

**CITY OF LAKE STEVENS
PARK AND RECREATION PLANNING BOARD
REGULAR MEETING MINUTES
Lake Stevens Community Center
Lake Stevens, WA 98258**

Monday, October 10, 2016

CALL TO ORDER: 6:07 pm by Carl Johnson

MEMBERS PRESENT: Carl Johnson, Chris Jones, Terry Van Wyck,
Marlene Sweet and City Council Liaison Kathy Holder

MEMBERS ABSENT: Jim Kelley, Roger Schollenberg and Leland Adams

STAFF PRESENT: Parks and Recreation Coordinator Jim Haugen

OTHERS PRESENT: Hayden Ploeger, Aaron Eastman and Joyce Bell

Excused Absence

Chris Jones made a motion to excuse Jim Kelley, Roger Schollenberg and Leland Adams
Seconded: Terry Van Wyck
Motion carried.

Guest Business

Troop 41 Boy Scout Hayden Ploeger made an Eagle Scout project PowerPoint presentation to the Board. His project is an informative sign placed at several locations around Lake Stevens that will describe:

- The different species of fish that occupy Lake Stevens waters
- Different common names
- A physical/ historical description
- Size ranges
- Their natural habitat
- Fishing regulations
- Natural diet
- Basic Description of how to fish for them
- What time of year someone would be most likely to catch them
- A map of Lake Stevens depicting the different depths of the lake

A request was made that Hayden follow City sign rules. Motion to allow Hayden to proceed was made by Terry Van Wyck. Seconded by Marlene Sweet. Motion carried.

Action Items

Motion to approve the *September 12, 2016 Minutes* was made by Chris Jones with the change of removing member Terry Van Wyck from the list of attendees. Seconded: Terry Van Wyck
Motion carried.

The City of Lake Stevens Park and Recreation Planning Board Rules of Procedure were reviewed. Noting a few changes that need to be made, it was decided to make the changes

and adopt at the next Board meeting.

Discussion Items None

Board Member Reports None

Staff Reports - Jim Haugen

The City and Jim Haugen have joined the Washington Recreation and Parks Association. With this membership, each Board member will be receiving informational emails from WRPA.

A site visit was made at Kids Oasis with Jim, Chris Jones, Gary O'Rielly and Randy Celori to inventory and determine the condition of the play equipment. The areas that need to be addressed will be assessed by a local playground equipment company.

Jim will be working with the Arts and Parks Foundation to become more active in the community and will be looking to create a new Foundation Board meeting schedule.

Cavelero Park

Working with budget numbers to refine project costs. County will Deed road property to the City for road construction. Working on drainage plans, extra park features and final skate park placement. Snohomish has budgeted and extra \$290,000 for the Park. The next open house meeting will be November 15th.

Lundeen Park

The picnic shelter has been repainted by the Lake Stevens Rotary Club to match the other Park buildings. There will be a new fence installed around the play area as the fence along the road will be removed. Tree removal of the cottonwood trees is being scheduled. A tree restoration plan is being updated. Irrigation plans are being prepared along with the intent to install additional drainage and soil fill.

Frontier Heights

The contract with Universal has been discontinued. Jim has been attending Frontier Heights HOA board meetings. At the last meeting, they formed a committee to assist with the promotion and logistics of member voting. Jim met with the PUD and did a site visit of the area that is in their easement and an area of possible additional parking. Meetings are being scheduled with Seattle City Light and BPA.

Eagle Ridge

Plans are being made to begin with Phase 1 of Eagle Ridge Park. A community garden, parking, picnic and play area are planned for the north end of the Park. Landscape and rain gardens will be added to the areas around the parking lot at the Senior Center.

Council Reports None

Adjourn

Motion to adjourn

Moved by: Terry Van Wyck

Seconded: Marlene Sweet

Meeting adjourned at 7:24 PM

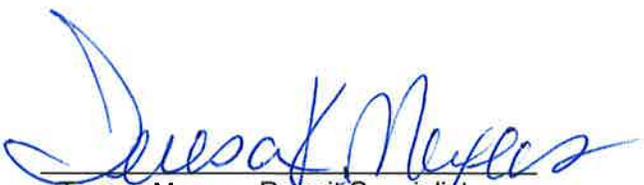
Proposed Future Agenda Items

Policy P-3-90

Parks Board Rules of Procedure Adoption



Carl Johnson, Chair



Teresa Meyers, Permit Specialist