

**CITY OF LAKE STEVENS  
CITY COUNCIL SPECIAL MEETING MINUTES**

Tuesday, March 5, 2019

Lake Stevens School District Educational Service Center (Admin. Bldg.)  
12309 22<sup>nd</sup> Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor John Spencer

ELECTED OFFICIALS PRESENT: Councilmembers Gary Petershagen, Kim Daughtry, Kurt Hilt, Todd Welch, Rauchel McDaniel, Brett Gailey and Marcus Tageant

ELECTED OFFICIALS ABSENT: None

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Finance Director Barb Stevens, Community Development Director Russ Wright, Public Works Director Eric Durpos, Police Chief John Dyer, Police Commander Ron Brooks, City Clerk Kathy Pugh,

OTHERS:

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**Pledge of Allegiance:** Mayor Spencer led the pledge of allegiance.

**Roll Call:** All present.

**Approval of Agenda:** Moved by Councilmember Daughtry, seconded by Councilmember Welch, to approve the agenda. On vote the motion carried (7-0-0-0).

**Guest Business:** Arts Commissioner Linda Ehmen introduced herself and presented a PowerPoint demonstrating various types of art that can be installed in parks and other public places, including sidewalks and walls, as well as added art within the landscaping of parks. Ms. Ehmen shared ideas through photos for Eagle Ridge Park, Frontier Heights Park, North Cove Park and Cavelero Skate and Dog Park. She suggested renaming each park by adding a word to describe the park's purpose.

**Citizen Comments:**

Kristen Machen, 3228 81<sup>st</sup> Drive NE, Marysville, said her 13-year old son was hit by a car yesterday on Lundeen Parkway while crossing in the crosswalk, and fortunately did not suffer serious injuries. She requested the speed limit on Lundeen parkway be reduced between the two roundabouts in front of Lundeen Park.

Councilmember Daughtry said the city has a large problem with speeding throughout the city and this needs to be addressed.

Chief Dyer said the Police Department is doing a speed traffic study on that portion of road so that a decision can be made on whether to adjust the speed limit in this area.

**Council Business:**

- Councilmember Daughtry: War Memorial plan for move; Veterans Commission; travel to Olympia regarding transportation.
- Councilmember Petershagen: Thanked Ms. Ehmen for her presentation; Paine Field.
- Councilmember Hilt: travel to Olympia regarding transportation; Snohomish Health District; thanked Ms. Ehmen for her presentation.
- Councilmember Welch: Thanked Ms. Ehmen for her presentation.
- Councilmember McDaniel: asked about the light on 20<sup>th</sup> SE at 73<sup>rd</sup> and whether an adjustment can be made to alleviate traffic backup on 20<sup>th</sup> SE.
- Councilmember Gailey: Thanked Ms. Ehmen for her presentation; walked through Lundeen Park and public feedback was generally positive; he shared some suggestions that were made and observations he had.
- Councilmember Tageant: Veterans Commission.

**Mayor's Business:** The Mayor presented a PowerPoint, Lake Stevens Mobility and Transportation Improvement Program, with preliminary suggestions on developing a process for prioritizing transportation, biking, walking and maintenance needs, and then pursuing a public involvement process. Mayor Spencer proposed that outcomes of this process would help determine how any TBD funds will be utilized. Mayor Spencer said there is a need to discuss what are the known needs, how they are being funded and what is not being funded. He recommended going through this process before adopting a fee and said it will additionally help to educate the community. If Council is supportive, he would like to formalize it through a resolution.

Councilmember Daughtry's commented on the need for a circulating bus route and asked if it could be incorporated into the TBD.

**City Department Report:**

- City Administrator Gene Brazel:
- Community Development Director Russ Wright: Commercial Development permits; Spring Event; Vision 2050; March 26<sup>th</sup> meeting is a joint meeting County Council regarding annexation by interlocal agreement; American Legion, War Memorial and finalizing plans for North Cove Park; War Memorial decommissioning ceremony and the goal is to have a memorial open for Memorial Day, although it may be temporary.

Director Wright introduced new employee Sabrina Gassaway, who is filling the Assistant Planner position.

Councilmember McDaniel suggested a Spring Festival and believes it is important to not tie events to holidays. She added that some of the other public service organizations have large spring events.

Councilmember McDaniel also asked about possibly having a ballot for a final design for the new War Memorial, and Director Wright said that is being considered. Mayor Spencer also said there is time to make changes.

Responding to Councilmember Gailey's question, Director Wright said the integrity of the current War Memorial is an unknown, and it has not always been suitable for large gatherings due to its design.

- Chief Dyer: Canine update; Compass Health social worker riding with officers.
- Finance Director Stevens: Director Stevens provided a brief 2018 Year End Financial Report and said the handout contains the details. She also briefly reviewed the 2018 Impact Fee Report, also contained in a handout. She invited Council to contact her with questions.
- IT Manager Troy Stevens: provided an update on hiring the IT specialist.

### **Consent Agenda:**

**MOTION:** Moved by Councilmember Daughtry, seconded by Councilmember Welch, to approve (A) 2019 Vouchers [Payroll Direct Deposits of \$216,681.79, Payroll Check Nos. 47264-47265 totaling \$2,534.74, Tax Deposits of \$61,371.52, Electronic Funds Transfers (ACH) of \$80,015.40, Claims Check Nos. 47266-47316 totaling \$89,706.28, Void Checks 44582, 46198 and 47043 totaling \$128.50, Total Vouchers Approved: \$450,481.23], (B) Amendment No. 1 to Interlocal Agreement with City of Arlington re Joint Grant Administration, (C) Amendment No. 1 to Professional Services Agreement with Feldman & Lee for Public Defense Social Services Program, and (D) Ordinance 1050 Amending LSMC §7.12.090 re Parking. On vote the motion carried (7-0-0-0).

### **Discussion Items:**

**Shoreline Master Program Periodic Review Update:** Planning Manager Machen presented the staff report and explained that Washington state law requires jurisdictions to develop and administer Shoreline Master Programs for shorelines within their jurisdictions and also to periodically review those programs for compliance with new state laws. The city is working with a consultant to update its Shoreline Master Program (SMP). The Planning Commission reviewed the draft regulations and held a public hearing at their February 20, 2019 meeting. At that meeting, the Planning Commission recommended approval of the draft SMP amendments with consideration of comments and changes proposed by the State Department of Ecology. He then reviewed some of the proposed changes, which will create more flexibility while at the same time protecting the environment.


Director Wright recapped that some of the proposed changes are updates for consistency with state law, and that the proposed SMP has been sent out for agency review and comments are being received. Director Wright invited questions of Council and there were none.

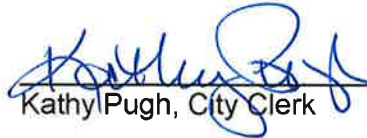
**Ordinance 1052 Amending 2019 Budget:** Finance Director Stevens presented the staff report and explained that due to revenue receipts and expenditure costs outside of the expected values during the 2019 budget process, the 2018 ending fund balances are different from what was adopted in the 2019 budget as beginning balances. The amendments made to beginning fund balances reflect the actual 2018 ending fund balances. Finance Director Stevens then invited questions and comments from Council.

Councilmember Petershagen asked about the 540 fund for the aerator replacement, and Director Durpos responded there is no additional work, but there is some funding remaining with the County, which is proposed to be used for the alum treatments.

**Adjourn:**

Moved by Councilmember Daughtry, seconded by Councilmember Tageant, to adjourn the meeting at 8:27 p.m. On vote the motion carried (7-0-0-0).

  
John Spencer, Mayor

  
Kathy Pugh, City Clerk