

**CITY OF LAKE STEVENS
REGULAR CITY COUNCIL MEETING MINUTES**

Monday, February 23, 2015

Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Vern Little

COUNCILMEMBERS PRESENT: Kathy Holder, Kim Daughtry, Marcus Tageant and Sam Low

COUNCILMEMBERS ABSENT: Suzanne Quigley, Todd Welch, John Spencer

STAFF MEMBERS PRESENT: City Administrator Jan Berg, Finance Director/City Clerk Barb Stevens, Public Works Director Mick Monken, Human Resource Director Steve Edin, Police Chief Dan Lorentzen, Senior Planner Russ Wright, Civil Engineer Adam Emerson, Deputy City Clerk Kathy Pugh and City Attorney Cheryl Beyer

OTHERS: Rob Stanton, Executive Director of Operations, Lake Stevens School District

Excused Absence. Motion by Councilmember Low, seconded by Councilmember Tageant, to excuse Councilmembers Spencer, Quigley and Welch from the meeting. On vote the motion carried unanimously (4-0-0-3).

Mayor Little announced that Ordinance 929 Amending the 2015 Budget is removed from the Consent Agenda and will be considered as an Action Item.

Guest Business. None.

Consent Agenda.

MOTION: Moved by Councilmember Low, seconded by Councilmember Tageant to approve (A) 2015 vouchers [Payroll direct deposits of \$138,271.11; Payroll checks 38079-38107 in the amount of \$10,726.87; Tax deposits of \$60,713.62; Electronic Funds Transfers (ACH) of \$61,567.30; Claims check numbers 38108-38162 in the amount of \$178,975.17; Total Vouchers Approved : \$450,254.07]; and (B) February 9, 2015 City Council Regular meeting minutes. On vote the motion carried unanimously (4-0-0-3).

Public Hearings: City Clerk Barb Stevens read the Public Hearing Procedures for both public hearings.

Public Hearing in consideration of Ordinance 923 Amending Subarea Plan Zoning Code regarding Warehouse Allowances:

Mayor Little opened the public hearing. Senior Planner Russ Wright distributed a revised Ordinance 923 and reviewed the changes. He then presented the staff report and said tonight's action is to hold a public hearing and first reading of Ordinance 923 Amending the Subarea Plan

Zoning Code regarding warehouse allowances. Adoption of this ordinance would allow for a broader range of warehouse options for potential employers and large retailers looking to locate to the City. This affects the industrial and commercial districts. He then responded to Councilmembers' questions.

Mayor Little invited public comment and there was none.

MOTION: Councilmember Daughtry moved, Councilmember Low seconded to close the public comment portion of the public hearing. On vote the motion carried unanimously (4-0-0-3).

Council requested staff provide clarification on how the proposed allowances were determined and what comparisons were used. This will be provided at the next meeting.

MOTION: Councilmember Tageant moved, Councilmember Daughtry seconded to accept the first reading of Ordinance 923, an Ordinance of the City of Lake Stevens, Washington, Amending LSMC Section 14.38.020 entitled "Zoning Districts" and Section 14.38.030 entitled "Other Uses", providing for severability and effective date. On vote the motion carried (4-0-0-3).

Public Hearing in consideration of Ordinance 927 Adopting the Lake Stevens School District Capital Facilities Plan.

Mayor Little opened the public hearing. Senior Planner Wright presented the staff report and said tonight's action is to hold a public hearing and second reading of Ordinance 927, concerning adoption of the Lake Stevens School District Capital Facilities Plan. He then responded to Councilmembers' questions.

Mayor Little invited public comment and there was none.

MOTION: Councilmember Daughtry moved, Councilmember Tageant seconded, to close the public comment portion of the public hearing. On vote the motion carried unanimously (4-0-0-3).

MOTION: Councilmember Daughtry moved, Councilmember Low seconded to close the public hearing. On vote the motion carried unanimously (4-0-0-3).

MOTION: Councilmember Holder moved, Councilmember Daughtry seconded, to approve Ordinance 927, an Ordinance of the City of Lake Stevens, Washington, amending the City's Comprehensive Plan by adopting the Lake Stevens School District 2014-2019 Capital Facilities Plan as a sub-element of the Capital Facilities element of the City's Comprehensive Plan concurrent with the City's Budget Amendment Ordinance 929; providing for severability and effective date. On vote the motion carried unanimously 4-0-0-3).

Action Items:

Ordinance 929 – 2015 Budget Amendment No. 1: Finance Director Barb Stevens distributed a revised Budget Amendment and presented the staff report.

MOTION: Councilmember Daughtry moved, Councilmember Low seconded, to adopt Ordinance No. 929 Amending Budget Ordinance No. 925 and including changes to Salary Range table. On vote the motion carried unanimously (4-0-0-3).

Mayor Little said the next Action Item would be Resolution 2015-04 regarding Catherine Creek Park Emergency Tree Services.

Resolution 2015-04 – Catherine Creek Park Emergency Tree Services: Public Works Director Monken reviewed the staff report, distributed at the meeting, and said that removal of the damaged limbs in the Catherine Creek Park alleviates a high potential threat to citizens using the park. The dangerous limbs were removed this afternoon.

MOTION: Councilmember Tageant moved, Councilmember Low seconded, to declare an emergency and authorize the Mayor to enter into a contract for removal of the dangerous tree limbs in Catherine Creek Park. On vote the motion carried unanimously (4-0-0-3).

Arts Commission: Appointment of Nicholas Holz: Mayor Little recommended that Nicholas Holz be appointed to the Arts Commission to fill the unexpired recently vacated position.

MOTION: Councilmember Holder moved, Councilmember Daughtry seconded, to appoint Nicholas Holz to the Arts Commission. On vote the motion carried unanimously (4-0-0-3).

Resolution 2015-03 Amending Fee Schedule: Senior Planner Wright presented the staff report and said the recommendation is to approve the schedule of Land Use fees and authorize the Mayor to sign Resolution 2015-03 adopting updated School Impact Mitigation Fees as included in the 2014-2019 Lake Stevens School District Capital Facilities Plan and revised Sewer District fees. He then invited Councilmembers' questions and there were none.

MOTION: Councilmember Daughtry moved, Councilmember Holder seconded, to approve the schedule of Land Use Fees and authorize the Mayor to sign Resolution No. 2015-03 adopting updated School Impact Mitigation Fees as included in the 2014-2019 Lake Stevens School District Capital Facilities Plan and revised Sewer District fees. On vote the motion carried unanimously (4-0-0-3).

Discussion Items:

2014 Yearend Budget Presentation: Finance Director Barb Stevens reviewed the 2014 yearend budget report and responded to Councilmembers' questions.

Council Person's Business: Councilmembers reported on the following meetings: Councilmembers Tageant, Low and Daughtry: Association of Washington Cities (AWC) Conference-City Action Days; Councilmember Daughtry: Community Transit, Councilmembers are invited to attend the reception for the top CT CEO candidates on February 26, 2015.

Mayor's Business: AWC, Transportation package.

Staff Reports: Staff reported on the following: Police Chief Lorentzen: Staff update; new patches will be out in the next two weeks; Senior Planner Wright: Planning will bring forward a 2014 yearend report in March and will continue with monthly updates.

Mayor Little announced an executive session for ten minutes to discuss potential litigation beginning at 7:45 p.m. and ending at 7:55 p.m. with action to follow.

Executive session ended at 7:55 p.m. and the meeting reconvened at 7:56 p.m.

MOTION: Councilmember Holder moved, Councilmember Daughtry seconded, to authorize the Mayor to sign the settlement agreement discussed in the Executive Session. On vote the motion carried unanimously (4-0-0-3).

Adjourn:

Moved by Councilmember Daughtry, seconded by Councilmember Low to adjourn the meeting at 7:56 p.m.



Vern Little, Mayor



Kathy Pugh, Deputy City Clerk