

**CITY OF LAKE STEVENS
REGULAR CITY COUNCIL MEETING MINUTES**

Monday, July 27, 2015

Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Pro Tem Marcus Tageant

COUNCILMEMBERS PRESENT: Kim Daughtry, Sam Low, John Spencer, Todd Welch, Suzanne Quigley, Kathy Holder, Marcus Tageant

COUNCILMEMBERS ABSENT: None.

STAFF MEMBERS PRESENT: City Administrator Jan Berg, Finance Director/City Clerk Barb Stevens, Planning and Community Development Director Rebecca Ableman McCrary, Public Works Director Mick Monken, Human Resources Director Steve Edin, Police Chief Dan Lorentzen, and City Attorney Cheryl Beyer

OTHERS: Doug Levy, Jennifer Ziegler and Brittany Jarno

Mayor Pro Tem Tageant noted for the record that Mayor Little is absent from the meeting.

Guest Business.

Roselee Grondon, 12011 North Lakeshore Drive, requested more information about the road dividers placed in the center of the roadway. She expressed concern that the dividers create an unsafe condition for pedestrians. Ms. Grondon also inquired regarding potential development in the North Cove area.

Director Monken responded that the delineators are a temporary measure installed for traffic and pedestrian safety during events. Director Ableman-McCrary offered to take her information and notify her as public meetings occur regarding the potential development in the North Cove area.

Mendel Zacky, 3420 102nd Avenue NE, said there is a business with large trucks operating on the property behind his home in violation of city codes and regulations and he would like this addressed.

Director Ableman-McCrary accepted some photographs from Mr. Zacky.

Employee Recognition: Police Chief Dan Lorentzen recognized Officer Gavin Heinemann as the outstanding officer of the second quarter.

Chief Lorentzen introduced new Officer Kristen Parnell and said she recently graduated from the Basic Law Enforcement Academy in June and is currently in the field training process, which she will complete in August. Chief Lorentzen then swore Officer Parnell in.

City Department Report. Planning and Community Development Director Becky Ableman McCrary said the Planning Commission will be holding a public hearing on the Comprehensive Plan on July 29, 2015; Finance Director/City Clerk Barb Stevens advised the draft budget schedule for the subcommittee has been passed out; Chief Lorentzen reported Aquafest went very smoothly; he also noted he distributed a report on the Snohomish Property Crimes Unit activities.

Legislative Recap: Doug Levy and Jennifer Ziegler provided an overview of the 2015 Legislative sessions and noted this was one of the longest single year of legislative sessions in the state's history with one regular session and three special sessions. Mr. Levy recognized his assistant, Brittany Jarnot. He then highlighted the fiscal challenges facing the state, reviewed the various budget allocations, and noted that \$73 million was moved from the Public Works Trust Fund to the General Fund to balance the budget. Ms. Ziegler reported the transportation package that passed is a 16 year plan. She reviewed the new revenue sources including a gas tax increase and other new fees being implemented, and highlighted that Snohomish County and Lake Stevens fared very well in the Transportation budget that was adopted. Ms. Ziegler also recapped the 2015 Capital Budget results, and Mr. Levy reviewed the Legislature's action on various policy items. Mr. Levy then reviewed what the next steps are for the City and responded to Councilmembers' questions.

Consent Agenda.

There was discussion regarding the Public Comments portion of the July 13, 2015 minutes. Councilmember Low said he received an email from Chad Bitnes indicating his comments are not accurately reflected in the draft minutes and requesting the minutes be amended.

MOTION: Moved by Councilmember Spencer, seconded by Councilmember Low, to remove the July 13, 2015 minutes from the Consent Agenda for review against the meeting recording regarding the public comments made by Mr. Bitnes, and bring the minutes back with any necessary corrections for consideration at the August 10, 2015 meeting. On vote the motion carried unanimously (7-0-0-0).

MOTION: Moved by Councilmember Daughtry, seconded by Councilmember Welch, to approve (A) 2015 Vouchers [Payroll Direct Deposits of \$153,032.36; Payroll Checks Nos. 38827-38828 totaling \$4,212.71; Tax Deposits of \$64,279.60; Electronic Funds Transfers (ACH) of \$28,275.84; Claims Checks Nos. 38829-38892 in the amount of \$136,057.64; Total Vouchers approved: \$385,858.15]. On vote the motion carried unanimously (7-0-0-0).

Public Hearing:

Steve Human Right-of-Way Vacation (LUA 2015-00) and Ordinance 936: City Clerk Barb Stevens opened the public hearing and read the rules of procedure for the public hearing into the record.

Public Works Director Mick Monken presented the Staff Report and said Applicant's request is that the City vacate a portion of Spruce Road adjacent to the Applicant's property. Director Monken said it is Staff's recommendation that the property be vacated by adoption of Ordinance No. 936.

MOTION: Councilmember Daughtry moved, Councilmember Welch seconded, to close the public comment portion of the Public Hearing. On vote the motion carried unanimously (7-0-0-0).

MOTION: Councilmember Spencer moved, Councilmember Welch seconded, to close the Public Hearing. On vote the motion carried unanimously (7-0-0-0).

MOTION: Councilmember Daughtry moved, Councilmember Welch seconded, to approve the Steven Human request for right-of-way by adoption of Ordinance 936. On vote the motion carried unanimously (7-0-0-0).

Public Meeting:

Brookside Division (aka Holly Division 4) Public Meeting to Accept Final Plat and Right-of-Way Dedication: Planning and Community Development Director Becky Ableman McCrary reviewed the Staff report and said this is before Council tonight to hold a public meeting and accept the final plat of Brookside Division I subdivision and the associated right-of-way dedication. She then responded to Councilmembers' questions.

MOTION: Councilmember Low moved, Councilmember Spencer seconded, to accept the final plat of Brookside Division I subdivision and the associated right-of-way dedication. On vote the motion carried (7-0-0-0).

Action Items:

Award North Davies Road Sidewalk Connection Contract to Trinity Contractors, Inc.: Public Works Director Mick Monken presented the Staff report and said that Trinity Contractors, Inc. had the lowest responsive bid for the North Davies Sidewalk Connection project. He requested the Council award the base and alternate 1 bid for the North Davies Sidewalk Connection project and authorize the Mayor to execute the construction contract to Trinity Contractors, Inc. in the amount of \$325,603.43, plus authorize a contingency of \$30,000.

MOTION: Councilmember Spencer moved, Councilmember Welch seconded, to award Trinity Contractors, Inc. the base and alternate 1 bid for the North Davies Sidewalk Project and to authorize the Mayor to execute the construction contract with Trinity Contractors, Inc. in the amount of \$325,603.43, plus authorize a contingency of \$30,000. On vote the motion carried unanimously (7-0-0-0).

Discussion Items:

Second Quarter Financial Update: Finance Director Barb Stevens presented the second quarter financial update and responded to Councilmembers' questions.

Council Person's Business: Councilmembers had no new business to report.

Executive Session: Mayor Pro Tem Tageant announced an executive session for twenty minutes to discuss litigation and potential litigation, beginning at 8:50 p.m. and ending at 9:08 p.m. with no action to follow.

The regular City Council meeting reconvened at 9:08 p.m.

Adjourn.

Moved by Councilmember Welch, seconded by Councilmember Spencer, to adjourn the meeting at 9:10 p.m.



Vern Little, Mayor



Barb Stevens, Finance Director/City Clerk