



## ***City of Lake Stevens Vision Statement***

*By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.*

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### **CITY COUNCIL SPECIAL MEETING AGENDA REMOTE ACCESS ONLY**

#### **JOIN MEETING**

**DIAL IN TO MEETING: 253-215-8782, MEETING ID #810 6905 9766**

**Tuesday, May 19, 2020 – 7:00 p.m.**

***NOTE: WORKSHOP ON VOUCHERS AT 6:45 P.M.***

**CALL TO ORDER** 7:00 p.m. Mayor

**PLEDGE OF ALLEGIANCE** Mayor

**ROLL CALL**

**APPROVAL OF AGENDA** Council President

**ACTION ITEMS:** COVID-19 CARES Act Programming and Expenditures and Coronavirus Relief Funds Gene

**ADJOURN**

* ITEMS ATTACHED	** ITEMS PREVIOUSLY DISTRIBUTED	# ITEMS TO BE DISTRIBUTED
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#### ***THE PUBLIC IS INVITED TO ATTEND***

##### ***Special Needs***

*The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.*

***NOTICE: All proceedings of this meeting are audio recorded, except Executive Sessions.***



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LAKE STEVENS CITY COUNCIL  
**STAFF REPORT**

**Council Agenda Date:** May 19, 2020

**Subject:** Coronavirus Relief Funds

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<b>Contact</b>	<b>Budget</b>	<b>Distribution of</b>
<b>Person/Department:</b> <u>Gene Brazel, City Administrator</u>	<b>Impact:</b>	<u>CARES relief funds</u>

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**RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:**

Authorize the Mayor or designee to approve expenditures related to COVID-19 relief and request reimbursement from the Coronavirus Aid, Relief, and Economic Security (CARES) relief funds and the Federal Emergency Management Agency (FEMA) Public Assistance grant program

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**SUMMARY/BACKGROUND:**

The Coronavirus Aid, Relief, and Economic Security (CARES) Act was passed by Congress with overwhelming, bipartisan support and signed into law by the President on March 27th, 2020. This economic relief package provides direct economic assistance for American workers, families and small businesses. Through the Coronavirus Relief Fund, the CARES Act will provide reimbursements to State, Local, and Tribal governments impacted by the COVID-19 outbreak. The city of Lake Stevens will receive approximately \$900,000 in emergency CARES Relief Funds. The city is also eligible for federal emergency management funds through FEMA.

Executive staff team members have met several times to discuss appropriate reimbursement, use and distribution of COVID Relief Funds and other emergency funds. Eligible expenditures would include direct reimbursement of city and staff costs related to management of the pandemic, such as vehicle and building cleaning, cleaning and sanitation supplies, personal protective equipment, electronic equipment to enable work from home, wages and hazard pay for COVID related work, public notice, etc. Moving forward, staff has identified other expenditures that will occur to ensure the community and staff remain protected, such as purchasing mobile equipment to disinfect parks, playgrounds and other public spaces, additional electronic / communications equipment, sanitation stations for public spaces, etc. The Mayor is also proposing \$300,000 be placed into a grant fund for small businesses affected by the health crisis to be administered in coordination with the Chamber of Commerce, subject to an agreement or contract.

The Mayor is requesting authorization to approve CARES Relief Funds and FEMA funds for applicable expenditures and programs to protect community health and promote economic recovery. Funds would need to be spent by the end of 2020. City Council will be informed of expenditures as they occur and city staff solidifies its understanding of COVID recovery costs, subject to a future budget amendment.

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**APPLICABLE CITY POLICIES:** procurement and budget amendments

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**BUDGET IMPACT:** Budget amendment based on proposed distribution.

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