



PARK BOARD OPEN HOUSE AGENDA
Senior Center, Eagle Ridge Park
2302 Soper Hill Road, Lake Stevens
Tuesday, February 26, 2013

CALL TO ORDER: 6:00 pm

ROLL CALL:

GUEST BUSINESS: A Cole Nickerson Eagle Scout Project

ACTION ITEMS: A Approval of January 22, 2013 Minutes* Becky/Russ

DISCUSSION ITEMS: A Introduction to 2013 Park Plan Update* Russ

B Public Comment on Parks & Recreation Issues Park Board / Staff

INFORMATION ITEMS:

COMMISSIONER
 REPORTS:

PLANNING DIRECTOR'S
 REPORTS:

ADJOURN:

PROPOSED FUTURE
 AGENDA ITEMS:

*ITEMS ATTACHED

**ITEMS PREVIOUSLY DISTRIBUTED

#ITEMS TO BE DISTRIBUTED

THE PUBLIC IS INVITED TO ATTEND

Special Needs

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Steve Edin, City of Lake Stevens ADA Coordinator, (425) 377-3227, at least five business days prior to any City meeting or event if any accommodations are needed.

For TDD users, please use the state's toll-free relay service, (800) 833-6388, and ask the operator to dial the City of Lake Stevens City Hall number.

Eagle Scout Service Project Proposal

Project Description and Benefit

Eagle Scout candidate: Cole H. Nickerson

Briefly describe the project. Attach sketches or "before" photographs if these will help others visualize it.

The project consists of an interpretive sign mounting post (historic marker) and restoration of the existing gravel pathway and border timbers, flower bed, and historic foundation structures. The sign mounting post will be handmade from treated lumber and weatherproofed. Post will be mounted in quick set concrete.

Tell how your project will be helpful to the beneficiary. Why is it needed?

This project will be helpful to the beneficiary as the City of Lake Stevens does not currently have historic sites marked. Markers will help tourists and citizens know more about the history of Lake Stevens and how the city was founded.

When do you plan to begin work on the project? The project will begin as soon as its approved.

How long do you think it will take to complete? The project should take approx. 30-45 hours.

Giving Leadership

Approximately how many people will be needed to help on your project? 6-8 volunteers.

Where will you recruit them (unit members, friends, neighbors, family, others)? Explain:

Friends, family, other scouts, church members, track/cross-country team members, Historic Society Members.

What do you think will be most difficult about leading them?

The most difficult aspect will be coordinating the volunteers schedules and tasks while ensuring supplies and equipment are available.

Materials

(Materials are things that become part of the finished project, such as lumber, nails, and paint.)

What types of materials, if any, will you need? You do not yet need a detailed list of exact quantities, but you must show you have a reasonable idea of what is required.

1. 4x4 Treated Posts, 2. Misc. Size/Grade Treated Lumber, 3. Galvanized Screws and Misc. Hardware, 4. Quick-crete 5. Weed Control / Barrier, 6. Beauty Bark, 7. Wood Preservative, 8. Pressure Wash Cleaner for Wood and Concrete.

Supplies

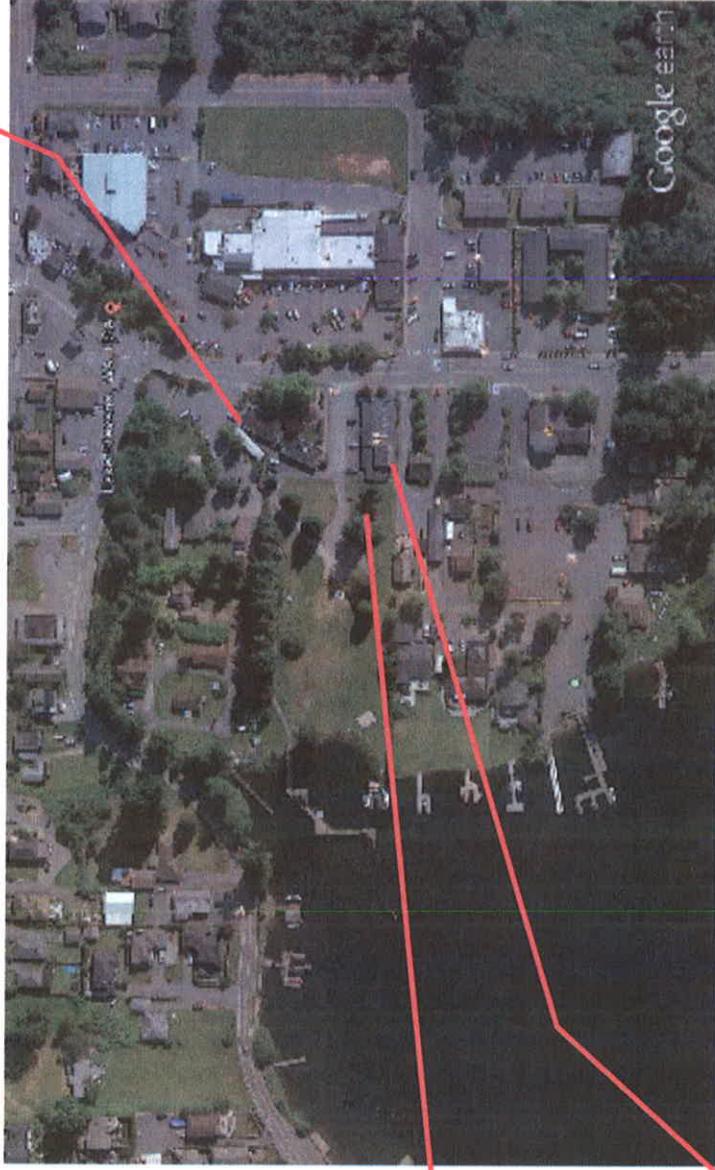
(Supplies are things you use up, such as masking tape, tarps, and garbage bags.)

What kinds of supplies, if any, will you need? You do not yet need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required.

1. Carpenters Glue, 2. Silicon Sealer, 3. Wood Stain/Preservative, 4. Paint Brushes, 5. Sand Paper, 6. Rags, 7. Weed Killer, 8. Trash Bags

Cole Nickerson
 Eagle Scout Project Location
 Lake Stevens Historic Society
 Lake Stevens, WA

Lake Stevens
 City Hall



Google earth

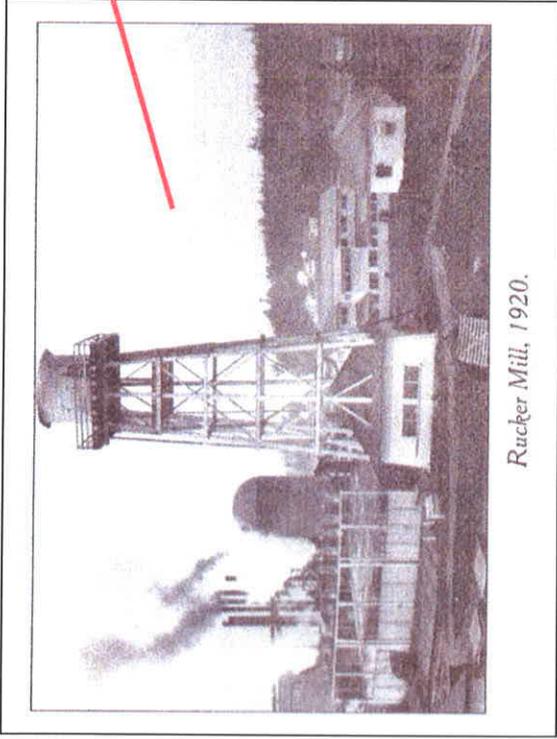
feet 500
 meters 200

▲

Project
 Work Site

Lake Stevens
 Historic
 Society

Historic photo of the original Rucker Mill site



Remaining structure foundations at the historic mill location



Site Restoration Work.

Restoration work will include pressure washing, weeding, restoration of gravel pathway and pathway rails, addition of beauty bark to flower bed.



Pressure Wash and Clean Concrete.

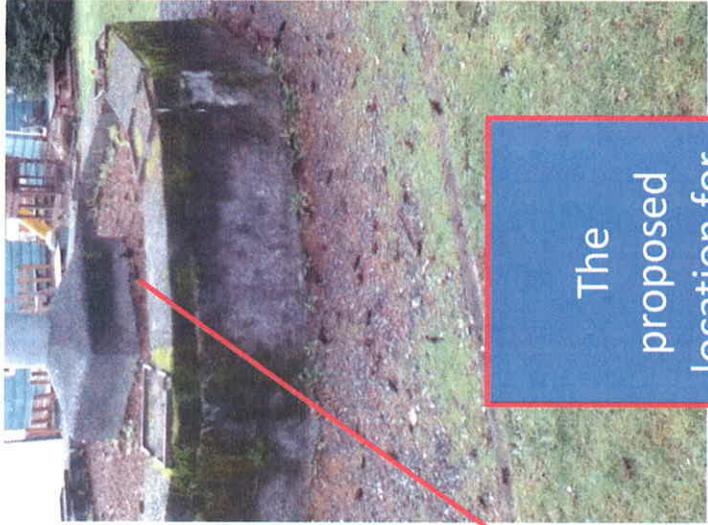
Pressure wash, clean and treat wooden pathway rails.

Remove grass and weeds from pathway. Rake and level gravel.

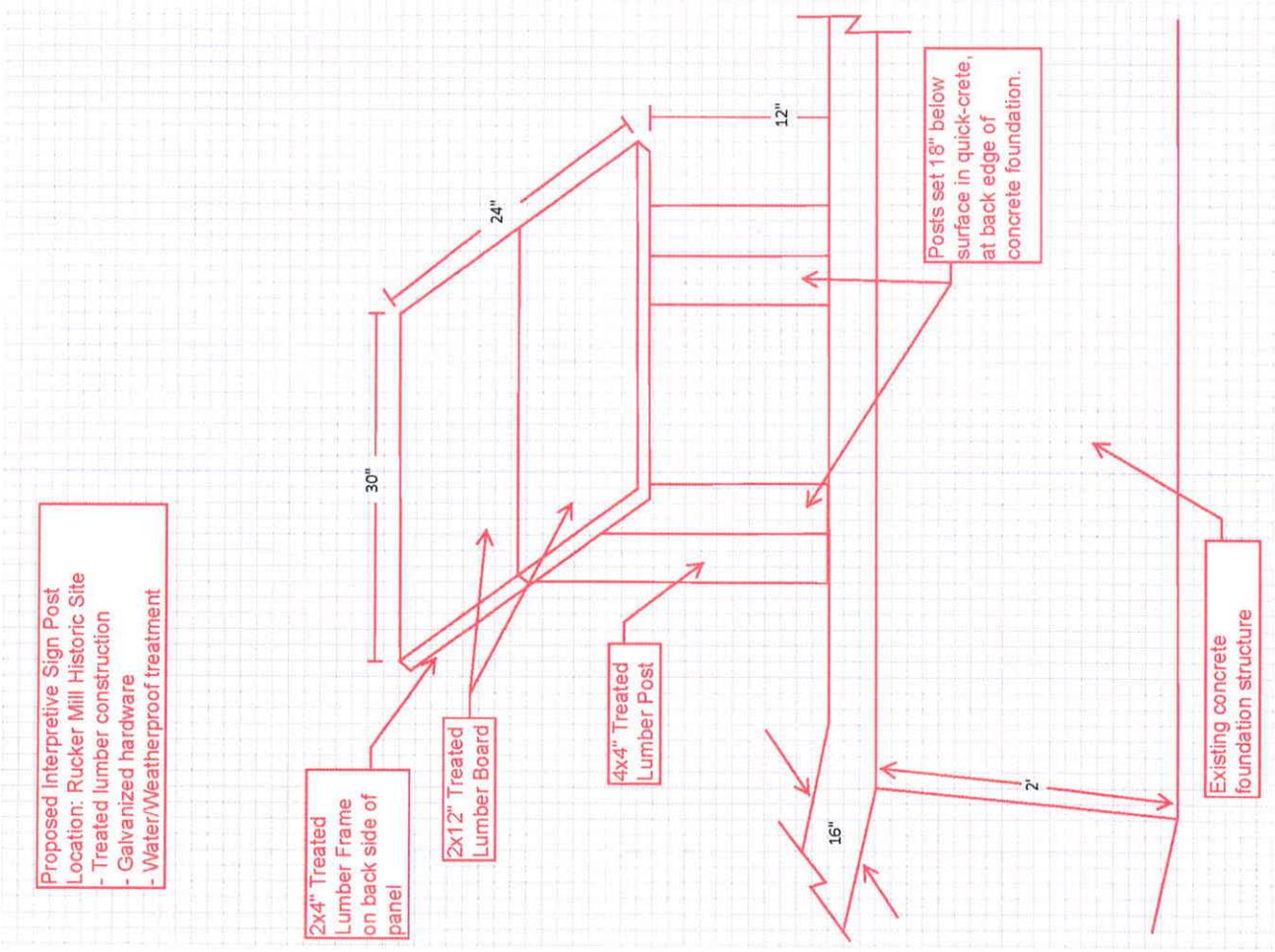
Weed flower bed and add beauty bark.



Proposed Construction of Interpretive Sign Post



The proposed location for the interpretive sign post



**CITY OF LAKE STEVENS
PARK AND RECREATION PLANNING BOARD
REGULAR MEETING MINUTES**

Community Center
1808 Main Street, Lake Stevens
Tuesday, January 22, 2013

CALL TO ORDER: 6:01 p.m. by Vice-Chair Jones

MEMBERS PRESENT: Vice-Chair Chris Jones, Will Brandt, Roger Schollenberger, Carl Johnson and Terry Van Wyck

MEMBERS ABSENT: Chair Leland Adams, Marlene Sweet

STAFF PRESENT: Public Works Director Mick Monken, Senior Planner Russ Wright and Public Works/Planning Coordinator Georgine Rosson

OTHERS PRESENT:

Excused Absence: Board Member Van Wyck made a motion to excuse Board Member Sweet, Chair Adams, and Board Member Brandt, second by Board Member Johnson, motion passed 4-0-0-3.

Guest Business: None

Action Items: *Approval of Minutes from November 27, 2012:* Board Member Johnson made a motion to approve minutes, Board Member Van Wyck second, motion passed, 4-0-0-3.

Election of Officers for 2013: Board Member Johnson made a motion to nominate Vice-Chair Jones as Chair and nominate Chair Adams as Vice-Chair, second by Board Member Van Wyck, motion passed 4-0-0-3.

Board Member Brandt arrived at 6:06 pm.
Board Member Johnson excused himself at 6:15 pm and left the meeting.

Discussion Items: *2013 Park Plan Update Scope of Work & Schedule:* Senior Planner Wright presented the purpose and process of the Park Plan Update. The city is required to update the Park Plan every six years; the emphasis for this update will be on making sure the plan contains all the elements recommended by the Recreation and Conservation Office (RCO). This will enable the city to compete for grant funding for parks and recreation projects. Some of the important proposed revisions will include a current community survey, a review of the adopted Level of Service (LOS), and a needs analysis based on the recommended LOS. The update will look at population growth compared to current park inventory and determine if additional acquisitions are necessary, it will also look at private facilities and how they play a role in supporting community recreation needs. Future maintenance needs for the parks will be reviewed

as part of the update. Staff will also develop an updated capital facilities list and provide a current fees survey to determine appropriate park impact fees, other revenue sources will also be looked at, such as donations, matching funds, and grants.

A detailed implementation schedule was also included in the presentation outlining when various events will occur, including numerous outreaches to the public.

General discussion followed the presentation with Senior Planner Wright answering questions from the Board Members. Board Member Schollenberger asked about grant preparation and who at the city would do this, Planner Wright responded that the project manager would be the one to apply for the grant. Mr. Schollenberger also asked about the park update approval process for the Park Board, Planner Wright responded he would leave it up to the Park Board to determine how they would like to review the update and noted the current park plan is available online for the board members review. The Park Board will have one meeting per month in 2013 until the Park Board portion of the Park Plan Update is complete. Senior Planner Wright discussed the upcoming meeting in February including a Public Visioning Open House. Chair Jones asked if this meeting will be at the Community Center or Eagle Ridge. Planner Wright responded that either location would be a possibility.

Information Items: *Lake Stevens Phosphorus Plan:* Public Works Director Monken presented the proposed Phosphorus Management Plan currently being considered by City Council. He provided a history of how the plan evolved and its purpose. The current phosphorus treatment is the aerator system installed in 1994, this system has provided an acceptable level of phosphorus reduction resulting from internal loading; however, this system is not keeping up with other sources of phosphorus loading. In addition, the aerator is becoming increasingly costly to operate and is approaching the end of its life-span. The City began looking at ways to handle excessive phosphorus in the lake, and in 2009 Tetra-Tech produced a study looking at Aluminum Sulfate (alum) as a possible phosphorus treatment option. In 2012 the aerator system stopped functioning when the float support structure failed. Emergency repairs were done to keep the aerator system from sinking, but it was not operational following the work. Repair estimates exceeded \$100,000 and took months to complete. The City and County decided to reassess the continued operations of the aerator system prior to expending further funds on repairs.

Tetra-Tech prepared a second study for Snohomish County in September 2012, comparing different methods of phosphorus removal. This study analyzed aerator use only, a combination of aerator and alum treatment, and alum treatment only, along with the costs associated with each treatment method. Staff looked at what other cities are doing, particularly the City of Bellingham for Lake Whatcom. Alum has been successfully used on this lake, and many of the cost estimates for Lake Stevens were derived from data collected from Lake Whatcom.

The Phosphorus Plan concludes with recommendations made to Council. The recommendations are:

1. Control the internal loading by applying a moderate level of alum treatment,
2. Reduce the external loading through education, regulations and annual monitoring of the lake,
3. Phase out the aerator – not a sustainable or long term solution; and

4. Monitor and review to determine success of treatment and revise as needed.

This concluded Director Monken's presentation and the board members followed up with questions. Board Member Schollenberger asked about what types of public outreach the city has done. Director Monken responded there have been several articles in the paper, a public hearing before City Council and the Plan is available on the city's website. Board members asked about how the alum would be applied, Director Monken responded he thought it would be water jetted onto the surface of the lake. Board Member Schollenberger asked if there have been any studies done regarding the effects of alum on fish. Director Monken responded there have been studies done and it is a safe treatment for fish.

Centennial Trail Grant Map: Senior Planner Wright showed a draft centennial trail map to the board members. This map is being funded through a grant obtained by Snohomish County and involves several cities within the county that border the Centennial Trail. The draft map highlights major features of each of the cities and a brief history of the city. At this point, it has not been determined how the maps will be distributed.

Board Member Reports: Chair Jones asked about sign ownership on the corner of Machias Rd. and 20th St. NE. Senior Planner Wright responded the sign is owned by the merchants. Chair Jones asked about the proposed pedestrian improvements along 20th St. NE from the Centennial Trail to downtown. Public Works Director Monken confirmed the city was awarded a grant for improvements and staff is in the process of selecting a consultant. Chair Jones asked about a park sponsorship program and what kind of commitment would a group have to make towards park maintenance and upkeep if they sponsored a park. Senior Planner Wright responded the Park Plan Update is a good opportunity to look into expanding a park sponsorship program.

Planning Director's Reports: Senior Planner Wright mentioned the Chamber of Commerce is converting a portion of the Lundeen Park concession stand building into Chamber offices and they plan to move in soon. They will also be operating a visitor center from this location. Board Member Van Wyck mentioned she may know of some community groups who would be interested in operating the concession stand, Public Works Director Monken asked for the contact information. Board Member Schollenberger asked about signage for the Chamber/Visitor Center, Public Works Director Monken responded with a description of how the directional signs will look, Mr. Schollenberger asked if it will comply with the park signage guidelines, Director Monken responded Planning Director Ableman will review this signage issue.

Adjourn. Board Member Van Wyck made a motion to adjourn at 7:25 p.m., second by Board Member Schollenberger. Motion passed (4-0-0-3).

Chris Jones, Chair

Georgine Rosson, Planning/Public
Works Coordinator



Staff Report
City of Lake Stevens
Park & Recreation Planning Board

Park Board Briefing
Date: **February 26, 2013**

Subject: **2013 Parks & Recreation Element Update**

Contact Person/Department: **Rebecca Ableman**, Planning & Community Development Director
Russell Wright, Senior Planner

SUMMARY:

Staff will present an overview of the current parks system and discuss the proposed update of the 2013 Parks & Recreation Element. Following the staff presentation, the Park and Recreation Planning Board will facilitate a discussion between the public, board, and staff over the proposed update.

Discussion Item A – 2013 Parks & Recreation Element Update

Staff is proposing to update the Parks & Recreation Element of the Lake Stevens Comprehensive Plan as an amendment to the Comprehensive Plan during the 2013 docket process. The last major amendment to the Parks & Recreation Element occurred in 2006.

The purpose of this update is to ensure the Parks & Recreation Element addresses the recreational needs of the community. The city would also like to make sure that the plan contains all of the criteria, recommended by the Recreation & Conservation Office (RCO), enabling the city to compete for grant funding for parks and recreation projects. Some of the important proposed revisions will include a current community survey to determine public desires, a review of the adopted Level of Service (LOS), and a needs analysis based on the recommended LOS. Staff will also develop an updated capital facilities list and provide a current fees survey to determine appropriate park impact fees.

The current LOS is 7 acres per 1,000 people. This method is helpful for setting goals, but may not define a community's true need and may not be attainable for communities to keep expanding an inventory without improving its existing facilities. The city's current model does not distinguish types of parks and the different functions provided. Level of service methodology to determine park needs has become more sophisticated since the last update. Newer recommended targets focus on access to facilities and the quality of facilities and amenities available.

City staff will present an overview of the current parks system including number of facilities and area, discuss different types of parks and facilities; describe different LOS models for consideration, and solicit public input on parks and recreation.

Discussion Item B – Public Comment and Discussion on Parks & Recreation Issues