

**CITY OF LAKE STEVENS  
CITY COUNCIL REGULAR MEETING MINUTES**

Tuesday, October 13, 2020  
By Remote Participation via Zoom

CALL TO ORDER: 7:00 p.m. by Mayor Brett Gailey

ELECTED OFFICIALS PRESENT: Mayor Brett Gailey, Councilmembers Kim Daughtry, Gary Petershagen, Shawn Frederick, Mary Dickinson, Anji Jorstad, Marcus Tageant and Steve Ewing

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Finance Director Barb Stevens, Community Development Director Russ Wright, Public Works Director Eric Durpos, Police Chief John Dyer, Human Resources Director Anya Warrington, City Clerk Kelly Chelin, IT Manager Troy Stevens and City Attorney Greg Rubstello

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**Call to Order:**

The Mayor called the meeting to order at 7:00 p.m.

**Pledge of Allegiance:**

Mayor Gailey led the Pledge of Allegiance.

**Approval of Agenda:**

Councilmember Tageant asked that Action Item J, the Letter Supporting Adoption of a 0.1% Sales Tax for Affordable Housing, be moved to next week's workshop meeting for discussion.

**MOTION.** It was moved by Councilmember Tageant and seconded by Councilmember Petershagen to remove the 0.1% sales tax from tonight's agenda and move it to next week's workshop on October 20, 2020. The motion passed 7-0-0-0.

**Executive Session:**

The meeting recessed to executive session 7:07 p.m.

This was a closed/confidential Session of the Council to discuss Property Acquisition per RCW 42.30.110.1.(b).

The meeting reconvened at 7:17 p.m.

**Roll Call:**

All Councilmembers were present.

**Guest Business:**

Snohomish Health District Presentation -Supporting and Fostering Healthy, Thriving Communities Heather Thomas, Public & Government Affairs Manager

Ms. Thomas presented to the Council. Council engaged in a discussion. Councilmember Frederick urged the community to help in the COVID response by limiting gatherings, wear face masks and to continue to maintain social distancing.

**Citizen Comments:**

Adeline Platts, 10615 15<sup>th</sup> Street SE. Ms. Platts stated that she was 9 years old and requested a sidewalk at SE Lake Stevens Road and SE Davies Road since she believes its unsafe to cross in that location with many people walking to Davies Beach.

Mayor Gailey told Adeline that he had spoke to Public Works Director Durpos and she will be able to help with this project and work with the Public Works Department.

Debbie Gath, 12407 12<sup>th</sup> Street SE. Ms. Gath spoke as the Teamsters representative from Republic Services. She asked the Council what the timeline is for the garbage contract negotiations. She stated that Republic has been with the City for a long time.

Robin McGee. Ms. McGee thanked Ms. Thomas from the Snohomish Health District for her presentation. She asked the Council if they will be considering rent or mortgage assistance for community members that are affected by COVID. She also spoke about a few upcoming fundraisers in the City.

Melissa Knaak. Ms. Knaak thanked Adeline Platts who spoke earlier and the presentation from the Snohomish Health District. She also asked the City to look at a crosswalk on the eastside of 20<sup>th</sup> by the skate park. Lastly, she supports Republic Services.

**Council Business:**

Councilmember Daughtry reported that he attended the Veterans Commission meeting. The commission would like to hold a coffee klatch once a month and a veterans job fair next year.

Councilmember Dickinson reported that the Senior Center has a van to Marysville. She thanked the Snohomish Health District for the presentation.

Councilmember Jorstad reported that she attended the Health Board meeting today and the Snohomish Health District is doing good work.

Councilmember Frederick reported that he attended the last Veterans Commission meeting. He reminded everyone that it's up to each and every one of us to slow COVID. He urged citizens to come become part of the solution.

Councilmember Petershagen urged the Council and staff to stay on top of the issues with the trestle.

Councilmember Tageant reported that he attended the last Park Board. He has been working on issues with the Sewer District. He also reminded people to wear masks and wash their hands.

**Mayor's Business:**

Mayor Gailey reported that there has been movement with the City of Everett on the waterline issues.

**Consent Agenda:**

**MOTION:** Moved by Councilmember Ewing, seconded by Councilmember Frederick, to approve the consent agenda. The motion passed 7-0-0-0.

The consent agenda included the following:

Vouchers

City Council Workshop Meeting Minutes of September 15, 2020

City Council Regular Meeting Minutes of September 22, 2020

City Council Retreat Meeting Minutes of September 25, 2020

Project # 18008: 20th St SE Phase II – Segment I – Change Order

Washington State Traffic Safety Interagency Agreement

Ordinance 1097 - Comcast Cable Franchise

**Public Hearing:**

**Machias Annexation**

Director Wright explained that the recommendation tonight is to close the public hearing for Machias Industrial Annexation and direct staff to bring back an ordinance annexing the territory upon completion of the Boundary Review Board comment period.

The City Council held a public hearing for the Machias Industrial Annexation on August 25, 2020 continued to October 13, 2020. The City Council approved a revised 60 percent petition on September 22, 2020 through revised Resolution 2020-19. The Snohomish County Assessor's office certified the petition on September 25, 2020. Staff submitted the petition to the Boundary Review Board on September 30, 2020.

On August 16, 2017, the City of Lake Stevens received an annexation petition signed by the property owner representing more than 10 percent of the assessed value in the Machias Industrial Annexation area. The property is approximately 67 acres and 18 parcels totaling over \$7.25 million in value. The annexation would include the right-of-way along Machias Road. Located adjacent to Lake Stevens city limits, the Machias Industrial Annexation area is currently zoned Heavy Industrial. The city adopted land use and zoning designations for its Urban Growth Area with the adoption of Ordinances 1073 and 1074 for its Urban Growth Area. These ordinances designated the subject properties GI (General Industrial) in the City's Comprehensive Plan and Official Zoning Map.

Public meetings were held on April 20, 2017 and September 8, 2017 with subsequent meetings with individual property owners since. The City Council passed Resolution 2017-015 accepting the petition and allowing circulation of the 60 percent petition. The Council approved an updated 10 percent request on August 27, 2019.

At its August 11, 2020 special meeting, City Council approved Resolution 2020-19 authorizing a Notice of Intent to Annex to be submitted to the County and Boundary Review Board (BRB). After the City Council passed Resolution 2020-19, the Snohomish County Assessor's office identified scrivener's errors in the petition and legal description and requested additional certification documentation for the petitioners.

Final action to annex the territory will be brought back to Council following the required 45-day Boundary Review Board comment period. Council would formally annex the territory in late

November or early December by ordinance. After annexing the territory, staff will prepare and send census data to the Office of Financial Management.

Council and staff engaged in a discussion.

Mayor Gailey opened the public hearing for public comment.

Adeline Pratt's (spoke earlier) Dad asked if there was a map of the annexation area. The Mayor answered that there was one on the website for the public to review.

Mayor Gailey closed the public hearing.

MOTION. It was moved by Councilmember Daughtry and seconded by Councilmember Jorstad to close the public hearing for the Machias Industrial Annexation. The motion passed 7-0-0-0.

**Action Items:**

Cares Act Money Distribution Plan

Mayor Gailey explained that staff is recommending giving \$150,000 of Cares Act money to Volunteers of America for needs in the community including:

Rental assistance  
Mortgage assistance  
Utilities assistance  
Car Repair  
Internet Services  
Emergency Food  
Emergency Shelter

The rest of the CARES Act money (approximately \$300,000) will be given out in small business grants.

Brian Smith, Chief Operating Officer, of Volunteers of America of Western Washington joined the meeting for questions. Council in engaged in a discussion.

Council asked that the small business grants be prioritized to the businesses that have not received a grant.

MOTION. It was moved by Councilmember Jorstad and seconded by Councilmember Ewing to give \$150,000 of Cares Act money to Volunteers of America and authorize the Mayor to enter into agreement and give \$300,000 of Cares Act money to small businesses. The motion passed 7-0-0-0.

**Discussion Items:**

2021 Preliminary Budget

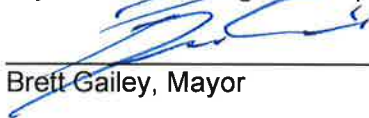
Senior Accountant Roundy presented the 2021 Capital Budget to the Council. He reviewed the Facilities Capital Program, the Park Capital Program, Transportation Capital Program and Stormwater Capital Projects.

Council and staff engaged in a discussion.

There will be another discussion at the workshop next week on October 20, 2020. Priority discussion items for that workshop will be property taxes, senior center funding and Snohomish Health District funding.

**Adjourn:**

MOTION. Moved by Councilmember Daughtry and seconded by Councilmember Tageant, to adjourn the meeting at 8:26 p.m. The motion passed 7-0-0-0.

  
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Brett Gailey, Mayor

  
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Kelly M. Chelin, City Clerk