

Lake Stevens Library Board Meeting Minutes
July 21, 2016

The meeting was called to order by Chair Shaelynn Charvet Bates at 4:35 p.m.

In attendance: **Board:** Debby Ames, Paul Ryan, LeeAnn Balbirona, Penny Dorsey, Shaelynn Charvet Bates, Abe Martinez, Andy Powers. **Sno-Isle:** Chy Ross, Jonalyn Woolf-Ivory, Sonia Gustafson. **City:** Todd Welch-(City Council Liaison).

Shaelynn announced that our newest Library Board member is Kevin Stone, who was not able to attend this meeting. The Library Board is now at full capacity.

The April 21, 2016 meeting minutes were approved with one correction. Penny Dorsey mentioned that in the Committees section Shaelynn recognized Board members that read at schools. Penny told us that she was unable to honor her commitment and did not read.

Reports:

Managing Librarian-Sonia's report mentioned the new back door and that programs continue to be well-attended. There will be a Library Field Day program on Wednesday, August 3rd held in the park adjacent to the library with activities for all ages. The library will also be participating in National Night Out the evening before the Field Day.

Sno-Isle-Chy Ross introduced himself as the Sno-Isle staff member filling Valerie Stevens' position. Chy served as a previous Library Branch Manager at Lake Stevens.

Chy said that all Sno-Isle libraries are now Poke'Stops with supplies for Poke'mon GO players. The Snohomish Library will have reduced services in August for a recarpeting project.

Sno-Isle Facility Plan Update-Jonalyn Woolf-Ivory spoke about Chy Ross filling the vacancy left by Valerie Stevens' retirement. She said that she is pleased that Chy has this opportunity to "try out" a different position. Jude Anderson is now Snohomish Branch Managing Librarian. Jude was Branch Manager at Granite Falls prior to assuming this new position.

The Library Board of Trustees will adopt a ten year Capital Facilities Plan on Monday July 25th. A new facility for Lake Stevens is a top priority. Sno-Isle is hoping for a February bond measure assuming that a piece of property can be located. Sno-Isle has invested resources toward wetland surveys on pieces of property around Lake Stevens. Jonalyn will contact Sonia if there is news to share regarding property.

In other Sno-Isle news, the area west of 128th Street in South Everett is considered an unincorporated Snohomish County area. Sno-Isle feels that they deserve library service. A project similar to the Camano Island Library storefront project is being explored.

Committees:

Downtown Citizens Committee-This committee currently has library representation by Sonia Gustafson and Abe Martinez. Andy Powers has also expressed interest in joining this committee.

Facilities-Andy Powers and Paul Ryan gave a report that included seven recommendations for library improvements. The items listed were not in any priority order and included: interior lighting improvements, exterior visibility issues, exterior lighting cleaning, gutter repair, front door replacement, south parking lot improvements, and women's restroom maintenance issues. After discussion, it was decided that a new door should be a priority and that most of the other issues could be handled with work orders. Todd Welch recommended getting the improvements list to the city right away as the city is currently working on next year's budget. Andy Powers agreed to prioritize the list as discussed and e-mail it to Councilmember Welch.

City-Councilmember Welch mentioned upcoming summer activities in the city: Music in the Park and the upcoming August 19th Movie in the Park, and of course Aquafest.

The sub area plan involves the entire downtown area. This is expected to be a one year project that will result in a total redesign for the downtown area. The first couple steps involve relocating the Police Department to city owned property across the intersection from the Chapel Hill Fire Department location and moving City Hall offices to a temporary leased location and then demolish the City Hall buildings. The Community Building will remain in place for now.

Councilmember Welch stated that the Lake Stevens City Council is completely behind building a new library facility.

Friends-No representative present. Shaelynn talked about the upcoming Aquafest Friends Book Sale. Volunteers are still needed for July 27th-July 31st shifts for sale set up and sales. Shaelynn will e-mail the Google Doc Sign Up sheets to Board members.

By-Laws/Red Line Changes-The consensus of the Board was to keep the 4:30 meeting start time as stated and approved all red line changes as presented. The Board will sign the updated final document at the October 20, 2016 meeting.

The meeting was adjourned at 5:40 p.m.

Submitted by:



Debby Ames
Secretary