

**CITY OF LAKE STEVENS
CITY COUNCIL REGULAR MEETING MINUTES**

Tuesday, March 24, 2020
City Hall with Remote Access/Participation
1812 Main Street, Lake Stevens

CALL TO ORDER: 7:00 p.m. by City Clerk Kathy Pugh

ELECTED OFFICIALS PRESENT: Mayor Brett Gailey, Councilmember Shawn Frederick

**ELECTED OFFICIALS
PARTICIPATING REMOTELY:** Councilmembers Kim Daughtry, Gary Petershagen, Mary Dickinson, Anji Jorstad, Steve Ewing and Marcus Tageant

ELECTED OFFICIALS ABSENT: None

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Public Works Director Eric Durpos, Human Resources City Clerk Kathy Pugh, City Attorney Greg Rubstello

**STAFF PARTICIPATING
REMOTELY:** Finance Director Barb Stevens, Community Development Director Russ Wright, Director Anya Warrington, Human Resources/Executive Assistant Julie Good, Police Chief John Dyer, City Attorney Greg Rubstello, Deputy City Clerk Adri Crim, IT Manager Troy Stevens, City Engineer Grace Kane

OTHERS:

City Clerk Kathy Pugh opened the meeting at 7:00 p.m. Clerk Pugh noted for the record the meeting was being conducted utilizing Zoom internet access and dial-in, provided to the public. Additionally, for any public in attendance the meeting was broadcast to the parking lot. Clerk Pugh noted for the record elected officials and staff who were present by name.

Clerk Pugh then explained because the meeting is remote, staff is requesting public comment not be taken and clarified the public was advised of this in advance of the meeting and invited to submit written public comment either by email or mail. One email was received, sent directly to Council. The comment was received from Dave Schultz, who proposed an amendment to the Lake Stevens Municipal Code regarding the definition of WATV's. That public comment has been made part of the Council packet official record.

Clerk Pugh asked that Consent Agenda Item K, Resolution 2020-07 Revising Personnel Policy 4.19 also be removed from the agenda. She asked that councilmembers and staff identify themselves before speaking and said voting will be by roll call.

She then turned the meeting over to Mayor Gailey.

Pledge of Allegiance: Mayor Gailey led the Pledge of Allegiance.

Roll Call: All present.

Approval of Agenda: Motion by Councilmember Frederick, second by Councilmember Jorstad, to approve the agenda with the removal of Public Comment and Item K (correctly Item J), Resolution 2020-07 as requested by Staff. On roll call vote the motion carried (7-0-0-0).

Citizen Comments: Removed from Agenda.

Council Business:

- Councilmember Daughtry: Snohomish County Cities for Improved Transportation (SCCIT), transportation TIB funding.
- Councilmember Petershagen: Sewer Utility Committee, requested WATV's be added to the next work session to discuss the public comment submitted to Councilmembers. There was consensus to do so.
- Councilmember Ewing: Appreciated all the updates provided by staff regarding coronavirus.
- Councilmember Frederick: Thanked Mayor for thoughtful implementation of mitigation strategies in response to coronavirus.
- Councilmember Dickinson: Senior Center and appreciated Mayor's recent video.
- Councilmember Tageant: Long-range planning meeting with Administrator Brazel and Directors Wright and Durpos, Sewer Utility Committee.

Mayor's Business: Mayor Gailey thanked and appreciated city staff at all levels for their work and response to coronavirus concerns. Mayor Gailey said his focus is (1) that citizens are taken care of and hygiene and safe distancing protocols are followed, and (2) the economy for both large and small businesses continues to move forward. Mayor Gailey also participated in the Sewer Utility Committee meeting. Mayor Gailey requested Council ratify the emergency order dated March 23, 2020 and the clarification order dated March 24, 2020.

MOTION: Moved by Councilmember Daughtry, seconded by Councilmember Dickinson, to ratify the March 23, 2020 Emergency Order and the March 24, 2020v Clarification of Emergency Order. On roll call vote the motion carried (7-0-0-0).

City Department Report:

- City Administrator Gene Brazel: Phone in meeting today and being held twice a week with school district, library, police, senior center to check in on all statuses related to COVID-19; Friday meeting with senior care facilities.
- Public Works Director Eric Durpos: Clarified the TIB funding for 20th Street SE is from the Urban Arterial Program and continues to be in place.
- Finance Director Barb Stevens: Telecommuting update for Finance, payroll/AP, financial reports, phone line auto attendant.
- IT Manager Troy Stevens: The Mill technology equipment, laptops issued for remote work and remote connectivity.
- Community Development Director Russ Wright: Most of team working remotely, priority is keeping permits open with staggered shifts, parks are open with playgrounds and restrooms closed.
- Human Resources Director Anya Warrington: City Hall is now closed to the public, staying up with coronavirus situation as it evolves including CDC and other guidelines, telecommuting.
- Human Resources/Executive Assistant Julie Good: Banner added to the web page for information and links related to COVID-19.

- Police Chief John Dyer: Message to community is business as usual. Nonemergency calls are handled by phone or online reporting. Working through scheduling rotations related to coronavirus. Records clerk and some detectives working remotely, and field officers are minimizing exposure.

Councilmember Daughtry commented the Chamber of Commerce has a list of businesses that are open on its web page.

Consent Agenda:

MOTION: Moved by Councilmember Daughtry, seconded by Councilmember Frederick, to approve:

- A. 2020 Vouchers [Payroll Direct Deposits of \$234,658.36, Payroll Check No. 49918-49921 totaling \$5,185.77, Electronic Funds Transfers (ACH) of \$301,956.87, Claims Check Nos. 49922-50021 totaling \$899,061.18, Void Check Nos. 49818, 49834, 49843, 49867, 49869, 49885 and 49887 totaling \$1,199.00, Total Vouchers Approved: \$1,439,663.18]
- B. City Council Special Meeting Minutes of February 28-29, 2020;
- C. City Council Regular Meeting Minutes of March 10, 2020;
- D. Vactor Lease/Option to Purchase;
- E. Interlocal Agreement with Diking District 2;
- F. Bid Award and Contract with Granite Construction for Overlay of Main Street and 99th Avenue SE;
- G. Bid Award and Contract with SRV Construction for 20th Street SE;
- H. Public Works Contract with Perteet re 20th Street SE Construction;
- I. Ordinance 1080 re Zoning Code Update;
- J. [Removed].

On roll call vote the motion carried (7-0-0-0).

Public Hearing: None.

Action Items: None.

Discussion Items: None.

Citizen Comments: Removed.

Executive Session: None.

Mayor Gailey closed by saying the last couple of weeks have been remarkable. He is watching the city hall technology evolve and change; it has come a long way to be able to hold a remote meeting, and city staff is showing flexibility and adaptability to new tools in this challenging time.

Adjourn:

Moved by Councilmember Frederick, seconded by Jorstad, to adjourn the meeting at 7:29 p.m. On vote the motion carried (7-0-0-0).

Brett Gailey, Mayor

Kathy Pugh, City Clerk