

**CITY OF LAKE STEVENS
REGULAR CITY COUNCIL MEETING MINUTES**

Monday, September 9, 2013

Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Vern Little

COUNCILMEMBERS PRESENT: Todd Welch, Suzanne Quigley, Kathy Holder, Kim Daughtry, Marcus Tageant, and John Spencer (arrived at 7:41 p.m.)

COUNCILMEMBERS ABSENT: Neal Dooley

STAFF MEMBERS PRESENT: City Administrator Jan Berg, City Attorney Cheryl Beyer, Planning Director Becky Ableman, Finance Director Barb Stevens, Public Works Director Mick Monken, Interim Police Chief Dan Lorentzen, Interim Police Commander Craig Valvick, and City Clerk/Admin. Asst. Norma Scott

OTHERS: Ron Thomas, Tim Bruggman, Samuel Low

Excused Absence. Councilmember Quigley moved to excuse Councilmember Dooley, seconded by Councilmember Tageant; motion carried unanimously. (5-0-0-2)

Guest Business. Ron Thomas is representing Natural 9 Holdings for the plat of Catherine Crest located on 32nd Street off Grade Road. The issue is Lake Stevens Municipal Code 14.60.450 requires undergrounding of utilities on the frontage of plats. The PUD does not want this plat frontage underground. The code should allow flexibility through deviations and methodology to give the Director flexibility. The City denied the request for deviation on the underground requirement. Using overhead service would cost less for PUD to repair. There is only 440 feet that would be underground when both sides of the plat are overhead. PUD would be adding two poles. The transmission line services Hartford to Frontier Village.

Tim Bruggman, Golden Eagle Development Services, brought to the developer's attention the request for the deviation on 32nd Street. He submitted the deviation to City staff and was denied. Then he moved forward with PUD and they do not want undergrounding. This is a distribution line, which will hamper overall reliability of the system. He asked if there was a way to amend the code. Internal portion of plat is underground except street lights.

Public Works Director Monken noted that in prior PUD meetings, PUD said this is not a transmission line but a service line. PUD said they did not have an issue with undergrounding and would follow City code. For a deviation, the undergrounding of utilities has to be not feasible and this is feasible. Mr. Monken will verify with Mr. Larsen at the PUD whether it is a transmission or distribution line.

Council discussed at length whether the code is flexible enough or too limiting or rigid.

Consent Agenda. Councilmember Holder moved to approve the Consent Agenda (A. Approve August and September vouchers [Payroll Direct Deposits 907587-907703 for \$240,676.91; Payroll Checks 35571, 35632 for \$5,022.38; Electronic Funds Transfers 630-640 for \$144,496.69; Claims 35572-35631, 35633-35691 for \$288,194.76; Void Checks 35575 for a deduct of \$775.00; Tax Deposit(s) 8/15/2013, 8/30/2013 for \$96,465.61 for total vouchers approved of \$774,081.35], B. Approve Council regular meeting minutes of August 12, 2013, and C. Approve School Resource Officer Interlocal with the Lake Stevens School District) seconded by Councilmember Welch; motion carried unanimously. (5-0-0-2)

Executive Session. Mayor Little noted a five minute executive session on applicant qualifications for employment will be held at the end of the meeting with no action to follow.

Adopt Resolution No. 2013-7, honorary street names policy and process – City Policy No. P-1-2013. Planning Director Ableman reported street addresses will not change with the addition of honorary street names. The policy would be administered by the Public Works Department. The following are some provisions of the draft policy: signs would be brown and white like the historical name signs, sign would be displayed for 5 years with possible renewals and the applicant would be responsible for the sign cost. The honorary street sign policy serves to recognize specific first responders in the community.

Councilmember Welch commented first responders should not pay for the sign because they are serving our community.

Planning Director Ableman responded funds could be added to the City's budget.

Councilmember Daughtry commented the sign should be up forever.

Councilmember Quigley asked about the war memorial. Councilmember Daughtry responded the War Memorial Committee is not interested in having anything but veterans on their memorial but believe in honoring first responders.

Councilmember Spencer arrived at 7:41 p.m.

Planning Director Ableman noted first responders include firefighters.

Sam Low, 8409 4th Place SE, commented that a first responder who passed away in the City but does not live here should be included.

Approve Professional Services Agreement with Outcomes by Levy for lobbying and government affairs services. City Administrator Berg reported this agreement is for lobbying services on behalf of the City at transportation forums, special sessions on transportation and grant funding. The agreement commences in October for one year. Ms. Berg reviewed Doug Levy and Jennifer Ziegler's qualifications. Mr. Levy works for the City of Everett and other jurisdictions. Ms Ziegler was on Governor Gregoire's staff and has worked with the Department of Transportation. If there is a conflict with the City of Everett, Ms. Ziegler would represent Lake Stevens. The budget impact is \$4800/month with maximum expenditure of \$62,000. Expenses would be shared with other jurisdictions.

MOTION: Councilmember Quigley moved to authorize the lobbying agreement with Mr. Levy, seconded by Councilmember Daughtry; motion carried unanimously. (6-0-0-1)

Comprehensive Emergency Management Plan (CEMP) discussion. Interim Police Commander Valvick reported the CEMP team drafted the update which included the following members: Mark Murphy (Department of Emergency Management), Rob Stanton (School District), Bruce Huston (Fire District), Jim Barnes (Police Department), and Mick Monken. The committee will be attending the next Council meeting. This is the basic plan which will be expanded.

Councilmember Holder noted at the Sewer District Subcommittee today, they discussed needing an emergency plan. Mr. Valvick responded they also realized at their last meeting that the Sewer District was not included.

Councilmember Spencer commented there should be some coordination with the PUD.

Executive Session. At 8:05 p.m. Mayor Little called for a five minute executive session on personnel to consider qualifications for an applicant with no action to follow. The session ended at 8:11 p.m.

Adjourn. Councilmember Daughtry moved to adjourn at 8:11 p.m., seconded by Councilmember Tageant; motion carried unanimously. (6-0-0-1)



Vern Little, Mayor



Norma J. Scott, City Clerk/Admin. Asst.