

**CITY OF LAKE STEVENS
CIVIL SERVICE MEETING MINUTES**

Thursday, February 4, 2016

Permit Center Conference Room, 1820 Main Street, Lake Stevens, WA

CALL TO ORDER: 6:04 p.m. by Hal Hupp, Chairperson

COMMISSIONERS PRESENT: Jim Palmer, Chairperson
Hal Hupp
Danny Pitocco

COMMISSIONERS ABSENT: None

STAFF MEMBERS PRESENT: Chief Examiner, Steven Edin
Police Chief, Dan Lorentzen
Lieutenant, Jeff Lambier

OTHERS: None

Approval of Civil Service Commission Meeting Minutes Dated August 31, 2015

MOTION by Commissioner Palmer, seconded by Commissioner Pitocco to approve the Civil Service Commission meeting minutes dated August 31, 2015. **MOTION** passed unanimously.

Election of Civil Service Commission Chairperson for 2016

MOTION by Commissioner Pitocco, seconded by Commissioner Hupp to approve Commissioner Palmer as the Commission Chairperson for 2016. **MOTION** passed unanimously.

Election of Civil Service Commission Vice-Chairperson for 2016

MOTION by Commissioner Palmer, seconded by Commissioner Hupp to approve Commissioner Pitocco as the Commission as the Vice-Chair for 2016. **MOTION** passed unanimously.

Approval of the Entry-level Police Officer Eligibility List Dated February 4, 2016

Chief Examiner Edin reported that the City conducted an Entry-level Police Officer oral board on January 21, 2016. Thirteen (13) Entry-level candidates were invited. Twelve (12) candidates attended. All twelve (12) candidates passed the oral board. Five (5) candidates received veteran's preference points. Chief Examiner Edin noted that two candidates from the previous list are still eligible.

MOTION by Commissioner Hupp, seconded by Commissioner Pitocco to approve the Entry-level Police Officer Eligibility List dated February 4, 2016. **MOTION** passed unanimously.

Revision of Rule 4.04 Appointing Authority of the City of Lake Stevens Civil Service Rules

Chief Examiner Edin passed out a new page to the Commissioners to update their Lake Stevens Civil Service Rules manuals.

Future Civil Service Commission Meeting Dates

None.

MOTION by Commissioner Hupp, seconded by Commissioner Pitocco to adjourn the meeting.
MOTION passed unanimously.

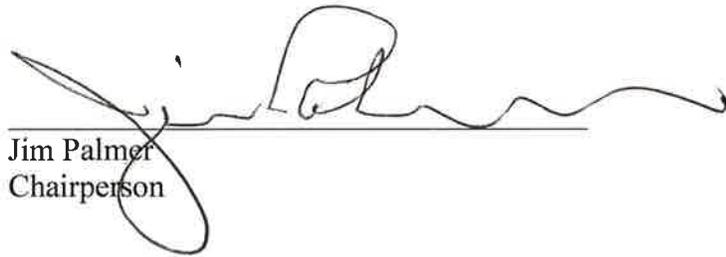
MEETING ADJOURNED at 6:11 p.m.

Respectfully Submitted:



Steven R. Edin
Civil Service Secretary/Chief Examiner

Approved By:



Jim Palmer
Chairperson