

**CITY OF LAKE STEVENS
CIVIL SERVICE MEETING MINUTES**

Wednesday, March 6, 2018
Conference Room A, 1812 Main Street, Lake Stevens, WA

CALL TO ORDER: 4:35 p.m. by Ray Mitchell, Chairperson

COMMISSIONERS PRESENT: Ray Mitchell
James Duffy
Amanda Adamik

COMMISSIONERS ABSENT: None

STAFF MEMBERS PRESENT: Chief Examiner, Teri Smith
Police Sergeant, Rob Miner (for Chief Dyer)

OTHERS: None

Approval of Civil Service Commission Meeting Minutes Dated August 8, 2017 and December 14, 2017

MOTION by Commissioner Mitchell to approve the Civil Service Commission meeting minutes dated August 8, 2017 and December 14, 2017. **MOTION** passed unanimously.

Approval of the Lateral (Experienced) Police Officer Eligibility List Dated March 6, 2018

Chief Examiner Smith reported that the City conducted another testing process for Lateral (Experienced) Police Officer. The Oral Board was conducted on February 6, 2018. Twelve (12) candidates were invited, seven (7) didn't respond/no show, five (5) responded and went through the process. Four (4) candidates passed. As the previous Lateral (Experienced) Police Officer List, dated August 8, 2017, had been exhausted of candidates, a new list was created.

MOTION by Commissioner Adamik, seconded by Commissioner Duffy to approve the Lateral (Experienced) Police Officer Eligibility List dated March 6, 2018. **MOTION** passed unanimously.

Discussion Items:

- Two lateral officers were hired in December; one lateral officer hired did not pass the FTO process and separated on January 16, 2018.
- The police department has 3 openings. Due to length of time to get into the academy, as well as the academy time, the chief would like to fill the openings with 2 laterals and 1 entry level. There are two entry level officers in the background process; Chief Dyer will make a decision to hire one.
- Due to growth of the city, a question was posed by Commissioner Mitchell if there would be additional officers with the addition to population.

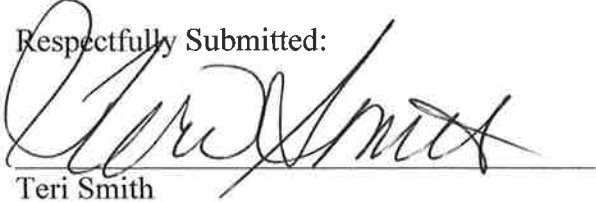
Future Civil Service Commission Meeting Dates

Tuesday, June 5, 2018.

MOTION by Commissioner Mitchell, seconded by Commissioner Adamik to adjourn the meeting. **MOTION** passed unanimously.

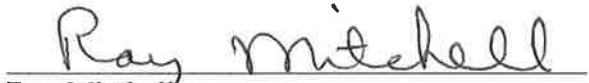
MEETING ADJOURNED at 5:03 p.m.

Respectfully Submitted:

A handwritten signature in cursive script, appearing to read "Teri Smith", written over a horizontal line.

Teri Smith
Civil Service Secretary/Chief Examiner

Approved By:

A handwritten signature in cursive script, appearing to read "Ray Mitchell", written over a horizontal line.

Ray Mitchell
Chairperson