

Lake Stevens Library Board

October 19, 2017 4:30 p.m.

The meeting was called to order by Chair Shaelynn Charvet Bates at 4:32 p.m. with introductions around the table.

In attendance: **Board:** Debby Ames, Abe Martinez, Janice Stepp, Shaelynn Charvet Bates, Penny Dorsey, Ann Hilton-Adams and Kevin Stone. **Sno-Isle:** Sonia Gustafson and Chy Ross. **Friends:** Melissa Knaak. **City:** Todd Welch. **Visitor:** Michele Hampton, Lake Stevens resident.

Absent: Board members Andy Powers and Paul Ryan. Both members notified the Chair prior to the meeting that they would be unable to attend.

**MOTION:** It was moved and seconded to excuse Commissioners Powers and Ryan from the meeting. On vote the motion carried (7-0-0-2).

**Approval of Prior Meeting Minutes**

**April 27, 2017 Meeting Minutes:** Sno-Isle representatives requested the third sentence in the last paragraph at page one of the meetings be corrected to read as follows: “A February or March vote would be desirable as the number of votes needed would be smaller based on the November 2017 General Election. need less votes to validate.”

**MOTION:** Moved by Commissioner Bates, seconded by Commissioner to approve the minutes of the April 27, 2017 meeting with the requested correction. On vote the motion carried (7-0-0-2).

June 7, 2017 Special Meeting Minutes: Sno-Isle representatives requested the following changes be made to the minutes under Reports: Sno-Isle, at page 1:

“Jonalyn Woolf-Ivory, Sno-Isle Library Director, has been in communication with Lake Stevens School District Superintendent Amy Beth Cook. Jonalyn told us that based on her conversations and e-mail communications with Superintendent Cook she recommends a February 2018 bond election to build a new Lake Stevens library. Sno-Isle and the school district plan a compatible joint quality of life issues message to the voting community. Informational mailings are planned with the school district with a joint message of support for a bond to build a new library and support for the school district replacement levy.”

“Jonalyn suggested said a next step would be that the Board send a letter to the city and the Sno-Isle Board of Trustees stating that the Library Board supports a 2018 bond measure. . . .”

**MOTION:** Moved by Commissioner Martinez, seconded by Commissioner Stepp to approve the June 7, 2017 Special Meeting Minutes with the noted corrections. On vote the motion carried (7-0-0-2).

**Reports**

**Managing Librarian:** Sonia talked about an exciting partnership with Imagine Children’s Museum. They received a two-year grant to present a Little Science Lab program to preschoolers (3-5 years old). They chose the Lake Stevens library as one of the locations to present the program, along with a local daycare and an early learning classroom in the school district. They have never presented at a library before. There are twenty sign-up spots and the program will be from 11:30 a.m. – 12:00 p.m. every Thursday through June 28<sup>th</sup>.

The adult Write Now class was very well attended.

Sno-Isle had a server problem that resulted in lost data from the prior three weeks. No patron information was compromised.

The Board was briefed on the process necessary to have a bond measure placed on the February 2018 ballot to construct a new Lake Stevens library.

**Facilities Committee:** Committee suggestions for library needs and improvements have been submitted for the city budget consideration. They include the new door and interior and exterior lighting issues.

**City:** Todd Welch said the city is busy working on a budget for next year. He will check on the status of the library door replacement.

**Friends:** Melissa Knaak said that Friends now has a full Board. They have postcards for sale again in the nook for 50 cents each. The postcards and theme baskets will be for sale at Dickens Fair in December. Friends are considering trying daytime meetings.

Discover Lake Stevens is coming up and Friends are going to participate in the Scavenger Hunt activity. They have also teamed up with Local Smart—where a nonprofit (Friends) is linked with a small business, and Friends will receive some revenue from this partnership.

The Friends group is checking out a business called Discovery Books for the Aquafest Book Sale. This group will box up and remove leftover books from the sale and pay per pound.

Melissa plans to represent the Friends group at the upcoming Board of Trustees meeting.

**Chair:** Shaelynn attended the last Board of Trustees meeting as well as a City Council meeting seeking support from the Council to make a new library a ballot item.

### **New Business:**

#### **Election of Officers:**

**MOTION:** It was moved and seconded that Shaelynn Charvet Bates continue as Chair. On vote the motion carried (7-0-0-2).

**MOTION:** It was moved and seconded that Abe Martinez serve as Secretary. On vote the motion carried (7-0-0-2).

There being no further business, meeting was adjourned at 5:20 p.m.

Next meeting: January 18, 2018 at 4:30

Respectfully submitted,

Debra Ames

Secretary