

**CITY OF LAKE STEVENS
CIVIL SERVICE MEETING MINUTES**

Wednesday, November 16, 2016

Permit Center Conference Room, 1820 Main Street, Lake Stevens, WA

CALL TO ORDER: 5:58 p.m. by Danny Pitocco, Vice-Chairperson

COMMISSIONERS PRESENT: Hal Hupp
Danny Pitocco, Vice-Chairperson

COMMISSIONERS ABSENT: Jim Palmer, Chairperson

STAFF MEMBERS PRESENT: Chief Examiner, Steven Edin
Acting Police Chief, Craig Valvick

OTHERS: None

Approval of Civil Service Commission Meeting Minutes Dated July 6, 2016

MOTION by Commissioner Hupp, seconded by Commissioner Pitocco to approve the Civil Service Commission meeting minutes dated July 6, 2016. **MOTION** passed unanimously.

Approval of the Entry-level Police Officer Eligibility List Dated November 16 2016

Chief Examiner Edin reported that the City conducted another Entry-level Police Officer Oral Board on November 3, 2016 and November 4, 2016. Nineteen (19) candidates were invited, five (5) did not show, eleven (11) passed and three (3) failed. The eleven (11) passing candidates have been integrated into the existing eligibility list.

MOTION by Commissioner Hupp, seconded by Commissioner Pitocco to approve the Entry-level Police Officer Eligibility List dated November 16, 2016. **MOTION** passed unanimously.

Approval of the Lateral (Experienced) Police Officer Eligibility List Dated November 16, 2016

Chief Examiner Edin reported that the City conducted another Lateral (Experienced) Police Officer Oral Board on November 3, 2016. Three (3) candidates were invited, one (1) responded and went through the process. The one candidate passed and has been integrated into the existing list. The one new candidate comes from Pima County Sheriff's Office, Arizona.

MOTION by Commissioner Hupp, seconded by Commissioner Pitocco to approve the Lateral (Experienced) Police Officer Eligibility List dated November 16, 2016. **MOTION** passed unanimously.

Revision of Rule 8.13 Reserve Officer Credit of the City of Lake Stevens Civil Service Rules

At the request of the Civil Service Secretary, this matter has been **TABLED** until a future meeting.

Resignation of Commissioner Danny Pitocco

Chief Examiner Edin was sad to report that this will be Commissioner Pitocco's last Civil Service Meeting. Mr. Pitocco will be moving out of the City limits. The City appreciates his service to the community. He will be sorely missed!

Future Civil Service Commission Meeting Dates

Chief Examiner Edin noted that we probably will not need another Civil Service Commission meeting until after the first of the New Year.

MOTION by Commissioner Hupp, seconded by Commissioner Pitocco to adjourn the meeting. **MOTION** passed unanimously.

MEETING ADJOURNED at 6:05 p.m.

Respectfully Submitted:



Steven R. Edin
Civil Service Secretary/Chief Examiner

Approved By:



Shirley Hupp

Jan Palmer
Chairperson