

City of Lake Stevens Mission Statement

The City of Lake Stevens' mission is not only to preserve the natural beauty that attracted so many of its citizens, but to enhance and harmonize with the environment to accommodate new people who desire to live here. Through shared, active participation among Citizen, Mayor, Council, and City Staff, we commit ourselves to quality living for this and future generations.

Growth in our community is inevitable. The City will pursue an active plan on how, when, and where it shall occur to properly plan for needed services, ensure public safety, and maintain the unique ambience that is Lake Stevens.

REGULAR CITY COUNCIL MEETING AGENDA
Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street NE, Lake Stevens
Monday, March 28, 2011 - 7:00 p.m.

NOTE: **WORKSHOP ON VOUCHERS AT 6:45 P.M.**

CALL TO ORDER: 7:00 p.m.
Pledge of Allegiance

ROLL CALL:

GUEST BUSINESS:

CONSENT AGENDA: *A. Approve March 2011 vouchers. Barb

ACTION ITEMS: *A. Approve revised minutes of February 28, 2011 regular meeting. Norma
*B. Approve minutes of March 14, 2011 regular meeting. Norma
*C. Approve Contract Award for overlay on 20th St SE. Mick
*D. Approve Second and Final reading of Ordinance 852, budget amendment. Barb
*E. Approve Proclamation for Relay for Life. Vern

DISCUSSION ITEMS: * A. Aquatic Weed Management Program update. Mick
B. SR9/204 Traffic Consultant. Mick

**COUNCIL
PERSON'S
BUSINESS:**

MAYOR'S BUSINESS:

STAFF REPORTS:

Lake Stevens City Council Regular Meeting Agenda

March 14, 2011

**INFORMATION
ITEMS:**

**EXECUTIVE
SESSION:**

A. Collective Bargaining Negotiations

Jan

ADJOURN:

* ITEMS ATTACHED
** ITEMS PREVIOUSLY DISTRIBUTED
ITEMS TO BE DISTRIBUTED

THE PUBLIC IS INVITED TO ATTEND

Special Needs

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Steve Edin, City of Lake Stevens ADA Coordinator, (425) 377-3227, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

**BLANKET VOUCHER APPROVAL
 2011**

We, the undersigned Council members of the City of Lake Stevens, Snohomish County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that the following vouchers have been approved for payment:

Payroll Direct Deposits	904008-904064	\$119,701.32
Payroll Checks	31551-31553	\$6,219.97
Claims	31554-31618	\$81,796.42
Electronic Funds Transfers	311-314	\$5,007.57
Void Checks	31481, 31478, 31300, 31527	(\$13,866.75)
Tax Deposit(s)	3/15/2011	\$43,705.86
Total Vouchers Approved:		\$242,564.39

This 28th day of March 2011:

 Mayor

 Councilmember

 Finance Director

 Councilmember

 Councilmember

 Councilmember



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Direct Deposit Register

15-Mar-2011

Wells Fargo - AP

Lake Stevens

Direct Deposits to Accounts

15-Mar-2011	<u>Vendor</u>	<u>Source</u>	<u>Amount</u>	<u>Draft#</u>	<u>Bank Name</u>	<u>Transit</u>	<u>Account</u>
9407	Department of Retirement (Pers	C	\$3,633.50	311	Wells Fargo	121000248	4159656917
9362	Department of Revenue	C	\$127.89	312	Wells Fargo	121000248	4159656917
9408	NATIONWIDE RETIREMENT SOL	C	\$843.72	313	Wells Fargo	121000248	4159656917
9405	Wash State Support Registry	C	\$402.46	314	Wells Fargo	121000248	4159656917
Total:			\$5,007.57		Count:	4.00	

Direct Deposit Summary

<i>Type</i>	<i>Count</i>	<i>Total</i>
C	4	\$5,007.57

Pre-Note Transactions

Detail Check Register

14-Mar-11

Lake Stevens

Check No	Check Date	VendorNo	Vendor	Check Amount	
31554	14-Mar-11	13827	Advance Cement Finishing Co		\$1,411.80
4516		Main street repair		\$1,411.80	\$0.00
101016595616441		Main St. Emergency Repair		\$1,411.80	
Total Of Checks:					\$1,411.80

Detail Check Register

16-Mar-11

Lake Stevens

Check No	Check Date	VendorNo	Vendor	Check Amount	
31555	16-Mar-11	13322	Snohomish County Cities		\$35.00
03/24/11	Meeting 3/24/11			\$35.00	\$0.00
001001511604300	Legislative - Travel & Mtgs			\$35.00	
31556	16-Mar-11	12961	SNOHOMISH COUNTY PUD		\$12,537.34
100026199	Utilities - Electric			\$521.37	\$0.00
001010576804700	Parks - Utilities			\$173.79	
101016542004700	Street Fund - Utilities			\$173.79	
410016542404701	Storm Water Utilities			\$173.79	
100027153	Utilities - Electric			\$9,086.87	\$0.00
001010576804700	Parks - Utilities			\$9,086.87	
113659116	Utilities - Electric			\$56.15	\$0.00
101016542630000	Street Fund - Street Lighting			\$56.15	
120300712	Utilities - Electric			\$161.05	\$0.00
410016542404700	Storm Water-Aerat. Utilities			\$161.05	
120304866	Utilities - Electric			\$338.65	\$0.00
101016542630000	Street Fund - Street Lighting			\$338.65	
133570943	Utilities - Electric			\$475.19	\$0.00
101016542630000	Street Fund - Street Lighting			\$475.19	
143452594	Utilities - Electric			\$796.95	\$0.00
101016542630000	Street Fund - Street Lighting			\$796.95	
143452595	Utilities - Electric			\$1,101.11	\$0.00
101016542630000	Street Fund - Street Lighting			\$1,101.11	
Total Of Checks:					\$12,572.34

Detail Check Register

24-Mar-11

Lake Stevens

Check No	Check Date	VendorNo	Vendor	Check Amount	
31557	28-Mar-11	13328	ACES		\$329.00
8169			Compliance meeting	\$329.00	\$0.00
					\$329.00
001003517620000			Admin. Safety program	\$77.64	
101016517620000			safety program	\$146.08	
410016517620000			safety program	\$105.28	
31558	28-Mar-11	12540	ALLIED WASTE SERVICES #197		\$238.30
0197-001318666			Dumpster	\$238.30	\$0.00
					\$238.30
001010576803103			Parks-Lundeen-Operating Costs	\$226.47	
001010576804500			Parks - Equipment Rental	\$11.83	
31559	28-Mar-11	12540	ALLIED WASTE SERVICES #197		\$331.74
0197-001318930			Dumpster	\$331.74	\$0.00
					\$331.74
101016542003102			Street Fund Operating Costs	\$318.04	
101016542004500			Street Fund - Rentals/Leases	\$13.70	
31560	28-Mar-11	12540	ALLIED WASTE SERVICES #197		\$100.99
0197-001319266			Dumpster	\$100.99	\$0.00
					\$100.99
001013519903100			General Government - Operating	\$88.66	
001013519904500			General Government-Equip Renta	\$12.33	
31561	28-Mar-11	12949	ALPINE FIRE & SAFETY SYS INC		\$159.15
7005			First Aide Supplies	\$97.03	\$0.00
					\$97.03
001008521003104			Law Enforcement-Operating Cost	\$97.03	
7216			Supplies	\$62.12	\$0.00
					\$62.12
101016542003102			Street Fund Operating Costs	\$62.12	
31562	28-Mar-11	12967	AMERICAN PUBLIC WORKS ASSOC.		\$155.00
14350			2011 dues	\$155.00	\$0.00
					\$155.00
101016542004900			Street Fund - Miscellaneous	\$155.00	
31563	28-Mar-11	179	Blumenthal Uniforms		\$978.74
858020			Uniform/Officer Thomas ballistic ves	\$756.15	\$0.00
					\$756.15
001008521002600			Law Enforcment Clothing	\$756.15	
864813			Uniform Pants/Lorentzen	\$119.42	\$0.00
					\$119.42
001008521002600			Law Enforcment Clothing	\$119.42	
864818			Uniform Service Pins	\$103.17	\$0.00
					\$103.17
001008521002600			Law Enforcment Clothing	\$103.17	
31564	28-Mar-11	969	Business Card		\$2,696.72
03/11 1411			Travel/supplies	\$122.30	\$0.00
					\$122.30

Detail Check Register

24-Mar-11

Lake Stevens

Check No	Check Date	VendorNo	Vendor	Check Amount		
001008521003104			Law Enforcement-Operating Cost	\$27.10		
001008521004300			Law Enforce - Travel & Mtgs	\$95.20		
03/11 4949			Supplies/clothing	\$590.34	\$0.00	\$590.34
001008521002600			Law Enforcment Clothing	\$135.06		
001008521003104			Law Enforcement-Operating Cost	\$455.28		
03/11 5242			Signs	\$55.75	\$0.00	\$55.75
101016542003102			Street Fund Operating Costs	\$27.88		
410016542403102			Storm Water - Operating Costs	\$27.87		
03/11 6202			Travel/Staff Dev/domain fee	\$726.69	\$0.00	\$726.69
001001511604300			Legislative - Travel & Mtgs	\$352.02		
001003511104300			Executive - Travel & Mtgs	\$117.34		
001003513104300			Administration - Travel & Mtgs	\$117.34		
001004514234901			Finance - Staff Development	\$50.00		
001013519904200			General Government - Communica	\$89.99		
03/11 7750			Travel/supplies/Postage	\$313.12	\$0.00	\$313.12
101016542003102			Street Fund Operating Costs	\$172.92		
101016542004300			Street Fund - Travel & Mtgs	\$3.00		
410016531502003			DOE-G1000533 AquaticWeed-Ben	\$137.20		
03/11 7905			Travel	\$138.00	\$0.00	\$138.00
001001511604300			Legislative - Travel & Mtgs	\$82.80		
001003511104300			Executive - Travel & Mtgs	\$27.60		
001003513104300			Administration - Travel & Mtgs	\$27.60		
03/11 8109			Transcrip/supplies/postage/training	\$638.00	\$0.00	\$638.00
001008521003104			Law Enforcement-Operating Cost	\$218.00		
001008521004200			Law Enforcement - Communicatio	\$410.00		
001008521004901			Law Enforcement - Staff Develo	\$10.00		
03/11 9127			Travel/Postage/Supplies	\$112.52	\$0.00	\$112.52
001007558004300			Planning - Travel & Mtgs	\$3.00		
001007558004400			Planning - Advertising	\$16.17		
001007558604900			Planning Commission - Miscella	\$93.35		
31565	28-Mar-11	12954	CIRCLE-N-LAUNDRY			\$608.16
111			Uniform Cleaning	\$608.16	\$0.00	\$608.16
001008521002600			Law Enforcment Clothing	\$608.16		
31566	28-Mar-11	12004	CITY OF MARYSVILLE			\$10,220.83
5767			Prof services - Hwy 9	\$437.50	\$0.00	\$437.50
001013519904100			General Government - Professio	\$437.50		
POLIN11-0033			Prisoner Housing Feb 2011	\$9,583.33	\$0.00	\$9,583.33

Detail Check Register

24-Mar-11

Lake Stevens

Check No	Check Date	VendorNo	Vendor	Check Amount	
001008523005100			Law Enforcement - Jail	\$9,583.33	
POLIN11-0043			Prisoner Medical Feb 2011	\$200.00	\$0.00 \$200.00
001008523005100			Law Enforcement - Jail	\$200.00	
31567	28-Mar-11	284	City Of Snohomish		\$24.95
151			Channel 21	\$24.95	\$0.00 \$24.95
001013519904200			General Government - Communica	\$24.95	
31568	28-Mar-11	13030	COMCAST		\$106.94
03/04/11			Communications Internet	\$106.94	\$0.00 \$106.94
001003513104200			Administration-Communications	\$2.14	
001003514104200			City Clerks-Communications	\$2.14	
001003516104200			Human Resources-Communications	\$6.42	
001003518104200			IT Dept-Communications	\$4.28	
001004514234200			Finance - Communications	\$4.28	
001007558004200			Planning - Communication	\$17.11	
001008521004200			Law Enforcement - Communicatio	\$62.03	
001010576804200			Parks - Communication	\$2.85	
101016542004200			Street Fund - Communications	\$2.85	
410016542404200			Storm Water - Communications	\$2.84	
31569	28-Mar-11	91	Corporate Office Supply		\$886.70
114746i			office supplies	\$179.82	\$0.00 \$179.82
001008521003100			Law Enforcement - Office Suppl	\$179.82	
114777i			office supplies	\$36.88	\$0.00 \$36.88
001008521003100			Law Enforcement - Office Suppl	\$36.88	
114994			Office supplies	\$56.45	\$0.00 \$56.45
001008521003100			Law Enforcement - Office Suppl	\$56.45	
115422i			Public Works Office Supplies - #512	\$613.55	\$0.00 \$613.55
101016542003101			Street Fund Office Supplies	\$613.55	
31570	28-Mar-11	13196	Correctional Industries		\$157.42
WINV309712			Signage	\$157.42	\$0.00 \$157.42
101016542640000			Street Fund - Traffic Control	\$157.42	
31571	28-Mar-11	9386	Crystal and Sierra Springs		\$159.24
5249844 030111			Bottled water	\$159.24	\$0.00 \$159.24

Detail Check Register

24-Mar-11

Lake Stevens

Check No	Check Date	VendorNo	Vendor	Check Amount	
001007559003101			Building Department - Operatin	\$39.81	
001013519904900			General Government - Miscellan	\$39.81	
101016542003102			Street Fund Operating Costs	\$39.81	
410016542403102			Storm Water - Operating Costs	\$39.81	
31572	28-Mar-11	13495	DAHL Electric Inc		\$151.50
15504			Annex emergency electrical repair	\$151.50	\$0.00
001013519904800			General Government - Repair/Ma	\$151.50	
31573	28-Mar-11	13265	Dennis A. Irwin		\$450.00
2/18/11-3/31/11			Dep care reimb	\$450.00	\$0.00
001000281000000			Payroll Liabilities	\$450.00	
31574	28-Mar-11	13027	DEPARTMENT OF LICENSING		\$164.15
00003555			Q4 2010 Credit card fees	\$164.15	\$0.00
001003514104901			City Clerk-Misc CC Fees (DOL)	\$164.15	
31575	28-Mar-11	13027	DEPARTMENT OF LICENSING		\$18.00
949368-378 supl			Weapons permits	\$18.00	\$0.00
633008586000000			Gun Permit - State Remittance	\$18.00	
31576	28-Mar-11	13027	DEPARTMENT OF LICENSING		\$147.00
949397-404			Weapons permits	\$147.00	\$0.00
633008586000000			Gun Permit - State Remittance	\$147.00	
31577	28-Mar-11	13226	Dept. Graphics		\$109.20
4250			PT42/Graphics Removal-End of Lea	\$109.20	\$0.00
001008521004800			Law Enforcement - Repair & Mai	\$109.20	
31578	28-Mar-11	427	Derbys Welding/Nfsc		\$103.17
021511			inspection bar	\$103.17	\$0.00
410016542403103			Tools	\$103.17	
31579	28-Mar-11	12711	EVERGREEN SECURITY SYSTEMS		\$348.00
16747			Monitoring services 4/11-3/12	\$348.00	\$0.00
001008521914000			Law Enforcement -Alarm-Evid Rm	\$348.00	
31580	28-Mar-11	13764	Frontier		\$63.42
03/13/11			Communications	\$63.42	\$0.00
001013519904200			General Government - Communica	\$21.14	
101016542004200			Street Fund - Communications	\$21.14	
410016542404200			Storm Water - Communications	\$21.14	

Detail Check Register

24-Mar-11

Lake Stevens

Check No	Check Date	VendorNo	Vendor	Check Amount	
31581	28-Mar-11	13010	Grainger		\$741.47
9478199228			drench shower and eye wash	\$741.47	\$0.00
			101016543504801 Street - Facilities R&M (PW)	\$741.47	
31582	28-Mar-11	13455	Harbor Freight Tools		\$622.42
02-00455997			tool box	\$622.42	\$0.00
			101016543504801 Street - Facilities R&M (PW)	\$622.42	
31583	28-Mar-11	11809	Harold Britton		\$26.39
Jan-Feb 11			Communications	\$26.39	\$0.00
			001008521004200 Law Enforcement - Communicatio	\$26.39	
31584	28-Mar-11	673	Home Depot		\$199.05
6090298			shop window	\$199.05	\$0.00
			101016543504801 Street - Facilities R&M (PW)	\$199.05	
31585	28-Mar-11	13232	Integra Telecom, Inc		\$858.99
8071032			Communications	\$858.99	\$0.00
			001003513104200 Administration-Communications	\$6.64	
			001003514104200 City Clerks-Communications	\$7.75	
			001003516104200 Human Resources-Communications	\$7.19	
			001003518104200 IT Dept-Communications	\$18.81	
			001004514234200 Finance - Communications	\$14.94	
			001007558004200 Planning - Communication	\$55.23	
			001007559004200 Building Department - Communci	\$36.87	
			001008521004200 Law Enforcement - Communicatio	\$141.78	
			001010575304200 Historical - Communications	\$36.87	
			001013519904200 General Government - Communica	\$253.17	
			001013555504200 Community Center-Communication	\$36.87	
			101016542004200 Street Fund - Communications	\$120.26	
			410016542404200 Storm Water - Communications	\$122.61	
31586	28-Mar-11	13327	Jennifer Anderson		\$420.00
March 2011			Dep Care reimb	\$420.00	\$0.00
			001000281000000 Payroll Liabilities	\$420.00	
31587	28-Mar-11	13199	Justin Evans		\$30.49
031711			Travel	\$30.49	\$0.00
			101016542004300 Street Fund - Travel & Mtgs	\$30.49	
31588	28-Mar-11	842	Lake Stevens Auto Body		\$900.00
031011			door hinges and pins	\$900.00	\$0.00

Detail Check Register

24-Mar-11

Lake Stevens

Check No	Check Date	VendorNo	Vendor	Check Amount	
410016542404800			Storm Water - Repairs & Maint.	\$900.00	
31589	28-Mar-11	852	Lake Stevens Journal		\$264.65
74506			Advertising legal	\$20.10	\$0.00
001013514304400			General Government - Advertisin	\$20.10	
74507			Advertising - legal	\$100.50	\$0.00
001007558004400			Planning - Advertising	\$100.50	
74548			Advertising - legal	\$70.35	\$0.00
001007558004400			Planning - Advertising	\$70.35	
74549			Advertising - legal	\$73.70	\$0.00
001007558004400			Planning - Advertising	\$73.70	
31590	28-Mar-11	12751	LAKE STEVENS POLICE GUILD		\$850.00
031511			Union Dues	\$850.00	\$0.00
001000281000000			Payroll Liabilities	\$850.00	
31591	28-Mar-11	12618	LAKESIDE INDUSTRIES		\$814.50
3236014MB			asphalt patch (pothole repair)	\$814.50	\$0.00
101016542004800			Street Fund - Repair & Mainten	\$814.50	
31592	28-Mar-11	13445	Leadsonline		\$1,908.00
218418			Service package renewal	\$1,908.00	\$0.00
001008521004100			Law Enforcement - Professional	\$1,908.00	
31593	28-Mar-11	13774	Maltby Container & Recycling		\$23.50
19018			Dump Fee	\$23.50	\$0.00
101016542004800			Street Fund - Repair & Mainten	\$23.50	
31594	28-Mar-11	13621	Mark Somers		\$247.05
Reissue 30639			Reissue check 30639	\$247.05	\$0.00
001001511601100			Legislative - Salaries	\$247.05	
31595	28-Mar-11	13600	Modern Marketing Dept 5343		\$568.05
MMI080266			LEA crayons for dept tours and com	\$307.78	\$0.00
001008521003100			Law Enforcement - Office Suppl	\$307.78	
MMI080295			pencil top erasers for dept tours and	\$260.27	\$0.00
001008521003100			Law Enforcement - Office Suppl	\$260.27	

Detail Check Register

24-Mar-11

Lake Stevens

Check No	Check Date	VendorNo	Vendor	Check Amount	
31596	28-Mar-11	13711	New Chapter Cleaning		\$120.00
907			Carpet Cleaning Feb/Mar 2011	\$120.00	\$0.00
			001008521004800	Law Enforcement - Repair & Mai	\$120.00
31597	28-Mar-11	12684	NORTHWEST CASCADE INC.		\$215.40
1-258931			Equipment rental	\$215.40	\$0.00
			001010576804500	Parks - Equipment Rental	\$215.40
31598	28-Mar-11	13830	OrchidCellmark		\$1,105.00
010-053398			Forensic tests	\$1,105.00	\$0.00
			001008521004100	Law Enforcement - Professional	\$1,105.00
31599	28-Mar-11	13471	Oregon Dept of Transportation		\$15.50
MB103725			Copies	\$15.50	\$0.00
			001008521003104	Law Enforcement-Operating Cost	\$15.50
31600	28-Mar-11	12834	PATRICK STEVENSON		\$26.39
Jan-Feb 11			Communications	\$26.39	\$0.00
			001008521004200	Law Enforcement - Communicatio	\$26.39
31601	28-Mar-11	12450	PITNEY BOWES		\$176.00
2815967-MR11			Postage machine rental	\$176.00	\$0.00
			001013519904500	General Government-Equip Renta	\$176.00
31602	28-Mar-11	11869	PUGET SOUND ENERGY		\$610.20
03/11 1294748676			Utilities - Gas	\$324.39	\$0.00
			001010576804700	Parks - Utilities	\$108.13
			101016542004700	Street Fund - Utilities	\$108.13
			410016542404701	Storm Water Utilities	\$108.13
03/11 8866053005			Utilities - Gas	\$285.81	\$0.00
			001010576804700	Parks - Utilities	\$95.27
			101016542004700	Street Fund - Utilities	\$95.27
			410016542404701	Storm Water Utilities	\$95.27
31603	28-Mar-11	12722	SHRED-it WESTERN WASHINGTON		\$49.50
101140137			shredding services	\$49.50	\$0.00
			001008521003104	Law Enforcement-Operating Cost	\$49.50
31604	28-Mar-11	13363	Six Robblees Inc.		\$740.29
14-229125			strob lights replacement(6 lights)	\$740.29	\$0.00
			101016542004800	Street Fund - Repair & Mainten	\$740.29

Detail Check Register

24-Mar-11

Lake Stevens

Check No	Check Date	VendorNo	Vendor	Check Amount	
31605	28-Mar-11	13715	Sno Co Sherrifs Office		\$6,272.20
2011-587		Prisoner Housing Feb 2011		\$6,272.20	\$0.00
001008523005100		Law Enforcement - Jail		\$6,272.20	
31606	28-Mar-11	11899	SNOHOMISH CO. SHERIFFS OFFICE		\$35.00
2011 dues		SCSPCA 2011 dues		\$35.00	\$0.00
001008521004900		Law Enforcement - Miscellaneou		\$35.00	
31607	28-Mar-11	1355	Snohomish County EDC		\$3,000.00
2011-114		2011 Economic Development		\$3,000.00	\$0.00
001013519904902		General Government - Economic		\$3,000.00	
31608	28-Mar-11	1382	Snohomish County Public Works		\$4,415.86
I000268815		Repair & Maint		\$3,330.91	\$0.00
001008521004800		Law Enforcement - Repair & Mai		\$2,324.69	
101016542004800		Street Fund - Repair & Mainten		\$1,006.22	
I000269012		2010 Annexation IDDE		\$1,084.95	\$0.00
101016542004800		Street Fund - Repair & Mainten		\$1,084.95	
31609	28-Mar-11	12961	SNOHOMISH COUNTY PUD		\$2,270.74
103708020		Utilities - Electric		\$31.25	\$0.00
001010576804700		Parks - Utilities		\$31.25	
107025538		Utilities - Electric		\$286.75	\$0.00
001010576804700		Parks - Utilities		\$95.58	
101016542004700		Street Fund - Utilities		\$95.58	
410016542404701		Storm Water Utilities		\$95.59	
120307757		Utilities - Electric		\$332.04	\$0.00
101016542630000		Street Fund - Street Lighting		\$332.04	
136812646		Utilities - Electric		\$115.87	\$0.00
001008521004700		Law Enforcement - Utilities		\$115.87	
140134851		Utilities - Electric		\$1,337.44	\$0.00
001008521004700		Law Enforcement - Utilities		\$1,337.44	
150098087		Utilities - Electric		\$167.39	\$0.00
101016542630000		Street Fund - Street Lighting		\$167.39	
31610	28-Mar-11	13821	Termnix Commercial		\$59.51
302843183		Pest Control		\$59.51	\$0.00

Detail Check Register

24-Mar-11

Lake Stevens

Check No	Check Date	VendorNo	Vendor	Check Amount	
001010576803101			Parks-Eagle Ridge Pk Exp	\$59.51	
31611	28-Mar-11	1491	The Everett Herald		\$186.20
1729110			Advertising - legal	\$186.20	\$0.00
001007558004400			Planning - Advertising	\$186.20	
31612	28-Mar-11	13045	UPS		\$13.30
74Y42111			Evidence shipping	\$13.30	\$0.00
001008521004200			Law Enforcement - Communicatio	\$13.30	
31613	28-Mar-11	1579	VILLAGE ACE HARDWARE		\$635.60
28496			Supplies	\$6.06	\$0.00
410016542404800			Storm Water - Repairs & Maint.	\$6.06	
28512			Supplies	\$3.24	\$0.00
001013555504800			Community Center - Repair & M	\$3.24	
28549			Supplies	\$70.37	\$0.00
001012572504800			Library - Repair & Maint.	\$70.37	
28555			Key cabinet	\$16.82	\$0.00
101016542003102			Street Fund Operating Costs	\$16.82	
28574			Supplies	\$86.87	\$0.00
410016542404800			Storm Water - Repairs & Maint.	\$86.87	
28604			Supplies	\$18.45	\$0.00
101016542004800			Street Fund - Repair & Mainten	\$18.45	
28631			fire alarms (heat)	\$403.86	\$0.00
101016543504802			Facilities R&M (City Shop)	\$403.86	
28644			Supplies	\$29.93	\$0.00
001013555504100			Community Center - Cleaning	\$29.93	
31614	28-Mar-11	1579	VILLAGE ACE HARDWARE		\$118.51
28645			Supplies	\$47.74	\$0.00
410016542404800			Storm Water - Repairs & Maint.	\$47.74	
28648			Supplies	\$45.55	\$0.00

Detail Check Register

24-Mar-11

Lake Stevens

Check No	Check Date	VendorNo	Vendor	Check Amount	
410016542404800			Storm Water - Repairs & Maint.	\$45.55	
28649			Supplies	\$25.22	\$0.00 \$25.22
101016542004800			Street Fund - Repair & Mainten	\$25.22	
31615	28-Mar-11	13817	VMI Broadcast & Prof Video		\$19,232.73
216833			Channel 21 Upgrade	\$19,232.73	\$0.00 \$19,232.73
001013519906404			Gen Govt - Cable Capital	\$19,232.73	
31616	28-Mar-11	12761	WASHINGTON STATE PATROL		\$327.25
I11007312			Background checks	\$327.25	\$0.00 \$327.25
633008589000006			Gun Permit - FBI Remittance	\$327.25	
31617	28-Mar-11	13828	Wilson Custom Cabinet		\$300.00
VAC2005-1			Refund VAC2005-1	\$300.00	\$0.00 \$300.00
001000345008100			Zoning and Subdivision Fees	\$300.00	
31618	28-Mar-11	13635	Zones, Inc		\$704.22
B14192740101			SECTOR printer and car mount for	\$289.46	\$0.00 \$289.46
001008521003104			Law Enforcement-Operating Cost	\$289.46	
B14192740102			SECTOR printer and car mount for	\$89.27	\$0.00 \$89.27
001008521003104			Law Enforcement-Operating Cost	\$89.27	
B14192900101			thermal paper for sector printers	\$325.49	\$0.00 \$325.49
001008521003100			Law Enforcement - Office Suppl	\$325.49	
Total Of Checks:					\$67,812.28



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**CITY OF LAKE STEVENS
REGULAR CITY COUNCIL MEETING MINUTES**

Monday, February 28, 2011
Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Vern Little

COUNCILMEMBERS PRESENT: Kim Daughtry, Marcus Tageant, Suzanne Quigley, Neal Dooley and Mark Somers

COUNCILMEMBERS ABSENT: John Spencer and Kathy Holder

STAFF MEMBERS PRESENT: City Administrator Jan Berg, City Attorney Cheryl Beyer, Public Works Director/City Engineer Mick Monken, Finance Director/Treasurer Barb Lowe, Human Resource Director Steve Edin, Police Chief Randy Celori, and Office Assistant Carin Hinman

OTHERS: Tracy Stevens, Tony Morea, and Allied Waste representative Jeff Borgida

Excused Absence. Councilmember Somers moved to excuse Councilmembers Spencer and Holder, seconded by Councilmember Dooley; motion carried unanimously. (5-0-0-2)

Guest Business. Tracy Stevens, Lake Stevens Art's Commissioner commented that Music on the Lake takes the majority of the Arts Commission funds. To bring in more revenue they are requesting wine tasting and possibly wine vendors during Music on the Lake. The wine tasting area would be roped off with a limit of two tastings. City Administrator Berg noted that council approval is needed for alcohol in City parks. City Attorney Beyer also commented that there are liquor control issues and a liquor license would be required. Mayor Little stated that wine tasting during Music on the Lake should be pursued. Council unanimously agreed.

Tracy Stevens also addressed art for the newest built round-about. They have found an artist that is a sculpture of metals. Tracy brought a small sample of two eagles sculpted of corten and stainless steel. The two eagles are representative of our local eagles, Martha and George. The actual sculpture would be 11 feet tall, mounted to a cement base. The Art's Commission will come back at the end of the month with a budget and contract for the artist.

Consent Agenda. Councilmember Daughtry moved to approve the consent agenda (Payroll Direct Deposits 903886-903943 for \$121,258.88, Payroll Checks 31374-31377 for \$8,128.44, Claims 31378-31441 for \$94,198.93, Electronic Funds Transfers 301-303 for \$4,931.43, Void Checks 31297, 31358 for deduct of \$822,80, Tax Deposit for 2-15-11 in the amount of \$45,887.56, for total vouchers approved of \$273,582.44), seconded by Councilmember Somers; motion carried unanimously. (5-0-0-2)

Approve minutes of February 14, 2011 regular meeting. Councilmember Tageant moved to approve City Council meeting minutes of February 14, seconded by Councilmember Somers; motion carried with Councilmember Dooley abstaining. (4-0-1-2)

Approve street sweeping plan. Public Works Director Monken reported on a street sweeping plan. The City now sweeps all streets equally and under the proposed plan streets would be prioritized based on if they drain into the lake and on traffic lanes. Streets that have less debris will be swept less. This plan would provide less debris going into storm drains and less pollutants filtering into the lake. It would not have cost savings for sweeping operation's; however, it would have cost savings for both storm system maintenance and impacts on the lake. Exceptions to the amount of street sweepings would be emergency spills, special events and snow. The priority would be public safety first, pollution second.

MOTION: Councilmember Dooley moved to approve the street sweeping plan, seconded by Councilmember Daughtry; motion carried unanimously. (5-0-0-2)

Approve extension of Allied Waste garbage/recycling contract. City Administrator Jan Berg reported that she was not asking for approval of extension of the garbage/recycling contract but to continue the discussion from the last Council meeting to see if it is advantageous to go out for an RFP procedure for bids or continue with Allied Waste and negotiate contract extension. A comparison sheet with local jurisdictions for solid waste/recycling rates was handed out. The 'new rates' category had been discussed with Allied Waste for changes in the potential contract extension. The current rates charged are comparably low. The new rate would increase the current charges by approximately 3.6% or less. The contract would propose a seven year extension to the existing contract and start the clock from the seven year period for RFP process in the new annexation area. A draft Ordinance will be brought to the next meeting. Allied has agreed again to continue to donate towards City Spring Clean-up. Donations increased from \$20,000 to \$25,000. Council stated they wanted to go on with the contract amendment rather than going out for the bid process. City Administrator Berg will have a contract amendment for the March 14th meeting.

Jeff Borgida, General Manager for Allied Waste, gave a brief description on the Refuse Rate Index (RRI) and Consumer Pricing Index (CPI), terms to figure rate increases. He will have more detailed information to the City tomorrow per Councilmember Quigley's request.

Approve Professional Services Agreement with Leland Consulting Group for business Recruitment Services. City Administrator Berg requested the Council to approve the Professional Services Agreement with Leland Consulting Group to provide the City with consulting services to engage in business recruitment.

MOTION: Councilmember Tageant moved to approve the Professional Services Agreement with Leland Consulting Group, seconded by Councilmember Somers; motion carried unanimously. (5-0-0-2)

Adopt first and final reading of Ordinance No. 847, 2011 budget amendment. Finance Director Lowe reported on changes in beginning and ending fund balances which reflect the 2010 ending fund balances. Finance Director Lowe requested to adopt Ordinance No. 847 amending Ordinance No. 841.

MOTION: Councilmember Quigley moved to pass Ordinance No. 847 Budget Amendment, seconded by Councilmember Daughtry; motion carried unanimously. (5-0-0-2)

Year-end financials. Finance Director Lowe reviewed the 2011 budget, stating we were within our budget compliance, reviewing her staff report and itemized charts. With the staff efforts for staying within the decreased budget, we are in better shape than anticipated. We'll still hit a negative fund balance in 2013 if we don't continue to save the money and put it towards economic development and increase our sales tax base. Mayor Little stated that although we do an annual budget, it still needs to be forecasted out three and five years so we can get a good picture as to where we are going. Even though our revenue may increase, we still need to continue to save.

Council Person's Business: Councilmember's reported on the following: Tageant attended the AWC Conference in Olympia - attended the Granite Falls Economic Development Council Summit with Police Chief Celori at Granite Falls; Somers attended AWC Conference; Dooley stated there was no sewer sub-committee meeting in February; Daughtry attended the SCCIT Meeting at Tulalip, discussing Hwy. 9, Hwy. 2 safety corridor - attended the AWC Conference in Olympia - attended SR9, SR204 pre-meeting with WSDOT. All other meetings were cancelled this week due to snow;

Mayor's Business: Mayor Little reported on the following: Mayor Little also attended the AWC Conference in Olympia - Tuesday went to Olympia and testified in front of the Senate Transportation Committee and Hwy. 9 Coalition for the Snohomish River bridge. He was pleased to read in front of some Elementary classes for Literacy Week. Also attended North County Mayors Meeting discussing bills coming through the Legislature and how each one may affect all of us. He will be attending the ribbon cutting ceremony on Thursday for the new Community Center at Constitution Park at the old Greenwood Village housing area.

Staff Reports: Staff reported on the following: City Administrator Berg - attended AWC Conference and thanked others who attended for the great turnout – Wednesday will attend an Economic Development breakfast; Public Works Director Monken followed up on the 20th Street S.E. overlay proposed for late March, overlays and asphaltting of the basketball Courts are dependent upon weather; Human Resource Director Edin noted the Wellness Activity bi-annual report is available - Senior Planner interviews Friday the 11th.

Adjourn. Mayor Little moved to adjourn at 8:27 p.m., seconded by Councilmember Tageant; motion carried unanimously. (5-0-0-2)

Vern Little, Mayor

Carin Hinman, Office Assistant

**CITY OF LAKE STEVENS
REGULAR CITY COUNCIL MEETING MINUTES**

Monday, March 14, 2011
Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Vern Little

COUNCILMEMBERS PRESENT: Mark Somers, Kim Daughtry, Marcus Tageant (arrived at 7:36 p.m.), Kathy Holder (arrived at 8:25 p.m.), Suzanne Quigley, Neal Dooley and John Spencer

COUNCILMEMBERS ABSENT:

STAFF MEMBERS PRESENT: Planning Director Becky Ableman, City Administrator Jan Berg, City Attorney Cheryl Beyer, Finance Director/Treasurer Barb Lowe, Human Resource Director Steve Edin, Police Chief Randy Celori, and City Clerk/Admin. Asst. Norma Scott

OTHERS: Jonalyn Woolf-Ivory, Joe Burcar, Kathleen Friend, Planning Commissioners Dan Ansbaugh, Janice Huxford, Linda Hout, Dean Franz, Sammie Thurber, JR Myers and Gary Petershagen,

Excused absence. Councilmember Dooley moved to excuse Councilmember Holder, seconded by Councilmember Somers; motion carried unanimously. (5-0-0-2)

Guest Business.

Library survey. Jonalyn Woolf-Ivory, Sno-Isle Library Director, reported on the results of the telephone survey conducted July, 2010. After Ms. Ivory provided a significant amount of data the survey conclusions were as follows: women are more supportive of the idea of a new library than are men, those under age 45 are most supportive of the idea of moving toward a new library, and both personal and overall cost are important to community members and are significant influences in the attitudes toward planning for a new library.

Family Center annual report. Kathleen Friend reviewed her 2010 services and operational spending report. A youth forum will be held on March 31, from 6-8, in this facility, which will focus on substance abuse and underage drinking.

Councilmember Tageant arrived at 7:36 p.m.

Joint Council and Planning Commission meeting. Planning Director Ableman reported this joint meeting is to present the Planning Commissioners work program.

Shoreline Master Program. Joe Burcar, City representative at Department of Ecology (DOE), commented that DOE's formal role is review of the City's Shoreline Master Plan; local adoption is scheduled for June and then will be submitted to DOE for review and approval. DOE's

Lake Stevens City Council Regular Meeting Minutes

March 14, 2011

process will take about 6 months with one of following three results: approve, identify recommended requirements, or not approve. Regarding docks and piers the underlying standard is no net loss of ecological function, within the first 30 feet of structure want to preserve the fish migratory corridor. The first 30 feet would have a narrow graded surface and spacing out of the piling with the much larger/wider structures beyond the 30 feet.

Commissioner Franz asked if they coordinate Hydraulics Permit with Fish and Wildlife. Mr. Burcar responded yes, which involves the regional biologist. The cities of Kirkland, Redmond, Renton, and Lake forest Park have approved Master Shoreline Plans.

Councilmember Spencer would like some incentives to encourage removal of bulkheads.

Commissioner Ansbaugh asked about boat lifts and covers. Mr. Burcar responded Fish and Wildlife have specific standards and prefer boat lifts because the boats are out of the water and transparency in the covers.

Councilmember Quigley would prefer some flexibility in the first 30 feet. Mr. Burcar responded DOE does allow for local accommodations depending upon the effects.

Department of Transportation (DOT) meeting. The Council and Planning Commission discussed some of the suggestions brought out during the DOT meetings for Highway SR9/204 – looking for a way to make the area cohesive and discussed lack of use of the Lundeen by-pass.

Councilmember Holder arrived at 8:25 p.m.

20th Street SE – Planning Director Ableman noted the consultant is looking at possible employment corridor with some possible commercial nodes and park'n ride.

Councilmember Spencer commented he would like to see on Highway 9 mixed use residential, higher density, products/services this area would support, and urban appeal.

Mayor Little noted allowing more height in structures would be appropriate.

Commissioner Huxford suggested adding signage on the Centennial Trail that says how far it is to the coffee shops, restaurants, services in the City.

Consent Agenda. Councilmember Tageant moved to approve Consent Agenda for March 2011 vouchers (Payroll Direct Deposits 903944-904007 in the amount of \$114,084.58, Payroll Checks 31442-31445 for \$6,484.42, Claims 31446-61550 for \$281,819.46, Electronic Funds Transfers 304-310 for \$130,321.39, Void checks 31306, 31426, 31400, 31391 for deduction of \$723.12, Tax Deposit for 3-1-11 for \$41,122.50 for total vouchers approved of \$573,109.23), seconded by Councilmember Daughtry; motion carried unanimously. (7-0-0-0)

Approve minutes of February 28, 2011 regular meeting. The following are changes staff, Council and Mayor requested: Street sweeping plan - remove the second and third sentences and replace with "The City now sweeps all streets equally and under the proposed plan streets would be prioritized based on if they drain into the lake and on traffic lanes"; under Allied Waste agreement – the sentence that states "contract amendment for the March 14th and March 28th

meetings” should read just March 14; under OTHERS present it should say “Allied Waste” and not “Waste Management”; under COUNCILMEMBERS ABSENT “Mark Somers” was listed as absent and it should read “John Spencer”; all other places that have “Spencer’s” name listed should read “Somers”; under Allied Waste agreement the second paragraph should read “Allied Waste” and not “Allied Services”; and under Mayors’ Business change “Snohomish Railroad bridge” to “Snohomish River bridge” and “Constellation Park at the Greenwich Village new housing area” should read “Constitution Park at the old Greenwood Village housing area.” The minutes will be brought back to the next regular meeting.

Approve contract amendment with Allied Waste. City Administrator Berg reviewed the language changes on Page 3, regarding rate increases or decreases due to diesel prices. The agreement was acceptable by the City Attorney.

MOTION: Councilmember Quigley moved to approve Amendment #2 to the Garbage, Recyclables and Yard Collection Contract with Allied Waste, seconded by Councilmember Tageant; motion carried unanimously. (7-0-0-0)

City Administrator Berg noted that by law we need a resolution or ordinance to start the clock in the annexed areas and need a franchise agreement with Waste Management to continue in the annexation area.

First reading of Ordinance No. 852, budget amendment. Finance Director/Treasurer Lowe reviewed the amendments to the 2011 budget.

MOTION: Councilmember Quigley moved to approve first reading to adopt Ordinance No. 852, amending Ordinance No. 841, seconded by Councilmember Holder; motion carried unanimously. (7-0-0-0)

Finance Director/Treasurer Lowe noted that the ordinance needed to be presented to Council and then adopted at the next regular meeting.

Floating dock replacement. City Administrator Berg reported the floating dock at the boat launch needs replacing at an estimated cost of \$22,000 plus labor. The Lake Stevens Rowing Club has offered \$6,000 in labor and the other rowing club has only a few members but they offered to help with labor.

Council Person’s Business: Councilmembers reported on the following meetings: Tageant – attended SR9/204 and Chamber; Holder – Sewer Utility Subcommittee meeting today; Somers – SR9/204 meeting; Dooley – Sewer Utility Subcommittee; and Daughtry – Community Transit and SR9/204 meetings.

Mayor’s Business: Mayor Little reported on the following: attended SR9/204 meeting, interviews for Senior and Associate Planner positions, and attended Sewer Utility Subcommittee.

Staff Reports: Staff reported on the following: City Administrator Berg – Library Board proposed changes to their duties and requested a joint meeting; Planning Director Ableman - Eagle Management Plan is back from DOE, attended PSRC, and census data was distributed;

Lake Stevens City Council Regular Meeting Minutes

March 14, 2011

and Finance Director Lowe – asked Council to let her know if they would like hard copies of the budget.

Adjourn. Councilmember Quigley moved to adjourn at 9:11 p.m., seconded by Councilmember Somers; motion carried unanimously. (7-0-0-0)

Vern Little, Mayor

Norma J. Scott, City Clerk/Admin. Asst.

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LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda Date: 28 March 2011

Subject: 20th Street SE Pavement Overlay – west end

Contact Mick Monken **Budget Impact:** \$91,291.00
Person/Department: Department of Public Works

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL: Award the 20th Street SE Pavement Overlay to Lakeside Industries Inc in an amount of \$83,291.00 and authorized an administrative contingency of \$8,000.

SUMMARY/BACKGROUND: The westerly end of 20th Street SE has a section of the roadway pavement, approximately 700 feet in length west of Cavelero Road that has extensive “alligating”. This has been a high maintenance area for the City requiring the City crews to perform “pothole” patching nearly on a weekly basis.

The alligating condition appears to be from delaminating of the pavement with some minor base failures. There are two common options for addressing this type of pavement condition: 1) removal and reconstruction; 2) a structural overlay. The removal and reconstruction removes the entire failed pavement section and rebuilds the roadway starting at the base material and replacing the entire pavement section. This provides a high level of certainty for the repaired section’s road life but has a cost four to six times higher than performing a structural overlay. The structural overlay is performed by placing a reinforcing fabric on top of the failing roadway section then covering with a lift of asphalt. This is a proven method of a lower cost repair but sometimes results in a shorter life of the roadway surface by several years.

The method in this bid is for the structural overlay. While there is a risk of a shorter pavement life there are a number of advantages: low cost; short duration of disruption to traffic; utilizes existing pavement surface as base material; low engineering costs; and very low impact to water quality from runoff.

On 17th March 2011, the City opened bids for this work. A total of three bids were received and the results are included in Exhibit A. Lakeside Industries came in as the low bid at \$83,291.00. The Engineer’s Estimate (EE) was based on WSDOT bid unit prices, and accounting for higher fuel cost, and estimated the project cost at \$125,306.50. A tentative schedule is included in Exhibit B. Actual dates will be dependent on the weather.

APPLICABLE CITY POLICIES: NA

BUDGET IMPACT: The funds for this are from the pavement overlay budget.

ATTACHMENTS:

- ▶ Exhibit A: Bid Summary Table
- ▶ Exhibit B: Tentative Schedule
- ▶ Exhibit C: Vicinity Map

EXHIBIT A

City of Lake Stevens
20th Street SE - West End Overlay
BID TABULATION
 Opening: 17 March 2011

#	Item	Std BI #	Qty	Unit	Engineer's Estimate		Lakeside Industries		CEMEX		Granite Construction	
					Unit \$	Total	Unit \$	Total	Unit \$	Total	Unit \$	Total
1	Mobilization		1	LS	11,391.50	11,391.50	6,500.00	6,500.00	6,000.00	6,000.00	4,450.00	4,450.00
2	Temporary Traffic Control	6971	1	LS	10,000.00	10,000.00	8,000.00	8,000.00	10,000.00	10,000.00	7,000.00	7,000.00
3	Planing Bituminous Pavement	5711	220	SY	25.00	5,500.00	10.50	2,310.00	19.75	4,345.00	21.00	4,620.00
4	TESC (inlet protection)	NA	5	EA	125.00	625.00	50.00	250.00	35.00	175.00	100.00	500.00
5	Reinforcement Fabric	Clovis	2,732	SY	5.00	13,660.00	2.75	7,513.00	3.50	9,562.00	4.00	10,928.00
6	HMA Cl. 1/2 In PG 64-22	5767	600	Tons	110.00	66,000.00	73.00	43,800.00	70.00	42,000.00	81.00	48,600.00
7	Temp Pavement Marking	6888	1	LS	1,000.00	1,000.00	400.00	400.00	660.00	660.00	850.00	850.00
8	4" Paint Line	6806	3,220	LF	0.50	1,610.00	0.35	1,127.00	0.35	1,127.00	0.30	966.00
9	6" Plastic Line	6807	52	LF	25.00	1,300.00	8.00	416.00	8.00	416.00	9.00	468.00
10	Plastic Arrows	6833	2	EA	160.00	320.00	200.00	400.00	200.00	400.00	187.00	374.00
11	Raised Pavement Markers	6884	0.9	EA	1,000.00	900.00	500.00	450.00	500.00	450.00	508.00	457.20
12	Adjust CB	3100	5	EA	600.00	3,000.00	425.00	2,125.00	570.00	2,850.00	392.00	1,960.00
13	Force Account		1	LS	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Sub-total						125,306.50		83,291.00		87,985.00		91,173.20
WSST - Exempt						-						
TOTAL PROJECT COST ESTIMATE						125,306.50		83,291.00		87,985.00		91,173.20

Note: HMA includes pre-level (3/4") and overlay 2"

Prepared by: Scotty Swift
 Checked by: Mick Monken, P.E.

EXHIBIT B

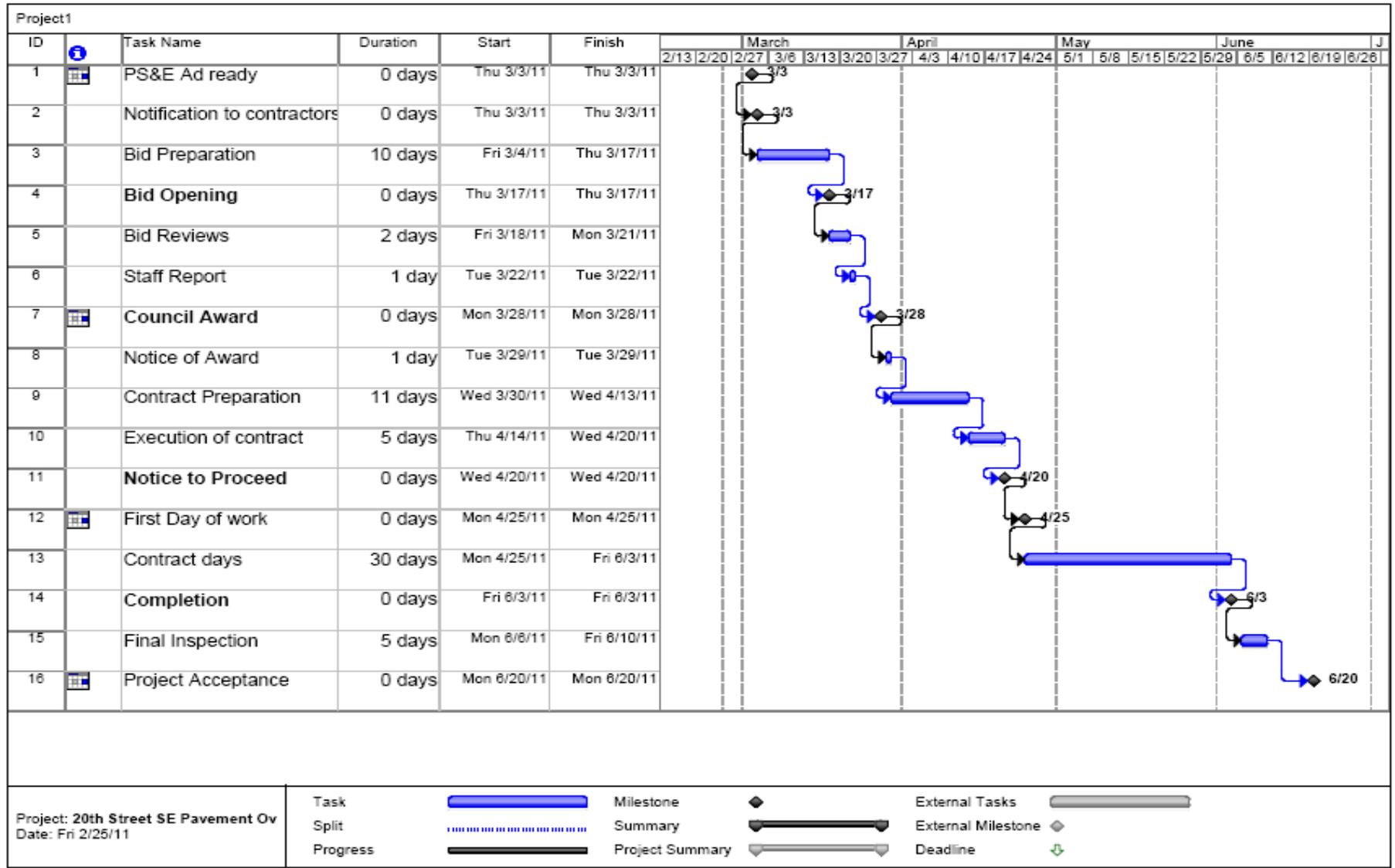


EXHIBIT C





LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda Date: March 28, 2011

Subject: 2011 Budget Amendment #2

Contact Person/Department: Barb Lowe/ Finance **Budget Impact:** Yes

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:

Adopt Ordinance No. 852 Amending Ordinance No. 841

SUMMARY/BACKGROUND:

Throughout the year the City Council authorizes various purchase requests and agreements. At the time of authorization, the budget impact is presented to the Council as part of the information required in order for the Council to make an informed decision. The budget amendment follows to adjust the specific line items that will be affected by purchase or contract award.

There have been no changes made to Ordinance No. 852 since presented to Council on March 14th, 2011.

Detailed explanations of the changes requested are described below:

General Fund - 001

The 2010 ending fund balance was revised to correctly allocate the receipt of a tax lien for the abatement of a dangerous building that was originally receipted as property tax. This altered the 2011 beginning fund balances of the General Fund, Street Fund, and the Repair & Demolition Fund. The increased revenue is due to the receipt of capital contributions for the public access channel as well as the interfund loan repayment from the Repair & Demolition Fund. The sum of changes in expenditures that result in a decrease include removal of the interfund loan repayment to street fund (\$50,000), and increases capital outlay for the PEG channel (\$25,200). The ending fund balance reflects these changes.

Street Fund - 101

The change in beginning fund balance reflects the revised 2010 ending fund balance. The decreased revenues are the result of the removal of the interfund loan repayment from the general fund (\$50,000) as the loan was not taken. The increased expenditures in the amount of \$200,000 are for necessary street overlays on 20th St. SE. The ending fund balance reflects this change.

Repair & Demolition Fund – 110

The change in beginning fund balance reflects the revised 2010 ending fund balance. The increase in expenditures reflects the repayment of the interfund loan to the General Fund in the amount of \$28,029. The only interest accrued on this loan was on the funds that remained unspent in fund 110. No interest or penalties accumulated on the tax lien due to the timing of the assessment and subsequent payment. The ending fund balance reflects the repayment.

Storm & Surface Water Fund – 410

The increased revenues reflect additional grant reimbursement approved by DOE. The increase in expenditures reflects increased grant expenditures including half of the purchase price of the boom mower which is a pre-approved expenditure against the DOE grant.

Equipment Fund – Public Works – 530

The increased revenues reflect the sale (trade-in) of a surplus shoulder mower in the amount of \$20,000. The decrease in expenditures in the amount of \$13,393 reflects the difference between the budgeted cost of the boom mower (\$60,000) and the actual cost including trade-in amount (\$73,214) less half of the final cost (\$26,607) to be incurred by the Storm & Surface Water Fund and reimbursed by the grant. The ending fund balance reflects these changes.

APPLICABLE CITY POLICIES:

In accordance with the Financial Management Policies, Budget Themes and Policies, and the Revised Code of Washington, changes in the adopted budget must be brought before the City Council.

BUDGET IMPACT:

The budget ordinance will amend the revenues and expenditures in the funds set forth in the ordinance.

ATTACHMENTS:

- ▶ Exhibit A: Ordinance No. 852

**CITY OF LAKE STEVENS
 LAKE STEVENS, WASHINGTON
 ORDINANCE NO. 852**

AN ORDINANCE OF THE CITY OF LAKE STEVENS, WASHINGTON, AMENDING THE 2011 BUDGET AS SET FORTH IN ORDINANCE NO. 841 CONCERNING FUND BALANCES AND EXPENDITURES FOR VARIOUS FUND BALANCES FOR THE YEAR 2011.

WHEREAS, the City of Lake Stevens adopted the 2011 budget pursuant to Ordinance No. 841; and

WHEREAS, the City of Lake Stevens will incur expenditures in categories and amounts other than anticipated in the adopted 2011 budget;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE STEVENS DO ORDAIN AS FOLLOWS:

SECTION 1. The 2011 budget, as adopted in Ordinance No. 841, is hereby amended as follows:

<i>Fund</i>	<i>Description</i>	<i>Current Budget</i>	<i>Amended Budget</i>	<i>Amount of Inc/(Dec)</i>	<i>ExpRev</i>
001 - General	Beginning Fund Balance	\$1,233,432	\$1,213,310	(\$20,122)	BegBal.
001 - General	Revenues	\$8,305,781	\$8,363,926	\$58,145	Rev.
001 - General	Expenditures	\$8,121,045	\$8,096,245	(\$24,800)	Exp.
001 - General	Ending Fund Balance	\$1,418,168	\$1,480,991	\$62,823	EndBal.
101 - Street	Beginning Fund Balance	\$1,937,737	\$1,929,912	(\$7,825)	BegBal.
101 - Street	Revenues	\$1,703,511	\$1,653,511	(\$50,000)	Rev.
101 - Street	Expenditures	\$2,250,735	\$2,450,735	\$200,000	Exp.
101 - Street	Ending Fund Balance	\$1,390,513	\$1,132,688	(\$257,825)	EndBal.
110 - Repair & Demolition	Beginning Fund Balance	\$82	\$28,029	\$27,947	BegBal.
110 - Repair & Demolition	Expenditures	\$0	\$28,029	\$28,029	Exp.
110 - Repair & Demolition	Ending Fund Balance	\$82	\$0	(\$82)	EndBal.
410 - Storm & Surface Water	Revenue	\$1,227,098	\$1,327,098	\$100,000	Rev.
410 - Storm & Surface Water	Expenditures	\$1,330,841	\$1,430,841	\$100,000	Exp.
530 - Equip Fund - PW	Revenues	\$52,125	\$72,125	\$20,000	Rev.
530 - Equip Fund - PW	Expenditures	\$112,300	\$98,907	(\$13,393)	Exp.
530 - Equip Fund - PW	Ending Fund Balance	\$98,491	\$131,884	\$33,393	EndBal.

SECTION 2. Except as set forth above, all other provisions of Ordinance No. 841 shall remain in full force, unchanged.

SECTION 3. Effective Date and Publication. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect and be in force five (5) days after the date of publication.

PASSED by the City Council of the City of Lake Stevens this 28th day of March, 2011.

Vern Little, Mayor

ATTEST/AUTHENTICATION:

Norma J. Scott, City Clerk/Admin Asst

APPROVED AS TO FORM:

First and Final Reading:
Published:
Effective:

Grant Weed, City Attorney

Proclamation

In recognition and support of the American Cancer Society Relay for Life

- WHEREAS,** Relay for Life is the signature activity of the American Cancer Society and honors cancer survivors and remembers those lost of the disease, and
- WHEREAS,** There are an estimated 11 million Americans with a history of cancer alive today, and
- WHEREAS** This year alone, more than 1.4 million new cases of cancer will be diagnosed in the United States and more than 32,000 in the State of Washington, and
- WHEREAS** Money raised during the American Cancer Society Relay for Life of Lake Stevens helps support research, education, advocacy and patient services, and
- WHEREAS** Relay for Life helps fund more than \$100 million in cancer research a year, and
- NOW
THEREFORE,** Be it resolved that we, the City Council of Lake Stevens do hereby proclaim April 9 as “Relay for Life, Paint the Town Purple Day” in Lake Stevens and encourage citizens to participate in Paint in the Town Purple in Downtown and North Cove Park.

So proclaimed this 28th day of March, 2011.

Vern Little, Mayor
City of Lake Stevens



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LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda Date: 28 March 2011

Subject: Lake Steven Eurasian Watermilfoil Control Program (2011) - Status

Contact	Mick Monken	Budget Impact:	Info Only
Person/Department:	Public Works		

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL: Status Report

SUMMARY/BACKGROUND: This May/June it is expected that the City will be implementing the watermilfoil control program in Lake Stevens. The actual date for the application of the triclopyr treatment will be determined based on the growth cycle of the watermilfoil. To get to the treatment implementation, the City needs to complete 5 main tasks: 1) Approval of an aquatic weed management plan (**Done** - approved by the State in January 2011); 2) NPDES permit process (**In-process** - all steps completed and pending State approval and permit issuance); 3) Advertise for services (**Done** - Request for Qualification and Proposal is out to ad and through direct contact); 4) Select and award service contract (**Scheduled** - Council to award 25th April 2011); and 5) Development of Strategy Plan (this will be developed by the selected service provider and is expected to be completed by late May 2011).

The Strategy Plan (Plan) is a key element in the implementation of the triclopyr treatment. The Plan will define: where treatment is needed; at what concentration levels; when is the best time to do the treatment; how will the treatment be applied; how will public outreach be provided; and post application testing and result evaluated for possible follow up treatments in 2011. The Strategy Plan is the first part of the implementation process that will be performed by the selected service provider.

The key to the getting the best success with the initial application is performing the treatment when the maximum number of plants are in the full growth cycle, typically 1 to 2 feet below the water's surface. From experiences from the County and a private Aquatic Biologist (Terry McNabb), typically the best time for a treatment of watermilfoil in this region is around mid July to early August. Last year, it was early to mid July that this level was reached in most parts of the lake.

The City was notified that it will receive up to \$75,000 match dollars towards the treatment. A condition of this grant is that only dollars spent after 1 July 2011 will be reimbursed, meaning that to be eligible for grant dollars, the application of the triclopyr must be after 1 July 2011. The City's approach is to have the strategy plan completed to be ready for a June application. This would allow for an option of an early application but this would jeopardize the \$75,000 DOE grant dollars. Early action on the Strategy Plan would not affect the City's ability to capture the full DOE grant reimbursement amount.

APPLICABLE CITY POLICIES:

BUDGET IMPACT: 2011 budget is \$182,000 including \$75,000 DOE grant.

ATTACHMENTS:

- ▶ Exhibit A: Press Release

24 March 2011



PRESS RELEASE

Lake Stevens Initial Eurasian Watermilfoil Treatment Anticipated in June or July

The City of Lake Stevens and Snohomish County are expecting to implement a treatment this June or July to begin the eradication of the problematic non-native and invasive Eurasian watermilfoil (aquatic weed) from Lake Stevens. Based on a summer 2010 survey conducted by the City and County, over 10% of the lake's surface area had some level of milfoil growth. By August, the condition had worsened, with the milfoil growing into dense patches that impeded boating and swimming in the affected areas.

In 2010, the City received funding from the Washington State Department of Ecology's (Ecology) Aquatic Weeds Management Fund to develop an Integrated Aquatic Vegetation Management Plan (IAVMP) for Lake Stevens. The purpose of the IAVMP was to identify alternative methods to eradicate Eurasian watermilfoil and provide a recommendation. A steering committee guided the development of the IAVMP and was comprised of the Lake Stevens Citizens Shoreline Advisory Committee, Snohomish County staff, City staff and council members. The public was invited to provide comments at two public meetings held to present and discuss the IAVMP. In the IAVMP, three control methods were considered for managing milfoil: mechanical, biological, and chemical. After carefully reviewing the alternatives, the committee determined that chemical control (a herbicide treatment) was the best approach. The reason for this decision was that a herbicide treatment was the most effective solution (short and long range) and the only method that could potentially eradicate milfoil from the lake.

The herbicide selected for the treatment is triclopyr, which can selectively control Eurasian watermilfoil with little impact on native plants. Triclopyr herbicide has been approved by the Environmental Protection Agency (EPA) and Ecology for this type of application and has been successfully used for milfoil control in lakes and rivers in Washington and a number of other states.

The milfoil control work is estimated to cost approximately \$520,000 over a 10 year period. The highest portion of the cost, estimated at \$186,000, will occur in 2011 (first year). The initial treatment will involve the application of the herbicide over the entire milfoil affected area in June or July of this year, followed by spot treatments thereafter, if needed. In each of the following years an investigation will be performed to monitor and identify spot treatment areas. For the initial treatment, the City sought and was awarded a onetime State grant for \$75,000. The eligibility requirement of this grant is that the implementation must occur after July 1st, 2011. The City and County will select a licensed professional applicator that will perform the treatment services. Prior to any application of triclopyr, a public outreach program will be implemented to educate and inform the public, including direct outreach to all homes adjacent to the lake and information on the City's website (www.ci.lake-stevens.com).

The actual date of the 2011 herbicide application will be based on seasonal conditions that affect milfoil growth, including average temperatures and sunlight. Herbicide treatments are most effective during milfoil's active growth period after the plants have significantly leafed out. Typically the growth period in this region occurs in July. If treatment is performed too early or too late in the plant's growth cycle, the effectiveness of the triclopyr is significantly reduced,

requiring costly repeat treatments or higher rates of herbicide use.

The City is acting as the lead agency in the performance of the milfoil eradication services. The State has been notified of the City's intent to implement the initial treatment, and the permits are in final process. It is anticipated that the City will be ready for the initial application in mid to late June. If you have questions, a copy of the City's approved plan can be viewed at: <http://www.ci.lake-stevens.wa.us/documents/LakeStevensIAVMP20110121FINAL.pdf>. Also, if you wish to learn more about triclopyr, Washington State Department of Ecology has an informative FAQ at: http://www.ecy.wa.gov/programs/wq/pesticides/final_pesticide_permits/noxious/triclopyr_faq.pdf.