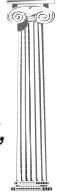


City of Lake Stevens Vision Statement



By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.

CITY COUNCIL REGULAR MEETING AGENDA
Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street NE, Lake Stevens
Monday, March 11, 2013 - 7:00 p.m.

NOTE: **WORKSHOP ON VOUCHERS AT 6:45 P.M.**

CALL TO ORDER: 7:00 p.m.
Pledge of Allegiance

ROLL CALL:

GUEST BUSINESS:

CONSENT AGENDA:

*A.	Approve March vouchers.	Barb
*B.	Approve City Council regular meeting minutes of February 25, 2013.	Norma
*C.	Approve 20 th Street SE Strategy Plan.	Mick

ACTION ITEMS:

DISCUSSION ITEMS:

A.	Shoreline Management Program update.	Becky
* B.	Economic Development update.	Jan/Mick/ Becky
*C.	2012 financial summary.	Barb

COUNCIL PERSON'S BUSINESS:

STAFF REPORTS:

MAYOR'S BUSINESS:

INFORMATION ITEMS:

EXECUTIVE SESSION:

Lake Stevens City Council Regular Meeting Agenda

March 11, 2013

ADJOURN:

* ITEMS ATTACHED	** ITEMS PREVIOUSLY DISTRIBUTED	# ITEMS TO BE DISTRIBUTED
------------------	---------------------------------	---------------------------

THE PUBLIC IS INVITED TO ATTEND

Special Needs

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Steve Edin, City of Lake Stevens ADA Coordinator, (425) 377-3227, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

NOTICE:

All proceedings of this meeting are audio recorded, except Executive Sessions

**BLANKET VOUCHER APPROVAL
 2013**

We, the undersigned Council members of the City of Lake Stevens, Snohomish County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that the following vouchers have been approved for payment:

Payroll Direct Deposits	906919-906984	\$129,056.99
Payroll Checks	34807	\$2,360.57
Electronic Funds Transfers	566-572	\$137,244.53
Claims	34808-34872	\$101,500.00
Void Checks		
Tax Deposit(s)	3/1/2013	\$52,665.81
Total Vouchers Approved:		\$422,827.90

This 11th day of March 2013:

 Mayor

 Councilmember

 Finance Director

 Councilmember

 Councilmember

 Councilmember



This page left blank intentionally

Direct Deposit Register

05-Mar-2013

Wells Fargo - AP

Lake Stevens

Direct Deposits to Accounts

05-Mar-2013	<u>Vendor</u>	<u>Source</u>	<u>Amount</u>	<u>Draft#</u>	<u>Bank Name</u>	<u>Transit</u>	<u>Account</u>
12112	AFLAC	C	\$1,916.48	566	Wells Fargo	121000248	4159656917
101	Assoc. Of Washington Cities	C	\$81,539.32	567	Wells Fargo	121000248	4159656917
13027	DEPARTMENT OF LICENSING	C	\$360.00	568	Wells Fargo	123456789	123123123
9407	Department of Retirement (Pers	C	\$46,850.30	569	Wells Fargo	121000248	4159656917
9408	NATIONWIDE RETIREMENT SOL	C	\$1,123.25	570	Wells Fargo	121000248	4159656917
1418	Standard Insurance Company	C	\$5,052.72	571	Wells Fargo	121000248	4159656917
9405	Wash State Support Registry	C	\$402.46	572	Wells Fargo	121000248	4159656917
Total:			\$137,244.53		Count:	7.00	

Direct Deposit Summary

<i>Type</i>	<i>Count</i>	<i>Total</i>
C	7	\$137,244.53

Pre-Note Transactions

Detail Check Register

04-Mar-13

Lake Stevens

Check No	Check Date	VendorNo	Vendor	Check Amount	
34808	04-Mar-13	13824	Wash Teamsters Welfare Trust		\$1,308.60
03/2013		Insurance Premiums		\$1,308.60	\$0.00
001010576802000		Parks - Benefits		\$50.89	
101016542002000		Street Fund - Benefits		\$559.79	
410016542402000		Storm Water - Benefits		\$697.92	
			Total Of Checks:		\$1,308.60

Detail Check Register

07-Mar-13

Lake Stevens

Check No	Check Date	VendorNo	Vendor	Check Amount		
34809	11-Mar-13	13328	ACES			\$569.00
9143			Safety mtg-HazCom training	\$569.00	\$0.00	\$569.00
			001003517620000 Admin. Safety program	\$134.28		
			101016517620000 safety program	\$252.64		
			410016517620000 safety program	\$182.08		
34810	11-Mar-13	1053	Alexander Printing			\$264.87
33490			Business cards for Mathew	\$87.97	\$0.00	\$87.97
			101016542003101 Street Fund Office Supplies	\$45.00		
			410016542403101 Storm Water - Office Supplies	\$42.97		
33696			1500 #10 Window Security Envelop	\$176.90	\$0.00	\$176.90
			001004514233100 Finance - Office Supplies	\$176.90		
34811	11-Mar-13	12187	AUCKLAND ENTERPRISES			\$675.00
600			Dangerous tree removal	\$675.00	\$0.00	\$675.00
			001010576804800 Parks - Repair & Maintenance	\$675.00		
34812	11-Mar-13	174	Bills Blueprint			\$16.29
471372			copies	\$16.29	\$0.00	\$16.29
			001003516104900 Human Resources-Miscellaneous	\$16.29		
34813	11-Mar-13	179	Blumenthal Uniforms			\$1,106.10
978684-01			Hingtgen uniform	\$1,106.10	\$0.00	\$1,106.10
			001008521002600 Law Enforcment Clothing	\$1,106.10		
34814	11-Mar-13	11952	Carquest Auto Parts Store			\$80.30
2421-186912			Wiper blades	\$80.30	\$0.00	\$80.30
			001008521003104 Law Enforcement-Operating Cost	\$80.30		
34815	11-Mar-13	14001	Cascade Surveying & Eng Inc			\$6,896.25
57463			Sidewalk Design 20th St NE	\$6,896.25	\$0.00	\$6,896.25
			309016595616301 Sidewalk Construction	\$6,896.25		
34816	11-Mar-13	13391	Cemex			\$180.18
9425508088			Liquid Asphalt	\$180.18	\$0.00	\$180.18
			101016542003102 Street Fund Operating Costs	\$180.18		
34817	11-Mar-13	12004	CITY OF MARYSVILLE			\$15,560.08
POLIN11-0269			Prisoner Housing Jan 2013	\$15,060.08	\$0.00	\$15,060.08
			001008523005100 Law Enforcement - Jail	\$15,060.08		
POLIN11-0274			Prisoner Medical Jan 2013	\$500.00	\$0.00	\$500.00

Detail Check Register

07-Mar-13

Lake Stevens

Check No	Check Date	VendorNo	Vendor	Check Amount	
001008523005100			Law Enforcement - Jail	\$500.00	
34818	11-Mar-13	13030	COMCAST		\$82.50
02/13 0810218			Internet service - Lakeshore	\$82.50	\$0.00 \$82.50
001008521004200			Law Enforcement - Communicatio	\$82.50	
34819	11-Mar-13	13030	COMCAST		\$72.50
02/13 0692756			Internet service - Fairhaven station	\$72.50	\$0.00 \$72.50
001008521004200			Law Enforcement - Communicatio	\$72.50	
34820	11-Mar-13	91	Corporate Office Supply		\$591.65
136849i			Supplies	\$280.14	\$0.00 \$280.14
001003514103100			City Clerks-Office Supplies	\$89.85	
001013519903100			General Government - Operating	\$190.29	
137079			file folders	\$86.77	\$0.00 \$86.77
001003514103100			City Clerks-Office Supplies	\$86.77	
137130			File folders	(\$65.05)	\$0.00 (\$65.05)
001003514103100			City Clerks-Office Supplies	(\$65.05)	
137152			Ideal stamp	\$26.01	\$0.00 \$26.01
001008521003100			Law Enforcement - Office Suppl	\$26.01	
137157i			office supplies	\$263.78	\$0.00 \$263.78
001008521003100			Law Enforcement - Office Suppl	\$263.78	
34821	11-Mar-13	11975	DAN LORENTZEN		\$17.92
02/15/13			Uniform alterations	\$17.92	\$0.00 \$17.92
001008521002600			Law Enforcment Clothing	\$17.92	
34822	11-Mar-13	13182	Dean Thomas		\$63.00
02/26/13			PerDiem	\$63.00	\$0.00 \$63.00
001008521004300			Law Enforce - Travel & Mtgs	\$63.00	
34823	11-Mar-13	13782	Department of Revenue		\$151.36
3109-2012-Qtr4			Q4.2012 Credit Card fees	\$151.36	\$0.00 \$151.36
001003514104901			City Clerk-Misc CC Fees (DOL)	\$151.36	
34824	11-Mar-13	13226	Dept. Graphics		\$196.56
5549			PT 29 graphics	\$196.56	\$0.00 \$196.56

Detail Check Register

07-Mar-13

Lake Stevens

Check No	Check Date	VendorNo	Vendor	Check Amount	
001008521004800			Law Enforcement - Repair & Mai	\$196.56	
34825	11-Mar-13	505	Everett Stamp Works		\$11.89
8471			Nameplate - Matlack	\$11.89	\$0.00
001007558604900			Planning Commission - Miscella	\$11.89	
34826	11-Mar-13	13907	Fastenal Company		\$100.16
WAEV120474			Tarps	\$40.49	\$0.00
410016542403102			Storm Water - Operating Costs	\$40.49	
WAEV120491			Disposable gloves	\$59.67	\$0.00
101016542003102			Street Fund Operating Costs	\$59.67	
34827	11-Mar-13	13468	Feldman & Lee		\$5,250.00
02/2013			Public Defender	\$5,250.00	\$0.00
001013512800000			Court Appointed Attorney Fees	\$5,250.00	
34828	11-Mar-13	549	Foster Press		\$118.05
30878			Property Cards	\$118.05	\$0.00
001008521003100			Law Enforcement - Office Suppl	\$118.05	
34829	11-Mar-13	13764	Frontier		\$72.94
02/13/13			Phone services	\$72.94	\$0.00
001013519904200			General Government - Communica	\$24.31	
101016542004200			Street Fund - Communications	\$24.32	
410016542404200			Storm Water - Communications	\$24.31	
34830	11-Mar-13	13500	HB Jaeger Co LLC		\$995.41
135938/1			Storm drainage parts for 600 blk of	\$961.18	\$0.00
410016542403102			Storm Water - Operating Costs	\$961.18	
135939/1			Fernco pip coupling	\$34.23	\$0.00
410016542403102			Storm Water - Operating Costs	\$34.23	
34831	11-Mar-13	673	Home Depot		\$62.23
1011356			Drywall supplies	\$62.23	\$0.00
101016542003102			Street Fund Operating Costs	\$31.11	
410016542403102			Storm Water - Operating Costs	\$31.12	
34832	11-Mar-13	13509	Industrial Supply, Inc		\$652.19
510219			Shovel	\$43.33	\$0.00
101016542003102			Street Fund Operating Costs	\$43.33	

Detail Check Register

07-Mar-13

Lake Stevens

Check No	Check Date	VendorNo	Vendor		Check Amount
510363			Post hole digger/shovel	\$52.97	\$52.97
410016542403103			Tools	\$52.97	
510517			Stop/Slow sign	\$97.01	\$97.01
101016542640000			Street Fund - Traffic Control	\$97.01	
510518			Sweeper Brooms	\$309.05	\$309.05
101016542003102			Street Fund Operating Costs	\$219.43	
410016542403102			Storm Water - Operating Costs	\$89.62	
510792			Blade/bracket/handle/rake	\$95.96	\$95.96
001010576803100			Parks - Operating Costs	\$31.99	
101016542003102			Street Fund Operating Costs	\$31.99	
410016542403103			Tools	\$31.98	
510971			Blade/Bracket/Handle	\$53.87	\$53.87
101016542003102			Street Fund Operating Costs	\$53.87	
34833	11-Mar-13	13232	Integra Telecom, Inc		\$879.83
10600415			Phone services	\$879.83	\$879.83
001003513104200			Administration-Communications	\$6.64	
001003514104200			City Clerks-Communications	\$7.75	
001003516104200			Human Resources-Communications	\$7.19	
001003518104200			IT Dept-Communications	\$18.81	
001004514234200			Finance - Communications	\$14.94	
001007558004200			Planning - Communication	\$55.23	
001007559004200			Building Department - Communci	\$36.87	
001008521004200			Law Enforcement - Communicatio	\$141.78	
001010575304200			Historical - Communications	\$36.87	
001013519904200			General Government - Communica	\$274.01	
00101355504200			Community Center-Communication	\$36.87	
101016542004200			Street Fund - Communications	\$120.26	
410016542404200			Storm Water - Communications	\$122.61	
34834	11-Mar-13	12648	IRON MOUNTAIN QUARRY LLC		\$56.59
0211845			Crushed Rock	\$56.59	\$56.59
101016542003102			Street Fund Operating Costs	\$56.59	
34835	11-Mar-13	13386	Jerad Wachtveitl		\$63.00
022612			PerDiem	\$63.00	\$63.00
001008521004300			Law Enforce - Travel & Mtgs	\$63.00	
34836	11-Mar-13	13863	Johns Cleaning Service		\$120.72
1064			Uniform cleaning	\$120.72	\$120.72

Detail Check Register

07-Mar-13

Lake Stevens

Check No	Check Date	VendorNo	Vendor	Check Amount	
001008521002600			Law Enforcment Clothing	\$120.72	
34837	11-Mar-13	13431	Jonathan Stevens		\$450.00
2013u			2013 Uniform Allowance	\$450.00	\$0.00 \$450.00
001010576802600			Parks - Clothing	\$150.00	
101016542002600			Street Fund - Clothing	\$150.00	
410016542402600			Storm Water-Clothing	\$150.00	
34838	11-Mar-13	13199	Justin Evans		\$535.00
02/26/13			CDL Recert	\$85.00	\$0.00 \$85.00
101016542004900			Street Fund - Miscellaneous	\$85.00	
2013u			2013 Uniform Allowance	\$450.00	\$0.00 \$450.00
001010576802600			Parks - Clothing	\$150.00	
101016542002600			Street Fund - Clothing	\$150.00	
410016542402600			Storm Water-Clothing	\$150.00	
34839	11-Mar-13	12512	KEVIN WOMACK		\$450.00
2016u			2013 Uniform Allowance	\$450.00	\$0.00 \$450.00
001010576802600			Parks - Clothing	\$150.00	
101016542002600			Street Fund - Clothing	\$150.00	
410016542402600			Storm Water-Clothing	\$150.00	
34840	11-Mar-13	11777	Lake Stevens Fire		\$300.00
6851			Fire inspection - shop	\$300.00	\$0.00 \$300.00
101016542003102			Street Fund Operating Costs	\$150.00	
410016542403102			Storm Water - Operating Costs	\$150.00	
34841	11-Mar-13	852	Lake Stevens Journal		\$157.45
78956			RFP-Lundeen Concession	\$23.45	\$0.00 \$23.45
001010576803103			Parks-Lundeen-Operating Costs	\$23.45	
78957			LU2013-0008 Public Mtg	\$53.60	\$0.00 \$53.60
001007558004400			Planning - Advertising	\$53.60	
78958			Ord No. 881 Amendments	\$36.85	\$0.00 \$36.85
001013514304400			General Government - Advertisin	\$36.85	
78959			Shoreline Master Prog Update	\$43.55	\$0.00 \$43.55
001007558004400			Planning - Advertising	\$43.55	
34842	11-Mar-13	12751	LAKE STEVENS POLICE GUILD		\$997.50
03/01/13			Union dues	\$997.50	\$0.00 \$997.50

Detail Check Register

07-Mar-13

Lake Stevens

Check No	Check Date	VendorNo	Vendor	Check Amount
001000281000000			Payroll Liabilities	\$997.50
34843	11-Mar-13	9340	Lake Stevens School District	\$5,580.91
657			Fuel	\$780.16
				\$0.00
				\$780.16
101016542003200			Street Fund - Fuel	\$390.08
410016542403200			Storm Water - Fuel	\$390.08
658			Fuel	\$4,662.00
				\$0.00
				\$4,662.00
001008521003200			Law Enforcement - Fuel	\$4,662.00
8417			Facilities rental	\$138.75
				\$0.00
				\$138.75
001001511604501			Legislative - Rentals	\$138.75
34844	11-Mar-13	12841	Law Offices of Weed, Graafstra	\$5,972.00
110			Professional Svcs	\$5,972.00
				\$0.00
				\$5,972.00
001005515204100			Legal - Professional Service	\$3,583.20
101016542004100			Street Fund - Professional Ser	\$1,791.60
410016542404101			Storm Water - Professional Ser	\$597.20
34845	11-Mar-13	13999	Lincoln Towing	\$223.38
509974			Towing case 13-00312	\$223.38
				\$0.00
				\$223.38
001008521003104			Law Enforcement-Operating Cost	\$223.38
34846	11-Mar-13	12215	LOWES COMPANIES	\$594.11
11066			Truss hangers and screws	\$70.36
				\$0.00
				\$70.36
001010576803100			Parks - Operating Costs	\$70.36
11771			Lumber - dock repair	\$38.31
				\$0.00
				\$38.31
001010576803100			Parks - Operating Costs	\$38.31
65612			Filter/elec keypad	\$149.28
				\$0.00
				\$149.28
001008521003104			Law Enforcement-Operating Cost	\$149.28
998436			Dim lumber for truck bed PW9	\$336.16
				\$0.00
				\$336.16
101016542003102			Street Fund Operating Costs	\$168.08
410016542403102			Storm Water - Operating Costs	\$168.08
34847	11-Mar-13	13716	Mike Bredstrand	\$450.00
2013U			2013 Uniform Allowance	\$450.00
				\$0.00
				\$450.00
001010576802600			Parks - Clothing	\$150.00
101016542002600			Street Fund - Clothing	\$150.00
410016542402600			Storm Water-Clothing	\$150.00
34848	11-Mar-13	13622	Monte L Ervin	\$450.00

Detail Check Register

07-Mar-13

Lake Stevens

Check No	Check Date	VendorNo	Vendor		Check Amount
2013u			2013 Uniform Allowance	\$450.00	\$0.00 \$450.00
001010576802600			Parks - Clothing	\$150.00	
101016542002600			Street Fund - Clothing	\$150.00	
410016542402600			Storm Water-Clothing	\$150.00	
34849	11-Mar-13	1091	Office Of The State Treasurer		\$10,509.01
02/2013			Feb 2013 State Court Fees	\$10,509.01	\$0.00 \$10,509.01
633008559005100			Building Department - State Bl	\$54.00	
633008589000003			Public Safety And Ed. (1986 As	\$4,918.96	
633008589000004			Public Safety And Education	\$3,006.14	
633008589000005			Judicial Information System-Ci	\$1,129.66	
633008589000008			Trauma Care	\$375.51	
633008589000009			school zone safety	\$17.44	
633008589000010			Public Safety Ed #3	\$204.76	
633008589000011			Auto Theft Prevention	\$538.82	
633008589000012			HWY Safety Act	\$47.39	
633008589000013			Death Inv Acct	\$32.44	
633008589000014			WSP Highway Acct	\$183.89	
34850	11-Mar-13	13943	PartsMaster		\$70.71
20635868			Wire	\$70.71	\$0.00 \$70.71
101016542003102			Street Fund Operating Costs	\$35.36	
410016542403102			Storm Water - Operating Costs	\$35.35	
34851	11-Mar-13	12450	PITNEY BOWES		\$112.17
9619164-FB13			Postage machine rental	\$112.17	\$0.00 \$112.17
001013519904500			General Government-Equip Renta	\$112.17	
34852	11-Mar-13	13304	Purchase Power		\$350.00
02/13 01831977			Postage	\$350.00	\$0.00 \$350.00
001007558004200			Planning - Communication	\$12.06	
001013519904200			General Government - Communica	\$324.01	
101016542004200			Street Fund - Communications	\$6.96	
410016542404200			Storm Water - Communications	\$6.97	
34853	11-Mar-13	13237	Rex Ubert		\$450.00
2013u			2013 Uniform Allowance	\$450.00	\$0.00 \$450.00
001010576802600			Parks - Clothing	\$150.00	
101016542002600			Street Fund - Clothing	\$150.00	
410016542402600			Storm Water-Clothing	\$150.00	
34854	11-Mar-13	11856	Robin Newman		\$450.00
2013u			2013 Uniform Allowance	\$450.00	\$0.00 \$450.00

Detail Check Register

07-Mar-13

Lake Stevens

Check No	Check Date	VendorNo	Vendor	Check Amount	
001010576802600			Parks - Clothing	\$150.00	
101016542002600			Street Fund - Clothing	\$150.00	
410016542402600			Storm Water-Clothing	\$150.00	
34855	11-Mar-13	14000	SCCIT		\$400.00
12585			Membership Dues 2013-2014	\$400.00	\$0.00
101016542004900			Street Fund - Miscellaneous	\$400.00	
34856	11-Mar-13	13717	Seth Waltz		\$450.00
2016u			2013 Uniform Allowance	\$450.00	\$0.00
001010576802600			Parks - Clothing	\$150.00	
101016542002600			Street Fund - Clothing	\$150.00	
410016542402600			Storm Water-Clothing	\$150.00	
34857	11-Mar-13	13715	Sno Co Sherrifs Office		\$11,320.86
2013-1480			Prisoner Housing Jan 2013	\$11,320.86	\$0.00
001008523005100			Law Enforcement - Jail	\$11,320.86	
34858	11-Mar-13	13322	Snohomish County Cities		\$75.00
2/13/13			2/13/2013 meeting	\$75.00	\$0.00
001001511604300			Legislative - Travel & Mtgs	\$50.00	
001003511104300			Executive - Travel & Mtgs	\$25.00	
34859	11-Mar-13	12363	SNOHOMISH COUNTY PLANNING		\$5,083.00
I000323345			Sno Co Tomorrow Dues	\$5,083.00	\$0.00
001013519904905			General Government - Snoh. Co.	\$5,083.00	
34860	11-Mar-13	1382	Snohomish County Public Works		\$4,551.99
I000323321			Vehicle Repair & Maint	\$4,551.99	\$0.00
001008521004800			Law Enforcement - Repair & Mai	\$4,551.99	
34861	11-Mar-13	12961	SNOHOMISH COUNTY PUD		\$494.14
117263055			201935673	\$31.58	\$0.00
001008521004700			Law Enforcement - Utilities	\$31.58	
120581397			203599006	\$306.35	\$0.00
001010576804700			Parks - Utilities	\$102.12	
101016542004700			Street Fund - Utilities	\$102.12	
410016542404701			Storm Water Utilities	\$102.11	
123897414			202150405	\$156.21	\$0.00
410016542404700			Storm Water-Aerat. Utilities	\$156.21	
34862	11-Mar-13	1388	Snohomish County Treasurer		\$219.77

Detail Check Register

07-Mar-13

Lake Stevens

Check No	Check Date	VendorNo	Vendor		Check Amount
02/2013	Feb 2013		Crime Victims Comp	\$219.77	\$219.77
63300858900001			Crime Victims Compensation	\$219.77	
34863	11-Mar-13	13891	Tacoma Screw Products Inc		\$319.91
30322686			Caution Tape	\$23.53	\$23.53
101016542003102			Street Fund Operating Costs	\$11.77	
410016542403102			Storm Water - Operating Costs	\$11.76	
30323360			Lute Blade	\$73.99	\$73.99
410016542403102			Storm Water - Operating Costs	\$73.99	
30324673			Nitrile Gloves	\$29.46	\$29.46
101016542003102			Street Fund Operating Costs	\$14.73	
410016542403102			Storm Water - Operating Costs	\$14.73	
30324674			Post Hole Digger	\$59.21	\$59.21
001010576803100			Parks - Operating Costs	\$19.74	
101016542003102			Street Fund Operating Costs	\$19.74	
410016542403103			Tools	\$19.73	
30325925			Broom	\$54.03	\$54.03
001010576803100			Parks - Operating Costs	\$18.01	
101016542003102			Street Fund Operating Costs	\$18.01	
410016542403102			Storm Water - Operating Costs	\$18.01	
30327881			Hex Cap Screws	\$79.69	\$79.69
101016542003102			Street Fund Operating Costs	\$39.84	
410016542403102			Storm Water - Operating Costs	\$39.85	
34864	11-Mar-13	11787	Teamsters Local No. 763		\$567.00
03/01/13			Union dues	\$567.00	\$567.00
001000281000000			Payroll Liabilities	\$567.00	
34865	11-Mar-13	13821	Terminix Commercial		\$59.73
322104104			Pest control	\$59.73	\$59.73
001013519904800			General Government - Repair/Ma	\$59.73	
34866	11-Mar-13	1491	The Everett Herald		\$124.08
1810499			LU2013-0008 Public Mtg	\$124.08	\$124.08
001007558004400			Planning - Advertising	\$124.08	
34867	11-Mar-13	13998	The Newberry Group Inc		\$1,800.00
WA-Jun25-6			Det Wachtveitl/Cellebrite Combo trai	\$1,800.00	\$1,800.00
001008521004901			Law Enforcement - Staff Develo	\$1,800.00	

Detail Check Register

07-Mar-13

Lake Stevens

Check No	Check Date	VendorNo	Vendor	Check Amount	
34868	11-Mar-13	13429	Trevor Mann		\$450.00
2013u		2013 Uniform Allowance		\$450.00	\$0.00
		001010576802600	Parks - Clothing	\$150.00	
		101016542002600	Street Fund - Clothing	\$150.00	
		410016542402600	Storm Water-Clothing	\$150.00	
34869	11-Mar-13	11788	United Way of Snohomish Co.		\$315.68
03/01/13		Employee Contributions		\$315.68	\$0.00
		001000281000000	Payroll Liabilities	\$315.68	
34870	11-Mar-13	12158	VERIZON NORTHWEST		\$2,447.34
9700477564		Wireless phone service		\$2,447.34	\$0.00
		001003511104200	Executive - Communication	\$85.66	
		001003513104200	Administration-Communications	\$85.66	
		001003514104200	City Clerks-Communications	\$32.48	
		001003516104200	Human Resources-Communications	\$55.64	
		001003518104200	IT Dept-Communications	\$111.28	
		001007558004200	Planning - Communication	\$148.16	
		001008521004200	Law Enforcement - Communicatio	\$1,416.04	
		001010576804200	Parks - Communication	\$170.81	
		101016542004200	Street Fund - Communications	\$170.81	
		410016542404200	Storm Water - Communications	\$170.80	
34871	11-Mar-13	1579	VILLAGE ACE HARDWARE		\$254.09
37060		Plunge Router		\$86.87	\$0.00
		410016542403103	Tools	\$86.87	
37115		Fasteners, Painting supplies		\$28.90	\$0.00
		001013519904903	General Government - Visitor C	\$8.00	
		101016542003102	Street Fund Operating Costs	\$20.90	
37116		Bolts,Screws,Gasket,SanderPole		\$30.90	\$0.00
		001012572503100	Library - Office And Operating	\$15.45	
		101016542003102	Street Fund Operating Costs	\$15.45	
37128		Respirator		\$38.00	\$0.00
		101016542003102	Street Fund Operating Costs	\$38.00	
37135		Router bit		\$10.85	\$0.00
		001010576803100	Parks - Operating Costs	\$10.85	
37153		Hex Key set		\$21.71	\$0.00
		001008521003104	Law Enforcement-Operating Cost	\$21.71	

Detail Check Register

07-Mar-13

Lake Stevens

Check No	Check Date	VendorNo	Vendor		Check Amount
37178			Elec Tape, Elec Ballast	\$27.11	\$0.00 \$27.11
		001013519903100	General Government - Operating	\$27.11	
37183			Cover box,Joint cement	\$9.75	\$0.00 \$9.75
		101016542003102	Street Fund Operating Costs	\$9.75	
34872	11-Mar-13	12845	ZACHOR & THOMAS, INC. P.S.		\$8,250.00
614			Prosecutor services	\$8,250.00	\$0.00 \$8,250.00
		001013515210000	Prosecutor fees	\$8,250.00	
Total Of Checks:					\$100,191.40



This page left blank intentionally

**CITY OF LAKE STEVENS
REGULAR CITY COUNCIL MEETING MINUTES**

Monday, February 25, 2013
Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Vern Little

COUNCILMEMBERS PRESENT: Todd Welch, Suzanne Quigley, Kathy Holder, Kim Daughtry, Marcus Tageant, Neal Dooley and John Spencer

COUNCILMEMBERS ABSENT:

STAFF MEMBERS PRESENT: City Administrator Jan Berg, City Attorney Cheryl Beyer, Planning Director Becky Ableman, Finance Director Barb Lowe, Public Works Director Mick Monken, Human Resource Director Steve Edin, Interim Police Chief Dan Lorentzen, and City Clerk/Admin. Asst. Norma Scott

OTHERS: Ed Cowles

Guest Business. Ed Cowles, 11728 N. Lakeshore Drive, lives in the Cove area, and reported November 19 there was a huge rain storm and because the catch basins on 19th and Mitchell Road are not maintained water wiped out his driveway. The culvert can't handle all the water from up above. His claim for damages was denied. Stormwater in the neighbor's basement ruined their hot water heater and furnace. He is paying \$500/year in stormwater fees so the City should take care of the catch basins. Public Works Director Monken will do an investigation.

Consent Agenda. Councilmember Quigley noted a correction to the Springbrook minute motion where "hosed" should read "hosted."

MOTION: Councilmember Tageant moved to approve the Consent Agenda (A. Approve February vouchers [Payroll Direct Deposits 906863-906918 for \$123,930.53, Payroll Checks 34750 for \$2,465.13, Electronic Funds Transfers 561-565 for \$6,237.19, Claims 34751-34806 \$164,208.20, Void Checks 34676, 34732, 34694 for deduction of \$3,289.80, Tax Deposit 2.15.13 for \$49,060.48 for total vouchers approved of \$342,611.73] and B. Approve City Council regular meeting minutes of February 11, 2013), seconded by Councilmember Holder; motion carried unanimously. (7-0-0-0)

Adoption of 1st and final reading of Ordinance No. 887, 2013 budget amendment. Finance Director Lowe reviewed the changes from the February 11 meeting and reviewed each budget amendment.

MOTION: Councilmember Welch moved to adopt first and final reading of Ordinance No. 887, 2013 budget amendment, seconded by Councilmember Spencer; motion carried unanimously. (7-0-0-0)

DISCUSSION ITEMS:

Shoreline Management Program (SMP) update. Planning Director Ableman noted the open workshop was held this evening with eight attendants. The workshop focus was the ten changes that Department of Ecology (DOE) is requiring the City to make or to provide alternative language. Some of the Issues are: dock width, requiring 4 foot width in first 30 feet; setback from the lake for new development; use of WAC definition for appurtenances; vacant parcels – state requiring 50’ setback versus the City’s 20’ vegetation non-removal area. Ms. Ableman responded to multiple questions from Council, including cumulative no net loss setback averaging and alternate dock design. Councilmember Daughtry suggested the following change to DOE #9 requirement pertaining to native vegetation: change 50’ from OHWM to within 20’ with enhanced vegetation or 50’ without. Planning Director Ableman responded she will discuss this with DOE. Ms. Ableman noted the City Web site home page was not posted with the SMP public meeting this evening, but was advertised in the newspaper and notices were mailed and e-mailed to anyone who was part of the public process.

Councilmember Quigley would prefer more public outreach and recommended summarizing what was reported tonight in a press release, listing public hearing date and picture of the lake.

Planning Director Ableman noted the public hearing will be in April.

20th Street SE road project strategy – utility placement and code amendment. Public Works Director Monken noted completion of the strategy plan includes design conception to construction. Regarding overhead / underground utility placement, the plan for 20th SE is the assumption of overhead contingent upon Council amending the Code that requires undergrounding.

If building permits for additions or repairs are less than fifty percent of total value of the structure, then the utilities can remain overhead. There are some exceptions for impacts to other properties. Six roads are exempt from undergrounding: State routes (9, 92 and 204), Lundeen Parkway, 20th Street NE except between 118th and 127th (downtown would be underground), and 20th Street SE. On 20th Street SE if the utility is already underground, it cannot go overhead.

Public Works Director Monken added he and the Mayor will be meeting with The State Transportation Improvement Board on the strategy plan.

Police chief recruitment schedule. City Administrator Berg reviewed the recruitment schedule which includes: posted position on February 11, closes on March 8, March 13 Mayor and she will receive applications, then application screening, interview maybe 3-4 candidates, two interview panels with 6-7 interviewers on each panel on April 16, two receptions on the evening of April 16 one with Council and one with the community, and then final candidate interviewed by the Mayor and her.

Councilmember Spencer requested a copy of the recruitment brochure.

Mayor Little commented the panels will include School and Fire District representatives and Council can provide names from the public.

Lake Stevens City Council Regular Meeting Minutes

February 25, 2013

Executive Session. Mayor Little announced at the end of the meeting an executive session on potential litigation will be held for ten minutes with no action to follow.

Council Person's Business: Councilmembers reported on the following meetings: Tageant – SMP open house and AWC legislative conference; and Councilmember Daughtry – AWC conference, spoke to the House Transportation Committee on development of Highway 9 corridor, and attended SMP.

Mayor's Business: Mayor Little attended the AWC conference, was in Olympia today on transportation issues, met with Brian Sullivan on population targets, attended State of County Address, and he and staff visited Hillcrest Elementary to field questions from about 100 3rd Graders.

Staff Reports: Staff reported on the following: City Administrator Berg – Sno-Isle survey was sent out and should know results in about a month; Planning Director Ableman - Vision 2040 was sent to Council, staff received training from Puget Sound Clean Air Agency last week, Park Plan meeting tomorrow, and Starbucks permit update; and Police Commander Lorentzen – detectives are investigating a string of robberies.

Executive Session. At 8:07 p.m. Mayor Little called for an executive session. After a three minute recess the executive session began at 8:10 p.m. The executive session ended at 8:17 p.m. with no public to notify of the session ending.

Adjourn. Councilmember Dooley moved to adjourn at 8:20 p.m., seconded by Councilmember Spencer; motion carried unanimously. (7-0-0-0)

Vern Little, Mayor

Norma J. Scott, City Clerk/Admin. Asst.



This page left blank intentionally



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda Date: 11 March 2013

Subject: Approve the 20th Street SE Completion Strategy Plan

Contact	Mick Monken	Budget Impact:	See Exhibit A
Person/Department:	<u>Public Works</u>		<u>Table 3</u>

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL: **Approve the 20th Street SE Completion Strategy Plan.**

SUMMARY/BACKGROUND: At the 14th January 2013 City Council meeting, staff presented a draft layout of the 20th Street SE Infrastructure Strategy. This Strategy was the framework for the development of an implementation plan (ie: Completion Strategy Plan). Council provided direction that the plan: 1) approach the project in four segments defined by the three key intersections (73rd, 79th, 83rd); 2) design for current active segment; 3) acquire right-of-way for current active segment; and 4) develop draft implementation plan (Completion Strategy Plan) assuming that overhead utility placement will remain overhead.

At the 25th February 2013 meeting, staff presented the Draft Completion Strategy Plan along with a draft preliminary code change to 14.60.450 (which would allow some exceptions for overhead lines to remain) to the City Council. No changes were made and the Completion Strategy Plan was to be brought back before the Council under consent for approval (this action). Council was informed that the code change to 14.60.450 will begin the formal code amendment process.

Attached is the Final Completion Strategy Plan (CSP). The CSP includes those directions provided by the Council on the 4 key issues. This plan does assume that the overhead utilities remain overhead.

APPLICABLE CITY POLICIES: LSMC 14.60.450 and Comprehensive Plan Policy 7.3.6 “City will require underground utilities in all new developments”.

BUDGET IMPACT: **See Exhibit A Table 3**

ATTACHMENTS:

- ▶ Exhibit A: FINAL Project Completion Strategy Plan – 20th Street SE – Phase II



Exhibit A-

Project Completion Strategy Plan for 20th Street SE – Phase II (US 2 to 91st Avenue SE)



Revision: 27 February 2013

PLAN PURPOSE

This Project Completion Strategy Plan (CSP) is intended to be used as a guideline on how to progress Phase II of the 20th Street SE Corridor roadway improvement project (US 2 to 91st Avenue SE) from design conception to completion of construction. This plan includes: how to segment the project; when to perform the design (Plans, Specs, and Engineer); right-of-way acquisition; how overhead utilities will be dealt with; development of a funding strategy; and a sequent schedule.

This is considered a living document and may be altered administratively to adjust to changing conditions.

BACKGROUND

Prior to the City's annexation of 20th Street SE, Snohomish County (County) had begun the design work and right-of-way (ROW) acquisition for Phase 2 which they anticipated constructing in 2013. As a condition of the Southwest annexation, the City entered into an inter-local agreement (ILA) with the County to participate in the project. By late summer 2010, the County had assembled a 100% design submittal plan (final review plan set) for 20th Street SE and stopped the process of right-of-way acquisition process. The County was reconsidering their interest in the project following the annexation.

During the 2011 County budget process, 20th Street SE Phase 2 was shelved by the County citing the economic conditions and that priorities in transportation needs had changed. The City was in the process of creating an economic development plan and 20th Street SE was a critical road element of this plan. In mid 2011, the City entered into an amendment with the County on the ILA giving the City the lead in this project and removing future financial obligations of the City to the County.

Upon the City taking the lead of this project, an internal Value Engineering type effort was performed on the County's prepared design plan set to look for potential cost savings in construction, methods to reduce the impact of impervious surface from the new construction, and to lessen impacts to adjacent sensitive resources and private properties. This effort resulted in a vertical alignment changed that matched the existing profile, narrowed the roadway cross-section, eliminated the center lane/planter strip, and a reduced the area of right-of-way acquisition needs. Cost of the project was reduced from \$23 million to \$14.2 million (This cost includes design, right-of-way, and construction).

ASSUMPTIONS

To develop this CSP, the following assumptions have been used:

- 1) Construction phasing – 20th Street SE will be constructed in four segments. The segments, and sequencing of each segment, are listed in order of construction priority.

- Segment 1) 83rd Avenue SE to 91st Avenue SE
 - Segment 2) 79th Avenue SE to 83rd Avenue SE
 - Segment 3) 73rd Avenue SE to 79th Avenue SE
 - Segment 4) US 2 to 73rd Avenue SE
- 2) Design Sequencing – Construction design and specification will be prepared for each segment as needed to complete the active segment. An active segment is defined as the current segment identified for funding.
- 3) Right-of-way Acquisition – Right-of-way acquisition will occur for each segment as needed to construct the active segment. However, right-of-way needs for the entire length of project have been identified by the City and are included in the appendix of this CSP.
- 4) Overhead Utilities – Overhead utilities will remain overhead and will be relocated to the backside of the roadway improvements consistent with the County’s Phase 1 construction. NOTE: This assumption is contingent on the action by the City Council to amend City code that requires underground of overhead utility conversion. This action is currently in process for consideration.
- 5) Funding Sources – Funding will come from grant dollars and local funds. Local funds will primarily come from traffic impact mitigation fees which are estimated to be accumulated at \$500,000 per year. Other sources of funding may include developer frontage improvements but as these are not known or predictable, they are not considered as part of the funding strategy.

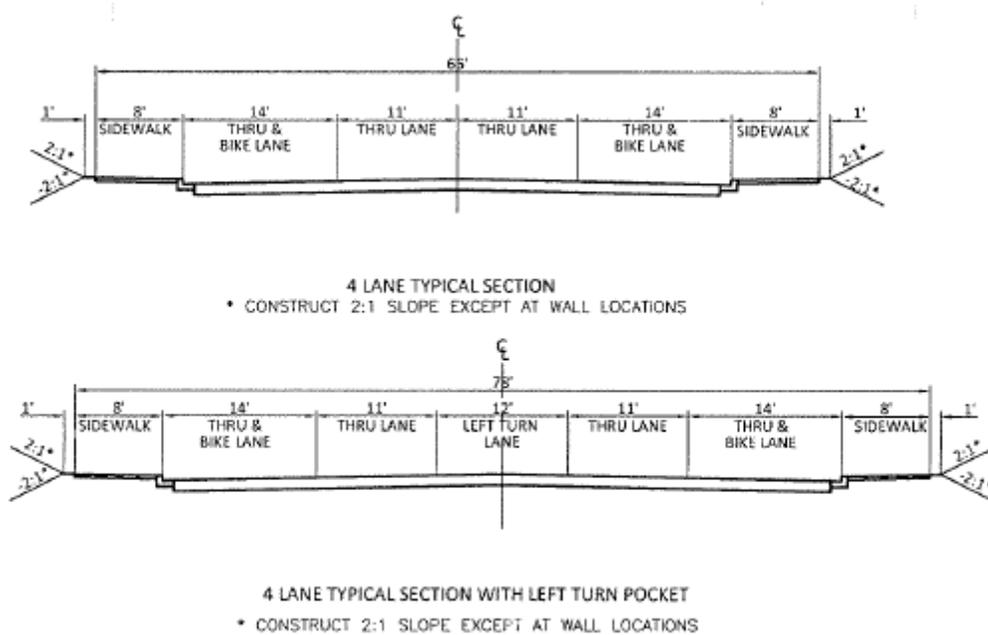


PROPOSE PROJECT LAYOUT

Phase I of the project consists of a 5 lane section with a center left turn lane. Phase II under the County consisted of a 5 lane section with a center median (prohibiting left turn movements) between 91st Avenue SE to 73rd Avenue SE. From 73rd Avenue SE, the roadway was 4 lanes with a barrier curb to prevent left turn movement.

The City's plan is to construct a 4 lane section the entire length from west of 91st Avenue SE to the US 2 connection. At the four main intersections (73rd, 79th, 83rd, and 87th Avenue SE) a left turn lane would be provided.

The following is the City's planned roadway cross-section. These are the sections used in the included plan sheets.



PROJECT ESTIMATED COSTS

Based on the Assumptions and Proposed Project Layout roadway cross-sections, there are three basic costs involved in this project:

- 1) Design – This includes services to take the current project to full design ready for construction. Environmental review would be included in this item.
- 2) Right-of-way Acquisition – The purchase of private land that would be used for Public roadway right-of-way. This includes the purchasing agent, legal descriptions, legal review, and property purchase costs.

- 3) Construction Costs – includes easement, any required permits, and roadway improvement associated construction costs.

The following are the estimated costs for each of the defined segments. The costs are shown in 2014 dollars.

Table 1 - 20th St SE - Project Segment Cost Estimates

Segment	Design	Right-of-way	Construction	TOTAL
83rd to 91st Ave SE	\$520,902	\$850,311	\$3,472,167	\$4,843,380
79th to 83rd Ave SE	\$397,838	\$921,922	\$2,650,606	\$3,970,365
73rd to 79th Ave SE	\$345,853	\$118,821	\$2,305,495	\$2,770,169
US 2 to 73rd Ave SE	\$294,930	\$341,610	\$1,962,665	\$2,599,205
TOTAL	\$1,559,523	\$2,232,664	\$10,390,932	\$14,183,119

FUNDING STRATEGY

It is anticipated that grant funding will be used for the majority of the project’s design, right-of-way, and construction costs. While there is not a specific grant source identified in this plan, it is anticipated that the grant funding will be a combination of State and Federal dollars (though could be either alone). Local match is assumed to be only from Traffic Mitigation dollars from Traffic Impact Zones 1 and 2 which are the Lake Stevens Center and the 20th Street SE Corridor zones.

In the event that local dollars do not match, the projections shown in the following table, the City will need to: 1) extend the schedule dates until local funding levels are reached through mitigation dollars collected; 2) adjust the funding levels by changing the match dollars (this option will be largely dependent on required grant dollar match percentage; or 3) find another source of local match dollars (i.e., loans, etc.).

Typically with most grants, funding match requirements are at 20 to 25 percent of the total applied for amount. For purpose of planning, a conservative 35 percent local match is used in the following schedule and funding projections. The 35 percent is based on recent discussion regarding Federal grant requirements considered this level of local contribution.

The following table is the projection of local match and grant funding amount for each segment based on a 35 percent local match rate.

Table 2 - 20th St SE Local Match and Grant Estimates

Segment	Stage	Total Cost	Local Match @ 35%	Grant Funding Sought
83rd to 91st Ave SE				
	Design & ROW	\$1,371,213	\$479,925	\$891,289
	Construction	\$3,472,167	\$1,215,258	\$2,256,908
79th to 83rd Ave SE				
	Design & ROW	\$1,319,760	\$461,916	\$857,844
	Construction	\$2,650,606	\$927,712	\$1,722,894
73rd to 79th Ave SE				
	Design & ROW	\$464,674	\$162,636	\$302,038
	Construction	\$2,305,495	\$806,923	\$1,498,572
US 2 to 73rd Ave SE				
	Design & ROW	\$636,540	\$222,789	\$413,751
	Construction	\$1,962,665	\$686,933	\$1,275,732
TOTALS		\$14,183,119	\$4,964,092	\$9,219,027

Using the local match amounts shown in Table 2, Grant Application schedule tables have been developed in Table 3. For each Segment, there is a Design and Right-of-way Stage (D&R) and a Construction Stage (C). Both the D&R and C Stage are assumed to take three years for each stage to be completed. This includes application preparation and submittal for the grant, processing, consultant/contractor selection and award, performance of tasks, compliance with Federal requirements, and project closeout and audit.

The following guidelines were used in the development of this table:

- 1) A grant application is only sought when matching dollars revenue are available.
- 2) Right-of-way acquisition for a segment must be completed prior to applying for a construction grant.
- 3) Construction of a preceding segment is under contract prior to seeking a grant for the next Segment/s D&R. This is to avoid competing against two City projects for the same dollars.

Table 3 - Grant Application and Expenditure Targets

Year	Segment/Stage				Revenue		Allocation
	83rd to 91st Ave SE	79th to 83rd Ave SE	73rd to 79th Ave SE	US 2 to 73rd Ave SE	Annual	Accumulative Balance	Local Match
1	D&R				\$500,000	\$500,000	\$479,925
2					\$500,000	\$520,075	
3					\$500,000	\$1,020,075	
4	C				\$500,000	\$1,520,075	\$1,215,258
5		D&R	D&R		\$500,000	\$804,817	\$624,552
6					\$500,000	\$680,265	
7					\$500,000	\$1,180,265	
8		C	C		\$500,000	\$1,680,265	\$1,734,635
9				D&R	\$500,000	\$445,630	\$222,789
10					\$500,000	\$722,841	
11					\$0	\$722,841	
12				C	\$0	\$722,841	\$686,933
13					\$0	\$35,908	
14					\$0	\$35,908	
TOTALS					\$5,000,000		\$4,964,092

It is important to keep in mind that the Year shown assumes that funding will be available and that the project be successful in being selected. Regardless of the Year, this does provide an expenditure plan that is considered realistic and accomplishable when grant funds become available.

Revenues shown are anticipated to be from Traffic Impact Fees (TIF) collected in the 20th Street SE and Lake Stevens Center Traffic Impact Zones (TIZ). Under conservative projection, it is anticipated that TIF for just the residential units alone in these two TIZ will exceed \$500,000 average per year (ie: Commercial development has not be taken into consideration)

The 79th to 83rd and the 73rd to 79th should be considered as separate projects but are shown to be combined into a single project when seeking grant opportunities. Depending on the grant opportunities, it is possible that these two projects be performed at different time frames. In this event, the 79th to 83rd would be the higher priority for funding and the time for the construction of the following two segments would be extended out.

Appendix B – Pertee’s October 2012 Planning Level Cost Estimate – Does not include overhead conversion

PLANNING LEVEL OPINION OF COST SUMMARY [DRAFT]												
Project Description: 20th Street Design Refinement				Client: City of Lake Stevens				Date: Oct-12				
Corridor Section: 20th Street SE: US 2 to 91st				Date of Cost Index: 2012				Calculated By/Entered By: KSB				
Location: Lake Stevens				Checked By: PDB								
20th Street SE: US 2 to 91st												
		ITEM	UNIT	ESTIMATED UNIT COST	Segment 1: 83rd to 91st		Segment 2: 79th to 83rd		Segment 3: Cavallero Rd to 79th		Segment 4: US 2 to Cavallero Rd	
					QTY	COST	QTY	COST	QTY	COST	QTY	COST
I		RIGHT OF WAY										
		RIGHT OF WAY (Residential)	SF	\$35	22,900	\$801,500	18,400	\$644,000	3,200	\$112,000	9,200	\$322,000
		RELOCATIONS: RESIDENCES	EA	\$110,000			1	\$110,000				
		CONDEMNATION PROCEDURE	EA	\$100,000			1	\$100,000				
		ADMINISTRATION (TITLES, APPRAISALS, ETC.)	EA	\$15,000			1	\$15,000				
		RIGHT OF WAY TOTAL				\$801,500		\$869,000		\$112,000		\$322,000
II		CONSTRUCTION										
1		PREPARATION/GRADING/DRAINAGE										
	1.1	PREPARATION										
		CLEAR & GRUB	ACRE	\$5,000	2.4	\$12,000	1.2	\$6,000	1.1	\$5,500	1.1	\$5,500
		REMOVAL STRUCTURES & OBSTRUCTIONS	LS		1	\$10,000	1	\$10,000	1	\$10,000	1	\$10,000
	1.2	EARTHWORK										
		ROADWAY EXCAVATION INCL. HAUL	CY	\$20	1900	\$38,000	800	\$16,000	1100	\$22,000	2300	\$46,000
		BORROW INCL. HAUL	TON	\$16	1700	\$27,200	2000	\$32,000	2600	\$41,600	800	\$12,800
	1.3	STORMWATER MITIGATION										
		DETENTION AND TREATMENT	SF	\$6	57,900	\$345,000	37,400	\$224,400	31,000	\$186,000	30,900	\$185,400
	1.4	STORM SEWER										
		CATCH BASIN TYPE 1	EA	\$1,200	15	\$18,000	8	\$9,600	7	\$8,400	7	\$8,400
		CATCH BASIN TYPE 2	EA	\$2,200	15	\$33,000	8	\$17,600	7	\$15,400	7	\$15,400
		PLAIN CONC. STORM SEWER PIPE 12 IN. DIAM.	LF	\$35	800	\$28,000	500	\$17,500	400	\$14,000	400	\$14,000
		PLAIN CONC. STORM SEWER PIPE 18 IN. DIAM.	LF	\$50	2900	\$145,000	1900	\$95,000	1400	\$70,000	1300	\$65,000
		STRUCTURE EXCAVATION CL. B	CY	\$15	2300	\$34,500	1200	\$18,000	1100	\$16,500	1100	\$16,500
2		STRUCTURE										
		RETAINING WALLS	SF	\$32	3,800	\$121,600	5,900	\$220,800	1,500	\$48,000	3,700	\$118,400
3		SURFACING										
		HMA CL. 1/2 IN. PG 64-22	TON	\$70	2,200	\$154,000	1,500	\$105,000	1,400	\$98,000	1,300	\$91,000
		HMA CL. 1 IN. PG 64-22	TON	\$70	2,200	\$154,000	1,400	\$98,000	1,200	\$84,000	1,200	\$84,000
		HMA FOR PRELEVELING 1/2 IN. PG 64-22	TON	\$120	0	\$0	510	\$61,200	170	\$20,400	340	\$40,800
		HMA FOR APPROACH CL. 1/2 IN. PG 64-22	TON	\$120	0	\$0	0	\$0	0	\$0	130	\$15,600
		CRUSHED SURFACING BASE COURSE	TON	\$25	1,800	\$45,000	1,200	\$30,000	1,000	\$25,000	1,100	\$27,500
4		ROADSIDE DEVELOPMENT										
		FENCING	LF	\$15	1,230	\$18,450	1,300	\$19,500	300	\$4,500	550	\$8,250
		SEEDING, MULCHING & FERTILIZING	ACRE	\$3,300	1.0	\$3,300	0.5	\$1,650	0.5	\$1,650	0.5	\$1,650
		WETLAND MITIGATION	LS	-	1	\$5,000	1	\$5,000	1	\$13,000	1	\$0
		TEMPORARY EROSION & WATER POLLUTION CONTROL (6%)	LS	-	1	\$103,000	1	\$78,000	1	\$68,000	1	\$68,000
5		TRAFFIC										
		SIGNAL SYSTEMS	LS	-	1	\$160,000	1	\$60,000	1	\$250,000	0	\$0
		ILLUMINATION	LS	-	1	\$169,000	1	\$91,000	1	\$78,000	1	\$78,000
		SIGNING	LS	-	1	\$10,000	1	\$10,000	1	\$10,000	1	\$10,000
		CURBS	LF	\$18	4,000	\$72,000	2,700	\$48,600	2,400	\$43,200	2,400	\$43,200
		SIDEWALKS	SF	\$32	3400	\$108,800	2300	\$73,600	2000	\$64,000	2000	\$64,000
		TRAFFIC CONTROL (10%)	LS	-	1	\$171,000	1	\$130,000	1	\$113,000	1	\$97,000

PLANNING LEVEL OPINION OF COST SUMMARY [DRAFT]												
Project Description: 20th Street Design Refinement				Client: City of Lake Stevens								
Corridor Section: 20th Street SE: US 2 to 91st				Date: Oct-12								
Location: Lake Stevens				Date of Cost Index: 2012								
				Calculated By/Entered By: KSB								
				Checked By: PDB								
20th Street SE: US 2 to 91st												
				ESTIMATED UNIT COST	Segment 1: 89rd to 91st		Segment 2: 79th to 89rd		Segment 3: Cavaleto Rd to 79th		Segment 4: US 2 to Cavaleto Rd	
	ITEM	UNIT			QTY	COST	QTY	COST	QTY	COST	QTY	COST
I.	OTHER ITEMS											
	SURVEYING (2%)	LS	-		1	\$40,000	1	\$31,000	1	\$27,000	1	\$23,000
	MISCELLANEOUS (30%)	LS	-		1	\$593,000	1	\$453,000	1	\$394,000	1	\$335,000
7	CONSTRUCTION SUBTOTAL (ITEMS 1 THRU 6)					\$2,808,860		\$1,991,450		\$1,781,160		\$1,474,400
8	MOBILIZATION (10%) 10% OF ITEM 7	LS	-		1	\$261,000	1	\$200,000	1	\$174,000	1	\$148,000
8	SUBTOTAL (ITEMS 7 & 8)					\$2,889,860		\$2,191,450		\$1,955,160		\$1,622,400
10	SALES TAX 0.0% OF ITEMS					\$0		\$0		\$0		\$0
11	AGREEMENTS (Utilities, WSP, etc.)					\$0		\$0		\$0		\$0
12	SUBTOTAL (ITEMS 8 THRU 11)					\$2,889,860		\$2,191,450		\$1,955,160		\$1,622,400
13	CONSTRUCTION											
	ENGINEERING (12% OF ITEM 12)				1	\$345,000	1	\$263,000	1	\$229,000	1	\$195,000
	ENVIRONMENTAL COMPLIANCE (2% OF ITEM 12)				1	\$98,000	1	\$44,000	1	\$38,000	1	\$33,000
14	CONSTRUCTION TOTAL (ITEMS 12 & 13)					\$3,272,850		\$2,498,450		\$2,173,150		\$1,850,400
III.	PRELIMINARY WORK											
	PRELIMINARY ENGINEERING (15.0% OF ITEM 14)					\$491,000		\$375,000		\$326,000		\$278,000
IV.	TOTAL ESTIMATED COST (ITEMS I, 14 & III)					\$4,570,000		\$3,750,000		\$2,620,000		\$2,460,000
V.	FUTURE ESTIMATED COST											
	FUTURE COST BASED ON INFLATION RATE	Inflation	Concl. Year	Cost Index	Future Cost	Cost Index	Future Cost	Cost Index	Future Cost	Cost Index	Future Cost	
		3.00%	2014	2012	\$4,850,000	2012	\$3,980,000	2012	\$2,780,000	2012	\$2,610,000	

The above opinion of cost is a planning level estimate only. It is based on best available information and scope at the time, not on the results of a detailed engineering study, and is supplied as a budgeting guide only. Perfect, Inc. does not guarantee or warrant the accuracy of this planning level estimate.

p:\public works\projects\2013 projects\13009 - 20th st se - implementation strategy\documents\staff report\03-11-13 rpt - 20th st se completion strategy plan final.docx



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda Date: 11 March 2013

Subject: Economic Development Update

Contact Jan Berg, Becky Ableman, **Budget Impact:** NA
Person/Department: Mick Monken

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL: Discussion Item – Staff will present information on some current activities related to Economic Development efforts

SUMMARY/BACKGROUND: Staff continues to work on efforts to support economic development and will present some of the highlights at this meeting for discussion. These include the following:

- SR 9/SR 204 intersection improvement
- 20th Street SE funding coordination meeting with State
- South West Interceptor
- Sewer capacity standards
- Long Range Planning for sewer services
- Business Recruitment including communication strategy

APPLICABLE CITY POLICIES:

BUDGET IMPACT: NA

ATTACHMENTS:



This page left blank intentionally

CITY OF LAKE STEVENS
 TREASURERS REPORT
 2012 Year End Financial Summary

General Fund - Summary

Description	Amended Budget	Actual	Percent +/- of 2012 Budget
Beginning Fund Balance	\$ 3,276,971	\$ 3,276,971	100.0%
Revenues	\$ 7,703,135	\$ 8,908,109	115.6%
Expenditures	\$ 8,058,702	\$ 7,556,327	93.8%
Ending Fund Balance	\$ 2,921,404	\$ 4,628,753	158.4%

- Total revenues ended approximately 16% over budget.
- Total expenditures ended approximately 6% under budget.

General Fund - Revenues

Revenue Category	Amended Budget	Actual	Percent +/- of 2012 Budget	Expectation at 2013 Budget Adoption	% Diff Est to Actual
Taxes	\$ 6,280,979	\$ 6,856,536	109.2%	\$ 6,830,255	0.4%
Licenses & Permits	\$ 313,380	\$ 781,669	249.4%	\$ 782,103	-0.1%
Grants & State Remit	\$ 368,574	\$ 641,123	173.9%	\$ 626,953	2.3%
Charges for Services	\$ 363,996	\$ 343,550	94.4%	\$ 346,692	-0.9%
Fines and Forfeits	\$ 310,022	\$ 222,324	71.7%	\$ 228,612	-2.8%
Miscellaneous	\$ 65,684	\$ 62,445	95.1%	\$ 63,189	-1.2%
Non-Revenue/Other	\$ 500	\$ 462	92.4%	\$ 683	-32.4%
Total	\$ 7,703,135	\$ 8,908,109	115.6%	\$ 8,878,487	0.3%

Total Receipts ended approximately 16% over budget. Less than 1% over expectations.

- Taxes ended 9% above budget. Based on current economic conditions more delinquent property tax payment were anticipated. Additionally, sales tax ended 27% over budget much of which was construction related. Utility taxes ended within budget expectations with the exception of telephone tax which ended 12% under budget.
- Licenses & Permits ended significantly higher than budgetd yet within expectations created during the 2013 budget process. The largest portion is from an influx of building permit activity. Additionally, we received significantly more event permits than originally anticipated.
- Grants & State Remit ended significantly above budget. The largest contributors are liquor profits and excise taxes. The implementation of I-1183 made this revenue source difficult to predict partly due to the timing of receipts and partly due to one time receipts related to the sale of stores. Additionally, due to our below average sales tax per capita we received an unexpected allocation of City Assistance revenue from the State.
- Service Charges were 5.5% under budget. Zoning and Subdivision Fees ended at 66% of budget. As noted throughout the year, the decrease in zoning & subdivision fees and increased permit fees is a result of the large inventory of vacant lots available at the time of the economic downturn. No new lots were being created. As the economy comes back, the development activity occurs first in the usable inventory. New subdivision activity has begun in 2013.
- Fines and Forfeiture ended 28% under budget. This correlates with the municipal court and jail expenditure line items which is also down.

General Fund - Expenditures

Expenditure Category	Amended Budget	Actual	Percent +/- of 2012 Budget	Expectation at 2013 Budget Adoption	% Diff Est to Actual
Legislative	\$ 51,798	\$ 37,731	72.8%	\$ 38,214	-1.3%
Executive	\$ 18,647	\$ 16,980	91.1%	\$ 16,931	0.3%
Administration	\$ 88,762	\$ 85,758	96.6%	\$ 86,300	-0.6%
City Clerk	\$ 91,431	\$ 85,966	94.0%	\$ 88,845	-3.2%
Human Resources	\$ 70,304	\$ 68,572	97.5%	\$ 68,807	-0.3%
Civil Service	\$ 2,100	\$ 2,097	99.9%	\$ 2,097	0.0%
IT Services	\$ 162,910	\$ 159,316	97.8%	\$ 159,627	-0.2%
Finance	\$ 130,273	\$ 100,724	77.3%	\$ 126,743	-20.5%
Legal	\$ 65,000	\$ 53,449	82.2%	\$ 61,135	-12.6%
Planning	\$ 591,994	\$ 567,697	95.9%	\$ 592,945	-4.3%
Building	\$ 200,811	\$ 196,019	97.6%	\$ 189,646	3.4%
Law Enforcement	\$ 4,876,330	\$ 4,641,812	95.2%	\$ 4,681,848	-0.9%
Parks	\$ 202,306	\$ 168,132	83.1%	\$ 168,534	-0.2%
Library	\$ 11,179	\$ 7,120	63.7%	\$ 7,167	-0.7%
General Government	\$ 564,493	\$ 448,017	79.4%	\$ 450,798	-0.6%
Community	\$ 15,359	\$ 11,813	76.9%	\$ 12,156	-2.8%
Refunds & Non Oper	\$ 915,004	\$ 905,124	98.9%	\$ 915,188	-1.1%
Total	\$ 8,058,701	\$ 7,556,328	93.8%	\$ 7,666,981	-1.4%

Total Expenditures ended approximately 6% under budget and 1.4% under expectations.

- The Legislative Department ended 27% under budget. This savings is similar to previous years as not all budget allocated for council liason meetings was utilized.
- The Executive and Administrative Departments ended under budget due to limiting travel and training expenditures.
- The City Clerk's expenditures ended 6% under budget due to fewer Code Publishing changes than anticipated.
- Finance expenditures ended 23% under budget due to the delay of the state audit until late 2013.
- Legal expenditures ended 18% under budget due to allocation of direct department costs to those specific line items and funds.
- The Planning Department ended 4% under budget due to decreased professional service needs in 2012
- Law Enforcement ended 4% under budget. Some significant decreases include overtime which was intentially held at 75% of the original budget as a cost savings measure, jail costs which ended 85% of budget, and decreased fuel cost and usage. The city used 4,000 fewer gallons and fuel costs were an average of \$0.18 per gallon less in 2012.
- The Parks Department ended 17% under budget. Some decreases include the Lundeen park reroofing project which came in at 68% of budget, and seasonal worker salaries which were 50% of original budget due to the decreased length of summer employment.
- General Government ended 21% under budget. Election costs were not needed in 2012. Additionally, municipal court costs were significantly under budget. This decrease correlates with the decrease in jail costs and court related revenues.
- The remaining departments had no significant differences from budget expectations.

Street Fund - Summary

Description	Amended Budget	Actual	Percent +/- of 2012 Budget
Beginning Fund Balance	\$ 1,773,891	\$ 1,773,891	100.0%
Revenues	\$ 2,081,534	\$ 2,067,143	99.3%
Expenditures	\$ 1,873,439	\$ 1,569,502	83.8%
Ending Fund Balance	\$ 1,981,986	\$ 2,271,532	114.6%

- Total revenues ended less than 1% under budget.
- Total expenditures ended 16% under budget.

Street Fund - Revenues

Revenue Category	Amended Budget	Actual	Percent +/- of 2012 Budget	Expectation at 2013 Budget Adoption	% Diff Est to Actual
Taxes	\$ 1,381,935	\$ 1,402,905	101.5%	\$ 1,407,778	-0.3%
License & Permits	\$ 15,000	\$ 22,122	147.5%	\$ 22,946	-3.6%
Grants & Other Gov't	\$ 604,467	\$ 624,680	103.3%	\$ 621,466	0.5%
Charges for Service	\$ 2,000	\$ 1,148	57.4%	\$ 1,000	0.0%
Miscellaneous	\$ 9,878	\$ 16,288	164.9%	\$ 16,769	-2.9%
Other Financing	\$ 68,255	\$ -	0.0%	\$ -	0.0%
Total	\$ 2,081,535	\$ 2,067,143	99.3%	\$ 2,069,959	-0.1%

Total Receipts ended less than 1% under budget and nearly at expectation.

- Taxes ended 1.5% above budget. Based on current economic conditions more delinquent property tax payment were anticipated.
- License & Permits include Right of Way permits which ended the year above budget.
- Grant & Other Governmental revenues ended 3% over budget due in part to a payment from PUD for street repair. Additionally, street fuel tax was approximately 2% over budget.
- Miscellaneous revenues include ROW assessments and insurance recovery funds received for street related incidents both of which were more than anticipated in 2012.
- Other Financing includes the remaining PWTF Loan available for the 36th Street Bridge Repair which has been closed out. No additional draws were taken on this loan after the 2011 draw of \$12,945.

Street Fund - Expenditures

Expenditure Category	Amended Budget	Actual	Percent +/- of 2012 Budget	Expectation at 2013 Budget Adoption	% Diff Est to Actual
Salaries & Benefits	\$ 756,252	\$ 728,860	96.4%	\$ 729,369	-0.1%
Supplies	\$ 49,786	\$ 37,117	74.6%	\$ 38,942	-4.7%
Services	\$ 286,093	\$ 176,413	61.7%	\$ 215,279	-18.1%
Transportation	\$ 635,042	\$ 512,654	80.7%	\$ 567,080	-9.6%
Other Expenses	\$ 57,418	\$ 57,413	100.0%	\$ 57,413	0.0%
Capital Projects	\$ 88,848	\$ 57,044	64.2%	\$ 88,848	-35.8%
Total	\$ 1,873,439	\$ 1,569,501	83.8%	\$ 1,696,931	-7.5%

Total Expenditures ended approximately 16% under budget, 7.5% under expectations.

- Salaries & Benefits are within budget expectations.
- Supplies ended at 75% of budget based on decreased fuel cost and usage. The city used 4,000 fewer gallons and fuel costs were an average of \$0.18 per gallon less in 2012.
- Service Charges are 62% of budget. These expenditures include items such as street sweeping, traffic studies, travel, and repairs & maintenance services. Repair & Maintenance ended at 75% of budget as some of the year end repairs were not billed until 2013.
- Transportation ended at 80% of budget. These line items include street lighting, traffic control devices, snow & ice, and overlays. Overlays were the largest expenditure in this category and came in under budget by 33%. The overlay program is budgeted to continue in 2013.
- Capital Projects including the 36th Street bridge repair and mini-roundabout construction were completed significantly under budget in 2012.

Surface/Storm Water Fund - Summary

Description	Amended Budget	Actual	Percent +/- of 2012 Budget
Beginning Fund Balance	\$ 652,249	\$ 652,249	100.0%
Revenues	\$ 1,468,559	\$ 1,473,305	100.3%
Expenditures	\$ 1,399,257	\$ 1,172,766	83.8%
Ending Fund Balance	\$ 721,551	\$ 952,788	132.0%

- Total revenues ended less than 1% over budget.
- Total expenditures ended 16% under budget.

Surface/Storm Water Fund Revenues

Revenue Category	Amended Budget	Actual	Percent +/- of 2012 Budget	Expectation at 2013 Budget Adoption	% Diff Est to Actual
Grants & State Remit	\$ 159,500	\$ 96,600	60.6%	\$ 94,322	2.4%
SWM Charges	\$ 1,307,961	\$ 1,374,429	105.1%	\$ 1,312,613	4.7%
Miscellaneous/Transfers	\$ 1,098	\$ 2,276	207.3%	\$ 1,131	101.2%
Total	\$ 1,468,559	\$ 1,473,305	100.3%	\$ 1,408,066	4.6%

Total Receipts ended less than 1% over budget, and 5% over expectations.

- Grant revenues ended at 61% of budget. Because these grants are multi-year awards, the grant line items were budgeted at the full amount of grant award remaining at year end 2011. These amounts have been rolled forward into 2013.
- Surface water management charges 5% over budget. Based on current economic conditions more delinquent/non-payments were anticipated. Currently \$61,000 in fees are delinquent dating back to 2009, of which \$34,248 are 2012 charges.

Surface/Storm Water Fund Expenditures

Expenditure Category	Amended Budget	Actual	Percent +/- of 2012 Budget	Expectation at 2013 Budget Adoption	% Diff Est to Actual
Salaries & Benefits	\$ 760,699	\$ 747,830	98.3%	\$ 734,128	1.9%
Operating	\$ 33,979	\$ 32,328	95.1%	\$ 32,157	0.5%
Services	\$ 204,995	\$ 157,848	77.0%	\$ 160,846	-1.9%
Grants & Exp to Other Gov't	\$ 203,507	\$ 82,380	40.5%	\$ 120,595	-31.7%
Aerator Expenses	\$ 100,335	\$ 64,939	64.7%	\$ 67,435	-3.7%
Capital Projects	\$ 18,900	\$ 10,700	56.6%	\$ 18,900	-43.4%
Operating Transfers	\$ 76,841	\$ 76,741	99.9%	\$ 76,841	-0.1%
Total	\$ 1,399,256	\$ 1,172,766	83.8%	\$ 1,210,902	-3.1%

Total Expenditures ended approximately 16% under budget and 3% less than expectation.

- Salaries & Benefits are within budget expectations
- Service expenditures ended at 77% of budget due to the decreased costs related to the Milfoil Treatment in 2012. Milfoil treatments will in 2013.
- Grant expenditures ended at 40% of the budget. Because these grants are multi-year awards, the grant expenditure line items were budgeted at the full amount of grant award remaining at year end 2011. Projects have been planned for the remaining grant funds in 2013.
- Aerator Operating Expenses are 65% of budget due to the failure of the system and limited-use.
- SWM Capital expenditures budgeted in 2012 including the Lundeen Creek Restoration, and 91st and Market Drainage project did not occur in 2012 and the budget has been reallocated to 2013.

GENERAL FUND	As of	2012	As of	2012	2013						
	2011	Amended	YE 2012	Estimated Ending at 2013 Budget	Executive/ Sub Committee Budget	2014	2015	2016	2017	2018	2019
Line Item Description	Year End	Budget		Budget	Budget	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Estimated Beginning Fund Balance	1,213,310	3,276,971	3,276,971	3,276,971	4,488,478	4,414,584	4,038,173	3,705,475	3,119,632	2,238,360	1,060,437
TOTAL Taxes	7,660,785	6,280,979	6,856,536	6,830,255	6,392,484	6,488,990	6,587,114	6,686,886	6,788,336	6,891,493	6,996,389
TOTAL Licenses and Permits	360,468	313,380	781,669	782,103	414,586	422,677	430,929	439,345	447,928	456,682	465,609
TOTAL Grants & State Shared Revenue	584,288	368,574	641,123	626,953	477,900	477,370	478,692	480,028	481,379	482,745	484,125
TOTAL Charges For Services	372,267	363,996	343,550	346,692	317,944	333,327	341,018	349,921	360,352	369,017	377,923
TOTAL Fines And Forfeits	294,561	310,022	222,324	228,612	236,027	238,601	241,205	243,840	247,205	249,202	251,930
TOTAL Miscellaneous Revenue	68,392	65,684	62,445	63,189	59,274	56,888	56,950	56,513	56,076	55,641	55,706
TOTAL Capital Contributions	33,853	0	-	-	-	-	-	-	-	-	-
TOTAL Non- Revenue	134,311	500	104	324	350	500	500	500	500	500	500
TOTAL Other Financing Sources	-	0	359	359	-	-	-	-	-	-	-
TOTAL REVENUES	9,508,724	7,703,135	8,908,109	8,878,488	7,898,565	8,018,353	8,136,408	8,257,033	8,381,776	8,505,280	8,632,183
TOTAL RESOURCES	10,722,035	10,980,106	12,185,080	12,155,459	12,387,042	12,432,937	12,174,581	11,962,508	11,501,409	10,743,640	9,692,620
TOTAL LEGISLATIVE	29,838	51,798	37,731	38,214	51,113	51,666	51,721	51,777	51,835	51,894	52,277
TOTAL EXECUTIVE	17,522	18,647	16,980	16,931	18,644	18,753	18,815	18,903	18,995	19,090	19,312
TOTAL Administration	84,124	88,762	85,758	86,300	91,317	102,944	103,062	106,459	111,132	116,142	121,700
TOTAL Clerk	82,592	91,431	85,966	88,845	95,716	103,925	104,362	107,935	112,927	118,293	124,115
TOTAL HR	64,839	70,304	68,572	68,807	69,548	76,229	76,315	78,401	81,619	85,048	88,972
TOTAL CIVIL SERVICE	1,700	2,100	2,097	2,097	1,700	1,700	1,700	1,700	1,700	1,700	1,700
Total IT	159,299	162,910	159,316	159,627	168,926	191,712	191,821	199,505	210,127	221,673	233,820
TOTAL FINANCE	116,030	130,273	100,724	126,743	254,274	153,942	154,838	159,903	166,372	173,272	180,896
TOTAL LEGAL	54,955	65,000	53,449	61,135	70,000	71,960	73,975	76,046	78,175	80,364	82,615
TOTAL PLANNING	747,320	591,994	567,697	592,945	799,772	865,840	866,600	891,189	924,772	958,287	991,767
TOTAL BUILDING	184,145	200,811	196,019	189,646	203,347	230,336	230,583	239,837	252,629	266,510	281,244
TOTAL LAW ENFORCEMENT	4,282,048	4,876,330	4,641,812	4,681,848	4,797,813	5,110,574	5,160,951	5,400,892	5,670,154	5,946,815	6,234,797
TOTAL PARKS	155,359	202,306	168,132	168,534	119,331	119,221	120,449	125,704	131,563	137,939	144,510
TOTAL LIBRARY	8,172	11,179	7,120	7,167	21,740	9,380	9,627	9,881	10,142	10,410	10,686
TOTAL GENERAL GOVERNMENT	531,033	564,493	448,017	450,798	536,284	553,164	570,227	588,026	606,515	625,682	645,341
TOTAL COMMUNITY	26,434	15,359	11,813	12,156	13,151	27,862	28,166	28,479	28,800	29,133	29,473
TOTAL NON-EXPENDITURES	45	200	320	384	500	500	500	500	500	501	501
TOTAL OPERATING-TRANSFERS OUT	899,608	914,804	904,804	914,804	659,282	662,056	662,394	662,739	663,091	663,449	663,815
TOTAL EXPENDITURES	7,445,063	8,058,702	7,556,327	7,666,981	7,972,458	8,394,765	8,469,106	8,842,876	9,263,049	9,683,203	10,084,540
ENDING FUND BALANCE	3,276,972	2,921,404	4,628,753	4,488,478	4,414,584	4,038,173	3,705,475	3,119,632	2,238,360	1,060,437	(391,920)
Total Reserve %	34%	38%	52%	51%	56%	50%	46%	38%	27%	12%	-5%

1/31/13

CITY OF LAKE STEVENS
 TREASURERS REPORT

GENERAL FUND Line Item Description	TREASURERS REPORT				2013 Budget	2013 Executive/ Sub Committee Budget
	As of	2012	As of	2012	2012	
	2011 Year End	Amended Budget	YE 2012	% of Budget	Estimated Ending at 2013 Budget	
Estimated Beginning Fund Balance	1,213,310	3,276,971	3,276,971		3,276,971	4,488,478
Real and Personal Property Tax	3,196,619	2,611,547	2,740,273	105%	2,737,696	2,491,205
Local Retail Sales and Use Tax	2,170,367	1,607,585	2,039,869	127%	2,017,650	1,834,341
State Law & Justice	357,449	279,734	378,529	135%	374,609	346,955
Sales Tax Incentive	251,926	49,717	49,717	100%	49,717	-
Utility Tax - Electric	321,105	336,154	337,243	100%	343,119	380,859
Utility Tax - Gas	348,760	355,735	340,266	96%	340,266	383,325
Franchise Tax - Television Cable	315,772	320,019	330,075	103%	330,075	321,209
B & O Telephone and Telegraph	682,477	703,738	617,710	88%	615,450	613,090
Leasehold Excise Tax	3,034	3,250	8,062	248%	7,685	8,575
Gambling Tax	13,274	13,500	14,792	110%	13,989	12,925
TOTAL Taxes	7,660,785	6,280,979	6,856,536	109%	6,830,255	6,392,484
Business Licenses and Permits	43,496	44,560	46,714	105%	47,947	49,515
Building Permits	306,936	258,000	710,607	275%	709,790	350,000
Animal Licenses	4,280	4,550	3,685	81%	4,027	3,088
Other Non-Business Licenses & Permits	4,331	4,270	7,782	182%	7,174	6,983
Event Permits	1,425	2,000	12,881	644%	13,166	5,000
TOTAL Licenses and Permits	360,468	313,380	781,669	249%	782,103	414,586
DOJ Grant	1,598	1,600	3,357	210%	2,969	2,100
ARRA - JAG Grant	-	13,134	13,134	100%	13,134	-
Misc. Police Grants	18,769	8,600	7,478	87%	6,532	5,000
Safer Boating Grant	35,195	25,000	21,962	88%	34,599	5,484
Boating (VRF)	8,898	8,900	11,259	127%	11,259	11,511
Parks grant - Recycle	1,085	0	-	0%	0	-
Shoreline Master Program Grant	10,751	0	-	0%	0	-
Housing Authority Pay. In Lieu of Taxes	269	135	-	0%	135	135
PUD Privilege Tax	88,211	89,095	97,100	109%	97,100	89,986
Criminal Justice-Low Population	6,152	500	6,358	1272%	6,358	6,259
Criminal Justice-Special Programs	23,225	2,000	23,902	1195%	23,902	23,621
DUI Distribution	5,858	6,895	5,273	76%	5,273	5,461
Liquor Excise Tax	136,001	22,715	103,903	457%	103,903	21,000
Liquor Board Profits	195,645	190,000	281,396	148%	265,071	247,000
City Assistance	52,630	0	66,002	>100%	56,719	60,343
TOTAL Grants & State Shared Revenue	584,288	368,574	641,123	174%	626,953	477,900
IT Services	73,958	75,663	75,429	100%	75,663	77,176
Sale of Map/ Publications & Photocopies	2,376	2,581	2,129	82%	2,234	2,307
Public Record Request - Printing/Copy Fees	81	50		0%	-	-
Lobbying - Accounting Services						
Laminating Services - PD		-	914	>100%	714	339
Election Candidate Filing Fee	468	-		0%	-	500
Passports	39,436	45,000	38,035	85%	39,612	41,165
Passport Photos	12,009	13,000	11,930	92%	12,281	12,742
Law Enforcement Services	4,425	4,202	4,940	118%	4,848	4,138
Law Enforcement Off-duty	17,867	19,000	11,817	62%	11,225	11,748
Law Enforcement Services-High School	133,323	120,000	133,034	111%	132,788	130,428
Fire Inspection Fee	960	1,000	711	71%	1,000	1,000
Zoning and Subdivision Fees	78,909	75,000	49,465	66%	50,730	30,000
Planning - Developer Reimbursement	700	500	8,662	1732%	8,598	700
Boat Launch Parking	6,906	7,000	6,485	93%	7,000	5,000

GENERAL FUND	As of 2011	2012 Amended Budget	As of YE 2012	2012 % of Budget	2012 Estimated Ending at 2013 Budget	2013 Executive/ Sub Committee Budget
Line Item Description	Year End	Budget	YE 2012	Budget	Budget	Budget
Boat Launch Closure Fee	700	700	-	0%	-	700
Boating Safety Classes	150	300	-	0%	-	-
TOTAL Charges For Services	372,267	363,996	343,550	94%	346,692	317,944
Mandatory Insurance - Admin Fee	246	350	221	63%	265	347
Evergreen & Marysville Courts Violations	268,324	282,821	204,731	72%	210,717	214,285
Evidence Confiscations	23,944	26,551	12,943	49%	12,560	15,699
Impound Fees	713	0	0	0%	-	-
	1,335	300	4,429	1476%	5,069	5,696
TOTAL Fines And Forfeits	294,561	310,022	222,324	72%	228,612	236,027
Investment Interest	3,399	5,879	6,210	106%	5,878	5,000
Real & Pers. Prop. Tax Interest	(97)	0	(41)	>100%	(27)	-
Sales & Use Tax Interest	1,806	1,625	944	58%	1,007	1,161
Facilities Rental	7,390	10,000	7,620	76%	9,574	9,111
Special Event - Rental Reimb	3,491	4,500	1,976	44%	2,371	1,559
Lease (LT) Lundeen House	8,472	8,472	9,178	108%	8,472	8,472
Lease (LT) City Shop	24,405	23,533	19,960	85%	21,877	23,446
Arts sidewalk chalk/ Arts Commission Donation	625	125	390	312%	390	125
Donations - Parks Dept.-Dock	6,000	0	0	0%	-	-
Private grants/donations- HR	480	750	1,032	138%	282	-
Donations - Police Dept.	520	500	35	7%	42	-
Sale of Scrap & Junk	714	0	193	>100%	231	-
Sale of confiscated property	558	200	456	228%	547	300
Misc. judgments & settlements	1,161	500	3,840	768%	1,854	1,200
Unclaimed Property	-	400	1,399	350%	1,500	1,200
Reimbursement - Snolsle Library	5,415	5,000	5,235	105%	5,235	5,000
Employee Reimbursement - Gun purchase	3,627	3,000	2,803	93%	2,690	1,500
Cash Overages/(Shortages)	(5)	0	0	0%	-	-
Miscellaneous Revenue	433	1,200	1,216	101%	1,267	1,200
TOTAL Miscellaneous Revenue	68,392	65,684	62,445	95%	63,189	59,274
Cable - Capital Contributions	33,653	0	0	0%	-	-
TOTAL Capital Contributions	33,653	0	-	0%	-	-
Interfund Loan Repayment	28,029	0	0	0%	-	-
Prior Year's correction	105,779	0	0	0%	-	-
Refundable Customer Deposit	-	0	-	>100%	200	200
Seizure - State Remit Portion	-	-	51	>100%	61	50
Refunds or Overpayments	503	500	53	11%	64	100
TOTAL Non- Revenue	134,311	500	104	21%	324	350
Insurance Recoveries	-	0	359	>100%	359	-
TOTAL Other Financing Sources	-	0	359	>100%	359	-
TOTAL REVENUES	9,508,724	7,703,135	8,908,109	116%	8,878,488	7,898,565
TOTAL RESOURCES	10,722,035	10,980,106	12,185,080	111%	12,155,459	12,387,042
Legislative - Salaries	26,300	42,000	31,050	74%	31,260	42,000
Legislative - Benefits	2,012	3,213	2,427	76%	2,442	3,213
Legislative - Operating Sup	14	300	157	52%	163	300
Legislative - Travel	977	1,000	679	68%	772	1,000
Legislative - Rentals	-	2,000	1,324	66%	971	1,500
Legislative - Prof. Development	535	800	100	13%	120	600
Legislative - Retreat	-	2,485	1,994	80%	2,485	2,500

GENERAL FUND	As of 2011	2012 Amended Budget	As of YE 2012	2012 % of Budget	2012 Estimated Ending at 2013 Budget	2013 Executive/ Sub Committee Budget
Line Item Description	Year End	Budget	YE 2012	Budget	Budget	Budget
TOTAL LEGISLATIVE	29,838	51,798	37,731	73%	38,214	51,113
Executive - Salaries	14,400	14,400	14,400	100%	14,400	14,400
Executive - Benefits	1,103	1,392	1,136	82%	1,136	1,407
Executive - Communications	725	1,005	1,044	104%	958	1,037
Executive - Travel	908	1,000	365	36%	395	1,000
Executive - Miscellaneous	95	250		0%	-	100
Executive - Prof. Development	190	400	35	9%	42	500
Executive - Board appreciation	102	200		0%	-	200
TOTAL EXECUTIVE	17,522	18,647	16,980	91%	16,931	18,644
Administration - Salaries	59,032	61,746	61,829	100%	61,810	63,689
Administration - Car Allowance	3,600	3,600	3,600	100%	3,600	3,600
Administration - Benefits	16,328	18,936	18,117	96%	18,425	19,928
Administration - Office Supply	301	250	124	49%	148	250
Administration - Staff Development	1,215	850	70	8%	84	1,000
Administration - Communications	882	1,780	1,369	77%	1,374	1,400
Administration - Travel	1,879	1,350	517	38%	608	1,200
Administration - Miscellaneous	134	250	132	53%	250	250
Administration - Capital	753	0		0%	-	-
TOTAL Administration	84,124	88,762	85,758	97%	86,300	91,317
Clerk - Salaries	58,450	56,350	57,900	103%	58,064	57,788
Clerk - Benefits	18,145	19,699	19,144	97%	19,134	20,733
Clerk -Office supplies	249	900	733	81%	833	500
Clerk - Professional Services	3,921	12,000	6,447	54%	9,008	12,000
Clerk - Staff Development	90	30	-	0%	-	425
Clerk- Communications	547	607	580	96%	595	535
Clerk - Travel	286	800	126	16%	196	800
Clerk - R&M	-	95	93	>100%	111	-
Clerk- Miscellaneous	171	250	243	>100%	243	235
Clerk- Misc DOL CC fees	732	700	700	100%	662	700
Clerk - Capital	-	0		0%	0	2,000
TOTAL Clerk	82,592	91,431	85,966	94%	88,845	95,716
HR - Salaries	48,412	49,156	49,158	100%	49,158	50,140
HR - Benefits	12,009	13,391	12,773	95%	12,753	14,169
HR- Office supplies	49	500	222	44%	267	350
HR - Operating Supplies	7	2,500	2,474	99%	2,474	-
HR- Professional services	542	600	257	43%	260	600
HR Staff development	402	450	80	18%	96	450
HR Communications	839	907	869	96%	875	939
HR- Travel	478	400	278	70%	334	500
HR - Miscellaneous	78	150	49	33%	59	150
HR Wellness program	775	1,000	1,161	116%	1,282	1,000
HR Safety program	1,250	1,250	1,251	100%	1,250	1,250
TOTAL HR	64,839	70,304	68,572	98%	68,807	69,548
Civil Service - Professional Service	1,700	1,700	1,700	100%	1,700	1,700
Civil Service - Supplies	-	400	397	99%	397	-
TOTAL CIVIL SERVICE	1,700	2,100	2,097	100%	2,097	1,700
IT- Salaries	110,118	110,564	110,569	100%	110,569	112,775
IT - Overtime	1,598	1,500	1,346	90%	1,616	1,500
IT - Benefits	41,824	45,931	44,498	97%	44,506	47,702
IT- Office supplies	227	400	299	75%	400	600
IT- Renewals & Annual Subscriptions	3,138	0		0%	-	-
IT - Fuel	479	600	531	89%	522	807

GENERAL FUND	As of 2011 Year End	2012 Amended Budget	As of YE 2012	2012 % of Budget	2012 Estimated Ending at 2013 Budget	2013 Executive/ Sub Committee Budget
IT- Staff development	-	1,200		0%	-	2,500
IT- Communications	1,655	2,115	2,072	98%	2,014	2,361
IT- Travel	251	200		0%	-	281
IT - Repair & Maintenance	-	300		0%	-	300
IT - Miscellaneous	9	100		0%	-	100
Total IT	159,299	162,910	159,316	98%	159,627	168,926
Finance - Salaries	68,835	72,556	72,994	101%	72,990	76,615
Finance - Benefits	18,973	22,897	21,999	96%	21,964	24,483
Finance - Office Supplies	1,485	1,800	1,720	96%	1,800	1,800
Finance - Professional Service	21,570	26,000	846	3%	26,000	25,000
Finance - Communications	228	234	230	98%	213	250
Finance - Travel	516	700	166	24%	299	700
Finance - Advertising	-	400	111	28%	400	400
Finance - Insurance	122	136	122	90%	122	126
Finance - Financial Software Maint	3,550	2,550	2,100	82%	2,100	2,100
Finance - New Financial Software Service						120,000
Finance - Miscellaneous	226	500	105	21%	126	300
Finance - Staff Development	525	500	175	35%	300	500
Finance - Banking Services	-	2,000	157	8%	431	2,000
Finance - Credit Card Fees						-
Finance - Capital	-	0		0%	-	-
TOTAL FINANCE	116,030	130,273	100,724	77%	126,743	254,274
Legal - Professional Service	54,955	65,000	53,449	82%	61,135	70,000
TOTAL LEGAL	54,955	65,000	53,449	82%	61,135	70,000
Planning - Salaries	307,208	325,625	321,340	99%	338,308	336,510
Planning - Benefits	98,767	121,980	121,374	100%	124,103	124,317
Planning - Office Supplies	1,970	3,500	2,622	75%	2,500	2,300
Planning - Operating Expenses	773	1,800	826	46%	600	1,000
Planning - Tools & Equipment	-	900	900	100%	900	900
Planning - Professional Services	4,044	1,769	426	24%	456	4,000
Planning - Prof. Serv. UGA/RUTA	-	5,000		0%	-	-
Planning - Engineering - Biologist	-	1,519		0%	-	-
Planning - Prof. Serv. Hear. Exam.	-	2,500	1,600	64%	2,000	2,500
Planning - Critical Areas - Developer Reimb	3,602	9,000	8,455	94%	7,000	7,000
Planning - Prof Serv Eagle Ridge Graphics	882	0		0%	-	-
Planning - GIS mapping	1,910	0		0%	-	-
Planning - Communication	2,945	3,265	2,958	91%	3,053	2,900
Planning - Travel	1,116	1,200	665	55%	1,200	1,200
Planning - Advertising	12,070	10,000	8,205	82%	9,000	8,000
Planning - Repair & Maint.	994	1,231	1,222	99%	1,231	1,265
Planning - Miscellaneous	113	150	36	24%	73	150
Planning - Printing and Binding	546	1,000	590	59%	1,000	1,000
Planning - Capital	1,296	0		0%	-	-
Planning - Permit Tracking System Upgrade	-	4,344	4,344	100%	4,344	-
Planning - Permit Tracking Maint	-	5,430	5,430	100%	5,430	5,430
Planning - Permit Tracking Customer Module	-	0		0%	-	-
Planning - Staff Development	1,514	1,200	928	77%	1,200	1,200
Planning -Shoreline Master Program	15,022	481	481	100%	481	-
Planning - Economic Development	292,524	90,000	85,271	95%	90,000	300,000
Planning Commission - Miscellaneous	24	100	24	24%	65	100
TOTAL PLANNING	747,320	591,994	567,697	96%	592,945	799,772
Building Department - Salaries	128,526	134,068	134,449	100%	127,846	136,749

GENERAL FUND	As of	2012	As of	2012	2012	2013
	2011	Amended		% of	Estimated	Executive/ Sub
Line Item Description	Year End	Budget	YE 2012	Budget	Ending at 2013 Budget	Committee Budget
Building Department - Benefits	49,786	59,338	55,293	93%	54,540	57,993
Building Department - Office Supplies	238	500	470	94%	500	1,500
Building Department - Operating Supply	2,088	1,300	1,429	110%	415	2,200
Building Department - Fuel		2,000	1,821	91%	1,873	-
Building Department - Professional	2,198	3,000	1,990	66%	3,000	3,000
Building Department - Communications	442	455	442	97%	398	455
Building Department - Travel	138	-		0%	250	300
Building Department - Miscellaneous	125	150	125	83%	125	150
Building Department - Staff Development	60	-		0%	700	1,000
Building - Capital Outlay	543	0		0%	-	-
TOTAL BUILDING	184,145	200,811	196,019	98%	189,646	203,347
Law Enforcement - Salaries	2,152,805	2,166,181	2,146,754	99%	2,147,113	2,315,634
Law Enforcement - Holiday Pay Out	72,404	83,200	58,237	70%	83,200	85,696
Law Enforcement - Extra Duty Salaries	10,024	15,000	10,506	70%	11,600	10,000
Law Enforcement - Overtime	161,010	300,000	223,528	75%	220,000	200,000
Law Enforcement - Benefits	847,376	864,607	869,439	101%	876,858	877,708
Law Enforcement - Clothing	34,626	37,000	24,419	66%	25,240	28,000
Law Enforcement - Office Supplies	19,513	25,000	17,038	68%	18,711	18,750
Law Enforcement - Operating	23,879	25,000	17,631	71%	17,593	17,000
Law Enforcement - Staff Purchases - union	1,428	2,500	1,870	75%	2,500	-
Law Enforcement - Emergency Mangement	-	0		0%	-	-
Law Enforcement - Fuel	107,606	103,500	96,995	94%	102,200	105,200
Law Enforcement - Professional Services	17,413	22,000	19,210	87%	17,276	16,000
Law Enforcement - Prof Serv Lexipol	2,450	2,450	2,450	100%	2,450	2,450
Law Enforcement - Legal	-	-	24,962	>100%	29,263	5,000
Law Enforcement - Communication	23,701	28,727	27,683	96%	29,191	28,650
Law Enforcement - Travel	4,484	7,000	4,057	58%	7,000	7,000
Law Enforcement - Insurance	111,870	155,145	154,542	100%	154,542	124,899
Law Enforcement - Utilities	10,076	11,927	12,905	108%	11,239	11,378
Law Enforcement - Repair & Maintenance	80,954	98,565	82,092	83%	70,359	78,000
R&M Re-carpet high Traffic Areas						6,000
R&M Repair Drywall in PD						2,500
R&M Re-Roof Old PW Facility						-
Law Enforcement - Miscellaneous	1,538	2,000	1,856	93%	2,000	2,000
Law Enforcement - Staff Development	5,550	10,500	9,888	94%	10,500	6,000
Law Enforcement - Drug Task Force	6,520	7,500	7,044	94%	7,044	7,500
Law Enforcement - Grants	-	4,000	4,191	105%	4,191	4,000
Law Enforcement - Alarm Costs	1,164	2,000	925	46%	1,110	2,000
Law Enforcement - Drug Investigations	-	1,000		0%	-	1,000
Law Enforcement - Jail	265,757	326,000	277,084	85%	283,607	300,000
Law Enforcement - Snopac Dispatch/800 MhZ	233,161	413,955	413,954	100%	413,954	440,000
Law Enforcement - Boating Salaries (Local)	35,192	32,000	12,513	39%	12,513	10,203
Law Enforcement - Boating Salaries (Other)			15,687		15,448	10,608
Law Enforcement - Boating Benefits (Local)	7,789	6,300	3,512	56%	3,512	4,070
Law Enforcement - Boating Benefits (Other)			2,430		2,600	4,232
Law Enforcement - Clothing - Boating	253	500	397	79%	397	250
Law Enforcement - Boating Travel	2,058	5,152	4,953	96%	5,152	350
Law Enforcement - Boating Operating Supplies	1,046	251	251	100%	251	200
Law Enforcement - Boating Fuel		800	657	82%	757	800
Side Sonar/GPS Boating						-
10 Water Life Saving Rings						-
Law Enforcement - R&M Boating	4,769	11,245	10,495	93%	10,000	1,000
Contribution to Equip Fund (Police - Boat) VRF						4,783
Contribution to Equip Fund (Police - Boat)						2,217
Law Enforcement - Capital	2,763	600	600	>100%	600	

GENERAL FUND	As of 2011	2012 Amended	As of YE 2012	2012 % of Budget	2012 Estimated Ending at 2013 Budget	2013 Executive/ Sub Committee Budget
Line Item Description	Year End	Budget				
Law Enf-NW Cisco port switch	-	4,000	3,616	90%	3,616	
Law Enf-NW GPS/Receiver Antena		4,900	1,184	24%	1,184	2,000
Law Enf-NW Evidence Bar Coding	-	3,400		0%	-	-
Law Enf - NW Car Laptops		41,125	40,118	98%	41,125	16,335
Law Enf- 1 Ballistic Shield		3,800	2,518	66%	3,800	
Law Enf- Patrol Car Audio/Video		7,500		0%	-	
Criminal Justice Security Req Upgrade						5,000
On-line Reporting						-
Upgrade Investigations Photo & Video						1,500
Law Enf- E Cabinet Filing		5,000	4,995	100%	4,995	900
LE - Seizure & Forfeiture State Remit	-	0		0%	-	1,000
Code Enforcement - Professional Service	32,869	35,000	28,625	82%	27,156	30,000
TOTAL LAW ENFORCEMENT	4,282,048	4,876,330	4,641,812	95%	4,681,848	4,797,813
Parks - Salaries	46,210	45,446	49,363	109%	50,299	47,155
Parks - Overtime	158	0	189	>100%	22	-
Parks - Seasonal Workers Salaries	13,881	30,000	14,977	50%	14,977	-
Parks - Benefits	18,825	21,112	18,219	86%	18,233	20,601
Parks - Seasonal Workers - Benefits	2,015	5,000	3,312	66%	3,312	-
Parks - Clothing	2,744	2,900	2,027	70%	2,046	2,200
Parks - Operating Supplies	2,951	7,500	6,051	81%	4,684	5,000
Parks - Eagle Ridge Park/Soper Hill Operating	577	2,500	2,069	83%	2,500	500
Parks - Lundeen Op	2,845	5,000	4,175	83%	3,675	3,502
Parks - North Cove	-	200	147	74%	114	-
Parks - Swim Beach	-	500		0%	-	-
Parks - Boat Launch Expenses	-	500	217	43%	260	-
Parks - Fuel	1,913	2,732	282	10%	41	-
Parks - Professional Services	182	500	476	95%	500	500
Parks - Communications	2,409	2,725	2,465	90%	2,528	2,363
Parks - Travel	-	0		0%	-	-
Parks - Equipment Rental	3,006	5,400	3,320	61%	3,456	3,000
Parks - Insurance	7,166	3,225	3,030	94%	3,030	3,129
Parks - Utilities	8,842	9,884	8,302	84%	8,426	10,148
Parks - Storm Drainage	2,432	2,432	2,432	100%	2,432	2,432
Parks - Repair & Maintenance	6,419	6,000	5,743	96%	6,351	6,000
Parks - Repair & Maintenance - Lundeen	639	500	-	0%	-	500
Reroof Shelters and restrooms - Lundeen		17,000	11,498	68%	11,498	-
Parks - Miscellaneous	-	250	33	13%	40	150
Parks - Staff Development	510	500	500	100%	500	500
Parks - Capital Outlay -New Rowing Dock	26,244	0		0%	-	-
Parks - Lundeen Bskbal Court	4,887	0		0%	-	-
Eagle Ridge - House site demo		26,000	25,897	100%	25,897	-
Eagle Ridge/Senior Center - Additional Parking						6,000
Eagle Ridge Trail Connection						2,500
Lake Safety Buoys- No Wake Zone						3,000
Grates for ped pier & railing-North Cove	-	4,200	3,409	81%	3,712	-
Park Board - Miscellaneous	-	300		0%	-	150
Parks- DOE grant (Recycle)	504	0		0%	-	-
TOTAL PARKS	155,359	202,306	168,132	83%	168,534	119,331
Library - Operating	920	794	185	23%	222	800
Library - Professional Service	-	206		0%	-	-
Library - Utilities	5,460	6,617	5,372	81%	5,389	6,577
Library - Storm Drainage	562	563	563	100%	563	563
Library - Repairs & Maintenance	1,231	2,000	1,000	50%	993	1,200
Library - R&M - Crosswalk - P3						

GENERAL FUND	As of 2011	2012 Amended	As of YE 2012	2012 % of Budget	2012 Estimated Ending at 2013 Budget	2013 Executive/ Sub Committee Budget
Line Item Description	Year End	Budget	YE 2012	Budget	Budget	Budget
<i>Library - R&M - Interior Lighting- P4</i>						
<i>Library - R&M - Building Exterior - P5</i>						
<i>Library - R&M - Interior Walls - P6</i>						600
<i>Library -R&M - Carpeting - P7</i>						
<i>Library - R&M - Building Exterior - P8</i>						
<i>Library - Capital Outlay - Front Doors/Windows - P1</i>						12,000
<i>Library - Capital Outlay - Windows - P2</i>						
<i>Library - Capital Outlay - HVAC P9</i>						
<i>Library - Capital Outlay - South Parking Lot - P10-13</i>	-	1,000		0%	-	
TOTAL LIBRARY	8,172	11,179	7,120	64%	7,167	21,740
General Gov't - Facilities Salaries	1,961	2,325	2,325	100%	2,325	2,371
General Gov't - Facilities Benefits	698	786	676	86%	683	818
General Government - Special Event Equip	2,084	2,890	1,702	59%	1,713	1,500
General Government - Election Costs	6,021	10,000	-	0%	-	10,000
General Government - Voters Registration	38,839	40,000	38,053	95%	38,053	39,195
General Government - Advisory Services - Lobbying						
General Government - Municipal Court Fees	122,689	175,000	100,332	57%	99,197	104,500
General Government - Court Appt. Attorney	66,615	70,000	62,775	90%	67,700	100,000
General Government - Advertising	433	300	375	125%	310	300
General Gov't - Prosecutor fees	85,995	90,303	90,295	100%	90,295	93,004
General Government - Fire Marshall	-	3,598		0%	-	-
General Government - Public Record Req - Print&C	32	200		0%	-	100
General Government - P.S.R.C.	8,565	8,520	8,377	98%	8,377	11,647
General Government - Operating Supply	8,909	5,900	3,958	67%	4,066	5,000
General Government - Fuel	198	200	120	60%	131	200
General Government - Professional Serv	5,952	7,200	7,121	99%	6,590	6,550
General Government - Communications	6,930	7,474	6,221	83%	5,630	6,129
General Government - Equipment rental	1,944	2,300	1,625	71%	1,500	1,772
General Government - Insurance	51,181	21,685	21,388	99%	21,388	41,548
General Government - Utilities	13,201	15,570	13,958	90%	13,714	14,619
General Government - Storm Drainage	2,778	2,778	2,778	100%	2,778	2,881
General Government - Repair/Maintenance	5,393	7,500	4,418	59%	3,853	5,000
General Government - Miscellaneous	685	2,500	1,739	70%	1,922	2,500
General Government - Economic Develop. Council	3,000	3,000	3,000	100%	3,000	4,000
General Government - Visitor Center	735	700	772	110%	700	750
General Government - A.W.C.	18,042	19,084	19,084	100%	19,084	19,657
General Government - Snohomish Co. Tomorrow	4,397	5,071	5,071	100%	5,071	5,083
General Government - Excise Tax	1,397	1,585	1,243	78%	1,275	1,310
General Government - Capital Expenditure	1,651	0		0%	-	-
General Government - Cable Capital	25,173	0		0%	-	-
General Government - Protect Insp - Reg Enforce	-	1,000		0%	-	1,000
General Government - Emergency Service	28,248	30,506	30,506	100%	30,508	31,706
General Government - Earth Day Clean Up	1,754	2,000	31	2%	31	1,500
General Government - Aquafest	1,273	2,000	13	1%	100	2,000
General Government - Air Pollution	7,562	12,717	12,717	100%	12,717	13,353
General Government - Liquor Board to SnoCo - Drug Fac	6,700	9,800	7,345	75%	8,089	6,293
TOTAL GENERAL GOVERNMENT	531,033	564,493	448,017	79%	450,798	536,284
Historical Museum	739	1,000	1,078	108%	1,091	1,375
Arts Commission	2,743	2,268	2,042	90%	2,042	2,585
Grimm House Electrical	280	500	481	96%	506	750
Human Services	15,000	0		0%	-	-
Community Center - Operating & R&M	1,025	4,000	1,271	32%	1,598	1,000
Community Center- Cleaning	1,134	1,200	1,104	92%	1,104	1,200
Community Center- Communication	442	455	442	97%	398	455

GENERAL FUND	As of 2011	2012 Amended	As of YE 2012	2012 % of Budget	2012 Estimated Ending at 2013 Budget	2013 Executive/ Sub Committee Budget
Line Item Description	Year End	Budget				
Community Center- Utilities	3,553	4,437	3,550	80%	3,527	4,287
Senior Center	1,518	1,500	1,845	123%	1,890	1,500
TOTAL COMMUNITY	26,434	15,359	11,813	77%	12,156	13,151
Refunds	45	200	320	160%	384	500
TOTAL NON-EXPENDITURES	45	200	320	160%	384	500
Debt Service Payments - make up REET I Shortfall	-	-		#DIV/0!	-	-
Contribution To Cap Equip (Police)	74,000	100,000	100,000	100%	100,000	100,000
Contribution To Unemployment Fund	39,653	22,089	22,089	100%	22,089	16,567
Operating Trans to 633 (Trs. Trust)	-	10,000		0%	10,000	10,000
Contribution To Computer Equip Fund	30,800	32,715	32,715	100%	32,715	32,715
Transfer to Gen. Fnd Reserv	500,000	750,000	750,000	100%	750,000	500,000
Transfer Increased % of Property tax to GF Resrv	255,155	0		0%	0	
TOTAL OPERATING-TRANSFERS OUT	899,608	914,804	904,804	99%	914,804	659,282
TOTAL EXPENDITURES	7,445,063	8,058,702	7,556,327	94%	7,666,981	7,972,458
ENDING FUND BALANCE	3,276,972	2,921,404	4,628,753		4,488,478	4,414,584
Total Reserve %	34%	38%	52%		51%	56%
Council Reserve Policy 10%						
Amount in excess of policy 10%	2,326,099	2,151,091	3,737,942		3,600,629	3,624,728

1/31/2013

CITY OF LAKE STEVENS
 TREASURERS REPORT
 STREET FUND

STREET FUND <u>Line Item Description</u>	As of Year End 2011	Treasurer's Report			2013 Budget	
		2012 Amended Budget	As of YE 2012	2012 % of Budget	2012 Estimated Ending	2013 Executive Budget
Street Fund		-				
Real and Personal Property Tax	849,734	1,015,602	1,065,662	105%	1,064,659	978,688
B & O Electric	321,105	366,333	337,243	92%	343,119	368,471
Total Taxes	1,170,839	1,381,935	1,402,905	102%	1,407,778	1,347,159
ROW Permits	17,330	15,000	22,122	147%	22,946	17,000
Total License & Permits	17,330	15,000	22,122	147%	22,946	17,000
Street Fuel Tax	584,070	566,833	576,266	102%	573,051	536,325
SZ Safety Grant		11,380	11,380	100%	11,380	
FEMA Grant	-	26,254	30,629	117%	30,629	
TIB - Arterial Preservation Project Grant						203,901
PUD Street Repair Reimb	-	-	6,405	>100%	6,405	
Total Grants & State Shared Revenue	584,070	604,467	624,680	103%	621,466	740,226
PW Services - Reimbursement	3,209	2,000	1,148	57%	1,000	3,000
Total Charges for Services	3,209	2,000	1,148	57%	1,000	3,000
Investment Interest	2,763	3,178	3,296	104%	3,176	2,000
ROW - Special Assessment	202	0	4,666	>100%	4,793	200
Insurance Recovery	1,593	6,700	7,283	109%	7,549	500
Prior Year's Correction (PPA)	8,799	0	0	0%	-	
Miscellaneous Revenue	-	0	1,043	>100%	1,252	500
Total Miscellaneous Revenue	13,358	9,878	16,288	165%	16,769	3,200
Transfer in from PWTF Loan	-	68,255	-	0%	-	-
Total Transfers - OFS	-	68,255	-	0%	-	-
TOTAL REVENUES	1,788,806	2,081,534	2,067,143	99%	2,069,959	2,110,585
TOTAL RESOURCES	3,718,718	3,855,425	3,841,034	100%	3,843,850	4,257,504
Street Fund - Salaries	489,349	502,244	496,617	99%	494,725	522,846
Street Fund - Overtime	25,630	31,500	24,942	79%	25,646	20,000
Street Fund - Benefits	213,366	216,988	205,165	95%	205,892	226,659
Street Fund - Clothing	4,532	5,520	2,135	39%	3,105	4,000
Total Salaries & Benefits	732,876	756,252	728,860	96%	729,369	773,505
Street Fund - Office Supplies	1,682	2,320	2,046	88%	2,075	2,300
Street Fund - Operating Supplies	9,982	15,466	15,353	99%	16,033	14,000
Street Fund - Operating Supplies						2,250
Street Fund - Operating Supplies						-
Street Fund - Fuel	23,217	32,000	19,718	62%	20,834	23,000
Total Supplies	34,881	49,786	37,117	75%	38,942	41,550
Street Fund - Safety program	2,353	2,355	2,354	100%	2,355	2,355
Street Fund - Staff Development	763	2,000		0%	-	800
Street Fund - Professional Services	27,346	35,905	26,000	72%	21,382	30,000
20th Street SE Traffic Study	30,933	33,000	6,868	21%	8,241	-
Street Fund - Street Sweeping	8,952	28,615	11,595	41%	20,908	20,000
Hwy 9/204/ LSC Circulation	1,120	15,967		0%	-	-

STREET FUND	As of		As of	2012	2012	2013
<u>Line Item Description</u>	<u>Year End 2011</u>	<u>2012 Amended Budget</u>	<u>YE 2012</u>	<u>% of Budget</u>	<u>Estimated Ending</u>	<u>Executive Budget</u>
Street Fund - Roundabout Landscape	2,732	3,000		0%	-	4,000
Street Fund - Computer Software	650	910	450	49%	900	900
Street Fund - Vehicle Modeling Software						1,200
GMA Traffic Mitigation Plan		39,000	31,929	82%	39,000	-
Professional Services - Legal	-	2,000	2,733		2,000	250
Street Fund - Communications	5,780	4,616	4,802	104%	4,470	4,760
Street Fund - Travel	814	855	217	25%	637	800
Street Fund - Advertising	367	1,829	1,766	97%	2,012	3,000
Street Fund - Rentals/Leases	250	2,465	536	22%	713	1,000
Street Fund - Insurance	28,484	7,848	7,848	100%	7,848	22,705
Street Fund - Utilities	3,546	4,580	2,164	47%	2,117	2,844
Street Fund - Repair & Maintenance	62,872	100,758	76,339	76%	101,905	113,000
Street Fund - Lundeen Street scape	-	-			-	-
Street Fund - Miscellaneous	308	390	814	209%	790	400
Total Services and Charges	177,271	286,093	176,413	62%	215,279	208,014
Street Fund - Storm Drainage	849	2,507	2,507	100%	2,507	2,455
Street Fund - SWM Debt Service Charg		6,608	6,608	100%	6,608	6,608
Overlays	58,675	342,075	226,446	66%	281,437	250,000
Overlays - Arterial Preservation Project						239,883
ADA Ramp Repair & Additions						4,000
Sidewalk Repairs	-	5,000		0%	5,000	
Street Fund - Street Lighting	137,989	147,960	161,225	109%	148,349	153,902
Street Fund - Traffic Control Devices	38,233	77,920	72,753	93%	75,284	65,000
Street Fund - Snow & Ice Control	3,855	20,010	14,448	72%	17,229	12,000
Street Fund - Shoulders	931	4,000	1,420	35%	1,704	3,000
Street - Facilities R&M (PW Shop)	12,330	-	-	0%	-	
Street - Facilities R&M (City Shop)	18,893	28,962	27,247	94%	28,962	
Total Transportation	271,755	635,042	512,654	81%	567,080	736,848
Transfer for PWTF Debt Payment	239	1,000	995	100%	995	1,000
Transfer to Sidewalk Capital Fund	590,738	-			-	
Transfer Out	39,785	-			-	
Contribution to Unemployment Fund	29,450	3,721	3,721	100%	3,721	3,791
Contribution to Equipment Fund	39,900	41,097	41,097	100%	41,097	41,097
Contribution to Computer Repl	11,260	11,600	11,600	100%	11,600	11,600
Total Other Expenditures/Expense	711,372	57,418	57,413	100%	57,413	57,488
Vernon Rd/N Davies & N Davies/Safeway RAB		26,000	19,063	73%	26,000	
36th Street Bridge Repair		62,848	37,981	60%	62,848	
Main St. Emergency Repair	5,923	-		0%	-	
Capital purchase	960	-		0%	-	
Capital Expenditures	6,883	88,848	57,044	64%	88,848	-
TOTAL EXPENDITURES	1,935,038	1,873,439	1,569,502	84%	1,696,931	1,817,405
ENDING FUND BALANCE	1,783,679	1,981,986	2,271,532		2,146,919	2,440,099
Total Reserve %	100%	95%	110%		104%	116%
Council Reserve Policy 10%						
Amount in excess of policy 10%	1,411,808	1,596,444	1,887,429		1,762,534	2,014,349

1/31/2013

CITY OF LAKE STEVENS
 TREASURERS REPORT
 STORM/SURFACE WATER FUND

Storm Water Fund Line Item Description	As of 2011 Year End	Treasurer's Report			2012 Budget	
		2012 Amended Budget	As of YE 2012	2012 % of Budget	2012 Estimated Ending	2013 Executive Budget
Surface Water Utility Fund Estimated Beginning Fund Balance	332,103	652,249	652,249		652,249	849,413
Dept. of Ecology Grants	132,191	154,000	83,997	55%	87,763	48,000
DOE - Aquatic Weed Grant (Milfoil)	67,500	0	2,125	>100%	2,125	0
County Aerator O&M	8,218	5,500	6,189	113%	4,434	3,500
Sno Co Weed Abate (Milfoil) Contribution	20,000	0	4,290	>100%	0	0
TOTAL Grants & Other Gov't Contributions	227,910	159,500	96,600	61%	94,322	51,500
Storm Service Charges	1,338,273	1,307,961	1,374,429	105%	1,312,613	1,306,684
TOTAL Charges for service	1,338,273	1,307,961	1,374,429	105%	1,312,613	1,306,684
Misc	0	0	1,033	>100%		
Investment Interest	703	1,098	1,243	113%	1,131	800
TOTAL Miscellaneous Revenue	703	1,098	2,276	207%	1,131	800
TOTAL REVENUES	1,566,886	1,468,559	1,473,305	100%	1,408,067	1,358,984
TOTAL RESOURCES	1,898,989	2,120,808	2,125,555	100%	2,060,316	2,208,397
Total Salaries & Benefits	670,560	760,699	747,830	98%	734,128	793,279
Storm Fund - Office Supplies	1,088	2,000	707	35%	721	1,200
Storm Fund - Office Supplies						2,250
Storm Fund - Operating Supplies	3,533	4,500	4,822	107%	4,698	3,500
Lake Safety Buoys -around Aerator						2,000
Storm Fund - Tools	186	2,000	2,121	106%	1,318	1,000
Storm Fund - DOE annual permit	6,896	8,085	7,585	94%	8,085	11,000
Storm Fund - Fuel	10,762	17,394	17,094	98%	17,335	19,830
Total Operating	22,465	33,979	32,328	95%	32,157	40,780
Storm Fund - Safety program	1,700	1,700	1,696	100%	1,700	1,700
Storm Fund - Professional Services	10,158	9,740	10,904	112%	8,340	9,542
Storm Fund - Milfoil Treatment	98,123	69,000	31,439	46%	34,000	53,000
Storm Fund - Street Sweeping	3,277	8,000	5,455	68%	5,700	10,000
Storm Fund - Computer Software	800	450	450	100%	450	900
Storm Fund - Communications	4,318	4,644	4,830	104%	4,496	4,788
Storm Fund - Travel	553	514	147	29%	28	514
Storm Fund - Advertising	410	689	222	32%	129	1,200
Storm Fund - Equipment Rental	27	2,048	1,831	89%	3,010	2,500
Storm Fund - Rentals/Leases	-	201	174	86%	180	0
Storm Fund - Insurance (WCIA)	13,931	44,787	44,786	100%	44,786	21,983
Storm Fund - Utilities	3,152	4,173	1,919	46%	1,823	2,412
Storm Fund - Repair & Maintenance	21,342	33,000	28,489	86%	30,656	30,000
Storm Fund - Excise Tax / Misc.	24,260	25,000	24,869	99%	25,000	26,424
Storm Fund - Staff Development	322	650	238	37%	147	400
Storm Fund - Misc	-	399	399	100%	399	300
Total Services & Charges	182,373	204,995	157,848	77%	160,846	165,663
DOE Grant - G1100060 Capacity	56,274	72,000	36,413	51%	72,000	18,000
DOE Grant - LID - G1100280	15,945	75,000	12,179	16%	14,386	30,000
DOE Grant - M/TAC G0800610	23,258	25,000	1,957	8%	2,348	
DOE Grant - Milfoil G1200110	75,000	0		0%	0	
DOE Grant -Weeds G1000533	3,983	0		0%	0	
DOE Grant - City Shop Dispersion Trench - LID						
DOE Grant - LakeViewDrive/Cedar Drainage-Cap						
DOE Grant - Callow Rd Water Quality- Cap						
DOE Grant -Vernon Rd/SpringBrook Drainage-Cap						
Storm Drainage - SWM Fees	849	2,507	2,507	100%	2,507	2,455
Storm Fund - Billing Cost to County	28,434	29,000	29,325	101%	29,354	30,000
Total Intergovernmental	203,743	203,507	82,380	40%	120,595	80,455

Storm Water Fund	As of 2011 Year End	2012 Amended Budget	As of YE 2012	2012 % of Budget	2012 Estimated Ending	2013 Executive Budget
Line Item Description						
Total Aerator Expenses	95,445	100,335	64,939	65%	67,435	103,441
GIS Site License		900	0	0%	900	0
114th Culvert Repair		-	0			
91st & Market drainage		3,000	0	0%	3,000	0
Capital Outlay - Fiber Optic & Ipad	206	-	-		0	
Lundeen Creek Restoration	-	4,300	-	0%	4,300	4,300
Parkway Crossing Det Pond Pymt to SnoCo	10,700	10,700	10,700	100%	10,700	10,700
total Capital projects	10,906	18,900	10,700	57%	18,900	15,000
Total Operating Transfers	63,853	76,841	76,741	100%	76,841	75,845
TOTAL USES	1,249,346	1,399,257	1,172,766	84%	1,210,903	1,274,464
Ending Fund Balance	649,643	721,551	952,789	16%	849,413	933,934
Reserve Percentage	41%	49%	65%			69%
Council Policy Target	10%	10%	10%		0	10%
Amount \$ Over/(Under)	459,744	509,470	740,233		643,382	713,094

1/31/13

CITY OF LAKE STEVENS
 TREASURERS REPORT
 REET FUND

303 - REET I		As of	2012	2013
Line Item Description	2012 Amended Budget	YE 2012	Estimated Ending	EXEC. REQUESTS
REET Funds				
Estimated Beginning Fund Balance	790,793	790,793	790,793	765,542
Real Estate Excise Taxes	225,000	369,921	369,921	286,754
Grade Rd Basin Charge	-	-	-	-
TOTAL Charges for service	225,000	369,921	369,921	286,754
Investment Interest	1,600	1,336	1,336	1,000
Prior Period Adjustment	-	-	-	-
TOTAL Miscellaneous Revenue	1,600	1,336	1,336	1,000
TOTAL REVENUES	226,600	371,257	371,257	287,754
TOTAL RESOURCES	1,017,393	1,162,050	1,162,050	1,053,296
Police Station Debt - 2004	105,969	105,921	105,969	103,369
Debt Pmt - Prop Purch 2008 (1997 ref)	218,346	218,296	218,346	229,523
Debt Pmt - 2010A (City Shop)	350	-	350	-
Debt Pmt - 2010 B (Ref)	21,098	20,748	20,748	21,098
Total Operating Transfers	345,763	344,965	345,413	353,990
800 Mhz Capital	22,618	22,618	22,618	22,618
Total Public Safety	22,618	22,618	22,618	22,618
TOTAL USES	368,381	367,583	368,031	376,608
Ending Fund Balance	649,012	794,467	794,019	676,688

304 - REET II (more restrictive)		As of	2012	2013
Line Item Description	2012 Amended Budget	YE 2012	Estimated Ending	EXEC. REQUESTS
REET Funds				
Estimated Beginning Fund Balance	923,979	923,979	923,979	1,193,233
Real Estate Excise Taxes	225,000	369,921	369,921	286,854
Grade Rd Basin Charge	-	-	-	-
TOTAL Charges for service	225,000	369,921	369,921	286,854
Investment Interest	1,500	1,696	1,696	1,000
TOTAL Miscellaneous Revenue	1,500	1,696	1,696	1,000
TOTAL REVENUES	226,500	371,617	371,617	287,854
TOTAL RESOURCES	1,150,479	1,295,596	1,295,596	1,481,087
20th St ILA	-	-	-	-
Debt Pmt - 2010 A (City Shop)	74,165	74,164	74,165	74,515
Total Operating Transfers	74,165	74,164	74,165	74,515
TOTAL USES	74,165	74,164	74,165	74,515
Ending Fund Balance	1,076,314	1,221,432	1,221,431	1,406,572



This page left blank intentionally