

**CITY OF LAKE STEVENS  
CITY COUNCIL REGULAR MEETING MINUTES**

Tuesday, June 11, 2019

Lake Stevens School District Educational Service Center (Admin. Bldg.)  
12309 22<sup>nd</sup> Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Pro Tem Petershagen

ELECTED OFFICIALS PRESENT: Councilmembers Kim Daughtry, Gary Petershagen, Kurt Hilt, Todd Welch, and Rauchel McDaniel

ELECTED OFFICIALS ABSENT: Mayor John Spencer, Councilmembers Brett Gailey and Marcus Tageant

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Finance Director Barb Stevens, Community Development Director Russ Wright, Public Works Director Eric Durpos, Capital Projects Coordinator Aaron Halverson, Police Chief John Dyer, Human Resources Director Teri Smith, Human Resources/Executive Assistant Julie Good, Deputy City Clerk Adri Crim, City Attorney Greg Rubstello

OTHERS: None

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**Pledge of Allegiance:** Mayor Pro Tem Petershagen led the pledge of allegiance.

**Roll Call:** Moved by Councilmember Hilt, seconded by Councilmember McDaniel, to excuse Councilmembers Gailey and Tageant from the meeting. On vote the motion carried (5-0-0-2).

Mayor Pro Tem Petershagen noted the Mayor is also absent as he is out of town.

**Approval of Agenda:** Mayor Pro Tem Petershagen removed the New Employee Introductions for the Public Works Crew Leaders and stated they will be introduced at the June 25<sup>th</sup> Council Meeting.

**MOTION:** Moved by Councilmember Hilt, seconded by Councilmember Welch, to approve the agenda with the noted change. On vote the motion carried (5-0-0-2).

**Citizen Comments:** None.

**New Employee Introductions:** Police Chief Dyer said the new Canine officer, Cia, will be introduced at the June 25, 2019 Council Meeting.

**Council Business:**

- Councilmember Daughtry: Community Transit Board; Halloween planning meeting, Aquafest
- Councilmember Hilt: Veterans Commission; Community Day for Veterans
- Councilmember Welch: Health and Safety Fair; Torch Run Special Olympics

- Councilmember Petershagen updated that concerns related to the Marysville ILA regarding Soper Hill are being addressed and requested Council consensus to add this ILA to the Agenda for June 25, 2019. There was consensus to add the Marysville ILA to the June 25, 2019 agenda.

**City Department Report:**

- City Administrator Gene Brazel: UTV Ride has been postponed. Need volunteers to be on the interview panel for the Arts and Veterans Commissions interviews; Councilmember Welch volunteered with Councilmembers Hilt and Daughtry as alternates.
- Community Development Director Russ Wright: Proposals for Marketing; Trail Master Plan
- Public Works Director Eric Durpos: Thermal Plastic update, WSDOT Funding
- Police Chief John Dyer: Health and Safety Fair; Special Olympics; Interviews for new Police Administrative Assistant; armed robbery over the weekend; update on new Police Department building design.
- Finance Director Barb Stevens: Updating budget, budget amendment.

**Consent Agenda:**

**MOTION:** Moved by Councilmember Welch, seconded by Councilmember McDaniel, to approve (A) 2019 Vouchers [Payroll Direct Deposits of \$219,214.94, Payroll Check Nos. 47889-47892 totaling \$3,727.17, Electronic Funds Transfers (ACH) of \$143,406.13, Claims Check Nos. 47893-48014 totaling \$1,325,011.79, Total Vouchers Approved: \$1,691,360.03], (B) City Council Regular Meeting Minutes of May 14, 2019, (C) City Council Special Meeting Minutes of May 21, 2019, (D) City Council Workshop Meeting Minutes of June 4, 2019 (E) City Council Special Meeting Minutes of June 4, 2019, (F) Civil Service Commission: Reappointment of Ray Mitchell, (G) Ordinance 1058 Amending LSMC 9 to Add a New Section 9.80 Camping, (H) Real Estate Purchase and Sale Agreement re Powerline Property. On vote the motion carried (5-0-0-2).

**Action Items:**

**Ordinance No 1057 Approving Amendments to the Shoreline Master Program:** Community Development Director Wright presented the staff report and explained there were joint meetings with the Department of Ecology to review the draft Shoreline Master Program (SMP) amendments for initial adequacy. He then explained some of the changes that were made to the document. He mentioned staff reviewed the dock restrictions and created some flexibilities within them to make it a little easier when remodeling a dock and bringing it up to standards. He said based on the Planning Commission's recommendations and public support, staff is recommending passing Ordinance 1057 adopting the 2019 Shoreline Master Program. He then responded to questions from Council.

**MOTION:** Moved by Councilmember Welch, seconded by Councilmember Hilt, to adopt Ordinance No 1057 Adopting the 2019 Shoreline Master Program Periodic Review Update Amendments. On vote the motion carried (5-0-0-2).

**2019 Pavement Overlay Bid Award and Contract:** Public Works Director Durpos presented the staff report, noting this year's overlay project includes a grind and overlay of 91<sup>st</sup> Avenue SE from north of 15<sup>th</sup> Place SE to just south of 8<sup>th</sup> Street SE, near Lake Stevens Middle School and Skyline Elementary School. The lowest bidder was Lakeside Industries, Inc. from Monroe at

\$172,393.40. The engineer's estimate for this project was \$233,000. He explained to reduce the impacts to local traffic, the contracting schedule is to occur during the summer months when school is out. Work is expected to be completed by the end of August. Director Durpos then responded to Councilmembers' questions.

**MOTION:** Moved by Councilmember Welch, seconded by Councilmember Hilt, to award the 2019 Pavement Overlay Project to Lakeside Industries, Inc. in the amount of \$172,393.40 with an authorized administrative contingency of \$50,000 for a total amount of \$222,393.40. On vote the motion carried (5-0-0-2).

**Resolution 2019-11 Declaring Portions of Real Property Commonly Known as the**

**Ridgeline Property Surplus:** Director Wright presented the staff report and reviewed the city acquired the Ridgeline property through a property trade in May 2017 and that it contains two parcels totaling approximately 13.33 acres (580,655 sq. feet). Under Resolution 2019-11 the city would surplus portions of these properties for commercial uses, minus the areas retained for right-of-way purposes for the construction of 91<sup>st</sup> Avenue and 24<sup>th</sup> Street SE and critical areas protection. Director Wright then responded to questions from Council.

**MOTION:** Moved by Councilmember Hilt, seconded by Councilmember Daughtry, to approve Resolution 2019-11 authorizing the City Council to surplus portions of real property along the 20<sup>th</sup> Street SE Corridor commonly known as the Ridgeline Property and Authorizing the Mayor or Designee to convey or sell real property pursuant to Chapter 2.98 LSMC. On vote the motion carried (5-0-0-2).

**North Cove Park Pavilion/Main Street Bid Award:** Administrator Brazel, Director Wright, Director Durpos, and Capital Projects Coordinator Aaron Halverson presented the staff report. Director Wright reviewed the history and scope of this project, and Director Durpos said that bids reviewed last week. Staff was able to work together to bring a proposal forward for Council approval after reviewing the various elements of the bid proposals. Coordinator Halverson commented this is a huge project and reminded that the conceptual design was first presented to Council at their last retreat. He referenced the updated staff report that was just handed out and reviewed the elements of the project and their associated costs. He then reviewed where the funding will come from for each project element, including ending fund balances. Director Durpos highlighted the expenditures to date are reflected in the total project cost. He added some of the work at Frontier Park will be delayed until next year in order to move forward with this project.

Coordinator Halverson reviewed the components of the project including consists of construction of a 5,500 square foot public building which includes a meeting room, and about 25,000 square feet of paved plaza. He commented it is a very robust design and facility. Staff then responded to Councilmembers' questions.

Councilmember McDaniel said this is big project that costs a lot of money and she wants to ensure there are precautions in place to avoid cost overruns. Administrator Brazel said there are controls in place and the City is going to stick to the specifications as closely as possible. He added staff will keep Council updated on the progress of the project throughout.

Coordinator Halverson and Directors Wright and Durpos responded to Councilmember Petershagen's questions on the details of the North Plaza and the Main Street improvements, and if there are limitations placed on how the \$3 million grant from the State is utilized. Director


Wright said staff will bring back specific estimates on the cost of furnishing the building and for the audio/visual equipment later this year.

**MOTION:** Moved by Councilmember Daughtry, seconded by Councilmember Hilt, to authorize the Mayor to execute a public works contract with Colacurcio Brothers, Inc. of Blaine, WA in the amount of \$4,140,168.50 to construct the North Cove Park Plaza and Pavilion Project. On vote the motion carried (5-0-0-2).

**Adjourn:**

Moved by Councilmember Hilt, seconded by Welch, to adjourn the meeting at 7:45 p.m. On vote the motion carried (5-0-0-2).

  
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John Spencer, Mayor

  
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Kathy Pugh, City Clerk  
Adri Crim, Deputy City Clerk