

**CITY OF LAKE STEVENS
PARK AND RECREATION PLANNING BOARD
REGULAR MEETING MINUTES**

1812 Main Street
Lake Stevens, WA 98258

Monday, March 11, 2019

CALL TO ORDER: 6:00 PM by Tina Decker, Chair

MEMBERS PRESENT: Tina Decker, Carl Johnson, Chris Jones, Roger Schollenberger; Susan Green;

MEMBERS ABSENT: Terry Van Wyck; Marlene Sweet; Council Liaison Kurt Hilt

STAFF PRESENT: Russ Wright, Community Development Director; Jill Meis, Associate Planner; Teresa Meyers, Planning Department

GUESTS PRESENT: Owen Flinn; Sean Flinn

GUEST BUSINESS:

Chair Decker introduced Eagle Scout Owen Flinn who provided a visual presentation for an Eagle Scout project. Owen is proposing building a Ga-ga Ball pit to be placed in a City park for public use. Ga-ga ball is a variant of dodgeball that is played in a ga-ga "pit". The game combines dodging, striking, running and jumping with the objective of being the last person standing. Players hit the ball at each other with their hands and are eliminated if the ball strikes them on or below the knee.

Following the presentation, discussion was held regarding the build, design and installation timeline for Owen's scout project. Russ Wright suggested the pit may be best suited for Frontier Heights Park or perhaps the 20th Street Ballfields. The Board concurred suggesting Owen work with Russ and staff to determine the best location.

Chris Jones made the motion to bring the location decision and installation timeline back to the Board. Carl Johnson seconded the motion. The motion carried (5-0-0-2).

EXCUSED ABSENCE:

Chris Jones made a motion to excuse Marlene Sweet and Terry Van Wyck. Susan Green seconded the motion. Motion carried (5-0-0-2).

ACTION ITEMS:

Carl Johnson made the motion to approve the January 14, 2019, Regular Meeting Minutes. Seconded by Roger Schollenberger. Motion carried (5-0-0-2).

Russ Wright explained the request to nominate three members to serve on the Veteran's Memorial Board Advisory Committee. With the memorial location within North Cove Park, an advisory committee will help oversee the relocation efforts. Susan Green and Tina Decker volunteered. Chris Jones may serve as the alternate when available.

Chris Jones moved to approve the nominations. Carl Johnson seconded. The motion carried (5-0-0-2).

DISCUSSION ITEMS:

Comprehensive Plan Update: Russ Wright informed the Board the survey element focused heavily on trails and sidewalks. The board will provide recommendations with the latest survey results for the Comprehensive Plan which will be presented to the Planning Commission for review. Russ asked the Board to review the Parks & Recreation Survey results currently posted on the website. The link to the survey results was sent to the Board for review, comment and input. Members were asked to provide comments and recommendations to Tina Decker or Russ Wright by April 1st. The survey schedule and launch for an updated survey will be discussed at the April 8th meeting.

North Cove Park Update: Russ Wright described the redevelopment process, reviewed the overall design plan, play area, veteran's memorial and pavilion building plan. Phase 1 of the redevelopment should include paved trails and the completion of the pavilion building by October. Discussion took place regarding the Adopt a Park options and the Arts Foundation fund raising options for bricks or medallions in North Cove Park. Future discussion to be held for Adopt a Bench and brick options.

Russ solicited Board input for furniture design and material options for the Park. The overall consensus for colors and options was in favor of the Belson vendor page options; vendor option Techtura for planter and seating; and the Hex picnic table option from Belson.

Trail Master Plan: Assistant Planner, Jill Meis, presented the scope of the Trail Master Plan which will go to bid for consultant design. The staff report presented sought Board input for amenities throughout the trail. Discussion ensued with the following suggestions which Jill will include in the bid: parking locations; ADA accessibility; trail head locations in heavily populated areas; personal safety and visibility for trail heads and trail width to accommodate bikers, walkers and runners. Susan Green and Chris Jones volunteered to participate with the bid review process.

Frontier Heights Update: Russ Wright reviewed Phase I of the plan which includes parking, master trail, lawn and possible picnic shelters. Roger Schollenberger suggested

incorporating the Ga-ga Pit into the Frontier Heights Master Plan. The consensus agreed Frontier Heights will be the best fit for the pit; however, the development is still long range. Chris Jones suggested following through with Phase 1 to show progress and meet neighborhood needs.

BOARD MEMBER REPORTS

Carl Johnson commented on Lundeen Park's popularity and concern for the lawn care. Chris Jones suggested the NGPA signs need to be posted.

Roger Schollenberger gave the Arts & Parks Coordination Team update. All events for 2019 have been determined for Music in the Park, Movies in the Park and Theater in the Park. They are looking for volunteer coordination from Board members.

Russ Wright shared the Council's direction to merge the Park and Recreation Planning Board and Arts Commission under one umbrella to establish an Arts & Parks Board with nine members. The merger will likely occur by 2020.

The new meeting location for the remainder of the Park Board meetings in 2019 will be at Impact Properties, 2nd Floor Conference Room, 9506 4th ST NE. The next meeting is scheduled for April 8th at 6:00 pm.

ADJOURN:

Motion to adjourn the meeting moved by Carl Johnson; seconded by Chris Jones. Motion carried (5-0-0-2). Meeting adjourned 8:32 PM.

Handwritten signature of Tina Decker in blue ink. The signature is stylized and includes the name 'Tina Decker' and the word 'CHAIR' written below it.

Tina Decker, Chair

Handwritten signature of Teresa Meyers in blue ink. The signature is stylized and includes the name 'Teresa Meyers'.

Teresa Meyers, Secretary