

**CITY OF LAKE STEVENS
REGULAR CITY COUNCIL MEETING MINUTES**

Monday, June 22, 2015

Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Vern Little

COUNCILMEMBERS PRESENT: Todd Welch, Suzanne Quigley, Kathy Holder, Kim Daughtry, Marcus Tageant, and Sam Low

COUNCILMEMBERS ABSENT: John Spencer

STAFF MEMBERS PRESENT: City Administrator Jan Berg, Finance Director/City Clerk Barb Stevens, Public Works Director Mick Monken, Human Resources Director Steve Edin, Police Chief Dan Lorentzen, Senior Planner Russ Wright and City Attorney Cheryl Beyer

OTHERS:

Excused Absence. Motion by Councilmember Low, second by Councilmember Daughtry to excuse Councilmember Spencer from the meeting. On vote the motion carried (6-0-0-1).

Guest Business. None.

City Department Report. Mayor Little introduced the new City Department report and invited Councilmembers to call staff directly with any questions they may have.

Mayor Little said that Item D on the agenda will be the action taken after the Executive Session and is correctly titled "Wetland Delineation for Grade Road". He also advised that because Planning and Community Director Rebecca Ableman McCrary is absent from the meeting that Senior Planner Russ Wright will present Action Item C, Approve Resolution 2015-11 Establishing a Schedule for Comprehensive Plan Update, and Public Works Director Mick Monken will present Action Item D, Approve Pertect Contract Expenditure for Wetland Delineation for Grade Road, and also Discussion Item A, Steven Human Request for Right of Way Vacation.

Consent Agenda.

MOTION: Moved by Councilmember Tageant, seconded by Councilmember Holder, to approve (A) 2015 Vouchers [Payroll Direct Deposits of \$148,689.68, Payroll Check Nos. 38670-38671 totaling \$4,258.59, Tax Deposits of \$61,838.90, Electronic Funds Transfers (ACH) of \$5,247.12, Claims Check Nos. 38672-38735 totaling \$243,717.62, Void Check Nos. 36612, 37450 totaling \$84.77; Total Vouchers Approved: \$463,667.14]; and (B) June 8, 2015 City Council Regular Meeting Minutes. On vote the motion carried unanimously (6-0-0-1).

Public Meeting re Plat of Bayview Final Approval: Associate Planner Stacie Pratschner presented the Staff report and said that LSMC §14.18.035(a) requires the City Council to hold a public meeting to approve final plats and accept right of way dedications by motion and that

tonight's requested action is to approve the final plat of Bayview. She reviewed the plat and recommended that Council approve the final plat and also accept the ten foot right of way dedication on 79th Avenue SE. She then responded to Councilmembers' questions.

MOTION: Councilmember Tageant moved, Councilmember Welch seconded, to approve the public meeting held pursuant to LSMC 14.18.03.035(a) and approve the Bayview at Lake Stevens final Plat (LUA2015-0048) and accept the right of way dedication. On vote the motion carried unanimously (6-0-0-1).

Action Items:

Appointment of New Planning Commissioner: Mayor Little recommended that Vicki Oslund be appointed to the Planning Commission to fill the recently vacated position, with her term expiring December 31, 2017.

MOTION: Moved by Councilmember Daughtry, seconded by Councilmember Low, to appoint Vicki Oslund to the Planning Commission, with her term expiring December 31, 2017. On vote motion carried (6-0-0-1).

Interlocal Agreement for the Snohomish Regional Drug & Gang Task Force: Police Chief Dan Lorentzen presented the Staff report and said that Lake Stevens has participated in this ILA to the City's benefit for a number of years. He then responded to Councilmembers' questions.

MOTION: Councilmember Holder moved, Councilmember Tageant seconded, to approve and authorize the Mayor to sign the Snohomish Regional Drug & Gang Task Force Interlocal Agreement. On vote the motion carried (6-0-0-1).

Approve Resolution 2015-11 Establishing Schedule for Comprehensive Plan Update:

Senior Planner Russ Wright presented the Staff report and said that this year's comprehensive plan update is a requirement under the Growth Management Act. The City, like many jurisdictions will not meet the June 30 deadline, and this resolution establishes a time schedule for adoption of the Comprehensive Plan Update. Mr. Wright also noted that in Exhibit A to the resolution, the date for issuance of the SEPA addendum should be changed to June 26 due to Director Ableman McCrary not being able to sign the document by the original designated date. He then responded to Councilmembers' questions.

MOTION: Councilmember Quigley moved, Councilmember Welch seconded, to adopt Resolution 2015-11 establishing an adoption schedule for the 2015 Comprehensive Plan Update. On vote the motion carried unanimously (6-0-0-1).

Discussion Items:

Steven Human Request for Right of Way Vacation: Public Works Director Mick Monken reviewed the Staff report and said the request is to vacate a portion of Spruce Road adjacent to Mr. Human's property. He said this will be brought forward for a public hearing at the July 13, 2015 Council meeting. He then responded to Councilmembers' questions.

Budget Amendment No. 3 – Ordinance 935: Finance Director Barb Stevens reviewed the proposed amendment and responded to Councilmembers' questions. Council requested this budget amendment be brought forward for a vote on the consent agenda at the July 13, 2015 Council meeting.

Introduction of Personnel Rules and Policies / Lexipol: Human Resources Director Steve Edin distributed the draft Personnel Rules and Policies. Director Edin explained that the Personnel Rules and Policies have not been updated for several years, and as a result there are many revisions included in the draft. Chief Lorentzen introduced Chapter 10 of Lexipol. With the approval of Chapter 10, police personnel policies will coincide with the City's personnel rules and policies where they are not regulated by the collective bargaining agreement. Director Edin and Chief Lorentzen then responded to Councilmembers' questions. They anticipate bringing the Personnel Policies and Rules/Lexipol forward to Council for a vote at the July 13, 2015 Council meeting.

Council Person's Business: None.

Mayor's Business: AWC Conference.

Execute Session: Mayor Little announced an executive session for fifteen minutes to discuss a potential property sale beginning at 7:35 p.m. and ending at 7:50 p.m., with potential action to follow.

The regular City Council meeting reconvened at 7:50 p.m.

Approve Perteet Contract Expenditure for Wetland Vacation: Mayor Little said discussions were had regarding the wetland delineation on the Grade Road Property.

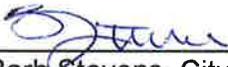
MOTION: Councilmember Holder moved, Councilmember Welch seconded, to authorize the Mayor to enter into a contract with Perteet for an expenditure not to exceed \$21,046 to complete wetland delineation including field flagging on the City's Grade Road property. On vote the motion carried unanimously (6-0-0-1).

Adjourn.

Moved by Councilmember Daughtry, seconded by Councilmember Welch to adjourn the meeting at 7:52 p.m.



Vern Little, Mayor



Barb Stevens, City Clerk