



**CITY OF LAKE STEVENS  
VETERANS COMMISSION  
LAKE STEVENS COMMUNITY CENTER  
1808 MAIN STREET  
December 3, 2018, 7:00 P.M.**

## **AGENDA**

**Call To Order** Chair

**Pledge of Allegiance** Chair

**Roll Call** Chair

**Approval of Minutes: November 5, 2018**

### **Discussion/Action Items:**

1. 2019 Committee Assignments
2. Events:
  - a. Veterans Day – Review
  - b. Planning Committee Update
3. Marketing Update
  - a. Award Template and Logo (Balazic, Hamar)
  - b. Copyright/Trademark of Logo (Hilt)
4. Veterans Commission Information Sources/Newsletter update (Hamar)
5. Puget Sound Honor Flight (Hilt)
6. 2019 Legislative Session – Visit
7. Non-Profit/Foundation Update (Frederick)
8. CERT Update

### **New Business**

### **Public Comment**

**Upcoming Agenda Items** Chair

**Adjourn**

**CITY OF LAKE STEVENS  
VETERANS COMMISSION MEETING MINUTES**

Monday, November 5, 2018  
Lake Stevens Community Center  
1808 Main Street, Lake Stevens

CALL TO ORDER: 7:00 p.m. by Vice Chair Shawn Frederick

COMMISSIONERS PRESENT: Leif Hamar, Shawn Frederick, Dennis Ives, Samara Heydon, Kim Daughtry, Kurt Hilt

COMMISSIONERS ABSENT: Gayle McCurdy, Stacy LaFlam, Marcus Tageant, Cameron Balazic, Richard Russell

STAFF MEMBERS PRESENT: Kathy Pugh, City Clerk

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**Call to Order:** Chair Leif Hamar called the meeting to order at 7:03 p.m.

**Pledge of Allegiance:** Chair Hamar led the Pledge of Allegiance.

**Roll Call:** Moved by Commissioner Hilt, seconded by Commissioner Ives, to excuse Commissioners McCurdy, LaFlam, Tageant, Balazic and Russell from the meeting. On vote the motion carried (68-0-0-5).

**Approval of Minutes:** Commissioner Frederick requested that the October 1, 2018 minutes, under the Foundation Update, be corrected to reflect that he is identified as the President of the Veterans Foundation on the incorporation application. Commissioner Hilt requested the minutes be corrected under Adjourn as he was not at that meeting and therefore did not make that motion. Moved by Commissioner Hilt, seconded by Commissioner Frederick, to approve the minutes of the October 1, 2018 meeting with the noted corrections. On vote the motion carried (6-0-0-5).

**Discussion/Action Items:**

**Events:**

**Lake Stevens Halloween Festival:** Chair Hamar said that he and Commissioners Balazic and Frederick manned the booth, and commented that although the event was not a good one for talking with people, it was good to be visible. His recommendation is to have a booth at this event in the future. Commissioner Frederick agreed, and said it is important to be out in the community.

**Veterans Day Events and Planning Committee:** Discussion turned to the Planning Committee. Chair Hamar said it is important to build out the events schedule and reviewed an events schedule he has developed. The Planning Committee will work to continue building this list out, and Chair Hamar invited commissioners to share events to be added to the list as they become aware of them.

Chair Hamar noted Veterans Day is coming up and he is planning to be at his daughter's school. He said there are a lot of events planned in the community for Veterans Day and this is an opportunity for the Commission to participate.

Commissioner Hilt updated he has met with Kevin O'Brien, president of the Rotary and discussed having the Veterans Commission come to the rotary for a presentation. Also discussed was contacting the Kiwanis.

Chair Hamar said he would like to see the full calendar year planned out, for planning purposes. He then turned to Veterans Day and commissioners shared dates and times of Veterans Day events they are aware of in the Lake Stevens School District. Commissioners discussed which events they could commit to and attend.

Tom Thorleifson provided specific dates and times, possible discussion topics were shared, and Mr. Thorleifson encouraged commissioners to attend the school events, noting that Lake Stevens School District has been very supportive of veterans in the community.

#### **Marketing Update:**

**Award Template and Logo:** Chairman Hamar said it is important to finalize the logo and award template so that the Commission can move forward. Having these two items finalized will help the commission to build a solid presence and message in the community. Commissioner Frederick added that the logo has not yet been paid for.

**Veteran Commission Information Sources/Newsletter Update:** Chairman Hamar said he has created a mailing list for the newsletter, and also a list of veteran-owned businesses. He requested Commissioners assist with keeping the lists current by forwarding information to him as they obtain it. He also shared that Google is providing a free verification for veteran-owned businesses by attaching a small icon next to the business name.

Commissioner Daughtry suggested allowing the Veteran Commission logo to be attached to businesses that are recognized as Veteran-owned. He will follow up with the Chamber to see if they have a list of Veteran-owned businesses.

Commissioner Hilt suggested copyrighting the logo and will follow up with this idea.

Chairman Hamar said that the newsletter is updated and he hopes to have it out by November 9. Following discussion Clerk Pugh will distribute the newsletter.

**Veterans Homeless Committee:** Commissioner Frederick said he attended the Veterans Homelessness Committee Meeting on October 10, 2018. This group has been established for many years. Commissioner Frederick briefed the committee on the Lake Stevens Veterans Commission. Commissioner Frederick said the Veterans Homeless Committee is focused on South Snohomish County, but it is important that this commission stay involved with them. Upcoming items of interest for the Veterans Homeless Committee include the 2018 Homeless Memorial on December 21, and Habitat for Humanity "Veterans Build" events. Commissioner Frederick encouraged everyone on the commission to get out into the community, and commented that the Veterans Homeless Committee knows how to get things done. He plans to regularly attend these meetings.

Discussion ensued and there was agreement that this commission needs to get its marketing materials together to share in the community. There was agreement this cannot happen without

the logo. Commissioners also commented that there was an attempt to approve the logo and award template at the October 1, 2018 meeting, but those present wanted all commissioners to have an opportunity to vote on the logo and award template. Those present at that meeting did support the logo and award template as voted on by Aquafest attendees.

**MOTION:** Moved by Commissioner Hilt, seconded by Commissioner Daughtry, to authorize Commissioner Hamar to contact absent commissioners by telephone to obtain a consensus opinion on finalizing the logo and award template that was previously reviewed and tentatively approved at the October 1, 2018 meeting. On vote the motion carried (6-0-0-5).

**Non-Profit/Foundation Update:** Commissioner Frederick reminded that the filing with the Secretary of State is completed. He shared that the Foundation now has a business license from the Washington State Department of Revenue, and a federal identification number. Also the 1023EZ form for 501(c)(3) nonprofit status is half completed.

Commissioner Daughtry commented it is important to organize the records, and Commissioner Frederick added that officers can access and manage the accounts on line.

Commissioner Daughtry noted there are annual reporting requirements that must be completed each year.

Commissioner Frederick reviewed the next steps to complete filing and said the next question will be establishment of a bank account. Discussion ensued, and the suggestion was made that the bank account should be a no-fee account. Commissioner Daughtry said he has already set up a QuickBooks account which is ready to go once the bank account is in place.

**CERT Update:** Commissioner Ives said he is still working with the Fire Chief and hopes to have something within the next two weeks. Discussion ensued, and Commissioner Ives clarified the primary training coordinator for CERT is the Fire Department.

### **New Business:**

Commissioner Hilt shared a new program, "Stop the Bleed" and said he is working with this program, including working with the school district to bring the curriculum into the schools. He would like the Veterans Commission to support an event within the community as it is brought forward in 2019.

Discussion ensued as to how to gain support from the state legislature, and Commissioner Daughtry suggested it might be beneficial for some of the commissioners to visit the legislators while they are in session. This will be explored further.

Commissioner Frederick asked about commissioners whose appointments are expiring, and what is the process for requesting reappointment. Clerk Pugh said letters have been sent asking commissioners if they would like to be reappointed.

**Public Comment:** Tom Thorleifson encouraged commissioners to attend Veterans Day functions in the Lake Stevens schools and commented the School District has been very supportive of veterans.

**Adjourn:** Moved and seconded, to adjourn the meeting at 8:11 p.m. On vote the motion carried (6-0-0-5).

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Leif Hamar, Chairperson

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Kathy Pugh, City Clerk

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**VETERANS COMMISSION  
2019 COMMITTEE ASSIGNMENTS**

	Newsletter	Marketing	Planning	CERT	Foundation
Cameron Balazic					
Dennis Ives					
Gayle McCurdy					
Kim Daughtry					
Kurt Hilt					
Leif Hamar	Lead	Member	Member		
Marcus Tageant					
Richard Russell					
Shawn Frederick					
Stacy LaFlam					
Samara Heydon					



# City of Lake Stevens Veterans Commission



November 2018 Newsletter

**Last Meeting:** November 5, 2018  
**Next Meeting:** December 3, 2018

Meetings are held the first Monday of the month in the Lake Stevens Community Center at 7:00 PM (1900 for us military folks). These are open to the public and you are welcome to attend. **Be the voice of the veteran community in Lake Stevens!**

### Upcoming Volunteer Opportunities:

#### Community Emergency Response Team:

The Veterans Commission is working with the Lake Stevens Fire Department to establish a Community Emergency Response Team. We see a need for certified community members in the case of a natural disaster, and neighborhoods would need trained team leads! To get a CERT program going we will need 50-70 volunteers! *More to come on this opportunity!!!*

#### Veterans non-profit organization:

The commission is in the process of establishing a non-profit foundation in order to support commission and community activities. We will need board member volunteers, in addition to current commissioners.

### About the commission:

**Formed in 2017, the Veterans Commission is intended to educate the community on veterans' rights and needs, recognize veterans' contributions to the community and stimulate awareness of their potential, review, identify, and expand services available to veterans, and promote collaborations between service providers, employers, and veterans.**

**The commission is comprised of 11 members, including three Lake Stevens City Council members and eight community members who are residents of Lake Stevens or the Lake Stevens Urban Growth Area. At least two of those eight members should have actively service in the U.S. Military**

**We have recently been active in several community events including the annual Lake Steven's Aquafest, Chamber of Commerce: Discover Lake Stevens Expo and Lake Stevens Halloween Festival.**

### Contact Information

*Email:* [veterans@lakestevenswa.gov](mailto:veterans@lakestevenswa.gov)

*Website:* <https://www.lakestevenswa.gov/413/Veterans-Commission>

#### Commisioners:

*Cameron Balazic – Secretary  
Shawn Frederick – Vice Chair  
Leif Hamar - Chair  
Dennis Ives  
Gayle McCurdy  
Stacy LaFlam  
Richard Russell  
Samara Heydon  
Kurt Hilt  
Kim Daughtry  
Marcus Tageant*

### Upcoming Events in Snohomish County

#### Hero's Cafe

**Time:** December 18<sup>th</sup>, 2018  
**Location:** Verdant Community Wellness Center  
**Address:** 4710 196th St. SW, Lynnwood  
**Cost:** Free

### Community Awards:

We recently finalized the community award templates. Now we need your help in recognizing veteran-owned businesses, businesses that actively hire veterans or businesses that are veteran friendly. If you have any recommendations, please reach out to us with your ideas at:  
**veterans@lakestevenswa.gov**

already members of American Legion Post 125 in Granite Falls.

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### **Military Member Spotlight**

**June Spotlight:** Robert Whittle, ret. Navy

**In his own words, Robert introduces himself. He speaks about his military background, current employment, and love for the Lake Stevens area. He has plans for a unique business opportunity in the Lake Stevens area.**

"I grew up in Bremerton during my formative years (attended Bremerton High, 4 years of NJROTC). I joined the Navy at 18, retired at 38 (20 year career, achieved CPO status as a Personnel Specialist). Stationed at (Shore Duty) Pearl Harbor; Everett, WA (onboard the USS David R. Ray (DD 971), (Shore Duty) Pearl Harbor again, Bremerton, WA (USNS Bridge AOE-10), Special Programs at Pearl Harbor again; and finally Pearl Harbor again onboard the USS CHUNG-HOON (DDG 93).

Met my wife, Kari, in 2008. We have a son, Bryden who will be 9 in August, and a daughter, Norah, who will be 3 in July. We moved up here to Lake Stevens after I retired in January 2014. I am currently working as the Assistant Personnel Officer at Personnel Support Detachment Everett, doing the same thing I did in the Navy: Pay and Personnel Support to my sailors. I have been working here since August 2014!

Our business plan/idea is to open a full-service bowling facility. Restaurant/bar/cafe, arcade, billiards, putt-putt indoor golf, play area for toddlers and of course bowling. :) Our biggest challenge is finding adequate land in our city limits and figuring out the logistics of doing a project this massive. We have spoken to the Mayor (who is enthusiastic) and to the Chamber of Commerce (she was realistic)... It's a long road ahead, but one we are willing to travel....

**If you have an idea on how to support Robert with his business idea on making the community better, let us know and we can get you in touch with Robert.**

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### **Agency Spotlight**

**\*\*\* American Legion Post 181: Lake Stevens, WA \*\*\***

American Legion Post 181 in Lake Stevens has continually been an integral part of the community since its temporary charter was issued more than 70 years ago on December 26, 1946. This was just over a year after the end of WWII, and 14 years before Lake Stevens was incorporated as a city with a population of 900. Most of the original 15 charter members were from Hartford and the surrounding areas, and many were

Today at the local level, Post 181 has over 150 members who live in the greater Lake Stevens area, and others who live throughout Snohomish County, around the state, and several from around the country. Post 181 makes a difference because our veterans help veterans, our youth and community, and our nation.

They help veterans with VA paperwork for claims, health care, and military burial benefits. Assistance is provided for securing discharge papers and any other personal military personnel/medical records including one free set of medals/awards. Assistance is given to our elderly and veterans with special needs. Post 181 is concerned about PTSD cases and other issues such as veteran homelessness.

Post 181 conducts community Memorial Day services, 911 Remembrance services, POW/MIA Recognition Day, and gives out Poppies the Saturday before Veterans Day and before Memorial Day. They also provide the Color Guard for the Aquafest Parade and for the Lake Stevens High School home football games.

The Lake Stevens community can support your local American Legion by continuing to generously donate throughout the year, especially on Poppy Day. People can also help Post 181 by letting them know about a veteran or a veteran's family in need. The best way to support Post 181 is to become a member, whether you are able to be an active participant or not. A veteran's membership gives that much more clout for when Legion representatives go to Capitol Hill to lobby on the behalf of all veterans. It also helps us keep track of our veterans so we can more quickly help if a need arises.

### **Dates of Eligibility for American Legion Membership**

- April 6, 1917 - November 11, 1918 (World War I)
- December 7, 1941 - December 31, 1946 (World War II)
- June 25, 1950 to January 31, 1955 (Korean War)
- February 28, 1961 - May 7, 1975 (Vietnam War)
- August 24, 1982 - July 31, 1984 (Lebanon/Grenada)
- December 20, 1989 - January 31, 1990 (Operation Just Cause - Panama)
- August 2, 1990 - today (Desert Shield, Desert Storm, Global War on Terror)

**Post 181 meets on the 2nd and 4th Thursdays of each month at the Lake Stevens Community Center, 1808 124th Ave NE, Lake Stevens, WA 98258.**

For more information call or text Dave at 206-795-3817 or Gayle at 425-330-9708.