

City of Lake Stevens Vision Statement

By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.



**CITY COUNCIL SPECIAL MEETING AGENDA
Ebenezer Lutheran Church Fellowship Hall
2111 – 117th Avenue NE, Lake Stevens**

Tuesday, December 20, 2016 – 5:00 p.m.

- CALL TO ORDER:** 5:00 P.M. Mayor
- ROLL CALL:**
- APPROVAL OF AGENDA:** Council President
- COUNCIL VACANCY:** *A Interview of Candidates (*estimated 20 minutes/interview*) Mayor
 - 1. Gary Petershagen
 - 2. Karim Ali
 - 3. Jerry Stambaugh
 - 4. Sara Schafer
 - 5. Brett Gailey
 - 6. Aaron Boren
 - 7. Katrina Ondracek
- EXECUTIVE SESSION:** RCW 42.30.110(1(h): Qualifications of Applicants/Candidates for Appointment to Elective Office
- ACTION ITEMS:** *A Nominate and Vote Candidate for Council Position 2
- SWEARING IN:** *A Swearing In of Selected Candidate to Council Position 2
- ADJOURN**

* ITEMS ATTACHED ** ITEMS PREVIOUSLY DISTRIBUTED # ITEMS TO BE DISTRIBUTED

**THE PUBLIC IS INVITED TO ATTEND
Special Needs**

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Steve Edin, City of Lake Stevens ADA Coordinator, (425) 377-3227, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state’s toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

NOTICE:
All proceedings of this meeting are audio recorded, except Executive Sessions

RECEIVED
DEC 08 2016
CITY OF LAKE STEVENS

December 8th, 2016

The Honorable John Spencer
Mayor
City of Lake Stevens
C/O Kathy Pugh, Deputy City Clerk
PO Box 257
Lake Stevens, WA 98258

Re: Vacant City Council Seat

Dear Mayor Spencer,

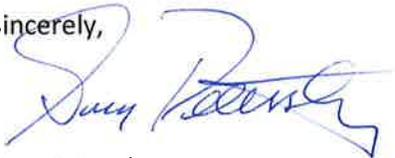
I would like to be considered as a candidate for City Council to serve the remaining one year term previously held by Council Member Sam Low. My interest in seeking this position is to encourage balanced economic growth in order that the City can afford to foster a safe and prosperous community. I feel that with my business experience, I can add value to the Council in the upcoming year. Currently, I serve on the Planning Commission having done so for the last 6 years. I feel that I can be a quick study on the issues facing the City as well as offering a fresh perspective.

My current occupation splits time between buying and selling real estate and owning a small business that interacts with Construction Lenders by providing inspection services and consulting.

Organizations that I have been involved with during my business career have included: Marysville Tulalip Chamber of Commerce, Marysville Noon Rotary, Snohomish County Economic Development Council and Master Builders Association of King and Snohomish Counties.

Thank you for your consideration.

Sincerely,



Gary Petershagen
9932 Vernon Road
Lake Stevens, WA 98258
#425.418.1245

December 12, 2016

Karim Ali
11303 30th St NE
Lake Stevens, WA 98258

RECEIVED
DEC 12 2016
CITY OF LAKE STEVENS

Kathy Pugh
Deputy City Clerk
Post Office Box 257
Lake Stevens, WA 98258

Dear Kathy,

Please allow me to introduce myself; my name is Karim Ali and I am writing to express my interest in the recently vacated city council position. Below is a brief bit of personal information, followed by my qualifications, and lastly my perspective fit into the council.

As a Lake Stevens resident for nearly 20 years, I have a vested interest in the future of the city. My wife and I are raising our family here and plan to remain citizens. Our three children are baptized Christians, but are also taught to respect people of all faiths. My mother was a single parent and I have grown up aware and respectful of hardship. I offer kindness to everyone without judging their circumstances or seeing any faults. This positive, open-minded outlook is something I proudly pass on to my kids by example. I currently work with Signature Properties as a Managing Broker and love helping families find their dream home. I am also passionate to support people in finding success from within. I encourage individuals during their journey by igniting their creativity and emphasizing that goals are attainable.

Some of the expertise I offer include: a strong sense of relationships among a wide range of diverse and ethnic backgrounds; knowledge of contracts; accountability; budget planning and tracking. From my time at Boeing and in the real estate business I have experience in quality control and am able to ensure others are responsible for jobs performed. I recognize the importance of individuals and know how to work with larger groups of people as well. I know working within a budget requires attention to detail and significant planning to create and maintain. At Signature Properties I have developed and implemented policies regarding real estate rules and regulations and ensuring that the company's ethical standards are practiced.

Additionally, I enjoy being involved. While reviewing the council meeting minutes, I can see that we are on the right path with the Grade Road project and maintaining other roads and traffic issues. I understand my addition to the council would be to look at plans and ensure that the policies and opportunities for growth fit our community. I would embrace my role to review new proposals given, provide an opinion, and vote on these proposed policies.

It is from a unique lense that I can not only see my individual goals but I can also envision what is best for the group. My ideal role on the council would include implementing city growth while maintaining a sense of community that includes the hometown values and history of Lake Stevens. I see growth in a sensible and sustainable manner that promotes long-term use. For example, increasing new commercial properties while current buildings lay empty is not effective. Allowing for the inclusion of new citizens by welcoming the Low Income Housing Institute in their efforts to build here is healthy growth and would support our expanding population.

Lake Stevens is a strong community formed by its wealth of vibrant, diverse residents. I would be honored to join the city council to represent my friends, fellow citizens and neighbors to explore areas of new growth in the city. This is not strictly referring to accommodating new families or business. I would be happy to see more agriculture curriculum represented in our schools and think home or community gardening could be introduced such as in Seattle. I believe there are also other methods to continue ensuring Lake Stevens is a sustaining environment for us all to thrive in for many years to come.

Thank you for considering me for this role in the council. I welcome the opportunity to be an active citizen and look forward to hearing from you.

Sincerely,

Karim Ali

Enclosures

Kathleen Pugh

From: Jerry Stumbaugh <jerrystumbaugh2@gmail.com>
Sent: Monday, December 12, 2016 1:07 PM
To: Kathleen Pugh
Subject: Letter of interest for city council

RECEIVED

DEC 12 2016

CITY OF LAKE STEVENS

Kathy Pugh
Deputy City Clerk
Lake Stevens, Wa

Dear MS Pugh,

I would like to apply for the one year term on the Lake Stevens city council that was vacated by council member Sam Low.

I am a resident of Lake Stevens and a registered voter for the state of Washington,

I have never held a political position on any city, state, or municipality prior to moving to Lake Stevens three years ago. I am now a member on one of the sub committees for the rejuvenation of downtown Lake Stevens.

I am currently in my third year on the board for the condo association at The Pointe @ Crosswater. I would be happy to send a resume if requested as my background has been in construction, and as a business owner in the states of Washington and Alaska.

Thank You any consideration would be great full.

--

Jerry Stumbaugh 907-575-3348

Member at Large

The Point at Crosswater

SARA SCHAFER

425-343-3843 | 1612 94th Ave NE, Lake Stevens, WA 98258 | sara.schafer@premera.com

December 12, 2016

Kathy Pugh
Deputy City Clerk
P.O. Box 257
Lake Stevens, WA 98258

RECEIVED

DEC 13 2016

CITY OF LAKE STEVENS

RE: Lake Stevens City Council Vacancy

Dear Kathy Pugh and Lake Stevens City Council:

I would like to request to be taken into consideration as a candidate to fulfill the open one-year term with the Lake Stevens City Council that was previously held by Sam Low. I am very interested in this position and I believe that my employment, community involvement and education background would benefit the city of Lake Stevens.

I have lived in Lake Stevens since July 2013. When I was looking for areas to purchase a home in 2013, Lake Stevens interested me for several reasons. I love the sense of small town community, the great school district and the overall pride people have in being part of the Lake Stevens community. I grew up in a fairly small town in southern Minnesota. My father was a machinist with a large, local factory for nearly 30 years before the company relocated. My mother has been an in-home day care provider for over 40 years. My dad retired this past year and my mom will retire in the Spring. They are still married and they have created a very closely bonded family for my two brothers and me. I have not experienced the strong sense of family and community in any of the places I have lived since my hometown until I moved to Lake Stevens. I want to be part of the council that represents this community of people.

I have been employed with Premera Blue Cross for over 11 years. Currently, I am a Manager in our Washington Sales Support team. I manage a team that is in Mountlake Terrace and in Spokane. The job is challenging and has allowed me the opportunity to utilize my critical thinking, negotiation and people skills. I feel that these skills in addition to my other qualities and background will make me a great selection for this vacant one year term.

In addition, I am involved in several community groups that have provided me with a strong network of people in Snohomish County. I am actively involved in Leadership Snohomish County. This has been an incredible experience for me as I work with fellow leaders in the county while learning more about our great county than I ever knew existed. I also serve on The Everett Clinic Patient Advisory Board. It was an honor to be selected to be part of this panel of patients and be a voice as the patient to The Everett Clinic. I was a volunteer mentor for Big Brothers/Big Sisters for several years up until last year. What an amazing experience! I bonded well with my young match and her family. It brought so much value to me and the program and I can only hope it brings value to her for years to come.

Enclosed is a copy of my resume, which details more of my education and work background. I would be honored to serve as a Lake Stevens City Councilmember.

Thank you for your consideration.

Sincerely,

Sara Schafer

SARA SCHAFFER

425-343-3843 | 1612 94th Ave NE, Lake Stevens, WA 98258 | sara.schafer@premera.com

Career Summary

Reliable leader and professional interested in utilizing my leadership skills, problem solving abilities and strong interpersonal skills.

Professional Experience

Premera Blue Cross, Mountlake Terrace, Washington **Washington Sales Support Manager**

August 2015 – Present

- Partner with key business partners in multiple departments to ensure a high volume of work is handled efficiently and of a high level of quality.
- Work closely with the Sales Professionals to prioritize and manage hundreds of mid to large Washington groups.

Starbucks Customer Service Team Lead III

June 2014 – August 2015

- Motivate and inspire a team of over 20 Customer Service associates to promote individual and team success
- Oversee day to day operations while working closely with other departments including Sales, Product Configuration, Workforce Management, Human Resources and Privacy
- Work closely with the Starbucks Sales Team to collaborate and focus on the customer's needs while remaining within the guidelines of our policies and the benefit contract
- Perform extensive and complex research, skillfully deescalate high profile and sensitive issues while upholding a high level of integrity and professionalism
- Work closely with other Customer Service Teams, Leadership, and Workforce Management to ensure the Starbucks performance level goals were consistently met

WEA Customer Service Team Lead III

June 2011 - June 2014

- Lead a large team of nearly 30 associates through departmental changes while keeping the team morale and performance scores high
- Worked closely with associates to develop and strengthen their skills by establishing goals and monitoring performance
- Created a strong partnership with my Human Resources Business Partner to ensure associates were being promoted or performance managed fair and consistently

Starbucks Account Services Representative II

August 2009 – June 2011

- Served as the onsite point of contact for Starbucks customers and Starbucks Benefit Team at the Starbucks Support Center located in Seattle
- Managed catastrophic cases and recommended client specific solutions between members, internal departments and client/producers
- Provided accurate, courteous, and concise responses to escalated inquiries in person, by telephone and by written correspondence
- Interacted with all areas of the company to suggest, correct, or enhance specific implementation activities, observed concerns, or communications from Sales, members and client contacts

WEA Marketing Liaison

January 2008 – August 2009

- Acted as a liaison between Customer Service, WEA Sales, group contacts, VIP accounts and members/providers
- Presented and demonstrated the Facets system to current and prospective clients
- Provided timely and accurate research to inquiries by Sales and Marketing Account Executives and Coordinators
- Resolved subrogation issues, complex claims issues, benefit discrepancies, Out of Contract reviews, BlueCard issues, and network issues

Customer Service Representative IV

June 2005 – January 2008

- Was consistently a top performer earning the highest Performance Year Review ratings
- Answered a variety of questions regarding benefits, claims adjudication, membership, and billing
- Assisted in achieving team and department goals in quantity and quality through individual and collaborative efforts

Education

University of Minnesota, College of Human Ecology, Minneapolis, MN
Bachelor of Science, Family Social Science. Minor: Family Violence and Prevention

2003

Additional Skills

- Proficient in Excel, Word, Outlook, PowerPoint, and SharePoint
- Effective management of multiple deadlines, heavy workloads, and research and problem solving skills
- Certified Lean Leader

BRETT GAILEY
7727 13th St SE
Lake Stevens, WA 98258

13 December 2016

RECEIVED
DEC 14 2016
CITY OF LAKE STEVENS

Mayor John Spencer
City of Lake Stevens
PO Box 257
Lake Stevens, WA 98258

Dear Mayor Spencer:

I am writing to express my interest in the open Lake Stevens City Council position. I have resided in the city limits of Lake Stevens for the past five years and lived in the area of influence of the City since 2004. During this time, I have been involved in this community with friends and a family which includes five children. These children are growing up, have grown up and continue to live in our great city. Because of the relationships I have built here and the roots my family have planted here, I wish to further serve this community.

Attached you will find my resume. You will see I have spent much of my life serving the community either through law enforcement or military service. Because of my service in these areas I see my passions, if selected for City Council, as working towards a safer community, responsible growth and emergency management.

I appreciate your time in reading this letter and reviewing my resume. I look forward to working with you in the future.

Respectfully,


BRETT GAILEY

ENCLOSURE

Brett Gailey Resume

13 December 2016

BRETT A. GAILEY

Professional Experiences

Police Officer- Boise Police Department 1998-2004. Everett Police Department 2004 to Current. Duties- Patrol Officer, Property Crimes Detective, Anti-Crime Team Officer and SWAT/Sniper Team Member.

Military Service- Current Rank- Lieutenant Colonel. Currently assigned to US Ground Forces Japan as Officer in Charge of Military Intelligence. US Army Reserves 1989-1995. Idaho National Guard 1995-2014. US Army Reserves 2014 to Current. Operation Iraqi Freedom 2004-2005. Operation New Dawn 2010-2011.

Civic Experience and Volunteer Work

Basketball and Baseball Coach in the Lake Stevens Boys and Girls Club
Cubmaster- Lake Stevens Cub Scout Den
Teacher in Church Men's Group
Vice President Mystic Ridge Homeowners Association
Lobbyist Idaho Fraternal Order of Police- Idaho Legislature 2000-2004.
Everett Police Officer Association Legislative Representative to Washington Council of Police and Sheriffs- Washington Legislature 2014 to Current.
Alicia's Law Legislation- Increased financial support for Internet Crimes Against Children

Civilian Education

Pendleton High School, Pendleton, Oregon	Graduated 1989
Boise State University, Boise, Idaho	BA 1995
American Military University- MBA (Homeland Security Resource Allocation)	Projected 2017

Military and Police Schools Attended

Idaho Police Officer's Standards and Training Academy	1998
Washington State Basic Law Enforcement Equivalency Academy	2006
Military Police Officers Basic Course	1995
Military Intelligence Advanced Officer Course	2003
Combined Arms Service and Staff School	2004
Command and General Staff College	2009

Military and Police Awards

Bronze Star
Defense Meritorious Service Medal
Army Commendation Medal (7 Awards)
Global War on Terrorism
Iraqi Campaign Ribbon (2 Awards)
Everett PD Medal of Merit
VFW Law Enforcement Officer of the Year 2012

Hobbies

Hiking, Reading History, Politics
Amateur Radio General Class- Summits on the Air Activations

Kathleen Pugh

From: Boren, Aaron L <ABOREN@amfam.com>
Sent: Wednesday, December 14, 2016 5:29 PM
To: Kathleen Pugh
Subject: City Council Seat

RECEIVED
DEC 15 2016
CITY OF LAKE STEVENS

I would like this email to serve as my letter of interest for the open City Council Position.

I've been a small business owner in our city for 5 years now, and have supported the local business community through serving 3 years on the Chamber of Commerce Board of Directors, and also 2 years as the president of the Lake Stevens Business Networking Group.

I have also served as a Scout Master for the last 4 years in our BSA local troop, and continue to be involved in my church youth group organization and leadership.

I have a personal skill set and ambition to support our businesses, and would now like to bring my experience and background to serve the Lake Stevens Community as a whole.

I've discussed my intent and received expressed support from many of my business peers including Doug Warren (chamber president), and Kim Daughtry (current city councilman).

Please include me in the interview process for filling the position and let me know if any further info is needed/wanted from me.

Thanks again,
Cell- 360-325-3303<tel:360-325-3303>
Aaron Boren | owner
BOREN AGENCY
American Family Insurance
Everett | Lake Stevens | Marysville

American Family Insurance Company | American Family Life Insurance Company | American Family Mutual Insurance Company | American Standard Insurance Company of Ohio | American Standard Insurance Company of Wisconsin | Midvale Indemnity Company | Home Office - 6000 American Parkway | Madison, WI 53783

Permanent General Assurance Corporation | Permanent General Assurance Corporation of Ohio | The General Automobile Insurance Company, Inc. DBA The General® | Home Office - 2636 Elm Hill Pike | Nashville, TN 37214 wholly owned subsidiaries of American Family Mutual Insurance Company.

*If you are not the intended recipient, please contact the sender and delete this e-mail, any attachments and all copies.

DEC 15 2016

CITY OF LAKE STEVENS

Kathleen Pugh

From: Katrina Ondracek <katrinaondracek@gmail.com>
Sent: Thursday, December 15, 2016 12:21 PM
To: Kathleen Pugh
Subject: Katrina Ondracek seeking Council appointment
Attachments: KatrinaOndracekResume.pdf; ATT00001.htm; KOndracek.CityCouncil.LetterofInterest.pdf; ATT00002.htm; References.pdf; ATT00003.htm

Hello Kathy,

I am pleased to submit my letter of interest to be considered as an appointee for the Lake Stevens City Council.

My enclosed letter of interest, resume, and references will provide you with details about my skills and qualifications. I believe my balance of leadership, creative problem-solving, community-building, strategic visioning skills and technical knowledge make me an ideal appointee. I look forward to the opportunity to discuss the contributions I could make to the Council and to the City of Lake Stevens. Please feel free to call me at 425.244.3174 with any additional questions.

My greatest asset is the ability to connect the dots and build strong relationships that motivate and bring people across all sectors together around a shared vision that strengthens our community.

Thank you for your time and consideration.

Sincerely,

Katrina Ondracek

Katrina Ondracek, M.A.

1428 99th Ave SE | Lake Stevens, WA 98258
katrinaondracek@gmail.com | 425.244.3174

December 14, 2016

City of Lake Stevens
PO Box 257
Lake Stevens, WA 98258

Re: City Council Vacancy

Dear Mayor Spencer and City Council Members:

I am pleased to submit my letter of interest to be considered as an appointee for the Lake Stevens City Council. I have been part of the Lake Stevens community for more than a decade. In 2009, my husband and I were overjoyed to be part of the annexation, and we continue to believe strongly in "one community around the lake." My appointment to the City Council would be a further step in ensuring that these annexed areas and newly constructed communities would have a local representative to serve their needs and interests. These are exciting times for Lake Stevens, with the commercial construction in the Frontier Village area, multiple new residential communities in the vicinity of 20th Street SE, plans for a new library and city hall, more parks, thoughtful trestle advancements, and many other community improvements, I am ecstatic to be living amongst all of them.

My experience as a candidate for the Washington State House of Representatives provided me a unique perspective when identifying community aspiration and innovation. During my campaign, I knocked on more than 4,000 doors in the Lake Stevens community. This allowed me to learn the top concerns and aspirations for our community. I consistently heard about the desires to have high-performing schools, safe neighborhoods, increased economic development, and transportation solutions.

As Executive Vice President of United Way of Snohomish County, I directed a team of amazing professionals, whose responsibilities include marketing and communications, investment strategy, community engagement, advocacy, administration, and strategic design. I led the staff and volunteer teams to re-vision United Way's mission and focus, created a new strategic plan with identified strategies for solving complex community issues. I redesigned the organizational structure to support the new mission, including the creation of two new departments. A few notable accomplishments include:

- Transitioning the traditional funding model to achieve greater results and more authentic community involvement;
- Developing a communications platform that supports targeted investment strategies, maximizing reach and impact;

- Leading organization in outward facing innovation and implementation complex community change.

As an accomplished executive and nonprofit professional, I built a successful career around my ability to meaningfully engage individuals to establish and achieve goals while engaging and aligning community aspirations. I have more than 15 years of experience in management and team building, budgetary oversight and creation, community engagement and working with boards, funding allocations, and advocacy. I am driven by my desire to seek innovative solutions and lift up unrepresented voices in the community.

My enclosed resume and references will provide you with additional details about my skills and qualifications. I believe my balance of leadership, creative problem-solving, community-building, strategic visioning skills and technical knowledge make me an ideal appointee. I look forward to the opportunity to discuss the contributions I could make to the Council and to the City of Lake Stevens. Please feel free to call me at 425.244.3174 with any additional questions.

My greatest asset is the ability to connect the dots and build strong relationships that motivate and bring people across all sectors together around a shared vision that strengthens our community.

Thank you for your time and consideration.

Sincerely,

Katrina Ondracek

Katrina Ondracek, M.A.

425.244.3174
katrinaondracek@gmail.com

1428 99th Ave SE
Lake Stevens, WA 98258

OVERVIEW

Dedicated executive and nonprofit professional whose accomplishments reflect superior team-building instincts, strong leadership skills, and a demonstrated commitment to organizational growth. Tenacious in creating innovative solutions and teams that produce maximum results with minimal capital. Solid career history in developing unique partnerships and cultivating individual, corporate, and governmental relationships. Involved and devoted member of the community.

PROFESSIONAL PROFILE

- More than fifteen years of executive management, staff supervision, budget oversight, program design and board experience
- Executive in a multi-million dollar organization, ranked #2 in brand recognition globally and nationally
- Proactive self-starter with track record of initiative, personal responsibility, and has the ability to remove obstacles for others to make things happen
- Creative, authentic and enthusiastic change agent with proven track record on improving efficiencies and growing organizations in need of change
- Dependable leader, effectively motivating others while directing top-level strategic initiatives with seven direct reports and more than twenty indirect reports
- Trained in organizational development and complex community change
- Excels at establishing and executing innovative strategy to enhance performance, minimize cost, and plan for the future and growth

PROFESSIONAL EXPERIENCE

EXECUTIVE VICE PRESIDENT, *United Way of Snohomish County*, Everett, WA, 2006-present

Lead United Way of Snohomish County's efforts advancing the organizational grant-making, public policy efforts, building of effective partnerships, and oversee all community work including: the education initiative, financial stability initiative and community engagement.

Key Responsibilities and Accountabilities

- Staff lead for 3 year re-visioning process, involving data collection, community engagement, and establishing new strategic plan, fundraising targets, and community goals
- Oversight for community-focused activities including, grant-making, systems collaborations, public policy, grant-seeking, community programming
- Change agent responsible for right-staffing organization in need of growth and innovation
- Develop and monitor departmental budgets, consist track-record for coming in under budget while exceeding goals
- Talented at securing grant awards with an increase of 500%, and an annual amount exceeding \$3 million
- Administer outcomes and objectives to support measurable progress and consistent reporting
- Member of numerous state and local public policy commissions and advocate networks
- Serve on numerous county-wide boards supporting housing, employment, food, and education

Key Achievements

- 2007-08 United Way of America's Resident Fellows program
- Significant growth in education and financial stability initiatives, secured an additional \$800,000 per year through long-term grants.
- Represent United Way at local, state and national levels, including the United Ways of Pacific Northwest Public Policy Committee Chairperson for numerous years

Katrina Ondracek, M.A.

425.244.3174

katrinaondracek@gmail.com

- Secured community investments to expand work into more communities and establish new relationships with community partners
- Acquired national recognition for innovative partnerships to further early learning public engagement
- Presented at United Way Staff Leadership Conferences and Community Leadership Conferences

Career Progression

- Executive Vice President; 2014- present
- Vice President of Community Initiatives and Public Policy; 2010-2014
- Director of Community Initiatives and Public Policy; 2008-2010
- Senior Manager of Early Learning; 2006-2008

GAMBLERS ASSISTANCE PROGRAM MANAGER, NE Health & Human Services, Lincoln, NE, 2005-2006

Managed the Gamblers Assistance Program, with an annual budget over one million dollars, designed to support a statewide effort to reduce problem gambling using a public health model to drive community outcomes and individual success.

Key Responsibilities and Accountabilities

- Liaised between division, contract agencies and the Nebraska Compulsive Gambling Advisory Committee
- Administered all functions, including finances, contracts, personnel, regulatory process, clinical oversight and data collection
- Developed process to standardize data collection, outcome measures and technical assistance across state
- Developed program and administrative reports, state gambling regulations, position papers and education to inform legislators and departmental officials of program activities, including survey data and recommendations

Key Achievements

- Developed program to include stronger gaming establishment collaboration, youth prevention efforts, an initial program evaluation, statewide social gambling media campaign and increase outreach and awareness efforts
- Developed process to standardize data collection, outcome measures and technical assistance across state, later adopted as national standards
- Crafted first-ever youth problem gambling prevention effort focused on using environmental strategies

PROGRAM COORDINATOR, Nebraska Workforce Development – Department of Labor, Lincoln, NE, 2005

Managed three federally funded programs, with an annual budget of \$2 million dollars for the Nebraska Department of Labor, designed to assist individuals within targeted populations achieve employment goals.

Key Responsibilities and Accountabilities

- Served as Program Coordinator for the statewide Dislocated Worker Unit, including the Trade Adjustment Assistance Program, statewide Rapid Response programs and the Disability Navigators program
- Facilitated presentations for affected individuals and corporations, instituted federal guidelines, budget development, staff supervision, grant reporting and program management

Key Achievements

- Designed inaugural statewide program to assist individuals with disabilities navigate employment challenges
- Identified and initiated the goals and objects of the program; developed training protocols and manual; organized and conducted training events and managed budget
- Increased community contact and support by streamlining process and reducing administrative costs

Katrina Ondracek, M.A.

425.244.3174

katrinaondracek@gmail.com

PROJECT MANAGER, *University of Nebraska - Bureau of Sociological Research, Lincoln, NE, 2001 – 2005*

Managed two federal grant projects for the Bureau of Sociological Research to collect data concerning Native American adolescents and parent/caregivers at the request of Tribal leadership, in partnership with the University.

Key Responsibilities and Accountabilities

- Project Manager for two federal grants with total funding of more than \$5 million
- Supervised and trained team of 5 On-Site Coordinators as well as trained and mentored 100 project interviewers in conducting project interviews and computer assisted diagnostic interviewing

Key Achievements

- Successfully took program that grant reviewers felt would fail due to remoteness of participants and cultural differences, to a consistent recruitment/retention rate of 90%+ over the 3 years
- Defined and evaluated project objectives, developed training protocols and manuals, organized annual remote training events and developed and maintained project database

RESEARCH ASSISTANT, *University of Nebraska – Sociology Department, Lincoln, NE 2001*

PROJECT MANAGER, *Nebraska Appleseed Center for Law in the Public Interest – Project Quality of Life, Lincoln, NE 1999-2001*

EDUCATION AND ADDITIONAL TRAINING

- **M.A. – Anthropology**, emphasis Human Rights and Human Diversity, *University of Nebraska, 2001*
- **B.A. – Anthropology**, *University of Nebraska, 2000*
- Nonprofit Executive Leadership Institute, University of Washington, Evans School of Public Policy and Governance, March 2014
- Financial Operations and Accountability, United Way Worldwide, January 2014
- Resident Fellow, United Way of America, 2008-2009
- Consultative Selling, United Way of America, November 2008

COMMUNITY INVOLVEMENT AND HONORS

- 2016 Hope Award Recipient, Snohomish County Democrats
- United Way volunteers projects, including Days of Caring and MLK Day, 2006-16
- Poverty Simulation Committee, 2016
- Partnership to End Homelessness, 2016
- Workforce Snohomish, 2015-present
- Snohomish County STEM, 2015-present
- Housing Consortium of Everett and Snohomish County, 2014-16
- Snohomish County Emergency Food and Shelter Program, 2009-14
- Snohomish County Children’s Commission, 2007-09

Katrina Ondracek, M.A.

1428 99th Ave SE | Lake Stevens, WA 98258
katrinaondracek@gmail.com | 425.244.3174

References

PROFESSIONAL REFERENCES

Erica Hallock

Washington Co-Director
Council for a Strong America
509.991.2390
EHallock@fightcrime.org

Dennis G. Smith, Ph.D

President and CEO
United Way of Snohomish County
425.501.3104
dennisterrijean@hotmail.com or
dennis.smith@uwsc.org

Rep. June Robinson

House of Representatives, 38th District
Washington State
425.923.7355
junegrobinson@gmail.com

Aimee White

President and Principal Evaluator
Custom Evaluations Services, Inc
910.599.3535
aimee@customevaluation.com

PERSONAL REFERENCES

Mary Dickinson

336.391.4495
mdickinson@gmail.com

Kimberly Gauthier

425.320.6980
kimberlymgauthier@gmail.com