

**CITY OF LAKE STEVENS
REGULAR CITY COUNCIL MEETING MINUTES**

Monday, April 22, 2013

Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Vern Little

COUNCILMEMBERS PRESENT: Todd Welch, Suzanne Quigley, Kathy Holder, Kim Daughtry, Neal Dooley and John Spencer

COUNCILMEMBERS ABSENT: Marcus Tageant

STAFF MEMBERS PRESENT: City Administrator Jan Berg, City Attorney Cheryl Beyer, Planning Director Becky Ableman, Finance Director Barb Lowe, Public Works Director Mick Monken, Human Resource Director Steve Edin, Principal Planner Karen Watkins, Interim Police Chief Dan Lorentzen, and City Clerk/Admin. Asst. Norma Scott

OTHERS: Lorrie Towers, Suzanne Elsner, Fred Gillings, Chris Hornung, and Kim Richard

Excused Absence. Councilmember Welch moved to excuse Marcus Tageant, seconded by Councilmember Spencer; motion carried unanimously. (6-0-0-1)

Police Officer Oath of Office. Interim Police Chief Lorentzen introduced and gave the oath of office to new Police Officer Michael Hingtgen.

Employee Service Awards. Mayor Little gave certificates of appreciation to the following, who were present: Jen Anderson, Jan Berg, Chad Christensen, Justin Evans, Jennie Fenrich, Carin Hinman, Josh Holmns, Dennis Erwin, Jeffrey Lambier, Rex Ubert, Jerad Wachtveitl, and Karen Watkins. Those not present for their certificates of appreciation were: Rod Pena, Daniel Planalp, and Troy Stevens.

Guest Business. Marysville Municipal Court – 2012 State of the Court. Lorrie Towers, current presiding Judge of the court, introduced Administrator Suzanne Elsner, Judge Fred Gillings, Probation Officer Chris Hornung, and Court Manager Kim Richard. Ms. Towers reviewed data pertaining to the Marysville court and jail. New technology includes video court hearings with Snohomish County Jail, video hearings with Marysville jail, and electronic warrant recalls.

Consent Agenda. Councilmember Dooley moved to approve Consent Agenda for April vouchers and Natalie Quick Consulting (A. Approve April vouchers [Payroll Direct Deposits 907108-907163 for \$124,722.86, Payroll Checks 34992-34995 for \$3,984.91, Electronic Funds Transfers 585-589 for \$4,147.07, claims 34996-35059 \$101,846.36, Void Check 34993 for \$0, Tax Deposit 4.15.13 for \$50,101.35, for total vouchers approved of \$284,802.55] and B. Authorize Professional Services Agreement for business recruitment with Natalie Quick Consulting), seconded by Councilmember Daughtry; motion carried unanimously. (6-0-0-1)

Public Hearing in consideration of first and final reading of Ordinance No. 888, underground utilities code amendments. City Clerk Scott read the public hearing procedure. Principal Planner Watkins noted the only change from the prior February 25 Council meeting is the added language to Section 14.60.450, Underground Utilities, to include telecommunications.

Public comments. None

MOTION: Councilmember Welch moved to close the public comment portion of Ordinance 888, seconded by Councilmember Spencer; motion carried unanimously. (6-0-0-1)

MOTION: Councilmember Welch moved to close the public hearing on Ordinance 888, seconded by Councilmember Spencer; motion carried unanimously. (6-0-0-1)

MOTION: Councilmember Welch moved for first and final reading of 888, underground utilities amendment, seconded by Councilmember Spencer; motion carried unanimously. (6-0-0-1)

Public Hearing in consideration of first and final reading of Ordinance No. 889, approving amendment to approved 2011 Shoreline Management Program and related documents. City Attorney Beyer noted the public comment portion of the hearing was closed at the last meeting.

Principal Planner Watkins addressed issues raised from public comments at the Council hearing on April 8, which included a request for a side yard extension to a residence to state it is a footprint and not a total square footage and dock length – Department of Ecology is only concerned about the first 30 feet of dock. Ms. Watkins reviewed each new change from the April 8 meeting.

Discussion followed on maximum dock length in relationship to the neighboring docks and extending a dock to meet the 5.5 feet of water depth.

Principal Planner Watkins reviewed the proposed revisions by staff and summary of changes to the cumulative impacts analysis addendum.

Principal Planner Watkins noted if the ordinance is sent to DOE with the alternative language, they will need to approve it.

MOTION: Councilmember Welch moved to close the public hearing on Ordinance 889, seconded by Councilmember Holder; motion carried unanimously. (6-0-0-1)

MOTION: Councilmember Welch moved to approve the first and final reading of Ordinance 889, amendment to the approved 2011 Shoreline Management Program and related documents, seconded by Councilmember Daughtry; motion carried unanimously. (6-0-0-1)

Senior Center Southeast parking lot. Public Works Director Monken commented a temporary gravel parking lot was originally planned for this year, but it was determined through the permitting process that the parking lot requires paving at the time of construction to be consistent with current City code. The Eagleridge Master Plan requires a paved parking lot and will also install a partial rain garden. The County has been asked to provide a cost for the

overlay. The project was approved for \$6,000. The additional cost is estimated at \$18,000 with a \$4,000 contingency reserve for a total of \$28,000. This paving doubles the parking lot size.

MOTION: Councilmember Dooley moved to authorize budget increase of \$22,000 for total budget of \$28,000 for the paving of the Senior Center Southeast parking lot, seconded by Councilmember Daughtry; motion carried unanimously. (6-0-0-1)

City and Sewer District merger. City Administrator Berg briefly reviewed the intent of the Unified Sewer Services and Annexation Agreement between the City and Sewer District. The agreement included the eventual transfer of the combined system to the City. On April 15 the City Council Sewer Subcommittee formally requested the Sewer District Commissioners consider accelerating a merge with the City. There is a preliminary potential cost saving of \$750K – \$1.3 million a year. The City would like to develop an implementation plan that both entities can agree upon. The goal is to help stabilize rates and ensure economic development will move forward. Sewer Commissioners will be discussing the merger on Thursday, April 25. Council consensus was to move forward.

Lake Stevens Municipal Code Title 17, Code Enforcement amendment. Principal Planner Watkins commented there have been no amendments since 1999. The current code enforcement regulations are written with no administrative process and current regulations require municipal court rather than a hearing examiner decision as a first step. The amendments are scheduled for a May 13 Public Hearing. Ms. Watkins reviewed the proposed changes.

Executive Session. Mayor Little noted an executive session for 15 minutes will be held on current litigation with action to follow.

Council Person's Business: Councilmembers reported on the following meetings: Holder – Sewer Utility Subcommittee; Dooley – Sewer Utility Subcommittee; Daughtry – Family Center, transportation open house in Snohomish, SCCIT, and Snohomish County and Cities meeting.

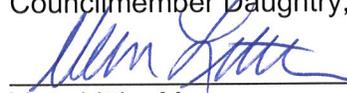
Mayor's Business: Mayor Little reported on the following meetings: Police Chief interviews and North County Mayor's meeting today.

Staff Reports: Staff reported on the following: Planning Director Ableman – requested letter of support to submit the Subarea Plan for the Governors 2013 Governors Award; Public Works Director Monken – met with developers on 20th Street corridor, DOE approved the alum treatment which went out to bid with bid award early next month; Interim Police Chief Lorentzen – working on dangerous animals ordinance; and Human Resource Director Edin - wellness program status and recruitment for Police Records Clerk.

Executive Session. At 8:50 p.m. Mayor Little called for a 15-minute executive session on current litigation with action to follow. After a five-minute recess the executive session began at 8:55 p.m. and reconvened into regular session at 9:08 p.m. with the public notified.

MOTION: Councilmember Daughtry moved to authorize the Mayor to enter into settlement with AT&T for \$15,597.98 for the back taxes from the data package, seconded by Councilmember Dooley; motion carried unanimously. (6-0-0-1)

Adjourn. Councilmember Spencer moved to adjourn at 9:09 p.m., seconded by Councilmember Daughtry; motion carried unanimously. (6-0-0-1)



Vern Little, Mayor



Norma J. Scott, City Clerk/Admin. Asst.