

**CITY OF LAKE STEVENS  
CITY COUNCIL AND PARKS BOARD  
JOINT WORKSHOP MEETING MINUTES**

Tuesday, March 15, 2016  
Lake Stevens Community Center  
1808 Main Street N.E. Lake Stevens

CALL TO ORDER: 6:00 p.m. by Council President Sam Low

COUNCILMEMBERS PRESENT: Mayor John Spencer, Kim Daughtry, Sam Low, Kurt Hilt, Todd Welch, Rauchel McDaniel, Kathy Holder, Marcus Tageant

PARK BOARD MEMBERS PRESENT: Chris Jones, Terry Van Wyck, Jim Kelley, Carl Johnson, Roger Schollenberger, Marlene Sweet, Leland Adams

COUNCILMEMBERS ABSENT:

STAFF MEMBERS PRESENT: Interim City Administrator Mary Swenson, Interim Planning and Community Development Director Russ Wright, Human Resources Director Steve Edin, and Deputy City Clerk Kathy Pugh;

OTHERS:

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**Discussion Items:**

Councilmember Holder arrived at 6:04 p.m.

Councilmember Welch arrived at 6:05 p.m.

**2016 Work Program:** Interim Planning and Community Development Director Russ Wright introduced the 2016 Work Program and said that the Cavalero Park project continues to be under review and will be discussed in more detail later this evening. He commented that the Park Board is looking to coordinate with other City groups such as the Design Review Board and the Arts Commission for proposed projects such as a citywide beautification program and with subarea planning.

Director Wright reviewed programs and activities that the Park Board either assists with or endorses and would like to move forward with including adopt-a-park, review of code revisions related to parks and recreation such as commercial activities in parks and park mitigation fees. The Park Board will work on a Trail Master Program which includes identifying locations for trails, and details such as what type of trail bed a trail might have, i.e., hard, soft, pedestrian-friendly, etc.

Mayor Spencer commented it would be nice for the Council to receive a recommendation of priorities for moving ahead with the Trail Master Program from the Park Board.

Director Wright noted the Park Board has identified the Frontier Heights Park, currently owned by a homeowners' association, as a location for a community-level park. He discussed that the City will need to work with the Homeowners' Association, Bonneville Power Administration and Seattle City Light regarding taking over the park and including it as part of the Trail Connection Master Plan.

Director Wright said that the Bonneville Field, located in the City's UGA on 16<sup>th</sup> and Machias Road, will be targeted for annexation later this year. Once annexed, the Park Board will review and make recommendations for uses of this park. Discussion ensued regarding exclusive use and what other uses might extend to this park.

Director Wright also noted the Park Board oversees a variety of additional special tasks, such as oversight of volunteer projects, including Eagle Scout projects.

**Parks Activities Underway or Planned in 2016:** Director Wright reviewed park activities that are both planned and/or underway for 2016 for Cavalero, Lundeen, Frontier Heights and Eagle Ridge, and also the Bonneville Field and Hartford Trail Connection.

Director Wright distributed materials regarding Eagle Ridge Park and commented this park has a master plan and is much more than the site of the Senior Center. The master plan includes development of a trail system, community garden, interpretive area, main campus, great lawn and parking improvements. The master plan has been in place for some time and the Park Board would like to move forward with it by making parking improvements and some small improvements around the Senior Center facility. These improvements have been included in the City's capital facilities plan for some time, and Director Wright suggested using a phased approach to develop a plan for moving forward.

Park Board Member Schollenberger commented that Cavalero Park is viewed as being more recreational, and that the Park Board envisions Eagle Ridge Park as more family oriented with an interpretive center and more passive uses. He encouraged the City move forward with Eagle Ridge.

Discussion ensued as to what will ultimately happen to the Senior Center facility, and Mayor Spencer commented he envisions that eventually the Senior Center will be relocated either near a new city hall, or perhaps more beneficially, near Snolsle's new library facility.

Director Wright next reviewed the Hartford Trail connection and the idea of ultimately connecting the trail to the downtown area. This connection would provide a direct link between downtown and the Centennial Trail. Director Wright commented there is a property owner who is willing to swap property with the City that would provide the trail connection from Hartford to the Centennial Trail. Without the property swap, the next connection to the Centennial Trail is at least a quarter of a mile to the north and the same distance to the south to access the trail. The Park Board has been working on this property swap and it will be coming forward to the Council soon.

Referring to Lundeen Park, Director Wright reviewed a handout that identified the scope of work currently underway in this park. Hazard trees and trees that pose security issues have been removed and there is now a clear line of sight into the park and also around the new Visitors Center. Director Wright noted that mature cottonwood trees will be taken down and that there

will be a restoration plan for tree replanting and planting of other types of native vegetation to enhance the park and park facilities. These improvements are included in the capital project list in this year's Comprehensive Plan docket.

Discussion ensued regarding the condition of the basketball courts, ADA compliance, a sprinkler system within the park, additional parking and the condition of the play equipment that is located within the park, and also that the shower at the beach facility needs replacement.

Director Wright distributed a handout regarding Cavalero Park and reviewed the phasing plan for development of the park. Phase I improvements include construction of a skate park; Director Wright reported that Snohomish County has selected a consultant and timing for construction is the winter/spring of 2017. Director Wright also said that the BMX facility at McCollum Park is seeking to move that facility to Cavalero Park. The owners want to construct a temporary facility, which they hope to install soon for a tournament scheduled later in the year. The owners are proposing construction of a competition level facility that would also include a "pump" track that would be smaller and open to all users. Phase 1(B) improvements include additional playground amenities and parking and road improvements. Phase 2 improvements are identified as the construction of the permanent BMX facility reviewed previously. Phase 3 improvements include the potential for retail development that would front 20<sup>th</sup> Street and would be attractive to park users.

There was discussion regarding the BMX facility and how it would be used, and also what types of impacts it would have on surrounding neighborhoods. Director Wright commented that most of the surrounding area is zoned for industrial uses.

**Park Component of Downtown Subarea Plan:** Director Wright introduced the park component of the downtown subarea planning process. He noted the City is in the process of engaging a consultant to assist with this planning. The Park Board would review a concept plan for North Cove Park and also the development of a pedestrian element in the subarea plan so that people can enjoy the natural amenities of the downtown area including areas identified as critical, the mill site and other historical features in the downtown area. The Park Board would like to see North Cove Park developed as a destination point that would attract complimentary businesses.

Council President Low thanked the Park Board for attending this evening. He said the Council appreciates their hard work and values their opinions.

Park Board Member Johnson thanked the Council for the increased communication and support.

**Adjourn:**

The workshop was adjourned at 6:53 p.m.

  
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John Spencer, Mayor

  
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Kathy Pugh, Deputy City Clerk