

**CITY OF LAKE STEVENS  
REGULAR CITY COUNCIL MEETING MINUTES**

Tuesday, February 23, 2016  
Lake Stevens School District Educational Service Center (Admin. Bldg.)  
12309 22<sup>nd</sup> Street N.E. Lake Stevens

CALL TO ORDER: 7:02 p.m. by Mayor John Spencer

COUNCILMEMBERS PRESENT: Kim Daughtry, Sam Low, Kurt Hilt, Todd Welch, Raichel McDaniel, Kathy Holder, Marcus Tageant

COUNCILMEMBERS ABSENT: None.

STAFF MEMBERS PRESENT: Interim City Administrator Mary Swenson, Finance Director/City Clerk Barb Stevens, Interim Planning and Community Development Director Russ Wright, Public Works Director Mick Monken, Public Works Crewmembers Mike Bredstrand, Rex Ubert, Trevor Mann, Justin Evans, Phillip Stevens, Mark Hammrich, Civil Engineer Adam Emerson, Deputy City Clerk Kathy Pugh and City Attorney Cheryl Beyer

OTHERS: Paul Ryan

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**Pledge of Allegiance:** Council President Sam Low led the Pledge of Allegiance in the absence of Lake Stevens High School ASB president Peter Condyles, who was unexpectedly not able to attend tonight's meeting.

**Roll Call.** All Councilmembers were present.

**Approval of Agenda:** Council President Low advised that Action Item C, Approval of Ordinance 952 Amending LSMC 2.12 – Mayor is being removed from the agenda, and also that there will be an Executive Session to discuss two matters.

**MOTION:** Councilmember Tageant moved, Councilmember Hilt seconded, to approve the agenda as amended. On vote the motion carried (7-0-0-0).

**Boards and Commissions:** Mayor Spencer introduced Paul Ryan and said that it is his recommendation to appoint Mr. Ryan to one of the two vacant Library Board positions for a term expiring December 31, 2019.

**MOTION:** Councilmember Daughtry moved, Councilmember Welch seconded, to appoint Paul Ryan to the Library Board for a term expiring December 31, 2019. On vote the motion carried (7-0-0-0).

**Guest Business.** None.

**Council Business:**

**Employee Recognition:** Council President Low recognized Finance Director/City Clerk Barb Stevens for her outstanding contributions to the City and presented her with a plaque.

Council President Low recognized the Public Works Department, and particularly the crew members for their outstanding work over the last several months. Council President Low thanked the crews for all of the extra work they have provided, particularly during the large power outage last fall, and also for the recent cleanup efforts in Lundeen Park.

**Council Business:** Councilmembers reported on the following: Councilmember Daughtry: Public Works subcommittee, Snohomish County Cities (SCC), Snohomish County Committee for Improved Transportation (SCCIT); Councilmember Low: Public Works Lunch, Parks subcommittee, Public Works subcommittee, homeless encampment cleanup, City Council workshop scheduled for March 1, 2016, and recognized outgoing Police Chief Dan Lorentzen for his service to the City and community; Councilmember Hilt: SCC, Snohomish Health District; Councilmember Welch: Arts Commission; Councilmember McDaniel: Public Works Luncheon, Lake Stevens Fire Open House for Deputy Chief and Fire Marshall candidates; Councilmember Holder: SCC, Parks subcommittee

**Mayor's Business:** Mayor Spencer said he also attended the Public Works Luncheon and thanked the crews for the work they do. Mayor Spencer referred to correspondence from the Association of Washington Cities (AWC) seeking nominations to the 2016 Board of Directors and encouraged any Councilmembers interested to let him and the Council President know. Nominations are requested by March 25, 2016.

**City Department Report.** Interim City Administrator Mary Swenson: Upcoming National League of Cities Congressional City Conference, Lake Stevens Fire reception; Finance Director/City Clerk Barb Stevens: City code amendments regarding the City Clerk and Finance departments, and first budget amendment will be brought forward in the near future, City will be taking payments by credit card soon; Interim Planning and Community Development Director Russ Wright: Permits continue to be up, Fire Marshall interviews, upcoming Planner interviews and recommendation for Code Enforcement position, Snohomish County Housing Group, Snohomish County Parks meeting regarding Cavalero Park; Public Works Director Mick Monken: Visitor's Center, fish roundabout landscaping, US 2 Trestle "transit jump" support from Snohomish County.

**Consent Agenda.**

**MOTION:** Moved by Councilmember Tageant, seconded by Councilmember Hilt, to approve (A) 2015 Vouchers [Payroll Direct Deposits of \$148,290.73, Payroll Checks 39845-39846 totaling \$4,261.83; Tax Deposits of \$63,658.21, Electronic Funds Transfers (ACH) totaling \$5,087.80, Claims Check Nos. 39847-39938 totaling \$277,749.15, Voided Check Nos. 38327, 39818 and 39912 totaling \$3,160.52; Total Vouchers Approved: \$495,887.20], (B) January 29-30, 2016 City Council Special Meeting/Retreat Minutes, (C) February 9, 2016 City Council Regular Meeting Minutes, (D) Ordinance 951 Amending LSMC 2.54 Finance Department, (E) Long Range Planning Work Program, (F) Supplement No. 3 to Contract with AquaTechnex for Alum Treatment, (G) City Annual HVAC Services-Contract Correction, (H) Contract with Prothman for Interim Police Chief, (I) Contract with Prothman for Police Chief Recruitment. On vote the motion carried (7-0-0-0).

**Action Items:**

**Approve Contract with AquaTechnex for Milfoil Treatment:** Public Works Director Mick Monken presented the Staff report and noted the City and County have been very pleased with the services provided by AquaTechnex over the previous five years. Approval of this contract would extend those services another five years to December 2020. Director Monken invited Councilmembers' questions and there were none.

**MOTION:** Councilmember Holder moved, Councilmember Hilt seconded, to authorize the Mayor to execute a Professional Services Agreement with AquaTechnex, LLC to perform annual Eurasian Watermilfoil Control through December 2020 and authorize a treatment in 2016 for an amount of \$44,250. On vote the motion carried (7-0-0-0).

**Ordinance 949 – Change in City Council Meeting Schedule in July and August:** Finance Director/City Clerk Barb Stevens presented the Staff report and said this ordinance is brought forward on Council's recommendation that it would be beneficial to hold only one meeting in July and one meeting in August to allow both Council and Staff time to research and study various City business matters in depth. She then responded to Councilmembers' questions.

**MOTION:** Councilmember Daughtry moved, Councilmember McDaniel seconded, to approve Ordinance 949 amending LSMC 2.08.020 by providing that the Lake Stevens City Council will meet one time in July on the second Tuesday and one time in August on the fourth Tuesday of each year. On vote the motion carried (7-0-0-0).

Mayor Spencer commented on the approval of the AquaTechnex contracts for alum and milfoil contracts and said he hopes that at some point in the future there will be enough source control within the community that it will not be necessary to pay to maintain the quality of the lake water.

**Executive Session:** At 7:37 p.m. Mayor Spencer announced an executive session for 15 minutes beginning at 7:40 p.m. and ending at 7:55 p.m. with action to follow to discuss two real estate matters. At 7:49 p.m. Interim City Administrator Swenson announced the executive session is extended ten minutes to 8:05 p.m.

Mayor Spencer reconvened the meeting at 8:05 p.m.

**MOTION:** Councilmember Daughtry moved, Councilmember Holder seconded, to authorize the Mayor to enter into negotiations for the purchase of a parcel of land located on Village Way with the purchase price not to exceed the appraised land value of \$570,000. On vote the motion carried (7-0-0-0).

**MOTION:** Councilmember Hilt moved, Councilmember Daughtry seconded, to authorize the Mayor to enter into negotiations for a piece of property not publicly identified so as not to affect the purchase price, pending the outcome of an appraisal and feasibility study. On vote the motion carried (7-0-0-0).

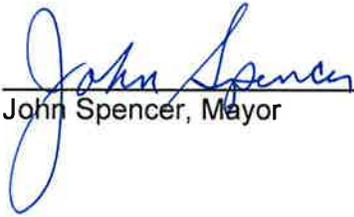
Mayor Spencer announced a brief recess at 8:07 p.m. to allow Council to move into Study Session. The meeting reconvened at 8:10 p.m.

**Study Session:**

**Administrative Authority Alternatives:** Director Russ Wright presented the Staff report and said that tonight's discussion is regarding the idea of providing Directors greater discretion in decision making for minor alterations to zoning code standards, especially to sites and/or situations with unique characteristics or challenges, or when the change provides an equivalent or superior standard. This proposal was previously reviewed by the Planning Commission. Discussion ensued and Director Wright clarified that the present proposal extends only to the Zoning Code and not to the Building Code. To extend the proposal to the Building Code would require more research. Director Wright anticipated that once Council provides direction it will take approximately four months for Staff to return to Council with a final proposal. There was consensus among Council that a tiered approach to administrative authority is the preferred direction.

**Adjourn:**

Moved by Councilmember Low, seconded by Councilmember Welch, to adjourn the meeting at 8:23 p.m. On vote the motion carried (7-0-0-0).



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John Spencer, Mayor



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Kathy Pugh, Deputy City Clerk