

**CITY OF LAKE STEVENS  
REGULAR CITY COUNCIL MEETING MINUTES**

Tuesday, October 27, 2015

Lake Stevens School District Educational Service Center (Admin. Bldg.)  
12309 22<sup>nd</sup> Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Vern Little

COUNCILMEMBERS PRESENT: Kim Daughtry, Sam Low, John Spencer, Todd Welch,  
Suzanne Quigley, Kathy Holder, Marcus Tageant

COUNCILMEMBERS ABSENT:

STAFF MEMBERS PRESENT: City Administrator Jan Berg, Finance Director/City Clerk  
Barb Stevens, Planning and Community Development  
Director Rebecca Ableman McCrary, Human Resources  
Director Steve Edin, Police Chief Dan Lorentzen, Deputy  
City Clerk Kathy Pugh and City Attorney Grant Weed;  
Economic Development Coordinator Jeanie Ashe

OTHERS: Cobalt Enterprises Vice President Paul Clark

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**Excused Absence.**

**Guest Business.** Mayor Little introduced Cobalt Enterprises, a manufacturing company that is moving its business to Lake Stevens. Economic Development Coordinator Jeannie Ashe expanded on Mayor Little's comments, and said that Cobalt has an excellent reputation and that the company will be bringing existing and new employees into Lake Stevens. She then introduced Cobalt's Vice President, Paul Clark.

Mr. Clark said that Cobalt Enterprises is very excited to be expanding into Lake Stevens. The company will be moving existing employees into the City as well as hiring new employees. He reviewed that the company's business is primarily aerospace machining, a highly skilled and technical field, and said that the company has experienced a 34% growth rate over all of its twelve years. The company will maintain its facility located in Granite Falls and is adding the Lake Stevens facility. He invited Councilmembers to visit the company in Granite Falls.

**City Department Report.**

**Consent Agenda.**

**MOTION:** Moved by Councilmember Spencer, seconded by Councilmember Daughtry, to approve (A) 2015 Vouchers [Payroll Direct Deposits of \$150,791.15; Payroll Check Nos. 39263-39264 totaling \$4,254.76; Tax Deposits of \$63,466.77; Electronic Funds Transfers (ACH) in the amount of \$29,315.86; Claims Check Nos. 39265-39328 totaling \$143,923.44; and Void Check Nos. 39186, 39209 and 37596 totaling \$1,767.17; Total Vouches Approved: \$389,984.81];

(B) October 13, 2015 City Council Regular Meeting Minutes and (C) October 20, 2015 City Council Workshop Meeting Minutes. On vote the motion carried (7-0-0-0).

**Action Items:** None.

Mayor Little announced an executive session on personnel with action to follow is being added to agenda.

**Discussion Items:**

**2016 Budget Presentation #2:** Finance Director/City Clerk Barb Stevens distributed materials regarding the 2016 draft budget and reviewed the proposed budget following discussion at last week's workshop. The first Public Hearing is scheduled for November 10, and this hearing will also include the property tax ordinance. Director Stevens reviewed the Mayor's recommended budget, as well as proposed budgets based on the Council's workshop.

Discussion ensued and Director Stevens responded to Councilmembers' questions. Director Stevens reviewed the schedule for budget adoption and said she will move ahead with the budget as proposed.

**Council Person's Business:** Councilmembers reported on the following meetings: Councilmember Tageant: Sewer District, Snohomish County Cities (SCC); Councilmember Welch: Arts Commission, SCC; Short Course on Planning; Councilmember Low: SCC, Sewer District, Snohomish County Health District; Councilmember Daughtry: SCC; Family Center Halloween; Community Transit.

**Mayor's Business:** Working with Snohomish County and the City of Everett on the issues of homeless encampments, drug addiction and mental health and what could be proposed to the Legislature to address these issues.

**Executive Session:** Mayor Little announced an executive session for twenty minutes to discuss a personnel matter beginning at 7:50 p.m. and ending at 8:10 p.m. with action to follow.

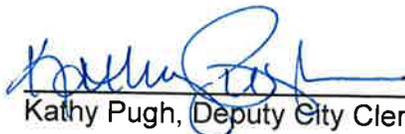
**MOTION:** Moved by Councilmember Spencer, seconded by Councilmember Low, to sign the separation agreement of City Administrator Jan Berg effective November 15, 2015. On vote the motion carried (7-0-0-0).

**Adjourn.**

Moved by Councilmember Welch, seconded by Councilmember Tageant to adjourn the meeting at 8:13 p.m. On vote the motion carried (7-0-0-0).



Vern Little, Mayor



Kathy Pugh, Deputy City Clerk