

**CITY OF LAKE STEVENS  
CIVIL SERVICE MEETING MINUTES**

Thursday, October 25, 2012

City Hall Annex Conference Room, 1812 Main Street, Lake Stevens, WA

CALL TO ORDER: 6:02 p.m. by Tom Adams, Chairperson

COMMISSIONERS PRESENT: Tom Adams, Chairperson  
Hal Hupp – Arrived at 6:04 p.m.  
Jim Palmer

COMMISSIONERS ABSENT: None

STAFF MEMBERS PRESENT: Chief Examiner, Steven Edin  
Police Chief, Randy Celori

OTHERS: None

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**Approval of Civil Service Commission Meeting Minutes Dated September 5, 2012**

**MOTION** by Commissioner Palmer, seconded by Commissioner Adams to approve the Civil Service Commission meeting minutes dated September 5, 2012. **MOTION** passed unanimously.

**Approval of the Entry Level Police Officer Eligibility List Dated October 25, 2012**

Chief Examiner Edin reported that the City solicited the top 20 candidates from the Public Safety Testing roster to participate in an Entry Level Police Officer Oral Board held on October 5, 2012. Of the 20 candidates, 9 responded. Of the 9 candidates responding, 1 declined, 1 did not show up and 1 candidate failed the Oral Board leaving 6 candidates making it to the eligibility list for the Commission's approval.

**MOTION** by Commissioner Hupp, seconded by Commissioner Palmer to approve the Entry Level Police Officer Eligibility List dated October 5, 2012. **MOTION** passed unanimously.

**Approval of the Lateral (Experienced) Police Officer Eligibility List Dated October 25, 2012**

Chief Examiner Edin reported that the City invited approximately 12 applicants to participate in a Lateral (Experienced) Police Officer Oral Board held on October 18, 2012. None of the applicants accepted. However, the City received a late entry from an officer at the Granite Falls Police Department. The sole candidate passed the oral board examination.

**MOTION** by Commissioner Palmer, seconded by Commissioner Adams to approve the Lateral (Experienced) Police Officer Eligibility List dated October 25, 2012. **MOTION** passed with Commissioner Hupp abstaining.

**Statutory Cap on the Number of Civil Service Commissioners**

Commissioner Adams requested that Chief Examiner Edin research whether there is a statutory cap on the number of Civil Services Commissioners a City may have on their Civil Service Commission. Per RCW 41.12.030 a City Civil Service Commission “shall be composed of three persons.”

**Future Civil Service Commission Meeting Dates**

No future meetings are planned at this time.

**MEETING ADJOURNED** by Commissioner Adams at 6:10 p.m.

Respectfully Submitted:



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Steven R. Edin  
Civil Service Secretary/Chief Examiner

Approved By:



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Thomas Adams  
Chairperson