

**CITY OF LAKE STEVENS**  
**SALARY COMMISSION MEETING MINUTES**  
Wednesday, December 17, 2014  
City Hall Annex, 1812 Main Street, Lake Stevens, WA

CALL TO ORDER: 5:05 p.m. by Steve Edin, H.R. Director

COMMISSIONERS PRESENT: Mike Duerr, Chairperson  
Sue Fernalld  
Brent Kirk

COMMISSIONERS ABSENT: None

STAFF MEMBERS PRESENT: H.R. Director, Steve Edin

OTHERS: None

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**Approval of Salary Commission Meeting Minutes**

**MOTION** by Commissioner Kirk, seconded by Commissioner Fernalld to approve the Salary Commission meeting minutes dated December 3, 2014. **MOTION** passed unanimously.

**Mayor/Council Members Compensation for 2015 – 2017**

Director Edin provided additional comparable city salary information for Mayors and Council Members as requested by the Commission at the last meeting.

After much discussion regarding full-time versus part-time salaries for the position of Mayor, there was some discussion regarding Council Member salaries. Commissioner Duerr suggested adjusting the base salary and per meeting amounts.

**MOTION** by Commissioner Kirk, seconded by Commissioner Fernalld to increase the Lake Stevens City Council Member base salary to \$500 per month, with a per meeting amount increase to \$75 per meeting, up to a maximum of 4 meetings per month. **MOTION** passed unanimously.

Before the public hearing process takes place regarding the salary changes, Commissioner Duerr requested to have a spreadsheet showing the salary ranges of just the Snohomish County Mayors and Council Members. Commissioner Duerr would also like the spreadsheet to include the average salary amounts compared to the proposed percentage of increase in salaries for Lake Stevens Mayor and Council Members. Director Edin will send out the information before the public hearing date is set.

The Commissioners reviewed some data from Commissioner Fernalld showing number of City employees in Snohomish County cities.

Commissioner Duerr proposed raising the Mayor's salary by a similar percentage as the Council Members.

Commissioner Kirk requested additional information from City staff regarding the number of employees and the City's annual revenue in 2002 to show how much business has increased since that time. Director Edin will follow up on that request.

**MOTION** by Commissioner Fernalld to increase the Lake Stevens Mayor base salary to \$2,000 per month. **MOTION** died without a second.

**MOTION** by Commissioner Fernalld, seconded by Commissioner Kirk to increase the Lake Stevens Mayor base salary to \$2,000 per month with the idea that this is considered a part-time salary amount. **MOTION** passed unanimously.

**Information Requested from Staff for the next meeting**

The Commissioners would like to see the following information before the next meeting:

- Spreadsheet showing just Snohomish County Mayor and Council Member salary amounts including average salary, and percentage increase of proposed Lake Stevens Mayor and Council Member salary amounts.
- City of Lake Stevens employee count and revenue amounts for 2002.

**Future Salary Commission Meeting Dates**

Director Edin will set the next meeting date for some time during the second week of January which will include the public hearing once the Commissioners have had a chance to review the data requested above.


**MEETING ADJOURNED** at 6:10 p.m.

Respectfully Submitted:



Steven R. Edin  
Salary Commission Secretary

Approved By:



Michael Duerr  
Chairperson