/15/2015	001-000-281-00-00-00	Payroll Liability Taxes	Federal Payroll Taxes	\$63,466.77	
Electronic Business Machines	39284	Check Total						\$215.55
		10/27/2015	AR17219	001-008-521-20-48-00	LE- Equip Repair & Maintenance	Copier maintenance	\$215.55	
Employment Security Department	39285	Check Total						\$1,631.00
		10/27/2015	Q3/2015	501-000-517-60-49-00	Payment to Claimants	ESD 945134-10-0 Payments to Claimants Q3 2015	\$1,631.00	
Frontier	39286	Check Total						\$85.87
		10/27/2015	10/154253340835	001-013-518-20-42-00	GG-Communication	Telephone services	\$28.63	
				101-016-543-30-42-00	ST-Communications	Telephone services	\$28.62	
				410-016-531-10-42-00	SW-Communications	Telephone services	\$28.62	
	39287	Check Total						\$62.82
	10/27/2015	10/15425397967	101-016-542-64-47-00	ST-Traffic Control -Utility	Traffic control modem	\$62.82		
Grainger	39288	Check Total						\$2,438.08
		10/27/2015	9859515745	001-010-576-80-31-00	PK-Operating Costs	Tire inflator	\$24.99	
				101-016-544-90-31-02	ST-Operating Cost	Tire inflator	\$24.99	
				410-016-531-10-31-02	SW-Operating Costs	Tire inflator	\$24.99	
		9859691298	001-007-558-50-31-01	PL-Operating Costs	Janitorial Supplies	\$6.79		
			001-008-521-20-31-01	LE-Operating Costs	Janitorial Supplies	\$29.69		
			001-010-576-80-31-00	PK-Operating Costs	Janitorial Supplies	\$15.27		
			001-012-575-50-31-00	CS-Community Center-Ops	Janitorial Supplies	\$9.33		
			001-013-518-20-31-00	GG-Operating	Janitorial Supplies	\$8.49		



Checks to be Approved for 10/14/2015 to 10/27/2015

Name	Ck #	Date	Invoice #	Account #	Account Desc	Item Desc				
Grainger	39288	10/27/2015	9859691298	101-016-544-90-31-02	ST-Operating Cost	Janitorial Supplies	\$7.64			
				410-016-531-10-31-02	SW-Operating Costs	Janitorial Supplies	\$7.64			
			9859750573	001-007-558-50-31-01	PL-Operating Costs	Janitorial Supplies	\$106.48			
				001-008-521-20-31-01	LE-Operating Costs	Janitorial Supplies	\$465.85			
				001-010-576-80-31-00	PK-Operating Costs	Janitorial Supplies	\$239.58			
				001-012-575-50-31-00	CS-Community Center-Ops	Janitorial Supplies	\$146.41			
				001-013-518-20-31-00	GG-Operating	Janitorial Supplies	\$133.10			
				101-016-544-90-31-02	ST-Operating Cost	Janitorial Supplies	\$119.79			
				410-016-531-10-31-02	SW-Operating Costs	Janitorial Supplies	\$119.79			
				9859750581	001-007-558-50-31-01	PL-Operating Costs	Janitorial Supplies	\$56.96		
			001-008-521-20-31-01		LE-Operating Costs	Janitorial Supplies	\$249.19			
			001-010-576-80-31-00		PK-Operating Costs	Janitorial Supplies	\$128.15			
			001-012-575-50-31-00		CS-Community Center-Ops	Janitorial Supplies	\$78.32			
			001-013-518-20-31-00		GG-Operating	Janitorial Supplies	\$71.20			
			101-016-544-90-31-02		ST-Operating Cost	Janitorial Supplies	\$64.08			
			410-016-531-10-31-02		SW-Operating Costs	Janitorial Supplies	\$64.08			
			9859952344	001-010-576-80-31-00	PK-Operating Costs	Soap dispenser	\$14.93			
			9862735793	001-010-576-80-31-00	PK-Operating Costs	Air sanitizer/leather gloves	\$98.53			
			9865787171	001-007-558-50-31-01	PL-Operating Costs	Fluorescent lights for permit center	\$16.62			
				001-007-559-30-31-01	PB-Operating Cost	Fluorescent lights for permit center	\$16.61			
				101-016-544-90-31-02	ST-Operating Cost	Fluorescent lights for permit center	\$16.62			
				410-016-531-10-31-02	SW-Operating Costs	Fluorescent lights for permit center	\$16.62			
			9865787189	001-010-576-80-31-00	PK-Operating Costs	Soap dispenser returned	(\$14.93)			
			9866211007	001-013-518-20-31-00	GG-Operating	Soap dispenser	\$12.06			
			9866630826	001-012-572-20-31-00	CS-Library-Office & Operating	Light bulb for library	\$8.73			
			9866938070	101-016-544-90-31-02	ST-Operating Cost	Cutters/light bulbs	\$24.75			
				410-016-531-10-31-02	SW-Operating Costs	Cutters/light bulbs	\$24.74			
			Granite Construction Supply	39289	Check Total					\$61.85
					10/27/2015	262_00060695	001-010-576-80-31-01	PK-Ops-Clothing	Windbreaker jacket	\$61.85
			Chris L Griffen	39290	Check Total					\$675.00
		10/27/2015	5Z0561179	001-011-515-91-41-00	LG-General Indigent Defense	Public Defender services	\$225.00			
			5Z0814995	001-011-515-91-41-00	LG-General Indigent Defense	Public Defender services	\$187.50			



Checks to be Approved for 10/14/2015 to 10/27/2015

Name	Ck #	Date	Invoice #	Account #	Account Desc	Item Desc	
Chris L Griffen	39290	10/27/2015	5Z0946488	001-011-515-91-41-00	LG-General Indigent Defense	Public Defender services	\$262.50
Check Total							\$321.00
Group Health Coop	39291	10/27/2015	74009013	001-007-559-30-41-00	PB-Professional Srv	Employee medical screening	\$92.00
				001-008-521-20-41-00	LE-Professional Services	Employee medical screening	\$45.00
				101-016-542-30-41-02	ST-Professional Service	Employee medical screening	\$92.00
				410-016-531-10-41-01	SW-Professional Services	Employee medical screening	\$92.00
Check Total							\$57.75
Honey Bucket	39292	10/27/2015	2-1383292	001-010-576-80-45-00	PK-Equipment Rental	Honey bucket rental - Swim beach	(\$58.75)
			2-1383554	001-010-576-80-45-00	PK-Equipment Rental	Honey bucket rental - Boat Launch	(\$19.50)
			2-1387424	001-010-576-80-45-00	PK-Equipment Rental	Honey bucket rental - Boat Launch	\$136.00
Check Total							\$1,092.00
Theodore Hunter	39293	10/27/2015	1774	001-007-558-60-41-02	PL-Prof Serv-Hearing E	LUA2015-0087 Westlake Crossing	\$1,092.00
Check Total							\$911.68
Integra Telecom Inc	39294	10/27/2015	13369057	001-002-513-11-42-00	AD-Communications	Telephone Service	\$13.40
				001-003-514-20-42-00	CC-Communications	Telephone Service	\$26.80
				001-004-514-23-42-00	FI-Communications	Telephone Service	\$26.81
				001-005-518-10-42-00	HR-Communications	Telephone Service	\$13.40
				001-006-518-80-42-00	IT-Communications	Telephone Service	\$40.20
				001-007-558-50-42-00	PL-Communication	Telephone Service	\$87.16
				001-007-559-30-42-00	PB-Communication	Telephone Service	\$13.40
				001-008-521-20-42-00	LE-Communication	Telephone Service	\$455.84
				001-012-575-30-42-00	CS-Historical-Communications	Telephone Service Museum	\$13.40
				001-012-575-50-42-00	CS-Community Center - Comm	Telephone Service Senior Ctr	\$13.40
				001-013-518-20-42-00	GG-Communication	Telephone Service	\$53.61
				101-016-543-30-42-00	ST-Communications	Telephone Service Shop	\$77.13
410-016-531-10-42-00	SW-Communications	Telephone Service Shop	\$77.13				
Check Total							\$924.82
J Thayer Company	39295	10/27/2015	978088-0	001-008-521-20-31-00	LE-Office Supplies	Paper	(\$138.43)
			982118-0	001-008-521-20-31-00	LE-Office Supplies	Tissue/envelopes/pens	\$170.69
			985758-0	001-007-558-50-31-01	PL-Operating Costs	Janitorial Supplies	\$71.41
				001-008-521-20-31-01	LE-Operating Costs	Janitorial Supplies	\$312.40



Checks to be Approved for 10/14/2015 to 10/27/2015

Name	Ck #	Date	Invoice #	Account #	Account Desc	Item Desc	
J Thayer Company	39295	10/27/2015	985758-0	001-010-576-80-31-00	PK-Operating Costs	Janitorial Supplies	\$160.66
				001-012-575-50-31-00	CS-Community Center-Ops	Janitorial Supplies	\$98.18
				001-013-518-20-31-00	GG-Operating	Janitorial Supplies	\$89.25
				101-016-544-90-31-02	ST-Operating Cost	Janitorial Supplies	\$80.33
				410-016-531-10-31-02	SW-Operating Costs	Janitorial Supplies	\$80.33
Johns Cleaning Service	39296	Check Total					\$158.78
		10/27/2015	1643	001-008-521-20-26-00	LE-Clothing	Uniform cleaning	\$158.78
Lake Stevens Police Guild	39297	Check Total					\$916.00
		10/27/2015	10/15/15	001-000-284-00-00-00	Payroll Liability Other	Employee Paid Union Dues	\$916.00
Lake Stevens School District	39298	Check Total					\$179.75
		10/27/2015	1013155	001-001-511-60-45-01	Legislative - Rentals	City Council chamber rent - Sept 2015	\$93.75
			941511	001-001-511-60-45-01	Legislative - Rentals	City Council chamber rental June-Aug 2015	\$86.00
Lake Stevens Sewer District	39299	Check Total					\$885.32
		10/27/2015	10/2015	001-008-521-50-47-00	LE-Utilities	Sewer - N Lakeshore Dr	\$88.53
					LE-Utilities	Sewer - Police Station	\$88.53
				001-010-576-80-47-00	PK-Utilities	Sewer - Lundeen Park	\$177.07
				001-012-572-20-47-00	CS-Library-Utilities	Sewer - Library	\$88.53
				001-013-518-20-47-00	GG-Utilities	Sewer - Family Center	\$88.53
					GG-Utilities	Sewer - City Hall	\$177.07
					GG-Utilities	Sewer - Permit Center	\$88.53
				101-016-543-50-47-00	ST-Utilities	Sewer - 99th Ave SE Property	\$88.53
Lemay Mobile Shredding	39300			Check Total			
		10/27/2015	4453076	001-008-521-20-31-01	LE-Operating Costs	Shredding services	\$9.12
			4453077	001-013-518-20-31-00	GG-Operating	Shredding services	\$7.82
			4453341	001-008-521-20-31-01	LE-Operating Costs	Shredding services	\$195.60
Les Schwab Tire Center	39301	Check Total					\$216.56
		10/27/2015	40200240045	101-016-542-30-48-00	ST-Repair & Maintenance	Tire repair and balance	\$108.28
				410-016-531-10-48-00	SW-Repairs & Maintenance	Tire repair and balance	\$108.28
Monroe Correctional Complex	39302	Check Total					\$290.29
		10/27/2015	MCC1509.287	001-010-576-80-48-00	PK-Repair & Maintenance	Work Crew - Sept 2015	\$46.67
				101-016-542-30-48-00	ST-Repair & Maintenance	Work Crew - Sept 2015	\$145.15



Checks to be Approved for 10/14/2015 to 10/27/2015

Name	Ck #	Date	Invoice #	Account #	Account Desc	Item Desc		
Monroe Correctional Complex	39302	10/27/2015	MCC1509.287	410-016-531-10-48-00	SW-Repairs & Maintenance	Work Crew - Sept 2015	\$98.47	
Nationwide Retirement Solution	0	Check Total						\$1,250.00
		10/15/2015	10/15/2015	001-000-282-00-00-00	Payroll Liability Retirement	Employee Portion-Nationwide	\$1,250.00	
Outcomes by Levy LLC	39303	Check Total						\$4,859.65
		10/27/2015	2015-09-LS	001-013-511-20-41-02	GG-Advisory Srv - Lobbying	Legislative lobbying services September 2015	\$4,859.65	
Perteet Engineering Inc	39304	Check Total						\$37,373.95
		10/27/2015	20110012.011-1	001-007-558-50-41-01	PL-CA-Developer Reimb	LS Wetland Review Assist Sedona Plat	\$1,482.34	
			20110012.013-3	001-013-518-20-41-00	GG-Professional Service	LS Grade Road Wetland Delineation	\$779.31	
			20120176.001-5	301-016-544-40-41-00	Street Op - Planning -Design	LS 20th Street SE Phase II-Segment 1 design	\$35,112.30	
Pitney Bowes	39305	Check Total						\$113.10
		10/27/2015	9619164-OT15	001-013-518-20-45-00	GG-Equipment Rental	Postage machine rental	\$113.10	
Public Safety Testing Inc	39306	Check Total						\$1,907.00
		10/27/2015	2015-6377	001-005-518-10-41-00	HR-Professional Services	Q3 2015 Recruiting Assistance - Police Officer	\$425.00	
			PSTI 15-368	001-008-521-20-41-00	LE-Professional Services	Background Investigations - Rivers	\$1,482.00	
Puget Sound Energy	39307	Check Total						\$121.56
		10/27/2015	10/15 24316495	001-010-576-80-47-00	PK-Utilities	Natural Gas - City Shop	\$14.67	
				101-016-543-50-47-00	ST-Utilities	Natural Gas - City Shop	\$14.67	
				410-016-531-10-47-00	SW-Utilities	Natural Gas - City Shop	\$14.67	
		10/15	3723810	001-008-521-50-47-00	LE-Utilities	Natural Gas - N Lakeshore	\$77.55	
Kathleen Pugh	39308	Check Total						\$133.40
		10/27/2015	10/8/15 req	001-003-514-20-43-00	CC-Travel & Meetings	Mileage to WMCA Fall Training-Pugh	\$133.40	
Gunter Reimnitz	39309	Check Total						\$1,000.00
		10/27/2015	Pmt 3	112-012-594-73-63-00	Art - Public Art Acquisition	Payment 3 per agreement	\$1,000.00	
Renton Cummins Inc	39310	Check Total						\$1,745.27
		10/27/2015	001-72186	510-006-594-18-64-00	Capital - Purch Computer Equip	Emergency Generator	\$1,745.27	
Sally Jo Sebring	39311	Check Total						\$668.00
		10/27/2015	LUA2015-0099	001-000-345-81-00-00	Zoning and Subdivision Fees	Refund remaining deposit balance for Hearing Examiner	\$668.00	
SmartSign	39312	Check Total						\$369.10
		10/27/2015	MAT-72026	001-004-514-23-31-00	FI-Office Supplies	Metal Asset Tags	\$369.10	



Checks to be Approved for 10/14/2015 to 10/27/2015

Name	Ck #	Date	Invoice #	Account #	Account Desc	Item Desc	Check Total	\$	
Snohomish County Cities	39313							Check Total	\$245.00
		10/27/2015	10/15/15 mtg	001-001-511-60-43-00	Legislative - Travel & Mtgs	SCC mtg dated 10/15/2015	\$175.00		
				001-002-513-11-43-00	AD-Travel & Meetings	SCC mtg dated 10/15/2015	\$35.00		
				001-007-558-50-43-00	PL-Travel & Mtgs	SCC mtg dated 10/15/2015	\$35.00		
Snohomish County PUD	39314							Check Total	\$2,759.37
		10/27/2015	104344577	001-013-518-20-47-00	GG-Utilities	200321172	\$127.99		
			104345632	001-012-572-20-47-00	CS-Library-Utilities	200206977	\$231.28		
				001-013-518-20-47-00	GG-Utilities	200206977	\$103.82		
			107679316	001-013-518-20-47-00	GG-Utilities	200206019	\$214.12		
			107684238	001-010-576-80-47-00	PK-Utilities	200493443	\$117.87		
			107684900	001-010-576-80-47-00	PK-Utilities	200493443	\$16.85		
			110994194	001-012-575-50-47-00	CS-Community Center-Utilities	200860922	\$219.99		
			110994770	001-010-576-80-47-00	PK-Utilities	200748721	\$46.52		
			110997670	101-016-542-63-47-00	ST-Lighting - Utilities	200363505	\$74.14		
			117629156	001-013-518-20-47-00	GG-Utilities	200245215	\$160.64		
			120943772	001-010-576-80-47-00	PK-Utilities	201513934	\$16.09		
			127566104	101-016-542-63-47-00	ST-Lighting - Utilities	201860178	\$171.57		
			127566380	001-013-518-20-47-00	GG-Utilities	201956075	\$24.72		
			130877638	001-013-518-20-47-00	GG-Utilities	201783685	\$70.04		
			137379350	001-012-575-30-47-00	CS-Historical-Utilities	202289237	\$12.38		
				001-012-575-51-47-00	CS-Grimm House Expenses	202289237	\$12.37		
			140690654	001-010-576-80-47-00	PK-Utilities	202513354	\$16.91		
			140694802	101-016-542-63-47-00	ST-Lighting - Utilities	202342622	\$66.35		
			147310440	001-008-521-50-47-00	LE-Utilities	202766820	\$646.32		
			150584858	101-016-542-63-47-00	ST-Lighting - Utilities	203115522	\$142.14		
			150590312	101-016-542-63-47-00	ST-Lighting - Utilities	205320781	\$52.77		
			153842039	001-008-521-50-47-00	LE-Utilities	203033030	\$103.04		
	157032222	101-016-542-63-47-00	ST-Lighting - Utilities	205338056	\$65.62				
	157033064	101-016-542-63-47-00	ST-Lighting - Utilities	202648705	\$45.83				
Snohomish County Sheriffs Office	39315							Check Total	\$31,336.06
		10/27/2015	1000391715	001-008-521-30-51-00	LE-Drug Task Force	2015-2016 Jag Task Force Contribution	\$7,702.00		
			1000392783	001-008-521-20-41-00	LE-Professional Services	Traffic Control - Ironman	\$23,634.06		



Checks to be Approved for 10/14/2015 to 10/27/2015

Name	Ck #	Date	Invoice #	Account #	Account Desc	Item Desc	Check Total	
Snohomish County Sherrifs Office	39316						Check Total	\$1,329.72
		10/27/2015	2015-2873	001-008-523-60-51-00	LE-Jail	Prisoner Housing September 2015	\$1,329.72	
Snopac	39317						Check Total	\$27,479.43
		10/27/2015	7756	001-008-528-00-51-00	LE-Snopac Dispatch	Dispatch services	\$26,965.37	
			7776	001-008-528-00-51-00	LE-Snopac Dispatch	Quarterly Access Assessment	\$514.06	
Sound Publishing Inc	39318						Check Total	\$341.16
		10/27/2015	EDH592369	001-007-558-50-41-03	PL-Advertising	Special Meeting-Econ Dev	\$50.00	
			EDH659836	001-007-558-50-41-03	PL-Advertising	LUA2014-0062 Whispering Meadows ROW	\$80.96	
			EDH661043	001-007-558-50-41-03	PL-Advertising	Biggest Loser Run Walk event	\$63.76	
			EDH661488	001-007-558-50-41-03	PL-Advertising	LUA2015-0089 Maple Rock Public mtg	\$79.24	
			EDH662168	001-007-558-50-41-03	PL-Advertising	LUA2015-0071 Ebey View Public mtg	\$67.20	
Springbrook Nursery	39319						Check Total	\$540.00
		10/27/2015	235637	001-010-576-80-31-00	PK-Operating Costs	Dump fee for storm debris	\$270.00	
				101-016-544-90-31-02	ST-Operating Cost	Dump fee for storm debris	\$270.00	
Staples	39320						Check Total	\$78.36
		10/27/2015	3279613857	101-016-544-90-31-02	ST-Operating Cost	Laser name badges-A Wells/M Goad	\$23.56	
				410-016-531-10-31-02	SW-Operating Costs	Laser name badges-A Wells/M Goad	\$23.56	
			3280290196	001-008-521-20-31-00	LE-Office Supplies	Pencils/Dust Destroyer	\$31.24	
Stericycle Inc	39321						Check Total	\$10.36
		10/27/2015	3003176024	001-008-521-20-41-00	LE-Professional Services	Hazardous waste disposal	\$10.36	
Dean Thomas	39322						Check Total	\$14.90
		10/27/2015	10/12/15 req	001-008-521-20-43-00	LE-Travel & Meetings	Meals Case 15-2003	\$14.90	
United Rentals Inc	39323						Check Total	\$1,161.08
		10/27/2015	131923702-001	301-016-544-40-41-00	Street Op - Planning -Design	20th St SE message boards	\$1,161.08	
Jerad Wachtveitl	39324						Check Total	\$44.79
		10/27/2015	10/9/15 req	001-008-521-20-43-00	LE-Travel & Meetings	Meals for training & case 15-2003	\$44.79	
Washington State Dept of Enterprise Svcs	39325						Check Total	\$90.84
		10/27/2015	73140109	001-008-521-20-31-00	LE-Office Supplies	Business cards - LKSPD	\$45.42	
			73140111	001-008-521-20-31-00	LE-Office Supplies	Business cards - Lambier	\$45.42	
Washington State Patrol	39326						Check Total	\$253.25
		10/27/2015	116001752	001-013-518-20-41-00	GG-Professional Service	Background checks for solicitor's license	\$12.00	



Checks to be Approved for 10/14/2015 to 10/27/2015

Name	Ck #	Date	Invoice #	Account #	Account Desc	Item Desc		
Washington State Patrol	39326	10/27/2015	116002347	633-008-586-00-00-06	Gun Permit - FBI Remittance	Background checks for weapons permits	\$241.25	
Washington State Support Registry	0						Check Total	\$607.46
		10/15/2015	10/15/2015	001-000-284-00-00-00	Payroll Liability Other	Employee Paid Child Support	\$607.46	
WFOA	39327						Check Total	\$125.00
		10/27/2015	1748761869390 20	001-004-514-23-49-01	FI-Staff Development	Fed Grants Requirements & Mgmt-A Wells	\$125.00	
Samps Wright	39328						Check Total	\$5,054.05
		10/27/2015	3	001-010-576-80-41-01	PK -Professional Tree Srv	Routine Tree and stump removal	\$5,054.05	
Total							\$236,706.07	



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**CITY OF LAKE STEVENS
REGULAR CITY COUNCIL MEETING MINUTES**

Tuesday, October 13, 2015
Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Vern Little

COUNCILMEMBERS PRESENT: Kim Daughtry, Sam Low, John Spencer, Todd Welch, Kathy Holder, Marcus Tageant

COUNCILMEMBERS ABSENT: Councilmember Quigley

STAFF MEMBERS PRESENT: City Administrator Jan Berg, Finance Director/City Clerk Barb Stevens, Planning and Community Development Director Rebecca Ableman McCrary, Public Works Director Mick Monken, Human Resources Director Steve Edin, Police Chief Dan Lorentzen, Deputy City Clerk Kathy Pugh and City Attorney Cheryl Beyer

OTHERS: Snohomish County Sheriff Ty Trenary, Stillaguamish Police Chief Joe Orford, Marysville Police Chief Rick Smith, Snohomish County Sheriff Bureau Chief Nelson Beazley

Excused Absence. Moved by Councilmember Welch, seconded by Councilmember Holder, to excuse Councilmember Quigley from the meeting. On vote the motion carried (6-0-0-1).

Guest Business.

Dick Todd, 825 99th Avenue SE, distributed copies of photographs and read from a prepared statement. Mr. Todd said that his concerns arise from annexations by the City, and expressed concern that citizens' concerns are not being heard by city officials.

Brent Kirk, 25 South Davies Road, said he located a statistical study that shows Lake Stevens has 40% less tax revenue per capita than peer cities that are often used for comparison by the City when making budget decisions and urged the Council to think long term.

Real Property Crimes Unit Presentation: Police Chief Lorentzen introduced Snohomish County Sheriff Ty Trenary, Stillaguamish Police Chief Joe Orford and Marysville Police Chief Rick Smith and Snohomish County Sheriff Bureau Chief Nelson Beazley

Chief Smith said the goal of the Real Property Crimes Unit is to create an impact on crime. The unit goes after offenders rather than trying to solve the crime. Chief Smith reviewed the arrest and search warrant statistics for the last nine months and reported that a number of criminal organizations have been taken off the streets. The success of the unit is based on sharing information and combining resources. The unit has recovered and returned property valued in excess of \$365,000.

Sheriff Trenary commented that the success of the unit has been accomplished with no new dollars. Sheriff Trenary noted that there is an epidemic of heroin in the community and 90% of the time criminals say their crime is directly related to their addiction.

Chief Orford said this is a great opportunity to participate, and that while the Tribe does not have the manpower to participate, it is able to contribute funds to assist the unit.

Patrick McCourt representing Trestle Holdings, LLC, 10515 20th Street SE, Suite 202, referenced a letter he previously submitted and said that he has questions about the traffic mitigation fee adopted by Ordinance 922 as it relates to zoning and he is working with staff on this. Mr. McCourt also distributed a letter and said that Trestle Holdings is interested in purchasing excess right-of-way from the City adjacent to its project on 20th Street SE.

Sally Jo Sebring, 1023 99th Ave SE requested clarification on traffic mitigation, and staff will report back.

Michael Fear, 829 99th Avenue SE, referenced a public records request for appraisals of the Williams property, and wondered who makes decisions about whether appraisals are released. City Attorney Beyer responded to Mr. Fear's inquiry.

City Department Report.

Consent Agenda.

MOTION: Moved by Councilmember Tageant, seconded by Councilmember Daughtry, to approve (A) 2015 Vouchers [Payroll Direct Deposits of \$136,737.35, Payroll Check No. 39160 in the amount of \$2,670.14, Tax Deposits of \$53,752.27, Electronic Funds Transfers (ACH) of \$166,234.78, Claims Check Nos. 39159, 39161-39262 totaling \$369,110.86, Void Check Nos. 38060 and 39127 totaling \$1,840.00; Total Vouchers Approved: \$726,665.40]; (B) September 22, 2015 City Council Regular Meeting Minutes; (C) Interlocal Agreement with Snohomish county for Emergency Management Services; and (D) Agreement with Wave Broadband for Telephone and Internet Services. On vote the motion carried (6-0-0-1).

Public Hearing:

Approve Ordinance 938 re Whispering Meadows Right of Way Vacation: City Clerk Barb Stevens opened the public hearing and read the rules of procedure into the record.

Senior City Planner Russ Wright presented the staff report and said that tonight's action is to hold a public hearing for the proposed Whispering Meadows right-of-way vacation and to approve the right-of-way vacation by adoption of Ordinance 938. Mr. Wright reviewed the history of the plat application and said that it was approved under Snohomish County and that one of the conditions of approval was that a portion of right-of-way along 102nd Avenue NE be vacated; in return property would be dedicated back to the City for realignment of 102nd NE. The Planning Commission forwarded to the Council findings of fact and conclusions, together with its recommendation for approval. He then responded to Councilmembers' questions.

Mayor Little invited public comment.

Judy Cowper, 10324 Oak Road, said she is concerned about potential safety issues with increased traffic travelling past the school to access 92, and also that the one-way street has created additional traffic at Callow.

MOTION: Councilmember Daughtry moved, Councilmember Welch seconded, to close the public comment portion of the public hearing. On vote the motion carried (6-0-0-1).

Councilmember Holder asked if the re-alignment of 102nd would help with traffic issues of ingress and egress. Public Works Director Mick Monken explained that 102nd is the internal road and that access would be onto 101st. Most peak trips will be to Lundeen, and not north to 92.

Councilmember Holder inquired about sidewalks and Director Monken responded there will be internal sidewalks, and that the developer has worked cooperatively with the City to provide for a pedestrian walking shoulder along 101st. Director Monken reminded this project was vested under Snohomish County and that to provide sidewalk would have required the developer to purchase additional property.

MOTION: Councilmember Spencer moved, Councilmember Welch seconded, to close the public hearing. On vote the motion carried (6-0-0-1).

MOTION: Councilmember Welch moved, Councilmember Spencer seconded, to approve the proposed right-of-way vacation by adoption of Ordinance 938. On vote the motion carried (6-0-0-1).

Public Meeting:

Final Plat Acceptance of Whispering Meadows: Senior Planner Wright presented the Staff report and referenced a handout for tonight's meeting that describes the resolution of the various encroachment issues. Staff has concluded that the applicant has satisfied the Hearing Examiner's conditions for approval. He said tonight's action is to hold a public meeting and accept the proposed Estates of Whispering Meadows final plat and right-of-way dedication of 102nd NE, 35th Place NE and 33rd Place NE, all within the project. He then responded to Councilmembers' questions.

MOTION: Moved by Councilmember Welch seconded by Councilmember Tageant to approve the final plat of Whispering Meadows and accept the road dedication. On vote the motion carried (6-0-0-1).

Final Plat Acceptance of Maple Rock: Senior Planner Wright presented the staff report and an updated staff report distributed at this evening's meeting. He said that tonight's action is to hold a public meeting, and to accept the Maple Rock Subdivision, the associated right-of-way dedication and the findings of fact. He then responded to Councilmember's questions.

Councilmember Spencer inquired about how traffic will exit from the plat and Mr. Wright responded. Councilmember Spencer then inquired about site distance for exiting onto 92nd, and Public Works Director Monken reviewed and explained the site distance requirements.

Councilmember Tageant inquired about how many peak trips will be generated and Director Monken responded approximately 22.

Michael Fear, 820 99th Avenue SE, asked about the concrete wall on 20th SE, and Director Monken responded that it is a storm vault. Senior Planner Wright added that there is no requirement by code to screen detention vaults; however, the applicant has plans to screen the vault and develop a semi-public playground along the top of it for the neighborhood.

MOTION: Moved by Councilmember Welch, seconded by Councilmember Holder, to accept the final plat of Maple Rock and the associated right-of-way dedication and findings of fact. On vote the motion carried (6-0-0-1).

Action Items:

Approve Resolution 2015-14 Endorsing: Snohomish County Public Transportation Benefit Area Corporation (Community Transit) Proposition No. 1 Transit Mobility Improvement 0.3% Sales and Use Tax Funding: Councilmember Daughtry reviewed that the Legislature authorized public transportation agencies to seek voter approval for increased tax revenue, and said that if this ballot proposition is approved Snohomish County residents would benefit from increased services that the new revenue would provide.

Councilmember Low commented his research shows that Lake Stevens will not receive a direct benefit from Community Transit if this proposition is approved.

Councilmember Daughtry elected to bring back Resolution 2015-14 to Council along with more information.

Approve Ordinance 941 re Zoning Moratorium for Additional Marijuana Retail Locations: Senior Planner Wright presented the staff report and said that if approved tonight's action would establish a moratorium within the city of Lake Stevens temporarily prohibiting the establishment, siting, location, permitting, licensing or operation of new retail locations to sell marijuana. If approved, during the time of the moratorium the City would have an opportunity to review the new legislation, gather public input and establish regulations that are consistent with the new legislation and also in the best interests of the City. Adoption of the ordinance would also set a public hearing date of December 8, 2015 for public input on the merits moratorium. He then responded to Councilmembers' questions.

MOTION: Moved by Councilmember Welch, seconded by Councilmember Low, to adopt Ordinance 941 temporarily prohibiting the establishment, siting, location, permitting, licensing or operation of new retail locations to sell marijuana pursuant to the authority of RCW 36.70A.390, and setting a time for a public hearing within 60 days of adoption of Ordinance 941, scheduled for December 8, 2015. On vote the motion carried (6-0-0-1).

Approve Right of Way Acquisition Relocation Assistance Procedures for 20th Street SE: Public Works Director Mick Monken presented the staff report and explained that establishing approved procedures for relocation assistance for property owners in the right-of-way acquisition area is one of the requirements of the federal grant funding. He then responded to Councilmember's questions.

MOTION: Moved by Councilmember Spencer, seconded by Councilmember Welch, to approve the Right-of-Way Acquisition Relocation Assistance Procedures for 20th Street SE, Phase 2, Segment 1. On vote the motion carried (6-0-0-1).

Approve Ordinance 940 Authorizing the Issuance and Sale of a Limited Tax General Obligation Refunding Bond in a Principal Amount Not to Exceed \$820,000 to Refund Certain Outstanding Limited Tax General Obligation Bonds: Finance Director Barb Stevens presented the staff report and said the 2004 bond was issued to finance the acquisition of land and purchase and installation of a modular building on Grade road to serve as the City's police station. If Council approves Ordinance 940, the City will save an estimated \$60,000 over the next eight years due to the improved terms of the 2015 bonds over the 2004 bonds which the City currently holds. She then responded to Councilmember's questions.

Discussion ensued on the merits of using general or reserve funds to pay the bond in full versus approving Ordinance 940 authorizing the issuance and sale of a limited general obligation refunding bond as proposed by Staff. Director Stevens noted that the City's reserve funds are generally set aside for infrastructure and if they are drawn down to pay this bond it will likely impact the interest rates of bonds the City wishes to sell in the future as well as the City's ability to successfully apply for grant funding for various projects.

MOTION: Moved by Councilmember Welch, seconded by Councilmember Spencer, to authorize the Mayor to sign 2015 Limited Tax General Obligation Bond Ordinance No. 940. On vote the motion carried (6-0-0-1).

Approve Ordinance 939 Amending Ordinance 925, 2015 Budget: Finance Director Stevens presented the staff report and said this budget amendment is the one brought forward two weeks ago. It is not on the consent agenda because two items were added since the last meeting, both of which were brought before Council previously: increase general fund expenditure for the wetland delineation study of the Grade Road property, and increase the approved amount for removal of dangerous trees as a result of the August 2015 wind storm. There is potential for FEMA reimbursement for the tree removal. The increase to the capital equipment fund for police vehicles remains on this budget amendment.

MOTION: Moved by Councilmember Holder, seconded by Councilmember Daughtry, to approve Ordinance No. 939 amending Budget Ordinance No. 925. On vote the motion carried (6-0-0-1).

Emergency Resolution 2015-15 – City Shop Gate Repair: Public Works Director Mick Monken presented the staff report and said that over the weekend the gate and fencing around the City Shop was heavily damaged by a hit-and-run vehicle and requires repair. Without immediate repair the City is unable to secure the shop area and yard where equipment and vehicles are maintained, including evidence vehicles. He then responded to Councilmembers' questions.

MOTION: Moved by Councilmember Low, seconded by Councilmember Tageant, to declare an emergency and adopt emergency Resolution 2015-15 with the correction removing the paragraph regarding trees, and authorize the Mayor to execute a contract for the emergency gate and fence repair at the City's shop. On vote the motion carried (6-0-0-1).

Discussion Items:

Ordinance 942 Amending 2015 Budget: Finance Director Barb Stevens presented the staff report and said this budget amendment is presented for consideration of staffing changes in the police department brought about in part by the Police Commander's plan to retire. She then responded to Councilmembers' questions.

Discussion ensued regarding the benefit of eliminating the commander position and adding the operations lieutenant position or waiting until a later date. There was consensus to bring this item back on the October 27, 2015 Council agenda.

HUR Impervious Surface Allowance Code Amendment: Associate Planner Stacie Pratschner presented the staff report and said this discussion item is brought forward as a result of a request by a developer to modify the language in LSMC 14.48.055 to allow 65% impervious surface in High Urban Residential (HUR) zoning districts. She said that this matter has been reviewed by staff and by the Planning Commission, including a public hearing. Staff's review concluded that this request is consistent with the Comprehensive Plan. The Planning Commission recommended Council approve this amendment, with one no vote on the Planning Commission. Discussion ensued and Ms. Pratschner responded to Councilmembers' questions.

Cavelero Park Update: Community Development and Planning Director Becky Ableman McCrary provided an update on the Cavelero park partnership with Snohomish County and related improvements and said the County has issued a request for proposals for the skateboard park design. Director McCrary distributed a handout showing the different phases of development for the park. Currently the County and City are in Phase IA of the development. She reviewed the various proposals for the park and said that the schedule anticipates completion of Phase I by September 2017. She then responded to Councilmembers' questions.

Councilmember Holder commented the Park Board wonders why the commercial buildings are not built until Phase 3 instead of in Phase 2. The commercial buildings will give a presence near the skate park and starts to build a public/private presence to the park early on in the project. Directory McCrary said staff agrees and has had conversations with Snohomish County about this. Staff will continue to advocate for earlier construction of the commercial buildings.

Discussion ensued regarding funding, security and public facilities.

Roadside Memorial Program: Mayor Little said this item is being removed from the agenda.

2015 Budget Update and 2016 Preliminary Budget: Finance Director Stevens provided an update on the 2015 budget and presented the 2016 Preliminary Budget. Discussion ensued and Director Stevens responded to Councilmembers' questions. There was consensus to hold a workshop Council meeting on October 20, 2015 at 7:00 p.m. in the Community Center to further discuss the 2016 preliminary budget.

Council Person's Business: Councilmembers reported on the following meetings:
Councilmember Low: Lake Stevens Fire.

Mayor's Business: Homeless encampment; Haggen's.

Executive Session: Mayor Little announced an executive session for 10 minutes to discuss potential litigation beginning at 10:30 p.m. and ending at 10:40 p.m. with possible action to follow. At 10:41 p.m. the executive session was extended 5 minutes. At 10:46 p.m. the executive session was extended an additional 5 minutes.

The regular meeting of the City Council was reconvened at 10:51 p.m. No action was taken following the executive session.

Adjourn.

Moved by Councilmember Holder, seconded by Councilmember Welch to adjourn the meeting at 10:51 p.m. On vote the motion carried (6-0-0-1).

Vern Little, Mayor

Kathy Pugh, Deputy City Clerk



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**CITY OF LAKE STEVENS
REGULAR CITY COUNCIL MEETING MINUTES**

Tuesday, October 20, 2015
Lake Stevens Community Center
12309 22nd Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Council President Marcus Tageant

COUNCILMEMBERS PRESENT: Kim Daughtry, Sam Low, John Spencer, Todd Welch,
Kathy Holder, Marcus Tageant

COUNCILMEMBERS ABSENT: Suzanne Quigley

EXECUTIVE PRESENT: Mayor Vern Little

STAFF MEMBERS PRESENT: Finance Director/City Clerk Barb Stevens, Planning and
Community Development Director Rebecca Ableman
McCrary, Public Works Director Mick Monken, Human
Resources Director Steve Edin,

OTHERS:

City Council convened the workshop at 7:00 p.m. for the purpose of discussing the preliminary 2016 budget.

Adjourn. 8:51 p.m.

Vern Little, Mayor

Barb Stevens, Finance Director/City Clerk