

**CITY OF LAKE STEVENS  
REGULAR CITY COUNCIL MEETING MINUTES**

Monday, August 10, 2015

Lake Stevens School District Educational Service Center (Admin. Bldg.)  
12309 22<sup>nd</sup> Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Vern Little

COUNCILMEMBERS PRESENT: Kim Daughtry, Sam Low, John Spencer, Todd Welch, Suzanne Quigley, Kathy Holder, Marcus Tageant

COUNCILMEMBERS ABSENT: None

STAFF MEMBERS PRESENT: City Administrator Jan Berg, Finance Director/City Clerk Barb Stevens, Planning and Community Development Director Rebecca Ableman McCrary, Public Works Director Mick Monken, Human Resources Director Steve Edin, Police Chief Dan Lorentzen, Deputy City Clerk Kathy Pugh and City Attorney Thom Graafstra

OTHERS:

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**Guest Business.**

Lance Morehouse, 1828 92<sup>nd</sup> Drive SE, said he is the Executive Director Sherwood Community Services and a member of the Chamber. He spoke in support of the City and Chamber working together to make a portion of Lundeen House over into a visible visitor's center for the City.

**City Department Report.**

**Consent Agenda.**

**MOTION:** Moved by Councilmember Spencer seconded by Councilmember Welch, to approve (A) 2015 Vouchers [Payroll Direct Deposits of \$136,896.54, Payroll Check Nos. 38894-38895 in the amount of \$4,143.03, Tax Deposits of \$54,210.53, Electronic Funds Transfers (ACH) of \$168,282.06, Claims Checks Nos. 38893, 38896-38966 totaling \$477,024.81, Total Vouchers Approved: \$840,556.97]; (B) City Council Regular Meeting Minutes of July 13, 2015; (C) City Council Regular Meeting Minutes of July 27, 2015; and (D) Police Department IT Server Room Ductless Air Condition limited Public Works contract. On vote the motion carried (7-0-0-0).

**Public Hearing:**

**2015-2035 Comprehensive Plan:** City Clerk Barb Stevens opened the Public Hearing and read the rules of procedure for the Public Hearing for the record.

Senior Planner Wright presented the Staff Report and highlighted the proposed amendments to the Comprehensive Plan and the public process that was followed. The plan is being updated as required by the Growth Management Act. This update is a ten-year update and maintains the City's compliance with state, local and regional guidelines, as well as county-wide planning policies.

Mr. Wright briefly reviewed the updates, and said that new vision statements for each element and an executive summary have been added.

Director Ableman McCrary reviewed updates to the Capital Facilities Plan. She then reviewed the Economic Development Chapter and said it is new and based on all of the work the City has completed to date. The attempt is to reflect the City's new direction with economic development, since annexation.

Mr. Wright added that the Planning Commission held a Public Hearing on July 29, 2015 and unanimously voted to forward a recommendation of approval of the Comprehensive Plan to Council.

Director Ableman McCrary and Senior Planner Wright then responded to Councilmembers' questions.

Mayor Little invited public comment and there was none.

**MOTION:** Councilmember Low moved, Councilmember Spencer seconded, to close the Public Comment portion of the Public Hearing. On vote the motion carried (7-0-0-0).

**MOTION:** Councilmember Low moved, Councilmember Tageant seconded, to continue the Public Hearing to the September 8, 2015 Council meeting and to accept the first reading of Ordinance 937 adopting an updated Comprehensive Plan as required by the Growth Management Act and amending the Comprehensive Plan Land Use Map; and providing for severability and effective date. On vote the motion carried (7-0-0-0).

### **Action Items:**

**Authorize Taser Purchase/Taser Assurance Program Agreement:** Police Chief Dan Lorentzen presented the Staff Report and said tonight's action is to authorize the Mayor to enter into the TASER purchase agreement, and also to authorize participation in the Taser Assurance Program (TAP), which is an extended warranty program for the tasers that are purchased. He then responded to Councilmembers' questions.

**MOTION:** Councilmember Tageant moved, Councilmember Welch seconded, to authorize the Mayor to sign the TASER Purchase Agreement, and to authorize participation in the extended warranty program known as the Taser Assurance Program. On vote the motion carried unanimously (7-0-0-0).

**Authorize Intergovernmental Services Agreement with Snohomish County for Ironman Law Enforcement Services:** Chief Lorentzen reviewed the Staff Report and said that in past years the County has entered into an agreement directly with Ironman, Inc. to provide law enforcement services for portions of the event in the county, and this year the County requested to enter into an Intergovernmental Services Agreement with the City to provide those services. This will streamline the process for the County to provide the requested law enforcement support for the Ironman event. The County will still be paid directly by Ironman, Inc. for those services. Chief Lorentzen then responded to Councilmembers questions.

**MOTION:** Councilmember Low moved, Councilmember Tageant seconded, to authorize the Mayor to enter into an Intergovernmental Services Agreement with Snohomish County for the

Snohomish County Sheriff's Office to provide law enforcement services for the portion of the Ironman event that take place in unincorporated areas. On vote the motion carried unanimously (7-0-0-0).

**Transportation Improvement Board Grant Application – North Lakeshore Drive Sidewalk:**

Public Works Director Mick Monken presented the Staff Report and said tonight's request is for Council to authorize the commitment of \$82,222 for the City's match share for a Transportation Improvement Board grant for a sidewalk placement on North Lakeshore Drive and 123<sup>rd</sup> Avenue NE. He noted this project was rated as priority 1 in the City's 2011 Pedestrian Connection Plan and also when it was rerated this year. Grant applications are due next week. He then responded to Councilmembers' questions.

**MOTION:** Councilmember Spencer moved, Councilmember Quigley seconded, to commit \$82,222 in matching funds for a Transportation Improvement Board grant for a sidewalk placement on North Lakeshore Drive and 123<sup>rd</sup> Avenue NE. On vote the motion carried unanimously (7-0-0-0).

**Police/Server Emergency Generator:** Public Works Director Monken presented the Staff Report and said that the requested action is for Council to authorize the purchase of a surplus generator from the Lake Stevens Sewer District and approve a contingency for transporting and possible enclosure purchase for a total budget not to exceed \$20,000. Director Monken said the generator would not be installed in 2015, but rather Staff anticipates requesting installation costs in the 2016 budget. He said the total cost estimated for purchase and installation of the generator is approximately \$50,000. Director Monken said this generator would be able to operate the entire Police Department as well as the computer server that operates the entire City during power outages. He then responded to Councilmembers' questions.

**MOTION:** Councilmember Low moved, Councilmember Tageant seconded, to authorize the purchase of a surplus generator from the Lake Stevens Sewer District, with a contingency that the generator be checked by a mechanic prior to the purchase. On vote the motion carried unanimously (7-0-0-0).

**Discussion Items:**

**City Council Meeting – August 24, 2015:** Finance Director/City Clerk Barb Stevens said the Lake Stevens School District (ESC) meeting room is not available for the August 24, 2015 regularly scheduled meeting and requested direction from Council on whether they would like to move the meeting location or reschedule the meeting to another date. Discussion ensued and there was consensus to hold the August 24, 2015 Council meeting in the Community Center.

**Council Person's Business:** Councilmembers reported on the following meetings: Councilmember Tageant: Sewer Meeting; Councilmember Welch: Fire Commission; Councilmember Low: Sewer Meeting, Health District; Councilmember Daughtry: Snohomish County Tomorrow (SCT), Snohomish County Cities (SCC).

**Mayor's Business:** Sewer District, SCT.

**Executive Session:** Mayor Little announced an executive session for ten minutes to discuss potential litigation beginning at 8:10 p.m. and ending at 8:20 p.m. with no action to follow. At 8:10 p.m. the executive session was extended to 8:30 p.m.

The regular meeting of the City Council was reconvened at 8:30 p.m.

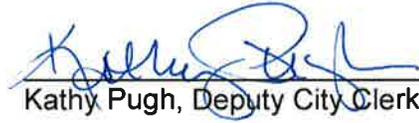
**Adjourn.**

Moved by Councilmember Low, seconded by Councilmember Tageant to adjourn the meeting at 8:30 p.m.



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Vern Little, Mayor



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Kathy Pugh, Deputy City Clerk