

**CITY OF LAKE STEVENS
CIVIL SERVICE MEETING MINUTES**

Wednesday, February 3, 2010

City Hall Annex Conference Room, 1812 Main Street, Lake Stevens, WA

CALL TO ORDER: 6:11 p.m. by Hal Hupp, Vice-Chairman

COMMISSIONERS PRESENT: Hal Hupp
Cheryl Plumb

COMMISSIONERS ABSENT: Tom Adams

STAFF MEMBERS PRESENT: Chief Examiner, Steven Edin
Police Commander, Dan Lorentzen

OTHERS: Council Member Neal Dooley

Approval of Civil Service Commission Meeting Minutes dated January 6, 2010

Approval of the Civil Service Commission Meeting minutes dated January 6, 2010 was **TABLED**. It was decided by the Commission that Chairman Adams should be present to approve the minutes.

Approval of Entry Level Police Officer Eligibility List Dated February 3, 2010

Chief Examiner Edin reported that the Police Department conducted a pre-oral board for Entry-level Police Officer on January 21, 2010. Sixty candidates attended this event. From the pre-oral board screening, eleven candidates were invited to attend the regular oral board conducted on January 27, 2010. All eleven candidates attended. Ten passed with a minimum score of 70%.

MOTION by Commissioner Plumb, seconded by Commissioner Hupp to approve the Entry-level Police Officer's Eligibility List dated February 3, 2010. **MOTION** passed unanimously.

Approval of Police Support Officer Eligibility List Dated February 3, 2010

Chief Examiner Edin reported that the Police Department conducted an oral board for their new Police Support Officer position. Twenty-two candidates were invited to attend with twenty showing up. Seven of the twenty candidates passed with a minimum score of 70%.

MOTION by Commissioner Plumb, seconded by Commissioner Hupp to approve the Police Support Officer's Eligibility List dated February 3, 2010. **MOTION** passed unanimously.

Future Civil Service Commission Meeting Dates

Chief Examiner Edin requested that the Commission conduct another Civil Service Commission meeting on Wednesday, March 17, 2010 to approve a new Lateral Police Officer Eligibility list, and another new Entry-level Police Officer Eligibility list. Chief Examiner Edin reported that the still has 9 more Police Officer positions to fill.

MOTION by Commissioner Plumb, seconded by Commissioner Hupp to adjourn the February 3, 2010 Lake Stevens Civil Service Commission meeting at 6:16 p.m. **MOTION** passed unanimously.

Respectfully Submitted:



Steven R. Edin
Civil Service Secretary/Chief Examiner

Approved By:



Halley Hupp
Vice-Chairperson