

**CITY OF LAKE STEVENS  
REGULAR CITY COUNCIL MEETING MINUTES**

Monday, September 24, 2012  
Lake Stevens School District Educational Service Center (Admin. Bldg.)  
12309 22<sup>nd</sup> Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Vern Little

COUNCILMEMBERS PRESENT: Todd Welch, Suzanne Quigley, Kathy Holder, Kim Daughtry, John Spencer, and Neal Dooley

COUNCILMEMBERS ABSENT: Marcus Tageant

STAFF MEMBERS PRESENT: City Administrator Jan Berg, City Attorney Cheryl Beyer, Planning Director Becky Ableman, Finance Director Barb Lowe, Public Works Director Mick Monken, Human Resource Director Steve Edin, Police Commander Dan Lorentzen, Senior Planner Russ Wright, Principal Planner Karen Watkins, and City Clerk/Admin. Asst. Norma Scott

OTHERS:

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**Excused Absence.** Councilmember Spencer moved to excuse Marcus, seconded by Councilmember Welch; motion carried unanimously. (6-0-0-1)

**Guest Business.** None

**Consent Agenda.** Councilmember Welch moved to approve the Consent Agenda (A. Approve September 2012 vouchers [Payroll Direct Deposits 906263-906320 for \$134,668.75, Payroll Checks 34071-34072 for \$3,457.99, Claims 34073-34132 for \$297,967.09, Electronic Funds Transfers 499-502 for \$5,347.71, Void Checks 33475, 33558 for deduct of \$26.66, Tax Deposit for 9.14.12 for \$49,074.86 for total vouchers approved of \$490,489.74], B. Approve September 10, 2012 regular Council meeting minutes; and C. Authorize the Mayor to sign the School Resource Officer Interlocal with the Lake Stevens School District), seconded by Councilmember Spencer; motion carried unanimously. (6-0-0-1)

**Adopt third and final reading of Ordinance No. 875, Comprehensive Plan (Comp Plan) related amendments.** Planning Director Ableman noted this Comp Plan amendment ordinance adopts the subarea plans, land use map amendments and capital facilities plans.

**MOTION:** Councilmember Welch moved to adopt third and final reading of Ordinance No. 875, Comprehensive Plan related amendments, seconded by Councilmember Holder; motion carried unanimously. (6-0-0-1)

**Adopt third and final reading of Ordinance No. 876, :and Use Code related amendments.**

**MOTION:** Councilmember Dooley moved to adopt third and final reading of Ordinance No. 876, Land Use Code related amendments, seconded by Councilmember Daughtry; motion carried unanimously. (6-0-0-1)

**Adopt third and final reading of Ordinance No. 877, Lake Stevens Center Planned Action.**

MOTION: Councilmember Welch moved to adopt Ordinance No. 877, seconded by Councilmember Spencer; motion carried unanimously. (6-0-0-1)

**Adopt third and final reading of Ordinance No. 878, 20<sup>th</sup> Street SE Corridor Planned Action.**

MOTION: Councilmember Spencer moved to adopt third and final reading of Ordinance No. 878, 20<sup>th</sup> Street SE Corridor Planned Action, seconded by Councilmember Dooley; motion carried unanimously. (6-0-0-1)

**Approve Resolution No. 2012-5, fees amendment.** Principal Planner Watkins distributed and reviewed some additional minor fee changes.

MOTION: Councilmember Welch moved to adopt the fees resolution as amended, seconded by Councilmember Holder; motion carried unanimously. (6-0-0-1)

**Adopt the Traffic Impact Fee (TIF) Program – Developer’s Workbook.** Public Works Director/Engineer Monken noted the impact fees are equitable, combined zones 2 & 3, and also used the allowable maximum fees. Implementation of the traffic impact program is the Developer Workbook. Mr. Monken reviewed the base impact fee calculation form which will be completed by the developer. Generally will not have to do SEPA for traffic, but may with some big box stores. The TIF Program will be implemented by ordinance.

Councilmember Quigley questioned single car trip credits. Public Works Director/Engineer Monken responded a credit may be applied, for example, if a bus stop or a car pool system for employees is provided. Must be able to show ridership and may require an outside engineer’s recommendation.

MOTION: Councilmember Daughtry moved to adopt the Traffic Impact Fee Program – Developer’s Workbook, seconded by Councilmember Welch; motion carried unanimously. (6-0-0-1)

**Authorize the Mayor to sign agreement with Tetra Tech for 20<sup>th</sup> Street SE sewer.**

Public Works Director/Engineer Monken reported a portion of 20<sup>th</sup> Street SE known as the southwest quadrant of SR9/20<sup>th</sup> Street SE intersection is not served with sewer and is included in the master plan for economic development. The Sewer District does not have a way to service this area and the estimated gravity flow improvement cost is \$4.1 million. The consultant would evaluate the feasibility of providing sewer - probably a lift station. This would be a planning tool. The City did a general RFQ and this company has the expertise and has an environmental group.

MOTION: Councilmember Daughtry moved to authorize the Mayor to sign an agreement with Terra (Tetra) Tech to prepare a sewer service plan for the southwest quadrant of 20<sup>th</sup> Street SE and SR9 for an amount not to exceed \$30,000, seconded by Councilmember Welch; motion carried unanimously. (6-0-0-1)

**Proclamation- October National Community Planning Month.** Mayor Little read the proclamation.

**2013 proposed budget.** Finance Director/Treasurer Lowe reviewed the estimated 2012 outlook and the preliminary 2013 budget General Fund revenues and expenditures.

**Council Person's Business:** Councilmembers reported on the following meetings: Holder – Fire District meeting last Thursday; Quigley – Budget and Retreat Subcommittees, retreat is October 27 from 9 to 1; Spencer – retreat planning; Dooley – Budget Subcommittee; and Daughtry - Budget Subcommittee, Snohomish County Cities dinner last Thursday, Oktoberfest this weekend, and 20<sup>th</sup> anniversary for Family Center was last Saturday.

**Mayor's Business:** Mayor Little attended the Budget Subcommittee meeting.

**Staff Reports:** Staff reported on the following: Public Works Director/Engineer Monken – volunteers from the Church of Latter Day Saints worked in the parks and Nimitz crew worked on Police Facility this weekend, and Lake View Drive refuge stripping is corrected; and Dan Lorentzen – a new mapping system will be linked to our Web site so residents can see what is happening in their neighborhood, and looking at micro chipping for pets and replacing the reader.

**Adjourn.** Councilmember Daughtry moved to adjourn at 8:36 p.m., seconded by Councilmember Dooley; motion carried unanimously. (6-0-0-1)

  
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Vern Little, Mayor

  
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Norma J. Scott, City Clerk/Admin. Asst.