



**PARK BOARD AGENDA  
Lake Stevens  
Community Center  
1812 Main Street  
Lake Stevens, WA 98258**

**Tuesday, November 15, 2016**

CALL TO ORDER: 6:00 pm

ROLL CALL: Open Meeting with introduction of Park Planning Board members

GUEST BUSINESS:

ACTION ITEMS: A. Approval of October 2016 Minutes Park Board

DISCUSSION ITEMS:

BOARD MEMBER REPORTS:

STAFF REPORT:

COUNCIL REPORTS:

ADJOURN:

PROPOSED FUTURE AGENDA ITEMS:

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\*ITEMS ATTACHED  
\*\*ITEMS PREVIOUSLY DISTRIBUTED  
#ITEMS TO BE DISTRIBUTED  
***THE PUBLIC IS INVITED TO ATTEND***

***Special Needs***

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Steve Edin, City of Lake Stevens ADA Coordinator, (425) 377-3227, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6388, and ask the operator to dial the City of Lake Stevens City Hall number.

**CITY OF LAKE STEVENS  
PARK AND RECREATION PLANNING BOARD  
REGULAR MEETING MINUTES  
Lake Stevens Community Center  
Lake Stevens, WA 98258**

**Monday, October 10, 2016**

CALL TO ORDER: 6:07 pm by Carl Johnson

MEMBERS PRESENT: Carl Johnson, Chris Jones, Terry Van Wyck,  
Marlene Sweet and City Council Liaison Kathy Holder

MEMBERS ABSENT: Jim Kelley, Roger Schollenberg and Leland Adams

STAFF PRESENT: Parks and Recreation Coordinator Jim Haugen

OTHERS PRESENT: Hayden Ploeger, Aaron Eastman and Joyce Bell

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**Excused Absence**

Chris Jones made a motion to excuse Jim Kelley, Roger Schollenberg and Leland Adams  
Seconded: Terry Van Wyck  
Motion carried.

**Guest Business**

Troop 41 Boy Scout Hayden Ploeger made an Eagle Scout project PowerPoint presentation to the Board. His project is an informative sign placed at several locations around Lake Stevens that will describe:

- The different species of fish that occupy Lake Stevens waters
- Different common names
- A physical/ historical description
- Size ranges
- Their natural habitat
- Fishing regulations
- Natural diet
- Basic Description of how to fish for them
- What time of year someone would be most likely to catch them
- A map of Lake Stevens depicting the different depths of the lake

A request was made that Hayden follow City sign rules. Motion to allow Hayden to proceed was made by Terry Van Wyck. Seconded by Marlene sweet. Motion carried.

**Action Items**

Motion to approve the *September 12, 2016 Minutes* was made by Chris Jones with the change of removing member Terry Van Wyck from the list of attendees. Seconded: Terry Van Wyck  
Motion carried.

The City of Lake Stevens Park and Recreation Planning Board Rules of Procedure were reviewed. Noting a few changes that need to be made, it was decided to make the changes

and adopt at the next Board meeting.

**Discussion Items** None

**Board Member Reports** None

**Staff Reports** - Jim Haugen

The City and Jim Haugen have joined the Washington Recreation and Parks Association. With this membership, each Board member will be receiving informational emails from WRPA.

A site visit was made at Kids Oasis with Jim, Chris Jones, Gary O'Rielly and Randy Celori to inventory and determine the condition of the play equipment. The areas that need to be addressed will be assessed by a local playground equipment company.

Jim will be working with the Arts and Parks Foundation to become more active in the community and will be looking to create a new Foundation Board meeting schedule.

**Cavelero Park**

Working with budget numbers to refine project costs. County will Deed road property to the City for road construction. Working on drainage plans, extra park features and final skate park placement. Snohomish has budgeted and extra \$290,000 for the Park. The next open house meeting will be November 15<sup>th</sup>.

**Lundeen Park**

The picnic shelter has been repainted by the Lake Stevens Rotary Club to match the other Park buildings. There will be a new fence installed around the play area as the fence along the road will be removed. Tree removal of the cottonwood trees is being scheduled. A tree restoration plan is being updated. Irrigation plans are being prepared along with the intent to install additional drainage and soil fill.

**Frontier Heights**

The contract with Universal has been discontinued. Jim has been attending Frontier Heights HOA board meetings. At the last meeting, they formed a committee to assist with the promotion and logistics of member voting. Jim met with the PUD and did a site visit of the area that is in their easement and an area of possible additional parking. Meetings are being scheduled with Seattle City Light and BPA.

**Eagle Ridge**

Plans are being made to begin with Phase 1 of Eagle Ridge Park. A community garden, parking, picnic and play area are planned for the north end of the Park. Landscape and rain gardens will be added to the areas around the parking lot at the Senior Center.

**Council Reports** None

**Adjourn**

Motion to adjourn

Moved by: Terry Van Wyck

Seconded: Marlene Sweet

Meeting adjourned at 7:24 PM

**Proposed Future Agenda Items**

Policy P-3-90

Parks Board Rules of Procedure Adoption

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Carl Johnson, Chair

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Teresa Meyers, Permit Specialist

**CITY OF LAKE STEVENS  
PARK AND RECREATION PLANNING BOARD  
REGULAR MEETING MINUTES  
SPECIAL MEETING LOCATION  
Lake Stevens Fire Department Conference Center  
1825 South Lake Stevens Road  
Lake Stevens, WA 98258**

**Monday, September 12, 2016**

- CALL TO ORDER: 6:11 pm by Jim Kelley
- MEMBERS PRESENT: Jim Kelley, Leland Adams, Chris Jones, Roger Schollenberger, Marlene Sweet, Terry Van Wyck and City Council Liaison Kathy Holder
- MEMBERS ABSENT: Carl Johnson
- STAFF PRESENT: Community Development Director Russ Wright, Parks and Recreation Coordinator Jim Haugen and Snohomish County Parks and Recreation Parks Senior Park Planner Kevin Teague
- OTHERS PRESENT: Mayor John Spencer, Council members Todd Welch, Sam Low and Kim Daughtry. Community members Terri Spencer, Joyce Bell, Gary O’Rielly, Brandon Authier, Kelly & Hayden Primozich, Sam Arellano-Vega, Christopher Goad, Tyler Roberts, Dylan Hatch, Leif Bruton, Gary Williams, Ian Williams and Nathan Hanson

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**Excused Absence**

Leland Adams made a motion to excuse Carl Johnson  
Seconded: Marlene Sweet,  
Motion carried.

**Guest Business**

**Action Items**

Motion to approve *July 11, 2016 Minutes*. Moved by: Chris Jones  
Seconded: Roger Schollenberger  
Motion carried.

Motion to approve *August 8, 2016 Minutes*. Moved by: Chris Jones  
Seconded: Roger Schollenberger  
Motion carried.

Open House: Jim Kelley Introduction of Board Member and others

**Discussion Items** None

**Board Member Reports** None

**Staff Reports** None

**Council Reports** None

**Adjourn**

Motion to adjourn

Moved by: Marlene Sweet

Seconded: Roger Schollenberger,

Meeting adjourned at 6:18 PM

**Proposed Future Agenda Items**

Policy P-3-90

Parks Board Rules of Procedure Adoption

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Carl Johnson, Chair

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Teresa Meyers, Permit Specialist