

**CITY OF LAKE STEVENS
REGULAR CITY COUNCIL MEETING MINUTES**

Monday, December 8, 2014

Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Vern Little

COUNCILMEMBERS PRESENT: Todd Welch, Suzanne Quigley, Kathy Holder, Kim Daughtry, Marcus Tageant, Sam Low and John Spencer

COUNCILMEMBERS ABSENT:

STAFF MEMBERS PRESENT: City Administrator Jan Berg, Planning Director Becky Ableman, Finance Director/City Clerk Barb Stevens, Public Works Director Mick Monken, Human Resource Director Steve Edin, Police Chief Dan Lorentzen, Commander Dennis Taylor, Police Records Clerk Angela Michaelson, Police Officers Joshua Kilroy, Gavin Heinemann, Chris Lyons and Nathan Adams, and Police Lt. Jeff Lambier, Deputy City Clerk Kathy Pugh and City Attorney Cheryl Beyer

OTHERS:

Guest Business. None.

New Employee Introductions: Police Chief Dan Lorentzen introduced new Police Department employees, Records Clerk Angela Michaelson, Officers Joshua Kilroy, Gavin Heinemann, Nathan Adams, and soon-to be Officer Chris Lyons, and Lt. Jeff Lambier who has been with the department and was promoted to oversee the office of professional standards.

Consent Agenda. Moved by Councilmember Daughtry, Councilmember Welch seconded, to approve (A) 2014 vouchers [Payroll Direct Deposits 12/1/2014 of \$153,625.83; Payroll Checks 37738-37739 in the amount of \$6,185.49; Tax Deposits 12/1/2014 in the amount of \$65,558.77; Electronic Funds Transfers (ACH) of \$94,989.82; Claims checks 37740-37799 in the amount of \$230,527.97; Void Checks no. 37543 in the amount of \$210.00; Total Vouchers Approved: \$550,677.88]; (B) City Council Workshop Minutes of November 24, 2014; (C) City Council Regular Meeting Minutes of November 24, 2014; and (D) Interlocal Agreement with Snohomish County Surface Water Management for Billing Services. Motion carried unanimously (6-0-0-1).

PUBLIC HEARINGS: City Attorney Beyer read the public hearing procedure for Open Record Public Hearings and noted the procedures would apply to both the public hearing in consideration of the second reading and adoption of Ordinance No. 925, 2015 Budget, and the public hearing in consideration of Ordinance 922 re Temporary Economic Development Traffic

Impact Fee Reduction. She noted the public comment portion of the public hearing on Ordinance No. 925 was closed at the November 24, 2014 Council meeting.

Public Hearing in consideration of second and final reading and adoption of Ordinance No. 925, 2015 Budget. Finance Director Barb Stevens presented the staff report and responded to Councilmembers' questions. Discussion ensued regarding staffing levels and ability to implement budgeted positions.

Councilmember Welch moved, Councilmember Low seconded, to close the public hearing in consideration of Ordinance 925, 2015 Budget. Motion carried unanimously (6-0-0-1).

Councilmember Spencer moved, Councilmember Low seconded, to approve the second and final reading of Ordinance No. 925 authorizing the 2015 budget. Motion carried with Councilmember Quigley voting no (5-1-0-1).

Councilmember Tageant arrived at 7:39 p.m.

Continued Public Hearing in consideration of Ordinance No. 922 re Temporary Economic Development Traffic Impact Fee Reduction. Planning Director Rebecca Ableman presented the staff report and noted this hearing is continued from the November 24, 2014 Council meeting. She then responded to Councilmembers' questions. Discussion ensued regarding how the proposed programs would work and whether to incentivize a living wage requirement. Councilmembers agreed to look at this in the future.

Mayor Little invited public comment and there was none.

Councilmember Welch moved, Councilmember Low seconded, to close the public comment portion of the public hearing. Motion carried unanimously (7-0-0-0).

Councilmember Daughtry moved, Councilmember Tageant seconded, to close the public hearing on Ordinance 922, re Temporary Economic Development Traffic Impact Fee Reduction. Motion carried unanimously (7-0-0-0).

Councilmember Daughtry moved, Councilmember Welch seconded, to approve the first reading and adopt Ordinance No. 922 re Temporary Economic Development Traffic Impact Fee Reduction with the correction in paragraph numbering. Motion carried unanimously (7-0-0-0).

Action Items:

Resolution 2014-12 Establishing a Traffic Impact Fee Adjustment Incentive Program to Stimulate Job Growth. Planning Director Ableman presented the staff report and noted that with Council's adoption of Ordinance No. 922 authorizing adjustments to traffic impact fees for broad public purposes, Resolution 2014-12 establishes a Traffic Impact Fee Adjustment Incentive Program for a three-year period to stimulate job growth. She then responded to Councilmembers' questions.

Councilmember Spencer moved, Councilmember Tageant seconded, to adopt Resolution 2014-12 Establishing a Traffic Impact Fee Adjustment Incentive Program for a Period of Three Years to Stimulate Job Growth. Motion carried unanimously (7-0-0-0).

Resolution 2014-13 Establishing a Temporary Traffic Impact Fee Exemption Incentive

Program. Planning Director Ableman presented the staff report and said this resolution is also proposed following Council's adoption of Ordinance No. 922. Passage of this resolution would establish a Temporary Traffic Impact Fee Exemption incentive program for a three year period to stimulate growth of new retail businesses. She then responded to Councilmembers' questions.

Councilmember Daughtry moved, Councilmember Holder seconded, to adopt Resolution 2014-13 Establishing a Temporary Traffic Impact Fee Exemption Incentive Program for a Period of Three Years to Stimulate Growth of New Retail Businesses in Lake Stevens, with the correction as discussed. Motion carried unanimously (7-0-0-0).

East Everett Voluntary Mitigation Agreement Modification. Planning Director Ableman reviewed that the City previously entered into a voluntary mitigation agreement for the project known as East Everett Investments. Since that time both developments have been sold to another developer, who proposes changes to the original agreement to provide clarity and adjustments to the timing of some improvements relating to installation of traffic signal, road signage within the development, a turnaround requirement and clarification regarding ADA facilities to be brought up to current standards.

Councilmember Daughtry moved, Councilmember Tageant seconded, to approve the proposed amendments and to the Voluntary Mitigation Agreement for East Everett Investments and authorize the Mayor to sign the same. Motion carried unanimously (7-0-0-0).

Resolution 2014-14 Adopting Public Defender Standards. City Administrator Jan Berg presented the staff report and said adoption of this resolution would put in place practices and procedures utilized by the public defense services firm that are consistent with the Washington State Supreme Court and other recommended best practices.

Councilmember Holder moved, Councilmember Daughtry seconded, to approve Resolution 2014-14 Adopting Public Defender Standards. Motion carried unanimously (7-0-0-0).

Amendment to Public Defender Contract. City Administrator Berg presented the staff report and said the proposed amendment to the public defender contract allows for an annual review of the public defender caseload and the ability to adjust the monthly retainer amount lower or higher based on that review.

Councilmember Spencer moved, Councilmember Low seconded, to approve the amendment to the Public Defender Contract and authorize the Mayor to sign the amendment to the contract. Motion carried unanimously (7-0-0-0).

Resolution 2014-10 re Senior Center Emergency Roof Repair. Public Works Director Mick Monken presented the staff report and said it was necessary to proceed with emergency repair of the Senior Center roof to prevent further damage to the building. Director Monken then responded to Councilmembers' questions.

Councilmember Spencer moved, Councilmember Daughtry seconded, to approve Resolution 2014-10 re Senior Center Emergency Roof Repair and authorize the Mayor to sign a contract with Theodore F. Brown d/b/a Park Place Construction to complete those repairs. Motion carried unanimously (7-0-0-0).

Discussion Items:

Pedestrian Connection Plan. Public Works Director Monken provided a status update on the Pedestrian Connection Plan including reviewing policies and highlighting active projects. He responded to Councilmembers' questions and requested Council's input and direction. There was consensus to continue with the plan.

Council Person's Business: Councilmembers reported on the following meetings: Welch: Fire Commission; Spencer: Sewer District.

Mayor's Business: Sewer District.

Staff Reports: Staff reported on the following: Planning Director Ableman: Cavalero Park Plan Meeting December 9.

Executive Session. Mayor Little announced Council would convene an executive session at 8:49 p.m. for ten minutes on collective bargaining, with no action to follow. The executive session concluded at 8:59 p.m.

Adjourn. Councilmember Low moved, Councilmember Spencer seconded, to adjourn the meeting at 8:59 p.m.



Vern Little, Mayor



Kathy Pugh, Deputy City Clerk