

CITY OF LAKE STEVENS
CITY COUNCIL WORKSHOP MEETING MINUTES
Tuesday, July 2, 2019
Lake Stevens Fire Station 82 Conference Room
9811 Chapel Hill Road, Lake Stevens

- CALL TO ORDER: 7:00 p.m. by Mayor John Spencer
- ELECTED OFFICIALS PRESENT: Councilmembers Kim Daughtry, Kurt Hilt, Gary Petershagen, and Rauchel McDaniel
- ELECTED OFFICIALS ABSENT: Councilmembers Marcus Tageant, Brett Gailey and Todd Welch
- STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Finance Director Barb Stevens, Community Development Director Russ Wright, Public Works Director Eric Durpos, Human Resources Director Teri Smith, Human Resources/Executive Assistant Julie Good, City Clerk Kathy Pugh,

OTHERS:

Mayor Spencer called the meeting to order at 7:00 p.m. and turned the meeting over to Council President Petershagen.

Council President Petershagen noted for the record that Councilmembers Tageant, Gailey and Welch were absent.

Budget Amendment No. 2: Finance Director Barb Stevens provided a handout detailing the proposed budget amendment. She reviewed in detail Attachment B to the handout, identifying revenues and expenditures by project and fund number, and responded to Councilmembers' questions. There was consensus to bring Ordinance 1062, amending the 2019 budget forward for action on the July 9, 2019 Council agenda.

Transportation Benefit District: Mayor Spencer shared a handout of a PowerPoint presentation, and said the handout provides an overview on considerations when determining whether to move forward with a vehicle license tab fee or a sales tax. Mayor Spencer believes it is important to look at and prioritize the city's needs and develop a strategy for moving forward. He reviewed the various revenue sources used to maintain and improve the city's roadways, as well as a projection of revenue that could be produced and used for this purpose through either vehicle tabs or a sales tax. Mayor Spencer commented these are policy decisions. His recommendation is to implement the vehicle tab fee in 2020 and consider implementing the sales tax later. Mayor Spencer believes the next steps are to form a citizen committee to help identify priorities, schedule workshops to better educate the public, and then adopt the timing for action on Council policy choices. Mayor Spencer added that the discussion tonight and handout are intended to provide a framework for additional discussion in order to move forward.

Public Works Director Durpos commented it takes approximately \$400,000 a year for road maintenance and preservation, and these are minimal dollars. He commented decisions need to

be made on how roads are maintained with the two choices being protecting what is good roadway and running out roadway that is bad and needing eventual replacement. Director Durpos shared some of the ways that roadways can be actively preserved and said roadways that are not preserved risk substructure breakdown, and eventually require replacement.

Community Development Director Russ Wright reviewed how the Capital Improvement Plan is utilized to identify and prioritize infrastructure projects such as roadways.

Mayor Spencer commented it is important to move forward and identify the priorities, and then the Council can decide on funding mechanisms.

Director Durpos added that once goals are identified and being addressed, improvements will be seen quickly.

Council President Petershagen confirmed there is consensus to move forward with the formation of a citizen committee.

Mission Statement: Director Wright distributed a PowerPoint handout, City Mission/Vision Statement Introduction for review and discussion, and identified the mission is the goal and the vision is the deliberative process on how to reach the goal. He added the mission is an internal process and the vision is external, identifying the uniqueness of the city. Director Wright commented on the elements of both the vision and mission statement and steps for developing both statements.

Police Chief Dyer commented when the Police Department was developing its strategic plan it developed a mission statement identifying who is served, what service is provided, and how the service is done. This was used as a framework to develop the vision statement and ultimately the strategic plan.

Discussion ensued with Mayor Spencer commenting that beginning with the mission statement is interesting, and his experience is that organizations generally begin with the vision statement. He added that when moving forward it will be important to consider the larger picture of the Puget Sound region as large regional changes are underway, especially in the area of transportation. He encouraged that a vision and mission statement be developed that will go through the next 10 to 15 years considering the large regional changes, which may result in the city determining to adjust the mission and vision statements at shorter intervals than has previously been done.

There was further discussion, and Council President Petershagen confirmed consensus to revisit this topic at the January 2020 retreat.

City Clerk Pugh said that due to the high number of ongoing city projects there is a need for a Special Meeting during the time period of the summer break. Following discussion there was agreement to schedule a Special Meeting on August 7, 2019 at 7:00 p.m.

There being no further business the meeting was adjourned at 8:12 p.m.



John Spencer, Mayor



Kathy Pugh, City Clerk