



PARK BOARD AGENDA
SPECIAL MEETING LOCATION
Lake Stevens Fire Department Conference Center
1825 South Lake Stevens Road
Lake Stevens, WA 98258

Monday, September 12, 2016

CALL TO ORDER: 6:00 pm

ROLL CALL: Open Meeting

ACTION ITEMS: A. Approval of July 11, 2016 Minutes
Approval of August 8, 2016 Minutes

DISCUSSION ITEMS:

ADJOURN:

PROPOSED FUTURE A. Policy P-3-90
AGENDA ITEMS: B. Parks Board Rules of Procedure

*ITEMS ATTACHED

**ITEMS PREVIOUSLY DISTRIBUTED

#ITEMS TO BE DISTRIBUTED

OPEN HOUSE:

- A. Introduction of Board Members and others.
- B. Presentation

THE PUBLIC IS INVITED TO ATTEND

Special Needs

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Steve Edin, City of Lake Stevens ADA Coordinator, (425) 377-3227, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6388, and ask the operator to dial the City of Lake Stevens City Hall number.

**CITY OF LAKE STEVENS
PARK AND RECREATION PLANNING BOARD
REGULAR MEETING MINUTES
Community Center
1808 Main Street, Lake Stevens
Monday, July 11, 2016**

CALL TO ORDER: 6:00 pm by Chair Carl Johnson

MEMBERS PRESENT: Carl Johnson, Jim Kelley, Leland Adams, Chris Jones, Marlene Sweet and Terry Van Wyck

MEMBERS ABSENT: Roger Schollenberger

STAFF PRESENT: Assistant Planner Jill Meis and Economic Development Coordinator Jeanie Ashe

OTHERS PRESENT: Terry Myer/Bockovich and Karri Matau

Excused Absence

Excused absence of Roger Schollenberger approved.

Action Items

April 11, 2016 Minutes were approved.

Guest Business

Community Gardens by the Being Neighborly community group. Being Neighborly is a Facebook platform community group with over 800 active members. The group is interested in starting a community garden and is reaching out to the Parks for possible land to utilize. Forty local families have expressed an interest in having a garden. Initial discussion was made with the County regarding the use of Cavelero Hill Park. After discussion of the current plan that is being presented for that Park, Eagle Ridge was discussed as a possible better fit. Water needs, garden sizes from 6,000 to 12,000 and timeframes were discussed with a recommendation to review the matter at the October 2016 Board meeting.

Board Member Reports None

Staff Reports

A. Safe Biking Program

Jeanie Ashe, filling in for Ryland Ploeger, gave a report on how bicycling impacts local tourism. Jeanie stated that Biking is a 3.1 Billion dollar industry in Washington State with the average biker spending \$41 per day. The City needs to continue to pursue this segment as being a "Bike Friendly Town". Share the road signs, trail signs, bike racks and biking education such as a bicycle rodeo are examples of ways this message can be conveyed. Jim Kelley mentioned that the National Night Out event was being held on Tuesday August 2nd and that would be a good time to have a bicycle rodeo event. Jeanie stated that the short timeframe may be a concern but they would try to make it happen.

B. Lundeen Park update

Jeanie Ashe provided an update on the many things happening at Lundeen Park. Park clean up, clearing of trees, and the remodeled Visitor Information

Center/Chamber Office has increased Park usage. The new Kayak and Stand up Paddle Board rentals along with their concession sales, has been a big hit. Jeanie invited all of the Park Board members to come visit and see the changes.

Discussion Items

A discussion of bike signage for on and off access to the Centennial Trail and other bike paths ensued. Approaching things with a bike friendly view will help efforts to get people in to town. A possible bike kiosk in downtown was suggested.

Council Reports None

Adjourn

Meeting was adjourned at 7:02 pm

Proposed Future Agenda Items

Next Meeting

August 8, 2016 6:00-9:00 It will be a joint meeting with Snohomish County Parks.

Carl Johnson, Chair

Casey Howell, Permit Specialist

**CITY OF LAKE STEVENS
PARK AND RECREATION PLANNING BOARD
REGULAR MEETING MINUTES
SPECIAL MEETING LOCATION
Cavelero Mid High School, Commons Room
8220 24th St SE, Lake Stevens
Monday, August 8, 2016**

CALL TO ORDER: 6:00 pm by Chair Carl Johnson

MEMBERS PRESENT: Carl Johnson, Jim Kelley, Chris Jones, Roger Schollenberger, Marlene Sweet and Terry Van Wyck

MEMBERS ABSENT: Leland Adams

STAFF PRESENT: Community Development Director Russ Wright, Snohomish County Parks and Recreation Parks Director Tom Tiegen and Senior Park Planner Kevin Teague

OTHERS PRESENT: Mayor John Spencer, Council members Kathy Holder, Todd Welch, Sam Low, Kim Daughtry and community members Francoise, Charles Lazenby, Joyce Bell, Caleb Low, Mariah Low, Seth Low, Vaden Low, Gary Petersen, Lance Morehouse, Scott Smith, Gary O'Rielly, Jim Haugen, Cheryl LeBoeuf, Steph Seiersen, Debbie Simmons, Sean Brown and Leif Alexander Bruton.

Excused Absence

Leland Adams absent.

Guest Business None

Action Items

July 11, 2016 Minutes to be approved at the September 12, 2016 meeting

Cavelero Park

Micah Shapiro, Marketing and Sales Manager of Grindline, a skatepark design and construction company, gave a presentation showing some of the 200 skateparks their company has designed. He then discussed possible ideas for the skatepark at Cavelero Hill Park. The Master Plan Revision 2015 map of the Park was presented showing the proposed Park layout. In the NE portion of the park, the location of the proposed 15,000 square foot skatepark was shown.

A questionnaire was then distributed to attendees for their thoughts and ideas of skatepark features, to be forwarded on to Grindline, for their incorporation to the skatepark design. The questionnaire will be available for download on the City website and other websites throughout the community.

Grindline will review the responses from submitted questionnaires' and will present 3 or more skatepark proposed designs for comment at the next meeting, September 12, 2016 at the Lake Stevens Fire District Conference Center.

Discussion Items None

Board Member Reports None

Staff Reports None

Council Reports None

Adjourn

Meeting adjourned without motion after the presentation.

Proposed Future Agenda Items

Carl Johnson, Chair

Casey Howell, Permit Specialist

DRAFT