



City of Lake Stevens Vision Statement

By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.

CITY COUNCIL SPECIAL MEETING AGENDA REMOTE ACCESS ONLY

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TO LISTEN TO THE MEETING PLEASE DIAL IN TO 253 215 8782

Meeting ID # 869 5455 9806

Tuesday, August 11, 2020 – 7:00 p.m.

CALL TO ORDER	7:00 p.m.	Mayor
PLEDGE OF ALLEGIANCE		Mayor
ROLL CALL		
APPROVAL OF AGENDA		Council President
ACTION ITEMS:		
*A	Award Project #17005: 91st Ave SE Extension and Water Transmission Line relocation and approve Public Works Contract with Reece Construction, Inc.	Grace/Eric
*B	Public Works Contract with Trinity Contractors, Inc. to construct the Hartford Decant Facility project.	Aaron/Eric
*C	Adoption of Resolution 2020-19, Accepting the 60 Percent Petition for the Machias Industrial Annexation	Russ
DISCUSSION ITEMS:	D* Discussion regarding full-time Mayor Position	Gene/Anya

ADJOURN

* ITEMS ATTACHED	** ITEMS PREVIOUSLY DISTRIBUTED	# ITEMS TO BE DISTRIBUTED
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THE PUBLIC IS INVITED TO ATTEND

NOTICE: All proceedings of this meeting are audio recorded, except Executive Sessions.

Special Needs:

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five

business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.



LAKE STEVENS CITY COUNCIL

STAFF REPORT

Council Agenda Date: August 11, 2020

Subject: Project # 17005: 91st Ave SE Extension– Award of Contract to Reece

Contact / Department:	Eric Durpos – PW Director Grace Kane – City Engineer	Budget	\$4,130,653.80
		Impact:	Incl. contingency

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL: Award Project # 17005: 91st Ave SE Extension and Water Transmission Line relocation and approve Public Works Contract with Reece Construction, Inc. in the amount of \$3,442,211.50 with an authorized administrative contingency of \$688,422.30 (20%) for a total amount of \$4,130,653.80.

SUMMARY/BACKGROUND:

The project is to extend 91st Ave SE from 20th St SE to 21st St SE. Work includes installing temporary erosion control measures; removing an existing pump station building and related appurtenance; clearing and grubbing, and mass grading for the construct new roadway extension; installing structural earth walls; new utilities construction; and modification of existing ones; modification to existing signals and illuminations. This project is a multi-year project and is anticipated to complete by June 2021.

The city issued a Request for Bid on July 13, 2020 and opened bids on August 4th, 2020. Seven (7) responsive bids were received, with the lowest responsive bid coming from Reece Construction, Inc. at \$3,442,221.50. The engineer's estimate for this project was \$3,664,940.04. The Construction Management Services are not included and will be brought forward separately.

City has budget remaining of \$895,000 in the approved 2020 Budget. It is estimated that project costs for this project will be \$1.1 Million in 2020. The additional costs will be paid for with multiple funding sources including internal and possibly external loans.

The City of Everett will reimburse the Lake Stevens 57% (\$627,000) of the transmission related work only (\$1.1 Million).

APPLICABLE CITY POLICIES: NA

BUDGET IMPACT: \$895,000 is in the approved 2020 Budget. Additional amount will be amended through forthcoming resolution.

ATTACHMENTS:

- Exhibit A: Bid Summary Table

Project Number	17005
Project Title	91st Ave S.E. Extension & Waterline Transmission Line Relocation
Bid Opening	8/4/2020
Council to Review	8/11/2020
Engineering Estimate	\$ 3,664,940.04

Bidders Name:

1 Reece Construction Company	\$ 3,442,211.50	Low Bidder
2 Scarsella Brothers Inc.	\$ 3,459,319.95	
3 R.L. Alia Company	\$ 3,630,476.50	
4 interwest Construction, inc.	\$ 3,784,309.00	
5 SRV Construction, Inc.	\$ 3,849,741.50	
6 Strider Construction, Inc.	\$ 3,988,763.50	
7 Walsh Construction	\$ 4,906,741.00	

signifies correction to math errors

Bidders bid tab breakdown

Project Number	17005															
Project Title	91st Ave S.E. Extension & Waterline Transmission Line Relocation															
Bid Opening	8/4/2020															
Council to Review	8/11/2020															
Contract Working Days	Physically completed by June 30, 2021															
				signifies correction to math errors												
				Low Bidder												

Bidders bid tab breakdown

Project Title	91st Ave S.E. Extension & Waterline Transmission Line Relocation															
Bid Opening	8/4/2020															
Council to Review	8/11/2020						signifies correction to math errors									
Contract Working Days	Physically completed by June 30, 2021						Low Bidder									
BASE BID			Engineering Estimate		Reece Construction Company		Scarsella Brothers Inc.		R.L. Alia Company		Interwest Construction, Inc.		SRV Construction, Inc.			
#	Item	Specs	Est Qty	Unit	Unit \$	Total	Unit \$	Total	Unit \$	Total	Unit \$	Total	Unit \$	Total		
38	PIPELINE, TRANSMISSION WATER LINE 3, 48-INCH DIAMETER		170	LF	\$ 1,325.00	\$ 225,250.00	\$ 2,100.00	\$ 357,000.00	\$ 1,931.00	\$ 328,270.00	\$ 1,970.00	\$ 334,900.00	\$ 2,800.00	\$ 476,000.00	\$ 2,250.00	\$ 382,500.00
39	PIPELINE, TRANSMISSION WATER LINE 4, 48-INCH DIAMETER		200	LF	\$ 1,500.00	\$ 300,000.00	\$ 1,900.00	\$ 380,000.00	\$ 2,100.00	\$ 420,000.00	\$ 2,310.00	\$ 462,000.00	\$ 1,900.00	\$ 380,000.00	\$ 2,150.00	\$ 430,000.00
40	UTILITY CASING, 24 INCH DIAMETER		115	LF	\$ 700.00	\$ 80,500.00	\$ 165.00	\$ 18,975.00	\$ 125.00	\$ 14,375.00	\$ 90.00	\$ 10,350.00	\$ 145.00	\$ 16,675.00	\$ 195.00	\$ 22,425.00
41	UTILITY CASING, 12 INCH DIAMETER		125	LF	\$ 350.00	\$ 43,750.00	\$ 105.00	\$ 13,125.00	\$ 90.00	\$ 11,250.00	\$ 25.00	\$ 3,125.00	\$ 75.00	\$ 9,375.00	\$ 97.00	\$ 12,125.00
42	EXISTING TRANSMISSION WATER LINE ABANDONMENT IN PLACE		220	LF	\$ 100.00	\$ 22,000.00	\$ 223.00	\$ 49,060.00	\$ 65.00	\$ 14,300.00	\$ 50.00	\$ 11,000.00	\$ 250.00	\$ 55,000.00	\$ 250.00	\$ 55,000.00
43	EXISTING TRANSMISSION WATER LINE DEMOLITION, REMOVAL, AND DISPOSAL		120	LF	\$ 100.00	\$ 12,000.00	\$ 100.00	\$ 12,000.00	\$ 20.65	\$ 2,478.00	\$ 50.00	\$ 6,000.00	\$ 250.00	\$ 30,000.00	\$ 154.00	\$ 18,480.00
44	SNOHOMISH PUD WATER SERVICE, 16 IN. DI PIPE AND APPURTENANCES		125	LF	\$ 750.00	\$ 93,750.00	\$ 187.00	\$ 23,375.00	\$ 178.00	\$ 22,250.00	\$ 200.00	\$ 25,000.00	\$ 185.00	\$ 23,125.00	\$ 300.00	\$ 37,500.00
45	SNOHOMISH PUD WATER SERVICE VAULT		1	LS	\$ 60,000.00	\$ 60,000.00	\$ 52,000.00	\$ 52,000.00	\$ 47,065.00	\$ 47,065.00	\$ 42,000.00	\$ 42,000.00	\$ 49,000.00	\$ 49,000.00	\$ 73,000.00	\$ 73,000.00
46	SNOHOMISH PUD WATER SERVICE, DEMOLITION AND REMOVAL		1	L.S.	\$ 12,000.00	\$ 12,000.00	\$ 5,300.00	\$ 5,300.00	\$ 8,100.00	\$ 8,100.00	\$ 5,000.00	\$ 5,000.00	\$ 7,000.00	\$ 7,000.00	\$ 9,000.00	\$ 9,000.00
47	FORCE ACCOUNT - TRANSMISSION WATER LINE		1	L.S.	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
48	STRUCTURE EXCAVATION CLASS A INCL. HAUL		640	C.Y.	\$ 30.00	\$ 19,200.00	\$ 32.00	\$ 20,480.00	\$ 35.35	\$ 22,624.00	\$ 30.00	\$ 19,200.00	\$ 39.00	\$ 24,960.00	\$ 28.00	\$ 17,920.00
49	SHORING OR EXTRA EXCAVATION CL. A INCL. HAUL		1	L.S.	\$ 10,000.00	\$ 10,000.00	\$ 11,600.00	\$ 11,600.00	\$ 5,000.00	\$ 5,000.00	\$ 12,000.00	\$ 12,000.00	\$ 23,000.00	\$ 23,000.00	\$ 5,000.00	\$ 5,000.00
50	LIMIT OF PIGMENT SEALER		600	S.Y.	\$ 12.00	\$ 7,200.00	\$ 13.00	\$ 7,800.00	\$ 13.50	\$ 8,100.00	\$ 13.50	\$ 8,100.00	\$ 15.00	\$ 9,000.00	\$ 18.50	\$ 11,100.00
51	STRUCTURAL EARTH WALL		5,400	S.F.	\$ 50.00	\$ 270,000.00	\$ 61.00	\$ 329,400.00	\$ 55.55	\$ 299,970.00	\$ 43.00	\$ 232,200.00	\$ 60.00	\$ 324,000.00	\$ 43.80	\$ 236,520.00
52	PARTIAL REMOVAL AND RECONSTRUCTION OF KEYSTONE BLOCK WALL		1	L.S.	\$ 15,000.00	\$ 15,000.00	\$ 7,300.00	\$ 7,300.00	\$ 2,000.00	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00	\$ 10,000.00	\$ 10,000.00	\$ 13,000.00	\$ 13,000.00
53	CRUSHED SURFACING BASE COURSE		1,150	TON	\$ 37.00	\$ 42,550.00	\$ 34.00	\$ 39,100.00	\$ 34.85	\$ 40,077.50	\$ 43.00	\$ 49,450.00	\$ 30.00	\$ 34,500.00	\$ 41.00	\$ 47,150.00
54	HMA CL 1/2 IN. PG 58H-22		410	TON	\$ 125.00	\$ 51,250.00	\$ 100.00	\$ 41,000.00	\$ 105.00	\$ 43,050.00	\$ 112.00	\$ 45,920.00	\$ 110.00	\$ 45,100.00	\$ 114.00	\$ 46,740.00
55	ASPHALT TREATED BASE PG 58H-22		810	TON	\$ 90.00	\$ 72,900.00	\$ 95.00	\$ 76,950.00	\$ 85.00	\$ 68,850.00	\$ 90.00	\$ 72,900.00	\$ 100.00	\$ 81,000.00	\$ 89.00	\$ 72,090.00
56	ESC LEAD		120	DAY	\$ 105.00	\$ 12,600.00	\$ 112.00	\$ 13,440.00	\$ 150.00	\$ 18,000.00	\$ 75.00	\$ 9,000.00	\$ 100.00	\$ 12,000.00	\$ 118.00	\$ 14,160.00
57	INLET PROTECTION		14	EACH	\$ 85.00	\$ 1,190.00	\$ 160.00	\$ 2,240.00	\$ 125.00	\$ 1,750.00	\$ 50.00	\$ 700.00	\$ 50.00	\$ 700.00	\$ 77.50	\$ 1,085.00
58	STABILIZED CONSTRUCTION ENTRANCE		113	S.Y.	\$ 32.00	\$ 3,616.00	\$ 18.00	\$ 2,034.00	\$ 22.50	\$ 2,542.50	\$ 35.00	\$ 3,955.00	\$ 40.00	\$ 4,520.00	\$ 30.00	\$ 3,390.00
59	STREET CLEANING		55	HOUR	\$ 150.00	\$ 8,250.00	\$ 190.00	\$ 10,450.00	\$ 165.00	\$ 9,075.00	\$ 225.00	\$ 12,375.00	\$ 275.00	\$ 15,125.00	\$ 185.00	\$ 10,175.00
60	SILT FENCE		600	L.F.	\$ 5.70	\$ 3,420.00	\$ 6.00	\$ 3,600.00	\$ 5.00	\$ 3,000.00	\$ 4.00	\$ 2,400.00	\$ 5.50	\$ 3,300.00	\$ 7.00	\$ 4,200.00
61	EROSION/WATER POLLUTION CONTROL		1	EST.	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
62	TEMPORARY SEEDING		1	ACRE	\$ 6,500.00	\$ 4,550.00	\$ 10,000.00	\$ 7,000.00	\$ 3,000.00	\$ 2,100.00	\$ 2,000.00	\$ 1,400.00	\$ 11,500.00	\$ 8,050.00	\$ 4,150.00	\$ 2,905.00
63	SEEDING, FERTILIZING, AND MULCHING		0	ACRE	\$ 9,000.00	\$ 3,600.00	\$ 10,000.00	\$ 4,000.00	\$ 3,000.00	\$ 1,200.00	\$ 3,000.00	\$ 1,200.00	\$ 11,500.00	\$ 4,600.00	\$ 7,250.00	\$ 2,900.00
64	TOPSOIL TYPE A		120	C.Y.	\$ 68.00	\$ 8,160.00	\$ 95.00	\$ 11,400.00	\$ 65.00	\$ 7,800.00	\$ 75.00	\$ 9,000.00	\$ 75.00	\$ 9,000.00	\$ 70.00	\$ 8,400.00
65	BARK OR WOOD CHIP MULCH		120	C.Y.	\$ 74.00	\$ 8,880.00	\$ 79.00	\$ 9,480.00	\$ 65.00	\$ 7,800.00	\$ 75.00	\$ 9,000.00	\$ 75.00	\$ 9,000.00	\$ 70.00	\$ 8,400.00
66	CEMENT CONC. TRAFFIC CURB AND GUTTER		815	L.F.	\$ 35.00	\$ 28,525.00	\$ 21.00	\$ 17,115.00	\$ 31.00	\$ 25,265.00	\$ 35.00	\$ 28,525.00	\$ 27.50	\$ 22,412.50	\$ 32.00	\$ 26,080.00
67	BEAM GUARDRAIL TYPE 31 - 8 FT. LONG POST		238	L.F.	\$ 42.00	\$ 9,996.00	\$ 45.00	\$ 10,710.00	\$ 49.50	\$ 11,781.00	\$ 46.00	\$ 10,948.00	\$ 55.00	\$ 13,090.00	\$ 57.00	\$ 13,566.00
68	BEAM GUARDRAIL TYPE 31 NON-FLARED TERMINAL		2	EACH	\$ 3,500.00	\$ 7,000.00	\$ 4,000.00	\$ 8,000.00	\$ 3,265.00	\$ 6,530.00	\$ 4,200.00	\$ 8,400.00	\$ 3,500.00	\$ 7,000.00	\$ 3,785.00	\$ 7,570.00
69	TRAFFIC SIGNAL MODIFICATIONS AND ILLUMINATION SYSTEM		1	L.S.	\$ 200,000.00	\$ 200,000.00	\$ 2									

Bidders bid tab breakdown

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Bid Opening	8/4/2020															
Council to Review	8/11/2020						signifies correction to math errors									
Contract Working Days	Physically completed by June 30, 2021						Low Bidder									
BASE BID			Engineering Estimate			Reece Construction Company		Scarsella Brothers Inc.		R.L. Alia Company		Interwest Construction, Inc.		SRV Construction, Inc.		
#	Item	Specs	Est Qty	Unit	Unit \$	Total	Unit \$	Total	Unit \$	Total	Unit \$	Total	Unit \$	Total	Unit \$	Total
83	STRUCTURE EXCAVATION CLASS B INCL. HAUL		1,070	C.Y.	\$ 42.00	\$ 44,940.00	\$ 29.00	\$ 31,030.00	\$ 15.00	\$ 16,050.00	\$ 25.00	\$ 26,750.00	\$ 10.00	\$ 10,700.00	\$ 17.50	\$ 18,725.00
84	SHORING OR EXTRA EXCAVATION CLASS B		7,745	S.F.	\$ 6.00	\$ 46,470.00	\$ 2.50	\$ 19,362.50	\$ 0.50	\$ 3,872.50	\$ 1.00	\$ 7,745.00	\$ 1.00	\$ 7,745.00	\$ 0.40	\$ 3,098.00
85	WATER		20	MGAL	\$ 325.00	\$ 6,500.00	\$ 3,900.00	\$ 78,000.00	\$ 40.00	\$ 800.00	\$ 75.00	\$ 1,500.00	\$ 170.00	\$ 3,400.00	\$ 175.00	\$ 3,500.00
86	STRUCTURE SURVEYING		1	L.S.	\$ 5,100.00	\$ 5,100.00	\$ 3,600.00	\$ 3,600.00	\$ 4,500.00	\$ 4,500.00	\$ 5,000.00	\$ 5,000.00	\$ 4,000.00	\$ 4,000.00	\$ 3,800.00	\$ 3,800.00
87	ROADWAY AND UTILITY SURVEYING		1	L.S.	\$ 34,480.00	\$ 34,480.00	\$ 12,500.00	\$ 12,500.00	\$ 20,000.00	\$ 20,000.00	\$ 13,000.00	\$ 13,000.00	\$ 15,000.00	\$ 15,000.00	\$ 13,000.00	\$ 13,000.00
88	LICENSED SURVEYING		1	EST.	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00
89	ADA FEATURES SURVEYING		1	L.S.	\$ 1,800.00	\$ 1,800.00	\$ 900.00	\$ 900.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,750.00	\$ 1,750.00	\$ 1,550.00	\$ 1,550.00
90	CEMENT CONC. SIDEWALK		510	S.Y.	\$ 59.00	\$ 30,090.00	\$ 52.50	\$ 26,775.00	\$ 54.00	\$ 27,540.00	\$ 50.00	\$ 25,500.00	\$ 45.00	\$ 22,950.00	\$ 67.00	\$ 34,170.00
91	CEMENT CONC. DRIVEWAY		61	S.Y.	\$ 75.00	\$ 4,575.00	\$ 80.00	\$ 4,880.00	\$ 82.50	\$ 5,032.50	\$ 75.00	\$ 4,575.00	\$ 85.00	\$ 5,185.00	\$ 78.00	\$ 4,758.00
92	CEMENT CONC. CURB RAMP TYPE PARALLEL B		1	EACH	\$ 2,200.00	\$ 2,200.00	\$ 2,750.00	\$ 2,750.00	\$ 2,550.00	\$ 2,550.00	\$ 3,500.00	\$ 3,500.00	\$ 3,400.00	\$ 3,400.00	\$ 3,000.00	\$ 3,000.00
	CEMENT CONC. CURB RAMP TYPE															
93	PERPENDICULAR A		1	EACH	\$ 2,000.00	\$ 2,000.00	\$ 1,900.00	\$ 1,900.00	\$ 3,000.00	\$ 3,000.00	\$ 3,500.00	\$ 3,500.00	\$ 3,400.00	\$ 3,400.00	\$ 2,350.00	\$ 2,350.00
94	MANHOLE 48 IN. DIAM. TYPE SHALLOW		1	EACH	\$ 4,200.00	\$ 4,200.00	\$ 4,100.00	\$ 4,100.00	\$ 3,400.00	\$ 3,400.00	\$ 4,000.00	\$ 4,000.00	\$ 3,400.00	\$ 3,400.00	\$ 4,350.00	\$ 4,350.00
95	MANHOLE 48 IN. DIAM. TYPE STANDARD		1	EACH	\$ 4,400.00	\$ 4,400.00	\$ 4,100.00	\$ 4,100.00	\$ 3,775.00	\$ 3,775.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 5,200.00	\$ 5,200.00
	MANHOLE 48 IN. DIAM. TYPE FORCE MAIN															
96	DISCHARGE		1	EACH	\$ 5,500.00	\$ 5,500.00	\$ 4,100.00	\$ 4,100.00	\$ 4,800.00	\$ 4,800.00	\$ 4,000.00	\$ 4,000.00	\$ 3,800.00	\$ 3,800.00	\$ 5,800.00	\$ 5,800.00
	REPAIR/RESTORATION OF PUBLIC AND PRIVATE															
97	FACILITIES		1	EST.	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00
98	POTHOLING UTILITIES		1	EST.	\$ 5,250.00	\$ 5,250.00	\$ 5,250.00	\$ 5,250.00	\$ 5,250.00	\$ 5,250.00	\$ 5,250.00	\$ 5,250.00	\$ 5,250.00	\$ 5,250.00	\$ 5,250.00	\$ 5,250.00
	FORCE ACCOUNT - WATER SERVICE															
99	INSTALLATION		1	EST.	\$ 9,100.00	\$ 9,100.00	\$ 9,100.00	\$ 9,100.00	\$ 9,100.00	\$ 9,100.00	\$ 9,100.00	\$ 9,100.00	\$ 9,100.00	\$ 9,100.00	\$ 9,100.00	\$ 9,100.00
100	TRIMMING AND CLEANUP		1	L.S.	\$ 3,000.00	\$ 3,000.00	\$ 11,000.00	\$ 11,000.00	\$ 2,500.00	\$ 2,500.00	\$ 15,000.00	\$ 15,000.00	\$ 5,000.00	\$ 5,000.00	\$ 16,500.00	\$ 16,500.00
101	SPCC PLAN		1	L.S.	\$ 1,500.00	\$ 1,500.00	\$ 830.00	\$ 830.00	\$ 2,500.00	\$ 2,500.00	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ 600.00	\$ 600.00
	GRAVEL BORROW FOR STRUCTURAL EARTH															
102	WALL INCL. HAUL		2,800	C.Y.	\$ 43.00	\$ 120,400.00	\$ 40.00	\$ 112,000.00	\$ 28.00	\$ 78,400.00	\$ 40.00	\$ 112,000.00	\$ 39.00	\$ 109,200.00	\$ 38.00	\$ 106,400.00
103	COATED CHAIN LINK FENCE TYPE 3		384	L.F.	\$ 44.00	\$ 16,896.00	\$ 27.50	\$ 10,560.00	\$ 32.00	\$ 12,288.00	\$ 30.00	\$ 11,520.00	\$ 30.00	\$ 11,520.00	\$ 30.50	\$ 11,712.00
	COATED END, GATE, CORNER, AND PULL POST															
104	FOR CHAIN LINK FENCE		14	EACH	\$ 310.00	\$ 4,340.00	\$ 93.00	\$ 1,302.00	\$ 286.00	\$ 4,004.00	\$ 250.00	\$ 3,500.00	\$ 270.00	\$ 3,780.00	\$ 275.00	\$ 3,850.00
105	DOUBLE 20 FT. COATED CHAIN LINE GATE		1	EACH	\$ 2,200.00	\$ 2,200.00	\$ 1,450.00	\$ 1,450.00	\$ 1,200.00	\$ 1,200.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,035.00	\$ 2,035.00
106	ADJUST EXISTING VALVE BOX		3	EACH	\$ 530.00	\$ 1,590.00	\$ 250.00	\$ 750.00	\$ 400.00	\$ 1,200.00	\$ 600.00	\$ 1,800.00	\$ 900.00	\$ 2,700.00	\$ 850.00	\$ 2,550.00
107	HIGH VISIBILITY FENCE		480	L.F.	\$ 6.50	\$ 3,120.00	\$ 5.00	\$ 2,400.00	\$ 3.00	\$ 1,440.00	\$ 4.00	\$ 1,920.00	\$ 6.00	\$ 2,880.00	\$ 3.00	\$ 1,440.00
108	CEMENT CONC. BUS SHELTER PAD		22	S.Y.	\$ 70.00	\$ 1,540.00	\$ 96.00	\$ 2,112.00	\$ 165.00	\$ 3,630.00	\$ 400.00	\$ 8,800.00	\$ 330.00	\$ 7,260.00	\$ 155.00	\$ 3,410.00
	DRY UTILITIES TRENCHING, PLACEMENT, AND															
109	BACKFILL		1	L.S.	\$ 4,190.00	\$ 4,190.00	\$ 39,000.00	\$ 39,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 3,925.00	\$ 3,925.00	\$ 11,000.00	\$ 11,000.00
110	ADJUST EXISTING UTILITY FEATURE		10	EACH	\$ 400.00	\$ 4,000.00	\$ 250.00	\$ 2,500.00	\$ 600.00	\$ 6,000.00	\$ 750.00	\$ 7,500.00	\$ 1,000.00	\$ 10,000.00	\$ 1,200.00	\$ 12,000.00
	ROADWAY SURVEY MONUMENT WITH CASE															
111	AND COVER		1	EACH	\$ 1,900.00	\$ 1,900.00	\$ 3,800.00	\$ 3,800.00	\$ 800.00	\$ 800.00	\$ 2,000.00	\$ 2,000.00	\$			

Bidders bid tab breakdown

Project Number	17005					
Project Title	91st Ave S.E. Extension & Waterli					
Bid Opening	8/4/2020					
Council to Review	8/11/2020					
Contract Working Days	Physically completed by June 30, 2020					
BASE BID						
#	Item	SPECS	Est Qty	Unit	<i>Unit \$</i>	<i>Total</i>
1	MOBILIZATION		1	L.S.	\$ #####	\$ 350,000.00
2	CLEARING AND GRUBBING		1	ACRE	\$ 32,000.00	\$ 32,000.00
3	REMOVAL OF STRUCTURES AND OBSTRUCTIONS		1	L.S.	\$ 7,500.00	\$ 7,500.00
4	REMOVAL OF STRUCTURES AND OBSTRUCTIONS - PUMP STATION		1	L.S.	\$ 7,500.00	\$ 7,500.00
5	REMOVING CEMENT CONC. SIDEWALK		128	S.Y.	\$ 7.00	\$ 896.00
6	REMOVING CEMENT CONC. CURB AND GUTTER		195	L.F.	\$ 7.00	\$ 1,365.00
7	REMOVING ASPHALT CONC. PAVEMENT		400	S.Y.	\$ 7.00	\$ 2,800.00
8	REMOVING PLASTIC CROSSWALK LINE		368	S.F.	\$ 8.50	\$ 3,128.00
9	REMOVING WATER MAIN PIPING AND FITTINGS		1	L.S.	\$ 1,200.00	\$ 1,200.00
10	ROADWAY EXCAVATION INCL. HAUL		1,870	C.Y.	\$ 35.00	\$ 65,450.00
11	UNSUITABLE FOUNDATION EXCAVATION INCL. HAUL		400	C.Y.	\$ 20.00	\$ 8,000.00
12	GRAVEL BORROW INCL. HAUL		19,990	TON	\$ 16.00	\$ 319,840.00
13	EMBANKMENT COMPACTION		9,050	C.Y.	\$ 5.00	\$ 45,250.00
14	CATCH BASIN TYPE 1		5.0	EACH	\$ 1,200.00	\$ 6,000.00
15	TESTING OF STORM SEWER PIPE		300	L.F.	\$ 2.00	\$ 600.00
16	SCHEDULE A STORM SEWER PIPE 12 IN. DIAM.		300	L.F.	\$ 45.00	\$ 13,500.00
17	ROADWAY CURTAIN DRAIN		215	L.F.	\$ 18.00	\$ 3,870.00
18	TESTING SEWER PIPE		80	L.F.	\$ 3.00	\$ 240.00
19	PVC SANITARY SEWER PIPE 6 IN. DIAM.		127	L.F.	\$ 40.00	\$ 5,080.00
20	PVC SANITARY SEWER PIPE 8 IN. DIAM.		80	L.F.	\$ 42.00	\$ 3,360.00
21	AIR AND VACUUM RELEASE ASSEMBLY		1	EACH	\$ 10,500.00	\$ 10,500.00
22	HDPE SANITARY SEWER FORCE MAIN PIPE 4 IN. DIAM. INCL. VALVE BOX		383	L.F.	\$ 25.00	\$ 9,575.00
23	GATE VALVE 8 IN		2	EACH	\$ 1,550.00	\$ 3,100.00
24	GATE VALVE 12 IN.		4	EACH	\$ 2,700.00	\$ 10,800.00
25	GATE VALVE 16 IN.		4	EACH	\$ 8,250.00	\$ 33,000.00
26	BLOWOFF ASSEMBLY		4	EACH	\$ 3,000.00	\$ 12,000.00
27	HYDRANT ASSEMBLY		1	EACH	\$ 5,750.00	\$ 5,750.00
28	DUCTILE IRON PIPE FOR WATER MAIN 8 IN. DIAM.		31	L.F.	\$ 50.00	\$ 1,550.00
29	DUCTILE IRON PIPE FOR WATER MAIN 12 IN. DIAM.		350	L.F.	\$ 100.00	\$ 35,000.00
30	DUCTILE IRON PIPE FOR WATER MAIN 16 IN. DIAM.		70	L.F.	\$ 200.00	\$ 14,000.00
31	PIPE RESTRAINT SYSTEM FOR DUCTILE IRON WATER MAIN 8 IN. DIAM.		1	L.S.	\$ 750.00	\$ 750.00
32	PIPE RESTRAINT SYSTEM FOR DUCTILE IRON WATER MAIN 12 IN. DIAM.		1	L.S.	\$ 7,000.00	\$ 7,000.00
33	PIPE RESTRAINT SYSTEM FOR DUCTILE IRON WATER MAIN 16 IN. DIAM.		1	L.S.	\$ 7,200.00	\$ 7,200.00
34	FIELD ENGINEERING, MEETINGS, SCHEDULES AND REPORTS, SUBMITTALS AND QUALITY CONTROL - TRANSMISSION WATER LINE		1	L.S.	\$ 5,000.00	\$ 5,000.00
35	CONSTRUCTION SURVEYING AND RECORD DRAWINGS - TRANSMISSION WATER LINE		1	L.S.	\$ 2,500.00	\$ 2,500.00
36	TRENCH EXCAVATION SAFETY SUPPORT SYSTEM - TRANSMISSION WATER LINE		1	L.S.	\$ 3,500.00	\$ 3,500.00
37	PIPELINE, TRANSMISSION WATER LINE 2, 48-INCH DIAMETER		170	LF	\$ 2,200.00	\$ 374,000.00
					\$ 2,640.00	\$ 448,800.00

Bidders bid tab breakdown

Project Title	91st Ave S.E. Extension & Waterline					
Bid Opening	8/4/2020					
Council to Review	8/11/2020					
Contract Working Days	Physically completed by June 30, 2021					
BASE BID						
#	Item	SPECS	Est Qty	Unit	<i>Unit \$</i>	<i>Total</i>
					<i>Strider Construction, Inc.</i>	<i>Walsh Construction</i>
38	PIPELINE, TRANSMISSION WATER LINE 3, 48-INCH DIAMETER		170	LF	\$ 2,350.00	\$ 399,500.00
39	PIPELINE, TRANSMISSION WATER LINE 4, 48-INCH DIAMETER		200	LF	\$ 2,700.00	\$ 540,000.00
40	UTILITY CASING, 24 INCH DIAMETER		115	LF	\$ 225.00	\$ 25,875.00
41	UTILITY CASING, 12 INCH DIAMETER		125	LF	\$ 120.00	\$ 15,000.00
42	EXISTING TRANSMISSION WATER LINE ABANDONMENT IN PLACE		220	LF	\$ 115.00	\$ 25,300.00
43	EXISTING TRANSMISSION WATER LINE DEMOLITION, REMOVAL, AND DISPOSAL		120	LF	\$ 100.00	\$ 12,000.00
44	SNOHOMISH PUD WATER SERVICE, 16 IN. DI PIPE AND APPURTENANCES		125	LF	\$ 210.00	\$ 26,250.00
45	SNOHOMISH PUD WATER SERVICE VAULT		1	LS	\$ 55,000.00	\$ 55,000.00
46	SNOHOMISH PUD WATER SERVICE, DEMOLITION AND REMOVAL		1	L.S.	\$ 3,500.00	\$ 3,500.00
47	FORCE ACCOUNT - TRANSMISSION WATER LINE		1	L.S.	\$ 25,000.00	\$ 25,000.00
48	STRUCTURE EXCAVATION CLASS A INCL. HAUL		640	C.Y.	\$ 8.00	\$ 5,120.00
49	SHORING OR EXTRA EXCAVATION CL. A INCL. HAUL		1	L.S.	\$ 30,000.00	\$ 30,000.00
50	LIMIT OF PIGMENT SEALER		600	S.Y.	\$ 11.00	\$ 6,600.00
51	STRUCTURAL EARTH WALL		5,400	S.F.	\$ 95.00	\$ 513,000.00
52	PARTIAL REMOVAL AND RECONSTRUCTION OF KEYSTONE BLOCK WALL		1	L.S.	\$ 7,500.00	\$ 7,500.00
53	CRUSHED SURFACING BASE COURSE		1,150	TON	\$ 42.00	\$ 48,300.00
54	HMA CL 1/2 IN. PG 58H-22		410	TON	\$ 108.00	\$ 44,280.00
55	ASPHALT TREATED BASE PG 58H-22		810	TON	\$ 95.00	\$ 76,950.00
56	ESC LEAD		120	DAY	\$ 175.00	\$ 21,000.00
57	INLET PROTECTION		14	EACH	\$ 50.00	\$ 700.00
58	STABILIZED CONSTRUCTION ENTRANCE		113	S.Y.	\$ 24.00	\$ 2,712.00
59	STREET CLEANING		55	HOUR	\$ 160.00	\$ 8,800.00
60	SILT FENCE		600	L.F.	\$ 3.00	\$ 1,800.00
61	EROSION/WATER POLLUTION CONTROL		1	EST.	\$ 2,500.00	\$ 2,500.00
62	TEMPORARY SEEDING		1	ACRE	\$ 2,800.00	\$ 1,960.00
63	SEEDING, FERTILIZING, AND MULCHING		0	ACRE	\$ 5,200.00	\$ 2,080.00
64	TOPSOIL TYPE A		120	C.Y.	\$ 64.00	\$ 7,680.00
65	BARK OR WOOD CHIP MULCH		120	C.Y.	\$ 55.00	\$ 6,600.00
66	CEMENT CONC. TRAFFIC CURB AND GUTTER		815	L.F.	\$ 32.00	\$ 26,080.00
67	BEAM GUARDRAIL TYPE 31 - 8 FT. LONG POST		238	L.F.	\$ 55.00	\$ 13,090.00
68	BEAM GUARDRAIL TYPE 31 NON-FLARED TERMINAL		2	EACH	\$ 3,400.00	\$ 6,800.00
69	TRAFFIC SIGNAL MODIFICATIONS AND ILLUMINATION SYSTEM		1	L.S.	\$ #####	\$ 150,000.00
70	PERMANENT SIGNING		1	L.S.	\$ 9,500.00	\$ 9,500.00
71	CONDUIT 2 IN. DIAM.		250	L.F.	\$ 10.00	\$ 2,500.00
72	PROJECT TEMPORARY TRAFFIC CONTROL		1	L.S.	\$ 60,000.00	\$ 60,000.00
73	OTHER TEMPORARY TRAFFIC CONTROL		1	L.S.	\$ 5,000.00	\$ 5,000.00
74	TRAFFIC CONTROL SUPERVISOR		1	L.S.	\$ 75,000.00	\$ 75,000.00
75	CONSTRUCTION SIGNS CLASS A		72	S.F.	\$ 32.00	\$ 2,304.00
76	PEDESTRIAN TRAFFIC CONTROL		1	L.S.	\$ 2,000.00	\$ 2,000.00
77	PLASTIC LINE		1,050	L.F.	\$ 1.80	\$ 1,890.00
78	PLASTIC WIDE LANE LINE		200	L.F.	\$ 5.00	\$ 1,000.00
79	PLASTIC CROSSWALK LINE		672	S.F.	\$ 7.50	\$ 5,040.00
80	PLASTIC TRAFFIC ARROW		4	EACH	\$ 270.00	\$ 1,080.00
81	PLASTIC STOP LINE		35	L.F.	\$ 22.00	\$ 770.00
82	MIN BID REQ - TYPE B PROGRESS SCHEDULE		1	L.S.	\$ 5,000.00	\$ 5,000.00
	\$5,000				\$ 5,000.00	\$ 5,000.00

Bidders bid tab breakdown

Project Title	91st Ave S.E. Extension & Waterline					
Bid Opening	8/4/2020					
Council to Review	8/11/2020					
Contract Working Days	Physically completed by June 30, 2021					
BASE BID						
#	Item	SPECS	Est Qty	Unit	Unit \$	Total
83	STRUCTURE EXCAVATION CLASS B INCL. HAUL		1,070	C.Y.	\$ 22.00	\$ 23,540.00
84	SHORING OR EXTRA EXCAVATION CLASS B		7,745	S.F.	\$ 0.10	\$ 774.50
85	WATER		20	MGAL	\$ 40.00	\$ 800.00
86	STRUCTURE SURVEYING		1	L.S.	\$ 2,200.00	\$ 2,200.00
87	ROADWAY AND UTILITY SURVEYING		1	L.S.	\$ 14,000.00	\$ 14,000.00
88	LICENSED SURVEYING		1	EST.	\$ 2,800.00	\$ 2,800.00
89	ADA FEATURES SURVEYING		1	L.S.	\$ 2,000.00	\$ 2,000.00
90	CEMENT CONC. SIDEWALK		510	S.Y.	\$ 45.00	\$ 22,950.00
91	CEMENT CONC. DRIVEWAY		61	S.Y.	\$ 85.00	\$ 5,185.00
92	CEMENT CONC. CURB RAMP TYPE PARALLEL B		1	EACH	\$ 3,400.00	\$ 3,400.00
	CEMENT CONC. CURB RAMP TYPE					
93	PERPENDICULAR A		1	EACH	\$ 3,400.00	\$ 3,400.00
94	MANHOLE 48 IN. DIAM. TYPE SHALLOW		1	EACH	\$ 3,800.00	\$ 3,800.00
95	MANHOLE 48 IN. DIAM. TYPE STANDARD		1	EACH	\$ 4,200.00	\$ 4,200.00
	MANHOLE 48 IN. DIAM. TYPE FORCE MAIN					
96	DISCHARGE		1	EACH	\$ 4,500.00	\$ 4,500.00
	REPAIR/RESTORATION OF PUBLIC AND PRIVATE					
97	FACILITIES		1	EST.	\$ 2,400.00	\$ 2,400.00
98	POTHOLING UTILITIES		1	EST.	\$ 5,250.00	\$ 5,250.00
	FORCE ACCOUNT - WATER SERVICE					
99	INSTALLATION		1	EST.	\$ 9,100.00	\$ 9,100.00
100	TRIMMING AND CLEANUP		1	L.S.	\$ 8,500.00	\$ 8,500.00
101	SPCC PLAN		1	L.S.	\$ 500.00	\$ 500.00
	GRAVEL BORROW FOR STRUCTURAL EARTH					
102	WALL INCL. HAUL		2,800	C.Y.	\$ 39.00	\$ 109,200.00
103	COATED CHAIN LINK FENCE TYPE 3		384	L.F.	\$ 30.00	\$ 11,520.00
	COATED END, GATE, CORNER, AND PULL POST					
104	FOR CHAIN LINK FENCE		14	EACH	\$ 270.00	\$ 3,780.00
105	DOUBLE 20 FT. COATED CHAIN LINE GATE		1	EACH	\$ 2,000.00	\$ 2,000.00
106	ADJUST EXISTING VALVE BOX		3	EACH	\$ 175.00	\$ 525.00
107	HIGH VISIBILITY FENCE		480	L.F.	\$ 2.50	\$ 1,200.00
108	CEMENT CONC. BUS SHELTER PAD		22	S.Y.	\$ 195.00	\$ 4,290.00
	DRY UTILITIES TRENCHING, PLACEMENT, AND					
109	BACKFILL		1	L.S.	\$ 8,000.00	\$ 8,000.00
110	ADJUST EXISTING UTILITY FEATURE		10	EACH	\$ 500.00	\$ 5,000.00
	ROADWAY SURVEY MONUMENT WITH CASE					
111	AND COVER		1	EACH	\$ 3,500.00	\$ 3,500.00
	STEEL PIPE CASING FOR WATER MAIN 24 IN.					
112	DIAM.		36	L.F.	\$ 225.00	\$ 8,100.00
113	PVC PIPE CASING FOR GAS MAIN 12 IN. DIAM.		376	L.F.	\$ 34.00	\$ 12,784.00
114	ECOLOGY BLOCK FENCE		1	L.S.	\$ 2,500.00	\$ 2,500.00
115	MIN BID REQ - RECORD DRAWINGS		1	L.S.	\$ 2,200.00	\$ 2,200.00
	Construction Total				\$ 3,988,763.50	\$ 4,906,741.00



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda Date: 11th August 2020

Subject: 18037 – Hartford Decant Facility Construction Contract Award

Contact

Person/Department: **Eric Durpos and Aaron Halverson**

Budget Impact: \$1,500,000

Incl.
contingency

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL: Motion to authorize the Mayor to execute a Public Works Contract with Trinity Contractors, Inc. of Marysville, WA in the amount of \$1,210,697.34, with an administrative contingency of \$289,302.66 for a total amount of \$1,500,000 to construct the Hartford Decant Facility project.

SUMMARY/BACKGROUND: Bids for this project were opened at 10:00 AM on August 5th, 2020. The City received a low responsive bid from Trinity Contractors, Inc. of Marysville, WA of \$1,210,687.34.

The work to be performed under this contract consists of developing a four-bay covered decant facility, ecology block material storage bays, CMU maintenance and utility building with restroom, paved asphalt surfacing, onsite stormwater collection system, mechanical stormwater filters, potable water extension with booster pump station, backflow preventer and hose bibs, decant pretreatment manhole, septic tank and oil/water separator, new electrical service, site lighting and site electrical. The project was designed by PACE Engineers, Inc. of Kirkland, WA.

The call for bids was advertised on July 22nd and July 29th, 2020 in the Daily Journal of Commerce and the Everett Daily Herald. The City has reviewed bids, verified references for the low bidder and completed debarment checks. The Administration recommends award of this contract.

Construction is anticipated to begin in late August 2020 or early September. The contract allows 90 working days to complete the required work. The Administration anticipates that the facility will be ready for use in December 2020.

APPLICABLE CITY POLICIES:

BUDGET IMPACT: On April 28, 2020 the Council authorized the Mayor to sign an Interlocal Agreement with the Lake Stevens Sewer District (LSSD) to share equally the cost of land purchase and construction. The LSSD has committed to contributing up to an estimated \$1,490,723.

ATTACHMENTS:

- Attachment A: Public Works Contract
- Attachment B: Bid Summary

PUBLIC WORKS CONTRACT

This Contract is made and entered into in duplicate this ____ day of July, 2020 by and between the City of Lake Stevens, a non-charter code city of the State of Washington, hereinafter referred to as "the City", and Trinity Contractors, Inc., a Washington Corporation ("Contractor").

WITNESSETH:

Whereas, the City desires to have certain public work performed as hereinafter set forth, requiring specialized skills and other supportive capabilities; and

Whereas, the Contractor represents that it is qualified and possesses sufficient skills and the necessary capabilities to perform the services set forth in this Contract.

NOW, THEREFORE, in consideration of the terms, conditions, and agreements contained herein, the parties hereto agree as follows:

1. Scope of Work.

The Contractor shall do all work and furnish all tools, materials, and equipment in order to accomplish the following project:

18037 – Hartford Decant Facility

in accordance with and as described in

- A. this Contract, and
- B. the Project Manual, which include the attached plans, Specifications, Special Provisions, submittal requirements, attachments, addenda (if any), Bid Form, Performance and Payment Bond, and
- C. the Standard Specifications for Road, Bridge, and Municipal Construction prepared by the Washington State Department of Transportation, as may be specifically modified in the attached Specifications and/or Special Provisions, hereinafter referred to as "the standard specifications",
- D. City of Lake Stevens Engineering Standards (referenced but not attached)
- E. Other _____
- F. Addenda (If any)

and shall perform any alterations in or additions to the work provided under this Contract and every part thereof.

The Contractor shall provide and bear the expense of all equipment, work, and labor of any sort whatsoever that may be required for the transfer of materials and for constructing and completing the work provided for in this Contract, except as may otherwise be provided in the Project Manual.

2. Time for Performance and Liquidated Damages / Termination of Contract.

- A. Time is of the essence in the performance of this Contract and in adhering to the time frames specified herein. The Contractor shall commence work within ten (10) calendar days after notice to proceed from the City, and said work shall be physically completed within **90** working days after said notice to proceed, unless a different time frame is expressly provided in writing by the City.
- B. If said work is not completed within the time for physical completion, the Contractor may be required at the City's sole discretion to pay to the City liquidated damages as set forth in the Project Manual, for each and every day said work remains uncompleted after the expiration of the specified time.
- C. Termination of Contract.
 - 1. Except as otherwise provided under this Contract, either party may terminate this Contract upon ten (10) working days' written notice to the other party in the event that said other party is in default and fails to cure such default within that ten-day period, or such longer period as provided by the non-defaulting party. The notice of termination shall state the reasons therefore and the effective date of the termination.
 - 2. The City may also terminate this Contract in accordance with the provisions of Section 1-08.10 of the Standard Specifications.

3. Compensation and Method of Payment.

- A. The City shall pay the Contractor for work performed under this Contract as detailed in the bid, as incorporated in the Project Manual.
- B. Payments for work provided hereunder shall be made following the performance of such work, unless otherwise permitted by law and approved in writing by the City. No payment shall be made for any work rendered by the Contractor except as identified and set forth in this Contract.
- C. Progress payments shall be based on the timely submittal by the Contractor of the City's standard payment request form.
- D. Payments for any alterations in or additions to the work provided under this Contract shall be in accordance with the Request For Information (RFI) and/or Construction Change Order (CCO) process as set forth in the Project Manual.

Following approval of the RFI and/or CCO, the Contractor shall submit the standard payment request form(s).

E. The Contractor shall submit payment requests with a completed Application for Payment form, an example of which is included in the Attachments to this Contract. This form includes a lien waiver certification and shall be notarized before submission. Applications for payment not signed or notarized shall be considered incomplete and ineligible for payment consideration. The City shall initiate authorization for payment after receipt of a satisfactorily completed payment request form and shall make payment to the Contractor within approximately thirty (30) days thereafter.

4. Independent Contractor Relationship.

The relationship created by this Contract is that of independent contracting entities. No agent, employee, servant, or representative of the Contractor shall be deemed to be an employee, agent, servant, or representative of the City, and the employees of the Contractor are not entitled to any of the benefits the City provides for its employees. The Contractor shall be solely and entirely responsible for its acts and the acts of its agents, employees, servants, subcontractors, or representatives during the performance of this Contract. The Contractor shall assume full responsibility for payment of all wages and salaries and all federal, state, and local taxes or contributions imposed or required, including, but not limited to, unemployment insurance, workers compensation insurance, social security, and income tax withholding.

5. Prevailing Wage Requirements.

The Contractor shall comply with applicable prevailing wage requirements of the Washington State Department of Labor & Industries, as set forth in Chapter 39.12 RCW and Chapter 296-127 WAC. The Contractor shall document compliance with said requirements and shall file with the City appropriate affidavits, certificates, and/or statements of compliance with the State prevailing wage requirements. The Washington State Prevailing Wage Rates for Public Works Contracts, Snohomish County, incorporated in this Contract have been established by the Department of Labor & Industries and are included as an Attachment to this Contract. The Contractor shall also ensure that any subcontractors or agents of the Contractor shall comply with the prevailing wage and documentation requirements as set forth herein.

6. Indemnification and Hold Harmless.

A. The Contractor shall defend, indemnify, and hold harmless the City, its officers, officials, employees, and volunteers against and from any and all claims, injuries, damages, losses, or suits, including attorney fees, arising out of or in connection with the performance of this Contract, except for injuries and damages caused by the sole negligence of the City.

B. The Contractor's duty to indemnify the City shall not apply to liability for damages arising out of bodily injury to persons or damage to property caused by or resulting

from the sole negligence of the City or its elected officials, agents, officers and/or employees.

- C. The Contractor's duty to indemnify the City for liability for damages arising out of bodily injury to persons or damage to property caused by or resulting from the concurrent negligence of (a) the City and/or its elected officials, agents, officers and/or employees, and (b) the Contractor and/or its directors, officers, agents, employees, consultants, and/or subcontractors, shall apply only to the extent of negligence of Contractor and/or its directors, officers, agents, employees, consultants, and/or subcontractors
- D. Should a court of competent jurisdiction determine that this Contract is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence.

It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.

- E. Nothing contained in this section or Contract shall be construed to create a liability or a right of indemnification by any third party.
- F. The provisions of this section shall survive the expiration or termination of this Contract.

7. Insurance.

A. **Insurance Term.**

The Contractor shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise, as required in this Section, without interruption from or in connection with the performance commencement of the Contractor's work through the term of the work hereunder by the Contractor, their agents, representatives, employees or subcontractors contract and for thirty (30) days after the Physical Completion date, unless otherwise indicated herein.

B. **No Limitation**

Contractor's maintenance of insurance, its scope of coverage and limits as required herein shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. **Minimum Scope of Insurance.**

Contractors required insurance shall be of the types and coverage as stated below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on at least as broad as Insurance Services Office (ISO) form CA Automobile 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

2. Commercial General Liability insurance shall be written on at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop gap liability, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide the per project general aggregate limit using ISO form CG 25 03 05 09 or an equivalent endorsement. There shall be no exclusion for liability arising from explosion, collapse or underground property damage. The City shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City using ISO Additional Insured endorsement CG 20 10 10 01 and Additional Insured-Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing at least as broad of coverage.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington

4. Required. Builders Risk insurance covering interests of the City, the Contractor, Subcontractors, and Sub-contractors in the work. Builders Risk insurance shall be on a special perils policy form and shall insure against the perils of fire and extended coverage and physical loss or damage including flood, earthquake, theft, vandalism, malicious mischief, and collapse. The Builders Risk insurance shall include coverage for temporary buildings, debris removal and damage to materials in transit or stored off-site. This Builders Risk insurance covering the work will have a deductible of \$5,000 for each occurrence, which will be the responsibility of the Contractor. Higher deductibles for flood and earthquake perils may be accepted by the City upon written request by the Contractor and written acceptance by the City. Any increased deductibles accepted by the City will remain the responsibility of the Contractor. The Builders Risk insurance shall be maintained until final acceptance of the work by the City.

5. Required. Contractors Pollution Liability insurance covering losses caused by pollution conditions that arise from the operations of the Contractor. Contractors Pollution Liability insurance shall be written in an amount of at least \$1,000,000 per loss, with an annual aggregate of at least \$1,000,000. Contractors Pollution Liability shall cover bodily injury, property damage, cleanup costs and

defense including costs and expenses incurred in the investigation, defense, or settlement of claims.

If the Contractors Pollution Liability insurance is written on a claims-made basis, the Contractor warrants that any retroactive date applicable to coverage under the policy precedes the effective date of this contract; and that continuous coverage will be maintained or an extended discovery period will be exercised for a period of three (3) years beginning from the time that work under the contract is completed.

The City shall be named by endorsement as an additional insured on the Contractors Pollution Liability insurance policy.

If the scope of services as defined in this contract includes the disposal of any hazardous materials from the job site, the Contractor must furnish to the City evidence of Pollution Liability insurance maintained by the disposal site operator for losses arising from the insured facility accepting waste under this contract. Coverage certified to the City under this paragraph must be maintained in minimum amounts of \$1,000,000 per loss, with an annual aggregate of at least \$1,000,000.

Pollution Liability coverage at least as broad as that provided under ISO Pollution Liability-Broadened Coverage for Covered Autos Endorsement CA 99 48 shall be provided, and the Motor Carrier Act Endorsement (MCS 90) shall be attached.

D. Minimum Amounts of Insurance.

The Contractor shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence, \$2,000,000 general aggregate and a \$2,000,000 products-completed operations aggregate limit.
3. Required. Builders Risk insurance shall be written in the amount of the completed value of the project with no coinsurance provisions.
4. Required. Contractors Pollution Liability shall be written in the amounts set forth above.

E. City Full Availability of Contractor Limits.

If the Contractor maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Contractor, irrespective of whether such limits maintained by the Contractor are greater than those required by this contract or whether

any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Contractor.

F. Other Insurance Provisions.

The Contractor's Automobile Liability, Commercial General Liability and Builders Risk insurance policies are to contain or be endorsed to contain that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Contractor's insurance and shall not contribute with it.

G. Acceptability of Insurers.

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

H. Verification of Coverage.

The Contractor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the Automobile Liability and Commercial General Liability insurance of the Contractor before commencement of the work. Throughout the term of this Contract, upon request by the City, the Contractor shall furnish certified copies of all required insurance policies, including endorsements, required in this contract and evidence of all subcontractors' coverage.

Required. Before any exposure to loss may occur, the Contractor shall file with the City a copy of the Builders Risk insurance policy that includes all applicable conditions, exclusions, definitions, terms and endorsements related to this Project.

Required. Before any exposure to loss may occur, the Contractor shall file with the City a copy of the Pollution Liability insurance that includes all applicable conditions, exclusions, definitions, terms and endorsements related to this Project.

I. Contractor's Insurance for Other Losses.

The Contractor shall assume full responsibility for all loss or damage from any cause whatsoever to any tools, Contractor's employee owned tools, machinery, equipment, or motor vehicles owned or rented by the Contractor, or the Contractor's agents, suppliers or subcontractors as well as to any temporary structures, scaffolding and protective fences.

J. Subcontractors.

The Contractor shall include all subcontractors as insured under its policies or shall furnish separate certifications and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the same insurance requirements as stated herein for the Contractor.

The Contractor shall cause each and every Subcontractor to provide insurance coverage that complies with all applicable requirements of the Contractor-provided insurance as set forth herein. The Contractor shall ensure that the City is an additional insured on each and

every Subcontractor's Commercial General liability insurance policy using an endorsement at least as broad as ISO Additional Insured endorsement ISO CG 20 10 10 01 for ongoing operations and CG 20 37 10 01 for completed operations.

K. Waiver of Subrogation.

The Contractor and the City waive all rights against each other, any of their subcontractors, lower tier subcontractors, agents and employees, each of the other, for damages caused by fire or other perils to the extent covered by Builders Risk insurance or other property insurance obtained pursuant to the Insurance Requirements Section of this Contract or other property insurance applicable to the work. The policies shall provide such waivers by endorsement or otherwise.

L. Notice of Cancellation of Insurance.

The Contractor shall provide the City and all Additional Insureds for this work with written notice of any policy cancellation within two business days of their receipt of such notice.

M. Failure to Maintain Insurance

Failure on the part of the Contractor to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days' notice to the Contractor to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Contractor from the City.

8. Compliance with Laws.

- A. The Contractor shall comply with all applicable federal, state, and local laws, including regulations for licensing, certification, and operation of facilities and programs, and accreditation and licensing of individuals, and any other standards or criteria as set forth in the Project Manual.
- B. The Contractor shall pay any applicable business and permit fees and taxes which may be required for the performance of the work.
- C. The Contractor shall comply with all legal and permitting requirements as set forth in the Project Manual.

9. Non-discrimination.

During the performance of this Contract, the Contractor shall comply with all applicable equal opportunity laws and/or regulations and shall not discriminate on the basis of race, age, color, sex, sexual orientation, religion, national origin, creed, veteran status, marital status, political affiliation, or the presence of any sensory, mental or physical handicap. This provision shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, selection for training, and the provision of work and services under this Contract. The Contractor

further agrees to maintain notices, posted in conspicuous places, setting forth the provisions of this nondiscrimination clause. The Contractor understands that violation of this provision shall be cause for immediate termination of this Contract and the Contractor may be barred from performing any services or work for the City in the future unless the Contractor demonstrates to the satisfaction of the City that discriminatory practices have been eliminated and that recurrence of such discriminatory practices is unlikely.

- A. The parties will maintain open hiring and employment practices and will welcome applications for employment in all positions from qualified individuals who are members of the above-stated minorities.
- B. The parties will comply strictly with all requirements of applicable federal, state or local laws or regulations issued pursuant thereto, relating to the establishment of nondiscriminatory requirements in hiring and employment practices and assuring the service of all patrons and customers without discrimination with respect to the above-stated minority status.

10. Assignment and Subcontractors.

- A. The Contractor shall not assign this Contract or any interest herein, nor any money due to or to become due hereunder, without first obtaining the written consent of the City.
- B. The Contractor shall not subcontract any part of the services to be performed hereunder without first obtaining the consent of the City and complying with the provisions of this section.
- C. In the event the Contractor does assign this contract or employ any subcontractor, the Contractor agrees to bind in writing every assignee and subcontractor to the applicable terms and conditions of the contract documents.
- D. The Contractor shall, before commencing any work, notify the Owner in writing of the names of any proposed subcontractors. The Contractor shall not employ any subcontractor or other person or organization (including those who are to furnish the principal items or materials or equipment), whether initially or as a substitute, against whom the Owner may have reasonable objection. Each subcontractor or other person or organization shall be identified in writing to the Owner by the Contractor prior to the date this Contract is signed by the Contractor. Acceptance of any subcontractor or assignee by the Owner shall not constitute a waiver of any right of the Owner to reject defective work or work not in conformance with the contract documents. If the Owner, at any time, has reasonable objection to a subcontractor or assignee, the Contractor shall submit an acceptable substitute.
- E. The Contractor shall be fully responsible for all acts and omissions of its assignees, subcontractors and of persons and organization directly or indirectly employed by it and of persons and organizations for whose acts any of them may be liable to the

same extent that it is responsible for the acts and omissions of person directly employed by it.

F. The divisions and sections of the specifications and the identifications of any drawings shall not control the Contractor in dividing the work among subcontractors or delineating the work to be performed by any specific trade.

G. Nothing contained in the contract documents shall create or be construed to create any relationship, contractual or otherwise, between the Owner and any subcontractor or assignee. Nothing in the contract documents shall create any obligation on the part of the Owner to pay or to assure payment of any monies due any subcontractor or assignee.

H. The Contractor hereby assigns to the City any and all claims for overcharges resulting from antitrust violations as to goods and materials purchased in connection with this Contract, except as to overcharges resulting from antitrust violations commencing after the date of the bid or other event establishing the price of this Contract. In addition, the Contractor warrants and represents that each of its suppliers and subcontractors shall assign any and all such claims for overcharges to the City in accordance with the terms of this provision. The Contractor further agrees to give the City immediate notice of the existence of any such claim.

I. In addition to all other obligations of the contractor, if the contractor does employ any approved subcontractor, the contractor shall supply to every approved subcontractor a copy of the form, provided in the project manual, to establish written proof that each subcontract and lower-tier subcontract is a written document and contains, as a part, the current prevailing wage rates. The contractor, each approved subcontractor and each approved lower-tier subcontractor shall complete and deliver the form directly to the City.

11. Contract Administration and Notices.

This Contract shall be administered for the City by the Capital Projects Coordinator, Aaron Halverson, and shall be administered for the Contractor by the Contractor's Contract Representative, Eben Twaddle. Unless stated otherwise herein, all notices and demands shall be in writing and sent or hand-delivered to the parties at their addresses as follows:

To City:

City of Lake Stevens
Attn: City Clerk
1812 Main Street (Physical Address)
Post Office Box 257 (Mailing Address)
Lake Stevens, WA 98258
Telephone: 425.622-9400

To Contractor

Trinity Contractors, Inc.
Attn: Vernon Chapman III, President
P.O. Box 1348
Marysville, WA 98270
Telephone: (425) 512-2977

or to such addresses as the parties may hereafter designate in writing. Notices and/or demands shall be sent by registered or certified mail, postage prepaid, or hand delivered. Such notices shall be deemed effective when mailed or hand-delivered at the addresses specified above.

12. Interpretation and Venue. This Contract shall be interpreted and construed in accordance with the laws of the State of Washington. The venue of any litigation between the parties regarding this Contract shall be Snohomish County, Washington.

13. Severability

A. If a court of competent jurisdiction holds any part, term or provision of this Contract to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Contract did not contain the particular provision held to be invalid.

B. If any provision of this Contract is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict and shall be deemed modified to conform to such statutory provision.

14. Non-Waiver.

A waiver by either party hereto of a breach of the other party hereto of any covenant or condition of this Contract shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay or failure of either party to insist upon strict performance of any Contract, covenant or condition of this Contract, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such Contract, covenant, condition or right.

15. Survival.

Any provision of this Contract which imposes an obligation after termination or expiration of this Contract shall survive the term or expiration of this Contract and shall be binding on the parties to this Contract.

16. Authority.

The person executing this Agreement on behalf of Contractor represents and warrants that he or she has been fully authorized by Contractor to execute this Agreement on its behalf and to legally bind Contractor to all the terms, performances and provisions of this Agreement. The person executing this Contractor on behalf of the City represents and warrants that he or she has been fully authorized by the City to execute this Contractor on its behalf and to legally bind the City to all the terms, performances and provisions of this Contractor.

17. Counterparts and Signatures.

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement. Digital, electronic, and PDF signatures will constitute an original in lieu of the "wet" signature.

18. Debarment and Uniform Guidance. If this contract involves the use, in whole or in part, of federal award(s), the Contractor must certify that it, and its subcontractors, have not been and are not

currently on the Federal or the Washington State Debarment List and if the Contractor or its subcontractors become listed on the Federal or State Debarment List, the City will be notified immediately. Additionally, if this contract involves the use, in whole or in part, of federal award(s), provisions (A)-(K) in Appendix II to Part 200 of the Uniform Guidance (2 CFR Ch. 11 (1-1-14 edition) are hereby incorporated, as applicable, as if fully set forth herein. See attached Exhibit ___, if applicable.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed the day and year first hereinabove written.

CITY OF LAKE STEVENS

TRINITY CONTRACTORS, INC.

By: _____
Mayor

By: _____
Printed Name & Title

Attest:

Kelly Chelin, City Clerk

Approved as to Form:

Greg Rubstello, City Attorney

		Trinity Contractors, Inc.			Granite Construction Co.			ICI		Strider Construction		Rodarte Construction Inc.		McClure and Sons, Inc.		Redtail, LLC			
Item No.	Spec. Ref.	Item	Unit	Qty	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
1	1-04.4 SP	Unexpected Site Changes	FA	1	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	
2	1-05.4 SP	Construction Surveying	LS	1	10,000.00	10,000.00	3,500.00	3,500.00	10,000.00	10,000.00	8,000.00	8,000.00	13,000.00	13,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00
3	1-07.15(1) SP	SPCC Plan	LS	1	250.00	250.00	1,000.00	1,000.00	1,000.00	1,000.00	500.00	500.00	100.00	100.00	750.00	750.00	750.00	750.00	750.00
4	1-09.7	Mobilization	LS	1	60,000.00	60,000.00	97,000.00	97,000.00	93,800.00	93,800.00	95,000.00	95,000.00	110,000.00	110,000.00	60,000.00	60,000.00	100,000.00	100,000.00	100,000.00
5	1-10.5 SP	Project Temporary Traffic Control (min. bid \$2,500.00)	LS	1	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
6	2-02.5	Removal of Structures and Obstructions	LS	1	1,000.00	1,000.00	0.01	0.01	6,000.00	6,000.00	2,500.00	2,500.00	1,400.00	1,400.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
7	2-03.5	Roadway Excavation Including Haul	CY	1,190	30.00	35,700.00	30.50	36,295.00	24.00	28,560.00	15.00	17,850.00	27.00	32,130.00	26.00	30,940.00	25.00	29,750.00	
8	2-09.5	Structure Excavation Class A Incl. Haul	CY	370	30.00	11,100.00	40.00	14,800.00	26.00	9,620.00	30.00	11,100.00	55.00	20,350.00	30.00	11,100.00	30.00	11,100.00	
9	2-09.5	Shoring or Extra Excavation Class A	LS	1	10,000.00	10,000.00	0.01	0.01	2,500.00	2,500.00	2,500.00	2,500.00	1,000.00	1,000.00	2,500.00	2,500.00	25,000.00	25,000.00	25,000.00
10	4-04.5	Crushed Surfacing Base Course	TN	653	27.00	17,631.00	45.00	29,385.00	29.00	18,937.00	35.00	22,855.00	28.00	18,284.00	40.00	26,120.00	40.00	26,120.00	
11	5-04.5	HMA Cl. 1/2 In. PG 64-22	TN	472	90.00	42,480.00	90.00	42,480.00	100.00	47,200.00	95.00	44,840.00	100.00	47,200.00	100.00	47,200.00	100.00	47,200.00	
12	6-02.5 SP	Concrete Foundation and Slab for Decant Facility	LS	1	210,000.00	210,000.00	308,000.00	308,000.00	270,000.00	270,000.00	290,000.00	290,000.00	369,000.00	369,000.00	285,594.00	285,594.00	284,929.00	284,929.00	
13	6-02.5 SP	Material Storage Bay Concrete Slab	SF	336	17.50	5,880.00	13.25	4,452.00	23.00	7,728.00	15.00	5,040.00	25.00	8,400.00	15.00	5,040.00	10.00	3,360.00	
14	6-03.5 SP	Metal Roof/Walls and Support System (Decant Facility)	LS	1	240,000.00	240,000.00	148,000.00	148,000.00	155,000.00	155,000.00	167,000.00	167,000.00	130,000.00	130,000.00	143,000.00	143,000.00	151,000.00	151,000.00	
15	6-20.5 SP	CMU Maintenance Building	LS	1	75,000.00	75,000.00	70,000.00	70,000.00	80,000.00	80,000.00	80,000.00	80,000.00	75,000.00	75,000.00	75,000.00	75,000.00	82,000.00	82,000.00	
16	6-21.5 SP	New Ecology Blocks	EA	102	90.00	9,180.00	210.00	21,420.00	235.00	23,970.00	110.00	11,220.00	200.00	20,400.00	200.00	20,400.00	200.00	20,400.00	
17	7-04.5	Corrugated Polyethylene Storm Sewer Pipe, 12-In. Diam.	LF	113	25.00	2,825.00	40.00	4,520.00	92.00	10,396.00	28.00	3,164.00	60.00	6,780.00	80.00	9,040.00	80.00	9,040.00	
18	7-04.5 SP	Ductile Iron Storm Sewer Pipe, 12-In. Diam.	LF	185	75.00	13,875.00	62.00	11,470.00	74.00	13,690.00	55.00	10,175.00	80.00	14,800.00	110.00	20,350.00	110.00	20,350.00	
19	7-04.5	Corrugated Polyethylene Storm Sewer Pipe, 6-In. Diam.	LF	62	20.00	1,240.00	28.00	1,736.00	39.00	2,418.00	25.00	1,550.00	50.00	3,100.00	55.00	3,410.00	55.00	3,410.00	
20	7-04.5 SP	Testing Storm Sewer Pipe	LF	360	1.00	360.00	2.50	900.00	3.00	1,080.00	3.00	1,080.00	4.50	1,620.00	3.00	1,080.00	3.00	1,080.00	
21	7-04.5 SP	Trench Drain	LF	86	150.00	12,900.00	145.00	12,470.00	133.00	11,438.00	175.00	15,050.00	180.00	15,480.00	130.00	11,180.00	130.00	11,180.00	
22	7-05.5	Catch Basin Type 2, 48-In. Diam.	EA	1	5,000.00	5,000.00	5,500.00	5,500.00	4,000.00	4,000.00	3,200.00	3,200.00	4,800.00	4,800.00	5,250.00	5,250.00	5,250.00	5,250.00	
23	7-05.5	Catch Basin Type 1	EA	4	1,100.00	4,400.00	1,650.00	6,600.00	2,000.00	8,000.00	1,100.00	4,400.00	1,300.00	5,200.00	2,750.00	11,000.00	3,000.00	12,000.00	
24	7-05.5	Manhole 72-In. Diam. Type 1	EA	1	6,000.00	6,000.00	6,500.00	6,500.00	5,300.00	5,300.00	5,500.00	5,500.00	8,400.00	8,400.00	7,000.00	7,000.00	7,000.00	7,000.00	
25	7-05.5 SP	Saddle Manhole 48-In. Diam.	EA	1	4,000.00	4,000.00	7,300.00	7,300.00	8,000.00	8,000.00	14,000.00	14,000.00	6,500.00	6,500.00	8,500.00	8,500.00	8,000.00	8,000.00	
26	7-05.5 SP	Shallow Manhole 48-In. Diam.	EA	1	3,000.00	3,000.00	4,000.00	4,000.00	2,800.00	2,800.00	4,500.00	4,500.00	3,000.00	3,000.00	5,000.00	5,000.00	5,000.00	5,000.00	
27	7-05.5 SP	3-Cartridge StormFilter™ Structure	EA	1	40,000.00	40,000.00	49,000.00	49,000.00	50,000.00	50,000.00	50,000.00	50,000.00	45,000.00	45,000.00	50,000.00	50,000.00	50,000.00	50,000.00	
28	7-05.5 SP	Decant Effluent Pretreatment System	LS	1	25,000.00	25,000.00	26,500.00	26,500.00	27,000.00	27,000.00	40,000.00	40,000.00	25,000.00	25,000.00	27,000.00	27,000.00	27,000.00	27,000.00	
29	7-05.5 SP	Connect to Existing Sanitary Sewer Structure	EA	1	750.00	750.00	0.01	0.01	2,000.00	2,000.00	3,000.00	3,000.00	2,000.00	2,000.00	1,500.00	1,500.00	1,500.00	1,500.00	

30	7-08.5	Shoring or Extra Excavation Cl. B	SF	2980	1.00	2,980.00	0.01	29.80	1.00	2,980.00	2.00	5,960.00	0.10	298.00	1.00	2,980.00	1.00	2,980.00
31	7-08.5	Gravel Backfill for Pipe Zone Bedding	CY	366	10.00	3,660.00	0.01	3.66	31.00	11,346.00	30.00	10,980.00	45.00	16,470.00	50.00	18,300.00	60.00	21,960.00
32	7-09.5 SP	Polyethylene (PE) Pipe for Water Main, 2-in. Diam.	LF	361	15.00	5,415.00	30.00	10,830.00	19.00	6,859.00	17.00	6,137.00	22.00	7,942.00	40.00	14,440.00	40.00	14,440.00
33	7-09.5 SP	Polyethylene (PE) Pipe for Water Main, 1-in. Diam.	LF	168	10.00	1,680.00	14.00	2,352.00	12.00	2,016.00	10.00	1,680.00	14.00	2,352.00	25.00	4,200.00	25.00	4,200.00
34	7-14.5 SP	Post Hydrant	EA	8	4,375.00	35,000.00	2,900.00	23,200.00	2,800.00	22,400.00	5,000.00	40,000.00	1,600.00	12,800.00	3,500.00	28,000.00	3,500.00	28,000.00
35	7-14.5 SP	Hose Rack Including Hose and Fittings	EA	4	2,500.00	10,000.00	250.00	1,000.00	1,700.00	6,800.00	700.00	2,800.00	300.00	1,200.00	500.00	2,000.00	500.00	2,000.00
36	7-14.5	Bollards	EA	6	635.00	3,810.00	600.00	3,600.00	1,250.00	7,500.00	700.00	4,200.00	650.00	3,900.00	600.00	3,600.00	375.00	2,250.00
37	7-15.5	Service Connection 2-In. Diam.	EA	1	6,300.00	6,300.00	10,000.00	10,000.00	3,300.00	3,300.00	5,500.00	5,500.00	9,000.00	9,000.00	8,500.00	8,500.00	9,000.00	9,000.00
38	7-17.5	PVC Sanitary Sewer Pipe 4-In. Diam.	LF	35	40.00	1,400.00	54.00	1,890.00	44.00	1,540.00	35.00	1,225.00	75.00	2,625.00	60.00	2,100.00	100.00	3,500.00
39	7-17.5	PVC Sanitary Sewer Pipe 8-In. Diam.	LF	20	60.00	1,200.00	220.00	4,400.00	170.00	3,400.00	95.00	1,900.00	255.00	5,100.00	200.00	4,000.00	400.00	8,000.00
40	7-20.5 SP	In-Line Pump Station	LS	1	8,000.00	8,000.00	23,000.00	23,000.00	15,000.00	15,000.00	28,500.00	28,500.00	20,000.00	20,000.00	30,000.00	30,000.00	31,000.00	31,000.00
41	8-01.5 SP	Erosion/Water Pollution Control	FA	1	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
42	8-01.5 SP	Stormwater Pollution Prevention Plan	LS	1	500.00	500.00	2,900.00	2,900.00	9,000.00	9,000.00	500.00	500.00	150.00	150.00	5,000.00	5,000.00	5,000.00	5,000.00
43	8-01.5 SP	High Visibility Fence	LF	468	4.00	1,872.00	3.00	1,404.00	7.00	3,276.00	3.00	1,404.00	4.25	1,989.00	3.00	1,404.00	2.00	936.00
44	8-02.5 SP	Cobble Rock	CY	140	50.00	7,000.00	50.00	7,000.00	56.00	7,840.00	73.00	10,220.00	85.00	11,900.00	78.00	10,920.00	78.00	10,920.00
45	8-02.5 SP	Topsoil, Type A	CY	121	55.00	6,655.00	1.00	121.00	57.00	6,897.00	50.00	6,050.00	55.00	6,655.00	55.00	6,655.00	55.00	6,655.00
46	8-02.5	PSIPE -Thuja Occidentalis (Emerald Green) 3 gallon pot	EA	50	30.00	1,500.00	25.00	1,250.00	28.00	1,400.00	125.00	6,250.00	125.00	6,250.00	35.00	1,750.00	35.00	1,750.00
47	8-02.5	PSIPE - Shore Pine 5 gallon pots	EA	10	32.00	320.00	25.00	250.00	170.00	1,700.00	325.00	3,250.00	500.00	5,000.00	40.00	400.00	40.00	400.00
48	8-02.5 SP	Landscape Fabric	SF	7300	0.25	1,825.00	0.50	3,650.00	0.60	4,380.00	1.00	7,300.00	0.25	1,825.00	0.40	2,920.00	0.40	2,920.00
49	8-02.5 SP	Property Restoration	FA	1	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
50	8-04.5	Extruded Curb	LF	833	10.00	8,330.00	9.00	7,497.00	11.00	9,163.00	15.00	12,495.00	9.00	7,497.00	10.00	8,330.00	10.00	8,330.00
51	8-12.5	Double Wire Gate 20 Ft. Wide	EA	1	3,500.00	3,500.00	3,000.00	3,000.00	3,300.00	3,300.00	2,000.00	2,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
52	8-12.5	Electric Swing Gate with Magnetic Lock	EA	1	23,000.00	23,000.00	23,000.00	23,000.00	20,000.00	20,000.00	20,000.00	20,000.00	22,500.00	22,500.00	23,000.00	23,000.00	24,000.00	24,000.00
53	8-12.5	End, Gate, Corner, and All Posts for Chain Link Fence	EA	4	700.00	2,800.00	600.00	2,400.00	700.00	2,800.00	300.00	1,200.00	675.00	2,700.00	700.00	2,800.00	700.00	2,800.00
54	8-20.5 SP	Electrical	LS	1	70,000.00	70,000.00	69,000.00	69,000.00	65,000.00	65,000.00	65,000.00	65,000.00	70,000.00	70,000.00	68,000.00	68,000.00	70,000.00	70,000.00
55	8-21.5	Permanent Signing	LS	1	3,000.00	3,000.00	500.00	500.00	5,000.00	5,000.00	1,775.00	1,775.00	900.00	900.00	1,500.00	1,500.00	1,250.00	1,250.00
56	8-22.5	Paint Line	LF	210	4.35	913.50	6.00	1,260.00	6.00	1,260.00	5.00	1,050.00	5.50	1,155.00	4.00	840.00	6.00	1,260.00
SCHEDULE A BID ITEMS SUBTOTAL:					1,110,731.50		1,168,865.49		1,177,094.00		1,213,900.00		1,263,652.00		1,185,093.00		1,271,470.00	
+ STATE SALES TAX (9.0%):					99,965.84		105,197.89		105,938.46		109,251.00		113,728.68		106,658.37		114,432.30	
TOTAL AMOUNT INCL. APPLICABLE SALES TAX:					1,210,697.34		1,274,063.38		1,283,032.46		1,323,151.00		1,377,380.68		1,291,751.37		1,385,902.30	



LAKE STEVENS CITY COUNCIL

STAFF REPORT

Council Agenda Date: August 11, 2020

Subject: Adoption of Resolution 2020-19, Accepting the 60 Percent Petition for the Machias Industrial Annexation

Contact Person/Department:	Russ Wright, Community Development Director	Budget Impact:	None
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RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:

Approve Resolution 2020-19 to:

1. Accept the 60 percent Machias Industrial petition and submit a notice of intent to annex to the Boundary Review Board.

DISCUSSION:

On August 16, 2017, the city of Lake Stevens received an annexation petition signed by the property owner representing more than 10 percent of the assessed value in the Machias Industrial Annexation area. The property is approximately 60 acres. The petitioner owns 57 percent of the land by assessed value. Located adjacent to Lake Stevens city limits, the Machias Industrial Annexation area is currently zoned Heavy Industrial. The city adopted land use and zoning designations for its Urban Growth Area with the adoption of Ordinances 1073 and 1074 for its Urban Growth Area. These ordinances designated the subject properties in the City's Comprehensive Plan as GI (General Industrial) and the on the City's Official Zoning Map as GI (General Industrial). The annexation would include the right-of-way along Machias Road.

The City Council passed Resolution 2017-015 accepting the petition and allowing circulation of the 60 percent petition. The Council approved an updated 10 percent request on August 27, 2019.

Resolution 2020-19 will initiate a Notice of Intent to Annex, which will be submitted to the County and Boundary Review Board. After the Board has reviewed the annexation, the City Council will have the final decision whether to annex and assign zoning and land use designations.

ATTACHMENTS

Attachment 1 – Resolution 2020-19 with Exhibits

CITY OF LAKE STEVENS
LAKE STEVENS, WASHINGTON

RESOLUTION NO. 2020-19

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE STEVENS
ACCEPTING A 60% ANNEXATION PETITION TO THE CITY PURSUANT TO
RCW 35A.14.120; PROVIDING NOTICE OF INTENT TO ANNEX TO THE
SNOHOMISH COUNTY BOUNDARY REVIEW BOARD, ASSIGNING
PROPOSED ZONING AND COMPREHENSIVE PLAN DESIGNATIONS UPON
ANNEXATION CONSISTENT WITH ORDINANCES 1073 AND 1074; AND
REQUIRING ASSUMPTION OF A PROPORTIONATE SHARE OF CITY
INDEBTEDNESS.**

WHEREAS, The Lake Stevens City Council (Council) adopted Ordinance No. 937 establishing the 2015 – 2035 Comprehensive Plan that sets planning goals, policies and implementation strategies for the Lake Stevens Urban Growth Area (UGA) pursuant to Chapter 36.70A RCW; and

WHEREAS, the City of Lake Stevens (City) and Snohomish County entered an updated Interlocal Agreement related to Annexation and Urban Development in the Lake Stevens UGA recorded under Auditors File No. 200511100706 on November 10, 2005; and

WHEREAS, the City Council has reviewed the City's annexation strategy to determine its consistency with current practices, policies and procedures and passed Resolution 2016-21; and

WHEREAS, pursuant to RCW 35A.14.120 the City Council adopted resolution 2017-015 accepting a 10% petition, authorizing the circulation of a 60% petition for annexation and designating comprehensive plan and zoning for the proposed "Machias Industrial Annexation" pursuant to RCW 35A.14.120; and

WHEREAS, the City Council reaffirmed its support of Resolution 2017-105 and accepted an updated 10% annexation on August 27, 2019, authorizing the circulation of a 60% petition for annexation and designating comprehensive plan and zoning for the proposed "Machias Industrial Annexation" pursuant to RCW 35A.14.120; and

WHEREAS, pursuant to RCW 35A.14.120, the applicant has now obtained the signatures of property owners representing more than 60% of the current total assessed value of all parcels within the proposed annexation area Exhibit A legally described in Exhibit B; and

WHEREAS, the city adopted land use and zoning designations for its Urban Growth Area with the adoption of Ordinances 1073 and 1074 for its Urban Growth Area. These ordinances designated the subject properties in the City's Comprehensive Plan as GI (General Industrial) and the on the City's Official Zoning Map as GI (General Industrial); and

WHEREAS, the annexation area being contiguous with the existing city limits, lies within unincorporated Snohomish County, and may generally be described as an area of approximately 60 acres and associated right-of-way as depicted in the map attached as Exhibit C. Said unincorporated annexation area is within the City's Urban Growth Area and includes the abutting right-of-way; and

WHEREAS, the city will hold a public hearing on August 25, 2020 pursuant to RCW 35A.14.130 and all persons who wish to provide testimony will be heard.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE STEVENS AS FOLLOWS:

SECTION 1. Subject to Sections 2-4 below, the Lake Stevens City Council hereby submits a "Notice of Intent to Annex" pursuant to RCW 35A.14.120 for the area legally described in attached Exhibit A and depicted in Exhibit B.

SECTION 2. The area legally described in attached Exhibits B and C shall be required to assume its proportionate share of the general indebtedness of the City of Lake Stevens at the time of the effective date of such annexation.

SECTION 3. The area described in attached Exhibits B and C, if annexed, shall be designated in the City's Comprehensive Plan as GI (General Industrial) and on the City's Official Zoning Map as GI (General Industrial) consistent with Ordinances 1073 and 1074.

SECTION 4. A certified copy of this resolution, together with a copy of the 60% annexation petition shall be filed with the Snohomish County Boundary Review Board in accordance with its procedures.

PASSED by the City Council of the City of Lake Stevens this 11th day of August 2020.

Brett Gailey, Mayor

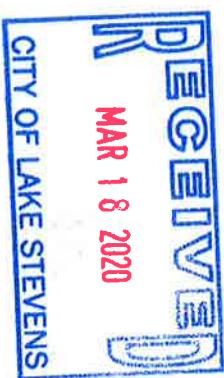
ATTEST:

Kathy Pugh, City Clerk

APPROVED AS TO FORM:

Greg Rubstello, City Attorney

Exhibit A



Petition to Annex to the City of Lake Stevens – MACHIAS ROAD INDUSTRIAL AREA ANNEXATION

We, the undersigned, who constitute at least sixty percent of the assessed valuation of the annexation area (Shown on map labeled Exhibit 1 and described in legal description in Exhibit 2), respectfully petition the Lake Stevens Mayor and City Council for annexation of the said area into the City of Lake Stevens. We understand that the City Council accepted on August 27, 2019 the updated notice of intent to annex and in their motion, noted that the property shall be designated with City of Lake Stevens' comprehensive plan land use and zoning classifications. The City will consider a comprehensive plan designation of **General Industrial** and a zoning designation of **General Industrial**. There is no separately taxed bondedness for the annexation area to assume.

No	Assessor #	Owners Name	Owners Signature(s)	Date	Site Address
1	29060900201300	William I. Blackburn			2411 N. Machias Rd. Lake Stevens, WA 98258-9208
2	29060900201600	Alan E. Brennick			2015 Machias Rd. Lake Stevens, WA 98258
3	29060900304100	Judith Cowper			1901 N. Machias Rd. Lake Stevens, WA 98258-9259
4	39060900300700	Eldredge Investments LLC			1925 N. Machias Rd. Lake Stevens, WA 98258

No	Assessor #	Owners Name	Owners Signature(s)	Date	Site Address
5	2906900201200	Dave & Connie Frazee			2517 N. Machias Rd. Lake Stevens, WA 98258
6	29060900201000 29060900201100	Paul & Gale Houvener			2501 Machias Rd. Lake Stevens, WA 98258
7	2906900200600	Janie/Kent/Kyler/Jarett McColley			2600 Machias Rd. N Lake Stevens, WA 98258
8	29060900205700	Kent & Janie McColley			2527 N. Machias Rd. Lake Stevens, WA 98258
9	2906900201700	MCR North Yard LLC by Tony McColley	<i>MCR North Yard LLC by Tony McColley</i> 2/4/2020		2107 N. Machias Rd. Lake Stevens, WA 98258
10	2906900207800	Judith E. Melseth			2605 N. Machias Rd. Lake Stevens, WA 98258
11	2906900206000	Northwest Pipeline Corp.			UNKNOWN
12	2906900200800	Sunset Cove LLC			2629 N. Machias Rd. Lake Stevens, WA 98258-7705

13	29060900201400 29060900206500 29060900206500	Sternola Trust	Cherie DeWitt Baker/Trustee	3-3-2020	2317 N Machias Rd. Lake Stevens, WA 98258
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WARNING: Every person who signs this petition with any other than his or her true name, or who knowingly signs more than one of these petitions, or signs a petition seeking an election when he or she is not a legal voter, or signs a petition when he or she is otherwise not qualified to sign, or who makes herein any false statement, shall be guilty of a misdemeanor.

Exhibit B

**CITY OF LAKE STEVENS ANNEXATION LEGAL DESCRIPTION
MACHIAS AREA**

Those portions of the Southwest quarter of Section 04, the Southeast quarter of Section 5, the Northwest quarter and the Southwest quarter of Section 09, in Township 29 North, Range 6 East, W.M., in Snohomish County, Washington, described as follows:

Beginning at the Northwest corner of the Southwest quarter of said Section 4;

Thence Easterly, 10 feet plus or minus, to the easterly right of way of N Machias Road;

Thence southerly along said east right of way, 2,750 feet plus or minus, to the northerly right of way of 28th Street SE;

Thence Southeasterly, 52 feet plus or minus, to the Southerly right of way of 28th Street SE and it's intersection with the easterly right of way of N Machias Road;

Thence Southerly along the east right of way, 314 feet plus or minus, to the South line of the North 350 feet of the Northwest quarter of said Section 9;

Thence easterly along the south line of the North 350 feet of said Northwest quarter, 534 feet plus or minus, to the west line of the East 482 feet of the Northwest quarter of the Northwest quarter of said Section 9;

Thence southerly along the east line of the East 482 feet of the said Northwest quarter, 482 feet plus or minus, to the south line of the North 837.6 feet of the Northwest quarter of the Northwest quarter of said Section 9;

Thence easterly along the south line of the North 837.6 feet of the said Northwest quarter, 218 feet plus or minus, to the west line of the East 264 feet of the Northwest quarter of the Northwest quarter of said Section 9;

Thence southerly along the east line of the East 264 feet of the said Northwest quarter, 537 feet plus or minus, to the south line of the Northwest quarter of the Northwest quarter;

Thence easterly along the south line of the said Northwest quarter, 264 feet plus or minus to the east line of the Northwest quarter of the Northwest quarter;

Thence continuing east along the south line of the Northeast quarter of the Northwest quarter of said Section 9, 414 feet plus or minus, to the intersection with the westerly easement of the Bonneville Power Transmission Line;

Thence southerly along the said easement of the Bonneville Power Transmission Line, 1388 feet plus or minus, to the south line of the Northwest quarter of said Section 9;

Thence westerly along the said south line of the Northwest quarter, 235 feet plus or minus, to the east line of the Northwest quarter of the Southwest quarter of said Section 9;

Thence southerly along said east line of the Southwest quarter, 794 feet plus or minus, to the northerly right of way of N Machias Road;

Thence southeasterly along said northerly right of way, 143 feet plus or minus, to its intersection with the north line of the South 450 feet of the Northwest quarter of the Southwest quarter of said Section 9

Thence westerly along the north line of the South 450 feet of the said Northwest quarter, 55 feet plus or minus, to the westerly right of way of N Machias Road;

Thence northwesterly, northerly along the westerly right of way of N Machias Road; 3950 feet plus or minus, to the north line of said Section 9;

Thence westerly along the north line of said Section 9, 251 feet plus or minus, to the Northwest corner of Section 9;

Thence easterly along the northerly right of way of 28th Street SE, 220 feet plus or minus, to its intersection with the westerly right of way of N Machias Road;

Thence northerly along the westerly right of way of said N Machias Road, 2675 feet plus or minus, to the north line of the Southeast quarter of said Section 5;

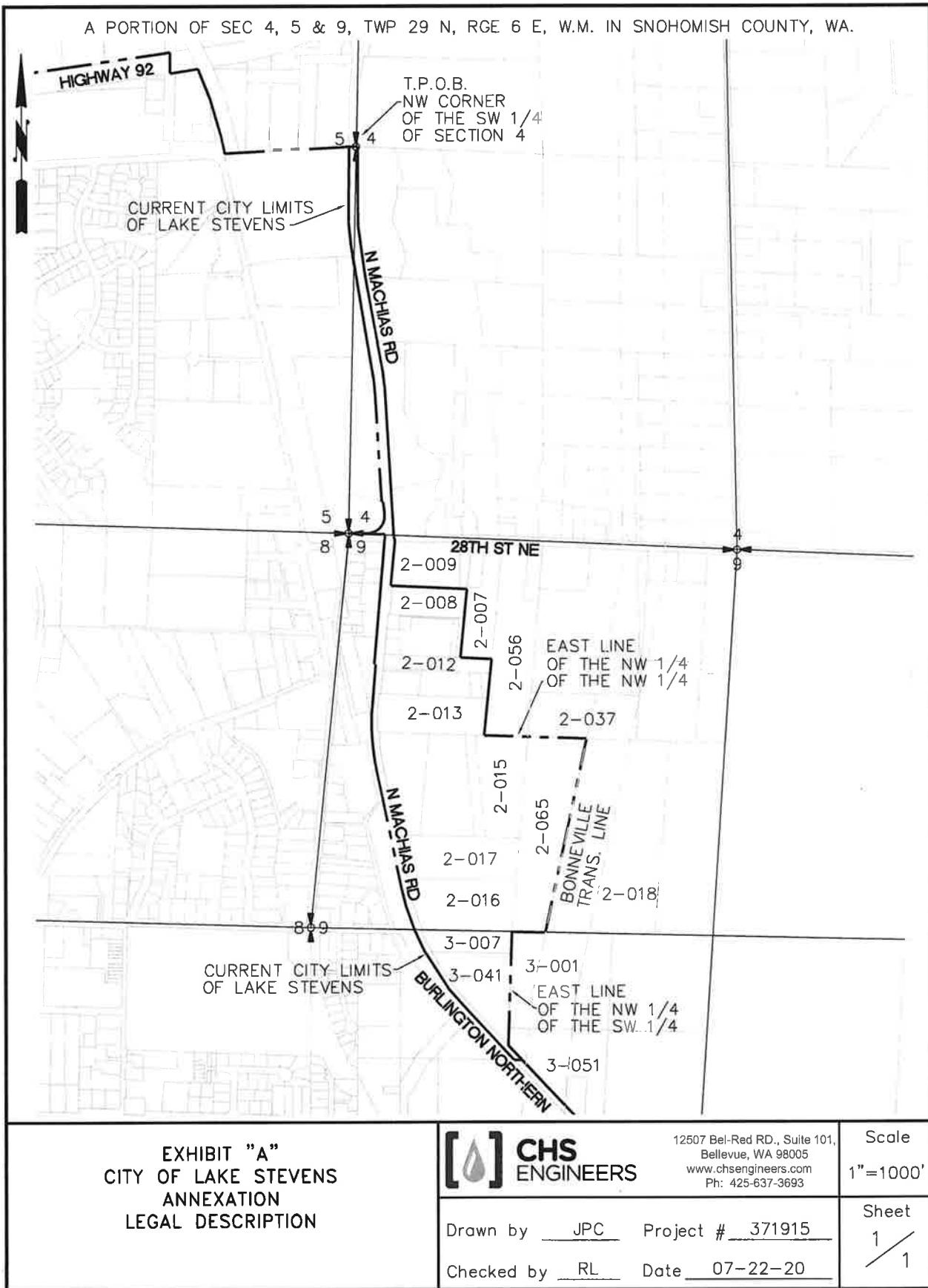
Thence westerly, 50 feet plus or minus, to the Northwest corner of the Southwest quarter of said Section 4 and the True Point of Beginning.



This legal description/exhibit was initiated by CHS Engineers, LLC and this deliverable was completed by David Evans and Associates, Inc. The licensed professional whose stamp is affixed hereto has continuously acted as the professional in responsible charge and prepared or directed all phases of the work and legal description/exhibit.



Exhibit C





LAKE STEVENS CITY COUNCIL

STAFF REPORT

Council Agenda

8/11/2020

Date:

Subject: Discussion regarding full-time Mayor

Contact	Gene Brazel/City Administrator	Budget
Person/Department:	<u>Anya Warrington/Human Resources</u>	Impact:

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL: Discussion; action to be requested at future council meeting

SUMMARY/BACKGROUND:

During the city council meeting on July 14, 2020, a subcommittee was created to discuss the need for a full-time Mayor. Council members Anji Jorstad, Gary Petershagen and Steve Ewing, along with City Administrator Gene Brazel and HR Director Anya Warrington were members of this subcommittee. The subcommittee met on multiple occasions and compiled information to assist in the discussion and decision by council. Attached are documents for review and consideration. The subcommittee is prepared to discuss their recommendation for a full-time Mayor position.

APPLICABLE CITY POLICIES: N/A

BUDGET IMPACT:

ATTACHMENTS:

- Exhibit A – Mayoral Duties and Accomplishments PowerPoint
- Exhibit B – Economic Development PowerPoint
- Exhibit C – Grant Funding Comparison
- Exhibit D -- Letter from John Spencer
- Exhibit E – Letter from Food Bank



Mayoral Duties & Accomplishments

“One Community around the Lake”

Evolution of the Mayor's role in Lake Stevens

- From 2007-2009 the world experienced the Great Recession.
- During the Great Recession the City of Lake Stevens successfully endeavored to hold its own. Through conservative financial management the city was able to maintain through this financial downturn and is one of a handful of cities not forced to lay off staff.
- The economy did not begin to recover until around 2013.
- Beginning in 2016 the City moved forward with a plan to develop a vitality and economy aimed at promoting economic development and enhancing city services
- Since 2016, the mayor's role has taken on increasing responsibility in the day-to-day operations of the City and has put in nearly full-time work.

Part-time Mayor Structure

Let's take a look at what the Part-time Mayor does compared to the City Administrator

Mayor

- Seen as the “Face of the City.”
- Limited participation in external committees and community events.

City Administrator

- Coordinates and oversees the activities of all city departments.
- Provides direct assistance to City Council members and the Mayor
- Oversees the financial and budget management process for the city and directs the city’s planning efforts.
- Conducts research, develops policies and evaluates potential public programs.
- Participates in some external committees.

Potential Full-time Mayor Structure

Let's take a look at what a Full-time Mayor could do compared to the City Administrator

Mayor

- Seen as the “Face of the City.”
- Sits as a member on various external boards and committees.
- Meets regularly with representatives and groups from all facets of the community (churches, organizations, volunteers, schools, local/state/federal elected officials, etc.).

City Administrator

- Coordinates and oversees the activities of all city departments.
- Provides direct assistance to City Council members and the Mayor
- Oversees the financial and budget management process for the city and directs the city’s planning efforts.
- Conducts research, develops policies and evaluates potential public programs.
- Participates in some external committees.

Part-time vs. Full-time Mayor

What value will the City of Lake Stevens get with a full-time Mayor?

Full-time

- **Availability** – a full-time the Mayor will be expected to have full availability for City business.
- **Leadership** – a full-time Mayor will provide a dedicated presence of an elected official assisting leading the City staff in daily operations.
- **Continuity of Communication** – a full-time Mayor will be up to date on City business, have better communication flow
- **Efficient Operations** - a full-time Mayor will provide direction and decisions for more efficient operations.
- **Support** – a full-time Mayor will be able to provide better support to the City staff and be able to assess and dress staff needs.

Part-time

- **Availability** – a part-time Mayor will most likely need supplemental employment/income which will limit availability for City business.
- **Leadership** – a part-time Mayor has less of a leadership presence on daily City operations.
- **Continuity of Communication** – a part-time Mayor will be able to keep up to date on most City business, but have inconsistent communication flow due to availability.
- **Efficient Operations** - a part-time Mayor will be able to provide direction and decisions on a limited basis, which may cause a lag in operations, projects, etc.
- **Support** – a part-time Mayor will be able to provide support to the City staff on a limited basis.



Strong Mayor Advantages

Words from our Lobbyist Doug Levy:

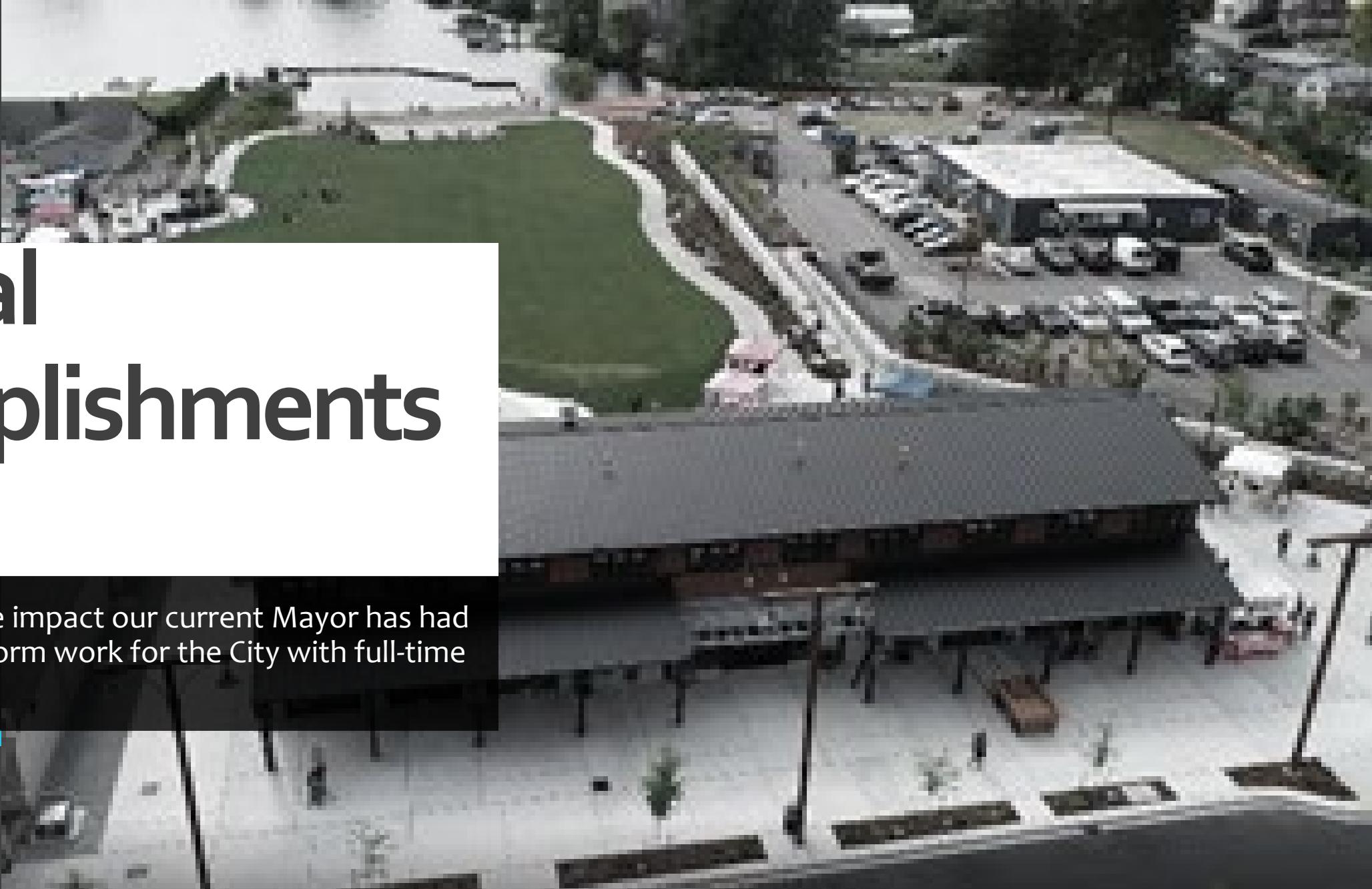
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- A strong Mayor tends to get more recognition within the county and region
- A strong Mayor has more “juice” in WA State Legislature
- A strong Mayor is more prone to get appointments on various boards than a weak Mayor
- With Lake Stevens’ rapid growth, a full-time Mayor makes sense.



Mayoral Accomplishments in 2020

Let's take a look at the impact our current Mayor has had with his ability to perform work for the City with full-time availability



Economic Development

- Pushing City of Everett for economic development friendly uses of properties along Everett Waterline in 20th St SE Subarea.
- Obtained \$2.5 million for Main Street reconstruction due to position on Snohomish County Tomorrow Executive Committee
- Identified \$50,000 energy grant for North Cove Phase II park.
- Quickly disbursed \$300,000 CARES Act small business grants.
- Working with Community Development to annex in Machias Industrial area. ~+\$200,000 in additional general fund revenue. New Revenue 1st Qtr 2021.
- Working with Hartford Industrial Area developer to bring in processing plant. ~+300,000 in additional general fund revenue. New Revenue 1st Qtr 2021.
- Studying the capability of additional multi-use development of the Lake Stevens Transit Center.
- Overseeing addition of Lake Stevens Farmers Market bringing awareness to downtown Lake Stevens.
- Coordinating Sound Salmon Solutions property possible redevelopment.
- Worked with Senator Hobbs and Representatives Lovick and Meade on Frontier Heights Park grant money.

Leadership

- Created US 2 Mayors Coalition to create awareness of US 2 corridor transportation issues.
- Created Snohomish County Mayors Coalition to push for answers from Governor Inslee during early days of COVID Shut Down.
- Working RFP process for Chapel Hill Civic Campus.
- Working with developers on next phase of Downtown Redevelopment.
- Instituting efficiencies and transparency in city government through ClearGov and Smartsheets.
- Management of internal city projects allowing staff to focus on execution.
- Member of SNO911 Board
- Co-Chair of Snohomish County Tomorrow Steering Committee
- Member of Snohomish County Large Cities Group
- Member Lake Stevens Sewer District Utility Committee
- Presentations to city civic groups

- Continue improving streamlined permitting and consider flexible zoning code changes
- Considering 20th Street SE marketing and zoning changes
- Working with Snohomish County to amend the Cavelero Park Master Plan to include a sports arena for league tournaments e.g., basketball, cheer, wrestling, etc.
- Sponsor two new community events and solicit sporting events in coordination with service clubs and regional / national groups.
- Re-engage with hoteliers for downtown, reach out to developers interested in developing a mixed-use project in downtown.
- Work with businesses on 91st Avenue NE near Frontier Village on a revitalization strategy.
- Develop updated communication materials for distribution to major regional / national developers
- Market campaign for downtown after park renovation and festival building completed.



Looking towards the future

The Mayor's implementation plan moving forward

Vision

By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.

Mission

To create a beautiful and functional community by being a caring, committed, and trusted provider of municipal services.



Why does all this matter?

HOW DOES THE MAYOR'S DUTIES AND ACCOMPLISHMENTS CONNECT WITH THE CITY'S MISSION AND VISION?

City of Lake Stevens – Needs Assessment

What are the Needs?

- More economic development
- An increased focus on sustainability and more sustainability projects
- Continued focus on building exceptional infrastructure
- Increase quality of life for the community

Why?

To support the City's vision to create a “sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life”

How does a FT Mayor address these needs?

- Ability to attend external meetings to promote city goals/business, stay up to date on important surrounding community projects/strategies, and remain aware of grant/funding opportunities
- Creating a vision for community development and continued improvements on infrastructure
- Ability to properly support staff in objectives created by the Mayor and Council

City of Lake Stevens – Needs Assessment (continued)

What are the Needs?

- Availability and access to the public
- Regional leadership and a “seat at the table” to address regional issues

Why?

- Citizens want to hear from their Mayor and have access to their Mayor to address anything from the smallest complaint to those concerns that affect the entire city
- Due to the growth, population and location of Lake Stevens, the city has the opportunity to lead the county on regional issues and impact decisions

How does a FT Mayor address these needs?

- Accessibility requires a great deal of times and availability only a FT can provide
- A FT Mayor can provide a regional leadership role only if present and actively engaged

How will the City financially support a full-time Mayor?

- The Mayor's salary comes from the General Fund.
- The Salary Commission will be charged with setting the salary and benefits for the Mayor.
- Some nearby City comparisons include:



City	Population	Form of Government	# of Meetings per Month	Mayor Monthly Salary
Anacortes	17,610	Mayor-Council	4	\$8,420
Lynnwood	39,600	Mayor-Council (Assistant City Administrator)	2	\$8,927
Marysville	67,820	Mayor-Council (Chief Administrative Officer)	3	\$11,558
Mount Vernon	35,740	Mayor-Council	4	\$8,616
Tukwila	20,930	Mayor-Council (City Administrator)	2	\$8962

“I often thought about whether the City was ready to have a full time and paid Mayor as well as a City Administrator. That day is here, the answer is “Yes”. I consider my tenure as a turning point and somewhat unique that I could step into the role, full time with only a stipend. That does not occur very often or at all. Your staff need the leadership of a full time Mayor, citizens deserve easy access to the Mayor, issues do not become less complex in our world which will require even more time for in-depth consideration and understanding, and Lake Stevens must continue as a leader at the regional level to not fall back into being just “a place between Arlington and Snohomish”.

I certainly encourage the Council to favorably consider a full time Mayor for the City.”



A Mayor's Perspective

Words from John Spencer, former Mayor of Lake Stevens





ECONOMIC DEVELOPING LAKE STEVENS



Lake Stevens Approach

The City of Lake Stevens has chosen an action-oriented approach to
Economic Development.

Economic Development 2010 -2014

Focus on Planning for the Future

- **1st Market Studies Produced**
 - Economic Development Strategy
 - Retail Forecast and Leakage Analysis
 - LS Market Profile
- **2 Subarea Plans / Planned Actions produced**
- **Hired dedicated staff**
 - Coordination with the Chamber of Commerce
 - Workforce Development
 - Marketing
- **Hired consultants for specific tasks**

Economic Development 2015 -2020

Focus on Action

- Planning with Action
- Adopted Downtown Subarea Plan
- Implementation of Plans
- Private Investment & Construction
- Capital Improvements
- Direct Marketing / Relationship Building
- Citywide Beautification and Branding
- Updated Market Analysis
- Hired consultants for specific tasks

ACTION

Action means, **every elected official and employee is responsible to market and promote Lake Stevens** on a daily basis through positive interactions with citizens, business owners and developers.

Action means, the City taking the lead on developing downtown, The Mill, Lundeen Park, 20th Street SE in conjunction with a customer service-oriented approach at City Hall through streamlined processes.

Call To Action

The Lake Stevens Mayor and City Council took an active approach through visionary planning of Lake Stevens Center, 20th Street SE and Downtown Lake Stevens.

- **Adopted 20th Street SE Subarea Plan** to plan for commercial growth in the south part of the city
- **Adopted Lake Stevens Center Subarea Plan** to revitalize the central shopping district
- **Adopted the Downtown Plan** to revitalize the historic core of the city
- **Adaptability:** Implemented recommendations from a current market analysis to ensure zoning tools within the subareas meet market needs

These actions have been followed by proper budget forecasting, construction of capital projects, responsible use of condemnation and an aggressive grant application program that's yielded millions in dollars received for projects in Lake Stevens.

Success Through Action

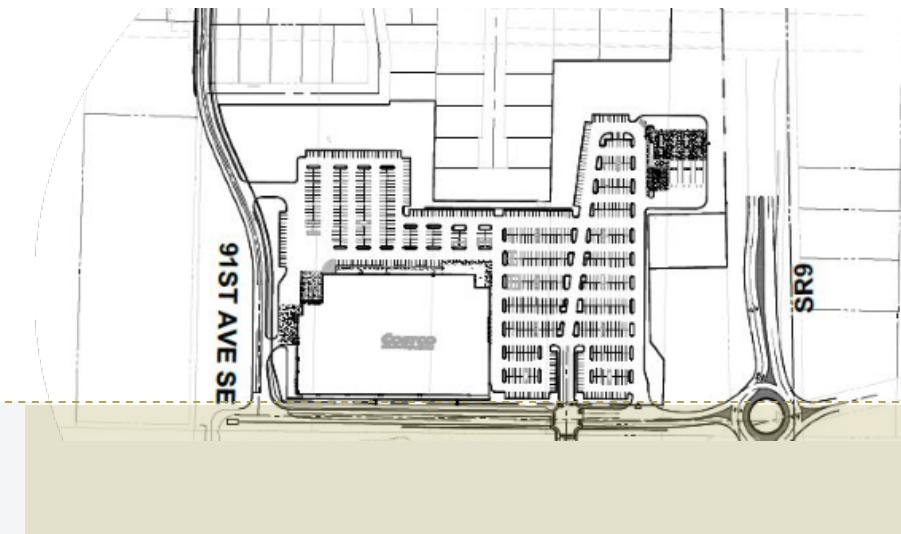
- **Lake Stevens Center** (approximately 60,000 square feet of new retail and commercial buildings constructed since 2014)
 - **PETCO**: staff worked closely with Developers to site Petco in the city.
 - **The RAM and Bartell's**: Mayor and staff worked closely with Developers during the planning and construction of the new Bartell Drug to bring a family restaurant to that development. This collaboration, resulted in the RAM restaurant being constructed.
 - **Vernon Village**: staff worked closely with Developers to promote the construction of a new retail center that includes restaurants and professional services.
 - **Village Way**: The City took action and purchased property and constructed a new entrance into Frontier Village and coordinated improvements with WSDOT that were key to the redevelopment of the shopping center.
 - **Frontier Village** – Complete remodel of the Mall (Michaels, Ross, Ulta, and TJ Max, renovated and expanded Starbucks, McDonalds and a replacement building that houses T-Mobile, Qdoba and Mod Pizza



Success Through Action

20th Street SE Corridor (approximately 16,000 square feet of new retail and commercial buildings constructed since 2014)

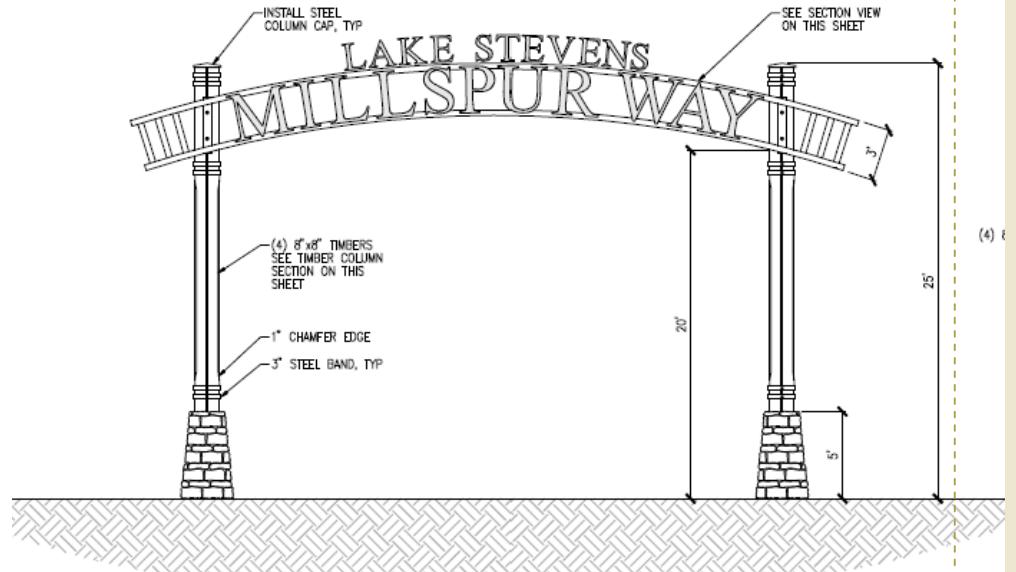
- **Trestle Station:** The Mayor and staff worked closely with Developers to promote the construction of a new retail center that includes restaurants and professional services.
- **Cavelero Park:** City officials and staff worked closely with Snohomish County to see the completion of the Cavelero Park
- **20th Street SE City Property Sales:** Through Mayor and staff discussions with developers, City staff marketed and sold eight of the City-owned surplus properties to make way for commercial economic growth in this corridor.
- **Costco (planned 160,000 square feet):** The Costco development has been a driving measure in the 20th Street SE corridor and led by the Mayor and staff. A development agreement was negotiated and approved by City Council. Construction is planned for 2021 with opening Spring 2022.

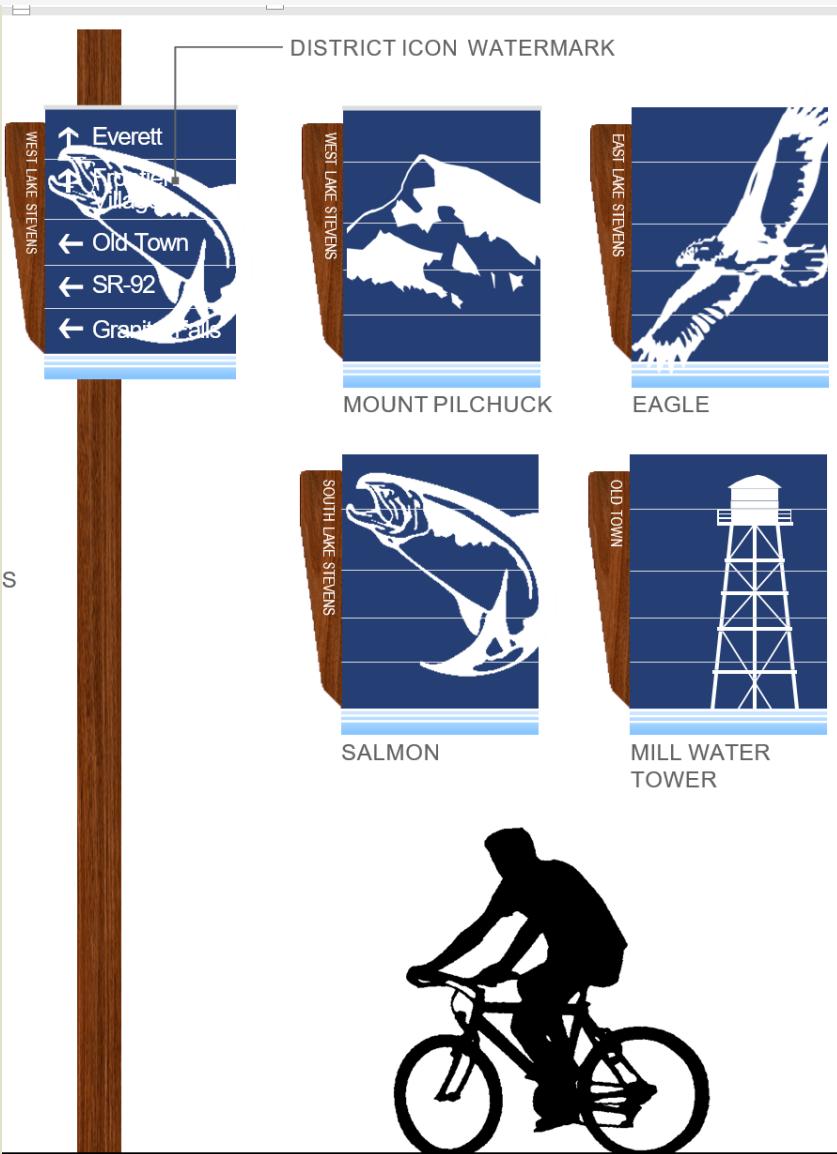


Success Through Action

Downtown Lake Stevens

- **North Cove Park and The Mill:** Substantial city investment in Downtown Lake Stevens by renovating North Cove Park and constructing The Mill.
 - This project has an estimated value of \$10,000,000. Because of Mayor and staff efforts taking an active role in design and project management, this project will be completed for approximately \$6,000,000.
 - We are seeing investment in downtown with renovation of the Minimart and businesses like Subway having record sales every week.
- **Mill Spur Festival Street:** The Lake Stevens Council has approved the design for a festival street in Downtown to be known as Mill Spur. Mill Spur is designed to generate economic development in downtown.
 - Mayor and staff are actively working with developers looking to invest in downtown Lake Stevens. A RFP is being prepared for the construction of Mill Spur in conjunction with a new museum and approximately 20,000 square feet of retail or mixed use space.
- **Lake Stevens Farmer's Market:** Through direct outreach, the long-awaited Farmer's Market has been an instant success and brought attention to Downtown Lake Stevens





Beautification and Wayfinding

Goal: Define a series of wayfinding signs and standard design features to establish a unique Lake Stevens identity.

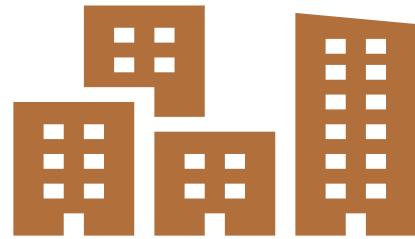
Implementation

- New wayfinding signs in northern part of city and along South Lake Stevens Multi-Use Path
- New Park Signage
- Development of official color pallet
- Main Street re-development
- Planned kiosks and informational sign in North Cove Park

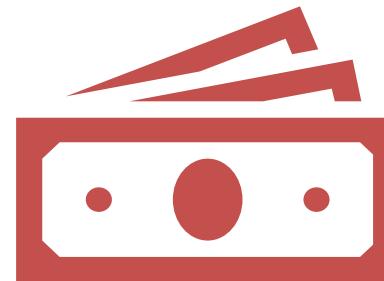
More Success

- **Car Dealership:** City staff and Mayor reached out to owner of a major car dealership in the NW and highly encouraged them to locate in Lake Stevens. Through diligent work with real-estate agents and property owners, a temporary location was found on Highway 204. Because of the car dealer's success in Lake Stevens, they are now purchasing property on 20th Street SE for a permanent location.
- **Local restaurant owners reinvesting in the Community:** Francisco's, LJ's, The Pines and Lake Stevens Brewery
- **Cobalt Industries:** staff worked closely with the owner to site Cobalt Industries, a major aerospace manufacturer, in the city. Cobalt plans to expand operations in the future.
- **Industrial Growth:** Construction of approximately **55,000 square feet** of new industrial buildings in the Hartford Industrial Center.

Success Through the Numbers



Over 76,000 square feet
of new commercial and
industrial buildings



**99.8 % increase in Sales Tax
in past eight years**

Sales Tax in 2012
\$2,418,398

Sales Tax Budgeted in 2020
\$4,832,150

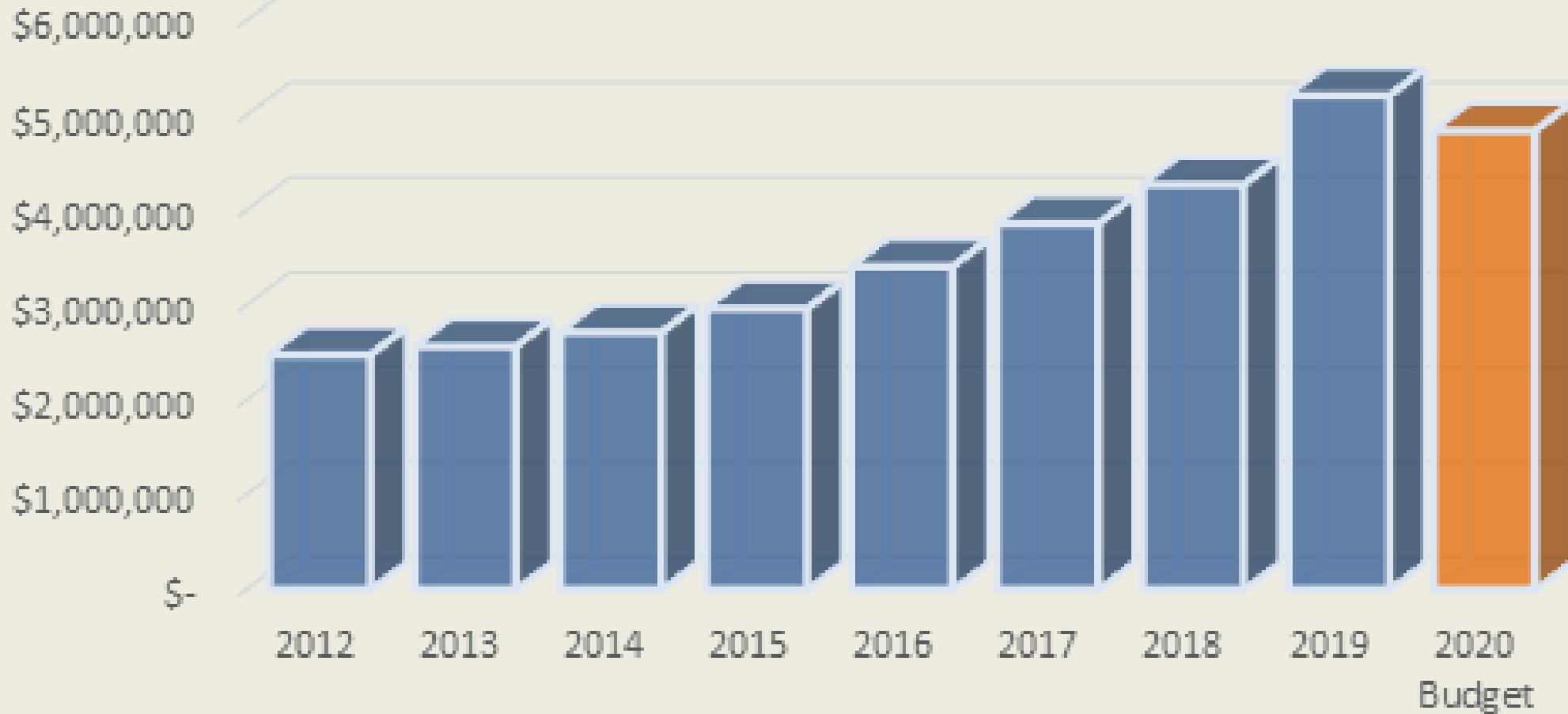


**107 % increase in Assessed Values;
35 % increase in Property Tax since
2012**

Property Tax in 2012 \$3,805,935

Property Tax in 2020 \$5,153,911

Sales Tax Revenue - 8 Year Comparison



Capital Investment

Through increased Capital Investment the city has established the groundwork for an inviting city.

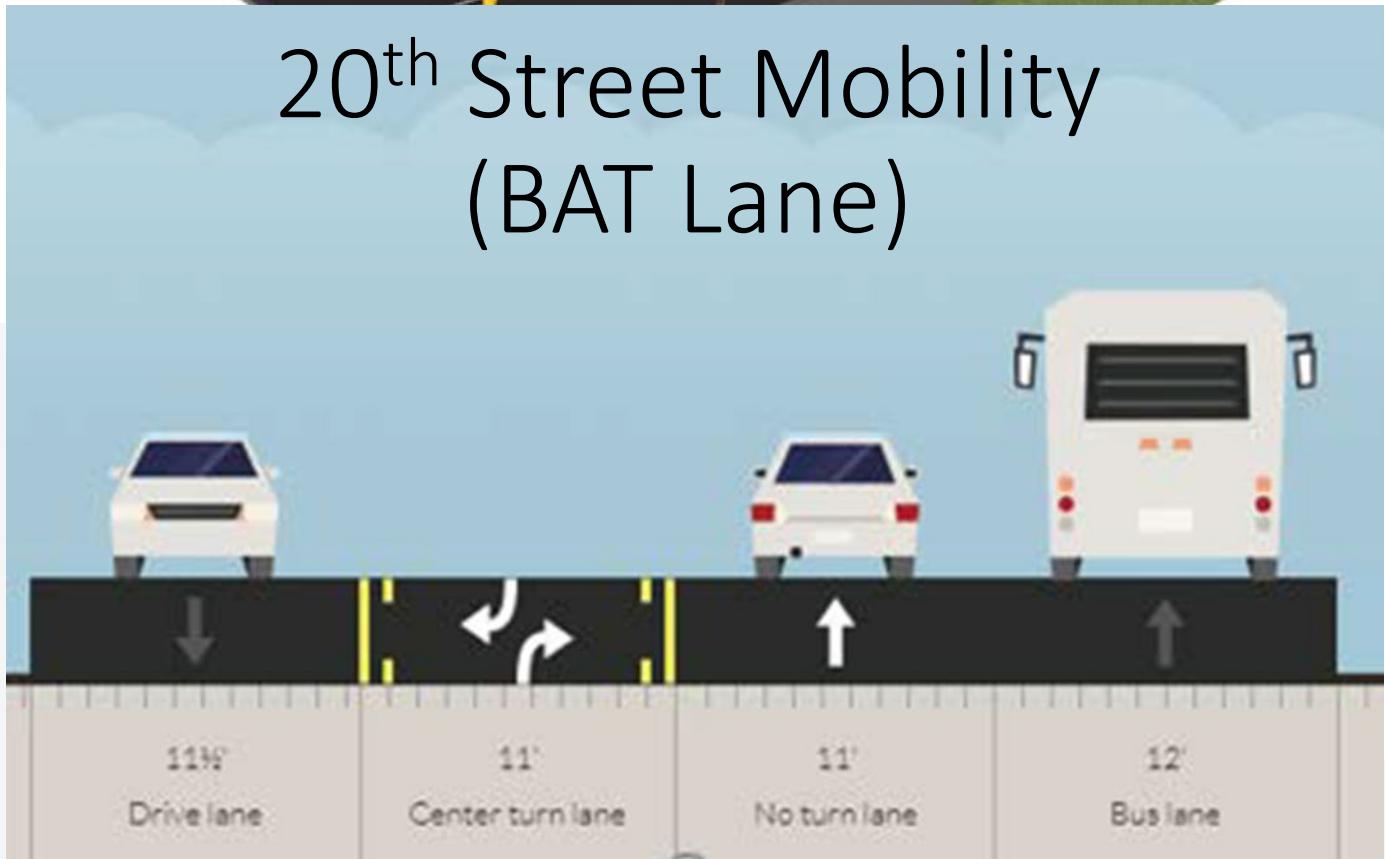
- **Parks** (Cavelero, Eagle Ridge, Frontier Heights, Lundeen, Oak Hill and North Cove)
- **Streets** (20th Street SE improvements, pavement preservation, 79th, Main Street, etc.)
- **Trails** (Callow Road, South Lake Stevens, Main Street, Trails Master Plan, planned Powerline Trail)
- **Facilities** (The Mill, Renovated Police Station, Temporary City Hall, Planned Public Works Renovation, Planned Decant Facility, Planned Civic Campus)

The City is selecting a consultant to design and lead a public private partnership to construct a Civic Center at Chapel Hill designed to house City Hall, Library, Sewer District and approximately 20,000 square feet of retail or mixed-use space, which will lead to future development in this area.

20th Street Widening



20th Street Mobility (BAT Lane)



Callow Road Sidewalk



Future Action

- Mayor and staff continue to meet with developers on 20th Street SE to Market and promote this area for commercial development.
 - Energy around the 20th Street SE corridor has risen due to these efforts and developers are actively assembling properties.
 - Staff is reviewing a pre-application for a small retail center on the northeast corner of SR-9 and South Lake Stevens Road.
 - Direct coordination and negotiation with the city of Everett on waterline use
- Mayor and staff continue to put developers and property owners together for potential commercial and residential projects around the city.
- Budgeted Marketing Campaign to attract development

**Grant Funding Comparison Tables -- Cities of Lake Stevens, Arlington, Marysville, Monroe, Snohomish
In Support of City of Lake Stevens' Strong Mayor Form of Government Evaluation
By Doug Levy, State/Federal Lobbyist for Lake Stevens (*Owner, Outcomes By Levy, LLC*)
July 30, 2020**

Introduction – and Some Important Explanations and Caveats

There is no single source of information in our state that provides an apples-to-apples, crystal-clear comparison of outside grant funding secured by local governments in the State of Washington.

Moreover, comparing grant funding between and among cities is an inexact science at best. Securing grant dollars can depend heavily on whether a city is growing or not, what projects it has ready in a given cycle, and what level of expertise it has on staff for the painstaking work of writing grants. Types of grant funding also widely vary. Some involve heavy competition (*such as the Transportation Improvement Board's Urban Arterials Program*); others are more driven by formula and size/type of city (*such as TIB's Arterial Preservation Program*).

Additionally, with respect to grants, a simple tallying up of the dollars/numbers doesn't really tell the story. Take the 2015 "Connecting Washington" transportation revenue package as a prime example. One of the showcase projects for Lake Stevens was the expanding and rebuilding of the State Route 9/State Route 204 interchange area – a \$69.5 million investment. Several miles down SR 9, the Connecting Washington package also included the replacement of the SR 9 Bridge over the Snohomish River – a \$142.1 million investment. So, was that SR 9 bridge replacement project twice as valuable as the SR 9/SR 204 interchange project? Hardly. One (9/204) involved a new interchange and added capacity, while the other (bridge project) simply replaced and upgraded existing capacity. Further, one (SR 9/204) involved an investment in the earliest years of the 16-year package, while funding for the other (bridge) won't begin in earnest until 2021-23, with completion in 2025-27 at the earliest.

Finally, I would note that for some of the grant funding comparisons provided, the grant programs are very staff-driven (*meaning, highly dependent on staff participation, staff project selection, and staff grant-writing expertise*) – thus diminishing if not removing entirely a factor such as "Strong Mayor" vis-à-vis "Weak Mayor" forms of government. I would put both the TIB and PSRC grants into such a 'bucket.' The other categories examined – the State Capital Budget "Local and Community Projects" and the State Transportation Budget -- are far more political in nature and clearly benefit from strong and well-organized advocacy starting from the top and including many in an organization.

With all that noted, the following pages involves some food for thought. At Lake Stevens' request, this comparison looks at five (5) cities in north and east Snohomish County – some with a "strong mayor" form of government, some without.

2016 through 2019

Lake Stevens

No grants listed. However, if we had looked at 2020-24, the story would be ***completely different***, since Lake Stevens has secured several million dollars for the 20th Street and Main Street projects alone.

Arlington – 3 Projects/\$329,038

- 20th Street Trail, 2019, construction - \$115,655
- 20th Street Trail, 2018, PE/design -- \$28,545
- 67th Ave. pavement preservation, 2016, construction -- \$184,838

Marysville – 3 Projects/\$769,839

- 80th Street NE, 2018, PE/design -- \$76,341
- 80th Street NE, 2019, Right-of-Way -- \$196,117
- Sunnyside Overlay, 2018, Construction -- \$497,381

Monroe – 3 Projects/\$673,777

- Chain Lake Road Phase 2a, 2018, PE/design - \$94,802
- Chain Lake Road, Phase 2a, 2019, Right-of-Way -- \$488,725
- US Highway 2 non-motorized shared path, 2019, PE/design -- \$90,250

Snohomish – 3 Projects/\$600,250

- Bickford & Weaver intersection improvements, 2019, PE/design -- \$216,250
- Bickford Avenue Overlay, 2018, construction -- \$376,000
- Bickford Avenue Overlay, 2018, PE/design -- \$8,000

Transportation Improvement Board (TIB) – Data Supplied by Executive Director Ashley Probart

2016 through 2019

NOTE: UAP = Urban Arterial Program; APP = Arterial Preservation Program; CSP = Complete Streets Program; LED = Relight Washington Program

Lake Stevens – 2 Projects/\$4.377 million

- Complete Streets – CSP, 2019 -- \$200,000
- 20th Street SE – UAP, 2018 -- \$4.177 million

Arlington – 3 Projects/\$3.343 million

- 204th Street Roundabout – UAP, 2018 -- \$1.617 million
- 172nd Street (SR 531) – UAP, 2019 -- \$1.121 million
- Complete Streets – CSP, 2019 -- \$605,000

Marysville – 1 Project/\$6.27 million

- State Avenue – UAP, 2016 -- \$6.27 million

Monroe – 6 Projects/\$1.211 million

- FY 2018 overlay program – APP, 2018 -- \$480,385
- FY 2017 emergency pavement repair – APP, 2017 -- \$20,737
- FY 2019 overlay program – APP, 2017 -- \$506,000
- FY 2020 overlay program – APP, 2018 -- \$185,181
- LED Streetlight Conversion – LED, 2016 - \$6,170
- LED Streetlight Conversion – LED, 2018 -- \$12,551

Snohomish – 4 Projects/\$1.507 million

- FY 2018 overlay program – APP, 2016 -- \$534,281
- FY 2017 emergency pavement repair – APP, 2017 -- \$47,186
- FY 2019 overlay program – APP, 2017 -- \$543,561
- FY 2021 overlay program – APP, 2019 -- \$381,650

Editor's Note: As an illustration of why the number of projects doesn't necessarily tell the story, Snohomish County during this 2016-19 period received funding for 'only' three (3) projects – but for a combined investment value of over \$12 million. The county, Lake Stevens, and Marysville collectively accounted for six (6) projects but with a combined investment value of nearly \$23 million. Conversely, Arlington, Monroe, and Snohomish received funding for 13 projects collectively, with a combined investment value of a little over \$6 million.

State Capital Budget – Data Compiled by Doug Levy/Outcomes By Levy, LLC

2015 through current

NOTE: For ease of comparison and for standardizing this list, I reviewed the “Local and Community Projects” category, the ‘earmarking’ (“Member Request”) program through which cities most commonly compete for funding. All projects in a community are listed, even though in several cases, such as a Boys & Girls Club, the advocacy and successful funding was likely more due to the work of others than the work of the municipality (although Lake Stevens did work the Food Bank funding request hard 😊)

Lake Stevens – 7 Projects/\$5.19 million

- Early Learning Library, 2020 Supplemental - \$150,000
- Frontier Heights Safety Replacement, 2020 Supplemental -- \$125,000
- Civic Center Phase II, 2019-21 Capital Budget -- \$1 million
- Food Bank, 2019-21 Capital Budget -- \$206,000
- Civic Center, 2017-19 Capital Budget -- \$3.1 million
- Food Bank, 2017-19 Capital Budget -- \$300,000
- Civic Center, 2017 Capital Budget -- \$309,000

Arlington – 4 Projects/\$3.093 million

- Boys & Girls’ Club Parking Safety, 2019-21 Capital Budget -- \$530,000
- Arlington Innovation Center, 2019-21 -- \$275,000
- Stilly Valley Youth Project – Arlington Boys & Girls’ Club, 2019-21 -- \$2.242 million
- Pocket Park and Downtown Business District, 2018 Supplemental -- \$46,000

Marysville – 2 Projects/\$1.642 million

- Ebey Waterfront Trail and Shoreline Access, 2019-21 Capital Budget -- \$1 million
- Centennial Connection Project, 2018 Supplemental -- \$642,000

Monroe – 3 Projects/\$1.414 million

- Boys & Girls Club ADA Improvements, 2019-21 Capital Budget -- \$464,000
- Lake Tye All-Weather Fields, 2018 Supplemental – \$800,000
- Evergreen Speedway Capital Improvements, 2017-19 Capital Budget -- \$150,000

Snohomish – 3 Projects/\$1.039 million

- Centennial Trial Extension #1, 2018 Supplemental -- \$1 million
- Snohomish Community Food Bank Freezer, 2018 Supplemental -- \$29,000
- Snohomish Veterans’ Memorial Rebuild, 2016 Supplemental -- \$10,000

State Transportation Budget – Data Compiled by Doug Levy/Outcomes By Levy, LLC

2015 through current

NOTE: Projects listed are ones included on Legislature's LEAP lists

Lake Stevens – 7 Projects/\$75.667 million

- SR 9/South Lake Stevens Road Culvert Project, 2020 Supplemental - \$1 million
- SR 9/South Lake Stevens Road Roundabout, 2019-21 Transportation Budget -- \$2 million
- 20th Street to US Trestle, reallocated Regional Mobility Grant, Bus Access Lanes – 2019-21 Transportation Budget -- \$1.82 million
- South Lake Stevens Multi-Use Trail, 2017-19 Transportation Budget -- \$1.3 million
- SR 9, Lake Stevens Way to 20th Street SE, 2017-19 Transportation Budget -- \$47,000
- US 2 Trestle IJR, 2017-19 Transportation Budget -- \$1.992 million
- SR 9/SR 204 Interchange Project, 2015 Connecting Washington -- \$69.5 million

Arlington – 3 Projects/\$41.679 million

- SR 531, 43rd to 67th, 2017-19 Transportation Budget -- \$212,000
- SR 531 Smokey Point Projects, 2015 Connecting Washington -- \$41.187 million
- SR 531, 172nd NE Intersection, 2015-17 Transportation Budget -- \$280,000

Marysville – 2 Projects/\$42.95 million

- I-5/156th Interchange, Marysville, 2015 Connecting Washington -- \$42 million
- *I-5/116th Interchange, 2015 Connecting Washington -- \$49.729 million
- I-5 NB Ramp Meters, 2015-17 Transportation Budget -- \$950,000

**This was a Tulalip Tribes' project championed by Sen. McCoy. Connecting Washington also contained an I-5 corridor project from Marine View Drive to SR 529, championed by Everett (\$84.233 million)*

Monroe – 1 Projects/\$145.63 million (funding is in out years)

- SR 522, Snohomish River Bridge to US 2, 2015 Connecting Washington -- \$145.63 million

Snohomish – 2 Projects/\$164.079 million (funding is in out years)

- SR 9, 176th to SR 96, 2015 Connecting Washington -- \$21.979 million
- SR 9/Snohomish River Bridge replacement, 2015 Connecting Washington -- \$142.1 million

July 23, 2020

Lake Stevens City Council

Dear Council members:

When I ran for Mayor in 2015, I made a campaign promise to be a full-time Mayor. That was an easy commitment since I had retired less than a year earlier. I also knew that there was a lot to be done in the city and it would take a full-time commitment to get things done. I also recall making a comment, at a candidate forum, that the City Council would work harder than ever before, once again, because there was so much to be done, requiring a strong working relationship between Council and Mayor.

Little did I realize that “full time” would easily become 6 to 7 days a week, long and intermittent hours, with large chunks of time going well into the evening. While we were able to assemble an amazing staff; from City Administrator to Public Works, Planning, Finance, IT and Police; it became even more clear that without a leader spending full time working with staff, meeting the public and digging into significant projects; I would be wasting the talents, knowledge and enthusiasm the staff had for making Lake Stevens an even better place to live.

There is one element of being full time Mayor, however, that I believe trumps all the other needs. That element is being available/accessible to the public. Citizens want to hear from their Mayor, and they want access to their Mayor. It is the Mayor position where they give their attention (Council too) and who they cast their vote for. So, it is natural to want to have access to the Mayor for the smallest concerns to those concerns that affect the entire city. Accessibility itself requires a great deal of time and availability.

On the regional front, I was quite surprised by the role Lake Stevens could play in being a strong factor in dealing with regional issues. While I was active on many regional fronts; I genuinely believe that the growth, total population, and location of Lake Stevens is a primary reason the city garners a leadership role, but only if present and “front and center.”

I often thought whether the City was ready to have a full time and paid Mayor as well as a City Administrator. That day is here, the answer is “Yes.” I consider my tenure as a turning point and somewhat unique, in that I could step into the role full time with only a stipend. That does not occur very often or at all. Your staff need the leadership of a full time Mayor; citizens deserve easy access to the Mayor, issues do not become less complex in our world which will require even more time for in-depth consideration and understanding, and Lake Stevens must continue as a leader at the regional level to not fall back into being just “a place between Arlington and Snohomish”.

I certainly encourage the Council to favorably consider a full time Mayor for the City.

Thank you.

Sincerely,



John Spencer



LAKE STEVENS COMMUNITY FOOD BANK

A Community that Cares.

July 24, 2020

City of Lake Stevens
PO Box 257
Lake Stevens WA 98258

To Whom it May Concern;

Over the past number of years our partnership with the City has been vital in working toward our mission. Much of this relationship has been working directly with the office of the mayor. Having the availability to interact with the mayor during business hours has really helped with this. As our City has grown, so too have the responsibilities of the mayor. No doubt will this continue with the future growth of Lake Stevens. We hope that the Food Bank will continue to have this kind of access to the office of the mayor.

Sincerely,



Doug Warren
President