

**CITY OF LAKE STEVENS
CITY COUNCIL WORKSHOP MEETING MINUTES**

Tuesday, October 24, 2017

Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street N.E. Lake Stevens

CALL TO ORDER: 6:02 p.m. by Mayor John Spencer

ELECTED OFFICIALS PRESENT: Councilmembers Kim Daughtry, Gary Petershagen, Kurt Hilt (6:05 p.m.), Rauchel McDaniel, Kathy Holder and Marcus Tageant; Todd Welch (6:38 p.m.)

ELECTED OFFICIALS ABSENT: None

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Finance Director/City Clerk Barb Stevens, Senior Accountant Josh Roundy, Community Development Director Russ Wright, Police Chief John Dyer, Deputy City Clerk Kathy Pugh

OTHERS: None

Mayor Spencer called the meeting to order at 6:02 p.m.

Third Quarter Financial Update: Senior Accountant Josh Roundy provided an update on City finances through the third quarter and reviewed the projected fourth quarter financial status. The expectation is that the General fund will be on point at the end of this year and General Fund expenditures are expected to end under budget. Mr. Roundy also explained that Reserve Funds have been moved into the General Fund this year to fund one-time capital expenditures; these are expenditures that the City planned for over time. Mr. Roundy then responded to Councilmembers' questions.

2018 Proposed Budget: Director Stevens reviewed the proposed 2018 budget and highlighted updates made since the last presentation to Council. Director Stevens commented that the City Engineer position is not being included in the budget recommendation at this time, and that the two Public Works lead positions being considered for change to superintendents must be negotiated with the Teamsters Union. She then responded to Councilmembers' questions.

Discussion ensued, including whether the budget subcommittee had considered the seasonal employee positions, and what services the Snohomish Health District is providing that are specific to Lake Stevens.

Mayor Spencer commented that his budget message is nearly completed. He also said that the staff has not moved forward with the Transportation Benefit District that was identified as a goal at the January 2017 Council retreat as there is discussion in the broader community regarding establishing a larger transportation benefit district to assist with replacement of the U.S. 2 Trestle.

Adjourn:

There being no further business, the meeting was adjourned at 6:59 p.m.



John Spencer, Mayor



Kathy Pugh, Deputy City Clerk