

**LAKE STEVENS ARTS COMMISSION (LSAC)**

Meeting Minutes: January 10, 2018

Visitor Information Center

10020 Lundeen Parkway, Lake Stevens

CALL TO ORDER: 6:39 p.m.

COMMISSIONERS PRESENT: Steven Apodaca, Holly Forbis, Kathy Kruse, Sara Brown and Kate Wyant

COMMISSIONERS ABSENT: Linda Ehmen, Bridget Scott, Gisela Hinchcliffe, Emeritus Member

OTHERS PRESENT: Councilmember Todd Welch, Jim Haugen, Parks and Recreation Coordinator, Terry Myer, Chamber of Commerce Visitor's Center, Russ Wright, Community Development Director

**Roll Call:**

**MOTION:** Moved by Commissioner Kruse, seconded by Commissioner Forbis to excuse Commissioners Scott and Ehmen from the January 10, 2018 meeting. On the vote motion carried (5-0-0-2).

**Approval of Minutes:**

**MOTION:** Moved by Commissioner Kruse, and seconded by Commissioner Forbis to approve the minutes of the December 13, 2017 meeting. On vote the motion carried (5-0-0-2).

**Election of Officers:**

**Chairperson:** Moved by Commissioner Kruse, and seconded by Commissioner Wyant, to approve Commissioner Apodaca as Chairperson for the Lake Stevens Arts Commission. On vote the motion carried (5-0-0-2).

**Vice Chair:** Moved by Commissioner Kruse, and seconded by Commissioner Forbis, to approve Commissioner Ehman as Vice Chairperson for the Lake Stevens Art Commission. On vote the motion carried (5-0-0-2).

**Secretary:** Moved by Commissioner Kruse, and seconded by Commissioner Wyant, to approve Commissioner Brown as Secretary for the Lake Stevens Art Commission. On vote the motion carried (5-0-0-2).

**Chairs of Standing Committees:**

**Youth Activities Committee:** Moved by Commissioner Brown, and seconded by Commissioner Forbis, to approve Commissioner Wyant as the subcommittee chair for the Youth Activities Committee. On vote the motion carried (5-0-0-2).

**Youth Mentoring Committee:** Commissioner Forbis was formally recognized as the subcommittee chair for the Youth Committee.

**All other subcommittees:** No changes to existing subcommittee chairs.

**Guest Business:** Terry Myer said Highland Elementary is looking for judges for their art contest. Commissioners Wyant and Forbis offered to assist.

**Discussion/Action Items:**

- **Coordinate Meeting with Parks Commission:** Jim Haugen suggested moving the February 14, 2018 Arts Commission meeting to 6 p.m., February 12, 2018 at the Lake Stevens Community Center to facilitate the joint meeting. The new date was agreed upon.
- **Creation of New Youth Committee:** This is a Youth Mentoring Committee, separate from the Youth Activities Committee; Commissioner Forbis requested to postpone discussion to the first meeting in March.
- **Facebook and Internet Presence:** Commissioner Apodaca said he and Commissioner Ehmen would prepare a plan by January 24, 2018. Director Wright commented the City is currently making updates to the City web page and it may be useful to roll some of the Arts Commission information under the Parks Department page. Commissioner Apodaca said the subcommittee would provide some ideas to Director Wright.
- **Letter/Certificate of Thanks:** Commissioner Apodaca said the letters were signed and mailed; Jim Haugen added they were very well received by the community.
- **Mural Presentation:** Jim Haugen requested this be moved to the January 24, 2018 meeting.

**Standing Committee Reports:**

- **Community Outreach, Marketing/Publicity:** Commissioner Kruse presented an updated rack card for 2018. The new design was well received by the Commission. Commissioner Apodaca suggested adding photos from arts events to the card. Commissioner Forbis suggested adding the City's website and Terry Myer suggested adding the Chamber phone number for questions. Terry Myer also asked for 1,000 rack cards as they ran out last year. Commissioner Kruse will explore publishing some rack cards now, with the TBD and then another run of cards in April after the dates for Movies in the Park have been selected. Commissioner Kruse is working on the logo.
- **Movies in the Park:** Coordinator Haugen provided background on Bourne Orthodontics' interest and past activity around providing a movie in the park. Coordinator Haugen offered to work with them if they were interested but as of the meeting he had not heard back. Commissioner Apodaca recommended we maintain control of the function and seek sponsors for pieces of the larger event. Marysville has reserved the movie projection equipment for August 10 and 24, 2018. The subcommittee has reached out to Criterion and Swank to see what the top rated movies were last year. The subcommittee will provide the commission with a list of top movies for consideration; the Commission will pick 12. Then the community will be asked to weigh in on the final selections. The subcommittee anticipates bringing the list in March 2018 for consideration. It was suggested that we apply for sponsorship with Republic Waste however this must be done in August, the year prior to requested funding. Terry Myer offered to reach out to Chamber members for potential sponsorship opportunities as well.
- **Music by the Lake:** Commissioner Apodaca spoke with Master Sargent Barton of the Air National Guard Band of the West (Official Name). They have committed to playing a 90 minute concert on July 7, 2018. Commissioner Apodaca (along with other subcommittee members) will work with them to coordinate the visit. Commissioner Apodaca said he plans to hire sound engineers to make it easier for the band. The venue for this date will be discussed. Commissioner Kruse suggested

building a relationship with the Tulalip Tribes and suggested utilizing their drum/dancing teams as a cultural experience between bands

- **New Events/Projects:** No new business.
- **Theater in the Park:** No new business.

**Special Committee Reports:**

- **Arts & Parks Foundation Scholarship:** Commissioner Forbis said applications are due April 30, 2018 but needed to verify the date of the awards ceremony in May. Coordinator Hagen stated the next meeting is January 11, 2018.

**New Business:**

Director Wright expressed City Council's support for all of the boards serving the community, as well as a desire for better communication between the boards.

Councilmember Welch expressed a desire to have Arts Commission participation in the mural program. Councilmember Welch also shared City Council's support for the work being done by the Arts commission.

**Adjourn:** Moved by Commissioner Forbis, seconded by Commissioner Wyant, to adjourn the meeting at 7:52 p.m. On vote the motion carried (5-0-0-2).



Sara Brown  
Arts Commission Secretary