



City of Lake Stevens Vision Statement

By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.

CITY COUNCIL REGULAR MEETING AGENDA REMOTE ACCESS ONLY

JOIN MEETING

TO LISTEN TO THE MEETING PLEASE DIAL IN TO 253 215 8782

Meeting ID #872 0517 8366

Tuesday, June 23, 2020 – 7:00 p.m.

NOTE: *WORKSHOP ON VOUCHERS AT 6:45 P.M.*

CALL TO ORDER	7:00 p.m.	Mayor
PLEDGE OF ALLEGIANCE		Mayor
ROLL CALL		
APPROVAL OF AGENDA		Council President
GUEST BUSINESS	Introduction of Aquafest Queen Trinity Martinez	Mayor
INTRODUCTION OF NEW EMPLOYEES	<ul style="list-style-type: none">• Nick Ewijk, Building Inspector/Code Compliance• David Levitan, Senior Planner	
CITIZEN COMMENTS		
COUNCIL BUSINESS		Council President
MAYOR'S BUSINESS		
CITY DEPARTMENT REPORT	Update	
CONSENT AGENDA	 *A 2020 Vouchers *B City Council Regular Meeting Minutes of June 9, 2020	Barb Kathy

Lake Stevens City Council Regular Meeting Agenda

June 23, 2020

	*C	Interlocal Agreement with Snohomish County re IT Storage	Troy
	*D	Resolution 2020-13 Accepting Anonymous Cash Donation for Police Department	Barb
	*E	Resolution 2020-14 Accepting Donation of Supplies and Services from Ray Moore Construction for The Mill	Barb
	*F	Authorize Mayor to Enter Necessary Agreements with WSDOT re Road and Drainage Purposes at SR 9/South Lake Stevens Road/24 th Street SE	Grace/Eric
PUBLIC HEARING:	*G	Ordinance 1099 re Mobile Food Vendor Trucks	Jill N./Russ
ACTION ITEMS:	*H	Resolution 2020-15 Condemning Racism and Committing to Increased Education, Awareness, Dialogue and Action	Council
	*I	Lake Front Task Force Committee	Russ
	*J	Chapel Hill Civic Campus	Russ/Gene
DISCUSSION ITEMS:	*K	Old Police Station – 2211 Grade Road	Gene
	L	City Council Agenda Format	Council President

CITIZEN COMMENTS

EXECUTIVE SESSION:

ADJOURN

* ITEMS ATTACHED	** ITEMS PREVIOUSLY DISTRIBUTED	# ITEMS TO BE DISTRIBUTED
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THE PUBLIC IS INVITED TO ATTEND

Special Needs

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

NOTICE: All proceedings of this meeting are audio recorded, except Executive Sessions.



**CITY DEPARTMENT REPORT
CITY COUNCIL REGULAR MEETING
June 23, 2020**

Public Works – Update

Small Public Works Contract with Specialized Pavement Markings, Inc. for annual road stripping, in the amount of \$63,064.65.

Community Development – Update

- Tenant improvement applications received for UBREAKIFIX and Allstate at the new mixed-use building on State Route 204 and 10th Street SE
- Park Restrooms have reopened
- Inspections have started again with an average of 23 per day



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BLANKET VOUCHER APPROVAL
2020

Payroll Direct Deposits	6/10/2020	\$237,878.54
Payroll Checks	50552-50554	\$4,404.25
Electronic Funds Transfers	ACH	\$304,372.25
Claims	50555-50707	\$2,357,017.89
Void Checks	49850	(\$103.70)
Total Vouchers Approved:		\$2,903,569.23

This 23rd day of June 2020

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment or a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Lake Stevens, and that I am authorized to authenticate and certify to said claim.

Finance Director/Auditing Officer

Mayor



June 23rd, 2020

City Expenditures by Type on this voucher packet

Personnel Costs	\$	242,283	8%
Payroll Federal Taxes	\$	87,545	3%
Retirement Benefits - Employer	\$	59,917	2%
Medical Benefits - Employer	\$	141,441	5%
Other Employer paid Benefits	\$	9,548	0%
Employee paid benefits - By Payroll	\$	17,070	1%
Supplies	\$	89,548	3%
Professional Services *	\$	646,728	22%
Intergovernmental	\$	-	0%
Capital **	\$	709,396	24%
Debt Payments	\$	900,196	31%
Void Check	\$	(104)	0.0%
Total	\$	2,903,569	100%

Large Purchases

*CV - CARES Act Small Business Grant- \$294,970

* 2020 Pavement Overlay Project 20001 -\$92,865

** North Cove Park/Pavillion - \$521,813



Total for Period

\$2,661,390.14

Checks to be approved for period 06/04/2020 - 06/17/2020

Vendor: AAA of Everett

Check Number: 50616

Invoice No	Check Date	Account Number	Account Name	Description	Amount
EV158815	6/17/2020	001 008 521 50 48 00	LE-Facility Repair & Maint	Annual Fire Extinguisher Re-Fill Police Dept	\$180.40
					\$180.40

Vendor: Ace Hardware

Check Number: 50617

Invoice No	Check Date	Account Number	Account Name	Description	Amount
66302	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Colorant Cement	\$8.71
66367	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Insect Killer	\$11.16
66372	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Pliers/CM Bar/Fasteners/Hacksaw	\$70.81
66375	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Fasteners	\$3.27
66377	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Topsoil	\$29.36
66378	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Tarp	\$19.61
66390	6/17/2020	101 016 544 90 31 02	ST-Operating Cost	Wire	\$59.68
66412	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Precision Trim/Wipes/Ga Wire Coil Framing Nails	\$106.78
66416	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Marking Wand	\$32.69
66439	6/17/2020	101 016 544 90 31 02	ST-Operating Cost	Heavy Duty Stripping Pads	\$10.01
66447	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Galvanized Steel Nipple/Dielectric Silicone Grease	\$40.01
66468	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Acrylic Latex Outdoor House Paint	\$21.79
66476	6/17/2020	001 013 518 20 31 00	GG-Operating Costs	Bar/Chain Oil/Covers/Brackets/Jab Saw	\$165.54
66477	6/17/2020	001 013 518 20 31 00	GG-Operating Costs	Bracket/Box Cover	\$15.65
66480	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Spray Paint/Steel Eyebolt/Steel Chain - North Cove	\$140.83
66480	6/17/2020	302 010 576 90 31 00	Tree Replacement Expenditures	Plants - North Cove	\$671.35
					\$1,407.25

Vendor: Ace Hardware

Check Number: 50618

Invoice No	Check Date	Account Number	Account Name	Description	Amount
66481	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Potting Soil - North Cove	\$440.97
66503	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Colorant Cement/Flat Head Structural Screws	\$119.85
66504	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Plastic Bucket	\$5.00
66510	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Wrench Set/Gas Connector	\$108.97
66511	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Stainless Steel Gas Connector	\$32.69
66517	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Chain Link/Robe Hook/Trim Line/Drano/Paper Towels	\$201.01
66522	6/17/2020	001 013 518 20 31 00	GG-Operating Costs	Wasp & Hornet Spray	\$5.45
66524	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	House Key	\$5.43
66526	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Hose/Saw Jab/Water Cans	\$120.94
66534	6/17/2020	101 016 544 90 31 02	ST-Operating Cost	Drill Bit Set/Fasteners	\$68.14
66535	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Batteries/Multiscanner	\$76.46
66581	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Circuit Alert/Outlet Tester/GFCI Cover/Screwdriver	\$74.05
66592	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Stakes	\$27.73

66658	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Cable/Ferrule/Stops	\$50.64
66677	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Drill BIts/Hog Rings	\$44.64
					\$1,381.97

Vendor: AFLAC

Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
767470	6/10/2020	001 000 284 00 00 00	Payroll Liability Other	Employee paid Insurance Prem	\$1,248.72
					\$1,248.72

Vendor: Alpine Fire and Safety Systems Inc

Check Number: 50619

Invoice No	Check Date	Account Number	Account Name	Description	Amount
61237	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	First Aid Supplies - PW	\$38.03
61237	6/17/2020	101 016 544 90 31 02	ST-Operating Cost	First Aid Supplies - PW	\$38.02
61237	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	First Aid Supplies - PW	\$38.02
61347	6/17/2020	001 012 575 50 31 00	CS- Pavillion - Ops	First Aid Supplies - The Mill	\$635.03
					\$749.10

Vendor: Amazon Capital Services

Check Number: 50620

Invoice No	Check Date	Account Number	Account Name	Description	Amount
11MT-4QL6-PDPV	6/17/2020	001 013 518 20 31 00	GG-Operating Costs	CV - Procedural Masks	\$429.57
134D-DGNT-4L4M	6/17/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Dual Arm Monitor Stand for Plans Examiner	\$76.29
14QG-Q697-VXXH	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Dewalt Tool Box with Wheels	\$65.76
1DHM-C7PG-9PMM	6/17/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Cable for Permit Review PC	\$10.78
1MHH-P91J-FD9R	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	CV - Breathable Face Cover Scarf	\$62.10
1MHH-P91J-FD9R	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Ultra Flow Valve	\$70.57
1VTJ-4G9R-1GDH	6/17/2020	001 012 575 50 31 00	CS- Pavillion - Ops	Purse Hooks for Mezzanine at The Mill	\$71.91
1Y6X-XXCN-4TMT	6/17/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Wireless Keyboard/Mouse Combo - Plan Review	\$54.49
1YJ9-W4Y7-FMJR	6/17/2020	410 016 531 10 31 01	SW-Office Supplies	USB Headset	\$39.23
1YVC-GQJX-PXXN	6/17/2020	001 013 518 20 31 00	GG-Operating Costs	CV - Over-The-Ear Headset/Bluetooth Headsets	\$174.26
					\$1,054.96

Vendor: Aquatechnex LLC

Check Number: 50621

Invoice No	Check Date	Account Number	Account Name	Description	Amount
11490	6/17/2020	410 016 531 10 41 02	SW-Milfoil Treatment	Sonar Aquatic Herbicide Treatment	\$17,985.00
					\$17,985.00

Vendor: Artistic Concrete LLC

Check Number: 50622

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2020-034	6/17/2020	302 010 594 76 61 06	PM - War Memorial	War Memorial Wall	\$36,850.00
					\$36,850.00

Vendor: Ash

Check Number: 50555

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 RACHELS	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$2,850.00
					\$2,850.00

Vendor: Assoc of Washington Cities EFT

Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
061020	6/10/2020	410 016 531 10 20 00	SW-Benefits	Medical Insurance Premium	\$56.76
061020	6/10/2020	001 004 514 23 20 00	FI-Benefits	Medical Insurance Premium	\$672.97
061020	6/10/2020	101 016 542 30 20 00	ST-Benefits	Medical Insurance Premium	\$81.08
061020	6/10/2020	001 000 283 00 00 00	Payroll Liability Medical	Medical Insurance Premium	\$141,441.12
					\$142,251.93

Vendor: Barten

Check Number: 50556

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 MOB MAN	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$7,400.00
					\$7,400.00

Vendor: Berger

Check Number: 50623

Invoice No	Check Date	Account Number	Account Name	Description	Amount
060920 BERGER	6/17/2020	001 000 362 00 00 04	Lundeen Shelter Rental	Refund Lundeen Rental 06/14/2020 Due to COVID-19	\$60.00
					\$60.00

Vendor: BeyondTrust Corporation

Check Number: 50624

Invoice No	Check Date	Account Number	Account Name	Description	Amount
IN0027390	6/17/2020	510 006 518 80 49 25	LR - Bomgar Cloud Remote Admin	Annual Bomgar Cloud License	\$2,493.35
					\$2,493.35

Vendor: Bourne General Contracting LLC

Check Number: 50557

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 BOURNE	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$6,175.00
					\$6,175.00

Vendor: Brengman

Check Number: 50558

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 SUNNYSIDE	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$9,500.00
					\$9,500.00

Vendor: Business Card

Check Number: 50625

Invoice No	Check Date	Account Number	Account Name	Description	Amount
BEAZIZO 0620	6/17/2020	111 008 521 20 31 00	Drug Seize - Operating Costs	Twisted Poly Rope	\$891.45
BEAZIZO 0620	6/17/2020	111 008 521 20 31 00	Drug Seize - Operating Costs	Drone Lite Parachute	\$294.28
BEAZIZO 0620	6/17/2020	111 008 521 20 31 00	Drug Seize - Operating Costs	Drone Video Downlink/Antenna/Batteries/ Parts	\$1,484.00
BROOKS 0520	6/17/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	Safariland ALS/SLS Level II Mid Ride Duty Holster	\$161.08
BROOKS 0520	6/17/2020	001 008 521 40 49 01	LE-Registration Fees	Refund - Registration Carcotics/Explosive Conf - A Michael	(\$445.00)
BROOKS 0520	6/17/2020	111 008 521 20 31 01	Drug Seize - Canine Supplies	Canine Dog Food	\$54.49
BROOKS 0620	6/17/2020	111 008 521 20 31 00	Drug Seize - Operating Costs	Drone Advanced Image Processing Video Analytics	\$3,650.00
BROOKS 0620	6/17/2020	111 008 521 20 31 01	Drug Seize - Canine Supplies	Canine Dog Food	\$54.43
BROOKS 0620	6/17/2020	111 008 521 20 31 01	Drug Seize - Canine Supplies	Canine Dog Food	\$54.49
DREHER 0620	6/17/2020	001 008 521 20 31 00	LE-Office Supplies	Annual Report Copies	\$108.11
DREHER 0620	6/17/2020	001 008 521 20 43 00	LE-Travel & Per Diem	Alaska Airlines Travel Insurance NASRO Conf - Carter/Irwin	\$43.76

DREHER 0620	6/17/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	WA Dept of Licensing - Report of Sale PT-14-56		\$13.65
DREHER 0620	6/17/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	WA Dept of Licensing - Report of Sale PT-15-63		\$13.65
DREHER 0620	6/17/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	WA Dept of Licensing - Report of Sale PT-15-64		\$13.65
DREHER 0620	6/17/2020	001 008 521 20 43 00	LE-Travel & Per Diem	Flights - NASRO Conf/Dallas TX - Carter/Irwin		\$572.40
DREHER 0620	6/17/2020	001 008 521 40 49 01	LE-Registration Fees	Registration - Annual Crimes Against Children Web - Parnell		\$300.00
DREHER 0620	6/17/2020	001 008 521 20 31 00	LE-Office Supplies	Hamper for Biohazard Uniforms		\$9.80
DREHER 0620	6/17/2020	001 008 521 20 31 00	LE-Office Supplies	Storage Boxes		\$25.90
DREHER 0620	6/17/2020	001 008 521 40 49 01	LE-Registration Fees	Refund - Registration National Child Passager Cert - Aukerman		(\$85.00)
DURPOS 0620	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Tree for Lundein Park		\$150.00
DURPOS 0620	6/17/2020	302 010 594 76 61 06	PM - War Memorial	Flag Poles for War Memorial		\$1,163.58
DURPOS 0620	6/17/2020	305 010 594 76 60 00	North Cove Park Cap-Local	Knox Box - North Cove		\$449.08
DURPOS 0620	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Refund - Wooden Park Benches		(\$568.95)
DURPOS 0620	6/17/2020	302 010 576 90 31 00	Tree Replacement Expenditures	Trees		\$393.46
DURPOS 0620	6/17/2020	305 010 594 76 60 00	North Cove Park Cap-Local	Knox Box Guard Ring - North Cove		\$216.91
DURPOS 0620	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Beaver Trap		\$443.44
DURPOS 0620	6/17/2020	001 010 576 80 49 01	PK-Staff Development	Refund - WRPA Spring 2020 CPSI Program - Young		(\$585.00)
DURPOS 0620	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Carriage Bolts/Washers/Threaded Rods		\$80.27
DURPOS 0620	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Nickel Plated Numbers		\$44.85
ESHLEMAN 0620	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Iron Grate		\$458.67
ESHLEMAN 0620	6/17/2020	101 016 544 90 31 02	ST-Operating Cost	Roadside Debris Recycle		\$80.85
GOOD 0620	6/17/2020	001 005 518 10 49 01	HR-Staff Development	Registration - WAPELRA Webinar - Good/Warrington		\$22.00
PUGH 0620	6/17/2020	001 013 518 20 41 00	GG-Professional Service	CV - Zoom Standard Pro May 2020		\$32.68
PUGH 0620	6/17/2020	001 013 518 20 41 00	GG-Professional Service	CV - Zoom Standard Pro June 2020		\$32.68
STEVENS B 0620	6/17/2020	401 070 535 10 41 00	SE-Professional Service	Registration - Sewer Related Fiscal Policy Training - Stevens B		\$35.00
STEVENS B 0620	6/17/2020	001 010 576 80 31 10	PK - Boat Launch Expenses	Postage to Return Coin Plate for Davies Beach Fee Machine		\$8.25
STEVENS B 0620	6/17/2020	001 004 514 23 31 00	FI-Office Supplies	CV - Wireless Keyboard/Mouse Combo		\$54.89
STEVENS T 0620	6/17/2020	001 012 594 75 64 00	CS - Pavilion - Capital	Transceiver - The Mill		\$115.49
THOMAS 0620	6/17/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	Transcription Services 2018-10093		\$74.25
UBERT 0520	6/17/2020	001 008 521 20 43 00	LE-Travel & Per Diem	Refund - Flight WASPC Conf Spokane - Ubert		(\$63.90)
UBERT 0620	6/17/2020	001 008 521 40 49 01	LE-Registration Fees	Refund - Registration - Cert Course - Safe Kids - Cooper		(\$85.00)
UBERT 0620	6/17/2020	001 008 521 20 49 00	LE-Dues & Memberships	ARMA Annual Dues		\$175.00
UBERT 0620	6/17/2020	001 008 521 20 31 00	LE-Office Supplies	Renewal of Licenses for Email Confersion Plug In - PDR		\$80.00
WRIGHT 0520	6/17/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Postcard Mailers Farmhouses Final Plat		\$48.67
WRIGHT 0520	6/17/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Postcard Mailers Mini Mart SEPA		\$47.75
WRIGHT 0520	6/17/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Postcard Mailers Adkins Final		\$42.06
WRIGHT 0520	6/17/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Postcard Mailers LUA2020-0064 Hewitt		\$16.80
WRIGHT 0520	6/17/2020	001 007 558 50 41 03	PL-Advertising	Postcard Mailers North Cove Phase II		\$13.64
WRIGHT 0520	6/17/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Postcard Mailers LUA2020-0030 SEPA LSSD		\$44.57
WRIGHT 0520	6/17/2020	001 007 558 50 41 03	PL-Advertising	Postcard Mailers LUA2020-0002 Phase II SR9/204		\$238.54
WRIGHT 0520	6/17/2020	001 007 558 50 49 01	PL-Staff Development	Refund - Registration 2020 WRPA Annual Conf - Meis/Wright		(\$530.00)
WRIGHT 0620	6/17/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Postcard Mailers LUA2020-0074		\$12.99
WRIGHT 0620	6/17/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Postcard Mailers LUA2020-0085 NOA		\$19.45
WRIGHT 0620	6/17/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Postcard Mailers LUA2020-0057 NOA		\$13.07
WRIGHT 0620	6/17/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Postcard Mailers PD Dr		\$29.14
WRIGHT 0620	6/17/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Postcard Mailers Sunset Ridge		\$16.80

\$10,037.12

Vendor: Cavender

Check Number: 50559

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 SPECTRUM	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$7,400.00
					\$7,400.00

Vendor: CDW Government Inc

Check Number: 50626

Invoice No	Check Date	Account Number	Account Name	Description	Amount
XVL8223	6/17/2020	520 008 594 21 63 00	Capital Equipment	HAVIS Paddle Switch - New PD Vehicle	\$89.44
XVV2132	6/17/2020	001 012 594 75 64 00	CS - Pavillion - Capital	Quattropod Pack/Dante Plate/Wall Plate - The Mill	\$8,568.94
XWD6329	6/17/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Panasonic Power Adapters	\$763.00
XWP7459	6/17/2020	001 012 594 75 64 00	CS - Pavillion - Capital	Axis Outdoor PoE Switch - The Mill	\$1,275.30
XXC9063	6/17/2020	001 012 594 75 64 00	CS - Pavillion - Capital	Security Center/Archiving Support/Camera Connect - The Mill	\$7,478.49
XXL3634	6/17/2020	001 012 594 75 64 00	CS - Pavillion - Capital	Steamvault Security Appliance - The Mill	\$15,205.50
XXN2414	6/17/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	ThinkPad/Cover/USB Docking Station - Permit	\$2,807.85
XXS7161	6/17/2020	510 006 518 80 49 37	LR - Fortivoice	Fortinet Coterm Renewal	\$921.05
					\$37,109.57

Vendor: Central Welding Supply Co Inc

Check Number: 50627

Invoice No	Check Date	Account Number	Account Name	Description	Amount
B131865	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Jacket	\$57.78
EV280689	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Viking Helmet/Gloves	\$165.12
EV280689	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Viking Helmet/Gloves	\$165.13
EV280689	6/17/2020	101 016 544 90 31 02	ST-Operating Cost	Viking Helmet/Gloves	\$165.13
					\$553.16

Vendor: Chung Tsen DMD PLLC

Check Number: 50560

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 LAKEVIEW	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$9,500.00
					\$9,500.00

Vendor: City of Everett

Check Number: 50628

Invoice No	Check Date	Account Number	Account Name	Description	Amount
I20002602	6/17/2020	001 008 554 30 41 00	LE - Animal Control	Animal Control Services April 2020	\$820.00
					\$820.00

Vendor: City of Marysville

Check Number: 50629

Invoice No	Check Date	Account Number	Account Name	Description	Amount
LKS20-009	6/17/2020	001 013 512 50 41 00	GG-Municipal Court Fees	Marysville Court Citations May 2020	\$11,530.40
POLIN 20-0044	6/17/2020	001 008 523 60 41 00	LE-Jail	Prisoner Medical SCORE March 2020	\$157.67
POLIN 20-0046	6/17/2020	001 008 523 60 41 00	LE-Jail	Prisoner Housing SNCO Jail Court Fees April 2020	\$722.43
					\$12,410.50

Vendor: Clerk of the Court

Check Number: 50599

Invoice No	Check Date	Account Number	Account Name	Description	Amount
060520 CLERK	6/10/2020	304 016 595 30 60 01	79th Ave SE Access Road	79th Position & Use ROW Acquisition	\$43,500.00
					\$43,500.00

Vendor: Code Publishing Co Inc

Check Number: 50630

Invoice No	Check Date	Account Number	Account Name	Description	Amount
66919	6/17/2020	001 003 514 20 41 00	CC-Professional Services	Muni Code Update Ordinances 990/999/1006/1007/1022/1080-1087	\$2,764.47
					\$2,764.47

Vendor: Colacurcio Brothers Inc

Check Number: 50631

Invoice No	Check Date	Account Number	Account Name	Description	Amount
PROGRESS 10	6/17/2020	302 010 576 90 31 00	Tree Replacement Expenditures	North Cove Park/Pavilion Project 18012	\$39,600.00
PROGRESS 10	6/17/2020	305 010 594 76 60 00	North Cove Park Cap-Local	North Cove Park/Pavilion Project 18012	\$100,280.84
PROGRESS 10	6/17/2020	305 013 594 57 60 01	Pavillion - Grant Exp	North Cove Park/Pavilion Project 18012	\$329,612.10
PROGRESS 10	6/17/2020	002 010 594 76 61 01	Park Acquisition	North Cove Park/Pavilion Project 18012	\$6,538.28
PROGRESS 10	6/17/2020	305 016 595 30 60 02	Main Street Project - Local	North Cove Park/Pavilion Project 18012	\$85,382.08
					\$561,413.30

Vendor: Comcast

Check Number: 50632

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0520 COMCAST	6/17/2020	101 016 542 64 47 00	ST-Traffic Control -Utility	Traffic Signal Control	\$155.01
0520 COMCAST	6/17/2020	001 010 576 80 42 00	PK-Communication	Internet Services - Parks/Rec Office	\$136.19
0520 COMCAST	6/17/2020	001 008 521 20 42 00	LE-Communication	Internet Services - N Lakeshore Dr	\$146.19
					\$437.39

Vendor: Comdata Inc

Check Number: 50633

Invoice No	Check Date	Account Number	Account Name	Description	Amount
20334555	6/17/2020	001 010 576 80 32 00	PK-Fuel Costs	PW Fuel	\$46.36
20334555	6/17/2020	101 016 542 30 32 00	ST-Fuel	PW Fuel	\$46.36
20334555	6/17/2020	410 016 531 10 32 00	SW-Fuel	PW Fuel	\$46.36
20334555	6/17/2020	001 007 559 30 32 00	PB-Fuel	Building Fuel	\$173.25
					\$312.33

Vendor: Cory De Jong and Sons Inc

Check Number: 50634

Invoice No	Check Date	Account Number	Account Name	Description	Amount
E283387	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Mulch/All Purpose Soil	\$138.43
E291205	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Mulch	\$55.19
E291225	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Mulch	\$110.36
E291232	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Garden Soil	\$47.01
E291239	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Bark	\$73.58
E291240	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Bark	\$73.58
E291256	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Garden Soil	\$532.74
E291262	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Garden Soil	\$62.68
					\$1,093.57

Vendor: Crystal Springs

Check Number: 50635

Invoice No	Check Date	Account Number	Account Name	Description	Amount
5249844 060120	6/17/2020	101 016 544 90 31 02	ST-Operating Cost	Bottled Water - City Hall/City Shop	\$95.38
5249844 060120	6/17/2020	001 013 518 20 31 00	GG-Operating Costs	Bottled Water - City Hall/City Shop	\$52.59

5249844 060120	6/17/2020	001 007 559 30 31 01	PB-Operating Cost	Bottled Water - City Hall/City Shop	\$14.66
5249844 060120	6/17/2020	001 007 558 50 31 01	PL-Operating Costs	Bottled Water - City Hall/City Shop	\$14.66
5249844 060120	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Bottled Water - City Hall/City Shop	\$95.39
					\$272.68

Vendor: Daniels

Check Number: 50561

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 CHIQUE	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$9,500.00
					\$9,500.00

Vendor: Dataquest LLC

Check Number: 50636

Invoice No	Check Date	Account Number	Account Name	Description	Amount
12140	6/17/2020	001 005 518 10 41 00	HR-Professional Services	Background Checks - New Employee	\$99.33
					\$99.33

Vendor: Dept of Commerce

Check Number: 50637

Invoice No	Check Date	Account Number	Account Name	Description	Amount
PWTF-181166	6/17/2020	401 070 591 35 71 02	PWTF 2006 - Principal	PWTF LOAN # PW-06-962-020 - Principal	\$409,539.48
PWTF-181166	6/17/2020	401 070 592 35 83 02	PWTF 2006 - Interest	PWTF LOAN # PW-06-962-020 - Interest	\$14,333.88
PWTF-330583	6/17/2020	401 070 592 35 83 03	PWTF 2008 - Interest	PWTF LOAN # PC08-951-023 - Interest	\$28,664.77
PWTF-330583	6/17/2020	401 070 591 35 71 03	PWTF 2008 - Principal	PWTF LOAN # PC08-951-023 - Principal	\$301,734.45
PWTF-81243	6/17/2020	401 070 592 35 83 00	PWTF 2002 - Interest	PWTF LOAN # PW-02-691-029 - Interest	\$1,285.37
PWTF-81243	6/17/2020	401 070 591 35 71 00	PWTF 2002 - Principal	PWTF LOAN # PW-02-691-029 - Principal	\$85,691.17
PWTF-98982	6/17/2020	401 070 592 35 83 01	PWTF 2005 - Interest	PWTF LOAN # PW-05-691-PRE-137 - Interest	\$6,315.79
PWTF-98982	6/17/2020	401 070 591 35 71 01	PWTF 2005 - Principal	PWTF LOAN # PW-05-691-PRE-137 - Principal	\$52,631.58
					\$900,196.49

Vendor: Dept of Retirement (Deferred Comp)

Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
061020	6/10/2020	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-State Deferre	\$2,590.00
					\$2,590.00

Vendor: Dept of Retirement PERS LEOFF

Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
061020	6/10/2020	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions	\$59,901.12
061020S	6/10/2020	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions-State	\$15.80

Vendor: Dicks Towing Inc

Check Number: 50638

Invoice No	Check Date	Account Number	Account Name	Description	Amount
715660	6/17/2020	001 008 521 20 41 00	LE-Professional Services	Towing Service 1997 Ford Conventional H Lt9513	\$384.30
E199739	6/17/2020	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2020-10347	\$126.27
SNO3040	6/17/2020	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2020-10866	\$126.27
SNO4297	6/17/2020	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2020-10714	\$126.27
SNO4298	6/17/2020	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2020-10714	\$126.27
					\$889.38

Vendor: DuByne

Check Number: 50562

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 DISTINCTIV	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$740.00
					\$740.00

Vendor: Dunbar

Check Number: 50563

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 JLEIGH	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$9,500.00
					\$9,500.00

Vendor: Dyer

Check Number: 50639

Invoice No	Check Date	Account Number	Account Name	Description	Amount
070620 DYER	6/17/2020	001 008 521 20 43 00	LE-Travel & Per Diem	PerDiem - Meals Supervisor Leadership/Marysville - Dyer	\$100.00
					\$100.00

Vendor: Edmark

Check Number: 50564

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 EDMARK	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$6,600.00
					\$6,600.00

Vendor: EFTPS

Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
061020	6/10/2020	001 000 281 00 00 00	Payroll Liability Taxes	Federal Payroll Taxes	\$87,545.22
					\$87,545.22

Vendor: Electronic Business Machines

Check Number: 50640

Invoice No	Check Date	Account Number	Account Name	Description	Amount
AR166879	6/17/2020	410 016 531 10 48 00	SW-Repairs & Maintenance	Copier Repair & Maintenance PW	\$7.88
AR166879	6/17/2020	101 016 542 30 48 00	ST-Repair & Maintenance	Copier Repair & Maintenance PW	\$7.88

Vendor: Environmental Science Associates

Check Number: 50641

Invoice No	Check Date	Account Number	Account Name	Description	Amount
155393	6/17/2020	301 016 595 30 60 03	17005- 24th St & 91st Ext	SR9 & 24th St Roundabout Professional Services	\$10,500.00
					\$10,500.00

Vendor: Everett Steel Inc

Check Number: 50642

Invoice No	Check Date	Account Number	Account Name	Description	Amount
296205	6/17/2020	101 016 544 90 31 02	ST-Operating Cost	Plate	\$253.20
					\$253.20

Vendor: Fox

Check Number: 50643

Invoice No	Check Date	Account Number	Account Name	Description	Amount
070620 FOX	6/17/2020	001 008 521 20 43 00	LE-Travel & Per Diem	PerDiem - Meals SLI Marysville - Fox A	\$100.00
					\$100.00

Vendor: Franciscos Kitchen Inc

Check Number: 50565

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 FRANCISCOS	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$5,700.00
					\$5,700.00

Vendor: Frederick

Check Number: 50644

Invoice No	Check Date	Account Number	Account Name	Description	Amount
022820FREDERICK	6/17/2020	001 001 511 60 49 02	Legislative - C.C.Retreat	PerDiem - Mileage CC Retreat Semiahmoo - Frederick	\$103.70
					\$103.70

Vendor: Glock Professional Inc

Check Number: 50645

Invoice No	Check Date	Account Number	Account Name	Description	Amount
TRP/100138434	6/17/2020	001 008 521 40 49 01	LE-Registration Fees	Registration - Armorers Course Monroe - Irwin	\$250.00
					\$250.00

Vendor: Grainger

Check Number: 50646

Invoice No	Check Date	Account Number	Account Name	Description	Amount
9557931509	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	CV - Cleaner/Disinfectant	\$411.58
					\$411.58

Vendor: Granella LLC

Check Number: 50566

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0605 ADVENTURE	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$3,700.00
					\$3,700.00

Vendor: Granite Construction Inc

Check Number: 50647

Invoice No	Check Date	Account Number	Account Name	Description	Amount
060820 GRANITE	6/17/2020	101 000 382 20 00 00	PW - Retainage	Retainage - 2020 Pavement Overlay Project 20001	(\$4,643.23)
060820 GRANITE	6/17/2020	101 016 542 30 41 00	ST-Pavement Preservation	2020 Pavement Overlay Project 20001	\$92,864.67

\$88,221.44

Invoice No	Check Date	Account Number	Account Name	Description	Amount
80657	6/17/2020	101 016 544 90 31 02	ST-Operating Cost	Type C Traffic Curb/Bullnose	\$359.70
					\$359.70

Vendor: Greenshields Industrial Supply Inc

Check Number: 50649

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1-93074	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Cordless Grease Gun Kit/Battery/Ratchet/Wrench Sets	\$417.23
1-93074	6/17/2020	101 016 544 90 31 02	ST-Operating Cost	Cordless Grease Gun Kit/Battery/Ratchet/Wrench Sets	\$417.23
1-93074	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Cordless Grease Gun Kit/Battery/Ratchet/Wrench Sets	\$417.23

\$1,251.69

Vendor: Griffin

Check Number: 50567

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 STARFIRE	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$4,750.00
					\$4,750.00

Vendor: HD Supply Construction Supply LTD

Check Number: 50650

Invoice No	Check Date	Account Number	Account Name	Description	Amount
10012485300	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Sealant Adhesive/Manual Caulk Gun/Waterstop Roll Cetco	\$1,127.94
					\$1,127.94

Vendor: HDR Engineering Inc

Check Number: 50651

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1200273712	6/17/2020	304 016 595 60 60 05	Trestle/HOV Lane	Engineering Services - 20th Street BAT Lane Impr	\$25,021.45
					\$25,021.45

Vendor: Hew

Check Number: 50568

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0605 PINEAPPLE	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$5,180.00
					\$5,180.00

Vendor: Hillcrest Hair LLC

Check Number: 50569

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 HILLCREST	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$9,500.00
					\$9,500.00

Vendor: Hingtgen

Check Number: 50652

Invoice No	Check Date	Account Number	Account Name	Description	Amount
070620 HINGTGEN	6/17/2020	001 008 521 20 43 00	LE-Travel & Per Diem	PerDiem - Meals Supervisor Leadership/Marysville - Hingtgen	\$100.00
					\$100.00

Vendor: Holloman

Check Number: 50570

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 CHICDESIGN	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$9,500.00
					\$9,500.00

Vendor: Honey Bucket

Check Number: 50653

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0551566816	6/17/2020	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Wyatt Park/Davies Beach	\$136.50
					\$136.50

Vendor: HRA VEBA Trust YA20192

Check Number: 50600

Invoice No	Check Date	Account Number	Account Name	Description	Amount
061020	6/10/2020	001 000 283 00 00 00	Payroll Liability Medical	Employee VEBA Contributions	\$1,858.10
					\$1,858.10

Vendor: HSA Bank
Check Number: 50601

Invoice No	Check Date	Account Number	Account Name	Description	Amount
061020	6/10/2020	001 000 284 00 00 00	Payroll Liability Other	Health Savings Account Employee Contributions	\$456.24
					\$456.24

Vendor: Hunter
Check Number: 50654

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2425	6/17/2020	001 007 558 50 41 04	Permit Related Professional Sr	Hearing Examiner Services	\$1,067.50
					\$1,067.50

Vendor: Industrial Bolt & Supply Inc
Check Number: 50655

Invoice No	Check Date	Account Number	Account Name	Description	Amount
729828-1	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Tool Cool Blue Cutting Gel/Red Grease Cartridge	\$197.24
729933-1	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Drill/Cut Bur Asst/Wire Wheel/Hex Shank Drap	\$903.74
729933-1	6/17/2020	101 016 544 90 31 02	ST-Operating Cost	Drill/Cut Bur Asst/Wire Wheel/Hex Shank Drap	\$903.73
729933-1	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Drill/Cut Bur Asst/Wire Wheel/Hex Shank Drap	\$903.73
					\$2,908.44

Vendor: J Thayer Company Inc
Check Number: 50656

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1457114-0	6/17/2020	001 007 558 50 31 00	PL-Office Supplies	Paper	\$21.24
1457114-0	6/17/2020	001 013 518 20 31 00	GG-Operating Costs	Pens	\$24.89
1457114-0	6/17/2020	001 007 559 30 31 00	PB-Office Supplies	Paper	\$25.39
1458233-0	6/17/2020	001 013 518 20 31 00	GG-Operating Costs	LCD Wipes/Paper Pads/Binder Cover/Post Its	\$89.40
					\$160.92

Vendor: Jayne
Check Number: 50571

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 NORTHWEST	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$1,900.00
					\$1,900.00

Vendor: Jorgensen
Check Number: 50657

Invoice No	Check Date	Account Number	Account Name	Description	Amount
959	6/17/2020	510 006 518 80 49 32	LR - Permit Trax	Annual Maint Fee PermitTrax Suite	\$10,900.00
					\$10,900.00

Vendor: Kaiser Permanente
Check Number: 50658

Invoice No	Check Date	Account Number	Account Name	Description	Amount
69423356	6/17/2020	001 008 521 20 41 00	LE-Professional Services	New Employee Health Screening - Warbis L	\$568.00
					\$568.00

Vendor: Krahan & Associates Inc
Check Number: 50659

Invoice No	Check Date	Account Number	Account Name	Description	Amount
I616760-26402	6/17/2020	306 000 594 21 60 00	Police Dept Project Account	Engineering Services - Police Department	\$1,775.00
					\$1,775.00

Vendor: Kristofferson
Check Number: 50572

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 EFFICIENT	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$1,900.00
					\$1,900.00

Vendor: Lake Industries LLC
Check Number: 50660

Invoice No	Check Date	Account Number	Account Name	Description	Amount
38329	6/17/2020	304 010 594 76 60 02	Frontier Heights Pk Redevelop	Fill Hauled In - Dry Materials - Frontier Heights	\$2,700.00
38331	6/17/2020	304 010 594 76 60 02	Frontier Heights Pk Redevelop	Fill Hauled In - Dry Materials - Frontier Heights	\$720.00
38337	6/17/2020	304 010 594 76 60 02	Frontier Heights Pk Redevelop	Fill Hauled In - Dry Materials - Frontier Heights	\$2,040.00
38339	6/17/2020	304 010 594 76 60 02	Frontier Heights Pk Redevelop	Fill Hauled In - Dry Materials - Frontier Heights	\$720.00
					\$6,180.00

Vendor: Lake Stevens Athletic Club LLC
Check Number: 50573

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 LS ATHLETI	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$9,500.00
					\$9,500.00

Vendor: Lake Stevens Brewing Company LLC
Check Number: 50574

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 LS BREWING	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$4,750.00
					\$4,750.00

Vendor: Lake Stevens Police Guild
Check Number: 50602

Invoice No	Check Date	Account Number	Account Name	Description	Amount
061020	6/10/2020	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Union Dues	\$1,121.00
					\$1,121.00

Vendor: Lake Stevens School District
Check Number: 50661

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0019200121	6/17/2020	001 008 521 20 32 00	LE-Fuel	Fuel PD	\$5,744.34
0019200123	6/17/2020	001 008 521 20 32 00	LE-Fuel	Fuel PD	\$508.47
					\$6,252.81

Vendor: Lake Stevens Sewer District
Check Number: 50662

Invoice No	Check Date	Account Number	Account Name	Description	Amount
060120 LSSD	6/17/2020	001 013 518 20 47 02	GG-Utilities for Rentals	Sewer - Leased Comm Building Acct 6390-03	\$160.53
060120 LSSD	6/17/2020	001 013 518 20 47 02	GG-Utilities for Rentals	Sewer - Landre Property Acct 6659-02	\$86.00
060120 LSSD	6/17/2020	001 008 521 50 47 00	LE-Facility Utilities	Sewer - N Lakeshore Dr Acct 6666-01	\$86.00
060120 LSSD	6/17/2020	001 010 576 80 47 00	PK-Utilities	Sewer - Davies Beach Acct 3628-01	\$86.00
060120 LSSD	6/17/2020	001 010 576 80 47 00	PK-Utilities	Sewer - Boat Launch Restrooms Acct 12326-01	\$87.00
060120 LSSD	6/17/2020	001 012 572 20 47 00	CS - Library-Utilities	Sewer - Library Acct 6664-01	\$86.00
060120 LSSD	6/17/2020	001 008 521 50 47 00	LE-Facility Utilities	Sewer - New Police Station Acct 6296-03	\$172.00
060120 LSSD	6/17/2020	001 008 521 50 47 00	LE-Facility Utilities	Sewer - New Police Training Rm Acct 8710-03	\$86.00
060120 LSSD	6/17/2020	001 013 518 20 47 00	GG-Utilities	Sewer - City Hall Acct 6671-01	\$86.00
060120 LSSD	6/17/2020	001 008 521 50 47 00	LE-Facility Utilities	Sewer - Police Station Acct 9902-01	\$86.00

060120 LSSD	6/17/2020	001 010 576 80 47 00	PK-Utilities	Sewer - Lundein Park Acct 2538-02	\$172.00
060120 LSSD	6/17/2020	001 013 518 20 47 00	GG-Utilities	Sewer - Vacant Houses 20th St SE Acct 3134-03	\$86.00
060120 LSSD	6/17/2020	001 013 518 20 47 02	GG-Utilities for Rentals	Sewer - Butler Property Acct 6670-02	\$86.00
					\$1,365.53

Vendor: Lake Stevens Vision Clinic

Check Number: 50575

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 LS VISION	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$9,500.00
					\$9,500.00

Vendor: Land Development Consultants Inc

Check Number: 50663

Invoice No	Check Date	Account Number	Account Name	Description	Amount
20889	6/17/2020	302 010 594 76 61 01	PM - North Cove Capital	Curbless Festival Street Design	\$11,331.65
					\$11,331.65

Vendor: Language Line Services Inc

Check Number: 50664

Invoice No	Check Date	Account Number	Account Name	Description	Amount
4829828	6/17/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	Over the Phone Interpretation Services PD	\$91.62
					\$91.62

Vendor: Lemay Mobile Shredding Inc

Check Number: 50665

Invoice No	Check Date	Account Number	Account Name	Description	Amount
4660883	6/17/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	Shredding Services PD	\$12.33
					\$12.33

Vendor: Leslie

Check Number: 50576

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 BOUNCE	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$4,750.00
					\$4,750.00

Vendor: Lewandowski

Check Number: 50577

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 LS ROOFING	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$2,850.00
					\$2,850.00

Vendor: LN Curtis & Sons

Check Number: 50666

Invoice No	Check Date	Account Number	Account Name	Description	Amount
INV390659	6/17/2020	001 008 521 20 31 05	LE-Equipment - New Officers	New Officer Polos - Warbis L	\$153.69
INV391221	6/17/2020	001 008 521 20 31 05	LE-Equipment - New Officers	New Officer Chevrons - Warbis L	\$75.94
INV391425	6/17/2020	001 008 521 20 31 05	LE-Equipment - New Officers	New Officer Shirts/Pants/Jacket/Cap - Warbis L	\$732.01
INV391797	6/17/2020	001 008 521 20 31 05	LE-Equipment - New Officers	New Officer Pants - Warbis L	\$86.22
INV392069	6/17/2020	001 008 521 20 31 05	LE-Equipment - New Officers	New Officer Mace/Handcuff/Mag/Radio/Sidebreak - Warbis L	\$191.87
INV392211	6/17/2020	001 008 521 20 31 05	LE-Equipment - New Officers	New Officer Fleece Jacket/Flexfit Hat - Warbis L	\$178.99
INV392999	6/17/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	Boots - Animal Control	\$175.94
INV393012	6/17/2020	001 008 521 20 31 05	LE-Equipment - New Officers	New Officer Reflective Patch/Name Patch - Warbis L	\$55.97
					\$1,650.63

Vendor: Lowes Companies

Check Number: 50667

Invoice No	Check Date	Account Number	Account Name	Description	Amount
961156	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Screws/Utility Mats/Finishing Washers/Lag Screws	\$74.38
					\$74.38

Vendor: Lundgren

Check Number: 50578

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 ROYALE	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$9,500.00
					\$9,500.00

Vendor: Market Place Chiropractic Wellness Center

Check Number: 50579

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 MARKET	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$5,500.00
					\$5,500.00

Vendor: Marsh

Check Number: 50580

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 LS MASSAGE	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$5,700.00
					\$5,700.00

Vendor: Martinis

Check Number: 50581

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 MARTINIS	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$7,400.00
					\$7,400.00

Vendor: McKinley

Check Number: 50582

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 TRUE CONST	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$9,500.00
					\$9,500.00

Vendor: Nationwide Retirement Solution

Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
061020	6/10/2020	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-Nationwide	\$4,420.00
					\$4,420.00

Vendor: Naturally Chiropractic Family Wellness Center Inc

Check Number: 50583

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 NATURALLY	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$7,400.00
					\$7,400.00

Vendor: NC Machinery Co

Check Number: 50668

Invoice No	Check Date	Account Number	Account Name	Description	Amount
V04423011	6/17/2020	304 010 594 76 60 02	Frontier Heights Pk Redevelop	Dozer Rental - Frontier Heights	\$1,425.72
X1063601	6/17/2020	304 010 594 76 60 02	Frontier Heights Pk Redevelop	Telehandler Rental - Frontier Heights	\$2,262.51
					\$3,688.23

Vendor: Ness

Check Number: 50669

Invoice No	Check Date	Account Number	Account Name	Description	Amount
052720 NESS	6/17/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	Hearing Examiner Services	\$150.00
					\$150.00

Vendor: New York Life

Check Number: 50603

Invoice No	Check Date	Account Number	Account Name	Description	Amount
061020	6/10/2020	001 000 284 00 00 00	Payroll Liability Other	Whole Life Insurance Premiums	\$215.00
					\$215.00

Vendor: New York Life EFT

Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
061020	6/10/2020	001 006 518 80 20 00	IT-Benefits	Life/Disability Ins Premiums	\$121.19
061020	6/10/2020	001 004 514 23 20 00	FI-Benefits	Life/Disability Ins Premiums	\$158.59
061020	6/10/2020	101 016 542 30 20 00	ST-Benefits	Life/Disability Ins Premiums	\$404.91
061020	6/10/2020	001 007 558 50 20 00	PL-Benefits	Life/Disability Ins Premiums	\$264.78
061020	6/10/2020	001 010 576 80 20 00	PK-Benefits	Life/Disability Ins Premiums	\$175.79
061020	6/10/2020	001 002 513 11 20 00	AD-Benefits	Life/Disability Ins Premiums	\$52.99
061020	6/10/2020	001 008 521 20 20 00	LE-Benefits	Life/Disability Ins Premiums	\$1,483.60
061020	6/10/2020	001 005 518 10 20 00	HR-Benefits	Life/Disability Ins Premiums	\$36.54
061020	6/10/2020	001 007 559 30 20 00	PB-Benefits	Life/Disability Ins Premiums	\$129.02
061020	6/10/2020	001 013 518 30 20 00	GG-Benefits	Life/Disability Ins Premiums	\$131.53
061020	6/10/2020	001 003 514 20 20 00	CC-Benefits	Life/Disability Ins Premiums	\$45.61
061020	6/10/2020	410 016 531 10 20 00	SW-Benefits	Life/Disability Ins Premiums	\$374.61
					\$3,379.16

Vendor: NMC Franchising LLC

Check Number: 50670

Invoice No	Check Date	Account Number	Account Name	Description	Amount
162175	6/17/2020	101 016 542 30 41 02	ST-Professional Service	Janitorial Services - City Hall	\$55.50
162175	6/17/2020	001 007 559 30 41 00	PB-Professional Srv	Janitorial Services - City Hall	\$55.50
162175	6/17/2020	001 010 576 80 41 00	PK-Professional Services	Janitorial Services - City Hall	\$55.50
162175	6/17/2020	001 013 518 20 41 00	GG-Professional Service	Janitorial Services - VIC	\$155.00
162175	6/17/2020	001 008 521 50 48 00	LE-Facility Repair & Maint	Janitorial Services - Police Dept	\$495.00
162175	6/17/2020	001 013 518 20 41 00	GG-Professional Service	Janitorial Services - City Hall	\$55.50
162175	6/17/2020	410 016 531 10 41 01	SW-Professional Services	Janitorial Services - City Hall	\$55.50
162175	6/17/2020	001 007 558 50 41 00	PL-Professional Servic	Janitorial Services - City Hall	\$55.50
162247	6/17/2020	001 013 518 20 47 02	GG-Utilities for Rentals	Janitorial Services - 1819 S Lake Stevens Rd	\$225.00
					\$1,208.00

Vendor: Noren

Check Number: 50584

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 SERENITY	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$3,800.00
					\$3,800.00

Vendor: North Coast Electric Company

Check Number: 50671

Invoice No	Check Date	Account Number	Account Name	Description	Amount
S009998852-001	6/17/2020	305 010 594 76 60 00	North Cove Park Cap-Local	North Cove Lighted Ballards	\$11,871.41
					\$11,871.41

Vendor: North Sound Hose Fittings Inc

Check Number: 50672

Invoice No	Check Date	Account Number	Account Name	Description	Amount
N022097	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Hose/Barb Female JIC/MNPT/Brass Pip - Sweeper	\$29.96
					\$29.96

Vendor: O Reilly Auto Parts

Check Number: 50673

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2960-179700	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Lift Install for Maint	\$545.00
2960-179700	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Lift Install for Maint	\$545.00
2960-179700	6/17/2020	101 016 544 90 31 02	ST-Operating Cost	Lift Install for Maint	\$545.00
2960-184951	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Hi-Bower Belt - The Mill	\$58.88
2960-188032	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Grease	\$130.58
2960-188033	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Stoplight SW	\$19.76
					\$1,844.22

Vendor: Oaks

Check Number: 50585

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 ESSENTIAL	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$2,850.00
					\$2,850.00

Vendor: Office of The State Treasurer

Check Number: 50604

Invoice No	Check Date	Account Number	Account Name	Description	Amount
FEB2020	6/10/2020	633 000 589 30 00 04	State Court Remittance	Feb 2020 State Court Fees	\$20,762.93
FEB2020	6/10/2020	633 000 589 30 00 03	State Building Permit Remit	Feb 2020 State Court Fees	\$645.00
					\$21,407.93

Vendor: Office of The State Treasurer

Check Number: 50605

Invoice No	Check Date	Account Number	Account Name	Description	Amount
MAR2020	6/10/2020	633 000 589 30 00 04	State Court Remittance	MAR 2020 State Court Fees	\$27,477.77
MAR2020	6/10/2020	633 000 589 30 00 03	State Building Permit Remit	MAR 2020 State Court Fees	\$719.00
					\$28,196.77

Vendor: Office of The State Treasurer

Check Number: 50606

Invoice No	Check Date	Account Number	Account Name	Description	Amount
APR2020	6/10/2020	633 000 589 30 00 04	State Court Remittance	APRIL 2020 State Court Fees	\$12,912.53
APR2020	6/10/2020	633 000 589 30 00 03	State Building Permit Remit	APRIL 2020 State Court Fees	\$276.50
					\$13,189.03

Vendor: Office of The State Treasurer

Check Number: 50607

Invoice No	Check Date	Account Number	Account Name	Description	Amount
MAY2020	6/10/2020	633 000 589 30 00 04	State Court Remittance	MAY 2020 State Court Fees	\$16,827.05
MAY2020	6/10/2020	633 000 589 30 00 03	State Building Permit Remit	MAY 2020 State Court Fees	\$484.50
					\$17,311.55

Vendor: Olson

Check Number: 50586

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 RUSTIC	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$9,500.00
					\$9,500.00

Vendor: Olympic Paving Inc

Check Number: 50674

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1901-3	6/17/2020	101 016 542 30 41 00	ST-Pavement Preservation	Emergency Road Repair - Change Order 2 Hartford Rd	\$11,772.00
					\$11,772.00

Vendor: Outcomes by Levy LLC

Check Number: 50675

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2020-05-LS	6/17/2020	001 013 511 70 40 00	Lobbying Services	CV - Legislative/Regulatory Consulting May 2020	\$4,400.00
2020-05-LS	6/17/2020	001 013 511 70 40 00	Lobbying Services	Legislative/Regulatory Consulting May 2020	\$400.00
					\$4,800.00

Vendor: Owen Equipment Company

Check Number: 50676

Invoice No	Check Date	Account Number	Account Name	Description	Amount
00097980	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Brooms for Sweeper	\$6,322.00
					\$6,322.00

Vendor: Pa

Check Number: 50587

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 COLORS	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$7,400.00
					\$7,400.00

Vendor: Pacific West Performing Arts LLC

Check Number: 50588

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 PACIFIC	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$3,700.00
					\$3,700.00

Vendor: Perteet Inc

Check Number: 50677

Invoice No	Check Date	Account Number	Account Name	Description	Amount
20120176.001-59	6/17/2020	301 016 544 40 41 00	Street Op - P&D - 20th St SE	20th Street SE Phase II Segment 1 Design	\$2,852.55
					\$2,852.55

Vendor: Pilchuck Equipment Rental and Sales

Check Number: 50678

Invoice No	Check Date	Account Number	Account Name	Description	Amount
99068	6/17/2020	304 010 594 76 60 02	Frontier Heights Pk Redevelop	Roller Drum Rental - Frontier Heights	\$743.68
					\$743.68

Vendor: Proffit Interiors LLC

Check Number: 50589

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 PROFIT	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$9,500.00
					\$9,500.00

Vendor: Republic Services 197

Check Number: 50679

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0197-002625986	6/17/2020	001 010 576 80 45 01	PK- Dumpster Service	Dumpster Services City Shop	\$490.28
0197-002625986	6/17/2020	101 016 542 30 45 01	ST-Dumpster Service	Dumpster Services City Shop	\$490.28
0197-002625986	6/17/2020	410 016 531 10 45 00	SW-Dumpster Service	Dumpster Services City Shop	\$490.29
0197-002626509	6/17/2020	001 013 518 20 45 01	GG-Dumpster Service	Dumpster Services City Hall	\$466.27
					\$1,937.12

Vendor: Rexel USA Inc

Check Number: 50680

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0138509	6/17/2020	101 016 544 90 31 02	ST-Operating Cost	20ft Pole w/Tenon Top Square Bronze	\$288.80
0138509	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	20ft Pole w/Tenon Top Square Bronze	\$288.80
0138509	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	20ft Pole w/Tenon Top Square Bronze	\$288.80
0J97964	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Weatherproof GFCI Receptacle/ Cover/Portable Cord - North Cove	\$59.14
OK17497	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Weatherproof Box Extension/Diagonal Cutting Pliers - North Cove	\$52.30
OK21899	6/17/2020	302 010 594 76 61 06	PM - War Memorial	Duct Seal/Weatherproof Wire Connector/Wire Stripper	\$47.69
OK24829	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Terminal Strips/Block Fork Terminal	\$97.63
					\$1,123.16

Vendor: Rickman

Check Number: 50590

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 MADE GOOD	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$4,750.00
					\$4,750.00

Vendor: Rizos Painting and Home Improvements LLC

Check Number: 50591

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 RIZOS	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$3,800.00
					\$3,800.00

Vendor: Roehl

Check Number: 50592

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 MOUNTAIN	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$9,500.00
					\$9,500.00

Vendor: Sax

Check Number: 50593

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 BROTHERS	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$9,500.00
					\$9,500.00

Vendor: Scanlon

Check Number: 50681

Invoice No	Check Date	Account Number	Account Name	Description	Amount
060820 SCANLON	6/17/2020	001 013 582 10 00 00	Refund	Refund Lundein Rental 08/01/2020 Due to COVID-19	\$120.00
					\$120.00

Vendor: Shear Design Group Inc

Check Number: 50594

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 SHEAR	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$7,125.00
					\$7,125.00

Vendor: Sherwin-Williams Co

Check Number: 50682

Invoice No	Check Date	Account Number	Account Name	Description	Amount
3931-1	6/17/2020	001 013 518 20 31 00	GG-Operating Costs	Paint	\$205.06
					\$205.06

Vendor: Smarsh Inc

Check Number: 50683

Invoice No	Check Date	Account Number	Account Name	Description	Amount
INV00589688	6/17/2020	510 006 518 80 49 05	LR - Smarsh	Archiving Platform	\$660.00
					\$660.00

Vendor: Snohomish Co-Op Inc

Check Number: 50684

Invoice No	Check Date	Account Number	Account Name	Description	Amount
00042502	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Fence Panel	\$133.64
00044762	6/17/2020	410 016 531 10 32 00	SW-Fuel	Ethanol Fuel	\$197.04
00044763	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Two Cycle Oil	\$37.15
					\$367.83

Vendor: Snohomish County 911

Check Number: 50685

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2578	6/17/2020	001 008 528 00 41 00	LE - SNO911	Dispatch Services	\$31,935.50
					\$31,935.50

Vendor: Snohomish County Human Services Dept

Check Number: 50686

Invoice No	Check Date	Account Number	Account Name	Description	Amount
I000530027	6/17/2020	001 013 566 00 41 00	GG - Liquor Tax to SnoCo	Q1 2020 Liquor Excise Taxes	\$2,381.38
					\$2,381.38

Vendor: Snohomish County PUD

Check Number: 50687

Invoice No	Check Date	Account Number	Account Name	Description	Amount
111956209	6/17/2020	001 008 521 50 47 00	LE-Facility Utilities	200558690 Police N Lakeshore Dr Electric	\$98.01
111956209	6/17/2020	001 008 521 50 47 00	LE-Facility Utilities	200558690 Police N Lakeshore Dr Water	\$24.48
115258646	6/17/2020	001 010 576 80 47 00	PK-Utilities	201487055 2424 Soper Hill Rd Mobile Water	\$38.31
115258646	6/17/2020	001 010 576 80 47 00	PK-Utilities	201487055 2424 Soper Hill Rd Mobile Electric	\$22.57
115259445	6/17/2020	101 016 542 63 47 00	ST-Lighting - Utilities	201595113 Street Lights	\$147.40
125205807	6/17/2020	101 016 542 63 47 00	ST-Lighting - Utilities	202988481 Street Lights	\$182.54
128483806	6/17/2020	101 016 542 63 47 00	ST-Lighting - Utilities	204719074 Catherine Creek Bridge Lights	\$22.90

135099465	6/17/2020	101 016 542 63 47 00	ST-Lighting - Utilities	203731153 Traffic Signals	\$150.15
135101473	6/17/2020	101 016 542 63 47 00	ST-Lighting - Utilities	201973682 Street Lights	\$47.38
141622451	6/17/2020	101 016 542 63 47 00	ST-Lighting - Utilities	201860178 Traffic Signal 9101 Market Pl	\$112.87
144957004	6/17/2020	101 016 542 63 47 00	ST-Lighting - Utilities	202648101 Street Lights Soper Hill Annex	\$1,470.95
144957005	6/17/2020	101 016 542 63 47 00	ST-Lighting - Utilities	202670725 Street Lights	\$1,251.30
144961629	6/17/2020	101 016 542 63 47 00	ST-Lighting - Utilities	205338056 SR92 Roundabout at 113th	\$44.82
157991682	6/17/2020	101 016 542 63 47 00	ST-Lighting - Utilities	202624367 Street Lights	\$10,733.77
161172031	6/17/2020	001 010 576 80 47 00	PK-Utilities	222205049 Nourse Park Electric	\$17.17
164384550	6/17/2020	001 010 576 80 47 00	PK-Utilities	222191298 North Cove Park Water	\$55.59
164384551	6/17/2020	001 010 576 80 47 00	PK-Utilities	222191314 20th St Ballfield Water	\$53.18
					\$14,473.39

Vendor: Snohomish County Treasurer

Check Number: 50608

Invoice No	Check Date	Account Number	Account Name	Description	Amount
FEB2020	6/10/2020	633 000 589 30 00 06	Crime Victims Compensation	FEB 2020 Crime Victims Compensation	\$304.70

\$304.70

Vendor: Snohomish County Treasurer

Check Number: 50609

Invoice No	Check Date	Account Number	Account Name	Description	Amount
MAR2020	6/10/2020	633 000 589 30 00 06	Crime Victims Compensation	MARCH 2020 Crime Victims Compensation	\$420.20

\$420.20

Vendor: Snohomish County Treasurer

Check Number: 50610

Invoice No	Check Date	Account Number	Account Name	Description	Amount
APR2020	6/10/2020	633 000 589 30 00 06	Crime Victims Compensation	APRIL 2020 Crime Victims Compensation	\$189.88

\$189.88

Vendor: Snohomish County Treasurer

Check Number: 50611

Invoice No	Check Date	Account Number	Account Name	Description	Amount
MAY2020	6/10/2020	633 000 589 30 00 06	Crime Victims Compensation	MAY 2020 Crime Victims Compensation	\$250.35

\$250.35

Vendor: Snohomish County Treasurer

Check Number: 50688

Invoice No	Check Date	Account Number	Account Name	Description	Amount
061720 SNOCO	6/17/2020	306 000 594 21 60 00	Police Dept Project Account	REET Corrected Statutory Warranty Deed Sale of PD New Buildings	\$10.00

\$10.00

Vendor: Sound Publishing Inc

Check Number: 50689

Invoice No	Check Date	Account Number	Account Name	Description	Amount
EDH898516	6/17/2020	001 007 558 50 41 03	PL-Advertising	PH Notice Code Amendment	\$101.12
EDH899259	6/17/2020	001 007 558 50 41 03	PL-Advertising	LUA2020-0085 LS Decant Facility	\$101.12
EDH899497	6/17/2020	001 007 558 50 41 03	PL-Advertising	Planning Commission Cancel Meeting Notice	\$50.44
EDH899736	6/17/2020	001 013 518 30 41 01	GG-Advertising	Ordinances 1088-1090	\$55.87
EDH899799	6/17/2020	001 013 518 30 41 01	GG-Advertising	CC Cancel Workshop 06/02/2020	\$37.77
EDH899808	6/17/2020	001 013 518 30 41 01	GG-Advertising	Civil Service Commission Cancel Meeting 06/02/2020	\$37.77
EDH899870	6/17/2020	001 007 558 50 41 04	Permit Related Professional Sr	LUA2020-0074 Lake Drive Apartments Modification	\$90.26

EDH900032	6/17/2020	001 007 558 50 41 04	Permit Related Professional Sr	LUA2020-0092 Sunset Ridge Final Plat	\$77.59
					\$551.94

Vendor: Sound Safety Products Co Inc

Check Number: 50690

Invoice No	Check Date	Account Number	Account Name	Description	Amount
354104/1	6/17/2020	410 016 531 10 26 00	SW Clothing-Boot Allowance	Rubber Boots	\$153.16
354104/1	6/17/2020	410 016 531 10 26 00	SW Clothing-Boot Allowance	Boots - MacDonald, C	\$286.02
					\$439.18

Vendor: Sound Security Inc

Check Number: 50691

Invoice No	Check Date	Account Number	Account Name	Description	Amount
972391	6/17/2020	001 013 518 20 41 00	GG-Professional Service	Fire & Security Monitoring CH	\$571.04
974390	6/17/2020	001 012 575 50 31 00	CS- Pavillion - Ops	Installation of Intrusion - The Mill	\$6,650.10
974391	6/17/2020	001 012 575 50 31 00	CS- Pavillion - Ops	Access/Intrusion Monitoring - The Mill	\$393.33
					\$7,614.47

Vendor: Soundline Construction

Check Number: 50595

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 SOUNDLINE	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$9,500.00
					\$9,500.00

Vendor: Springbrook Nursery & Trucking Inc

Check Number: 50692

Invoice No	Check Date	Account Number	Account Name	Description	Amount
293234	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Drain Rock	\$21.83
					\$21.83

Vendor: SRV Construction Inc

Check Number: 50693

Invoice No	Check Date	Account Number	Account Name	Description	Amount
061120 SRV	6/17/2020	301 000 582 20 00 00	PW Retainage Release	Retainage Release - Frontier Village Access Improvements	\$19,153.41
					\$19,153.41

Vendor: State Auditors Office

Check Number: 50694

Invoice No	Check Date	Account Number	Account Name	Description	Amount
L136927	6/17/2020	001 004 514 23 41 00	FI-Professional Service	2018-2019 Accountability/Financial Audit	\$10,009.35
					\$10,009.35

Vendor: Steves Barber Shop Inc

Check Number: 50596

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 STEVES	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$9,500.00
					\$9,500.00

Vendor: Tacoma Screw Products Inc

Check Number: 50695

Invoice No	Check Date	Account Number	Account Name	Description	Amount
18276873	6/17/2020	101 016 544 90 31 02	ST-Operating Cost	Eye Lags/Drill Bits/Drywall Screws/Nuts/Gloves	\$121.55
18276873	6/17/2020	410 016 531 10 31 02	SW-Operating Costs	Eye Lags/Drill Bits/Drywall Screws/Nuts/Gloves	\$121.55
18276873	6/17/2020	001 010 576 80 31 00	PK-Operating Costs	Eye Lags/Drill Bits/Drywall Screws/Nuts/Gloves	\$121.55
					\$364.65

Vendor: Team Fitness LLC

Check Number: 50597

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 TEAM	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$7,400.00
					\$7,400.00

Vendor: Teamsters Local No 763

Check Number: 50612

Invoice No	Check Date	Account Number	Account Name	Description	Amount
061020	6/10/2020	001 000 284 00 00 00	Payroll Liability Other	Union Dues	\$1,230.00
					\$1,230.00

Vendor: Teamsters Welfare Trust Dental EFT

Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
061020	6/10/2020	001 000 283 00 00 00	Payroll Liability Medical	Teamsters Dental Premium	\$2,476.80
					\$2,476.80

Vendor: Technological Services Inc

Check Number: 50696

Invoice No	Check Date	Account Number	Account Name	Description	Amount
16522	6/17/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Express Lube/Remote Set Up PT-19-81	\$141.98
16674	6/17/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Cooling System Inspection PT-17-75	\$441.62
16708	6/17/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Express Lube/Fluids/Tire Rotation PT-18-79	\$102.06
16709	6/17/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Express Lube/Oil/Fluids I-15-69	\$116.88
					\$802.54

Vendor: Thomco Aggregate LLC

Check Number: 50697

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2295	6/17/2020	101 016 544 90 31 02	ST-Operating Cost	Concrete	\$54.50
					\$54.50

Vendor: TransUnion Risk and Alternative

Check Number: 50698

Invoice No	Check Date	Account Number	Account Name	Description	Amount
4016011-2020051	6/17/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	TILO - Information Gathering Services May 2020	\$54.50
					\$54.50

Vendor: TranTech Engineering LLC

Check Number: 50699

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2020004-03	6/17/2020	411 016 594 31 60 05	Catherine Creek/36th St Bridge	Catherine Creek Bridge Monitoring/Replacement Design	\$1,500.52
					\$1,500.52

Vendor: UPS

Check Number: 50700

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0000074Y42220	6/17/2020	001 008 521 20 42 00	LE-Communication	Evidence Shipping	\$31.81
0000074Y42230	6/17/2020	001 008 521 20 42 00	LE-Communication	Evidence Shipping	\$26.56
					\$58.37

Vendor: Vantagepoint Transfer Agents - 108991

Check Number: 50613

Invoice No	Check Date	Account Number	Account Name	Description	Amount
061020	6/10/2020	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employer Contribution	\$368.95
					\$368.95

Vendor: Vantagepoint Transfer Agents - 307428

Check Number: 50614

Invoice No	Check Date	Account Number	Account Name	Description	Amount
061020	6/10/2020	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employee Contribution	\$2,029.56
					\$2,029.56

Vendor: Verizon Northwest

Check Number: 50701

Invoice No	Check Date	Account Number	Account Name	Description	Amount
9855224031	6/17/2020	001 008 521 20 42 00	LE-Communication	Wireless Phone Service PD	\$2,745.03
9855736829	6/17/2020	001 002 513 11 42 00	AD-Communications	Wireless Phone Service Admin	\$84.77
9855736829	6/17/2020	001 005 518 10 42 00	HR-Communications	Wireless Phone Service HR	\$91.93
9855736829	6/17/2020	001 006 518 80 42 00	IT-Communications	Wireless Phone Service IT	\$502.85
9855736829	6/17/2020	001 007 559 30 42 00	PB-Communication	Wireless Phone Service Building	\$706.73
9855736829	6/17/2020	410 016 531 10 42 00	SW-Communications	Wireless Phone Service PW	\$415.51
9855736829	6/17/2020	001 001 511 60 42 00	Legislative - Communication	Wireless Phone Service Council	\$150.37
9855736829	6/17/2020	001 010 576 80 42 00	PK-Communication	Wireless Phone Service PW	\$415.52
9855736829	6/17/2020	101 016 543 30 42 00	ST-Communications	Wireless Phone Service PW	\$415.52
9855736829	6/17/2020	001 007 558 50 42 00	PL-Communication	Wireless Phone Service Planning	\$134.28
9855736829	6/17/2020	001 001 513 10 42 00	Executive - Communication	Wireless Phone Service Executive	\$47.17
					\$5,709.68

Vendor: Verizon Wireless - VSAT

Check Number: 50702

Invoice No	Check Date	Account Number	Account Name	Description	Amount
061120	6/17/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	Preservation Request Regarding Case #20-10714	\$100.00
					\$100.00

Vendor: Walcker

Check Number: 50598

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 KALIKIS	6/9/2020	002 013 558 70 40 00	CV - Small Business Grants	CARES Act Small Business Grant	\$9,500.00
					\$9,500.00

Vendor: Washington State Dept of Ecology

Check Number: 50703

Invoice No	Check Date	Account Number	Account Name	Description	Amount
RS-000000071	6/17/2020	410 016 531 10 41 08	SW-DOE Annual Permit	Stormwater Action Monitoring (SAM) Program	\$14,845.00
					\$14,845.00

Vendor: Washington State Support Registry

Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
061020	6/10/2020	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Child Support	\$543.50
					\$543.50

Vendor: Weed Graafstra & Associates Inc

Check Number: 50704

Invoice No	Check Date	Account Number	Account Name	Description	Amount
060220 WGA	6/17/2020	001 011 515 41 41 00	Ext Consultation - City Atty	Legal Services - General Matters	\$2,651.25
					\$2,651.25

Vendor: Western Conference of Teamsters Pension Trust

Check Number: 50615

Invoice No	Check Date	Account Number	Account Name	Description	Amount
061020	6/10/2020	001 000 282 00 00 00	Payroll Liability Retirement	Employee Contributions - Teamster Pension	\$3,431.05
					\$3,431.05

Vendor: WM Corporate Services Inc

Check Number: 50705

Invoice No	Check Date	Account Number	Account Name	Description	Amount
8913189-4968-4	6/17/2020	001 008 521 50 47 00	LE-Facility Utilities	Dumpster Service - Police Conference Center	\$185.21
8913189-4968-4	6/17/2020	001 013 518 20 47 02	GG-Utilities for Rentals	Dumpster Service - 1825 S Lake Stevens Rd Comm	\$500.75
					\$685.96

Vendor: Wynne and Sons Inc

Check Number: 50706

Invoice No	Check Date	Account Number	Account Name	Description	Amount
65252	6/17/2020	001 004 514 23 31 00	FI-Office Supplies	1500 Window Secutiry Envelopes	\$230.03
					\$230.03

Vendor: Zippy Fiber

Check Number: 50707

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0620 ZIPLY	6/17/2020	001 013 518 20 42 00	GG-Communication	Fax Services City Hall	\$28.99
0620 ZIPLY	6/17/2020	101 016 542 64 47 00	ST-Traffic Control -Utility	Traffic Control Modem	\$62.05
0620 ZIPLY	6/17/2020	101 016 543 30 42 00	ST-Communications	Fax Services City Hall	\$29.00
0620 ZIPLY	6/17/2020	410 016 531 10 42 00	SW-Communications	Fax Services City Hall	\$29.00
0620 ZIPLY	6/17/2020	001 012 575 30 42 00	CS - Museum - Communications	Telephone Services Museum	\$212.78
					\$361.82

**CITY OF LAKE STEVENS
CITY COUNCIL REGULAR MEETING MINUTES**

Tuesday, June 9, 2020
By Remote Participation

CALL TO ORDER: 7:00 p.m. by Mayor Brett Gailey

ELECTED OFFICIALS PRESENT: None

ELECTED OFFICIALS
PARTICIPATING REMOTELY: Councilmembers Kim Daughtry, Shawn Frederick, Mary Dickinson, Anji Jorstad, Marcus Tageant, Gary Petershagen and Steve Ewing

ELECTED OFFICIALS ABSENT: None

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, City Clerk Kathy Pugh

STAFF MEMBERS
PARTICIPATING REMOTELY: City Administrator Gene Brazel, Finance Director Barb Stevens, Community Development Director Russ Wright, Public Works Director Eric Durpos, Human Resources Director Anya Warrington, City Clerk Kathy Pugh, Deputy City Clerk Adri Crim, City Attorney Greg Rubstello, Police Officer Lexi Warbis

OTHERS:

Mayor Gailey opened the meeting at 7:00 p.m.

Pledge of Allegiance: Mayor Gailey led the Pledge of Allegiance.

Roll Call: It was noted for the record all Councilmembers are present.

Approval of Agenda:

Councilmember Jorstad requested proposed Resolution 2020-12 be added as a discussion item at the end of the agenda to allow for public comment.

Discussion ensued regarding whether to place the resolution at the beginning of the agenda or the end, and whether it would be a discussion or action item.

MOTION: Moved by Councilmember Jorstad, seconded by Councilmember Frederick, to approve the agenda with the addition of Resolution 2020-12, a Resolution of the Mayor and City Council of the City of Lake Stevens in response to the death of George Floyd, condemning racism, promoting equity and inclusion and supporting peaceful protests in the City of Lake Stevens, as an Action Item.

On roll call vote the motion carried (5-2-0-0) with Councilmembers Petershagen and Ewing opposing the motion.

Oath of Office: Police Chief John Dyer introduced new Patrol Officer Lexi Warbis and administered the oath of office to her.

Citizen Comments:

Mark Somers, 2411 – 118th Drive NE, Lake Stevens, visited the Farmers Market and the Mill and they are going to be an asset for the community. He was impressed with the student march last week and said it was a great symbol to have Chief Dyer participate in this event.

Robin McGee, 2505 Meadow Drive, Lake Stevens, has observed racism and bigotry in the community and believes the answer is education. She attended the student protest and is encouraged to see so many people in the community come together to support the cause; she thanked Chief Dyer for supporting the event. She requested Council form a diversity and inclusion commission and asked that per capita funding for the Health District be approved.

Karen Hunter, 8301 – 22nd Street NE, Lake Stevens, thanked Chief Dyer and the Police Department for participating and supporting the Black Lives Matter protest. She then thanked the Mayor and Council for the draft resolution and believes it is a step in the right direction. She said Lake Stevens is a growing community which brings diversity amongst its citizens and asked that the City establish a citizen volunteer commission for diversity, inclusion and equity to directly address the issues and needs of those who do not feel they have equal voice or representation in this community.

Angelina Difiore Muzzey, 11707 – 20th Street NE, thanked the Council, Mayor, and Chief for coming together on the recent issues. She asked Council to consider a resolution to have the Confederate flag removed. She said there is a lack of representation of the LGBT community in Lake Stevens. She then encouraged citizens to vote for a Library which will help with public education about diversity across America.

Council Business:

- Councilmember Petershagen: Sewer District.
- Councilmember Frederick: Snohomish County is in Phase II.
- Councilmember Jorstad: Alliance of Affordable Housing, Snohomish County Health District, Lake Stevens Brewing Company having first food truck.
- Councilmember Ewing: Thanked City Staff for organizing Farmers Market event; thanked Councilmembers Jorstad and Frederick for helping the County to move into Phase II; acknowledged Mayor, City staff for their work on processing the CARES Small Business Funding; thanked Chief and Mayor for their efforts for the march on June 4, 2020; thanked Director Durpos and Mayor Gailey for helping with a service project at The Mill.
- Councilmember Dickinson: Thanked the Police Department for their participation in the protest rally. She then recognized the student organizers Cora Hannigan, Heather Moss, Raigan Reed and school reporter Tamara Sevao for their successful organization of and reporting on the protest rally on June 4, 2020. Senior Center.
- Councilmember Tageant: Farmers Market was a great event, thanked City Staff for helping to organize the event. He said he spoke to many local business owners and they were grateful to receive the CARES Small Business Grant. Proposed scheduling Council mini-retreat during the second or third week of September.

Mayor's Business: Mayor Gailey thanked City Staff for quickly processing the CARES Small Business Grants. He commented staff has started to look at projects for next year. He said the Farmers Market was a pleasant event. He participated in an event at The Mill with a church group over the weekend. He was impressed with the protest.

City Department Report:

City Administrator Brazel said staff is working with the engineering firm Land Development Consultants (LDC) to design the festival street and will bring this to Council in the next few weeks.

Community Development Director Wright reviewed the CARES Act Small Business Grant awards and process. He said there were 44 recipients of the Grant across all types of businesses throughout the City. He then said the City received clarification from the Governor's Office and fireworks sales will be allowed this year.

Consent Agenda: Moved by Councilmember Tageant, seconded by Councilmember Dickinson, to approve the Consent Agenda:

- A. 2020 Vouchers [Electronic Funds Transfers (ACH) of \$153,926.40, Claims Check Nos. 50484-50551 totaling \$837,658.91, Void Checks totaling \$160.00; Total Vouchers Approved \$991,425.31];
- B. City Council Regular Meeting Minutes of May 26, 2020; and
- C. Ratify Mayor's Lift of Stay Home, Stay Safe Order dated March 23, 2020.

On roll call vote the motion carried (7-0-0-0).

Public Hearing:

Ordinance 1091 Updating FEMA Regulations: Mayor Gailey opened the public hearing.

Community Development Director Russ Wright presented the staff report and commented that periodically amendments are made to the City's flood hazard regulations based on recommendations from the Federal Emergency Management Agency (FEMA). He reviewed the public process for this ordinance, including that the Planning Commission held a public hearing on the proposed changes and recommends approval, and that Council was briefed on the changes during their May 12, 2020 Council meeting. Director Wright provided clarification on individual flood designations around the lake as previously requested by Councilmember Tageant and then responded to Councilmembers' questions.

Mayor Gailey opened the public comment portion of the hearing. There being no public comment, Mayor Gailey then closed the public comment portion of the hearing.

Mayor Gailey invited additional questions of Council, and there were none. Mayor Gailey then closed the public hearing.

MOTION: Moved by Councilmember Daughtry, seconded by Councilmember Ewing, to approve Ordinance 1091 amending the Lake Stevens Municipal Code Chapter 14.08 Basic Definitions and Interpretations and Chapter 14.64 Special Flood Hazard Areas. On roll call vote the motion carried (7-0-0-0).

Action Items:

Interlocal Agreement with Snohomish Health District for Per Capita Contribution:

City Administrator Brazel presented the staff report and said the interlocal agreement is before the Council for approval. Also, before the Council is Councilmember Jorstad's tabled motion to make a \$1 per capita contribution to the Snohomish Health District for fiscal year 2020. Administrator Brazel explained the City has made a per capita contribution in previous years, but in 2019 a contribution was not made as the Council was not satisfied with financial reporting provided by the District. Since then, the District has undergone a change in administration and improved its ability to meet the financial reporting requirements of the interlocal agreement and as requested by the Council.

Councilmember Frederick read a prepared statement recusing himself from all discussion and voting on the Interlocal Agreement with Snohomish Health District due to his position as Administrative Officer with the District; he commented his salary is fixed and any personal interest he may have in approval of the proposed interlocal agreement is remote.

Councilmember Frederick lastly said he has made no efforts to influence any other Council-members to approve the proposed interlocal agreement.

Councilmember Frederick left the meeting at 7:47pm.

MOTION: Moved by Councilmember Jorstad, seconded by Councilmember Dickinson, to authorize the Mayor to enter into an Interlocal Agreement with Snohomish Health District for a Per Capita Contribution for Health District Services, in the amount of \$1 per capita, effective January 1, 2020, for fiscal year 2020, based on the Office of Financial Management's 2020 population estimate.

Councilmember Ewing commended Councilmember Frederick for his integrity. He said item 3(c) of the agreement is generic and he would like something more specific.

Councilmember Jorstad said in the presentation at the last meeting, Heather Thomas, commented there are specific services available for cities that make a per capita contribution. She said the services provided are regarding public health that benefit all residents throughout the county; it would be hard to quantify services for each resident in each city, given that it is a public health mandate.

Councilmember Ewing replied there are certain events that can be quantified, such as suicide prevention walks, and he would like to see how the Health District is working with those in our community to make a difference using events like these.

City Attorney Rubstello said the agreement does not necessarily need to be more specific, but the City can make its intentions known to the Health District that they provide more specific reports showing how the funds have benefited Lake Stevens.

MOTION: Moved by Councilmember Ewing, seconded by Councilmember Dickinson, to amend the main motion to request the Health District provide additional information on how the District provides for suicide prevention. On roll call vote the motion to amend the main motion carried (6-0-1-0) with Councilmember Frederick not present, having recused himself.

VOTE ON MAIN MOTION: On roll call vote the main motion, as amended, carried (6-0-1-0) with Councilmember Frederick not present, having recused himself.

Councilmember Frederick returned to the meeting at 7:55pm

New Capital Projects Position in Public Works: Public Works Director Eric Durpos presented the staff report and said staff proposes establishing a full-time inspector/engineer technician position for capital projects. This position would provide active oversight of capital projects, including inspection. Staff considered hiring a consultant to provide these services, however, the cost estimate for construction management of the 20th Street SE widening project is \$600,000. Staff believes a dedicated position is cost effective and in addition to overseeing the 20th Street SE widening project, this position would also oversee other capital projects that are ongoing and/or upcoming within the City.

Human Resources Director Warrington explained the cost of benefits for this position include medical, dental, vision, retirement, L&I and Paid Family Medical Leave. She added this is non-represented position but the position will be discussed with the union later.

Responding to Councilmember Petershagen's questions, Director Durpos explained this position would not have any authority to enforce safety on the jobsite as that is the responsibility of the Department of Labor & Industry.

MOTION: Moved by Councilmember Ewing, seconded by Councilmember Petershagen, to authorize the establishment of a full time Inspector/Engineer Tech-Capital Projects position in the Public Works Department. On roll call vote the motion carried (7-0-0-0).

Resolution No. 2020-12 Condemning Racism, Promoting Equity and Inclusion and Supporting Peaceful Protests in the City of Lake Stevens:

Mayor Gailey provided a background on the history of protest and how it has created changes in this country. He then read the proposed resolution and hoped the Council will support the resolution.

Councilmember Jorstad said she is proud to be a member of a City and City Council who are willing to take this step and move this forward. She said this proposed resolution points in the right direction and based on the citizen comments earlier, there is a strong desire from the community to be able to have their voice heard by the Council and Mayor on this topic. She said she will be making a motion to amend the resolution to include that the City will establish a diversity commission staffed by the City.

Councilmember Frederick said his thoughts on this resolution have evolved as he has thought about the resolution; he added he was not included in the development of the resolution. He shared a personal experience from his childhood and said in regard to this resolution, words are not enough without action. Councilmember Frederick said it is important to give the community the opportunity to weigh in on this and to be allowed to make recommendations to the City Council before moving forward with the resolution as a complete city.

Councilmember Dickinson believes it is important to have this resolution but the opportunity for action is what needs to be seen. She said it would be very valuable to have an equity commission where the people of Lake Stevens can become involved and have their voices

heard. She noted this city has a wide cultural diversity and she wants to hear from the people of Lake Stevens.

Councilmember Frederick thanked the Police Department and recognized the great work they have done in our local community.

Councilmember Petershagen said he appreciated Councilmember Frederick's comments. He said as a community there needs to be a change that takes place, and the Mayor and Council can set the tone, but they cannot drive people to action. The community needs to execute the action. He then said he supports this resolution as it is to help move things forward. He commented the Lake Stevens Community for Equity and Inclusion organization is active and can be built on, and he does not think a city-formed commission would be as effective as the community-based organization.

Councilmember Daughtry said he also supports this resolution as written. He thinks a citizens group or foundation would be less encumbered in what they can accomplish then if it were a sanctified committee or commission of the City that is then under the rules of the Open Public Meetings Act and unable to raise funds to promote their platform. He believes the resolution should go forward right now to let it be known where Lake Stevens stands and then start moving forward on what can be done with action. He added this is a Mayor and Council resolution and noted citizens have provided input both locally and all over the world. Councilmember Daughtry said continuing with the citizen group that is already out there is the most actionable item.

Councilmember Ewing echoed Councilmembers Daughtry's and Petershagen's comments and thanked Councilmember Jorstad for her input on drafting this resolution. He said he supports moving forward with this resolution as written.

Councilmember Frederick said this is not an emotional issue for him and he did not call for a commission to be created, he simply asked for there to be an opportunity for citizens to give input. He also said as this is a resolution of the Council and Mayor, he would like to have been given the opportunity to weigh in on the verbiage in advance. Councilmember Frederick said he cannot support this resolution as written. He believes the Council and Mayor can do more and can do better. He thinks there was an opportunity to gather more input either from the Council or the public to have a broader view on the resolution as this document matters.

Responding to Councilmember Dickinson's question, Councilmember Tageant said this Resolution could be tabled until the next meeting.

Councilmember Tageant said it is important that the City of Lake Stevens take a position; he added it is important to get input from the community and appreciated all those who have commented tonight. He then said the community is looking for leadership and the Mayor and Council are tasked with providing that leadership. He said, with the next steps, he would like to continue to hear community input, but it is important for the City of Lake Stevens to put something out to show the Council cares and to start moving forward on those next steps.

Councilmember Jorstad agreed the City is looking for the Council to make a statement. She proposed not approving the resolution tonight but schedule a time to hear from the constituents to ensure the resolution reflects the voices in the city.

Mayor Gailey said the citizens are looking for leadership and a statement and he believes this resolution provides that right now. He believes this can be followed by a Council plan that creates the action.

Responding to Councilmember Ewing's question, Councilmember Jorstad said she suggested several issues when drafting this resolution that were not addressed, and said she had the opportunity to speak with members of the community who voiced concerns about not feeling safe in Lake Stevens. Councilmember Jorstad said citizens are asking loudly to have a voice and this document does not lift those voices up. Councilmember Jorstad offered to share her suggested edits. She suggested tabling this item until the next Council meeting to allow time to gather input from experts throughout the community on this topic and redraft a document that incorporates that input.

Councilmember Petershagen finds it concerning that people in the community do not feel safe and said the Council should move forward with something and it can always be revisited.

Councilmember Jorstad said minorities do not feel safe in this community and without a voice, it is difficult to feel that minority voices are heard. She said it is the Council's responsibility as leaders to make sure all minorities feel safe and that their voices are heard.

Councilmember Dickinson agreed with Councilmember Jorstad and thinks it is important to connect with the constituents face to face to make sure they are being heard.

Councilmember Ewing said there were times during his door-to-door campaign for Council when he felt unsafe and was harassed by members of the community who had signs in their yard supporting other members of the Council. He suggested that even if someone has a different viewpoint they can be listened to. Councilmember Ewing commented he was initially invited and then excluded from the diversity and inclusion volunteer community organization, and this does not seem to be inclusive. He believes this goes two ways, if people want respect and to feel safe, then they need to make sure they are helping those around them feel safe as well.

Councilmember Tageant said he was hoping for a compromise tonight. It is important for the Council to make a statement and suggested including wording that the Council will continue to receive input and improve and make changes as they are needed going forward.

Mayor Gailey said he would sign the resolution tomorrow and invited other Councilmembers to sign; he added this resolution can continue to be worked on.

Discussion Items:

Utility Committee: City Administrator Brazel said the City is continuing to work with the Sewer District on formalizing some wording and it has not yet been distributed to Councilmembers.

Councilmember Petershagen said he and Councilmember Tageant previously met with Sewer District Commissioner Kosche as a follow up to the mediation meeting in January to pinpoint some items of agreement regarding the unification. He said there are some core differences on how to interpret the unification agreement, but the City and Sewer District Commissioners are continuing to work together on how to jointly operate.

Councilmember Tageant explained there are fundamental differences on how the City and the Sewer District view the unification agreement. He commented the Sewer District is making

financial commitments that will obligate the City when unification takes place and there is a concern about this. He said the agreement is about collaboration and he does not feel the City is being given their seat at the table. He added there is a tremendous amount of savings to city residents for the Sewer District to merge with the City and cited the recent Fire District merger with Fire District 7 as a good example.

City Administrator Brazel said the City is continuing to move forward in trying to find common ground with the Sewer District and to follow the agreement that is in place.

Temporary Hazard Pay Policy: Mayor Gailey said this policy is currently in place to pay the Law Enforcement Officers and Public Works employees and will continue until Snohomish County enters Phase III.

Responding to Councilmember Tageant's question, Councilmember Frederick said this was suggested since Phase III is when governments go back to work. He said we have a great police force and it is important that we continue to keep them safe.

Councilmembers Tageant and Daughtry agreed with Councilmember Frederick.

Citizen Comments:

Tara Flannery, 1209 – 91st Avenue SE, Lake Stevens, said words are very powerful and the community is anxious to hear from its leaders. She thinks it is better to say something to people and have a willingness to change and amend then to say one thing perfectly.

Dan Myers, 3313 – 127th Avenue NE, Lake Stevens, encouraged the Council to wait to make a statement until more community input is received.

Jenn Walker, 7617 – 16th Place SE, Lake Stevens, has great respect for enforcement of just laws with a truthful and honest spirit. She does not feel safe in our community and expressed concern that a small group is making a statement on behalf of all people. She does not believe this is representative and encouraged the Council not approve the resolution.

Joyce Copley, 9513 – 28th Street NE, Lake Stevens, said there is not a need for a newly established organization to speak on behalf of racial issues, people of color should be asked about racial issues. She said this needs to be discussed with everyone, including people of color, before moving forward; this is about unity and she does not agree with this resolution.

Councilmember Jorstad clarified that she did provide some guidance and suggestions to the draft resolution.

Elizabeth Coelho, 3014 – 99th Avenue NE, Lake Stevens, echoed Joyce Copley's comments and said there is not an established diversity and equity community group in Lake Stevens, there is only a Facebook group. She expressed concern that there was not enough research put into the statement and encouraged the Council to reach out to the Snohomish County NAACP and other organizations before approving this resolution.

Melissa Knaak, 12110 – 26th Street NE, Lake Stevens, was very happy to see Mayor Gailey and Councilmember Dickinson at the student protest last week. She said these students want a better world and a better town; she suggested putting this resolution on hold to get public comment and reach out to the students who arranged the protest.

Angelica Weenink, 1610 – 113th Drive SE, Lake Stevens, encouraged the Council to seek out voices from people of color when talking about race. She also encouraged the Council to seek leaders from the school district, local businesses and religious institutions and rely on the voice of people who live this every day and have learned from experience.

Nathan Packard, 924 – 117th Drive SE, Lake Stevens, recognizes the frustration and pain people are feeling. He appreciated Councilmember Tageant's recommendation for a compromise and recognized that real effort was made and as long as it is followed with additional action, this would allow for a statement to be made now.

Christian Blanco, 2906 – 124th Avenue NE, Lake Stevens, said it is not the majority that we need to be concerned with, its every single person, so the few who are not feeling safe are the ones who need to be taken care of and focused on. He agrees something needs to be put out quickly, but it should not be what we have. He suggested a timeline identifying the actions the City will take.

Mark Somers, 2411 – 118th Drive NE, Lake Stevens, said a vote was not taken on the action item added to the agenda as Resolution 2020-12.

Mayor Gailey called for a Motion on Resolution 2020-12.

No motion being made, Resolution 2020-12 died.

Kristen Fettters-Walp, 2609 121st Drive NE, Lake Stevens, requested Council seek out more public comment. She suggested issuing a statement to let people know this item is in process and then listen to comments that are received.

City Attorney Rubstello clarified a resolution of the Council must be approved by the Council. Since there was not a motion or vote on Resolution 2020-12, there is no resolution. He further explained a declaration can be made and signed by the Mayor and Councilmembers.

Councilmember Jorstad said she appreciates the effort put into the draft of the resolution and looks forward to continued work on this topic.

Executive Session: At 9:26 p.m. Mayor Gailey announced an executive session to discuss a real property matter to last 10 minutes, with no action to follow.

The regular meeting of the City Council reconvened at 9:36 p.m.

Adjourn:

Moved by Councilmember Tageant, seconded by Councilmember Jorstad, to adjourn the meeting at 9:36 p.m. On vote the motion carried (7-0-0-0).

Brett Gailey, Mayor

Kathy Pugh, City Clerk



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LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda

Date: June 11, 2020

Subject: ILA Between the City of Lake Stevens And Snohomish County to provide Information Technology Services

Contact

Person/Department: Troy Stevens / Information Services **Budget Impact:** \$50,000

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL: Approve the Interlocal Agreement with Snohomish County to Provide Information Technology Services.

SUMMARY/BACKGROUND:

This is a renewal of an interlocal agreement with Snohomish County to provide internet technology services including network access to the data center, internet access and GIS mapping.

The current ILA between the City and County is set to expire June 30th, 2020. The renewal of this ILA has a not to exceed limit of \$50,000 over the 5-year term. This amount is a place holder to allow for any future IT services that the City could purchase from the County. The renewed ILA includes the Supplemental Work Order (SWO) for IT services that the City will be utilizing under this agreement. The SWO includes one (1) network rack unit for a switch and 4 cross-connects (allows for connections to Sno911, and Inter-Government Network to Washington State Patrol for finger printing), a redundant connection to the internet, and high-resolution GIS imagery for our mapping systems. The GIS imagery is broken down to two installments over the life of this ILA in the amount of \$2,047.50 for a total of \$4,095.00. The yearly cost of the network rack units and redundant internet services total \$3,150.00.

APPLICABLE CITY POLICIES:

BUDGET IMPACT: FY2020-FY2021 Cost \$5,197.50/Year | FY2022-FY2024 Cost \$3,150.00/Year

ATTACHMENTS:

- Exhibit A: City of Lake Stevens 2020 Agreement_Agreement_final.docx

COUNTY DEPARTMENT: Department of Information Technology

CONTACT PERSON: Viggo Forde, Director

ADDRESS: 3000 Rockefeller Ave. Everett, WA 98201

TELEPHONE/EMAIL: (425) 388-3703 / viggo.forde@snoco.org

PUBLIC AGENCY: City of Lake Stevens

AGENCY CONTACT PERSON: City Clerk

ADDRESS: PO Box 257, 1812 Main Street

Lake Stevens, WA 98258

TELEPHONE/EMAIL (425) 622-9416/tstevens@lakestevenswa.gov

PROJECT: Information Technology Services

AMOUNT: As specified in Supplemental Work Orders
Not to exceed \$50,000 for the five (5) year life
of the Agreement

FUND SOURCE: City of Lake Stevens

CONTRACT DURATION: Five (5) Years from date of Contract
Execution

INTERLOCAL AGREEMENT BETWEEN THE CITY OF LAKE STEVENS AND
SNOHOMISH COUNTY TO PROVIDE INFORMATION TECHNOLOGY SERVICES

THIS AGREEMENT is entered into by and between SNOHOMISH COUNTY, a political subdivision of the State of Washington, through its Department of Information Technology (hereinafter "County" or "SCDOIT") and the City of Lake Stevens (hereinafter "Lake Stevens"), for the purpose of SCDOIT providing information technology services to Lake Stevens.

WHEREAS, this Agreement is made pursuant to the authority granted by Chapter 39.34 RCW, the Interlocal Cooperation Act; and

WHEREAS Chapter 2.350 of the Snohomish County Code (SCC) provides for SCDOIT to provide information services, information processing, proprietary software and purchased services to public agencies and cash-on-delivery customers; and

WHEREAS Lake Stevens is a “public agency” as that term is defined in SCC 2.350.020(13) and RCW 39.34.020; and

WHEREAS, Lake Stevens requires information technology services, which may include maintenance and support, assistance in the planning, management, control, operation, and use of information services, network, telecommunications, information processing, equipment, purchased services and proprietary software;

NOW, THEREFORE, and in consideration of the respective agreements set forth below and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the County and Lake Stevens agree as follows:

1. Scope of Information Technology Services:

a. The County will provide information technology goods and information processing services according to Supplemental Work Order (SWO). Each SWO shall be executed by the County Executive, or his designee, and an authorized agent for Lake Stevens, and subject to the general terms and conditions of this Agreement. Each SWO will include a description of the specific services to be provided, the term, and the costs of such service from quotation or from the published rate or fee schedule, and any other terms or conditions applicable to that service. The scope of information technology goods and information services to be provided are limited to the following:

A. Assisting in the planning, management, control, operation and use of integrated city, jurisdictional, government and County networks, telecommunications, information processing, systems and equipment required by Lake Stevens; Providing ISP (Internet Service Provider) services.

- B. Provide 1 rack unit spaces in the County's Meet-Me-Room rack to mount the City of Lake Stevens network equipment in the SCDOIT data center.
- C. Provide for four cross-connects to the other agencies or services located in the SCDOIT data center.
- D. Provide Orthoimagery through Snohomish County's agreement with EagleView (Pictometry International Corp.).
- E. Administration of yet to be identified centralized support systems and services for Lake Stevens where they generally promote more efficient management and utilization of such services.
- F. Other functions as may be mutually agreeable.

2. Contract Maximum. All Supplemental Work Orders executed under this ILA shall not exceed an aggregate total of \$50,000.

3. TREATMENT OF ASSETS. COMPUTER APPLICATION PROGRAMS AND OTHER SOFTWARE SYSTEMS FURNISHED TO LAKE STEVENS BY THE COUNTY ARE FURNISHED ON AN "AS IS" BASIS WITH NO REPRESENTATIONS OR WARRANTIES REGARDING USE OR RESULTS INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, UNLESS INDICATED IN AN SWO FOR SERVICE.

Title to all property furnished by the County shall remain in the County. Title to all property purchased by Lake Stevens for which Lake Stevens is not reimbursed by the County shall remain in Lake Stevens. Title to all property purchased by Lake Stevens for which Lake Stevens is reimbursed by the County and is used as a component of services provided under this Agreement shall pass to and vest in the County upon completion, termination, or cancellation of the relevant SWO or this Agreement.

Any property of the County furnished to Lake Stevens shall, unless otherwise provided in this contract, or approved by the County, be used only for the performance of this Agreement or a SWO. Lake Stevens shall be responsible for any loss or damage to County property that County furnishes to Lake Stevens.

If County property is lost, destroyed, or damaged, Lake Stevens shall immediately notify the County and shall take all reasonable steps to protect the property from further damage.

3. Surrender of Property. Lake Stevens shall surrender to County all property of County upon completion, termination, or cancellation of this Agreement. Conversely, County shall surrender to Lake Stevens all property of Lake Stevens upon completion, termination, or cancellation of this Agreement.
4. Time of Performance. Pursuant to RCW 39.34.040 this Agreement shall become effective upon signature by both parties and either (a) listing of the Agreement by subject on either party's web site or (b) recording of the Agreement with the Snohomish County Auditor. The Agreement shall remain in force for a period up to five (5) years, unless terminated earlier by either party upon ninety (90) days prior written notice to the other party.
5. Compensation: Lake Stevens may request an estimate or quotation of cost for proposed information technology goods or information processing services from County. Specific agreements addressing costs, term, schedules, and other factors will be described in an associated SWO developed from initial estimates or quotations.

Lake Stevens will pay County for services provided hereunder and as set out in SWOs.

Charges for information technology, goods and information processing services under this Agreement shall be based on the current published rate or fee schedule of the County in effect on the date of execution of this Agreement, unless the specific quotation described in the SWO provides otherwise. Unless the SWO provides for a fixed rate or a different methodology to change a specific rate and/or fee, Rate and Fee schedules are subject to

change at the discretion of the County and shall be effective ninety (90) days after written notice of change is provided to the Lake Stevens, postage paid in the US mail.

The County will submit an invoice or advice of charge to Lake Stevens annually for the service fees, or as defined in a SWO, detailing charges for services rendered. Payment is due in full upon receipt of the invoice by Lake Stevens and becomes delinquent thirty (30) days thereafter.

A late payment fee may be applied to any remaining balance sixty (60) days after receipt of invoice. Late payment charges, if any, will be imposed on the unpaid balance at a rate of one percent (1%) per month. Invoices related to SWOs with balances more than ninety (90) days past due is cause for the termination of a SWO. Amounts disputed by Lake Stevens under Section 7 of this Agreement are not subject to late payment charges.

6. Obligations of Lake Stevens are as follows: As to all new Lake Stevens acquisitions of any information technology equipment, software or systems to be serviced under this Agreement, Lake Stevens shall undertake such acquisitions in accordance with guidelines, standards or procedures established by SCDOIT and shall secure written concurrence for any such procurement from the County Executive or his/her designee.

Lake Stevens shall make payment to County of all submitted invoices or advices of charge pursuant to Section 5 of this Agreement.

7. Mutual Covenants: Lake Stevens will promptly notify the County in writing of issues regarding invoices, or of services which Lake Stevens believes do not conform with the agreed upon terms of this Agreement and/or SWO, within thirty (30) days of receipt of invoice or performance of services, whichever occurs later. Failure to give written notice within thirty (30) days after receipt of invoice or performance of services constitutes waiver of any objection to services or invoices.

The parties shall attempt to resolve any issues arising under this Agreement and/ or any

applicable SWO through negotiation. If that fails, the parties will seek to resolve disputes through the aid of a mutually selected, independent third party.

This Agreement may only be modified by a written amendment executed with the same formalities as are required for execution of this Agreement.

Both parties understand the County retains discretion regarding the operation and allocation of the aggregate information processing capacity at its disposal, including the capacity covered by this Agreement. County agrees to allocate sufficient capacity to meet the existing processing requirements of Lake Stevens.

8. County Review and Approval: Upon submittal of any request to execute a SWO or to perform optional services under any executed SWO, the County may, following review by the SCDOIT, agree to perform such work or reject it, or request such modification or additions as it deems appropriate.

At the outset of performance of each SWO, or during performance of the SWO to the extent the same is modified by the Parties, the County will either accept or reject Lake Stevens systems and services as listed in the SWO. The County will not invoice Lake Stevens until the County has accepted service and/or system delivery responsibility. Lake Stevens is not required to pay for services or systems until the County accepts delivery responsibility for those services and/or systems.

9. Access to Books/Records: Each Party may, at reasonable times, and upon prior notification inspect the records of the other party relating to performance of this Agreement. County and Lake Stevens shall keep all records required by this contract in accordance with statutory archival requirements.
10. Indemnification and Hold Harmless: Subject to the liability limitation stated in Section 11 of this Agreement, Lake Stevens shall hold harmless, indemnify, and defend, at its own expense, SCDOIT, its elected and appointed officials, officers, employees and agents, from any loss or

claim for damages of any nature whatsoever, arising out of Lake Stevens's performance of this Agreement, including claims by Lake Stevens's employees or third parties, except for those losses or claims for damages solely caused by the negligence or willful misconduct of the County, its elected and appointed officials, officers, employees or agents.

Subject to the liability limitations stated in Section 11 of this Agreement, County shall hold harmless, indemnify, and defend, at its own expense Lake Stevens, its elected and appointed officials, officers, employees and agents, from any loss or claim for damages of any nature whatsoever, arising out of County's performance of this Agreement, including claims by County employees or third parties, except for those losses or claims for damages solely caused by the negligence or willful misconduct of Lake Stevens, its elected and appointed officials, officers, employees or agents.

Subject to the liability limitations stated in Section 11 of this Agreement, in the event of liability for damages of any nature whatsoever arising out of the performance of this Agreement by Lake Stevens and County, including claims by Lake Stevens's and County's own officers, officials, employees, agents, volunteers, or third parties, caused by or resulting from the concurrent negligence of Lake Stevens and the County, their officers, officials, employees, agents and volunteers, each party's liability hereunder shall only be to the extent of that party's negligence.

11. Limitation of Liability: In no event will County or Lake Stevens be liable for any special, consequential, indirect, punitive or incidental damages, including but not limited to loss of data, loss of revenue, or loss of profits, arising out of or in connection with the performance of the County or Lake Stevens under this Agreement or any SWO hereunder, even if the County or Lake Stevens has been advised of the possibility of such damages.
12. Compliance with Laws: The County and Lake Stevens shall comply with all applicable federal, state and local laws, rules, and regulations in performing this Agreement. Lake Stevens will comply with SCDOIT procedures and policies related to technology

management and use of applicable County systems, applications and services.

13. Non-assignment: The County and Lake Stevens shall not assign any of the rights, duties, or obligations covered by this Agreement without the prior express written request and consent of the other party.
14. Conflicts between Attachments and Text: Should any conflicts exist between any attached exhibit or SWO and the text of this Agreement, the text of this Agreement shall prevail.
15. Interlocal Cooperation Act (Chapter 39.34 RCW): The purpose of this Agreement is to allow the County to provide a variety of information technology services to Lake Stevens as needed over a five (5) year term. SWOs will be executed by both parties as necessary and will describe the services to be provided and their associated costs. The parties agree that no separate legal or administrative entities are necessary to carry out this Agreement. The parties agree that it is not necessary to appoint an administrator or joint board to oversee the implementation of this Agreement. However, should a court of competent jurisdiction deem such an administrator or joint board necessary for purposes of the Interlocal Cooperation Act, Ch. 39.34 RCW, an administrator or joint board will be established by mutual agreement of the parties. Except as expressly provided to the contrary in this Agreement, any real or personal property used or acquired by either party in connection with the performance of this Agreement will remain the sole property of such party, and the other party shall have no interest therein.
16. Governing Law and Venue: This Agreement shall be governed by the laws of the State of Washington and any lawsuit regarding this contract must be brought in Snohomish County Superior Court, Washington.
17. Severability: Should any clause, phrase, sentence or paragraph of this Agreement be declared invalid or void, the remaining provisions of this Agreement shall remain in full force and effect.

18. Recording: The parties may file this Agreement with the Snohomish County Auditor pursuant to RCW 39.34.040 or list the Agreement by subject on either party's web site.
19. No Separate Legal Entity: To accomplish the purposes of this Agreement, the parties do not create a separate legal entity nor do the parties form a joint board.

“County”

SNOHOMISH COUNTY

By: _____
County Executive

“Lake Stevens”

CITY OF LAKE STEVENS

By: _____
Title: _____ Date

Approved as to Form Only:

Deputy Prosecuting Attorney Date
Date

City of Lake Stevens Attorney

Approved as to indemnification provisions:

Risk Management Date

Recommended for Approval:

Viggo Forde, Director Date
Snohomish County Department of Information Technology

Exhibit A - Supplemental Work Order (SWO 20-01)

Network, Internet & GIS Support Services

This Supplemental Work Order (SWO) is executed between Snohomish County, through its Department of Information Technology (the “County” or “SCDOIT”) and City of Lake Stevens (“Lake Stevens”) pursuant to the terms and conditions of that certain Interlocal Agreement (“ILA”) between Lake Stevens and Snohomish County to Provide Information Services dated as of _____, 2020. The parties acknowledge that they have read and understand the terms and conditions therein. All rights and obligations of the parties shall be subject to and governed by the terms of the ILA. This SWO sets forth the obligations of the parties with respect to SCDOIT’s provision of information services to Lake Stevens. This SWO also serves as the Service Level Agreement, (See Responsibilities and Service Level Expectations, Section 6 of this SWO) between Lake Stevens and SCDOIT.

- 1. Purpose:** The purpose of this SWO is for SCDOIT to provide to Lake Stevens information services as specified in Appendix A.
- 2. Scope of Work:** The specific services covered by this SWO includes the “Primary” items listed in Appendix A – Services Listing and any item directly “associated” with the Primary items after acceptance by SCDOIT.
- 3. Term and Termination:** The term of this SWO is effective upon the date of execution by both parties for five years unless terminated upon written notification to the other party. Either party may terminate this SWO upon ninety (90) day’s written notification to the other party. In the event the ILA is terminated, this SWO shall also terminate on the ILA termination date.
- 4. Prohibited Use of Services:**
 - a.** Lake Stevens shall not use any Service in a manner that Snohomish County reasonably determines may adversely affect Snohomish County systems, Snohomish County customers, the integrity and operations of Snohomish County’s business, or Snohomish County’s ability to provide services to Snohomish County customers.
 - b.** By executing this SOW, Lake Stevens acknowledges and agrees that Snohomish County may monitor any activity and content associated with the use of the Services. Snohomish County may cooperate with law enforcement agencies in any investigation related to the use of a Snohomish County Service and investigate any complaint or reported violation of law or Snohomish County policy. Snohomish County may take action in response to requests Snohomish County reasonably deems to be legally enforceable. Action may include, but is not limited to, issuing

warnings, suspension, or termination of a Service; removal of materials on a Snohomish County-hosted web site; or disclosure of information agencies, such as user contact details, IP addressing and traffic information, usage history, posted content, to law enforcement .

- 5. Resale of Snohomish County Services:** Lake Stevens shall not resell or provide free of charge any Service to any third party without first entering into a Contract for Service with Snohomish County that permits these activities.
- 6. Service Levels and Designated Points of Contact and Escalation Points:** SCDOIT's designated point of contact for Lake Stevens to request Support Services, contact Service personnel, request problem status updates, and receive problem resolutions is via the SCDOIT Help Desk at (425) 388-3378, Monday – Friday, 8:00 a.m. – 5:00 p.m., excluding holidays. Schedule is subject to change by written notice from SCDOIT.

SCDOIT Contacts and Escalation Points:

Service Desk	425-388-3378
Systems and Network Engineering Supervisor	425-388-7171
GIS Supervisor	425-262-2150
Customer & Workstation Supervisor	425-388-3899
Systems Manager	425-388-3998
Deputy Director	425-388-3022
Director	425-388-3739

Lake Stevens's designated point of contact for SCDOIT to send invoices, problem-solve and otherwise conduct business shall be:

Lake Stevens Primary Contacts: Troy Stevens, ITD Manager
(425) 622-9416
tstevens@lakestevenswa.gov

Lake Stevens Secondary Contacts: Rod Pena, Network Administrator
(425) 622-9415
rpena@lakestevenswa.gov

Lake Stevens Billing Contacts Adri Crim invoices@lakestevenswa.gov
(425) 622-9413
Attn: Accounts Payable
PO BOX 257

Lake Stevens WA 98258

Service Level Response Table

Response Level	Condition	Response Time	Escalation Path
Emergency Response	Network outage, multi-user outage/ critical event, or when Lake Stevens is unable to conduct business.	2 hours	SCDOIT's assigned primary response contact will make contact within one (1) hour of receiving notification from either the Help Desk or Management. If contact is not made within $\frac{1}{2}$ hour the call receiver will contact the secondary support contact. If still unable to contact, the appropriate supervisor will be contacted. The assigned response contact will schedule network operations access as necessary.
Priority Problem Response	Network is impaired, Lake Stevens is still able to conduct business, but no practical workaround exists.	3 Hours	SCDOIT's primary response contact will make contact with Lake Stevens's designated primary contact. If contact is not made within three (3) hours, the call receiver will contact the designated secondary contact. If still unable to contact, the appropriate supervisor will be contacted. The assigned response contact will schedule network operations access as necessary.
Routine Response	User is inconvenienced, or non-mission-critical application is impaired. Practical workaround exists.	3 Days	SCDOIT's primary response contact will respond to this category of call when all other service requests of higher priority have been answered. Every effort will be made to respond within three (3) business days. This category of call includes but is not limited to: training issues, minor operational issues, and minor system inconveniences.

- 7. Payment for Services:** The County will invoice Lake Stevens for the Services per Section 5, Compensation, of the Interlocal Agreement (ILA). Lake Stevens will be billed in full for Services rendered up to and including the date the County receives Lake Stevens' cancellation or change request.
- 8. Declined Equipment:** No equipment is provided by this SWO. All equipment maintenance is the responsibility of the City of Lake Stevens.
- 9. Pricing and Service Fees:** The pricing and fee schedule for services provided by SCDOIT are outlined in Appendix A of this SWO.
- 10. Modifications / Changes:** Services may be modified at any time upon mutual written agreement of the parties. Modifications which remain within the IIA Contract Maximum will be made through the issuance of a new SWO, which will take precedence over the original SWO.
- 11. Assignment:** Neither party shall assign any of the rights, duties, or obligations covered by this SWO without the prior express written request and consent of each party.
- 12. Notices:** Notices and other communications between Snohomish County and Lake Stevens that are required by or specified in the ILA may be delivered by electronic mail. Communications related to the ILA may be directed to Snohomish County Department of

Information Technology at: DIS.Admin@snoco.org. Lake Stevens shall provide Snohomish County with a valid email address to be used by the County for communications for the ILA and shall update that address as needed. The County shall fulfill its obligations under the ILA providing Lake Stevens with notice at the email address most recently provided to the County by Lake Stevens for use in providing notices pursuant to the ILA.

13. Responsibilities:

a. SCDOIT Responsibilities:

- i. Provide Lake Stevens' fiber vendor a termination point for a single pair of single mode fiber.
- ii. Provide Lake Stevens one (1) unit of rack space and UPS power in SCDOIT's Data Center for an ethernet switch.
- iii. Provide path for fiber or single mode fiber between termination point and Lake Stevens's equipment.
- iv. Configure, maintain, provide warranty and repair all County-owned equipment and transports
- v. SCDOIT takes no ownership regarding the repair of Lake Stevens-owned equipment.
- vi. IT Service Desk (425-388-3378) will serve as initial point of contact for suspected problems or to request Data Center access.
 1. In the event SCDOIT determines a request for assistance is outside the scope of this SWO, SCDOIT will work with the Lake Stevens to develop and recommend approaches to meet Lake Stevens requirements.
- vii. SCDOIT will provide escorted access to the Network Operations Center (NOC) between the hours of 8:00 am and 5:00 pm PST, Monday through Friday, excluding holidays. Access to Network Operations Center after hours or on Sundays will result in a minimum three (3) hour charge at one hundred dollars (\$100.00) per hour. An additional \$200.00 per-incident will be charged as a flat fee for each after-hours incident management/access and response in excess of 12 hours. Contact 425-388-3378 for access to the facility.
- viii. Upon completion of the 2020, 2022 and 2024 EagleView regional aerial imagery acquisition projects and receipt of imagery by County, County will provide Lake Stevens with orthogonal imagery for Lake Stevens's identified area of interest, which includes aerial imagery within the Lake Stevens city limits and additional surrounding area. County will deliver Orthogonal imagery tiles via a hard drive or FTP. County will also provide to Lake Stevens up to ten (10) EagleView CONNECTExplorer accounts based on staff names and emails provided by the City. In order to obtain the CONNECTExplorer accounts and the orthogonal imagery, Lake Stevens shall execute an Authorized Subdivision Agreement with EagleView in

substantially the same form as Appendix C to Exhibit A, and submit the Subdivision Agreement to the County for processing. County will assign and activate the CONNECTexplorer accounts for Lake Stevens and provide orthogonal imagery upon receipt of a fully executed Authorized Subdivision Agreement between the City and EagleView.

b. Lake Stevens Responsibilities:

- i. Provide fiber connectivity between Lake Stevens and Snohomish County data facilities.
- ii. Provide Ethernet Switching equipment for one (1) unit of rack space within County Data Center.
- iii. Provide maintenance of Ethernet Switching equipment.
- iv. Configure, maintain, provide warranty and repair of all Lake Stevens owned equipment and transports.
- v. Provide to County a fully executed Subdivision Agreement between City of Lake Stevens and EagleView.

14. Scheduled Maintenance: Each Saturday between 7:00 am and 12:00 pm and Wednesday between 5:30 pm and Midnight PST are Snohomish County's regularly scheduled maintenance windows. Regular maintenance is essential to overall network health. If maintenance that will disrupt contracted services is scheduled by Snohomish County, the County will notify Lake Stevens two (2) business days prior to the scheduled action.

15. SWO Management: Unless otherwise indicated, all correspondence regarding this SWO should be directed to:

Lake Stevens Primary Contact: Troy Stevens, Information Services Manager
City of Lake Stevens
PO Box 257, 1812 Main Street
Lake Stevens, WA 98258
(425) 622-9416

SCDOIT Primary Contact: JD Braathen, Systems and Network Engineering Supervisor
Snohomish County Dept. of Information Technology
3000 Rockefeller Avenue, M/S 709
Everett, WA 98201
(425) 388-7171

SCDOIT Primary Contact: Ed Whitford, GIS & Data Supervisor
GIS Support Services
Snohomish County

Department of Information Technology
3000 Rockefeller Avenue, M/S 709
Everett, WA 98201
(425) 262-2150

Signature Page Follows

By their signatures, County and City of Lake Stevens hereby acknowledge and accept the terms and conditions of this SWO.

Approved

City of Lake Stevens

Signature

Print or Type Name

Title

Approved

Snohomish County

Snohomish County Executive

Print or Type Name

Title

Date

Appendix A to Exhibit A

SWO City of Lake Stevens Services List and Summary of Annual Costs

SCDOIT will provide the following Services at the prepaid support rate identified below.

Note: Access during normal business hours will be covered under the Network Equipment Hosting service.

Network Services:

2020 Rates					
Services	Function and Identification	Activation Date	Charge Each	Monthly Charge	Annual charge
Network Equipment Hosting 1 Rack Unit Space, first 4 cross connects	Connectivity/ Equipment Hosting	01/01/2009		\$50.00	\$600.00
Internet Access	10 Mbps via 95 th percentile		\$20.00	\$200.00	2,400.00
Administrative fees 5%				\$12.50	\$150.00
			Totals:	\$52.50	\$3,150.00

Optional Support Services:

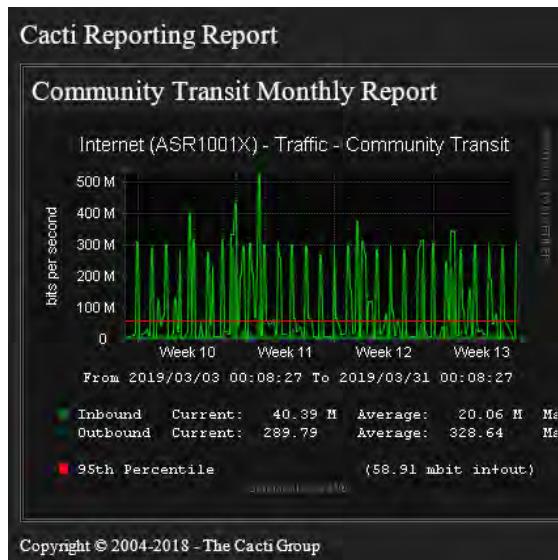
Services	Owner	Function and Identification	Qty	Date of Activation	LOC	Monthly Charge	Annual charge
Additional Cross Connects		Cross Connects		1/1/2009	SCDIS	\$25.00	
Administrative fees 5%						\$1.25	

Internet usage to be reviewed quarterly and Lake Stevens will be billed on the 95th percentile.

SCDOIT uses RRDtool to graphically represent the customer's bandwidth and billing operations data on a monthly recurring basis.

Bandwidth data is measured from the customer's activated network interface port on SCDOIT internet colocation, gateway switch, and recorded in a log file every 1 minute. At the end of each month, the samples are sorted from highest to lowest, and the top 5% of bandwidth utilization data is discarded. The next highest measurement (95th percent) becomes the billable utilization for the month.

These graphs will be made available upon customer request. See example chart below:



GIS Support Services:

Services	Function and Identification	Qty (sq. miles)	Rate	Product	Per acquisition charge	Annual charge
Imagery	Imagery Data	13	\$300/ sq.mile	3" AccuPlus	\$3,900.00	\$1,950.00
Administrative Fee 5%					\$195.00	\$97.50
				Totals:	\$4,095.00	\$2,047.50

Imagery Sharing – EagleView Regional Aerial Imagery

2020 Imagery Program Rates	
EagleView (Pictometry) Product	Square Mile Cost
3 Inch AccuPlus	\$300
9 Inch AccuPlus	\$60

Appendix B to Exhibit A
Authorized Subdivision User Agreement



Authorized Subdivision User Agreement

Authorized Subdivision Information:

Name: _____

Address: _____

Email: _____

Phone: _____

Pictometry Licensed Projects: _____

This Pictometry Authorized Subdivision Agreement (this "Agreement") is entered into by and between Pictometry International Corp., a Delaware corporation, with offices at 25 Methodist Hill Drive, Rochester, New York 14623 ("Pictometry") and the Authorized Subdivision identified above (**"Authorized Subdivision"**)

Whereas, Pictometry and Snohomish County, WA (the "County") entered into an agreement dated _____ (the "County Agreement") providing the County licensed access to and use of certain Pictometry products identified above ("Pictometry Licensed Products") and the County has requested that Pictometry authorize Authorized Subdivision to have access to and use of the Pictometry Licensed Products, pursuant to the County Agreement.

Now therefore, Pictometry and Authorized Subdivision hereby agree as follows:

1. This Agreement shall continue in effect until the earlier to occur of (a) expiration or termination of the County Agreement, (b) the County withdraws its authorization allowing Authorized Subdivision access to and use of the Pictometry Licensed Products (c) breach by the County of the County Agreement, or (d) breach of this Agreement by Authorized Subdivision;
2. Authorized Subdivision agrees to be bound by the terms and conditions set forth in the County Agreement, which is made part of this Agreement;
3. Authorized Subdivision is hereby authorized to access and use the Pictometry Licensed Products in accordance with the terms of this Agreement;
4. Pictometry shall have no obligations to provide the Pictometry Licensed Products to Authorized Subdivision;

5. Authorized Subdivision may not assign or otherwise transfer its rights or delegate its duties under this Agreement; and
6. All notices under this Agreement shall be in writing and shall be sent to the respective addresses set forth above. Notices shall be given by any of the following methods: personal delivery; reputable express courier providing written receipt; or postage-paid certified or registered United States Mail, return receipt requested. Notice shall be deemed given when actually received or when delivered is refused.

This Agreement shall become effective upon execution by duly authorized officers of Authorized Subdivision and Pictometry and receipt by Pictometry of such fully executed document, such date of receipt by Pictometry being the "Effective Date."

Authorized Subdivision

Signature: _____
Name: _____
Title: _____
Date: _____

Pictometry International Corp.

Signature: _____
Name: _____
Title: _____
Date: _____



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LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda Date: June 23rd, 2020

Subject: Resolution 2020-13 Accepting a Cash Donation

Contact Person/Department:	Barb Stevens/ Finance Chief John Dyer/ Police	Budget Impact: \$6,500
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RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:

Approve Resolution 2020-13 Accepting a Cash Donation to City.

SUMMARY/BACKGROUND:

A donor who requested to remain anonymous has made a generous donation to the Lake Stevens Police Department of six thousand, five hundred dollars (\$6,500), under conditions specified in the attached Exhibit A.

Lake Stevens Ordinance 948 allows acceptance of donations of value greater than \$5,000 by City Council Resolution.

APPLICABLE CITY POLICIES:

LSMC 3.60 – Donations to City

BUDGET IMPACT: \$6,500

ATTACHMENTS:

- Resolution 2020-13 – Accepting a Cash Donation from an Anonymous Donor

CITY OF LAKE STEVENS
LAKE STEVENS, WASHINGTON

RESOLUTION NO. 2020-13

**A RESOLUTION OF THE CITY OF LAKE STEVENS, WASHINGTON
ACCEPTING A CASH DONATION FROM AN ANONYMOUS DONOR**

WHEREAS, RCW 35.21.100 and RCW 35A.11.010 allow cities to accept donated money or property by Ordinance; and

WHEREAS, Lake Stevens Ordinance 948 allows acceptance of donations of value greater than \$5,000 by City Council Resolution; and

WHEREAS, a donor who requested to remain anonymous has made a generous donation of six thousand, five hundred dollars (\$6,500), under conditions specified in the attached Exhibit A; and

WHEREAS, the City is willing to fulfill the conditions expressed in Exhibit A in exchange for the donation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE STEVENS, WASHINGTON AS FOLLOWS:

Section 1. Acceptance of Donation. The Lake Stevens City Council accepts the donation of six thousand, five hundred dollars (\$6,500) from the donor, to be deposited into the General Fund – Police Donations account, and agrees to the specific uses outlined in Exhibit A.

Section 2. Other Actions Authorized. The Lake Stevens City Council hereby authorizes the City Administrator or designee to take other actions necessary to implement this decision and to fulfill the City's obligations contained in the attached Exhibit A.

PASSED by the City Council of the City of Lake Stevens and APPROVED by the Mayor this 23rd day of June, 2020.

Brett Gailey, Mayor

ATTEST:

Kathy Pugh, City Clerk

EXHIBIT A

DESCRIPTION OF USE **DONATION**

2020:

• Explorer Program Costs	\$2,000.00
• AED Machines	\$3,000.00
• Volunteer Program	<u>\$1,500.00</u>
<u>TOTAL</u>	<u>\$6,500.00</u>



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LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda Date: June 23rd, 2020

Subject: Ray Moore Construction Donation of Finish Materials Installed in The Mill

Contact	Barb Stevens/ Finance	Budget	\$30,000
Person/Department:	Gene Brazel/City Administrator	Impact:	

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:

Approve Resolution 2020-14 Accepting a Donation of Finish Material installed in The Mill.

SUMMARY/BACKGROUND:

Ray Moore, of Ray Moore Construction Inc, has made a generous donation to the City of Lake Stevens in the form of finish material valued at \$30,000 installed in the City's new facility, The Mill. The donated finish material includes the extended raw edge countertops in The Stack produced from trees taken from North Cove Park, faux ceiling trusses in Hartford Hall, and additional millwork throughout the facility.

Mr. Moore appreciates the offer that has been extended by the City, to include a plaque to be displayed in The Mill, recognizing the Moore family's generous contribution to the facility.

Lake Stevens Ordinance 948 allows acceptance of donations of value greater than \$5,000 by City Council Resolution.

APPLICABLE CITY POLICIES:

LSMC 3.60 – Donations to City

BUDGET IMPACT: \$30,000

ATTACHMENTS:

- Resolution 2020-14 – Accepting a Donation of Finish Material installed in The Mill

CITY OF LAKE STEVENS
LAKE STEVENS, WASHINTON

RESOLUTION NO. 2020-14

**A RESOLUTION OF THE CITY OF LAKE STEVENS, WASHINGTON
ACCEPTING A DONATION OF FINISH MATERIAL FROM RAY
MOORE CONSTRUCTION INC.**

WHEREAS, RCW 35.21.100 and RCW 35A.11.010 allow cities to accept donated money or property by Ordinance; and

WHEREAS, Lake Stevens Ordinance 948 allows acceptance of donations of value greater than \$5,000 by City Council Resolution; and

WHEREAS, Ray Moore Construction Inc., has made a generous donation of finish material valued at thirty thousand dollars (\$30,000), that has been installed in the new City facility, The Mill; and

WHEREAS, the City is willing to fulfill the conditions expressed in Exhibit A in exchange for the donation.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
LAKE STEVENS, WASHINGTON AS FOLLOWS:**

Section 1. Acceptance of Donation. The Lake Stevens City Council accepts the donation of finish material installed in The Mill, valued at thirty thousand dollars (\$30,000), provided by Ray Moore Construction Inc., as outlined in Exhibit A.

Section 2. Other Actions Authorized. The Lake Stevens City Council hereby authorizes the City Administrator or designee to take other actions necessary to implement this decision and to fulfill the City's obligations contained in the attached Exhibit A.

PASSED by the City Council of the City of Lake Stevens and APPROVED by the Mayor this 23rd day of June, 2020.

Brett Gailey, Mayor

ATTEST:

Kathy Pugh, City Clerk

Exhibit A



June 11,2002

City of Lake Stevens
1812 Main Street
Lake Stevens WA 98258

Project Name THE MILL- Charitable Contribution

Dear Brazel,

As a follow up to our recent conversation, I informed you that Ray Moore Construction Inc. provided a significant amount of the finish material that was installed in the City's new building, the Mill.

Mr. Moore was excited about the opportunity to be a part of this community project.

Attached hereto is a copy of the invoice for materials and labor in the amount of \$37,739.27. Mr. Moore would like to make a charitable contribution to the City in the amount of \$30,000. The balance due on the invoice would be \$7,739.27.

As discussed with Mr. Durpos, the public works director, Mr. Moore appreciates the offer to include the Moore family on a plaque of some sort to be displayed in the Mill recognizing their gracious contribution to this wonderful facility.

Should the City elect to accept the contribution, please provide the appropriate paperwork to Moore construction.

Respectfully,

Ray Moore Construction Inc.
By: Land Pro Group, Inc., Authorized Representative

By: Patrick McCourt, CEO

CC: Ray Moore

Exhibit A (continued)

Ray Moore Construction

821 Stitch Rd
Lake Stevens, WA 98258
Attn: Eric Durpos

INVOICE

DATE: June 10, 2020
INVOICE #: 04-201
FOR: The Mill Civic Center

BILL TO:

City of Lake Stevens
1812 Main Street
Lake Stevens, WA 98258

DESCRIPTION		UNITS	RATE	AMOUNT
Finish Machine incl Labor	HR	24.00	\$200.00	\$ 4,800.00
Sawmill	HR	20.00	\$88.00	\$ 1,760.00
Table	SQ FT	66.00	\$120.00	\$ 7,920.00
Post	bd ft	1800.00	\$5.25	\$ 9,450.00
Cart	bd ft	399.00	\$6.50	\$ 2,593.50
Trim boards, 1" x 12" x 10', Custom Cut for vertical grain	bd ft	1230.00	\$4.50	\$ 5,535.00
Indirect Costs			8.00%	\$ 2,564.68
			\$	-
			\$	-
			\$	-
			SUBTOTAL	\$ 34,623.18
			TAX RATE	9.00%
			SALES TAX	\$ 3,116.09
			OTHER	
			TOTAL	\$ 37,739.27

Make all checks payable to Ray Moore Construction.

Total due in 15 days. Overdue accounts subject to a service charge of 1% per month.

THANK YOU FOR YOUR BUSINESS!

TOTAL DUE

37739 27

PAYMENT REQUESTED

7739 27

CHARITABLE CONTRIBUTION \$ 30,000 00



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda

Date: June 23, 2020

Subject: Right of Way (ROW) conveyances from City of Lake Stevens to Washington State Department of Transportation (WSDOT) for the Construction of WSDOT SR9 roundabout Project.

Contact	Eric Durpos	
Person/Department:	Public Works Director	Budget Impact: <u>\$0</u>

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:

Authorize the Mayor to enter into necessary documents for conveyances of right-of-way and/or other real property interests to WSDOT, as approved by City Attorney, for construction of SR9/South Lake Stevens Road/24th Street SE Intersection Improvements.

SUMMARY/BACKGROUND:

For the construction of the WSDOT SR9/South Lake Stevens Road/24th Street SE roundabout interchange project, WSDOT needs to expand its Limited Access to accommodate the larger footprint of the new roundabout, and the construction of the new WSDOT stormwater facility. Additional property conveyances are needed from City of Lake Stevens to WSDOT to accommodate the proposed improvements.

The WSDOT roundabout project is currently 100% funded for construction and is anticipated to begin construction in Spring 2021.

APPLICABLE CITY POLICIES:

BUDGET IMPACT: \$0

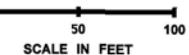
ATTACHMENTS:

- Exhibit A: Overview Map showing ROW conveyance.

ACCES TO BE PROHIBITED SHOWN THUS

PROPERTY OWNERSHIP NUMBERS

PROPERTY LINES

EXHIBIT A

T.29N. R.5E. W.M.

CITY OF LAKE STEVENS

ALL PLANS ARE SUBJECT TO CHANGE.
OWNERSHIP SHOULD BE VERIFIED.
PROPOSED PROPERTY RIGHTS SHOWN
MAY NOT HAVE BEEN ACQUIRED.
ENCUMBRANCES MAY OR MAY NOT BE
SHOWN. PARTIES SEEKING CURRENT
PLAN INFORMATION SHOULD CONSULT
THE DEPARTMENT OF TRANSPORTATION
HEADQUARTERS RIGHT OF WAY PLANS
OFFICE FOR THE OFFICIAL PLAN ON FILE.
FOR ENCUMBRANCE INFORMATION CONSULT
THE DEPARTMENT OF TRANSPORTATION
HEADQUARTERS REAL ESTATE SERVICES OFFICE.

EXHIBIT A
LIMITED ACCESS ESTABLISHED BY THE
ASSISTANT SECRETARY OF ENGINEERING
AND REGIONAL OPERATIONS FINDINGS
AND ORDER, ADOPTED MAY 8, 2015

POINT TABLE	
POINT	STATION (OFFSET)
(1)	163+47.42 (182.53' LT.)
(2)	162+99+ (184.27' LT.)
(3)	LS 8+55.99 (30' LT.)
(4)	LS 7+82.35 (30' LT.)
(5)	LS 7+82.35 (30' RT.)

SW 1/4 NE 1/4
SEC. 25NW 1/4 NE 1/4
SEC. 25

GLENWOOD

THE BASIS OF BEARINGS AND DISTANCES ARE
DETERMINED FROM WASHINGTON STATE PLANE
COORDINATE SYSTEM NORTH ZONE (NAD 83/91).

THE DISTANCES SHOWN ARE GROUND DISTANCES.

BEGINNING OF PLAN
STA. 160+00 P.O.T.
MP 13.73

FOR RIGHT OF WAY SOUTHERLY SEE
SR 9, SNOHOMISH TO ARLINGTON,
SHEET 2 OF 14 SHEETS, APPROVED
JANUARY 25, 1944, AND FOR LIMITED
ACCESS SOUTHERLY SEE SR 9,
SNOHOMISH TO LAKE STEVENS PLAN
SHOWING ACCESS, SHEET 3 OF 5
SHEETS, APPROVED APRIL 3, 1956.

ACCESS NOTES:

TYPE A APPROACH IS AN OFF AND ON
APPROACH IN LEGAL MANNER, NOT TO
EXCEED 30 FEET IN WIDTH, FOR SOLE
PURPOSE OF SERVING A SINGLE FAMILY
RESIDENCE. IT MAY BE RESERVED BY
ABUTTING OWNER FOR SPECIFIED USE
AT A POINT SATISFACTORY TO THE
STATE AT OR BETWEEN DESIGNATED
HIGHWAY STATIONS.

TYPE C APPROACH IS AN OFF AND ON
APPROACH IN LEGAL MANNER, FOR
SPECIAL PURPOSE AND WIDTH TO BE
AGREED UPON. IT MAY BE SPECIFIED
AT A POINT SATISFACTORY TO THE
STATE AT OR BETWEEN DESIGNATED
HIGHWAY STATIONS.

* THIS APPROACH IS TO BE USED FOR THE
MAINTENANCE OF THE WSDOT STORMWATER
TREATMENT AREA. THE APPROACH SHALL NOT
EXCEED 30 FEET IN WIDTH.

ANY ROADWAY DEVELOPMENT
ASSOCIATED WITH THE PARCEL
FOR PUBLIC USE WILL BE RIGHT
IN ACCESS ONLY FROM
S. LAKE STEVENS ROAD.

CALCULATED

AREAS TO CONVEY
TO WSDOT

PARCEL NO.	NAME	TOTAL AREA	R/W	LT. REMAINDER RT.	EASMT	CENTERLINE OF APPROACH STATION	TYPE
1-22920	NORDIN INVESTMENTS LLC	1,078,546	ACCESS ONLY			LS 8+00 LT.	A
1-22920	WSDOT	◇ 73,491	ACCESS ONLY			LS 8+65 (57' LT.)	C-*
1-22915	KNUTSEN	54,886	ACCESS ONLY				
1-22912	SNOHOMISH COUNTY	267,894	ACCESS ONLY			LS 7+92 RT.	A
1-22911	GOOD	16,553	ACCESS ONLY				

OWNERSHIPS

ALL AREAS ARE SHOWN IN SQUARE
FEET UNLESS OTHERWISE NOTED.

ACCESS APPROACH SCHEDULE

Letter 10-13-15 11-20-15 Revised R/W and L/A Cross Reference Note Revised Supersedes Note
Reference Approval Revision Description

MRW BRM
By Appr

Designated For Limited Access Control By Commission Resolution No. 224 March 22, 1955

DIGITALLY APPROVED BY
ENGINEER OF RECORD
ON JUNE 26, 2015

PROJECT ENGINEER

JUNE 26, 2015

APPROVED AND ADOPTED

STATE SURVEY MANAGER

SHEET 2 OF 3 SHEETS

D - 1

9/300



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda Date: June 23, 2020

Subject: Ordinance 1090 Mobile Food Vendors Public Hearing (Food Trucks)

Contact Person/	Russ Wright, Planning & Community Dev.	Budget	
Department:	Jill Needham, Assistant Planner	Impact:	None

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:

1. Public Hearing for Ordinance 1090, an ordinance of the City of Lake Stevens, creating an interim ordinance to allow mobile vending units outside of special events

SUMMARY:

Public Hearing for Ordinance 1090 (**Attachment 1**), an interim ordinance to permit mobile vending units such as food trucks.

BACKGROUND/HISTORY:

Earlier this year, Council directed staff to begin exploration of a food truck ordinance, as food trucks are currently only allowed when associated with a City authorized event. Council was briefed on staff's research and had the opportunity to discuss it at the regular meeting on May 12, 2020. The Council wished to develop an interim ordinance pursuant to RCW 36.70A.390, which permits the public hearing to be held within 60 days of the passing of the ordinance. The interim ordinance was passed on May 26, 2020. Staff briefed the Planning Commission on the interim ordinance June 17, 2020.

In summary, this ordinance:

- Adds a formal definition for Mobile Vending Units, Mobile Vendor, and Mobile Sales & Delivery
- Establishes a formal application process for mobile vendors
- Permits mobile vending units on private and public property including public right-of-ways in non-residential zones, subject to additional regulations outlined in this ordinance.
- Regulates the disposal of waste products associated with vending units, such as trash, grease, and wastewater.
- Adds regulations to maintain traffic flow and public safety.
- Retains the current regulations for mobile vendors associated with special events.
- Requires food trucks to be located at least 250 feet from existing brick and mortar restaurants

APPLICABLE CITY POLICIES: Chapters 14.08, 14.40 and 14.44 of the Lake Stevens Municipal Code

BUDGET IMPACT: There is not a budget impact.

EXHIBITS (attached): Attachment 1 – Ordinance 1090

**CITY OF LAKE STEVENS
Lake Stevens, Washington**

ORDINANCE NO. 1090

AN ORDINANCE OF THE CITY OF LAKE STEVENS, WASHINGTON ADOPTING FINDINGS OF FACT; ADOPTING INTERIM ZONING CODE REGULATIONS FOR MOBILE FOOD VENDORS; SETTING FEES; PROVIDING FOR THE DURATION OF THIS ORDINANCE AND PUBLIC HEARING; ESTABLISHING A WORK PROGRAM; PROVIDING FOR SEVERABILITY, EXPIRATION SUMMARY PUBLICATION BY ORDINANCE TITLE ONLY AND AN EFFECTIVE DATE.

WHEREAS, the Lake Stevens City Council directed staff to develop interim controls for mobile food vendors at its May 12, 2016 meeting to further its economic development goals; and

WHEREAS, the City of Lake Stevens is authorized to adopt interim land use controls pursuant to RCW 36.70A.390 and RCW 35A.63.220; and

WHEREAS, the Lake Stevens City will hold a public hearing on the interim amendments within 60 days of adopting this ordinance; and

WHEREAS, the proposed interim official controls will promote the public health, safety, morals, and general welfare, and are consistent with the goals and policies of the Comprehensive Plan; and

WHEREAS, state statute allows interim land use controls to be effective for up to one year if a work plan is developed for related studies providing for such longer period pursuant to RCW 36.70A.390 and RCW 35A.63.220;

WHEREAS, the City is proposing that interim regulations be adopted concerning mobile food vendors supported by a detailed Scope of Work attached hereto as Exhibit A and Schedule attached hereto as Exhibit B; and

WHEREAS, the Lake Stevens Planning Commission will review the interim language for mobile food vendors consistent with the work plan/schedule attached hereto as Exhibit A and Scope of Work attached hereto as Exhibit B, which exhibits are incorporated herein by this reference, and adopt permanent amendments in Chapter 14.44 LSCM; Now, therefore,

WHEREAS, the temporary mobile food vendor regulations contained in this ordinance shall be controlling in the event of any discrepancy or inconsistency with any other code provision contained in the remainder of Title 14 LSCM.

WHEREAS, it is necessary to adopt interim fees for the administration of these regulations for the duration of the interim ordinance.

WHEREAS, this ordinance satisfies the procedural and substantive requirements of and is consistent with the GMA; and

WHEREAS, pursuant to WAC 197-11-880 and LSMC Chapter 16.04, the adoption of this ordinance is exempt from the requirements for a threshold determination under the State Environmental Policy Act (SEPA).

THE CITY COUNCIL OF THE CITY OF LAKE STEVENS, WASHINGTON, ORDAINS AS FOLLOWS:

Section 1. Findings. The City Council hereby adopts the recitals expressed above as findings in support of this ordinance.

Section 2. Purpose. The purpose of this interim zoning ordinance is to enact for the term of this ordinance for mobile food vendor regulations.

Section 3. Interim Zoning Regulations. Lake Stevens Municipal Code 14.08.010 is hereby amended for the term of this ordinance, adding the following definitions:

Mobile Food Vendor. A seller of prepackaged or prepared food from a food preparation van, truck, cart or other vehicle of conveyance, whether upon private property, the public right-of-way, or other public property.

Mobile Sales and Delivery. A business where employees or contractors provide mobile sales and services of goods that includes Ice Cream Trucks, Mobile Delivery, Peddlers, and Similar Uses. Mobile Sales and delivery do not include mobile food vendors or mobile vending units as defined separately.

Mobile Vending Unit. A mobile food preparation van, truck, trailer, cart, or other vehicle of conveyance used for the sale of prepackaged or prepared food.

Section 4. Interim Zoning Regulations. Lake Stevens Municipal Code 14.44.400 Sales of Food from Stationary Motor Vehicles on City-Owned Property is hereby suspended for the term of this ordinance.

Section 5. Interim Zoning Regulations. Lake Stevens Municipal Code 14.44.410 Sales of Food from Stationary Vehicles on Property Not Owned by the City is hereby suspended for the term of this ordinance.

Section 6. Interim Zoning Regulations. Lake Stevens Municipal Code 14.44.080 Mobile Sales and Delivery is hereby amended for the term of this ordinance, to read:

Mobile sales (excluding mobile food vendors) and delivery (Class 2.300 uses) is permitted in all zones. Review will occur annually in conjunction with a business license renewal.

Section 7. Interim Zoning Regulations. Table 14.40-I Table of permissible uses is hereby amended to include modified and new uses, for the term of this ordinance, as follows:

2.300	Mobile Sales and Delivery (Vending Carts, (Ice Cream Trucks, Mobile Delivery, Peddlers, and Similar Uses) (See Section 14.44.080))	P	P	P	P	P	P	P	P	P	P	P	P
2.310	Mobile Food Vending Units (Food trucks or similar vehicles, Vending Carts)					P	P	P	P	P	P	P	P

Section 8. Interim Zoning Regulations. A new Lake Stevens Municipal Code section 14.44.085 Mobile Food Vendors is hereby adopted for the term of this ordinance, to read as follows:

- (a) Purpose. The purpose of this section is to support local entrepreneurs, stimulate economic vitality, and provide regulations that protect public health and safety associated with the operation of mobile food vendors.
- (b) License Required. To operate a mobile food vendor unit a city business license is required.
 - (1) No licenses shall be required for mobile food vendors exempt from a business license under LSMC 4.04.040 or associated with a city authorized special event.
 - (2) All mobile food vendor licenses shall be prominently displayed upon all carts, vehicles or locations from which a mobile food vendor sells products.
 - (3) The mobile food vendor license and addendum will be reviewed annually for continued compliance.
- (c) Application. The submittal requirements for business license review shall include the following:
 - (1) Mobile Food Vendor Addendum Application
 - (2) A scaled site plan depicting the following:
 - (i) Vehicle ingress and egress;
 - (ii) Location of the mobile vending unit, signs, and accessory equipment such as tables and canopies, if any; and
 - (iii) Site conditions including property parcel lines, parking, and buildings.
 - (3) Photograph of the vending unit, proposed signs, and any accessory equipment.
 - (4) Proof of approval by the Snohomish Health District.
 - (5) A written plan demonstrating appropriate disposal of wastewater and/or used cooking oil generated by the mobile vending unit. Grease shall be properly disposed of pursuant to the adopted Washington State health regulations.
 - (6) Evidence of current Washington vehicle registration.
 - (7) Proof of approval by the Washington State Department of Labor & Industries.
 - (8) Written permission from the property owner for each proposed location the mobile food vendor proposed to conduct sales of food. This includes written permission from the property owner for employees of the vending unit to use the property owner's restroom.
- (d) General Regulations.
 - (1) No portion of the vending unit may be used as sleeping quarters.
 - (2) All attachments to the vending unit, including but not limited to signs, lights, overhangs, and awnings shall be maintained in such a manner as to not create a hazard to pedestrians, customers or vehicles.
 - (3) Mobile Food Vendors shall not obstruct sidewalks, streets, access points, fire lanes, or parking lot circulation by either the location of the vending unit, its accessories, or by causing customers to congregate.

(4) Mobile Food Vendors shall comply with the standards set forth by the Washington State Department of Labor & Industries for electrical service to the mobile unit. Electrical lines shall not be located overhead or on the ground in a manner that creates a public hazard or obstructs ADA access.

(5) If a mobile food vendor uses an external propane tank (not mounted on the mobile food preparation van), wood/charcoal, external power connections and/or tent structures, the mobile food vendor will be subject to additional review by the Fire Marshal.

(6) Trash and other waste.

(i) Mobile Food Vendors shall leave the site clean and vacant each day, including picking up all trash and litter generated by the mobile food vendor's customers within 100-feet of the vending unit.

(ii) Mobile Food Vendors shall provide trash receptacles large enough to accommodate customer use. Trash receptacles not intended for customer use shall be screened from public view and securely covered.

(iii) The mobile food vendor shall install and maintain an adequate grease trap in the vending unit. Grease shall be properly disposed of per adopted Washington State health regulations.

(iv) Wastewater generated by the vending unit shall be disposed of in a proper manner and documented.

(7) The hours of operation for mobile vending are limited to 7:00 a.m. to 11:00 p.m. Vendors operating within the public right of way shall not conduct sales between 4:00 p.m. to 6:00 p.m.

(e) Permitted Locations.

(1) Mobile food vending units shall be prohibited in any residential zones and abutting rights-of-way.

(2) Mobile food vending units shall not be located within 250 feet of any restaurant without written permission from the restaurant owner.

(3) Mobile food vending units are allowed on private properties, in commercial and industrial areas pursuant to Table 14.40-1, and subject to written approval from the owner and the following requirements and restrictions:

(i) One portable pop-up tent that does not exceed 120 square feet or up to three tables with beach type umbrellas may be permitted as an accessory to the mobile vending unit. No cooking shall take place under the tent. Umbrellas and canopies must be removed at the end of the day.

(ii) Mobile food vendor must obtain restroom use permission for employees from the property owner. Portable restrooms are not permitted on site.

(iii) Mobile food vending unit may not diminish required off-street parking for another use.

(iv) Vending unit shall conform to the standard front setback for the zoning district.

(v) All temporary signage associated with the mobile vending unit shall be limited to 10 square feet.

(4) Mobile food vending units are allowed on public properties, including parks and street rights-of-way subject to a concession agreement, in addition to the license requirements of this section subject to the following requirements:

- (i) Customers shall not be served on the street side of the vending unit if parked in the public right of way; and
- (ii) No vending unit, sign, canopy or accessory may locate in the sight distance triangle or project into the roadway as to cause a safety hazard.

(f) Special Events.

(1) Mobile food vendors may operate part on private and public properties as part of an approved event permit, subject to the following:

- (i) Management of vendors, such as vendor selection, booth location and products offered shall be the responsibility of the event sponsor. Through the event permit process, the City may regulate the location of vendors to protect the health, safety and general welfare of the public and ensure that the event does not adversely affect the ability of the City to perform its duties and functions.
- (ii) The event sponsor shall be responsible to ensure that vendors associated with the event are sufficiently insured for all liabilities.
- (iii) The event sponsor shall be responsible to ensure that all food vendors have the necessary permits per the current Snohomish County Health District requirements or other applicable State or County regulatory agency.

(g) Revocation of permit. A mobile food vendor, permitted pursuant to this section, may have its license revoked, suspended, or denied subject to LSMC 4.04.150. if the City finds:

- (a) The vendor has violated or failed to meet the terms of this section and all other applicable sections of the municipal code or conditions of approval; or
- (b) The mobile food unit operation is detrimental to the surrounding businesses or to the public due to either appearance or conditions of the stand.

Section 9. Fees. For each mobile vending unit, there shall also be an annual review fee of \$150.00.

Section 10. Duration of Interim Zoning Regulations/Public Hearing. The interim Zoning Code amendments adopted by this ordinance shall remain in effect for a period of 12 months from the effective date and shall automatically expire unless the same are extended as provided in RCW 36.70A.390 and RCW 35A.63.220 prior to that date, or unless the same are repealed or superseded by permanent amendments prior to that date.

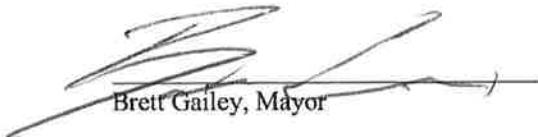
Section 11. Planning Commission Work Plan. This Ordinance shall be referred to the Lake Stevens Planning Commission for study, review and a recommendation to the City Council for permanent zoning regulations.

Section 12. Copy to Commerce Department. Pursuant to RCW 36.70A.106(3), the City Clerk will send a copy of the permanent ordinance to the State Department of Commerce for its files within ten (10) days after adoption.

Section 13. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 14. Effective Date. This Ordinance shall take effect and be in full force five days after passage and publication of an approved summary consisting of the title.

PASSED by the Council and approved by the Mayor of the City of Lake Stevens, this 26th day of May 2020.



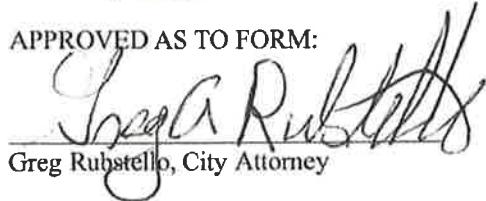
Brett Gailey, Mayor

ATTEST/AUTHENTICATED:



Kathy Pugh, City Clerk

APPROVED AS TO FORM:



Greg Rubstello, City Attorney

PASSED: 5/26/2020
PUBLISHED: 5/30/2020
EFFECTIVE DATE: 6/4/2020

EXHIBIT A

City of Lake Stevens Mobile Food Vendors Code (Chapters 14.08, 14.44 LSMC) Work Plan

ACTIVITY	Mobile Food Vendor Regulations					
	May	June	July	August	September	October
Research						
Draft Code Amendments						
Draft Ordinances						
Attorney Review						
Prepare & Issue SEPA (comment/appeal)				8/X/2020		
Commerce Review – Expedited Review				8/X/2020		
Publish Notice Planning Commission Public Hearing				Notice Twice – 1st notice 10 Days Before Hearing		
Planning Commission Review (B-briefing; PH-public hearing)			7/1/2020 (B)	8/5/2020 (B)	9/2/2020 (PH) or 9/16 if 3 rd briefing required	
Publish Notice City Council Public Hearing	5/12/2020 (B)				Notice Twice – 1st notice 10 Days Before Hearing	
City Council Briefings & Workshops (B-briefing; PH-public hearing)	5/26/2020 – City Council Adopts interim regulations	6/23/2020 (PH) interim regulations		8/18/2020 (B)		10/13/2020(PH)
Effective date						Code Revisions Effective - 5 Days After Publication

Purpose: Consideration of additional regulations to allow food trucks outside of special events for inclusion in the Lake Stevens Municipal Code.

EXHIBIT B



Scope of Work

Subject: Mobile Food Vendors (Food Trucks)

BACKGROUND/HISTORY:

Lake Stevens currently only permits food trucks associated with city authorized events pursuant to LSCM 14.16C.065. Sections LSCM 14.44.400 and LSCM 14.44.410 currently regulate sales of food from stationary vehicles on private and city property.

The Lake Stevens City Council has expressed interest in adopting interim mobile food vendor regulations to allow food trucks and other mobile vending units to operate outside of special events this summer. In many cities, food trucks have been shown to be a driver of economic development by stimulating local entrepreneurship and job growth.

PROPOSED ACTIONS:

- A. Adopt interim ordinance to develop standards permit food trucks and food carts outside of city authorized events.
- B. Develop permanent regulations based on the interim ordinance with input from the Planning Commission and interested stakeholders to allow mobile food vendors on private and public properties and continue their use as amenities for special events.
- C. Review findings, recommendations and proposed permanent regulations with the City Council throughout the process.



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LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda

Date: June 23, 2020

Subject: Resolution 2020-15 Condemning Racism and Committing to Increased Education, Awareness, Dialogue and Action

Contact

Person/Department: Council **Budget Impact:** \$0

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL: Approve Resolution 2020-15, a Resolution of the Mayor and City Council of the City of Lake Stevens Condemning Racism and Committing to Increased Education, Awareness, Dialogue and Action to ensure we are one welcoming community around the lake.

SUMMARY/BACKGROUND: At the June 9, 2020 Council meeting Council considered and discussed proposed Resolution 2020-12, condemning racism and promoting equity and inclusion, including taking public comment. Resolution 2020-12 died as a motion was not made so that a vote could be taken. Since that time the original resolution has evolved into a new Resolution 2020-15, which takes into consideration community input as well as Council's desire to move forward in a productive and positive way.

APPLICABLE CITY POLICIES:

BUDGET IMPACT: **\$0**

ATTACHMENTS:

- A Resolution 2020-15

**CITY OF LAKE STEVENS
LAKE STEVENS, WASHINGTON**

RESOLUTION 2020-15

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LAKE STEVENS CONDEMNING RACISM AND COMMITTING TO INCREASED EDUCATION, AWARENESS, DIALOGUE AND ACTION TO ENSURE WE ARE ONE WELCOMING COMMUNITY AROUND THE LAKE.

WHEREAS, the Lake Stevens City government is committed to ensuring that every citizen has a voice in our “One community around the lake.” As your Mayor and City Council we strive to create an atmosphere of equity and inclusion to be enjoyed by all. It is our sincerest wish to preserve and protect the peaceful charm of our growing city; and

WHEREAS, like you, we are deeply troubled by the events of May 25, 2020 that saw the life of George Floyd tragically taken by a Minneapolis police officer. Furthermore, we are saddened by the violence and destruction that has followed not only here in America, but around the globe; and

WHEREAS, we are a community where all are welcome regardless of age, race, nationality, gender, gender identity, sexual orientation, social status, practice of faith or political persuasion; and

WHEREAS, we have a rapidly growing city. We remain resolute in keeping our crime rate low. We will do this through proactive community-based police work which engages our citizens at all levels; and

WHEREAS, in the coming days and weeks, we, the Mayor and Lake Stevens City Council, commit to engaging in dialogue with community members, organizations and each other to better understand the issues of race and equity. We are committed to listening and learning to ensure Lake Stevens truly is one welcoming community around the lake; and

WHEREAS, it is every American’s constitutional right to peacefully assemble and protest, and the majority of those who are protesting are doing so peacefully to fight for justice for George Floyd and racial equality in our nation; and

WHEREAS, on Thursday June 4, 2020 the City of Lake Stevens partnered with local youth and created a model for a peaceful protest; and

WHEREAS, during this protest, protesters were able to express their 1st Amendment rights without interference from counter-protesters and outside influencers; and

WHEREAS, Lake Stevens is a city that strives to be welcoming to all people; and

WHEREAS, the City of Lake Stevens stands proudly for racial equality and condemns any all extremist organizations.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Council of the City of Lake Stevens:

That the Mayor and the City Council of Lake Stevens joins our nation and our global community in the call for justice, and commits to Equity and Inclusion training and Discrimination training within the next 90 days for our Mayor, City Council and all Department Heads. All City staff will receive Anti-Discrimination and Prevention training upon hire, with refresher training every two years.

PASSED by the City Council of the City of Lake Stevens this 23rd day of June 2020.

Brett Gailey, Mayor

ATTEST:

Kathy Pugh, City Clerk



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LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda Date: June 23, 2020

Subject: Waterfront Residential Code Amendments and Task Force

Contact	David Levitan, Senior Planner	Budget
Person/Department:	<u>Planning and Community Development</u>	Impact: <u>None</u>

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL: Nominate a Council member to serve on the Waterfront Residential Task Force.

SUMMARY/BACKGROUND: Earlier this spring, the City Council adopted Ordinances 1080 and 1081, which amended several sections of Title 14 of the LSMC to expand innovative housing and infill options in the city's R4, R6, and R8-12 zoning districts. As part of the code work, the city convened a Land Use Advisory Committee comprised of residents, developers and other stakeholders, which met eight times during 2019 to review and provide feedback on draft code language.

The expanded housing options permitted by Ordinances 1080 and 1081 do not apply to the Waterfront Residential (WR-4) district. City staff is now proposing a separate process to develop potential code amendments to the WR-4 zone, which would allow for appropriate multifamily development along the waterfront. Staff believes that updated code language can be adopted in November 2020.

As part of the public engagement process for the project, staff is proposing to create a nine to 11-member Waterfront Residential Task Force. The task force would meet monthly through summer and fall (4 to 5 meetings) and include a variety of stakeholders such as lakefront property owners (including within the city's urban growth area), developers and representatives from the City Council and Planning Commission. A press release soliciting applications and nominations was issued on June 16 via the city's website, Facebook, and an email to a list of interested parties; applications will be accepted through June 30. Staff is requesting that council members nominate a liaison to the Waterfront Residential Task Force at their June 23 meeting, and distribute the press release through their various networks.

APPLICABLE CITY POLICIES:

BUDGET IMPACT: None. The Planning and Community Development Department has adequate budget to administer this project as part of its 2020 work plan.

ATTACHMENTS:

- Exhibit A: Waterfront Residential Task Force Press Release



NEWS RELEASE

Date: June 16, 2020

City Contact: David Levitan, Senior Planner

Waterfront Residential Task Force

Building upon recent code updates that expanded housing choices in several residential zones, the city is now interested in exploring appropriate multifamily development along the waterfront

The city of Lake Stevens is accepting volunteers and nominations for a new task force comprised of individuals interested in residential growth and development along the Lake Stevens waterfront. This task force would collaborate with city staff and the Planning Commission on potential changes to the city's zoning code as it relates to permitted housing types and development standards in the Waterfront Residential zoning district. Starting in July 2020, the task force will meet monthly for 4-5 meetings and touch on a variety of topics, including:

- **Land use & zoning**
- **Shoreline overview**
- **Process and public review**
- **Development and design standards**
- **Infill development**
- **Recreational opportunities & community spaces**

As the city embarks on its review of zoning regulations, it is important that the city have representation from a variety of interests throughout the process. To facilitate this process, city staff is contacting service groups, residents of the city and unincorporated areas and developers to request volunteers or nominations of strong, civic-minded individuals who would like to serve on the Waterfront Residential Task Force. The nine to 11-member task force will also include representatives from the City Council and Planning Commission. Broad representation will ensure that the plan reflects the goals and needs of the community.

If you have interest, or know someone who would be interested, in participating in this role, please contact me at dlevitan@lakestevenswa.gov or 425-622-9425. All volunteer requests and nominations should be submitted by 5:00 pm on June 30, 2020.



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda Date: June 23, 2020

Subject: Civic Campus

Contact	Gene Brazel, City Administrator	Budget
Person/Department:	<u>Russ Wright, Comm. Development Director</u>	Impact: <u>None</u>

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL: Nominate one or two council members to participate in the selection of a consultant for the civic campus project.

SUMMARY/BACKGROUND:

As you all know, the city issued a joint Request for Proposals, with Sno-Isle Libraries and the Lake Stevens Sewer District, in May for a public/private partnership to develop and construct a civic campus at Chapel Hill. This facility would have space for a new City Hall, Court/Council Chambers and Sewer District offices, along with area for private development.

Staff is requesting that City Council nominate one or two members to serve on the selection committee to review materials and interview finalists.

APPLICABLE CITY POLICIES:

BUDGET IMPACT: None at this point

ATTACHMENTS: None



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LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda Date: June 23, 2020

Subject: Old Police Station

Contact Person/Department:	Gene Brazel, City Administrator	Budget Impact:	None
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RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL: No Action Requested

SUMMARY/BACKGROUND:

As the new police station is nearly complete, staff is looking next to finish the re-development of downtown Lake Stevens and build a civic campus at Chapel Hill. As we have discussed, several “pieces” need to come together to complete downtown and make the move to Chapel Hill successful. One of the first decision points is what to do with the old police station, located off Grade Road, followed by relocating the library. To allow the construction of the proposed festival street (18th Street) and the next phase of North Cove Park, the library needs to be relocated from its current building along with the museum.

The old police station has been considered for a variety of temporary civic uses that could include a temporary venue for the library, a temporary City Hall which would allow sale of the current buildings and completion of North Cove Park, or as an alternative site for the Food Bank. Another option would be to surplus the property and sell it for private office space if this facility is not suitable or is unwanted for civic uses. The proceeds could be applied to current city debt or re-invested in construction projects.

Staff is looking for Council’s thoughts on re-use or disposal of the old police station to allow the city to move forward with other actions to complete its capital needs.

APPLICABLE CITY POLICIES:

BUDGET IMPACT: Unknown at this point – proceeds of sale

ATTACHMENTS: None