

Lake Stevens Library Board Meeting Minutes

October 20, 2016

The meeting was called to order by Chair Shaelynn Charvet Bates at 4:34 p.m.

In attendance: **Board:** Debby Ames, Janice Stepp, Penny Dorsey, Paul Ryan, Kevin Stone, Shaelynn Charvet Bates, Andy Powers, Abe Martinez, Andy Powers. **Sno-Isle:** Jonalyn Woolf-Ivory, Chy Ross, Sonia Gustafson. **City:** John Spencer (Mayor), Todd Welch (City Council Liaison).

Shaelynn introduced Kevin Stone, the newest Board member.

The July 21, 2016 meeting minutes were approved as submitted with Andy Powers making the motion for approval with a second by Janice Stepp.

Reports:

Managing Librarian-Sonia shared informational materials regarding the new library project. She said that the facility work was completed regarding the bathroom fan, exterior lighting has been improved and several overgrown shrubs around the library have been marked for removal. The Children's Programs continue to have large attendance numbers. Sonia will be at community locations over the coming months sharing library services with community groups.

Sno-Isle-Chy talked about the TED X event coming up on November 18th. The seats for the event were reserved very quickly. There will be viewing events at several libraries. Sno-Isle wishes interested patrons to register for these site events. The Snohomish library has reopened with new carpet and positive feedback from the community.

Entry to Apprenticeship partnered with Workforce Snohomish is a series of workshops that will be held at several Sno-Isle libraries for those interested in a new career in manufacturing or marine engineering. Some of the workshops include presentations geared toward teens as well as adults.

Growing Healthy Children—a STARS Training Series has a list of fall classes available on the website. These classes provide required training opportunities for childcare providers, parents and caregivers. A Get Excited About Reading class will be held in Lake Stevens November 5th. These classes are always well attended, especially since they are presented at no cost to the participants.

City- John Spencer talked about the new site for city services and the proposed new library. Work is being done with a consultant to determine how city services and the library will fit on the site. Plans are for the police department, city hall and other city services as well as the proposed library to be located at the site. John also talked about the downtown sub area plan. A park area is planned that will bring many community members to the downtown area. The goal is to create a

vibrant space that people will want to visit. Plans are moving forward to demolish city hall and other buildings. Portables will be used to house some city services until permanent buildings are completed at the new city services site.

Lake Stevens will soon have a new permanent City Administrator. Several candidates are being considered.

There has been some concern expressed from downtown merchants about impacts to their businesses during the period of sub area development and construction.

With regard to the library project, John feels it would be advisable to have a list of all the events and services that libraries provide in addition to checking out books.

Friends- The friends Book Nook has been revamped and looks attractive. They are in the midst of a membership drive. Friends will have a table at Dickens Fair and will have informational materials on a possible new library at their table.

Prior Business- Shaelynn talked about the By Laws. The updated wording in the document was approved at the July meeting and the document needs Board Member signatures. The document was signed by Board members present and was taken to city hall as a location for absent Board Member LeeAnn Balbirona to sign. Board members will receive a copy once the document has all signatures needed.

New Business-Sonia addressed the possibility of creating tub based books based on the Lake Stevens Schools Alpha Reading Levels. She said because the collection is shared with the other libraries it would be impossible to keep a collection of designated books at the Lake Stevens location. Books are checked out and returned at different locations. Staff members are aware of the Alpha reading Levels and can assist patrons in finding a book in the current collection that will fit a certain reading level.

Election of Officers-There was no interest in the positions by other Board members at the meeting, so Shaelynn Charvet Bates will continue as Board Chair, and Debby Ames will continue as Secretary for 2017.

The next meeting is January 19, 2017. The meeting was adjourned at 5:28 p.m.

Submitted by:

Debra Ames
Secretary