

**CITY OF LAKE STEVENS  
REGULAR CITY COUNCIL MEETING MINUTES**

Monday, March 23, 2015

Lake Stevens School District Educational Service Center (Admin. Bldg.)  
12309 22<sup>nd</sup> Street N.E. Lake Stevens

**CALL TO ORDER:** 7:00 p.m. by Mayor Vern Little

**COUNCILMEMBERS PRESENT:** Todd Welch, Suzanne Quigley, Kathy Holder, Kim Daughtry, Marcus Tageant, Sam Low and John Spencer

**COUNCILMEMBERS ABSENT:** None

**STAFF MEMBERS PRESENT:** City Administrator Jan Berg, City Planner Rebecca Ableman, Public Works Director Mick Monken, Human Resource Director Steve Edin, Police Chief Dan Lorentzen, Senior Planner Russ Wright, City Engineer Adam Emerson, Deputy City Clerk Kathy Pugh and City Attorney Cheryl Beyer

**OTHERS:**

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**Executive Session:** Mayor Little announced the Council would hold an executive session to discuss potential litigation beginning at 7:00 p.m. and lasting for 15 minutes with no action to follow. At 7:16 p.m. Mayor Little announced the executive session would extend an additional five minutes. The regular meeting of the City Council reconvened at 7:21 p.m. with all members present.

**Guest Business.** None.

**Consent Agenda.**

**MOTION:** Moved by Councilmember Tageant, seconded by Councilmember Welch, to approve (A) 2015 vouchers [Payroll Direct Deposits of \$133,8989.12; Payroll Checks 38232-38234 totaling \$6,239.76; Tax Deposit(s) of \$57,359.08; Electronic Funds Transfers (ACH) of \$63,270.00; Claims Check Nos. 38235-38306 totaling \$189,882.00; Total Vouchers Approved \$450,648.96]; (B) March 9, 2015 City Council regular meeting minutes; (C) Professional Services Agreement with Data Transfer Solutions for Public Works asset management system. On vote the motion carried unanimously (7-0-0-0).

**Action Items:**

**Resolution 2015-05 re Development Agreement Extension – Clock Tower:** Mayor Little asked Councilmembers if additional public comments would be accepted and there was consensus to accept no further public comments.

Planning Director Becky Ableman presented the staff report and invited questions from Council. There were no questions posed.

Mayor Little read a statement into the record saying that, "The City does not believe that the Appearance of Fairness Doctrine RCW 42.36 applies pertaining to the Council decision on Action Item A Resolution 2015-05 to authorize the extension of the Developer Agreement in this matter. However, given that the public hearing process for the Special Property Use Permit was held by the Council on March 9, 2015, the City wishes to insure transparency. Therefore pursuant to RCW 42.36.060 the City wishes to disclose communications with the City Council since the closing the public hearing on March 9, 2015."

Mayor Little disclosed that there have been communications with constituents and email communications by the applicant since the closing of the March 9, 2015 public hearing. He asked if Councilmembers can fairly and impartially decide Action Item A – Resolution 2015-05.

Councilmember Low recused himself, saying that he received two telephone calls from a homeowner and he also received and responded to an email from the developer.

Councilmember Quigley disclosed that she received an email from the developer. She did not respond and believes she can make a reasonable judgment.

Councilmember Welch disclosed that he also received an email but did not respond and that he can make a good judgment.

Councilmembers Daughtry, Holder and Tageant said they did not receive any emails.

Mayor Little asked if audience members had any objection to the remaining six Councilmembers voting on this Action Item, and there were none.

**MOTION:** Councilmember Daughtry moved, Councilmember Spencer seconded, to extend the Clock Tower Development Agreement and associated Special Use Permit (SU2008-5) as a combined action and to approve the extension by adopting Resolution 2015-05. On vote the motion carried unanimously (6-0-1-0).

**Grimm House Roof Replacement:** Civil Engineer Adam Emerson presented the Staff Report; Staff then responded to Councilmembers' questions.

**MOTION:** Councilmember Low moved, Councilmember Tageant seconded, to authorize the Mayor to enter into a contract with Snohomish Valley Roofing, Inc. in the amount of \$14,017.00, plus an authorized emergency contingency of \$5,983.00, for replacement of the Grim House roof. On vote the motion carried unanimously (7-0-0-0).

**Resolution 2015-06 Supporting Transportation Package:** City Administrator Jan Berg presented the Staff Report and responded to Councilmembers' questions.

**MOTION:** Councilmember Spencer moved, Councilmember Daughtry seconded, to authorize the Mayor to sign Resolution 2015-06 Supporting the Transportation Revenue and Reform Package. On vote the motion carried unanimously (7-0-0-0).

**Ordinance 930 Adopting LSMC § 2.98 Regarding the Disposition of Real Property:** City Administrator Berg presented the Staff Report; she then responded to Councilmembers' questions.

**MOTION:** Councilmember Spencer moved, Councilmember Tageant seconded, to hold a first and final reading of Ordinance 930 Adopting LSMC S 2.98 regarding the Disposition of Real Property. On vote the motion carried unanimously (7-0-0-0).

**2015 Park Board Work Program:** Senior Planner Russ Wright reviewed the proposed 2015 Park Board Work Program and responded to Councilmembers' questions. Discussion ensued regarding possible acquisition of the baseball field on the Bonneville Power Authority property located at 16<sup>th</sup> NE and North Machias Road.

**MOTION:** Councilmember Holder moved, Councilmember Low seconded, to approve the 2015 Park Board Work Program as recommended by the Park Board. On vote the motion carried unanimously (7-0-0-0).

**Discussion Items:**

**Estate of Whispering Meadows ROW Vacation:** Senior Planner Wright reviewed the Staff Report and said that Staff is bringing this matter forward at this time so that Council is advised of the anticipated upcoming request for right-of-way vacation; he then responded to Councilmembers' questions.

**Council Person's Business:** Councilmembers reported on the following meetings: Holder: Lake Stevens Educational Foundation Fundraiser; Welch: Fire Commission and new fire chief; Spencer: Lake Stevens Education Foundation; Low: Health District; Lake Stevens School District; Snohomish County Cities (SCC); Daughtry: Community Transit, SCC, Snohomish County Committee for Improved Transportation (SCCIT).

**Mayor's Business:** North County Mayors' Meeting.

In response to a question from Mayor Little, Councilmember Tageant said that the Council Retreat is scheduled for April 11, 2015 and that he and Councilmember Holder are meeting to develop the agenda.

**Staff Reports:** Staff reported on the following: Planning Director Becky Ableman: Eagle Scout Project at Eagle Ridge Park; Carchasers update; Public Works Director Monken: 20<sup>th</sup> Street SE traffic signal installation; Lundeen Parkway weed control; Police Chief Lorentzen: distributed Strategic Plan and Neighborhood Watch flyer.

**Adjourn.**

Moved by Councilmember Daughtry, seconded by Councilmember Spencer, to adjourn the meeting at 8:05 p.m. Motion carried unanimously (7-0-0-0).

  
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Vern Little, Mayor

  
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Kathy Pugh, Deputy City Clerk