



## ***City of Lake Stevens Vision Statement***

*By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.*

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### **CITY COUNCIL REGULAR MEETING AGENDA REMOTE ACCESS ONLY – VIA ZOOM**

**Tuesday, November 24, 2020 – 7:00 p.m.**

**Join Zoom Meeting:**

**<https://us02web.zoom.us/j/87181345762>**

**or call in at 253-215-8782, Meeting ID: 871 8134 5762**

<b>CALL TO ORDER</b>		<b>Mayor</b>
<b>PLEDGE OF ALLEGIANCE</b>		<b>Mayor</b>
<b>ROLL CALL</b>		<b>City Clerk</b>
<b>APPROVAL OF AGENDA</b>		<b>Council President</b>
<b>CITIZEN COMMENTS</b>		<b>Mayor</b>
<b>GUEST BUSINESS</b>	Introduction of new Stormwater Coordinator Shannon Farrant	<b>Eric</b>
<b>COUNCIL BUSINESS</b>		<b>Council President</b>
<b>MAYOR'S BUSINESS</b>		<b>Mayor</b>
<b>CITY DEPARTMENT REPORT</b>	Update	<b>Gene</b>
<b>CONSENT AGENDA</b>	A Vouchers B City Council Regular Meeting Minutes of November 10, 2020 C City Council Workshop Meeting Minutes of November 17, 2020 D Ordinance 1104 Amending Lake Stevens Municipal Code Concerning the Start Time for Regularly Scheduled City Council Meetings E Revised Resolution 2020-19 Machias Industrial Annexation	Barb Kelly Kelly Kelly Kelly Russ

**Lake Stevens City Council Regular Meeting Agenda**

**November 24, 2020**

<b>PUBLIC HEARING</b>	F	Ordinance 1103 Multifamily Housing Tax Exemption Program Regulations	Sabrina
	G	Ordinance 1101 – 2021 Budget	Barb/Josh
<b>ACTION ITEMS:</b>	H	Professional Services Agreement with Davido Consulting Group, Inc	Shannon/ Aaron

**ADJOURN**

***THE PUBLIC IS INVITED TO ATTEND***

***Special Needs***

*The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.*

***NOTICE: All proceedings of this meeting are audio recorded, except Executive Sessions.***

BLANKET VOUCHER APPROVAL  
**2020**

Payroll Direct Deposits	<b>11/10/2020</b>	<b>\$252,753.78</b>
Payroll Checks	<b>51677-51680</b>	<b>\$6,660.36</b>
Electronic Funds Transfers	<b>ACH</b>	<b>\$322,354.21</b>
Claims	<b>51681-51832</b>	<b>\$2,168,009.91</b>
Void Checks	<b>51405, 51625, 51638</b>	<b>(\$101,566.51)</b>
Total Vouchers Approved:		<b>\$2,648,211.75</b>

**This 24th day of November 2020**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment or a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Lake Stevens, and that I am authorized to authenticate and certify to said claim.

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Finance Director/Auditing Officer

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Mayor



November 24th, 2020

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**City Expenditures by Type on this voucher packet**

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Personnel Costs	\$	259,414	10%
Payroll Federal Taxes	\$	91,644	3%
Retirement Benefits - Employer	\$	64,837	2%
Medical Benefits - Employer	\$	150,360	6%
Other Employer paid Benefits	\$	7,459	0%
Employee paid benefits - By Payroll	\$	19,976	1%
Supplies	\$	82,545	3%
Professional Services **	\$	403,081	15%
Capital *	\$	1,288,263	49%
Debt Payments	\$	382,198	14%
Void Check	\$	(101,567)	-3.8%
<b>Total</b>	<b>\$</b>	<b>2,648,212</b>	<b>100%</b>

**Large Purchases**

\* 20th Street SE Phase II - Segment 1 Project - \$1,006,617

\*\* CARES ACT Round 3 - \$181,261



Total for Period	
\$2,490,364.12	

Checks to be approved for period 11/05/2020 - 11/18/2020

**Vendor: Ace Hardware**

**Check Number: 51711**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
67784	11/18/2020	001 010 576 80 31 00	PK-Operating Costs	Raid Wasp & Hornet	\$15.24
67806	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Batteries	\$10.89
67811	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Power Inverter	\$35.96
67851	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Star Con Lag	\$78.41
67891	11/18/2020	001 010 576 80 31 00	PK-Operating Costs	Padlocks	\$80.58
67897	11/18/2020	001 013 518 20 31 00	GG-Operating Costs	Faucet	\$34.27
67968	11/18/2020	001 010 576 80 31 00	PK-Operating Costs	Lock/Rake	\$188.45
67984	11/18/2020	411 016 594 31 60 06	117th PI/114th Drainage	Plastic Sheeting	\$108.99
67989	11/18/2020	001 012 575 50 31 00	CS- Pavillion - Ops	Level/Gloves/Spackle/Dremel/Rags/Caulk/Putty - The Mill	\$284.34
68010	11/18/2020	001 013 518 20 31 00	GG-Operating Costs	Fasteners	\$3.60
68016	11/18/2020	001 013 518 20 31 00	GG-Operating Costs	Rtn Fasteners/Purchase Mending Brace/Ceil Hook	\$5.16
68021	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Multi-Mix Container/Pail/Wire Brush/Cable/Ferrul Stops	\$61.38
68023	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	T-Handle Hex Keys	\$23.97
68031	11/18/2020	001 013 518 20 31 00	GG-Operating Costs	Paint Rollers/Fasteners	\$11.22
68033	11/18/2020	101 016 544 90 31 02	ST-Operating Cost	Clamp	\$28.80
68039	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Bit Hammer/Drill Bits/Fasteners	\$85.58
68080	11/18/2020	001 012 575 50 31 00	CS- Pavillion - Ops	Respirator/Tape/Caulk/Utility Knife/Paintbrushes - The Mill	\$103.56
68201	11/18/2020	001 008 521 50 30 02	LE-Fleet Minor Equipment	Hanging Air Fresheners	\$28.32
					<b>\$1,188.72</b>

**Vendor: AFLAC**

**Check Number: 0**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
111020	11/10/2020	001 000 284 00 00 00	Payroll Liability Other	Employee paid Insurance Prem	\$1,248.72
					<b>\$1,248.72</b>

**Vendor: All Battery Sales and Service**

**Check Number: 51712**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
300-10079457	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Noco Genius Charger 4Bank	\$217.95
					<b>\$217.95</b>

**Vendor: Amazon Capital Services**

**Check Number: 51713**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
13PT-DTFJ-VC3C	11/18/2020	001 008 521 20 31 02	LE-Minor Equipment	Bluetooth Wireless Mouse	\$65.38
16QD-R99N-91G7	11/18/2020	001 008 521 20 31 02	LE-Minor Equipment	Lightweight Polypropylene Webbing/Strapping	\$18.89
1CQW-F3KL-WMHX	11/18/2020	002 013 518 20 30 00	CV - Supplies	CV - Wireless Earbuds	\$326.95
1G77-4RXN-RLLK	11/18/2020	001 008 521 20 31 00	LE-Office Supplies	Wireless Bluetooth Mouse	\$32.69

1J6W-4QD9-GHJP	11/18/2020	002 013 518 20 30 00	CV - Supplies	CV - Wireless Earbuds	\$108.98
1W9M-7DTR-6M63	11/18/2020	001 008 521 20 31 00	LE-Office Supplies	iPhone Case	\$34.86
1YJG-76M6-N1T3	11/18/2020	002 013 518 20 30 00	CV - Supplies	CV - USB C to USB Adapter Cable	\$14.57
					<b>\$602.32</b>

**Vendor: Amazon Capital Services**

**Check Number: 51714**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
16DM-H9PG-9W7D	11/18/2020	410 016 531 10 31 01	SW-Office Supplies	2021 Calendars	\$65.49
19M9-X4LJ-PW7C	11/18/2020	002 013 518 20 30 00	CV - Supplies	CV - Chair/Adjustable Desk/Monitor Mounts	\$602.48
1GYW-X7CT-MD6Q	11/18/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Boot Covers for Home Inspections/Hand Soap	\$27.56
1Kvh-XC4F-CQYM	11/18/2020	002 013 518 20 30 00	CV - Supplies	CV - Forehead Thermometers	\$98.07
1Kvh-XC4F-NLH4	11/18/2020	002 013 518 20 30 00	CV - Supplies	CV - Return Adjustable Tablet Stand	(\$25.05)
1M31-J37X-WCY6	11/18/2020	002 013 518 20 30 00	CV - Supplies	CV - File Organizer/Business Webcam	\$83.43
1NMV-QXLC-DPJH	11/18/2020	002 013 518 20 30 00	CV - Supplies	CV - USB Adapter	\$19.56
1NV6-RYIJ-HKQP	11/18/2020	002 013 518 20 30 00	CV - Supplies	CV - Return Wireless Keyboard	(\$51.21)
1YFR-GDLW-LRMK	11/18/2020	002 013 518 20 30 00	CV - Supplies	CV - Forehead Thermometers	\$65.38
					<b>\$885.71</b>

**Vendor: Arnesen**

**Check Number: 51689**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1120 INHOMECARE	11/17/2020	002 013 518 63 40 00	CV - Grant Pass Thru	CARES Act Small Business Grant - In Home Care by Aly	\$10,000.00
					<b>\$10,000.00</b>

**Vendor: Assoc of Washington Cities EFT**

**Check Number: 0**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
111020	11/10/2020	001 000 283 00 00 00	Payroll Liability Medical	Medical Insurance Premium	\$150,359.92
111020	11/10/2020	001 013 518 30 20 00	GG-Benefits	Medical Insurance Premium	(\$0.08)
					<b>\$150,359.84</b>

**Vendor: Barrett**

**Check Number: 51715**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2378	11/18/2020	101 016 542 30 41 02	ST-Professional Service	Debris Removal - Stitch Rd	\$775.00
2392	11/18/2020	410 016 531 10 41 01	SW-Professional Services	Street Sweepings Removal	\$6,457.50
					<b>\$7,232.50</b>

**Vendor: Beck**

**Check Number: 51716**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
111320 BECK	11/18/2020	001 000 341 81 00 02	Duplicating Srv - Laminate	CPL Laminating Services Refund - John Beck	\$3.50
					<b>\$3.50</b>

**Vendor: Brengman**

**Check Number: 51690**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1120 SUNNYSIDE	11/17/2020	002 013 518 63 40 00	CV - Grant Pass Thru	CARES Act Small Business Grant - Sunnside Learning	\$10,000.00
					<b>\$10,000.00</b>

**Vendor: Business Card**  
**Check Number: 51717**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
BARNES 1120	11/18/2020	001 008 521 40 49 01	LE-Registration Fees	Registration - WAPRO Fall Conf - Starkenburg	\$25.00
BARNES 1120	11/18/2020	306 000 594 21 60 00	Police Dept Project Account	Wood for Key Box at New PD Station	\$49.27
BARNES 1120	11/18/2020	520 008 594 21 63 00	Vehicles - Capital Equip	Window Tint PD Vehicle	\$245.25
BEAZIZO 1120	11/18/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Wheels for PD Ford Fusion/PD Ford Taurus	\$653.88
BEAZIZO 1120	11/18/2020	001 008 521 20 49 00	LE-Dues & Memberships	FBI-LEEDA Membership - Ubert	\$50.00
BEAZIZO 1120	11/18/2020	001 008 521 21 31 00	LE-Boating Minor Equipment	Automatic Inflatable PFD/Bobbin/Re-Arm Kit	\$1,301.16
BEAZIZO 1120	11/18/2020	001 008 521 21 31 00	LE-Boating Minor Equipment	First Aid Supplies	\$530.97
BEAZIZO 1120	11/18/2020	520 008 594 21 63 00	Vehicles - Capital Equip	License/Registration A-20-92	\$63.50
BRAZEL 1120	11/18/2020	001 004 514 23 42 00	FI-Communications	Postage to Mail Business Card Payment 2-day	\$26.35
BRAZEL 1120	11/18/2020	001 013 518 20 32 00	GG-Fuel	Fuel PW41	\$15.97
BRAZEL 1120	11/18/2020	001 013 518 20 32 00	GG-Fuel	Fuel PW41	\$33.63
BRAZEL 1120	11/18/2020	002 013 518 20 40 00	CV - Professional Services	CV - Zoom Standard Monthly Biz Prorated Oct 2020	\$125.47
BRAZEL 1120	11/18/2020	002 013 518 20 40 00	CV - Professional Services	CV - Zoom Standard Monthly Biz/Webinar Nov 2020	\$261.49
BRAZEL 1120	11/18/2020	002 013 518 20 40 00	CV - Professional Services	CV - Zoom Standard Monthly Pro/Webinar Oct 2020	\$76.28
BROOKS 1120	11/18/2020	111 008 521 20 31 01	Drug Seize - Canine Supplies	Canine Dog Food	\$54.49
DREHER 1120	11/18/2020	001 008 521 20 31 00	LE-Office Supplies	iPhone Case	\$18.52
DREHER 1120	11/18/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	Internation Charges from Previous Month Statement	\$4.80
DREHER 1120	11/18/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	Transcription Services Case #20-7256	\$48.00
DREHER 1120	11/18/2020	001 008 521 20 43 00	LE-Travel & Per Diem	Hotel Camp Rilea Armed Forces Training Center	\$240.00
DREHER 1120	11/18/2020	002 013 518 20 30 00	CV - Supplies	CV - Adjustable Standing Desk	\$316.09
DREHER 1120	11/18/2020	002 013 518 20 30 00	CV - Supplies	CV - Medisan UV-C Towers	\$159.99
DREHER 1120	11/18/2020	002 013 594 18 60 01	CV - Capital Purchases	CV - Cordless Handheld Electrostatic Sprayer for Disinfecting	\$849.99
					<b>\$5,150.10</b>

**Vendor: Business Card**  
**Check Number: 51718**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
DURPOS 1120	11/18/2020	001 010 576 80 31 00	PK-Operating Costs	Dog Waste Bags	\$326.91
DURPOS 1120	11/18/2020	001 010 576 80 31 00	PK-Operating Costs	Graffiti Coating Paint/MuralShield	\$226.24
DURPOS 1120	11/18/2020	001 013 518 20 47 02	GG-Utilities for Rentals	L&I Elevator Inspection 1819 S Lake Stevens Rd	\$274.91
DURPOS 1120	11/18/2020	002 013 594 18 60 01	CV - Capital Purchases	CV - Park Benches	\$3,650.51
DURPOS 1120	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Beaver Leg Traps/Castor Lure/Snare	\$139.03
DURPOS 1120	11/18/2020	410 016 531 10 49 01	SW-Staff Development	Registration - WA Pesticide Laws/Weed Mgmt/Aquatic Pest Control	\$77.86
ESHLEMAN 1120	11/18/2020	001 010 576 80 31 00	PK-Operating Costs	Annual Backflow Testing 11th St NE	\$55.00
ESHLEMAN 1120	11/18/2020	001 010 576 80 31 00	PK-Operating Costs	Annual Backflow Testing 20th St SE	\$55.00
ESHLEMAN 1120	11/18/2020	001 010 576 80 31 00	PK-Operating Costs	Annual Backflow Testing Lundeen/Main/Davies	\$385.00
ESHLEMAN 1120	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Hinge	\$103.46
MINER 1120	11/18/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	Starbucks Coffee Traveler	\$19.57
MINER 1120	11/18/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	Transcription Services Case 2017-6458	\$123.95
STEVENS B 1120	11/18/2020	001 004 514 23 49 01	FI-Staff Development	Registration - Elements of Unit Price Contracting - Stevens B	\$35.00
STEVENS B 1120	11/18/2020	001 004 514 23 49 01	FI-Staff Development	Registration - Federal Award Compliance Requirements - Stevens B	\$75.00
UBERT 1120	11/18/2020	001 008 521 20 31 02	LE-Minor Equipment	PowerBanks	\$611.40
UBERT 1120	11/18/2020	001 008 521 20 41 00	LE-Professional Services	Transcription Services Case 2020-19367	\$249.50
UBERT 1120	11/18/2020	002 013 518 20 30 00	CV - Supplies	CV - Adjustable Standing Desk	\$316.09
WRIGHT 1120	11/18/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Postcard Mailers Heuser SEPA	\$11.85

WRIGHT 1120	11/18/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Postcard Mailers Heusers Dock	\$11.85
WRIGHT 1120	11/18/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Postcard Mailers LUA2020-0164 LS Tract	\$15.73
WRIGHT 1120	11/18/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Postcard Mailers LUA2020-0166 NOA	\$23.70
WRIGHT 1120	11/18/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Postcard Mailers MECHAM	\$14.86
WRIGHT 1120	11/18/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Postcard Mailers Soper Hill	\$17.52
WRIGHT 1120	11/18/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Postcard Mailers Vinge SEPA	\$53.27
WRIGHT 1120	11/18/2020	001 007 558 50 49 01	PL-Staff Development	Registration - WA Assoc of Code Enforcement Membership - Mumma	\$55.00
WRIGHT 1120	11/18/2020	001 007 558 50 49 01	PL-Staff Development	Registration - Webinar Case Law Update - Gassaway	\$20.00
WRIGHT 1120	11/18/2020	001 007 558 50 49 01	PL-Staff Development	Registration - Webinar Case Law Update - Needham	\$20.00
WRIGHT 1120	11/18/2020	001 007 558 50 49 01	PL-Staff Development	Registration - Webinar Case Law Update - Place	\$20.00
WRIGHT 1120	11/18/2020	001 007 558 50 49 01	PL-Staff Development	Registration - WRPA 2020 Virtual Fall Summit - Meis	\$175.00
WRIGHT 1120	11/18/2020	001 007 571 00 30 00	PL-Park & Recreation	Annual City Holiday Ornaments	\$510.33
WRIGHT 1120	11/18/2020	302 010 576 90 31 00	Tree Replacement Expenditures	Plants for North Cove Boat Launch	\$189.88
WRIGHT 1120	11/18/2020	302 010 576 90 31 00	Tree Replacement Expenditures	Plants for North Cove Boat Launch	\$435.66
					<b>\$8,299.08</b>

**Vendor: Cadman Inc**

**Check Number: 51719**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
5722268	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Soils	\$2,753.16
5722613	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Soils	\$5,335.40
5722935	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Soils	\$1,618.75
5724221	11/18/2020	302 010 594 76 61 01	PM - North Cove Capital	Soils Removal North Cove Phase II	\$16,618.47
					<b>\$26,325.78</b>

**Vendor: Cascade Collision Center Inc**

**Check Number: 51720**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
4736	11/18/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Repair Services PT-15-95	\$1,533.82
					<b>\$1,533.82</b>

**Vendor: CDW Government Inc**

**Check Number: 51721**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
3618351	11/18/2020	001 008 521 50 30 02	LE-Fleet Minor Equipment	Docking Station PT-60	\$668.25
3712746	11/18/2020	001 006 518 80 31 00	IT-Office Supplies	USB Ext Cable	\$19.40
3837619	11/18/2020	002 013 594 18 60 01	CV - Capital Purchases	CV - Surface Go/Mini USB Cable	\$1,126.59
3898783	11/18/2020	306 000 594 21 60 00	Police Dept Project Account	Snagless/Fixed Shelf/Rack mount/Cyberpower	\$783.61
LSPV807	11/18/2020	002 013 594 18 60 01	CV - Capital Purchases	CV - Surface Go/Floor Stand/Keyboard/USB	\$1,726.53
					<b>\$4,324.38</b>

**Vendor: Central Welding Supply Co Inc**

**Check Number: 51722**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
RN10200957	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Argon Gas/Oxygen/Propane	\$33.21
					<b>\$33.21</b>

**Vendor: Chilwon Corporation**

**Check Number: 51691**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1120 STATION	11/17/2020	002 013 518 63 40 00	CV - Grant Pass Thru	CARES Act Small Buiness Grant - Station Organic Cleaners	\$7,000.00
					<b>\$7,000.00</b>

**Vendor: Chinook Lumber Inc**

**Check Number: 51723**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1693856	11/18/2020	001 013 518 20 31 00	GG-Operating Costs	Lumber - The Mill	\$13.80
					<b>\$13.80</b>

**Vendor: City of Everett**

**Check Number: 51724**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
I20005987	11/18/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	LS Share of SWAT Munitions	\$533.28
I20005990	11/18/2020	001 008 521 40 49 01	LE-Registration Fees	Registration - LS Share of Alert Training	\$873.62
I20005993	11/18/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	Region 1 SWAT Team Gear	\$1,861.97
					<b>\$3,268.87</b>

**Vendor: City of Marysville**

**Check Number: 51725**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
LKS20-019	11/18/2020	001 013 512 50 41 00	GG-Municipal Court Fees	Marysville Court Citations Oct 2020	\$26,118.47
					<b>\$26,118.47</b>

**Vendor: Comdata Inc**

**Check Number: 51726**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
20338898	11/18/2020	001 008 521 20 32 00	LE-Fuel	PD Fuel	\$174.82
					<b>\$174.82</b>

**Vendor: Cory De Jong and Sons Inc**

**Check Number: 51727**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
J319322	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	All Purpose Soil	\$336.81
J319326	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	All Purpose Soil	\$1,908.59
J320234	11/18/2020	001 010 576 80 31 00	PK-Operating Costs	All Purpose Soil	\$112.27
J320236	11/18/2020	001 010 576 80 31 00	PK-Operating Costs	All Purpose Soil	\$336.81
J320289	11/18/2020	001 010 576 80 31 00	PK-Operating Costs	Mulch	\$73.58
					<b>\$2,768.06</b>

**Vendor: Craig**

**Check Number: 51692**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1120 AVE A LASH	11/17/2020	002 013 518 63 40 00	CV - Grant Pass Thru	CARES Act Small Business Grant - Ave A Lash Lounge	\$10,000.00
					<b>\$10,000.00</b>

**Vendor: Crime Stoppers of Puget Sound**

**Check Number: 51728**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
CSOPS2071	11/18/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	2021 Crime Stoppers Allocation	\$1,084.07
					<b>\$1,084.07</b>

**Vendor: Cross Match Technologies Inc**

**Check Number: 51729**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
13402001957	11/18/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	Livescan Remote Connected Implementation	\$906.75
					<b>\$906.75</b>

**Vendor: Crystal Springs**  
**Check Number: 51730**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
16015194 110720	11/18/2020	001 008 521 50 30 00	LE-Facilities Supplies	Bottled Water - Police Department	\$94.97
5249844 110120	11/18/2020	001 007 558 50 31 01	PL-Operating Costs	Bottled Water - City Hall/City Shop	\$12.03
5249844 110120	11/18/2020	001 007 559 30 31 01	PB-Operating Cost	Bottled Water - City Hall/City Shop	\$12.03
5249844 110120	11/18/2020	001 013 518 20 31 00	GG-Operating Costs	Bottled Water - City Hall/City Shop	\$72.19
5249844 110120	11/18/2020	101 016 544 90 31 02	ST-Operating Cost	Bottled Water - City Hall/City Shop	\$86.19
5249844 110120	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Bottled Water - City Hall/City Shop	\$86.19
					<b>\$363.60</b>

**Vendor: Dataquest LLC**  
**Check Number: 51731**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
13031	11/18/2020	001 013 518 20 41 00	GG-Professional Service	Overpayment Credit Background Checks - Salary Comm Members	(\$0.04)
13282	11/18/2020	001 007 558 50 41 00	PL-Professional Servic	Background Checks - New Employees	\$41.50
13282	11/18/2020	001 010 576 80 41 00	PK-Professional Services	Background Checks - New Employees	\$79.50
13282	11/18/2020	101 016 542 30 41 02	ST-Professional Service	Background Checks - New Employees	\$79.50
13282	11/18/2020	410 016 531 10 41 01	SW-Professional Services	Background Checks - New Employees	\$89.50
					<b>\$289.96</b>

**Vendor: DEK Enterprises**  
**Check Number: 51732**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
134851	11/18/2020	112 012 594 73 63 00	Art - Public Art Acquisition	Commemorative Plaques for North Cove Park	\$1,639.50
134874	11/18/2020	112 012 594 73 63 00	Art - Public Art Acquisition	Commemorative Plaques for The Mill	\$1,499.95
					<b>\$3,139.45</b>

**Vendor: Dept Graphics**  
**Check Number: 51733**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
10828	11/18/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Decals PD Chevy Tahoe	\$137.25
					<b>\$137.25</b>

**Vendor: Dept of Labor and Industries**  
**Check Number: 51734**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
268034	11/18/2020	001 013 518 20 47 02	GG-Utilities for Rentals	L&I Annual Elevator Inspection 1819 S Lake Stevens Jan-Dec 2021	\$268.20
					<b>\$268.20</b>

**Vendor: Dept of Retirement (Deferred Comp)**  
**Check Number: 0**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
111020	11/10/2020	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-State Deferre	\$2,665.00
					<b>\$2,665.00</b>

**Vendor: Dept of Retirement PERS LEOFF**  
**Check Number: 0**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
110520	11/10/2020	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions	(\$170.29)
110520fee	11/10/2020	001 013 518 20 49 00	GG-Miscellaneous	PERS LEOFF Contributions Service fee	\$78.83
111020	11/10/2020	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions	\$64,985.32

111020S	11/10/2020	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions State LEOFF	\$22.13
					<b>\$64,915.99</b>

**Vendor: Dept of Revenue EFT**

**Check Number: 0**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
OCT 2020	11/18/2020	001 013 518 90 49 06	GG-Excise Tax	Excise Taxes Oct 2020	\$78.64
OCT 2020	11/18/2020	410 016 531 10 44 00	SW-Excise Taxes	Excise Taxes Oct 2020	\$68.27

**Vendor: Dicks Towing Inc**

**Check Number: 51735**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
734113	11/18/2020	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2020-22729	\$126.27
E191829	11/18/2020	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2020-22061	\$126.27
E196132	11/18/2020	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2020-22055	\$126.27
E196323	11/18/2020	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2020-22056	\$126.27
E198796	11/18/2020	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2020-21844	\$126.27
SNO2889	11/18/2020	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2020-21855	\$126.27

**\$757.62**

**Vendor: Dobbs Heavy Duty Holdings LLC**

**Check Number: 51736**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
026P15000	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Glass-Peterbilt 30pk	\$120.96

**\$120.96**

**Vendor: Dylan**

**Check Number: 51737**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
INVMKTG1026	11/18/2020	001 007 571 00 30 00	PL-Park & Recreation	Facebook Event Boost Ad	\$70.00

**\$70.00**

**Vendor: Earwood**

**Check Number: 51738**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
111320 EARWOOD	11/18/2020	001 000 322 90 00 00	Weapon License Permit - Local	CPL Weapons Permit Local Refund - Mark Earwood	\$5.00
111320 EARWOOD	11/18/2020	001 000 341 81 00 02	Duplicating Srv - Laminate	CPL Laminating Services Refund - Mark Earwood	\$3.50
111320 EARWOOD	11/18/2020	633 000 389 30 00 02	Gun Permit Fees	CPL Weapons Permit State Refund - Mark Earwood	\$5.00

**\$13.50**

**Vendor: EFTPS**

**Check Number: 0**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
111020	11/10/2020	001 000 281 00 00 00	Payroll Liability Taxes	Federal Payroll Taxes	\$91,644.29

**\$91,644.29**

**Vendor: Electronic Business Machines**

**Check Number: 51739**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
AR178088	11/18/2020	101 016 542 30 48 00	ST-Repair & Maintenance	Copier Repair & Maintenance PW	\$11.80
AR178088	11/18/2020	410 016 531 10 48 00	SW-Repairs & Maintenance	Copier Repair & Maintenance PW	\$11.79

**\$23.59**

**Vendor: Elite Sleep LLC**  
**Check Number: 51693**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1120 ELITESLEEP	11/17/2020	002 013 518 63 40 00	CV - Grant Pass Thru	CARES Act Small Business Grant - Elite Sleep	\$10,000.00 <b>\$10,000.00</b>

**Vendor: Everett Steel Inc**  
**Check Number: 51740**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
310734	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Steel AngleRect Tubes/Rounds	\$669.79 <b>\$669.79</b>

**Vendor: Fastenal Company**  
**Check Number: 51741**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
WAARN143754	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Redlithium Ion Extended Capacity Battery	\$231.30
WAARN143965	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Impact Driver Combo Kit/Bits/Driver Bit Set	\$599.16
WAARN143966	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Yellow Glasses	\$89.14
WAARN143987	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Clear Glasses/Eyewear	\$83.68
					<b>\$1,003.28</b>

**Vendor: FBI - LEEDA**  
**Check Number: 51742**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
200048039	11/18/2020	001 008 521 40 49 01	LE-Registration Fees	Registration - Basic Supervisor Liability - Heinemann	\$350.00 <b>\$350.00</b>

**Vendor: Gardner**  
**Check Number: 51743**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
800	11/18/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Replace Motorola SC Radio PT-18-85	\$108.50 <b>\$108.50</b>

**Vendor: Glens Welding & Machine Inc**  
**Check Number: 51744**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
S13227	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Carburetor/Spark Plugs/Air Filter/Fuel Filter	\$135.90
S14090 CREDIT	11/18/2020	001 010 576 80 31 00	PK-Operating Costs	Credit Overpayment Chainsaw	(\$5.50)
S14195	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Chains	\$268.03
					<b>\$398.43</b>

**Vendor: Granite Construction Supply**  
**Check Number: 51745**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
82613	11/18/2020	101 016 542 64 31 00	ST-Traffic Control - Supply	Solar Flashing Stop Signs	\$5,104.06
82614	11/18/2020	101 016 542 64 31 00	ST-Traffic Control - Supply	Post with Bands/Base/Butyl Pad	\$972.06
82615	11/18/2020	101 016 542 64 31 00	ST-Traffic Control - Supply	Solar Flashing Roundabout Signs	\$4,018.68
89248	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Stake Chasers/Wood Stakes	\$44.45
89329	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Redline/Flashlight	\$118.08
					<b>\$10,257.33</b>

**Vendor: Green Dot Concrete LLC**

**Check Number: 51746**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
4675	11/18/2020	309 016 595 61 63 01	Sidewalk Construction	Concrete In Mixer	\$270.00
4714	11/18/2020	309 016 595 61 63 01	Sidewalk Construction	Concrete In Mixer	\$1,331.50
4717	11/18/2020	309 016 595 61 63 01	Sidewalk Construction	Concrete In Mixer	\$1,331.50
4729	11/18/2020	101 016 542 30 49 00	ST-Miscellaneous	Appointment Cancellation Charge	\$50.00
4731	11/18/2020	309 016 595 61 63 01	Sidewalk Construction	Concrete In Mixer	\$821.50
4749	11/18/2020	001 010 576 80 31 00	PK-Operating Costs	Concrete In Mixer	\$163.00
					<b>\$3,967.50</b>

**Vendor: Greenshields Industrial Supply Inc**

**Check Number: 51747**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1-99122	11/18/2020	001 013 518 20 31 00	GG-Operating Costs	Eye Bolt	\$13.44
					<b>\$13.44</b>

**Vendor: Hancock Trap Company**

**Check Number: 51748**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
02059	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Replacement Baskets for Livetraps	\$109.45
					<b>\$109.45</b>

**Vendor: HDR Engineering Inc**

**Check Number: 51749**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1200308492	11/18/2020	304 016 595 60 60 05	Trestle/HOV Lane	Engineering Services - 20th Street BAT Lane Impr	\$25,466.04
					<b>\$25,466.04</b>

**Vendor: Hoang**

**Check Number: 51694**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1120 LUCKY	11/17/2020	002 013 518 63 40 00	CV - Grant Pass Thru	CARES Act Small Business Grant - Lucky Dragon	\$10,000.00
					<b>\$10,000.00</b>

**Vendor: Hoang**

**Check Number: 51695**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1120 PHO LUCKY	11/17/2020	002 013 518 63 40 00	CV - Grant Pass Thru	CARES Act Small Business Grant - Pho Lucky Dragon	\$10,000.00
					<b>\$10,000.00</b>

**Vendor: Honey Bucket**

**Check Number: 51750**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0551758806	11/18/2020	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Swim Beach	\$330.89
0551762413	11/18/2020	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Library Event	(\$876.26)
0551776091	11/18/2020	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Davies Beach	\$142.50
0551777832	11/18/2020	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - 8629 20th St SE	\$240.50
0551786351	11/18/2020	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Catherine Creek Park	\$156.75
0551792732	11/18/2020	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Community Garden	\$123.50
0551800579	11/18/2020	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Swim Beach	\$330.89
0551812207	11/18/2020	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Froniter Cir W	\$212.50

0551812208	11/18/2020	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Callow Rd	\$212.50
					<b>\$873.77</b>

**Vendor: HRA VEBA Trust YA20192**

**Check Number: 51681**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
111020	11/10/2020	001 000 283 00 00 00	Payroll Liability Medical	Employee VEBA Contributions	\$2,229.72
					<b>\$2,229.72</b>

**Vendor: HSA Bank**

**Check Number: 51682**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
111020	11/10/2020	001 000 284 00 00 00	Payroll Liability Other	Health Savings Account Employee Contributions	\$456.24
					<b>\$456.24</b>

**Vendor: Hunter**

**Check Number: 51751**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2494	11/18/2020	001 007 558 50 41 04	Permit Related Professional Sr	Hearing Examiner Services - Costco Appeal	\$2,436.00
					<b>\$2,436.00</b>

**Vendor: HW Lochner Inc**

**Check Number: 51752**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
01	11/18/2020	304 016 594 31 63 00	17005 - 24th St SE & 91st Ave	24th St SE/91st Ave SE Construction Admin	\$19,885.58
29 REISSUE	11/18/2020	301 016 544 40 41 02	17005 - 24th & 91st Ext Design	24th Street SE Extension Consulting	\$99,865.35
					<b>\$119,750.93</b>

**Vendor: IDville**

**Check Number: 51753**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
3705216	11/18/2020	002 013 594 18 60 01	CV - Capital Purchases	CV - ID Maker Printer/Ribbon	\$2,997.69
					<b>\$2,997.69</b>

**Vendor: IPON3 LLC**

**Check Number: 51754**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1120 NACHOS	11/18/2020	002 013 518 63 40 00	CV - Grant Pass Thru	CARES Act Small Business Grant - Nachos Restaurant	\$9,000.00
					<b>\$9,000.00</b>

**Vendor: Iron Mountain Quarry LLC**

**Check Number: 51755**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0308586	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Rock	\$706.58
0308642	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Rock	\$1,166.34
0308643	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Rock	\$742.72
0308698	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Rock	\$564.66
0308766	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Rock	\$199.21
0308911	11/18/2020	411 016 594 31 60 06	117th Pl/114th Drainage	Rock	\$181.81
0308975	11/18/2020	411 016 594 31 60 06	117th Pl/114th Drainage	Rock	\$203.79
0309047	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Rock	\$193.19
0309107	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Rock	\$190.18
0309265	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Rock - Vernon Storm	\$180.22
					<b>\$4,328.70</b>

**Vendor: J Thayer Company Inc**

**Check Number: 51756**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1487895-0	11/18/2020	001 004 514 23 31 00	FI-Office Supplies	Scanned Stamp	\$11.23
1487895-0	11/18/2020	001 013 518 20 31 00	GG-Operating Costs	Planner/Envelopes/Post It Notes	\$60.86
					<b>\$72.09</b>

**Vendor: Jamie S Kim PS Inc**

**Check Number: 51757**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
9Z0915282	11/18/2020	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services	\$300.00
					<b>\$300.00</b>

**Vendor: Kindinger**

**Check Number: 51696**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1120 LIFE KIND	11/17/2020	002 013 518 63 40 00	CV - Grant Pass Thru	CARES Act Small Business Grant - Life of a Kind	\$4,461.06
					<b>\$4,461.06</b>

**Vendor: Kool Change Printing**

**Check Number: 51758**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
44251	11/18/2020	001 007 558 50 49 02	PL-Printing and Bindin	Laminated Hang Tags	\$184.04
					<b>\$184.04</b>

**Vendor: Kosters**

**Check Number: 51697**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1120 SKYLINE	11/17/2020	002 013 518 63 40 00	CV - Grant Pass Thru	CARES Act Small Business Grant - Slyline Vinyl & Sign	\$5,000.00
					<b>\$5,000.00</b>

**Vendor: Kristofferson**

**Check Number: 51698**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1120 EFFICIENT	11/17/2020	002 013 518 63 40 00	CV - Grant Pass Thru	CARES Act Small Business Grant - Efficient Organization	\$1,500.00
					<b>\$1,500.00</b>

**Vendor: Lake Industries LLC**

**Check Number: 51759**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
286186	11/18/2020	304 010 594 76 60 02	Frontier Heights Pk Redevelop	Screened Pit Run - Froniter Heights	\$839.15
286206	11/18/2020	304 010 594 76 60 02	Frontier Heights Pk Redevelop	Screened Pit Run - Froniter Heights	\$420.49
286223	11/18/2020	411 016 594 31 60 06	117th Pl/114th Drainage	Pea Gravel - 114th St	\$191.23
286278	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Cobbles/Screened Pit Run	\$585.05
286347	11/18/2020	411 016 594 31 60 06	117th Pl/114th Drainage	Pea Gravel - 114th St	\$85.02
39053	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Fill Hauled In - Dry Material - Yard	\$60.00
39071	11/18/2020	411 016 594 31 60 06	117th Pl/114th Drainage	Fill Hauled In - Dry Material - 114th St	\$72.00
39078	11/18/2020	411 016 594 31 60 06	117th Pl/114th Drainage	Fill Hauled In - Dry Material - 114th St	\$72.00
39081	11/18/2020	411 016 594 31 60 06	117th Pl/114th Drainage	Fill Hauled In - Dry Material - 114th St	\$72.00
39085	11/18/2020	411 016 594 31 60 06	117th Pl/114th Drainage	Fill Hauled In - Dry Material - 114th St	\$72.00
					<b>\$2,468.94</b>

**Vendor: Lake Stevens Community Food Bank Association**

**Check Number: 51699**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1120 FOOD BANK	11/17/2020	002 013 518 63 40 00	CV - Grant Pass Thru	CARES Act Small Business Grant - LS Community Food Bank	\$10,000.00 <b>\$10,000.00</b>

**Vendor: Lake Stevens Fire**

**Check Number: 51760**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
Q3 2020 FIRE	11/18/2020	633 000 589 30 00 02	Fire District Fee Remit	Q3 2020 Fire Fees	\$2,159.50 <b>\$2,159.50</b>

**Vendor: Lake Stevens Little League**

**Check Number: 51700**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1120 LTTL LEAG	11/17/2020	002 013 518 63 40 00	CV - Grant Pass Thru	CARES Act Small Business Grant - LS Little League	\$10,000.00 <b>\$10,000.00</b>

**Vendor: Lake Stevens Police Guild**

**Check Number: 51683**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
111020	11/10/2020	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Union Dues	\$1,155.00 <b>\$1,155.00</b>

**Vendor: Lake Stevens School District**

**Check Number: 51761**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0020210015	11/18/2020	001 008 521 20 32 00	LE-Fuel	Fuel	\$3,676.66 <b>\$3,676.66</b>

**Vendor: Lake Stevens Sewer District**

**Check Number: 51762**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
110120 LSSD	11/18/2020	001 008 521 50 47 00	LE-Facility Utilities	Sewer - N Lakeshore Dr Acct 6666-01	\$86.00
110120 LSSD	11/18/2020	001 008 521 50 47 00	LE-Facility Utilities	Sewer - New Police Station Acct 6296-03	\$172.00
110120 LSSD	11/18/2020	001 008 521 50 47 00	LE-Facility Utilities	Sewer - New Police Training Rm Acct 8710-03	\$86.00
110120 LSSD	11/18/2020	001 008 521 50 47 00	LE-Facility Utilities	Sewer - Police Station Acct 9902-01	\$86.00
110120 LSSD	11/18/2020	001 010 576 80 47 00	PK-Utilities	Sewer - Boat Launch Restrooms Acct 12326-01	\$87.00
110120 LSSD	11/18/2020	001 010 576 80 47 00	PK-Utilities	Sewer - Davies Beach Acct 3628-01	\$86.00
110120 LSSD	11/18/2020	001 010 576 80 47 00	PK-Utilities	Sewer - Lundeen Park Acct 2538-02	\$172.00
110120 LSSD	11/18/2020	001 012 572 20 47 00	CS- Library-Utilities	Sewer - Library Acct 6664-01	\$86.00
110120 LSSD	11/18/2020	001 012 575 50 47 00	CS- Pavillion - Utilities	Sewer - The Mill Acct 6810-01	\$172.00
110120 LSSD	11/18/2020	001 013 518 20 47 00	GG-Utilities	Sewer - City Hall Acct 6671-01	\$86.00
110120 LSSD	11/18/2020	001 013 518 20 47 00	GG-Utilities	Sewer - Vacant Houses 20th St SE Acct 3134-03	\$86.00
110120 LSSD	11/18/2020	001 013 518 20 47 02	GG-Utilities for Rentals	Sewer - Butler Property Acct 6670-02	\$86.00
110120 LSSD	11/18/2020	001 013 518 20 47 02	GG-Utilities for Rentals	Sewer - Landre Property Acct 6659-02	\$86.00
110120 LSSD	11/18/2020	001 013 518 20 47 02	GG-Utilities for Rentals	Sewer - Leased Comm Building Acct 6390-03	\$167.41

**\$1,544.41**

**Vendor: Lake Stevens Sewer District**

**Check Number: 51763**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
24874	11/18/2020	301 016 544 40 41 02	17005 - 24th & 91st Ext Design	Engineering Fees 91st Ave SE & 24th St SE	\$158.91 <b>\$158.91</b>

**Vendor: Land Development Consultants Inc**

**Check Number: 51764**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
21850	11/18/2020	302 010 594 76 61 01	PM - North Cove Capital	North Cove Park Plaza Design - Phase II	\$3,255.74
21853	11/18/2020	302 010 594 76 61 07	PM - Festival Street	Curbless Festival Street Design	\$4,982.62
21939	11/18/2020	001 007 558 60 41 00	PL-UGA-RUTA-Annexation	Lake Stevens UGA Docket Consultant Fee	\$14,495.00 <b>\$22,733.36</b>

**Vendor: Language Line Services Inc**

**Check Number: 51765**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
4908559	11/18/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	Over the Phone Interpretation Services	\$55.91 <b>\$55.91</b>

**Vendor: Lemay Mobile Shredding Inc**

**Check Number: 51766**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
4677924	11/18/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	Shredding Services PD	\$18.26 <b>\$18.26</b>

**Vendor: Les Schwab Tire Center**

**Check Number: 51767**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
40200524781	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	(4) Tires 2004 Chevy Silverado 1500	\$1,242.12 <b>\$1,242.12</b>

**Vendor: LN Curtis & Sons**

**Check Number: 51768**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
INV434376	11/18/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	Body Armor - Brooks C	\$248.02 <b>\$248.02</b>

**Vendor: Lowes Companies**

**Check Number: 51769**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
920688	11/18/2020	001 010 576 80 31 00	PK-Operating Costs	Plywood	\$377.36 <b>\$377.36</b>

**Vendor: Lundgren**

**Check Number: 51701**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1120 ROYALE	11/17/2020	002 013 518 63 40 00	CV - Grant Pass Thru	CARES Act Small Business Grant - Royale European Skin Care	\$6,000.00 <b>\$6,000.00</b>

**Vendor: Market Place Chiropractic Wellness Center**

**Check Number: 51702**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1120 MARKET	11/17/2020	002 013 518 63 40 00	CV - Grant Pass Thru	CARES Act Small Business Grant - Market Place Chiropractic	\$10,000.00 <b>\$10,000.00</b>

**Vendor: Marsh**

**Check Number: 51703**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1120 LS MASSAGE	11/17/2020	002 013 518 63 40 00	CV - Grant Pass Thru	CARES Act Small Business Grant - LS Massage Therapy	\$3,000.00 <b>\$3,000.00</b>

**Vendor: Method Barricade & Construction Supply LLC**

**Check Number: 51770**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
14103	11/18/2020	101 016 542 64 31 00	ST-Traffic Control - Supply	Private Road Sign	\$65.40
14104	11/18/2020	101 016 542 64 31 00	ST-Traffic Control - Supply	Sign Posts/Corner Bolts/Anchors	\$3,637.88
14114	11/18/2020	101 016 542 64 31 00	ST-Traffic Control - Supply	Sean O'Connell Dedication Sign	\$45.78 <b>\$3,749.06</b>

**Vendor: Miles Sand & Gravel**

**Check Number: 51771**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1825594	11/18/2020	411 016 594 31 60 06	117th PI/114th Drainage	Concrete 11408 17th PI NE	\$4,296.37 <b>\$4,296.37</b>

**Vendor: MJ Neal Associates Architects PLLC**

**Check Number: 51772**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1020 MJ NEAL PD	11/18/2020	306 000 594 21 60 00	Police Dept Project Account	Police Dept Architectural/Engineering Svcs	\$2,940.00
1020 MJ NEAL PW	11/18/2020	001 010 594 76 64 00	PK-Capital Outlay	PW Shop Redesign Engineering Services	\$517.20
1020 MJ NEAL PW	11/18/2020	101 016 594 42 64 00	ST-Capital Expenditures	PW Shop Redesign Engineering Services	\$1,034.40
1020 MJ NEAL PW	11/18/2020	411 016 594 31 60 01	SWC - PW Shop Remodel	PW Shop Redesign Engineering Services	\$1,034.40 <b>\$5,526.00</b>

**Vendor: MS Martin Enterprises Inc**

**Check Number: 51773**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2281	11/18/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	Cigar Lighters Plus LED	\$78.36 <b>\$78.36</b>

**Vendor: National Public Employer Labor Relations Assoc**

**Check Number: 51774**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
JG519EE2E3	11/18/2020	001 005 518 10 49 00	HR-Miscellaneous	NPELRA Active Membership - Good	\$225.00 <b>\$225.00</b>

**Vendor: Nationwide Retirement Solution**

**Check Number: 0**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
111020	11/10/2020	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-Nationwide	\$4,607.36 <b>\$4,607.36</b>

**Vendor: Naturally Chiropractic Family Wellness Center Inc**

**Check Number: 51704**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1120 NATURALLY	11/17/2020	002 013 518 63 40 00	CV - Grant Pass Thru	CARES Act Small Business Grant - Naturally Chiropractic Family	\$10,000.00 <b>\$10,000.00</b>

**Vendor: Ndiaye**

**Check Number: 51775**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
111320 NDIAYE	11/18/2020	001 000 341 81 00 02	Duplicating Srv - Laminate	CPL Laminating Services Refund - Cheikh Ndiaye	\$3.50 <b>\$3.50</b>

**Vendor: Nelson Distributing Inc**

**Check Number: 51776**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0745507-IN	11/18/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Fuel Building Dept	\$165.72
0745507-IN	11/18/2020	001 008 521 20 32 00	LE-Fuel	Fuel Police Dept	\$1,966.41
0745507-IN	11/18/2020	001 010 576 80 32 00	PK-Fuel Costs	Fuel PW	\$1,062.86
0745507-IN	11/18/2020	101 016 542 30 32 00	ST-Fuel	Fuel PW	\$2,125.71
0745507-IN	11/18/2020	410 016 531 10 32 00	SW-Fuel	Fuel PW	\$2,125.71
0746786-IN	11/18/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Fuel Building Dept	\$76.16
0746786-IN	11/18/2020	001 008 521 20 32 00	LE-Fuel	Fuel Police Dept	\$2,739.73
0746786-IN	11/18/2020	001 010 576 80 32 00	PK-Fuel Costs	Fuel PW	\$458.16
0746786-IN	11/18/2020	101 016 542 30 32 00	ST-Fuel	Fuel PW	\$916.33
0746786-IN	11/18/2020	410 016 531 10 32 00	SW-Fuel	Fuel PW	\$916.33

**\$12,553.12**

**Vendor: New York Life**

**Check Number: 51684**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
111020	11/10/2020	001 000 284 00 00 00	Payroll Liability Other	Whole Life Insurance Premiums	\$199.00 <b>\$199.00</b>

**Vendor: New York Life EFT**

**Check Number: 0**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
OCT2020	11/10/2020	001 002 513 11 20 00	AD-Benefits	Life/Disability Ins Premiums	\$52.99
OCT2020	11/10/2020	001 003 514 20 20 00	CC-Benefits	Life/Disability Ins Premiums	\$70.28
OCT2020	11/10/2020	001 004 514 23 20 00	FI-Benefits	Life/Disability Ins Premiums	\$173.27
OCT2020	11/10/2020	001 005 518 10 20 00	HR-Benefits	Life/Disability Ins Premiums	\$88.43
OCT2020	11/10/2020	001 006 518 80 20 00	IT-Benefits	Life/Disability Ins Premiums	\$121.19
OCT2020	11/10/2020	001 007 558 50 20 00	PL-Benefits	Life/Disability Ins Premiums	\$473.34
OCT2020	11/10/2020	001 007 559 30 20 00	PB-Benefits	Life/Disability Ins Premiums	\$184.87
OCT2020	11/10/2020	001 008 521 20 20 00	LE-Benefits	Life/Disability Ins Premiums	\$1,483.60
OCT2020	11/10/2020	001 010 576 80 20 00	PK-Benefits	Life/Disability Ins Premiums	\$213.12
OCT2020	11/10/2020	001 013 518 30 20 00	GG-Benefits	Life/Disability Ins Premiums	\$149.64
OCT2020	11/10/2020	101 016 542 30 20 00	ST-Benefits	Life/Disability Ins Premiums	\$438.79
OCT2020	11/10/2020	410 016 531 10 20 00	SW-Benefits	Life/Disability Ins Premiums	\$407.88

**\$3,857.40**

**Vendor: Nguyen**

**Check Number: 51705**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1120 N LAKENAIL	11/17/2020	002 013 518 63 40 00	CV - Grant Pass Thru	CARES Act Small Business Grant - North Lake Nails and Spa	\$10,000.00 <b>\$10,000.00</b>

**Vendor: NMC Franchising LLC**  
**Check Number: 51777**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
164885	11/18/2020	001 013 518 20 47 02	GG-Utilities for Rentals	Janitorial Services - 1819 S Lake Stevens Rd	\$225.00
165274	11/18/2020	001 007 558 50 41 00	PL-Professional Servic	Janitorial Services - City Hall	\$55.50
165274	11/18/2020	001 007 559 30 41 00	PB-Professional Srv	Janitorial Services - City Hall	\$55.50
165274	11/18/2020	001 008 521 50 48 00	LE-Facility Repair & Maint	Janitorial Services - Police Dept	\$495.00
165274	11/18/2020	001 010 576 80 41 00	PK-Professional Services	Janitorial Services - City Hall	\$55.50
165274	11/18/2020	001 012 575 50 41 00	CS- Pavillion - Janitorial	Janitorial Services - The Mill	\$183.00
165274	11/18/2020	001 013 518 20 41 00	GG-Professional Service	Janitorial Services - City Hall	\$55.50
165274	11/18/2020	001 013 518 20 41 00	GG-Professional Service	Janitorial Services - VIC	\$155.00
165274	11/18/2020	101 016 542 30 41 02	ST-Professional Service	Janitorial Services - City Hall	\$55.50
165274	11/18/2020	410 016 531 10 41 01	SW-Professional Services	Janitorial Services - City Hall	\$55.50
					<b>\$1,391.00</b>

**Vendor: Noren**

**Check Number: 51706**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1120 SERENITY	11/17/2020	002 013 518 63 40 00	CV - Grant Pass Thru	CARES Act Small Business Grant - Serenity Fullbody Spa & Salon	\$4,800.00
					<b>\$4,800.00</b>

**Vendor: North Sound Hose Fittings Inc**

**Check Number: 51778**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
N026892	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Spring Rewind/Hose Repair/Rubber Airbrake	\$273.56
					<b>\$273.56</b>

**Vendor: Northwest Parking Equipment Company Inc**

**Check Number: 51779**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
005	11/18/2020	002 013 594 18 60 01	CV - Capital Purchases	CV - Parking Pass Machine	\$14,258.29
					<b>\$14,258.29</b>

**Vendor: O Reilly Auto Parts**

**Check Number: 51780**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2960-221137	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Wiper Blades/Coil on Plug PW62	\$112.15
2960-221237	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Credit - Motorcraft Battery	(\$39.24)
2960-223497	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Motor Oil	\$156.57
2960-223753	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Disk Pad Set/Brake Rotor/Filters/Iridium Plug	\$367.70
2960-223754	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Air Filters	\$41.95
2960-226543	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Strutassy/Reflex Shock PW4	\$275.25
2960-226544	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Wiper Fluid	\$26.09
					<b>\$940.47</b>

**Vendor: Olympic Paving Inc**

**Check Number: 51781**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1903-2	11/18/2020	304 000 382 20 00 00	Retainage	Retainage Asphalt Paving - Frontier Heights	(\$1,273.75)
1903-2	11/18/2020	304 010 594 76 60 02	Frontier Heights Pk Redevelop	Asphalt Paving - Frontier Heights	\$27,767.75
					<b>\$26,494.00</b>

**Vendor: Outcomes by Levy LLC**

**Check Number: 51782**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2020-10-LS	11/18/2020	001 013 511 70 40 00	Lobbying Services	Legislative/Regulatory Consulting Oct 2020	\$3,900.00
2020-10-LS	11/18/2020	002 013 518 20 40 00	CV - Professional Services	CV - Legislative/Regulatory Consulting Oct 2020	\$900.00
					<b>\$4,800.00</b>

**Vendor: Owen Equipment Company**

**Check Number: 51783**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
00099685	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Switch Control PW11	\$216.22
					<b>\$216.22</b>

**Vendor: Pacific Topsoils Inc**

**Check Number: 51784**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
9-T1075393	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Topsoil	\$247.05
9-T1075406	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Topsoil	\$247.05
9-T1075409	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Topsoil	\$247.05
9-T1075412	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Topsoil	\$247.05
9-T1075437	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Topsoil	\$82.35
9-T1075440	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Topsoil	\$247.05
9-T1075455	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Topsoil	\$247.05
9-T1075456	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Topsoil	\$82.35
9-T1075467	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Topsoil	\$247.05
9-T1075493	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Topsoil	\$230.58
9-T1075504	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Topsoil	\$181.17
9-T1075511	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Topsoil	\$214.11
9-T1075523	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Topsoil	\$214.11
9-T1075527	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Topsoil	\$131.76
9-T1075532	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Topsoil	\$214.11
9-T1075534	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Topsoil	\$131.76
9-T1075537	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Topsoil	\$214.11
9-T1075540	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Topsoil	\$131.76
					<b>\$3,557.52</b>

**Vendor: Pacific Topsoils Inc**

**Check Number: 51785**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
9-T1075549	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Specform	\$214.11
9-T1075566	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Specform	\$214.11
9-T1075572	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Specform	\$131.76
9-T1075581	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Specform	\$214.11
9-T1075586	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Specform	\$214.11
9-T1075598	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Specform	\$214.11
9-T1075614	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Specform	\$214.11
9-T1075622	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Specform	\$131.76
9-T1075625	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Specform	\$214.11
9-T1075632	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Specform	\$214.11
9-T1075634	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Specform	\$131.76

9-T1075636	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Specform	\$214.11
9-T1075637	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Specform	\$131.76
9-T1075648	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Specform	\$214.11
9-T1075650	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Specform	\$131.76
9-T1075657	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Specform	\$214.11
9-T1075663	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Specform	\$131.76
9-T1075664	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Specform	\$214.11
					<b>\$3,359.88</b>

**Vendor: Performance Marine Inc**

**Check Number: 51786**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
20971	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Repair Services 97 Bayliner	\$1,128.30

**\$1,128.30**

**Vendor: Perteet Inc**

**Check Number: 51787**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
20120176.001-63	11/18/2020	301 016 544 40 41 00	Street Op - P&D - 20th St SE	20th Street SE Phase II Segment 1 Design	\$834.11

**\$834.11**

**Vendor: Pilchuck Equipment Rental and Sales**

**Check Number: 51788**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
102921B	11/18/2020	001 013 518 20 45 00	GG-Rental & Services	Scissor Lift Rental	\$598.95
102921C	11/18/2020	001 013 518 20 47 02	GG-Utilities for Rentals	Scissor Lift Rental	\$598.95
107577	11/18/2020	001 010 576 80 45 00	PK-Equipment Rental	Tracked Loader/Bucket/Auger Attachment	\$1,983.72

**\$3,181.62**

**Vendor: Puget Sound Energy**

**Check Number: 51789**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
22339471 1120	11/18/2020	001 012 575 50 47 00	CS- Pavillion - Utilities	Natural Gas - The Mill	\$413.11
24316495 1120	11/18/2020	001 010 576 80 47 00	PK-Utilities	Natural Gas - City Shop	\$133.94
24316495 1120	11/18/2020	101 016 543 50 47 00	ST-Utilities	Natural Gas - City Shop	\$133.90
24316495 1120	11/18/2020	410 016 531 10 47 00	SW-Utilities	Natural Gas - City Shop	\$133.91
3723810 1120	11/18/2020	001 008 521 50 47 00	LE-Facility Utilities	Natural Gas - N Lakeshore Dr	\$88.21

**\$903.07**

**Vendor: Quilceda Paving & Construction Inc**

**Check Number: 51790**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
6978	11/18/2020	411 016 594 31 60 04	Callow Road Drainage	Callow Rd - Grading/Prep Widening/Traffic Control/Mobilization	\$17,856.75

**\$17,856.75**

**Vendor: Republic Services 197**

**Check Number: 51791**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0197-002695837	11/18/2020	001 010 576 80 45 01	PK- Dumpster Service	Waste/Recycle Containers On-Call PW Shop	\$671.91
0197-002695837	11/18/2020	101 016 542 30 45 01	ST-Dumpster Service	Waste/Recycle Containers On-Call PW Shop	\$671.92
0197-002695837	11/18/2020	410 016 531 10 45 00	SW-Dumpster Service	Waste/Recycle Containers On-Call PW Shop	\$671.92

**\$2,015.75**

**Vendor: Rexcel USA Inc**  
**Check Number: 51792**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0U88699	11/18/2020	001 010 576 80 31 00	PK-Operating Costs	Lighting	\$252.70
0X40938	11/18/2020	302 010 594 76 61 01	PM - North Cove Capital	Electrical Tape/Alum/Meter Socket/Conduit/PVC	\$1,907.09
					<b>\$2,159.79</b>

**Vendor: SAFEbuilt LLC**  
**Check Number: 51793**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0072612-IN	11/18/2020	001 007 558 50 41 04	Permit Related Professional Sr	Inspection Services Oct 2020	\$1,113.00
					<b>\$1,113.00</b>

**Vendor: Schuchard**  
**Check Number: 51707**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1120HAIR BY PAM	11/17/2020	002 013 518 63 40 00	CV - Grant Pass Thru	CARES Act Small Business Grant - Hair by Pam	\$7,000.00
					<b>\$7,000.00</b>

**Vendor: Seattle 15 LLC**  
**Check Number: 51708**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1020 THE RAM	11/17/2020	002 013 518 63 40 00	CV - Grant Pass Thru	CARES Act Small Business Grant - The Ram Restaurant Group	\$10,000.00
					<b>\$10,000.00</b>

**Vendor: Singleton**  
**Check Number: 51709**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1120 HERBS	11/17/2020	002 013 518 63 40 00	CV - Grant Pass Thru	CARES Act Small Business Grant - Herbs Barbershop	\$3,500.00
					<b>\$3,500.00</b>

**Vendor: Six Robblees Inc**  
**Check Number: 51794**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
14-406620	11/18/2020	410 016 531 10 31 02	SW-Operating Costs	Coupler Lock/Wheel Lock	\$258.35
					<b>\$258.35</b>

**Vendor: Skattum**  
**Check Number: 51795**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
111620 SKATTUM	11/18/2020	001 000 341 81 00 02	Duplicating Srv - Laminate	CPL Laminating Services Refund - Adam Skattum	\$3.50
					<b>\$3.50</b>

**Vendor: Smarsh Inc**  
**Check Number: 51796**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
INV00630470	11/18/2020	510 006 518 80 49 05	LR - Smarsh	Archiving Platform	\$723.84
					<b>\$723.84</b>

**Vendor: Snohomish Co-Op Inc**  
**Check Number: 51797**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
298057	11/18/2020	101 016 544 90 31 02	ST-Operating Cost	Flame Weed Burner	\$79.74
					<b>\$79.74</b>

**Vendor: Snohomish County Conservation Dist**

**Check Number: 51798**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
4981	11/18/2020	410 016 531 50 31 16	DOE - Capacity Exp 17-19	Grant Reimbursement Jan-Sept 2020	\$4,887.23 <b>\$4,887.23</b>

**Vendor: Snohomish County PUD**

**Check Number: 51799**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
105451494	11/18/2020	101 016 542 63 47 00	ST-Lighting - Utilities	202013249 Traffic Signal 1933 79th Ave SE	\$127.16
105451494	11/18/2020	101 016 542 64 47 00	ST-Traffic Control -Utility	202013249 Traffic Signal 7441 20th St SE	\$83.76
105455951	11/18/2020	001 008 521 50 47 00	LE-Facility Utilities	200558690 Police N Lakeshore Dr Electric	\$98.13
105455951	11/18/2020	001 008 521 50 47 00	LE-Facility Utilities	200558690 Police N Lakeshore Dr Water	\$24.55
105459708	11/18/2020	001 010 576 80 47 00	PK-Utilities	200206019 North Cove Park Electric	\$18.89
105459708	11/18/2020	001 010 576 80 47 00	PK-Utilities	200206019 Parks Electric	\$41.13
105459708	11/18/2020	001 010 576 80 47 00	PK-Utilities	200206019 Parks Water	\$61.49
105459708	11/18/2020	001 012 572 20 47 00	CS- Library-Utilities	200206019 Library Electric	\$354.07
105459708	11/18/2020	001 012 575 50 47 00	CS- Pavillion - Utilities	200206019 The Mill Electric	\$564.88
105459708	11/18/2020	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Admin Electric	\$140.29
105459708	11/18/2020	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Electric	\$258.25
105459708	11/18/2020	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Water	\$168.71
105459708	11/18/2020	001 013 518 20 47 00	GG-Utilities	200206019 Library Water	\$105.89
105459708	11/18/2020	101 016 542 63 47 00	ST-Lighting - Utilities	200206019 Street Lights	\$146.91
105461205	11/18/2020	001 010 576 80 47 00	PK-Utilities	222625881 8801 Froniter Cir W Water	\$53.18
118667022	11/18/2020	001 010 576 80 47 00	PK-Utilities	222191298 North Cove Park Water	\$86.50
121978015	11/18/2020	001 010 576 80 47 00	PK-Utilities	221860174 Frontier Circle Park Electric	\$19.46
125300067	11/18/2020	101 016 542 63 47 00	ST-Lighting - Utilities	204719074 Catherine Creek Bridge Lights	\$22.90
131885206	11/18/2020	101 016 542 63 47 00	ST-Lighting - Utilities	202988481 Street Lights	\$216.26
131890695	11/18/2020	101 016 542 63 47 00	ST-Lighting - Utilities	200363505 Traffic Signal	\$81.15
138394414	11/18/2020	101 016 542 63 47 00	ST-Lighting - Utilities	202648101 Street Lights Soper Hill Annex	\$1,470.95
138394415	11/18/2020	101 016 542 63 47 00	ST-Lighting - Utilities	202670725 Street Lights	\$1,251.30
138396277	11/18/2020	101 016 542 63 47 00	ST-Lighting - Utilities	201860178 Traffic Signal 9101 Market Pl	\$144.09
138399168	11/18/2020	001 013 518 20 47 02	GG-Utilities for Rentals	222450314 - 1819 S Lake Stevens Rd Commercial	\$710.12
145042874	11/18/2020	001 012 575 51 47 00	CS- Grimm House Utilities	222484701 Grimm House Electric	\$135.12
148329268	11/18/2020	001 010 576 80 47 00	PK-Utilities	203582010 Lundein Restrooms Electric	\$108.10
148329268	11/18/2020	001 010 576 80 47 00	PK-Utilities	203582010 Lundein Restrooms Water	\$586.54
148329268	11/18/2020	001 012 557 30 40 01	CS- VIC Utilities	203582010 Visitor Information Center Electric	\$64.67
148329268	11/18/2020	101 016 542 63 47 00	ST-Lighting - Utilities	203582010 Street Lights	\$47.83
148329269	11/18/2020	101 016 542 63 47 00	ST-Lighting - Utilities	203731153 Traffic Signals	\$186.78
151827046	11/18/2020	001 010 576 80 47 00	PK-Utilities	201487055 2424 Soper Hill Rd Mobile Electric	\$65.82
151827046	11/18/2020	001 010 576 80 47 00	PK-Utilities	201487055 2424 Soper Hill Rd Mobile Water	\$56.30
158070887	11/18/2020	101 016 542 63 47 00	ST-Lighting - Utilities	201973682 Street Lights	\$47.38
161240958	11/18/2020	001 010 576 80 47 00	PK-Utilities	202340527 Decant Yard	\$13.11
161240958	11/18/2020	101 016 543 50 47 00	ST-Utilities	202340527 Decant Yard	\$13.11
161240958	11/18/2020	410 016 531 10 47 00	SW-Utilities	202340527 Decant Yard	\$13.10
161244424	11/18/2020	101 016 542 63 47 00	ST-Lighting - Utilities	201595113 Street Lights	\$147.40
164459734	11/18/2020	101 016 542 63 47 00	ST-Lighting - Utilities	202624367 Street Lights	\$10,980.64

**\$18,715.92**

**Vendor: Snohomish County PW**

**Check Number: 51800**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
I000536816	11/18/2020	410 016 531 20 41 00	SW-SnoCo Lake Monitoring	ILA Billing - Surface Water Mgmt July-Sept 2020	\$2,604.54 <b>\$2,604.54</b>

**Vendor: Snohomish County Sheriffs Office**

**Check Number: 51801**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2020-6521	11/18/2020	001 008 523 60 41 00	LE-Jail	Jail Services Medical Sept 2020	\$384.37 <b>\$384.37</b>

**Vendor: Sophia M McKee**

**Check Number: 51802**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
111020 REINDEER	11/18/2020	001 007 571 00 30 00	PL-Park & Recreation	Reindeer Rental Winterfest 12/05/2020	\$750.00 <b>\$750.00</b>

**Vendor: Sound Equipment Rental & Sales**

**Check Number: 51803**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
18252E	11/18/2020	411 016 594 31 60 04	Callow Road Drainage	Dozer Rental - Callow Rd	\$5,232.00
18252F	11/18/2020	411 016 594 31 60 04	Callow Road Drainage	Dozer Rental - Callow Rd	\$1,616.47
19073	11/18/2020	411 016 594 31 60 06	117th Pl/114th Drainage	Excavator Rental - 114th Drainage	\$4,381.80
19089	11/18/2020	411 016 594 31 60 04	Callow Road Drainage	Roller Rental - Callow Rd	\$3,749.60
					<b>\$14,979.87</b>

**Vendor: Sound Publishing Inc**

**Check Number: 51804**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
EDH871276	11/18/2020	001 007 558 50 41 03	PL-Advertising	Boat Launch Closure	\$30.53
EDH912225	11/18/2020	001 013 518 30 41 01	GG-Advertising	CC Meeting Cancellation	\$18.20
EDH912401	11/18/2020	001 007 558 50 41 03	PL-Advertising	LUA2020-0166 SR9/S Lake Stevens Rd Intersection Improve	\$95.20
EDH912508	11/18/2020	001 013 518 30 41 01	GG-Advertising	Ordinance 1098	\$29.40
EDH912748	11/18/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	LUA2020-0164 Admin Variance for Front Setback	\$71.40
EDH912813	11/18/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	LUA2020-0142 Wet Rabbit Car Wash	\$84.00
					<b>\$328.73</b>

**Vendor: Sound Safety Products Co Inc**

**Check Number: 51805**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
374924/1	11/18/2020	410 016 531 10 26 00	SW Clothing-Boot Allowance	Boots - Caswell C	\$195.05
374924/1	11/18/2020	410 016 531 10 26 00	SW Clothing-Boot Allowance	Safety Boots - Caswell	\$163.04
375660/1	11/18/2020	001 010 576 80 26 00	PK- Clothing - Boot Allowance	Boots - Gile B	\$297.70
375904/1	11/18/2020	410 016 531 10 26 00	SW Clothing-Boot Allowance	Boots - Anderson R - Credit Return Inv #367424/1	(\$111.45)
375905/1	11/18/2020	410 016 531 10 26 00	SW Clothing-Boot Allowance	Boots - Anderson R - Credit Return Inv #367424/1	(\$213.55)
375906/1	11/18/2020	410 016 531 10 26 00	SW Clothing-Boot Allowance	Boots - Anderson R	\$325.00
					<b>\$655.79</b>

**Vendor: Sound Security Inc**

**Check Number: 51806**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
989548	11/18/2020	001 012 575 50 47 00	CS- Pavillion - Utilities	Fire & Security Monitoring The Mill	\$302.52
989548	11/18/2020	001 013 518 20 41 00	GG-Professional Service	Fire & Security Monitoring CH	\$563.52
991208	11/18/2020	001 012 575 50 47 00	CS- Pavillion - Utilities	Fire & Security Monitoring The Mill Late Fees	\$9.99
991345	11/18/2020	001 013 518 20 31 00	GG-Operating Costs	Prox Fobs	\$384.22
991346	11/18/2020	001 012 594 75 64 00	CS- Pavillion - Capital	Installation of Access - The Mill	\$8,567.40
991347	11/18/2020	001 012 594 75 64 00	CS- Pavillion - Capital	Electrical/Fire Permit - The Mill	\$68.80
991348	11/18/2020	001 012 575 50 47 00	CS- Pavillion - Utilities	Elevator Phone Monitoring - The Mill	\$30.00
					<b>\$9,926.45</b>

**Vendor: Springbrook Nursery & Trucking Inc**

**Check Number: 51807**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
302079	11/18/2020	411 016 594 31 60 06	117th PI/114th Drainage	Dump Fee - Brush/Stumps	\$240.00
302100	11/18/2020	411 016 594 31 60 06	117th PI/114th Drainage	Dump Fee - Brush/Stumps	\$120.00
					<b>\$360.00</b>

**Vendor: SRV Construction Escrow Acct 101682426**

**Check Number: 51808**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1263-05	11/18/2020	301 016 595 30 60 01	20th St SE Phase II Construct	Retainage 20th Street SE Phase II - Segment 1 Project 18008	\$52,979.83
					<b>\$52,979.83</b>

**Vendor: SRV Construction Inc**

**Check Number: 51809**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1263-05	11/18/2020	301 016 595 30 60 01	20th St SE Phase II Construct	20th Street SE Phase II - Segment 1 Project 18008	\$1,006,617.24
					<b>\$1,006,617.24</b>

**Vendor: Stericycle Inc**

**Check Number: 51810**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
3005311542	11/18/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	Hazardous Waste Disposal	\$10.36
					<b>\$10.36</b>

**Vendor: Stowe**

**Check Number: 51811**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
001 CITY CIVIC	11/18/2020	303 013 594 18 60 01	Civic Center	Civic Center Consultant Services Sept/Oct 2020	\$23,621.99
					<b>\$23,621.99</b>

**Vendor: Tandem Services Corp Inc**

**Check Number: 51812**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
15197	11/18/2020	001 010 576 80 45 00	PK-Equipment Rental	Portable Restroom Rental Timbers Community Park	\$125.00
					<b>\$125.00</b>

**Vendor: Teamsters Local No 763**

**Check Number: 51685**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
111020	11/10/2020	001 000 284 00 00 00	Payroll Liability Other	Union Dues	\$1,021.00
					<b>\$1,021.00</b>

**Vendor: Teamsters Welfare Trust Dental EFT**

**Check Number: 0**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
111020	11/10/2020	001 000 283 00 00 00	Payroll Liability Medical	Teamsters Dental Premium	\$2,339.20 <b>\$2,339.20</b>

**Vendor: Technological Services Inc**

**Check Number: 51813**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
18083	11/18/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Tire Mount PT-16-61	\$265.15
18138	11/18/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Tire Mount A-20-92	\$245.37
18173	11/18/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Battery/Alternator Replacements PT-2016 Dodge Charger	\$1,026.03
18185	11/18/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	New Tires/Balance/Brake Repair PT-16-61	\$2,275.04
18189	11/18/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Express Lube/Oil/Fluids/Filters/Brake Inspec PT-15-62	\$214.94
18210	11/18/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Express Lube/Oil/Fluids/Filters/Brake Inspec PT-18-78	\$1,036.41
					<b>\$5,062.94</b>

**Vendor: Thermo King Northwest Inc**

**Check Number: 51814**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2578434	11/18/2020	001 010 576 80 31 00	PK-Operating Costs	Freight Charges for Parts for Bobcat Repair	\$1,024.60 <b>\$1,024.60</b>

**Vendor: Thomco Aggregate LLC**

**Check Number: 51815**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2755	11/18/2020	411 016 594 31 60 06	117th Pl/114th Drainage	Concrete/Asphalt	\$448.57 <b>\$448.57</b>

**Vendor: Thompson DDS PLLC**

**Check Number: 51710**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1120 NEW LIFE	11/17/2020	002 013 518 63 40 00	CV - Grant Pass Thru	CARES Act Small Business Grant - New Life Dental	\$10,000.00 <b>\$10,000.00</b>

**Vendor: Thyssenkrupp Elevator Corporation**

**Check Number: 51816**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
3005583177	11/18/2020	001 008 521 50 47 00	LE-Facility Utilities	Monthly Elevator Service 1819 S Lake Stevens Rd	\$817.50
3005583177	11/18/2020	001 013 518 20 47 02	GG-Utilities for Rentals	Monthly Elevator Service 1819 S Lake Stevens Rd	\$817.50

**Vendor: TransUnion Risk and Alternative Data Solutions Inc**

**Check Number: 51817**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
4016011-202010-1	11/18/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	TILO - Information Gathering Services	\$168.30 <b>\$168.30</b>

**Vendor: TranTech Engineering LLC**

**Check Number: 51818**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2020004-08	11/18/2020	411 016 594 31 60 05	Catherine Creek/36th St Bridge	Catherine Creek Bridge Monitoring/Replacement	\$18,093.01 <b>\$18,093.01</b>

**Vendor: ULINE**

**Check Number: 51819**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
125942168	11/18/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	Handgun Evidence Box	\$194.11
125986959	11/18/2020	001 012 575 50 31 00	CS- Pavillion - Ops	Signage for Video Monitoring at The Mill	\$237.19
					<b>\$431.30</b>

**Vendor: UPS**

**Check Number: 51820**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0000074T42450	11/18/2020	001 008 521 20 42 00	LE-Communication	Evidence Shipping	\$29.80
0000074Y42440	11/18/2020	001 008 521 20 42 00	LE-Communication	Evidence Shipping	\$14.79
					<b>\$44.59</b>

**Vendor: US Bank St Paul**

**Check Number: 51821**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1680045	11/18/2020	412 016 592 31 80 01	LP_2020B Interest	LAK0677-4-1 Series 2020B Local Lease Interest	\$9,778.27
					<b>\$9,778.27</b>

**Vendor: US Bank St Paul**

**Check Number: 51822**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1663743	11/18/2020	210 000 591 75 71 00	2008 Bond Princp Pymt - GG	LAKSGOREF08A - Series 2008A Principal	\$150,000.00
1663743	11/18/2020	210 000 592 18 83 00	2008 Bond Interest Payment	LAKSGOREF08A - Series 2008A Interest	\$31,952.50
1663743	11/18/2020	210 070 591 35 71 00	2008 Bond Principal - Sewer	LAKSGOREF08A - Series 2008A Principal	\$120,000.00
1663743	11/18/2020	210 070 592 35 83 00	2008 Bond Interest Payment	LAKSGOREF08A - Series 2008A Interest	\$7,600.00
					<b>\$309,552.50</b>

**Vendor: Vantagepoint Transfer Agents - 108991**

**Check Number: 51686**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
111020	11/10/2020	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employer Contribution	\$407.26
					<b>\$407.26</b>

**Vendor: Vantagepoint Transfer Agents - 307428**

**Check Number: 51687**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
111020	11/10/2020	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employee Contribution	\$2,632.53
					<b>\$2,632.53</b>

**Vendor: Veritone Inc**

**Check Number: 51823**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
25276	11/18/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	2021 LSPD Redact Application - License Fee	\$2,400.00
					<b>\$2,400.00</b>

**Vendor: Verizon Northwest**

**Check Number: 51824**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
9866086822	11/18/2020	001 001 511 60 42 00	Legislative - Communication	Wireless Phone Service Council	\$294.47
9866086822	11/18/2020	001 001 513 10 42 00	Executive - Communication	Wireless Phone Service Executive	\$41.93
9866086822	11/18/2020	001 002 513 11 42 00	AD-Communications	Wireless Phone Service Admin	\$41.66
9866086822	11/18/2020	001 003 514 20 42 00	CC-Communications	Wireless Phone Service Clerk	\$41.93

9866086822	11/18/2020	001 005 518 10 42 00	HR-Communications	Wireless Phone Service HR	\$83.59
9866086822	11/18/2020	001 006 518 80 42 00	IT-Communications	Wireless Phone Service IT	\$370.23
9866086822	11/18/2020	001 007 558 50 42 00	PL-Communication	Wireless Phone Service Planning	\$578.20
9866086822	11/18/2020	001 007 559 30 42 00	PB-Communication	Wireless Phone Service Building	\$337.49
9866086822	11/18/2020	001 010 576 80 42 00	PK-Communication	Wireless Phone Service PW	\$508.64
9866086822	11/18/2020	101 016 543 30 42 00	ST-Communications	Wireless Phone Service PW	\$508.65
9866086822	11/18/2020	410 016 531 10 42 00	SW-Communications	Wireless Phone Service PW	\$508.65
					<b>\$3,315.44</b>

**Vendor: Washington State Criminal Justice**

**Check Number: 51825**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
201134716	11/18/2020	001 008 521 40 49 01	LE-Registration Fees	Registration - Control Defensive Tactics Instruc Recert-Holland	\$250.00
					<b>\$250.00</b>

**Vendor: Washington State Dept of Enterprise Svcs**

**Check Number: 51826**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
731101836	11/18/2020	001 008 521 20 31 00	LE-Office Supplies	Business Cards Template Update	\$527.26
731101837	11/18/2020	001 008 521 20 31 00	LE-Office Supplies	Envelope Template Update	\$60.14
					<b>\$587.40</b>

**Vendor: Washington State Patrol**

**Check Number: 51827**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
I21002338	11/18/2020	633 000 589 30 00 10	Gun Permit - WSP Remittance	Weapons Permit Background Checks	\$662.50
					<b>\$662.50</b>

**Vendor: Washington State Support Registry**

**Check Number: 0**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
111020	11/10/2020	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Child Support	\$569.50
					<b>\$569.50</b>

**Vendor: Washington State Treasurers Office**

**Check Number: 51828**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
Q3 2020	11/18/2020	633 000 589 30 00 00	Seizure & Forfeit State REMIT	Q3 2020 Forfeited Property	\$3,773.60
					<b>\$3,773.60</b>

**Vendor: Weed Graafstra & Associates Inc**

**Check Number: 51829**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
110220 WGA	11/18/2020	001 011 515 41 41 00	Ext Consultation - City Atty	Legal Services - General Matters	\$1,125.00
110220 WGA	11/18/2020	001 011 515 45 41 00	Ext Litigation - City Atty	Legal Services - General Matters	\$800.50
					<b>\$1,925.50</b>

**Vendor: Western Conference of Teamsters Pension Trust**

**Check Number: 51688**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
111020	11/10/2020	001 000 282 00 00 00	Payroll Liability Retirement	Employee Contributions - Teamster Pension	\$3,391.31
					<b>\$3,391.31</b>

**Vendor: WM Corporate Services Inc**

**Check Number: 51830**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
9007489-4968-3	11/18/2020	001 008 521 50 47 00	LE-Facility Utilities	Dumpster Service - Police Conference Center	\$199.20
9007489-4968-3	11/18/2020	001 013 518 20 47 02	GG-Utilities for Rentals	Dumpster Service - 1825 S Lake Stevens Rd Comm	\$538.56
					<b>\$737.76</b>

**Vendor: Zions Bank**

**Check Number: 51831**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
110220 ZIONS	11/18/2020	412 016 591 31 70 00	2019 LTGO Bond - Principal	2019 LTGO Bond Principal	\$57,000.00
110220 ZIONS	11/18/2020	412 016 592 31 80 00	2019 LTGO Bond - Interest	2019 LTGO Bond Interest	\$5,867.45
					<b>\$62,867.45</b>

**Vendor: Zippy Fiber**

**Check Number: 51832**

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1120 ZIPLY	11/18/2020	001 012 575 30 42 00	CS- Museum - Communications	Telephone Services Museum	\$218.56
1120 ZIPLY	11/18/2020	101 016 542 64 47 00	ST-Traffic Control -Utility	Traffic Control Modem	\$65.54
					<b>\$284.10</b>

**CITY OF LAKE STEVENS  
CITY COUNCIL REGULAR MEETING MINUTES**

Tuesday, November 10, 2020  
By Remote Participation via Zoom

CALL TO ORDER: 7:00 p.m. by Mayor Brett Gailey

ELECTED OFFICIALS PRESENT: Mayor Brett Gailey, Councilmembers Kim Daughtry, Gary Petershagen, Shawn Frederick, Mary Dickinson, Anji Jorstad, Marcus Tageant and Steve Ewing

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Finance Director Barb Stevens, Community Development Director Russ Wright, Public Works Director Eric Durpos, Police Chief John Dyer, Human Resources Director Anya Warrington, City Clerk Kelly Chelin, Senior Accountant Josh Roundy, Associate Planner Sabrina Gassaway and City Attorney Greg Rubstello

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**Call to Order:**

The Mayor called the meeting to order at 7:00 p.m.

**Pledge of Allegiance:**

Mayor Gailey led the Pledge of Allegiance.

**Approval of Agenda:**

Mayor Gailey noted that action items K, L & O will be taken care of during the public hearing. Also, action item N will be stricken from the agenda tonight and rescheduled to a future meeting. City Clerk Chelin noted that the FBI LEEDA award will be rescheduled to another meeting.

**MOTION.** Councilmember Daughtry made a motion, seconded by Councilmember Dickinson, to approve the agenda as amended. The motion passed 7-0-0-0.

**Roll Call:**

All Councilmembers were present.

**Citizen Comments:**

Liz and Donnie, 2206 Hartford Drive. They spoke about the Weir contract on the agenda. They stated their concerns of flooding around their house.

Sue Fernald, Lake Stevens. Ms. Fernald stated that she wanted to thank the McGees for removing all of the political signs in a timely manner.

Tom Benn, 2310 Hartford Drive. Mr. Benn explained that Hartford Drive has flooded many times. He urged the Council to do something about it.

Melissa Knaak, Lake Stevens. Ms. Knaak discussed her concerns with taxes.

Donna Benn, Lake Stevens. Ms. Benn stated that she is Tom's wife. She is worried about the damage to her house due to the flooding.

**Guest Business:**

Lake Level Outlet Study Results – Erik Davido, Davido Consulting Group

**Council Business:**

Due to time restraints and a full agenda, Council business will be shortened.

Councilmember Frederick urged everyone to comply with the guidance for COVID. In the last 6 or 7 days, it has been the highest number of cases. He reiterated how important it is to comply with the guidance in order to stop COVID.

Councilmember Dickinson gave an update on the Senior Center. She urged the Council to consider giving the Senior Center the \$20,000.

**Mayor's Business:**

Mayor Gailey stated that there was a community divide on the doxing resolution.

**Consent Agenda:**

**MOTION:** Councilmember Jorstad made a motion, seconded by Councilmember Daughtry, to approve the consent agenda. The motion passed 7-0-0-0.

The consent agenda included the following:

Vouchers

City Council Workshop Meeting Minutes of October 20, 2020

City Council Regular Meeting Minutes of October 27, 2020

Deviation to Phasing Schedule for The Timbers Subdivision

Interagency Agreement with the Washington Traffic Safety Commission

Interlocal Agreement with Snohomish Drug Task Force

**Public Hearing:**

Ordinance No. 1099 - Property Tax Levy for 2021 and Setting the Property Tax Levy

Ordinance No. 1100 - Declaring a Substantial Need

Senior Accountant Roundy explained that the County Assessor requires cities to submit an ordinance to them by November 30th each year authorizing the Snohomish County Assessor to collect property taxes on behalf of the city. The ordinance must state the percentage of increase requested by the City. As of this date the County has only preliminary dollar figures available for new construction and state-owned utilities so the total dollar amount levied may change.

The 2021 preliminary assessed value shows an approximate increase of 7.8% within the City of Lake Stevens. The change in the rate of inflation (IPD rate) is 100.602 percent for tax year 2021. For taxing districts with a population of 10,000 or more, the levy limit factor or allowable increase, is the lesser of inflation (IPD rate) or 101% over the previous levy amount. This City's estimated levy rate for 2021 is \$0.99 when using the levy factor of 100.602%.

Ordinance 1099 authorizes the collection of the property taxes on properties within the city limits up to a certified amount of \$5,400,000. Based on current estimates, we anticipate the actual levy will be approximately \$5,272,000. The ordinance includes an estimated 4% increase over

the 2020 levy amount, which includes the 0.602% increase which equates to \$30,379.26 as well as increases from annexations, new construction, and refunds.

In order to increase the 2021 levy rate to 101%, which sets our highest lawful levy for 2022, a second ordinance is required declaring substantial need. The City has prepared the additional Ordinance 1100 to raise the allowable levy factor to 101% Due to the high amount of refunds for tax year 2021, there will be little or no banked capacity.

Staff recommendation tonight is to approve Ordinance No. 1099 authorizing collection of property tax levy for 2021 and setting the property tax levy and approve Ordinance No. 1100 declaring a substantial need, which authorizes the property tax limit factor of 101%, allowing the City to bank the excess levy capacity for future use.

Mayor Gailey opened the public hearing for Ordinance 1099 at 8:47 p.m.

There were no comments from the public.

Mayor Gailey closed the public hearing.

**MOTION.** Councilmember Daughtry made a motion, seconded by Councilmember Petershagen, to approve Ordinance No. 1099 - Property Tax Levy for 2021 and Setting the Property Tax Levy. The motion passed 7-0-0-0.

Mayor Gailey opened the public hearing for Ordinance 1100 at 8:49 p.m.

There were no comments from the public.

Mayor Gailey closed the public hearing.

**MOTION.** Councilmember Daughtry made a motion, seconded by Councilmember Jorstad to approve Ordinance No. 1100 - Declaring a Substantial Need. The motion passed 7-0-0-0.

**Ordinance No. 1101 - 2021 Budget**

Senior Accountant Roundy explained that the City Council has been reviewing current and forecasted revenues and expenditures including property tax, City staffing plans, and related costs which are incorporated into the proposed 2021 budget ordinance.

The final budget ordinance will reflect the action approved by Council regarding this decision. The 2021 Proposed Budget document can be downloaded at [www.lakestevenswa.gov](http://www.lakestevenswa.gov).

Staff recommendation tonight is to approve first reading of Ordinance No. 1101 – 2021 Budget.

Mayor Gailey opened the public hearing at 8:55 p.m.

**Earl Gray, Lake Stevens.** Mr. Gray urged the Council to consider owning property and not financing.

Mayor Gailey closed the public hearing.

**MOTION.** Councilmember Daughtry made a motion, seconded by Councilmember Frederick, to approve the first reading of Ordinance No. 1101 – 2021 Budget. The motion passed 7-0-0-0.

**Ordinance No. 1103 - Multifamily Housing Tax Exemption Program Regulations**

**Ordinance No. 1104 - Change the Council Start Time**

**MOTION.** Councilmember Daughtry made a motion, seconded by Councilmember Frederick, to move the public hearing for Ordinance No. 1103 to the November 24, 2020 meeting and move Ordinance No. 1104 to the November 17, 2020 meeting due to time restraints. The motion passed 7-0-0-0.

**MOTION.** Councilmember Petershagen made a motion, seconded by Councilmember Daughtry, to extend the meeting past 9:00 p.m. The motion passed 7-0-0-0.

**Recess to Executive Session:**

The meeting recessed to executive session at 9:05 p.m. to discuss Collective Bargaining, Property Acquisition per RCW 42.30.110 (1)(c) and Potential Litigation per RCW 42.30.110(1)(i) for approximately 15 minutes.

At 9:20 p.m., the executive session was extended to 9:25 p.m.  
At 9:25 p.m., the executive session was extended to 9:30 p.m.  
At 9:30 p.m., the executive session was extended to 9:35 p.m.  
At 9:35 p.m., the executive session was extended to 9:52 p.m.  
At 9:52 p.m., the executive session was extended to 10:02 p.m.  
At 10:02 p.m., the executive session was extended to 10:08 p.m.

**Reconvene to Regular Session.**

The meeting reconvened to regular session at 10:08 p.m.

**Adjourn:**

**MOTION.** Councilmember Frederick made a motion, seconded by Councilmember Dickinson, to adjourn the meeting at 10:08 p.m. The motion passed 7-0-0-0.

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Brett Gailey, Mayor

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Kelly M. Chelin, City Clerk

**CITY OF LAKE STEVENS  
CITY COUNCIL WORKSHOP MEETING MINUTES**

Tuesday, November 17, 2020, at 7:00 p.m.  
By Remote Participation via Zoom

CALL TO ORDER: 7:00 p.m. by Mayor Brett Gailey

ELECTED OFFICIALS PRESENT: Mayor Brett Gailey, Councilmembers Kim Daughtry, Gary Petershagen, Shawn Frederick, Mary Dickinson, Anji Jorstad, Steve Ewing and Marcus Tageant

STAFF MEMBERS PRESENT: Finance Director Barb Stevens, Community Development Director Russ Wright, Public Works Director Eric Durpos, Human Resources Director Anya Warrington, City Clerk Kelly Chelin, IT Director Troy Stevens, Capital Projects Manager Aaron Halverson and Police Chief John Dyer

OTHERS:

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The meeting was called to order at 7:00 p.m. by Mayor Brett Gailey.

**Action Items:**

**Resolution 2020-25 Property Surplus**

Director Wright explained that the Lake Stevens Municipal Code (LSMC) 2.98.010 authorizes the City Council to surplus real property when it is not needed for present or future municipal use and if it can be sold for a reasonable return. There are two city-owned properties not needed for present or future use and should be returned to the tax rolls. Staff is proposing to sell these properties at fair market value through direct marketing per Chapter 2.98 LSMC.

The resolution included in the Council packet finds that the properties described below would be put to a higher or better use for the community by a negotiated sale for commercial purposes. The city would directly market these properties for sale. There are marketing dollars in the budget if we need to produce materials for sales. Any potential offers would be brought to the Council for their review and concurrence.

**Property 1**

As part of the Downtown Lake Stevens Subarea Plan, the city identified the need for additional commercial development in the downtown core. As the city has developed the plans for Mill Spur and Phase 3 of North Cove Park, staff has identified an area south of Mill Spur that would be better suited for private retail or mixed-use development. After the completion of a boundary line adjustment, the parcel will be approximately 24,000 square feet. Next steps would be to order a title report and complete the boundary line adjustment. Sale of this property could help finance other downtown redevelopment projects. Staff recommends that the sale of this property would be contingent upon the execution of development agreement to ensure the property is consistent with the goals of the Downtown Lake Stevens Subarea Plan.

**Property 2**

In 2019, the city purchased the property at 1819 South Lake Stevens Road, along with other properties, for a new police station. The parcel contains a 7,067-square-foot two-story commercial building on a 18,549-usable-square-foot lot with 4 commercial tenants. This building has been considered for a potential training room and / or expansion area for PD in the future. With the construction of the Mill and a proposed civic campus at Chapel Hill there will be shared meeting areas that can be used for training. Revenues could help fund current city projects or be applied to debt payment.

Council and staff engaged in a discussion.

**MOTION.** Councilmember Daughtry made a motion, seconded by Councilmember Ewing, to approve Resolution 2020-25 Property Surplus. The motion passed 7-0-0-0.

**Workshop:**

**Adoption of Building and Fire Codes**

Building Official Mumma presented the amendments and adoption process for the 2018 code cycle. The City is required to regularly update and adopt building codes in accordance with State regulations and get direction going forward based on the Council's discussion.

Council and staff engaged in a discussion. This item will come back to a future meeting.

**Update Code Compliance Process**

Building Official Mumma presented the code compliance process for the Council. He explained that the overall goal is to streamline code compliance for more effective use of resources in order to achieve favorable results and early compliance in violation cases.

Council and staff engaged in a discussion.

**Full-time Mayor Benefits**

Human Resources Director Warrington discussed potential benefits with the Council. The Salary Commission set the full-time Mayor salary at \$80,000 a year. The Council can add benefits to the compensation package for the Mayor position.

Council and staff engaged in a discussion. It was also discussed whether or not the Salary Commission should be making the decision on the Mayor salary.

Both of these items will come back to a future Council meeting for more discussion.

**Council Start Time**

City Clerk Chelin explained that at the retreat held on September 25, 2020, the Council discussed an earlier start time for regularly scheduled City Council meetings due to lengthy meetings that have been going past 9:00 p.m. The Council and staff discussed that it would be in the best interest of the public, City administration and City Council to amend the start time. The Council discussed a start time of either 6:00 p.m. or 6:30 p.m. rather than 7:00 p.m. After

the retreat, staff prepared a survey and placed a link on the City's website in order for citizens to vote on their preferred start time.

Council engaged in a discussion. It was the consensus of the Council to place an Ordinance on the consent agenda for the next meeting amending the start time of Council meetings to 6:00 p.m.

2021 Council Retreat Dates and Location

City Clerk Chelin presented options to the Council for locations for the 2021 Council retreat. The consensus of the Council was to go to LaConner on Friday, January 29 and Saturday January 30, 2021 if Covid restrictions allow retreats.

There being no further business the meeting was adjourned at 8:58 p.m.

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Brett Gailey, Mayor

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Kelly M. Chelin, City Clerk



LAKE STEVENS CITY COUNCIL  
**STAFF REPORT**

**Council Agenda** November 24, 2020  
**Date:** \_\_\_\_\_

**Subject:** Ordinance 1104 Amending Lake Stevens Municipal Code Sections 2.08.020 and 2.08.030  
Concerning the Start Time for Regularly Scheduled City Council Meetings

**Contact**

**Person/Department:** Kelly Chelin, City Clerk **Budget Impact:** n/a

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**RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:** **Approve, modify or deny the proposed Ordinance 1104 Concerning the Start Time for Regularly Scheduled City Council Meetings** (Discussed at the November 17, 2020 workshop and scheduled for consent)

**SUMMARY/BACKGROUND:**

At the retreat held on September 25, 2020, the Council discussed an earlier start time for regularly scheduled City Council meetings due to lengthy meetings that have been going past 9:00 p.m. The Council and staff discussed that it would be in the best interest of the public, City administration and City Council to amend the start time. The Council discussed a start time of either 6:00 p.m. or 6:30 p.m. rather than 7:00 p.m. After the retreat, staff prepared a survey and placed a link on the City's website in order for citizens to vote on their preferred start time.

The City received 57 responses. Approximately 5 more people preferred 6:30 p.m.

At the November 17, 2020 workshop, the consensus of the Council was to change the start time to 6:00 p.m. and place this ordinance on the consent agenda for November 24, 2020.

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**ATTACHMENTS:** **Draft Ordinance 1104**

**CITY OF LAKE STEVENS  
LAKE STEVENS, WASHINGTON**

**ORDINANCE NO. 1104**

**AN ORDINANCE OF THE CITY OF LAKE STEVENS, WASHINGTON  
AMENDING LAKE STEVENS MUNICIPAL CODE (LSMC) CHAPTER 2.08 BY  
AMENDING SECTIONS 2.08.020 AND 2.08.030 CONCERNING THE START  
TIME FOR REGULARLY SCHEDULED CITY COUNCIL MEETINGS;  
PROVIDING FOR SEVERABILITY, SUMMARY PUBLICATION BY  
ORDINACE TITLE ONLY AND AN EFFECTIVE DATE.**

WHEREAS, the City Council has determined it in the public interest and in the benefit and convenience of the public, city administration and the City Council to amend the start time for regularly scheduled city council meetings from 7:00 pm to 6:00 pm, now, therefore,

THE CITY COUNCIL OF THE CITY OF LAKE STEVENS, WASHINGTON, DO ORDAIN AS FOLLOWS:

**Section 1.** Lake Stevens Municipal Code Chapter 2.08 "CITY COUNCIL" and sections 2.08.020 and 2.08.030 are hereby amended to read as follows (additions shown in underline):

**2.08.020 Regular Meetings - Time and Place.**

The City Council of the City of Lake Stevens shall hold its regular City Council meetings on the second and fourth Tuesday of any month, commencing at 76:00 p.m., with the exception that in the month of July of each year the Council will hold one meeting on the second Tuesday, commencing at 76:00 p.m., and in the month of August of each year the Council will hold one meeting on the fourth Tuesday, commencing at 76:00 p.m. In the event the second and fourth Tuesday of any month shall fall on a legal holiday, the meeting shall then be held on the next day thereafter at 76:00 p.m., unless otherwise provided for by resolution, ordinance, or the laws of the State of Washington. The regular meetings of the City Council shall be held at the Mill, 1808 Main Street, located within the corporate limits of the City of Lake Stevens, unless otherwise publicly announced.

**2.08.030 Workshop Meetings - Time and Place.**

The City Council of the City of Lake Stevens may also hold a workshop meeting on the first and third Tuesday, or any other day of any month, commencing at 76:00 p.m., unless otherwise publicly announced. Workshop meetings shall be held for the purpose of information study, review and general discussion. No official action is taken at any workshop meeting, unless the requirements of Chapter 42.30 RCW have been met, including the requirement of public notice for special meetings. Workshop meetings of the City Council shall be held at the Mill, 1808 Main Street, located within the corporate limits of the City of Lake Stevens, unless otherwise publicly announced.

**Section 2. Severability.** If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

**Section 3. Effective Date and Publication.** A summary of this ordinance consisting of its title shall be

published in the official newspaper of the City. This ordinance shall take effect and be in full force and effect five days after its publication in the City's official newspaper.

PASSED by the City Council of the City of Lake Stevens this 10<sup>th</sup> day of November 2020.

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Brett Gailey, Mayor

ATTEST/AUTHENTICATION:

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Kelly Chelin, City Clerk

APPROVED AS TO FORM:

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Greg Rubstello, City Attorney

First and Final Reading: November 10, 2020

Published: \_\_\_\_\_

Effective Date: \_\_\_\_\_



LAKE STEVENS CITY COUNCIL  
**STAFF REPORT**

**Council Agenda Date:** November 24, 2020

**Subject:** Revised Resolution 2020-19 Machias Industrial Annexation

<b>Contact</b>	Russ Wright, Community Development Director	<b>Budget</b>	None
<b>Person/Department:</b>		<b>Impact:</b>	

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**RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:**

1. Approve REVISED Resolution 2020-19.

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**DISCUSSION:**

City Council held a public hearing for the Machias Industrial Annexation on August 25, 2020 continued to October 13, 2020. The City Council approved a revised 60 percent petition on September 22, 2020 through revised Resolution 2020-19. The Snohomish County Assessor's office certified the petition on September 25, 2020. Staff submitted the petition to the Boundary Review Board on September 30, 2020.

During its review of the Machias Industrial Annexation, Snohomish County notified the city that the boundary of the annexation area at the northern end of Parcel No. 29060900206500 included an area outside of the Urban Growth Area (UGA). Based on this feedback, the city withdrew its notice of intent to annex to correct the application. The legal description and map have been corrected. Pending Council's approval, staff is prepared to submit the corrected notice of intent to the Boundary Review Board.

**BACKGROUND**

On August 16, 2017, the city of Lake Stevens received an annexation petition signed by the property owner representing more than 10 percent of the assessed value in the Machias Industrial Annexation area. The property is approximately 66 acres and 18 parcels totaling over \$7.25 million in value. The annexation would include the right-of-way along Machias Road. Located adjacent to Lake Stevens city limits, the Machias Industrial Annexation area is currently zoned Heavy Industrial. The city adopted land use and zoning designations for its Urban Growth Area with the adoption of Ordinances 1073 and 1074 for its Urban Growth Area. These ordinances designated the subject properties GI (General Industrial) in the City's Comprehensive Plan and Official Zoning Map.

Public meetings were held on April 20, 2017 and September 8, 2017 with subsequent meetings with individual property owners since. The City Council passed Resolution 2017-015 accepting the petition and allowing circulation of the 60 percent petition. The Council approved an updated 10 percent request on August 27, 2019.

At its August 11, 2020 special meeting, City Council approved Resolution 2020-19 authorizing a Notice of Intent to Annex to be submitted to the County and Boundary Review Board (BRB). After the City Council passed Resolution 2020-19, the Snohomish County Assessor's office identified scrivener's errors in the petition and legal description and requested additional certification documentation for the petitioners.

## **NEXT STEPS**

Final action to annex the territory will be brought back to Council following the required 45-day Boundary Review Board comment period. Council would formally annex the territory in early 2021 by ordinance. After annexing the territory, staff will prepare and send census data to the Office of Financial Management.

## **ATTACHED**

Revised Resolution 2019-20

CITY OF LAKE STEVENS  
LAKE STEVENS, WASHINGTON

**RESOLUTION NO. 2020-19**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE STEVENS  
ACCEPTING A REVISED 60% ANNEXATION PETITION TO THE CITY  
PURSUANT TO RCW 35A.14.120; PROVIDING NOTICE OF INTENT TO  
ANNEX TO THE SNOHOMISH COUNTY BOUNDARY REVIEW BOARD,  
ASSIGNING PROPOSED ZONING AND COMPREHENSIVE PLAN  
DESIGNATIONS UPON ANNEXATION CONSISTENT WITH ORDINANCES  
1073 AND 1074; AND REQUIRING ASSUMPTION OF A PROPORTIONATE  
SHARE OF CITY INDEBTEDNESS.**

WHEREAS, The Lake Stevens City Council (Council) adopted Ordinance No. 937 establishing the 2015 – 2035 Comprehensive Plan that sets planning goals, policies and implementation strategies for the Lake Stevens Urban Growth Area (UGA) pursuant to Chapter 36.70A RCW; and

WHEREAS, the City of Lake Stevens (City) and Snohomish County entered an updated Interlocal Agreement related to Annexation and Urban Development in the Lake Stevens UGA recorded under Auditors File No. 200511100706 on November 10, 2005; and

WHEREAS, the City Council has reviewed the City's annexation strategy to determine its consistency with current practices, policies and procedures and passed Resolution 2016-21; and

WHEREAS, pursuant to RCW 35A.14.120 the City Council adopted resolution 2017-015 accepting a 10% petition, authorizing the circulation of a 60% petition for annexation and designating comprehensive plan and zoning for the proposed “Machias Industrial Annexation” pursuant to RCW 35A.14.120; and

WHEREAS, the City Council reaffirmed its support of Resolution 2017-105 and accepted an updated 10% annexation on August 27, 2019, authorizing the circulation of a 60% petition for annexation and designating comprehensive plan and zoning for the proposed “Machias Industrial Annexation” pursuant to RCW 35A.14.120; and

WHEREAS, pursuant to RCW 35A.14.120, the applicant submitted a revised petition and obtained the signatures of property owners representing more than 60% of the current total assessed value of all parcels (Exhibit A) within the proposed annexation area; and

WHEREAS, the city adopted land use and zoning designations for its Urban Growth Area with the adoption of Ordinances 1073 and 1074 for its Urban Growth Area. These ordinances designated the subject properties in the City's Comprehensive Plan as GI (General Industrial) and the on the City's Official Zoning Map as GI (General Industrial); and

WHEREAS, the annexation area being contiguous with the existing city limits, lies within unincorporated Snohomish County, and may generally be described as an area of approximately 66 acres and associated right-of-way legally described and depicted in revised Exhibits B and C. Said unincorporated annexation area is within the City's Urban Growth Area; and

WHEREAS, the Lake Stevens City Council has held a public hearing on August 25, 2020 pursuant to RCW 35A.14.130 and the public hearing was held open until October 13, 2020 allowing all interested persons to provide testimony on the proposed annexation; and

WHEREAS, the Snohomish County Assessor certified the annexation petition on September 25, 2020; and

WHEREAS, the city withdrew its prior Notice of Intent to correct the legal description and map of the annexation to eliminate an area lying outside of the Urban Growth Area Boundary identified by Snohomish County Staff.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE STEVENS AS FOLLOWS:

SECTION 1. Subject to Sections 2-4 below, the Lake Stevens City Council hereby submits a "Notice of Intent to Annex" pursuant to RCW 35A.14.120 for the area legally described and depicted in attached Exhibits B and C.

SECTION 2. The area legally described and depicted in attached Exhibits B and C shall be required to assume it's proportionate share of the general indebtedness of the City of Lake Stevens at the time of the effective date of such annexation.

SECTION 3. The area described in attached Exhibits B and C, if annexed, shall be designated in the City's Comprehensive Plan as GI (General Industrial) and the on the City's Official Zoning Map as GI (General Industrial) consistent with Ordinances 1073 and 1074.

SECTION 4. A certified copy of this resolution, together with a copy of the 60% annexation petition shall be filed with the Snohomish County Boundary Review Board in accordance with its procedures.

PASSED by the City Council of the City of Lake Stevens this 24<sup>th</sup> day of November 2020.

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Brett Gailey, Mayor

ATTEST:

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Kelly Chelin, City Clerk

APPROVED AS TO FORM:

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Greg Rubstello, City Attorney

Exhibit A



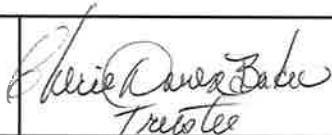
RECEIVED  
SEP 18 2020  
CITY OF LAKE STEVENS

**Petition to Annex to the City of Lake Stevens – MACHIAS ROAD INDUSTRIAL AREA ANNEXATION**

We, the undersigned, who constitute at least sixty percent of the assessed valuation of the annexation area (Shown on map labeled Exhibit 1 and described in legal description in Exhibit 2), respectfully petition the Lake Stevens Mayor and City Council for annexation of the said area into the City of Lake Stevens. We understand that the City Council accepted on August 27, 2019 the updated notice of intent to annex and in their motion, noted that the property shall be designated with City of Lake Stevens' comprehensive plan land use and zoning classifications. The City will consider a comprehensive plan designation of **General Industrial** and a zoning designation of **General Industrial**. There is no separately taxed bondedness for the annexation area to assume.

No	Assessor #	Owners Name	Owners Signature(s)	Date	Site Address
1	29060900201300	William I. Blackburn			2411 N. Machias Rd. Lake Stevens, WA 98258-9208
2	29060900201600	Alan E. Brennick			2015 Machias Rd. Lake Stevens, WA 98258
3	29060900304100	Judith Cowper			1901 N. Machias Rd. Lake Stevens, WA 98258-9259
4	39060900300700	Eldredge Investments LLC			1925 N. Machias Rd. Lake Stevens, WA 98258

No	Assessor #	Owners Name	Owners Signature(s)	Date	Site Address
5	2906900201200	Dave & Connie Frazee			2517 N. Machias Rd. Lake Stevens, WA 98258
6	29060900201000 29060900201100	Paul & Gale Houvener			2501 Machias Rd. Lake Stevens, WA 98258
7	2906900200600	Janie/Kent/Kyler/Jarett McColley			2600 Machias Rd. N Lake Stevens, WA 98258
8	29060900205700	Kent & Janie McColley			2527 N. Machias Rd. Lake Stevens, WA 98258
9	2906900201700	MCR North Yard LLC			2107 N. Machias Rd. Lake Stevens, WA 98258
10	2906900207800	Judith E. Melseth			2605 N. Machias Rd. Lake Stevens, WA 98258
11	2906900206000	Northwest Pipeline Corp.			UNKNOWN
12	2906900200800	Sunset Cove LLC			2629 N. Machias Rd. Lake Stevens, WA 98258-7705

13	29060900201400 29060900201500 29060900206500	Joseph A Sternola Trust	 Shirley Davis Baker Trustee	9-15-2020	2317 N Machias Rd. Lake Stevens, WA 98258
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WARNING: Every person who signs this petition with any other than his or her true name, or who knowingly signs more than one of these petitions, or signs a petition seeking an election when he or she is not a legal voter, or signs a petition when he or she is otherwise not qualified to sign, or who makes herein any false statement, shall be guilty of a misdemeanor.

Exhibit A



**Petition to Annex to the City of Lake Stevens – MACHIAS ROAD INDUSTRIAL AREA ANNEXATION**

We, the undersigned, who constitute at least sixty percent of the assessed valuation of the annexation area (Shown on map labeled Exhibit 1 and described in legal description in Exhibit 2), respectfully petition the Lake Stevens Mayor and City Council for annexation of the said area into the City of Lake Stevens. We understand that the City Council accepted on August 27, 2019 the updated notice of intent to annex and in their motion, noted that the property shall be designated with City of Lake Stevens' comprehensive plan land use and zoning classifications. The City will consider a comprehensive plan designation of **General Industrial** and a zoning designation of **General Industrial**. There is no separately taxed bondedness for the annexation area to assume.

No	Assessor #	Owners Name	Owners Signature(s)	Date	Site Address
1	29060900201300	William I. Blackburn	<i>William I. Blackburn</i>	9-10-20	2411 N. Machias Rd. Lake Stevens, WA 98258-9208
2	29060900201600	Alan E. Brennick	<i>Alan E. Brennick</i>	9-9-2020	2015 Machias Rd. Lake Stevens, WA 98258
3	29060900304100	Judith Cowper			1901 N. Machias Rd. Lake Stevens, WA 98258-9259
4	39060900300700	Eldredge Investments LLC	<i>Eldredge Investments LLC</i>	9-10-20	1925 N. Machias Rd. Lake Stevens, WA 98258

No	Assessor #	Owners Name	Owners Signature(s)	Date	Site Address
5	2906900201200	Dave & Connie Frazee			2517 N. Machias Rd. Lake Stevens, WA 98258
6	29060900201000 29060900201100	Paul & Gale Houvener			2501 Machias Rd. Lake Stevens, WA 98258
7	2906900200600	Janie/Kent/Kyler/Jarett McColley			2600 Machias Rd. N Lake Stevens, WA 98258
8	29060900205700	Kent & Janie McColley			2527 N. Machias Rd. Lake Stevens, WA 98258
9	2906900201700	MCR North Yard LLC		9/17/2020	2107 N. Machias Rd. Lake Stevens, WA 98258
10	2906900207800	Judith E. Melseth			2605 N. Machias Rd. Lake Stevens, WA 98258
11	2906900206000	Northwest Pipeline Corp.			UNKNOWN
12	2906900200800	Sunset Cove LLC			2629 N. Machias Rd. Lake Stevens, WA 98258-7705

13	29060900201400 29060900201500 29060900206500	Joseph A Sternola Trust			2317 N Machias Rd. Lake Stevens, WA 98258
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**WARNING:** Every person who signs this petition with any other than his or her true name, or who knowingly signs more than one of these petitions, or signs a petition seeking an election when he or she is not a legal voter, or signs a petition when he or she is otherwise not qualified to sign, or who makes herein any false statement, shall be guilty of a misdemeanor.

Exhibit B

**CITY OF LAKE STEVENS ANNEXATION LEGAL DESCRIPTION  
MACHIAS AREA**

Those portions of the Southwest quarter of Section 04, the Southeast quarter of Section 5, the Northwest quarter and the Southwest quarter of Section 09, in Township 29 North, Range 6 East, W.M., in Snohomish County, Washington, described as follows:

Beginning at the Northwest corner of the Southwest quarter of said Section 4;

Thence Easterly, 10 feet plus or minus, to the easterly right of way of N Machias Road;

Thence southerly along said east right of way, 2,750 feet plus or minus, to the northerly right of way of 28th Street NE;

Thence Southeasterly, 52 feet plus or minus, to the Southerly right of way of 28th Street NE and it's intersection with the easterly right of way of N Machias Road;

Thence Southerly along the east right of way, 314 feet plus or minus, to the South line of the North 350 feet of the Northwest quarter of said Section 9;

Thence easterly along the south line of the North 350 feet of said Northwest quarter, 534 feet plus or minus, to the west line of the East 482 feet of the Northwest quarter of the Northwest quarter of said Section 9;

Thence southerly along the east line of the East 482 feet of the said Northwest quarter, 482 feet plus or minus, to the south line of the North 837.6 feet of the Northwest quarter of the Northwest quarter of said Section 9;

Thence easterly along the south line of the North 837.6 feet of the said Northwest quarter, 218 feet plus or minus, to the west line of the East 264 feet of the Northwest quarter of the Northwest quarter of said Section 9;

Thence southerly along the east line of the East 264 feet of the said Northwest quarter, 537 feet plus or minus, to the south line of the Northwest quarter of the Northwest quarter;

Thence easterly along the south line of the said Northwest quarter, 304 feet plus or minus to the east line of the Northwest quarter of the Northwest quarter of said Section 9;

Thence southerly along the east line of the Southwest quarter of the Northwest quarter of said Section 9, 80 feet plus or minus;

Thence east along a line, 80 feet south of the north line of the Southeast quarter of the Northwest quarter of said Section 9, 404 feet plus or minus, to the intersection with the westerly easement of the Bonneville Power Transmission Line;

Thence southerly along the said easement of the Bonneville Power Transmission Line, 1388 feet plus or minus, to the south line of the Northwest quarter of said Section 9;

Thence westerly along the said south line of the Northwest quarter, 235 feet plus or minus, to the east line of the Northwest quarter of the Southwest quarter of said Section 9;

Thence southerly along said east line of the Southwest quarter, 794 feet plus or minus, to the northerly right of way of N Machias Road;

Thence southeasterly along said northerly right of way, 143 feet plus or minus, to its intersection with the north line of the South 450 feet of the Northeast quarter of the Southwest quarter of said Section 9

Thence westerly along the north line of the South 450 feet of the said Northeast quarter, 55 feet plus or minus, to the westerly right of way of N Machias Road;

Thence northwesterly, northerly along the westerly right of way of N Machias Road; 3950 feet plus or minus, to the north line of said Section 9;

Thence westerly along the north line of said Section 9, 251 feet plus or minus, to the Northwest corner of Section 9;

Thence easterly along the northerly right of way of 28th Street NE, 220 feet plus or minus, to its intersection with the westerly right of way of N Machias Road;

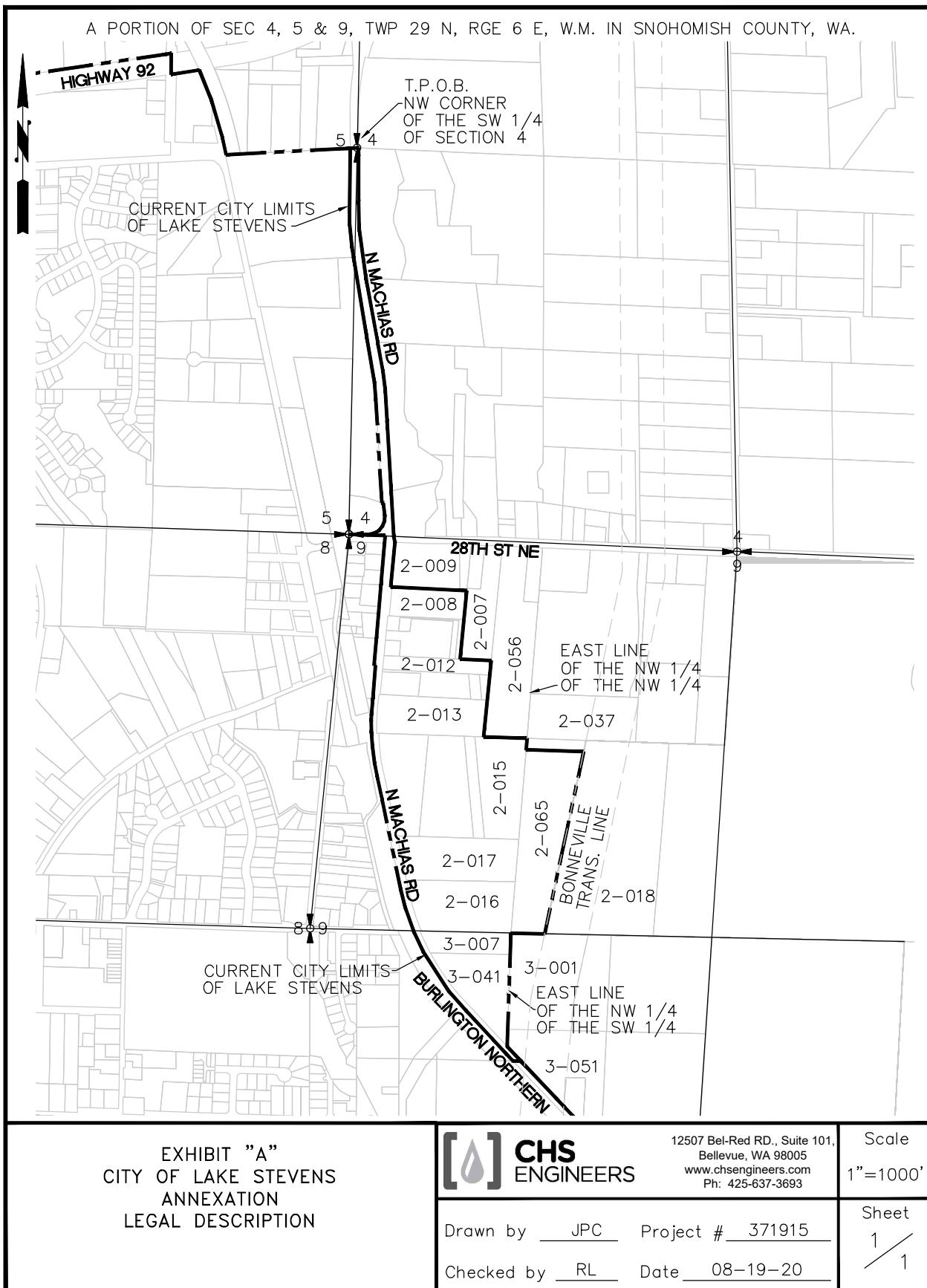
Thence northerly along the westerly right of way of said N Machias Road, 2675 feet plus or minus, to the north line of the Southeast quarter of said Section 5;

Thence easterly, 50 feet plus or minus, to the Northwest corner of the Southwest quarter of said Section 4 and the True Point of Beginning.



This legal description/exhibit was initiated by CHS Engineers, LLC and this deliverable was completed by David Evans and Associates, Inc. The licensed professional whose stamp is affixed hereto has continuously acted as the professional in responsible charge and prepared or directed all phases of the work and legal description/exhibit.

Exhibit C





LAKE STEVENS CITY COUNCIL  
**STAFF REPORT**

**Council Agenda**

**Date:** November 24, 2020

**Subject:** Multifamily Housing Tax Exemption Program Regulations and Ordinance 1103

**Contact**

**Person/Department:** Sabrina Harris, Associate Planner      **Budget Impact:** N/A

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**RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:**

- **Adopt Multifamily House Tax Exemption Target Areas.**
- **Approve Ordinance 1103 establishing a City MFTE program.**

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**Background**

A city-initiated code amendment to adopt a multi-family housing tax exemption (MFTE) program, through Chapter 84.14 RCW. The MFTE program is an incentive that cities can offer to developers that encourages the construction of market rate housing and affordable multifamily housing in predesignated targeted areas. Staff briefed Planning Commission and City Council twice to gather input related to the required target areas and perspectives on the potential city requirements for this amendment. Planning Commission and City Council supported the adoption of both the 8-year exemption and 12-year exemption program as well as inclusion of a minimum unit creation in the code amendment. The entirety of the code amendment will be within Title 3 to provide a more consolidated and user-friendly code. This amendment does not require a hearing with the Planning Commission. At its final briefing the Planning Commission provided no additional feedback on the draft code amendment.

City Council adopted a resolution on October 27, 2020 to adopt the target areas proposed through this code amendment and set forth this public hearing. The Code amendment of Chapter 3.27 LSMC, in compliance with RCW 84.14, provides a framework for an application process, requirements for demolition of existing structures, eligibility criteria, and reporting requirements. The amendment includes both the 8 and 12-year options and included a minimum unit creation as an eligibility criterion. In addition, staff has included displacement protections for existing residents in compliance with the goals of the city's Comprehensive Plan.

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**FINDINGS AND CONCLUSIONS:**

## 1. Compliance with elements of the Comprehensive Plan

- Land Use Element Policy 2.1.1 – Accommodate a variety of land uses to support population and employment growth, consistent with the city’s responsibilities under the Growth Management Act, Regional Growth Strategy and Countywide Planning Policies.
- Land Use Element Goal 2.2 – Achieve a well-balanced and well-organized combination of residential, commercial, industrial, open space, recreation and public uses.
- Land Use Element Policy 2.3.3 – Encourage infill development on suitable parcels and redevelopment of underutilized parcels. Ensure the height, bulk and design of infill and redevelopment projects are compatible with their surroundings.
- Land Use Element Policy 2.3.4 – Maintain development regulations to promote compatibility between uses; retain desired neighborhood character; ensure adequate light, air and open space; protect and improve environmental quality; and manage potential impacts on public facilities and services.
- Land Use Element Goal 2.14 – Design and build a healthy community to improve the quality of life for all people who live, work, learn, and play within the city.
- Housing Element Goal 3.1 – Provide fair and equal access to a range of housing types and choices to meet the existing and project housing needs of all Lake Stevens residents regardless of income level or demographic status.
- Housing Element Goal 3.5 – Provide a balanced development pattern, which promotes pedestrian activities, a sense of community and safety.
- Economic Elements Policy 6.8.3 – Foster appropriate and targeted economic growth in distressed areas to create economic opportunity for residents of these areas.

**Conclusions** – The proposed code amendments are consistent with Comprehensive Plan goals as they relate to the diverse zoning opportunities, process and regulation.

## 2. Compliance with the State Environmental Policy Act (SEPA) (Chapter 97-11 WAC and Title 16 LSMC)

- A categorical exemption for the MFTE code amendment was filed on November 4, 2020.

**Conclusions** – The proposed code amendment has met local and state SEPA requirements.

## 3. Compliance with the Growth Management Act (RCW 36.70A.106)

- The city requested expedited review from the Department of Commerce on September 30, 2020.
- Staff will file the final ordinance with the Department of Commerce within 10 days of City Council action.

**Conclusions** – The proposed code amendment has met local and state SEPA requirements.

## 4. Public Notice and Comments

- The city published a notice of public hearing in the Everett Herald twice per Chapter 14.16B LSMC.
- No written comments have been received.

**Conclusions** – The city has met public notice requirements per Chapter 14.16B LSMC.

**ATTACHED:**

5. Ordinance 1103
6. Target Area Maps
  1. Soper Hill
  2. Lundeen
  3. Downtown
  4. Lake Stevens Center
  5. 20<sup>th</sup> Street Corridor
7. Resolution 2020-23

CITY OF LAKE STEVENS  
LAKE STEVENS, WASHINGTON

**ORDINANCE NO. 1103**

AN ORDINANCE OF THE CITY OF LAKE STEVENS, WASHINGTON ENCOURAGING THE DEVELOPMENT OF MULTIFAMILY HOUSING BY THE ESTABLISHMENT OF A MULTIFAMILY TAX EXEMPTION; PROVIDING FINDINGS FOR COMPLIANCE WITH LEGAL REQUIREMENTS FOR THE ENACTMENT OF DEVELOPMENT REGULATIONS; ENACTING NEW CHAPTER 3.27 TO THE LAKE STEVENS MUNICIPAL CODE IDENTIFYING THE DESIGNATED TARGET AREAS AND ESTABLISHING CRITERIA AND PROCEDURES FOR PROPERTY TAX EXEMPTIONS AND A MULTIFAMILY HOUSING TAX EXEMPTION PROGRAM; AND PROVIDING FOR SEVERABILITY, AN EFFECTIVE DATE, AND FOR SUMMARY PUBLICATION BY ORDINANCE TITLE ONLY.

WHEREAS, Washington State has adopted RCW 84.14 which provides exemption from ad valorem property taxation for qualifying multi-family housing located in target areas within mixed-use centers and authorizes the City to adopt necessary procedures to implement the State Legislation; and

WHEREAS, on November 5, 2020, filed a SEPA Categorical Exemption for the proposed amendments; and

WHEREAS, on September 30, 2020, the city submitted the proposal to the Department of Commerce for review of the proposed code amendments (Submittal ID 2020-S-1867). No comments were received; and

WHEREAS, on October 27, 2020, the City Council passed Resolution 2020-23 to adopt the proposed target areas (**Exhibit A**); and

WHEREAS, on November 10, 2020, the City held a duly noticed public hearing with the City Council to review the proposed code updates and amendments; and

WHEREAS, the City Council has determined that it is in the public interest and in furtherance of the public health and welfare to adopt the proposed code amendment, as set forth below and in attached **Exhibit B**.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE STEVENS DO  
ORDAIN AS FOLLOWS:

**SECTION 1.** The City Council hereby makes the following findings:

- A. This ordinance amending the City's municipal code was sent to the Washington State Department of Commerce for expedited review on September 30, 2020 as required by the Growth Management Act; no comments were received.
- B. The requirements of Chapter 14.16C.075 LSMC for land use code amendments have been met.

C. As required by LSMC 14.16C.075(f), the adoption and amendment of codes are consistent with the Comprehensive Plan, comply with the Growth Management Act and advance the public health, safety and welfare.

**SECTION 2.** New Chapter 3.27 LSMC as set forth in **Exhibit B, which exhibit is incorporated herein by this reference, is hereby approved and enacted.**

**SECTION 3.** Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

**SECTION 4.** Effective Date and Publication. The summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect five (5) days after the date of passage and publication.

PASSED by the City Council of the City of Lake Stevens this 24th Day of November 2020.

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Brett Gailey, Mayor

ATTEST/AUTHENTICATION:

By: \_\_\_\_\_  
Kelly Chelin, City Clerk

APPROVED AS TO FORM:

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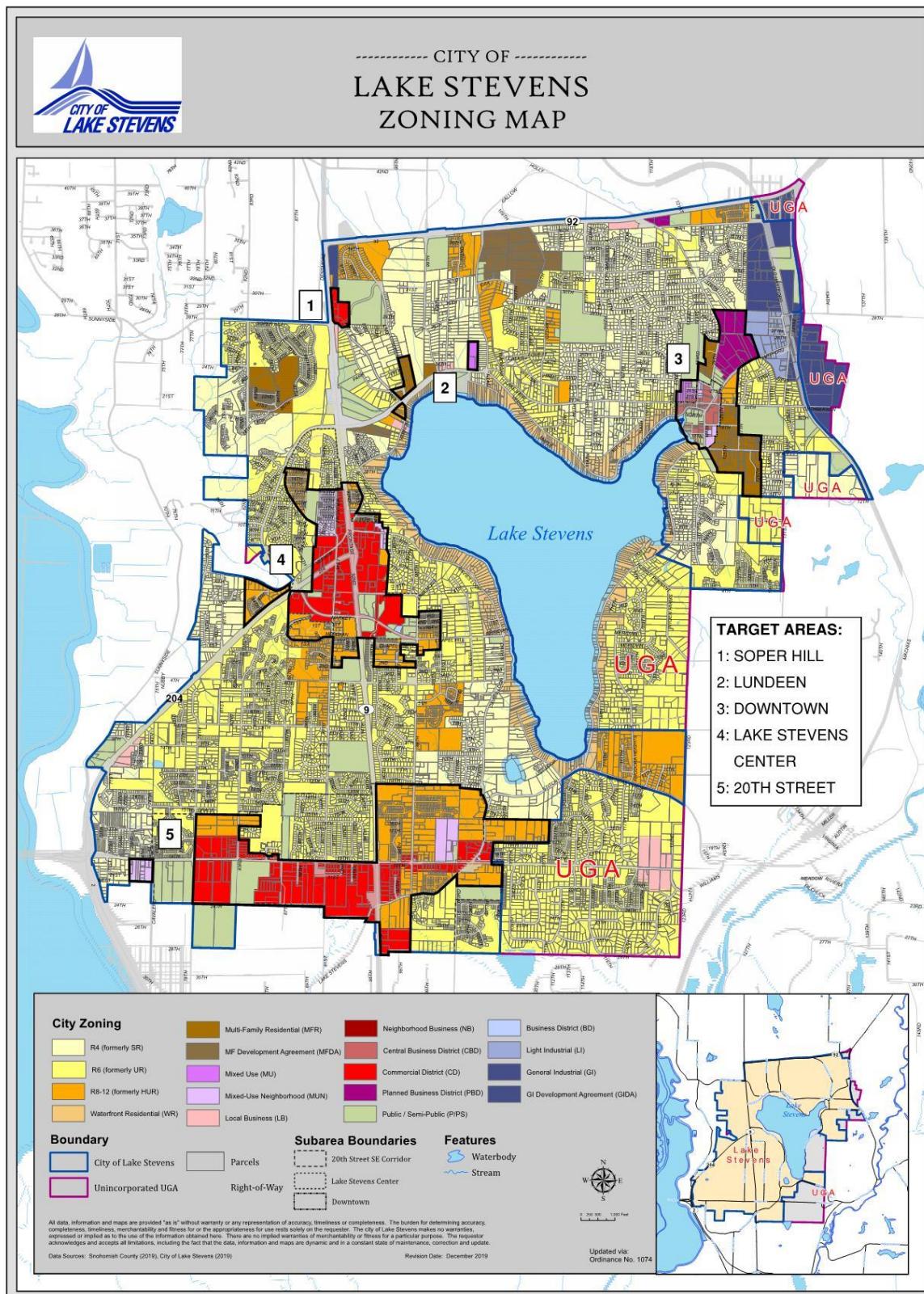
Greg Rubstello, City Attorney

First and Final Reading: November 24, 2020

Published: \_\_\_\_\_

Effective Date: \_\_\_\_\_

Exhibit A:



**Exhibit B:**

## **Chapter 3.27** **Multifamily Tax Exemption**

**3.27.010 Purpose**

**3.27.020 Definitions**

**3.27.030 Designation of residential targeted area**

**3.27.040 Designated residential target areas.**

**3.27.050 Application procedures**

**3.27.060 Application review and issuance of conditional certificate**

**3.27.070 Application procedures for final certificate**

**3.27.080 Annual compliance review**

**3.27.090 Cancellation of tax exemption**

**3.27.100 Cancellation of tax exemption**

**3.27.110 Appeals to Hearing Examiner**

**3.27.010 Purpose.**

It is the purpose of this chapter to encourage increased residential housing, including affordable housing opportunities, keeping with the goals and mandates of the Growth Management Act (Chapter 36.70A RCW) to stimulate the construction of new multifamily housing and the rehabilitation of existing vacant and underutilized buildings for multifamily housing in urban centers having insufficient housing opportunities.

**3.27.020 Definitions.**

*“Affordable housing”* means residential housing that is rented by a person or household whose monthly housing costs, including utilities other than telephone, do not exceed thirty percent of the household’s monthly income. For the purposes of housing intended for owner occupancy, “affordable housing” means residential housing that is within the means of low- or moderate-income households.

*“Department”* means the city of Lake Stevens Department of Planning and Community Development.

*“Household”* means a single person, family, or unrelated persons living together. “Household annual income” means the aggregate annual income of all persons over eighteen years of age residing in the same household.

*“Low-income household”* means a single person, family, or unrelated persons living together whose adjusted income is at or below eighty percent of the median household income adjusted for household size for the county where the project is located, as reported by the United States Department of Housing and Urban Development. If Snohomish County is designated a high-cost area under RCW

84.14.010, "low-income household" means a household that has an income at or below one hundred percent of the median household income adjusted for household size for Snohomish County.

"*Moderate-income household*" means a single person, family, or unrelated persons living together whose adjusted income is more than eighty percent but is at or below one hundred fifteen percent of the median household income adjusted for household size for the county where the project is located, as reported by the United States Department of Housing and Urban Development. If Snohomish County is designated a high-cost area under RCW 84.14.010, "moderate-income household" means a household that is more than one hundred percent, but at or below 150 percent, of the median household income adjusted for household size for Snohomish County.

"*Owner*" means the property owner of record.

"*Multifamily housing*" Means a building or project having four or more dwelling units that are not designed or used as transient accommodations, not including hotels and motels, and designed for permanent residential occupancy resulting from new construction, rehabilitation or conversion of a vacant, underutilized or substandard building to multifamily housing.

"*Permanent residential occupancy*" means multifamily housing that provides either owner-occupant housing or rental accommodations that are leased for a period of at least one month on a nontransient basis. This excludes accommodations that offer occupancy on a transient basis such as hotels and motels that predominately offer rental accommodations on a daily or weekly basis.

"*Owner*" or "*Property owner*" means the property owner of record.

"*Target Area*" means the areas within or coterminous with the city's urban center as defined in this chapter that have been designated by the city council as the residential targeted area in accordance with this chapter and Chapter 84.14 RCW as found by the city council to be lacking sufficient available, convenient, attractive, livable, and desirable residential housing to meet the needs of the public.

"*Urban center*" means a compact identifiable district where urban residents may obtain a variety of products and services including, but not limited to, shops, offices, banks, restaurants, governmental agencies, transit service, and a mixture of uses and activities that may include housing, recreation, cultural activities, commercial or office uses.

### **3.27.030 Designation of residential targeted area**

Following notice and public hearing as prescribed in RCW 84.14.040, the city council may designate all of or a portion of the residential targeted area described in the notice of hearing as the residential targeted area. The designated targeted area must meet the following criteria:

- a) The targeted area is located within the urban center as determined by the city council;
- b) The targeted area lacks sufficient available, attractive, convenient, desirable, and livable residential housing to meet the needs of the public who would be likely to live in the urban center, if such places to live were available;
- c) Providing additional housing opportunity in the targeted area will assist in achieving the stated purposes of RCW 84.14.007, namely:

1. Encourage increased residential opportunities within the targeted area of the city of Lake Stevens; or
2. Stimulate the construction of new multifamily housing and the rehabilitation of existing vacant and underutilized buildings for multifamily housing that will increase and improve residential opportunities within the city's urban centers;

d) In designating the residential targeted area, the city council may consider other factors, including, but not limited to, which additional housing in the targeted area will attract and maintain a significant increase in the number of permanent residents, whether additional housing in the targeted area will help revitalize the city's urban center, whether an increased residential population will help improve the targeted area and whether an increased residential population in the targeted area will help to achieve the planning goals mandated by the Growth Management Act under RCW 36.70A.020; and

e) The notice for the hearing has met the requirements of RCW 84.14.040.

### **3.27.040 Designated residential target areas.**

The boundaries of the designated residential target areas are located within the urban centers listed below, and as indicated on the maps in Exhibit 1 of this chapter.

- a) Downtown  
(map figure)
- b) Lake Stevens Center  
(map figure)
- c) 20<sup>th</sup> Street  
(map figure)
- d) Lundeen  
(map figure)
- e) Soper Hill  
(map figure)

### **3.27.50 Project Eligibility Standards and Guidelines.**

A proposed project must meet the following requirements to be considered for a property tax exemption:

- a) *Location.* The project must be located within one of the residential targeted areas designated in LSMC 3.27.040. If a part of any legal lot is within a designated residential targeted area, then the entire lot shall be deemed to lie within such residential targeted area. Property located outside of, but adjacent to, the described areas is not designated as a residential targeted area.
- b) *Size.* The project must include at least four (4) dwelling units of multifamily housing within a residential structure or as part of a mixed-used development. For the rehabilitation of existing occupied multifamily projects, at least four additional residential units must be added except when the project has been vacant for 12 consecutive months or more, in which case the existing residential units must be brought up to current code standards to be eligible.

- c) *Permanent residential housing.* At least 50 percent of the space must provide permanent residential occupancy, as defined in LSMC 3.27.020.
- d) *Proposed completion date.* The project must be scheduled for completion within three years from the date of issuance of the conditional certificate.
- e) *Compliance with Guidelines and Standards.* The project shall be designed to comply with the city's comprehensive plan, applicable development regulations, design standards and applicable building and housing code requirements.
- f) *Affordable housing.* Projects intended for rental occupancy seeking a 12-year tax exemption pursuant to LSMC 14.44.100(3)(b) shall provide 20 percent of the multifamily housing as affordable housing units.
  - 1. Affordable housing units shall be available to households whose adjusted income is at or below 80 percent of the current median family income adjusted for family size for Snohomish County.
  - 2. The mix and configuration of housing units used to meet the requirement for affordable units under this chapter shall be substantially proportional to the mix and configuration of all other housing units in the project.
- g) *Tenant Displacement.* Property proposed to be rehabilitated must fail to comply with one or more standards of the applicable adopted state or local building or housing codes. If the property proposed to be rehabilitated is not vacant, an applicant must provide each existing tenant housing for comparable size, quality and price and a reasonable opportunity to relocate.
- h) *Owner Occupancy.* In the case of projects intended exclusively for owner occupancy, the affordable housing requirement means residential housing that is within the means of low- or moderate-income households.
- i) *Contract.* The applicant must enter into a contract with the city under which the applicant has agreed to the implementation of the project on terms and conditions satisfactory to the city outlined in LSMC 3.27.

### **3.27.50 Application Procedures**

A property owner who wishes to propose a project for a multifamily property tax exemption shall comply with the following procedures:

- a) Prior to the application of any building permit, the applicant shall apply with the Department of Planning and Community Development, on a form provided by the department along with required application fees.
- b) The Director of Planning and Community Development (Director) or designee is responsible for the administration of the multifamily property tax exemption program.
- c) A complete application shall contain such information as the Director or designee may deem necessary or useful, and shall include:

1. A brief written description of the project and preliminary schematic site and floor plans of the multifamily units and the structure(s) in which they are proposed to be located setting forth the grounds for the exemption;
2. A brief statement setting forth the grounds for qualification for exemption;
3. A statement from the owner acknowledging the potential tax liability when the project ceases to be eligible under this chapter;
4. Information describing how the applicant shall comply with the affordability requirements of this chapter;
5. Verification by oath or affirmation of the information submitted by the applicant.

For rehabilitation of vacant properties as defined in LSMC 3.27.050(b), the applicant shall submit an affidavit that existing dwelling units have been unoccupied for a period of 12 months prior to filing the application and shall secure from the city verification of property noncompliance with applicable codes.

### **3.27.060 Application review and issuance of conditional certificate.**

The Director or designee may certify as eligible an application which is determined to comply with the requirements of this chapter. A decision to approve or deny an application shall be made within 90 days of receipt of a complete application. An application may be approved subject to such terms and conditions as deemed appropriate by the Director to ensure the project meets the land use regulations of the city.

- a) Approval. If an application is approved by the Director or designee, the approval, together with a contract between the applicant and the city regarding the terms and conditions of the project, signed by the applicant, shall be signed by the Director or designee. Once the contract is fully executed, the Director shall issue a conditional certificate of acceptance of tax exemption. The conditional certificate expires three years from the date of approval unless an extension is granted as provided in this chapter.
  1. The applicant shall record, at the applicant's expense, the contract with the Snohomish County Assessor within 10 days of contract execution and provide the city with a conforming copy.
- b) Extension of Conditional Certificate. The conditional certificate may be extended by the Director for a period not to exceed 24 consecutive months. The applicant must submit a written request stating the grounds for the extension, accompanied by a non-refundable processing fee. An extension may be granted if the Director determines that:
  1. The anticipated failure to complete construction or rehabilitation within the required time period is due to circumstances beyond the control of the owner;
  2. The owner has been acting and could reasonably be expected to continue to act in good faith and with due diligence; and
  3. All conditions of the original contract between the applicant and the city will be satisfied upon completion of the project.

- c) Denial of Application. If the application is denied, the Director or designee shall state in writing the reasons for denial and shall send notice to the applicant at the applicant's last known address within ten days of the denial. An applicant may appeal a denial to the Hearing Examiner by filing a written appeal within 30 days of notification by the city to the applicant the application is denied. The appeal will be based upon the record made before the Director with the burden of proof on the applicant to show that there is no substantial evidence on the record to support the Director's decision. The decision of the Hearing Examiner in denying or approving the application is final.

### **3.27.70 Application procedures for final certificate**

Upon completion of the improvements provided in the contact between the applicant and the city and upon issuance of a temporary or permanent certificate of occupancy, the applicant may request a final certificate of tax exemption. The applicant must file with the Director or designee such information as the Director or designee deems necessary to evaluate eligibility for the final certificate and shall include:

- a) A statement of expenditures made with respect of each multifamily housing unit and the total expenditures made with respect to the entire property;
- b) A description of the completed work and a statement that the improvements qualify for the exemption;
- c) Within 30 days of receipt of all materials required for a final certificate, the Director shall determine whether the improvements satisfy the requirements of this chapter;
- d) If applicable, a statement that the project meets affordable housing requirements of this chapter.

### **3.27.080 Application review and issuance of final certificate**

Within 30 days of receipt of all materials required for an application for final certificate, the Director or designee shall determine whether a final certificate should be issued. The Director's determination shall be based on whether the improvements and the affordability of units satisfy the requirements of this chapter, the requirements and findings of RCW 84.14.060, and are consistent with the approved contract.

- a) Approval. If the Director or designee determines that the project qualifies for the exemption, the Director or designee shall issue a final certificate of tax exemption. The property owner or agent must record the final certificate with the Snohomish County Assessor within 10 days of the expiration of the 30-day period provided in this section.
- b) Denial. The Director or designee shall notify the applicant in writing within 10 days of the expiration of the 30-day period provided in this section that the final certificate will not be issued if it is determined that:
  1. The improvements were not completed within three years of issuance of the conditional certificate, or any authorized extension of the time limit;
  2. The improvements were not completed in accordance with the contract between the applicant and the city;

3. The owner's property is otherwise not qualified under this chapter.
4. If applicable, the affordable housing requirements of this chapter have not been met; or
5. The owner cannot verify the value of improvements allocated to the exempt portion of the rehabilitation improvements, new construction and multi-use new construction.

c) Within 30 days of notification to the owner of the Director's denial of a final certificate of tax exemption, the applicant may file a written appeal with the Hearing Examiner specifying the factual and legal basis for the appeal.

### **3.27.090 Annual compliance review**

- a) Within 30 days after the first anniversary of the date of filing the final certificate of tax exemption and each year thereafter, for the tax exemption period, the property owner shall file a notarized declaration with the Director indicating the following:
  1. A statement of occupancy and vacancy of the rehabilitated or newly constructed property during the previous year;
  2. Certification that the property continues to comply with the contract with the city;
  3. A description of any subsequent improvements or changes to the property; and
  4. If applicable, that the property complies with the affordable housing requirements of this chapter.
- b) City staff shall conduct on-site verification of the declaration. Failure to submit the annual declaration may result in the tax exemption being canceled.
- c) The city shall report by December 31st of each year to the Washington State Department of Commerce information as set forth in RCW [84.14.100](#)(2).

### **3.27.100 Cancellation of tax exemption.**

If at any time the Director determines the owner has not complied with the terms of the contract or with the requirements of this chapter, or that the property no longer complies with the terms of the contract or with the requirements of this chapter, or for any reason no longer qualifies for the tax exemption, the tax exemption shall be canceled and additional taxes, interest and penalties imposed pursuant to state law. This cancellation may occur in conjunction with the annual review or at any other time when noncompliance has been determined. If the owner intends to convert the multifamily housing to another use, or, if applicable, the owner intends to discontinue compliance with the affordable housing requirements as required in this chapter, or any other condition to exemption, the owner must notify the Director and the Snohomish County Assessor within 60 days of the change in use or intended discontinuance. Upon such change in use or discontinuance, the tax exemption shall be canceled, and additional taxes, interest and penalties imposed pursuant to state law.

- a) Effect of Cancellation. If a tax exemption is canceled due to a change in use or other noncompliance, the Snohomish County Assessor shall comply with applicable state law to

impose additional taxes, interest and penalties on the property, and a priority lien may be placed on the land, pursuant to state law.

- b) Notice and Appeal. Upon determining that a tax exemption is to be canceled, the Director or designee shall notify the property owner by certified mail, return receipt requested. The property owner may appeal the determination by filing a notice of appeal with the Hearing Examiner within 30 days, specifying the factual and legal basis for the appeal. The Hearing Examiner will conduct a hearing at which the applicant and the city will be heard and all competent evidence received. The Hearing Examiner will affirm, modify, or repeal the decision to cancel the exemption based on the evidence received.

**3.27.110 Appeals to Hearing Examiner.**

- a) The city's Hearing Examiner is hereby provided jurisdiction to hear appeals of the decisions of the Director or Designee under this chapter. Said appeals shall be as follows:
  1. Appeal of a decision of the Director or designee that the owner is not entitled to a final certificate of tax exemption, filed within 30 days of notification by the city to the owner of denial of a final certificate of tax exemption.
  2. Appeal of a cancellation of tax exemption, filed within 30 days of the notification by the city to the owner of cancellation.
- b) The Hearing Examiner's procedures shall apply to hearings under this chapter to the extent they are consistent with the requirement of this chapter and Chapter 84.14 RCW. The Hearing Examiner shall give substantial weight to the Director or designee's decision and the burden of proof shall be on the appellant. The decision of the Hearing Examiner constitutes the final decision of the city. An aggrieved party may appeal the decision to superior court under RCW 34.05.510 through 34.05.598 if the appeal is properly filed within 30 days of notification to the appellant of that decision.

**RESOLUTION NO. 2020-23**

**A RESOLUTION OF THE CITY OF LAKE STEVENS ESTABLISHING THE INTENTION TO  
DESIGNATE AN AREA TO PROVIDE FOR A PROPERTY TAX EXEMPTION FOR THE  
VALUE OF NEW HOUSING CONSTRUCTION, CONVERSION, AND REHABILITATION  
IMPROVEMENTS FOR ELIGIBLE MULTIFAMILY RESIDENTIAL DEVELOPMENTS AND  
TO ESTABLISH THE TIME AND PLACE FOR A PUBLIC HEARING ON THE PROPOSAL**

WHEREAS, the State of Washington passed Engrossed Senate Bill 1910 (codified as RCW 84.14), which authorized property tax exemptions for the value of new multifamily construction, conversion, and rehabilitation improvements in targeted urban areas; and

WHEREAS, the City of Lake Stevens meets the criteria to provide said property tax exemption, as it is required to fully plan under the growth management act and has lands zoned for multifamily and mixed use development within designated growth centers; and

WHEREAS, the City of Lake Stevens has determined that the targeting of multifamily housing areas for property tax exemption will assist in the construction of multifamily housing that will provide more housing options for Lake Stevens citizens; and

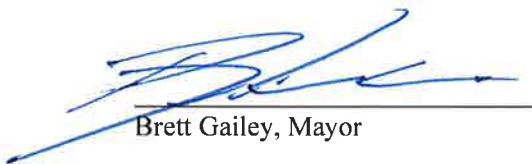
WHEREAS, there is a need for housing variety in Lake Stevens to support the growing community, to diversify housing options and have sustainable residential growth; and

WHEREAS, the City of Lake Stevens has a supply of developable land, a multi-modal transportation system, and the necessary public services to accommodate additional multifamily residential development.

**NOW THEREFORE, BE IT RESOLVED:**

1. That the City of Lake Stevens proposes to designate those areas identified Exhibit 1 as the residential targeted area where property owners are eligible for a property tax exemption for multifamily housing, that meet the criteria of RCW 84.14.
2. That on November 10, 2020 at 7:00 pm there will be a virtual public hearing on the proposal and ordinance via Zoom.

PASSED by the City Council and APPROVED by the Mayor this 27<sup>th</sup> day of October 2020.



Brett Gailey, Mayor

ATTEST:



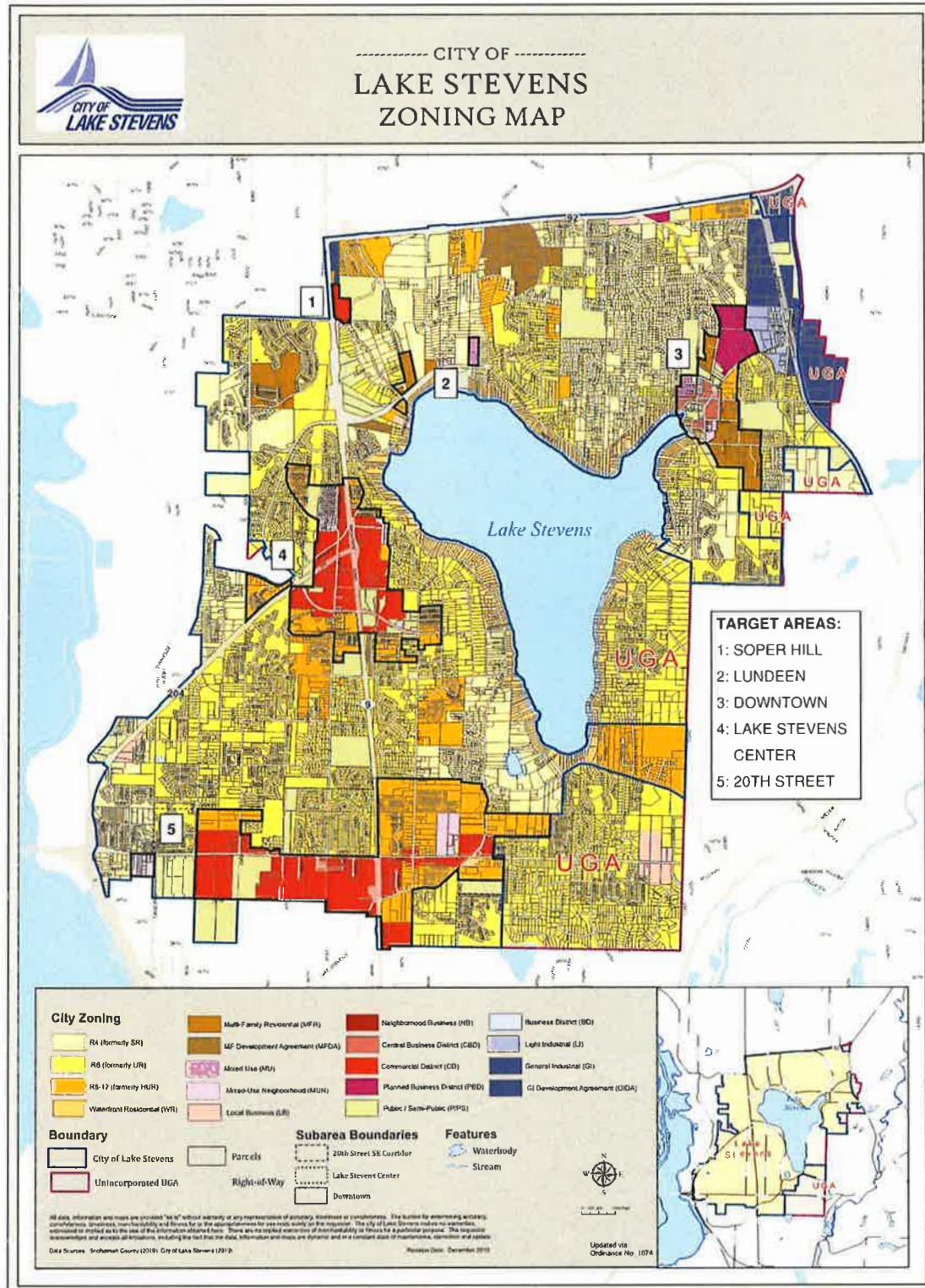
Kelly Chelin, City Clerk

APPROVED AS TO FORM:



Greg Rubstelo, City Attorney

Exhibit 1:





LAKE STEVENS CITY COUNCIL  
**STAFF REPORT**

**Council Agenda Date:** November 24, 2020

**Subject:** Public Hearing - 2021 Budget Ordinance 1101

**Contact Person/Department:** Barb Stevens/Josh Roundy - Finance   **Budget Impact:** Yes

**RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:**

Approve Second Reading of 2021 Budget and Adopt Ordinance No. 1101.

---

**SUMMARY/BACKGROUND**

Budgeting is an essential element of the financial planning, control, and evaluation processes of governments. The planning process involves determining the types and levels of services to be provided and allocating available resources among various departments, programs, or functions. Financial control and evaluation processes typically focus upon assuring that fixed expenditure limitations (appropriations) are not exceeded and on comparing estimated and actual revenues.

Upon adoption, the expenditure estimates are enacted into law through the passage of an appropriations ordinance. The appropriations constitute maximum expenditure authorizations during the fiscal year, and cannot legally be exceeded unless subsequently amended by the legislative body. Expenditures should be monitored through the accounting system to assure budgetary compliance. Unexpended appropriations lapse at year end and may be brought forward as an amendment to the budget.

The City Council has been reviewing current and forecasted revenues and expenditures including property tax, City staffing plans, and related costs which are incorporated into the proposed 2021 budget ordinance.

**Revisions made to the 2021 Proposed Budget Ordinance 1101 (2021 Budget detail is correct) since presented during the Public Hearing on November 10, 2020 are as follows:**

- Fund 001 – General Fund
  - Add \$20,000 in General Fund expenditures for a contribution to the Senior Center.

The final budget ordinance will reflect the action approved by Council regarding this decision.

The 2021 Proposed Budget document can be downloaded at [www.lakestevenswa.gov](http://www.lakestevenswa.gov).

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**APPLICABLE CITY POLICIES:**

In accordance with the Financial Management Policies, Budget Themes and Policies, and the Revised Code of Washington, the legislative body shall adopt the budget by ordinance. Per RCW 84.55.120 the legislative body will hold public hearings on the proposed budget for the coming year.

---

**BUDGET IMPACT:**

The budget ordinance will enact into law all approved appropriations for the 2021 calendar year.

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**ATTACHMENTS:**

- Ordinance 1101
- 2021 Organizational Chart
- 2021 Proposed Budget Detail

CITY OF LAKE STEVENS  
LAKE STEVENS, WASHINGTON

ORDINANCE NO. 1101

AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF LAKE STEVENS,  
WASHINGTON, FOR THE CALENDAR YEAR ENDING DECEMBER 31, 2021

WHEREAS, the Mayor of the City of Lake Stevens, Washington completed and placed on file with the City Clerk a proposed budget and estimate of the amount of the moneys required to meet the public expenses including salaries and benefits of City employees, bond retirement and interest, reserve funds and expenses of government of said City for the fiscal year ending December 31, 2021, and a notice was published that the Council of said City would meet for the purpose of making a budget for said fiscal year and giving taxpayers within the limits of said City an opportunity to be heard upon said budget, and

WHEREAS, the said City Council did meet at said time and place and did then consider the matter of said proposed budget; and

WHEREAS, notices were published in the official newspaper of the City, that the Council of said City would meet on the 10th day of November and the 24th day of November, 2020, at the hour of 7:00 P.M., via Zoom for the purpose of receiving public testimony in a public hearing as to the matter of said proposed budget; and

WHEREAS, the said City Council did meet at said dates, times, and place and did receive public testimony during a public hearing as to the matter of said proposed budget; and

WHEREAS, the said proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Lake Stevens for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of said City for said year and being sufficient to meet the various needs of said City during said period.

NOW, THEREFORE, the City Council of the City of Lake Stevens do ordain as follows:

Section 1. The budget for the City of Lake Stevens, Washington, for the year 2021 is hereby adopted, the content which will be set forth in the document entitled City of Lake Stevens 2021 Annual Budget, 1 copy of which will be on file in the Office of the Clerk.

Section 2. Totals for all such funds combined, for the year 2021 are set forth in summary form below, and are hereby appropriated for expenditure during the year 2021 as set forth below:

Fund #	Fund Name	Estimated Beg. Bal.	Resources	Expenditures	End. Bal.
001	General	\$12,298,604	\$16,254,227	\$17,499,576	\$11,053,255
101	Street	\$1,983,766	\$2,558,470	\$3,012,899	\$1,529,337
103	Street Reserve	\$0	\$0	\$0	\$0
111	Drug Seizure & Forfeiture	\$41,295	\$5,120	\$12,572	\$33,843
112	Municipal Arts Fund	\$21,343	\$10,220	\$25,000	\$6,563
210	2008 Bonds	\$0	\$353,605	\$353,605	\$0
213	2015 LTGO Bond	\$0	\$95,651	\$95,651	\$0
214	2019A LTGO Bond	\$0	\$464,233	\$464,233	\$0
301	Cap. Proj.-Dev. Contrib.	\$0	\$5,499,442	\$4,319,200	\$1,180,242
302	Park Mitigation	\$840,898	\$1,225,000	\$1,435,000	\$630,898
303	Cap. Imp.-REET	\$4,106,158	\$1,140,000	\$795,707	\$4,450,451
304	Cap. Improvements	\$2,177,005	\$1,225,000	\$700,000	\$2,702,005
305	Downtown Redevelopment	\$0	\$2,250,000	\$2,250,000	\$0
306	Facility Capital Project	\$200,000	\$0	\$200,000	\$0
309	Sidewalk Capital Project	\$605,448	\$5,000	\$300,001	\$310,447
310	20th Street SE Corridor CP	(\$0)	\$0	\$0	(\$0)
401	Sewer	\$134,806	\$1,053,281	\$1,151,281	\$36,806
410	Storm and Surface Water	\$477,329	\$3,631,200	\$3,746,194	\$362,335
411	Storm Water Capital	\$1,156,782	\$1,000,600	\$1,694,689	\$462,693
412	Storm Water Debt	\$0	\$223,918	\$223,918	\$0
501	Unemployment	\$37,663	\$300	\$15,001	\$22,962
510	Equipment Fund - Computers	\$178,061	\$375,067	\$442,664	\$110,464
515	Equipment Fund - Vehicles	\$41,146	\$15,350	\$0	\$56,496
520	Equipment Fund-Police	\$315,853	\$249,300	\$218,000	\$347,153
530	Equipment Fund-PW	\$837,162	\$205,000	\$232,000	\$810,162
540	Aerator Equip (Lake Treatment)	\$65,066	\$200	\$38,000	\$27,266
633	Treasurer's Trust	\$0	\$385,000	\$385,000	\$0
	Total	\$25,518,386	\$38,225,184	\$39,610,191	\$24,133,378

Section 3. The City Clerk is directed to transmit a certified copy of the budget hereby adopted to the Division of Municipal Corporations in the Office of the State Auditor and to the Association of Washington Cities.

Section 4. A summary of this ordinance consisting of the title shall be published in the official City newspaper. This ordinance shall take effect and be in full force five (5) days after publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF LAKE STEVENS this \_\_\_\_ day of  
\_\_\_\_\_, 2020.

Brett Gailey, Mayor

ATTEST:

\_\_\_\_\_  
Kelly Chelin, City Clerk

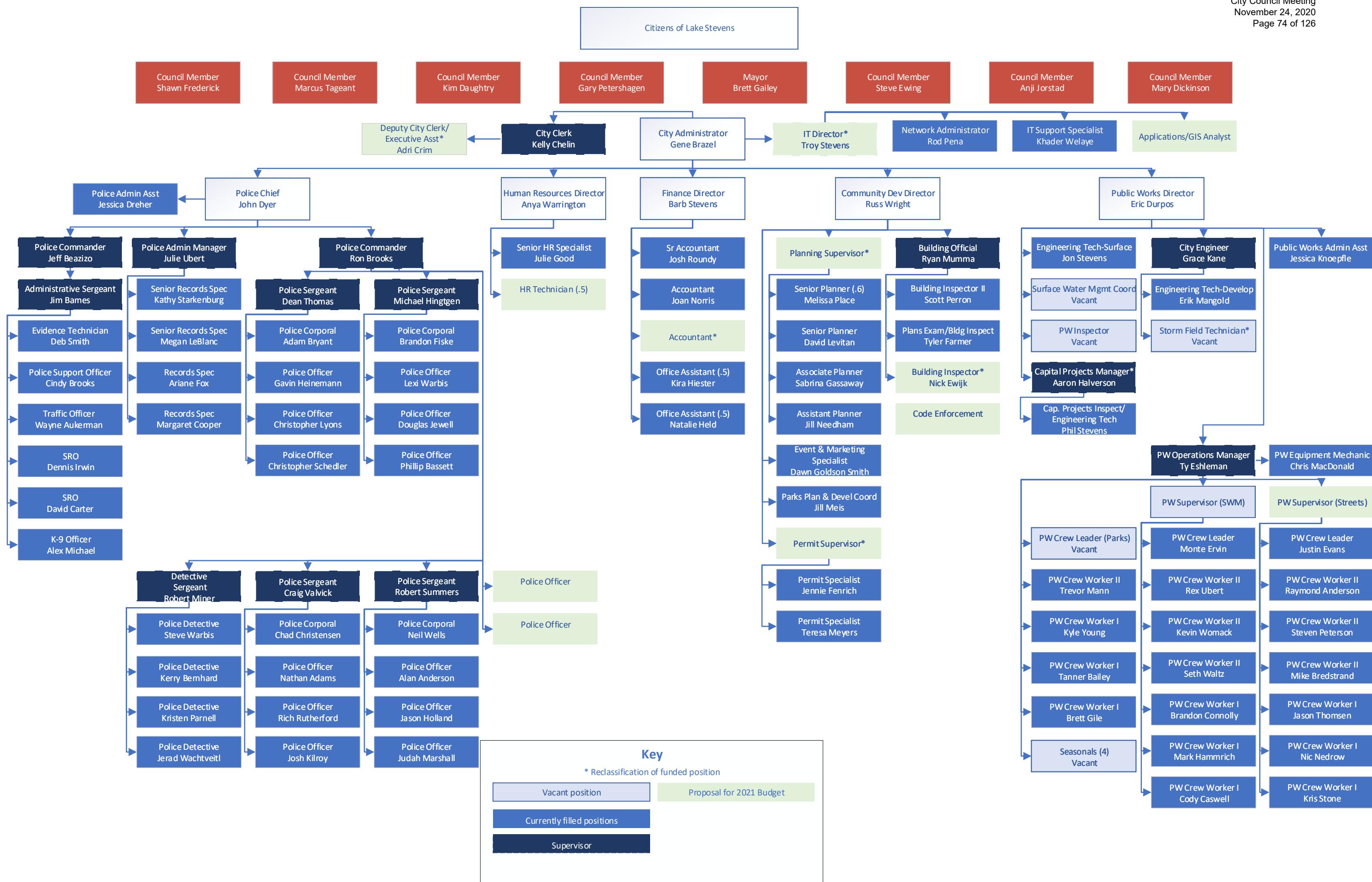
APPROVED AS TO FORM:

First Reading: November 10, 2020  
Second Reading: November 24, 2020  
Final Reading:

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Greg Rubstello, City Attorney

Effective:



Description	2019 Actuals	2020 Budget	2020 Estimated Ending	2021 Proposed Budget
<b>General - Beginning Cash</b>	<b>\$ 5,139,934.91</b>	<b>\$ 4,244,418.48</b>	<b>\$ 4,244,418.48</b>	<b>\$ 4,627,831</b>
Payroll Liability Taxes	\$ -	\$ -	\$ -	\$ -
Payroll Liability Retirement	\$ -	\$ -	\$ -	\$ -
Payroll Liability Medical	\$ -	\$ -	\$ -	\$ -
Payroll Liability Other	\$ -	\$ -	\$ -	\$ -
Real & Personal Property Tax	\$ 3,432,241.25	\$ 3,638,816.00	\$ 3,638,816.00	\$ 3,795,352
Local Retail Sales-Use Tax	\$ 3,092,193.46	\$ 3,278,664.00	\$ 3,477,077.12	\$ 3,500,000
Construction Sales & Use Tax	\$ 100,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000
Criminal Justice Sales-Use Tax	\$ 636,837.66	\$ 653,486.00	\$ 626,556.87	\$ 610,000
Affordalbe & Supp. Housing	\$ -	\$ -	\$ 100.00	\$ 400
Utility Tax - Electric	\$ 968,536.38	\$ 987,608.00	\$ 1,060,000.00	\$ 997,000
Utility Tax - Gas	\$ 349,922.61	\$ 356,921.00	\$ 448,433.33	\$ 452,000
Utility Tax - Telephone	\$ 361,976.11	\$ 375,316.00	\$ 332,054.43	\$ 346,000
Utility Tax - Water	\$ 298,114.75	\$ 325,515.00	\$ 414,379.31	\$ 395,000
Gambling Tx - Punch-Pull Tabs	\$ 19,122.04	\$ 25,728.00	\$ 13,884.59	\$ 20,000
Gambling Tx - Amuse Games	\$ 98.21	\$ 125.00	\$ 125.00	\$ 125
Leasehold Excise Tax	\$ 6,793.26	\$ 11,193.00	\$ 8,335.56	\$ 11,000
Concessions	\$ 1,814.49	\$ 1,500.00	\$ 15,734.98	\$ 15,000
Franchise Fee - Cable	\$ 669,369.84	\$ 485,339.00	\$ 447,719.75	\$ 452,000
Bus. Lic - Other	\$ 61,101.32	\$ 62,265.00	\$ 63,370.05	\$ 52,000
Animal Licenses	\$ 1,544.00	\$ 1,468.00	\$ 1,500.00	\$ 1,500
Weapon License Permit - Local	\$ 8,542.00	\$ 10,171.00	\$ 6,298.67	\$ 5,500
Other Non-Bus. Event Permits	\$ 1,252.50	\$ 1,600.00	\$ 400.00	\$ 1,000
DOJ Fed Dir 16.607 BPV Grant	\$ 4,005.19	\$ 3,000.00	\$ 3,669.07	\$ 3,000
Equitable Sharing - Fed Seize	\$ 500.00	\$ -	\$ 11,819.22	\$ 0
DOT Fed Ind 20.600 Hwy Safety	\$ 12,274.26	\$ 10,000.00	\$ 1,379.36	\$ 4,000
TREAS Fed Ind 21.019 CARES	\$ -	\$ 1,488,600.00	\$ 1,488,600.00	\$ 0
DHS Fed Ind 97.012 Boat Safety	\$ 12,966.96	\$ 12,500.00	\$ 12,500.00	\$ 1,000
DHS Fed Ind 97.036 FEMA (COVID)	\$ 500.00	\$ 15,000.00	\$ 10,000.00	\$ 0
WA OPD - Social Worker	\$ 35,000.00	\$ 22,000.00	\$ 22,000.00	\$ 22,000
DOE - SMP 1719	\$ 19,098.00	\$ -	\$ -	\$ 0
State Commerce - DT Grant	\$ 13,793.62	\$ -	\$ 44,260.55	\$ 0
PUD Privilege Tax	\$ 127,841.44	\$ 129,280.00	\$ 130,502.29	\$ 129,300
Vessel Registration Fees	\$ 12,791.53	\$ 13,000.00	\$ 11,641.08	\$ 10,000
City-County Assistance	\$ 113,862.99	\$ 101,588.00	\$ 96,016.92	\$ 92,000
Crim Jus - High Crime	\$ -	\$ -	\$ -	\$ 0
Crim Jus - Violent Crimes-Pop	\$ 9,832.66	\$ 10,255.00	\$ 10,409.13	\$ 11,300
Crim Jus - Special Programs	\$ 35,375.72	\$ 37,050.00	\$ 37,288.68	\$ 39,900
Marijuana Excise Tax	\$ 46,426.13	\$ 47,117.00	\$ 47,030.89	\$ 46,700
DUI & Other Crim Jus Assist	\$ 4,568.52	\$ 4,718.00	\$ 4,723.13	\$ 4,400
Liquor-Beer Excise Tax	\$ 179,311.92	\$ 181,609.00	\$ 203,468.55	\$ 193,000
Liquor Control Board Profits	\$ 267,348.37	\$ 265,302.00	\$ 265,302.00	\$ 269,700
Housing Authority Pay In Lieu	\$ -	\$ 135.00	\$ -	\$ -
Sales of Maps-Publications	\$ 18.00	\$ 31.00	\$ -	\$ 0
Duplicating Srv	\$ 73.10	\$ 67.00	\$ 6.67	\$ 20
Duplicating Srv - PRR	\$ 2,534.77	\$ 2,002.00	\$ 2,750.00	\$ 3,500
Duplicating Srv - Laminate	\$ 1,627.50	\$ 1,934.00	\$ 1,222.67	\$ 1,100
Election Candidate Filing Fee	\$ -	\$ -	\$ -	\$ 0
Passports	\$ 19,613.50	\$ -	\$ -	\$ 0
Passport Photos	\$ 6,152.00	\$ -	\$ -	\$ 0
LE Services	\$ -	\$ -	\$ -	\$ 0
LE Services - Extra Duty	\$ 33,275.42	\$ 6,000.00	\$ 321.00	\$ 6,000
LE Services - SRO	\$ 151,437.42	\$ 170,000.00	\$ 170,000.00	\$ 170,000
LE - Fingerprinting	\$ 2,186.00	\$ 1,956.00	\$ 550.00	\$ 600
Background Check -Temp Bus Lic	\$ 106.00	\$ 185.00	\$ -	\$ 0
Protective Inspections - Fire	\$ 2,443.75	\$ 2,066.00	\$ 4,500.00	\$ 6,000
Reimb - Sno Isle Library	\$ 7,338.18	\$ 6,120.00	\$ 7,679.55	\$ 7,600
Boating Safety Class	\$ -	\$ -	\$ -	\$ 0

Description	2019 Actuals	2020 Budget	2020 Estimated Ending	2021 Proposed Budget
Mandatory Insurance-Admin Fee	\$ -	\$ -	\$ -	\$0
District Court	\$ 239,775.95	\$ 243,767.00	\$ 237,696.08	\$239,600
Violations Bureau - Local	\$ 3,150.00	\$ 4,000.00	\$ 2,854.29	\$3,000
Building Code Enforce Fines	\$ 5,000.00	\$ 2,486.00	\$ 3,153.33	\$1,500
Animal Impound Fees	\$ -	\$ -	\$ 20.00	\$0
Investment Interest	\$ 118,865.45	\$ 92,961.00	\$ 35,000.00	\$45,000
Real & Personal Prop Tax Int	\$ 3,702.29	\$ 4,206.00	\$ 1,316.17	\$1,500
Sales & Use Tax Interest	\$ 8,757.32	\$ 8,475.00	\$ 7,081.52	\$6,700
Leasehold Excise Tax Interest	\$ 10.32	\$ 11.00	\$ 10.51	\$0
Franchise Fee Interest	\$ 94,168.74	\$ -	\$ -	\$0
Special Event - Rental Reimb	\$ 914.58	\$ 1,340.00	\$ -	\$1,000
North Cove- Boat Launch Prking	\$ 1,767.52	\$ 8,000.00	\$ 7,000.00	\$8,000
Davies Beach - Launch/Parking	\$ 200.00	\$ 70,200.00	\$ 75,000.00	\$75,000
Lundeen Shelter Rental	\$ 9,604.00	\$ 9,000.00	\$ 394.00	\$9,000
The Mill - Rental	\$ 710.00	\$ -	\$ 979.00	\$10,000
Chamber VIC Rental	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$1,200
City Shop Lease	\$ -	\$ -	\$ -	\$0
WWTP Property Lease	\$ 10.00	\$ 10.00	\$ 17.14	\$10
Property Leases	\$ 21,061.19	\$ 91,500.00	\$ 80,000.00	\$78,000
Food Bank Lease	\$ 120.00	\$ 120.00	\$ 120.00	\$120
Community Garden Rental Fees	\$ 1,280.00	\$ 1,000.00	\$ 1,040.00	\$1,000
Davies Beach NCC Rental	\$ -	\$ -	\$ 5,700.00	\$5,900
Boat Launch Closure Fees	\$ -	\$ -	\$ -	\$0
Boat Launch Annual Pass	\$ -	\$ -	\$ 1,275.00	\$1,200
Property Utility & Signs	\$ -	\$ -	\$ 21,500.00	\$20,000
Arts Commission Donation	\$ 1,000.00	\$ -	\$ -	\$0
Arts-Sidewalk Chalk	\$ -	\$ -	\$ -	\$0
Donation-Police Dept	\$ 10,584.44	\$ 34,000.00	\$ 7,600.00	\$34,000
Private Grants - HR	\$ -	\$ -	\$ -	\$0
Private Party Grant/Donation	\$ 28,598.36	\$ 7,500.00	\$ 3,025.55	\$10,000
Sale of Surplus	\$ -	\$ -	\$ -	\$0
Unclaimed Money & Property	\$ 806.65	\$ 239.00	\$ 841.12	\$500
Sale of Confiscated & Forfeite	\$ -	\$ -	\$ -	\$0
Misc Rev. Judgment-Settlement	\$ 65.48	\$ 510.00	\$ 5.52	\$0
Cash Adjustments	\$ -	\$ -	\$ -	\$0
Miscellaneous Revenue - Other	\$ 1,019.65	\$ 500.00	\$ 5,000.00	\$5,000
Interfund Loan Repay Received	\$ 25,000.00	\$ -	\$ -	\$0
Refundable Deposits	\$ 5,730.40	\$ -	\$ -	\$0
The Mill - Deposit	\$ -	\$ -	\$ 600.00	\$2,000
Prior Period Adjustments	\$ 2,577.85	\$ -	\$ 2,577.85	\$0
Sale of Capital - Property	\$ -	\$ -	\$ 78,764.09	\$0
Insurance Recoveries - Capital	\$ 3,755.92	\$ -	\$ 7,139.89	\$0
Interfund Transfer In	\$ 875,067.21	\$ 1,145,000.00	\$ 816,402.49	\$880,000
Insurance Recoveries - Non Cap	\$ -	\$ -	\$ 10,199.10	\$0
<b>Revenues</b>	<b>\$ 12,596,266.15</b>	<b>\$ 14,773,255.00</b>	<b>\$ 14,855,939.06</b>	<b>\$13,414,227</b>
Legislative - Salaries	\$ 56,604.00	\$ 73,080.00	\$ 61,854.78	\$75,085
Legislative - Benefits	\$ 85.16	\$ 80.00	\$ 92.90	\$113
Legislative - Social Security	\$ 4,330.61	\$ 5,591.00	\$ 4,731.93	\$5,744
Legislative - Workers Comp	\$ 72.84	\$ 326.00	\$ 124.53	\$237
Legislative - Operating Costs	\$ 231.96	\$ 500.00	\$ 406.56	\$500
Legislative - Communication	\$ 3,643.57	\$ 4,500.00	\$ 3,994.33	\$4,500
Legislative - Travel & Mtgs	\$ 9,928.76	\$ 20,000.00	\$ 9,000.00	\$20,000
Legislative - Rentals	\$ 900.00	\$ 1,000.00	\$ 645.47	\$0
Legislative - Prof. Developmen	\$ 2,939.00	\$ 5,000.00	\$ 1,706.67	\$10,000
Legislative - C.C.Retreat	\$ 5,966.71	\$ 5,000.00	\$ 5,500.00	\$5,000
Executive - Salaries	\$ 26,400.00	\$ 26,400.00	\$ 26,804.00	\$80,000
Executive - Benefits	\$ 39.60	\$ -	\$ 40.20	\$26,999
Executive - Social Security	\$ 2,019.60	\$ 2,020.00	\$ 2,050.56	\$6,120

Description	2019 Actuals	2020 Budget	2020 Estimated Ending	2021 Proposed Budget
Executive - Retirement	\$ -	\$ -	\$ 3,447.00	\$ 10,376
Executive - Workers Comp	\$ -	\$ 309.00	\$ 195.63	\$293
Executive - Supplies	\$ 37.04	\$ 200.00	\$ 96.75	\$200
Executive - Communication	\$ 493.95	\$ 600.00	\$ 614.15	\$600
Executive - Travel & Mtgs	\$ 3,704.43	\$ 4,000.00	\$ 2,739.69	\$4,000
Executive - Miscellaneous	\$ 200.00	\$ 100.00	\$ -	\$100
Executive - Prof. Development	\$ 590.00	\$ 600.00	\$ -	\$600
Executive - Board/Staff Apprec	\$ -	\$ 500.00	\$ -	\$500
Legislative - Election Costs	\$ 16,817.84	\$ 70,000.00	\$ 50,000.00	\$75,000
Legislative - Voter Reg Fees	\$ 36,929.48	\$ 40,000.00	\$ 42,835.06	\$45,000
<b><i>Deputy Clerk/ Admin Assistant</i></b>				
<b>Legislative &amp; Executive</b>	<b>\$ 171,934.55</b>	<b>\$ 259,806.00</b>	<b>\$ 216,880.20</b>	<b>\$386,553</b>
AD-Salaries	\$ 136,126.09	\$ 153,800.00	\$ 153,800.00	\$157,024
AD-Overtime	\$ -	\$ -	\$ -	\$1,000
AD-Benefits	\$ 14,869.66	\$ 13,793.00	\$ 13,793.00	\$13,627
AD-Social Security	\$ 7,817.23	\$ 11,066.00	\$ 13,631.02	\$12,012
AD-Retirement	\$ 15,907.83	\$ 25,834.00	\$ 27,439.00	\$27,387
AD-Workers Comp	\$ 158.71	\$ 423.00	\$ 436.00	\$461
AD-Office Supply	\$ 152.84	\$ 500.00	\$ 100.00	\$500
AD-Professional Services	\$ -	\$ 1,000.00	\$ -	\$1,000
AD-Communications	\$ 803.24	\$ 1,100.00	\$ 1,572.72	\$1,200
AD-Travel & Meetings	\$ 5,161.56	\$ 5,000.00	\$ 1,000.00	\$5,000
AD-Staff Development	\$ 1,150.00	\$ 2,000.00	\$ 1,000.00	\$2,000
AD-Miscellaneous	\$ 2,150.72	\$ 2,000.00	\$ -	\$2,000
<b><i>Deputy Clerk/ Admin Assistant</i></b>				
<b>Administration</b>	<b>\$ 184,297.88</b>	<b>\$ 216,516.00</b>	<b>\$ 212,771.74</b>	<b>\$238,797</b>
CC-Salaries	\$ 87,767.45	\$ 99,045.00	\$ 105,806.00	\$87,980
CC-Overtime	\$ 27.83	\$ 3,000.00	\$ -	\$1,000
CC-Benefits	\$ 19,244.37	\$ 19,988.00	\$ 19,988.00	\$9,143
CC-Social Security	\$ 8,360.42	\$ 7,577.00	\$ 8,330.00	\$6,730
CC-Retirement	\$ 11,276.73	\$ 12,737.00	\$ 14,003.00	\$11,411
CC-Workers Comp	\$ 343.62	\$ 482.00	\$ 497.00	\$411
CC-Office Supply	\$ 543.19	\$ 1,000.00	\$ 360.63	\$600
CC-Professional Services	\$ 20,817.28	\$ 61,812.00	\$ 61,812.00	\$10,000
CC-Communications	\$ 618.36	\$ 1,000.00	\$ 752.53	\$1,000
CC-Travel & Meetings	\$ 3,695.37	\$ 4,025.00	\$ 226.01	\$4,000
CC-Repair & Maintenance	\$ -	\$ -	\$ -	\$0
CC-Miscellaneous	\$ 820.00	\$ 620.00	\$ 600.00	\$600
CC-Staff Development	\$ 2,174.45	\$ 2,250.00	\$ 1,660.00	\$2,200
<b><i>Deputy Clerk/ Admin Assistant</i></b>				
<b>City Clerk</b>	<b>\$ 155,689.07</b>	<b>\$ 213,536.00</b>	<b>\$ 214,035.18</b>	<b>\$154,820</b>
FI-Salaries	\$ 328,271.32	\$ 339,984.00	\$ 329,761.65	\$352,815
FI-Overtime	\$ 2,987.30	\$ 3,000.00	\$ 4,063.76	\$3,700
FI-Benefits	\$ 61,167.57	\$ 62,652.00	\$ 62,329.00	\$69,362
FI-Social Security	\$ 26,600.88	\$ 25,412.00	\$ 25,309.00	\$26,990
FI-Retirement	\$ 44,766.24	\$ 42,719.00	\$ 42,545.00	\$45,760
FI-Workers Comp	\$ 859.47	\$ 1,407.00	\$ 1,405.00	\$1,603
FI-Office Supplies	\$ 2,610.31	\$ 2,500.00	\$ 4,314.64	\$2,500
FI-Professional Service	\$ 27,644.70	\$ 56,143.00	\$ 38,437.33	\$50,000
FI-Advertising	\$ 118.30	\$ 100.00	\$ -	\$100
FI-Communications	\$ 841.69	\$ 800.00	\$ 633.27	\$800
FI-Travel & Meetings	\$ 2,227.11	\$ 4,450.00	\$ 1,000.00	\$4,450
FI-Insurance	\$ 99.33	\$ 120.00	\$ 95.33	\$100
FI-Software Maint	\$ 8,400.00	\$ 10,000.00	\$ 7,957.00	\$0
FI-Miscellaneous	\$ 715.55	\$ 650.00	\$ 650.00	\$595
FI-Staff Development	\$ 1,595.00	\$ 2,300.00	\$ 750.00	\$3,150
FI-Banking Services	\$ 1,914.46	\$ 2,500.00	\$ 2,500.00	\$2,500
FI-Credit Card Services	\$ 70,944.27	\$ 85,000.00	\$ 80,000.00	\$85,000
FI-Capital Outlay	\$ -	\$ -	\$ -	\$0

Description	2019 Actuals	2020 Budget	2020 Estimated Ending	2021 Proposed Budget
<i>Accountant (Reclass/Promote PT AP to FT Accountant) Accountant - PW Accountant</i>				<b>\$15,079 \$0</b>
<b>Finance</b>	<b>\$ 581,763.50</b>	<b>\$ 639,737.00</b>	<b>\$ 601,750.98</b>	<b>\$664,504</b>
HR-Safety Program	\$ 1,119.00	\$ 2,000.00	\$ 342.97	\$2,000
HR-Wellness Program	\$ 1,196.33	\$ 2,000.00	\$ -	\$2,000
HR-Salaries	\$ 142,867.24	\$ 179,643.00	\$ 174,000.00	\$178,699
HR-Overtime	\$ 2,019.61	\$ 1,000.00	\$ 789.75	\$0
HR-Benefits	\$ 23,598.76	\$ 27,901.00	\$ 26,261.00	\$25,962
HR-Soc Security	\$ 10,862.21	\$ 13,743.00	\$ 13,252.00	\$13,670
HR-Retirement	\$ 17,422.55	\$ 23,102.00	\$ 22,278.00	\$23,177
HR-Workers Comp	\$ 302.52	\$ 668.00	\$ 661.00	\$702
HR-Office Supplies	\$ 647.32	\$ 900.00	\$ 887.52	\$900
HR-Operating Cost	\$ 481.23	\$ 1,500.00	\$ 73.67	\$1,500
HR-Professional Services	\$ 3,320.00	\$ 15,250.00	\$ 12,548.44	\$3,500
HR-Communications	\$ 1,297.06	\$ 1,500.00	\$ 1,408.16	\$1,500
HR-Travel & Meetings	\$ 1,742.49	\$ 2,000.00	\$ -	\$8,000
HR-Miscellaneous	\$ 610.06	\$ 1,100.00	\$ 292.00	\$1,100
HR-Staff Development	\$ 1,250.45	\$ 7,000.00	\$ 76.00	\$5,000
HR-Employee Recognition	\$ 705.72	\$ 5,000.00	\$ 33.32	\$5,000
HR-Civil - Office Supply	\$ -	\$ -	\$ -	\$0
HR-Civil - Professional Srv	\$ -	\$ -	\$ -	\$0
<b>HR Technician (0.5) PT Item Request</b>				<b>\$17,977</b>
<b>Human Resources</b>	<b>\$ 209,442.55</b>	<b>\$ 284,307.00</b>	<b>\$ 252,903.83</b>	<b>\$290,687</b>
IT-Salaries	\$ 186,654.54	\$ 234,092.00	\$ 231,943.00	\$230,292
IT-Overtime	\$ 450.50	\$ 1,200.00	\$ 886.63	\$550
IT-Benefits	\$ 42,940.43	\$ 58,717.00	\$ 49,095.00	\$47,235
IT-Soc Security	\$ 14,130.30	\$ 17,908.00	\$ 17,744.00	\$17,617
IT-Retirement	\$ 23,727.87	\$ 30,104.00	\$ 29,828.00	\$29,869
IT-Workers Comp	\$ 426.56	\$ 965.00	\$ 954.00	\$1,063
IT-Office Supplies	\$ 6,178.84	\$ 6,000.00	\$ 1,000.00	\$2,000
IT-Fuel	\$ -	\$ 200.00	\$ -	\$200
IT-Professional Services	\$ 3,696.50	\$ 29,000.00	\$ -	\$25,000
IT-Communications	\$ 2,190.14	\$ 1,993.00	\$ 3,673.88	\$4,200
IT-Travel & Meetings	\$ 2,119.63	\$ 7,200.00	\$ 1,833.69	\$5,000
IT-Repair & Maintenance	\$ 216.58	\$ 4,000.00	\$ -	\$4,000
IT-Miscellaneous	\$ 1,071.00	\$ 200.00	\$ -	\$200
IT-Staff Development	\$ 3,110.64	\$ 4,800.00	\$ 100.00	\$4,800
<b>Reclassify IT Manager to IT Director Application Analyst Item Request</b>				<b>\$7,181 \$22,243 \$0</b>
<b>Information Technology</b>	<b>\$ 286,913.53</b>	<b>\$ 396,379.00</b>	<b>\$ 337,058.20</b>	<b>\$401,450</b>
PL-Salaries	\$ 513,003.57	\$ 691,478.00	\$ 535,000.00	\$807,139
PL-Overtime	\$ 3,410.22	\$ 1,200.00	\$ 894.17	\$1,200
PL-Benefits	\$ 109,622.76	\$ 149,973.00	\$ 122,426.57	\$197,040
PL-Social Security	\$ 43,754.83	\$ 48,041.00	\$ 46,974.48	\$61,746
PL-Retirement	\$ 72,870.42	\$ 80,759.00	\$ 74,906.48	\$105,021
PL-Workers Comp	\$ 1,602.45	\$ 2,807.00	\$ 2,807.00	\$3,957
PL-Office Supplies	\$ 3,780.78	\$ 4,000.00	\$ 2,627.39	\$4,000
PL-Operating Costs	\$ 948.28	\$ 10,000.00	\$ 326.05	\$1,000
PL-Permit Related Op. Costs	\$ 6,108.85	\$ 20,000.00	\$ 20,552.12	\$20,000
PL-Fuel	\$ 366.67	\$ -	\$ 203.04	\$0
PL-Small Tools	\$ -	\$ -	\$ -	\$0
PL-Professional Servic	\$ 29,121.78	\$ 10,000.00	\$ 10,000.00	\$45,000
PL-CA-Developer Reimb	\$ -	\$ -	\$ -	\$0
PL-Software Maint.	\$ -	\$ -	\$ -	\$0
PL-Advertising	\$ 11,788.45	\$ 15,000.00	\$ 5,439.23	\$15,000
Permit Related Professional Sr	\$ 168,948.86	\$ 145,000.00	\$ 77,519.11	\$145,000
PL-Communication	\$ 4,209.37	\$ 4,000.00	\$ 4,381.23	\$4,000

Description	2019 Actuals	2020 Budget	2020 Estimated Ending	2021 Proposed Budget
PL-Travel & Mtgs	\$ 2,446.20	\$ 6,000.00	\$ 14.45	\$6,000
PL-Repairs & Maint.	\$ 1,251.78	\$ 1,500.00	\$ 986.99	\$1,500
PL-Miscellaneous	\$ 1,036.25	\$ 700.00	\$ 50.00	\$700
PL-Staff Development	\$ 4,037.44	\$ 6,000.00	\$ 1,666.67	\$6,000
PL-Printing and Bindin	\$ -	\$ 1,000.00	\$ -	\$1,000
PL-UGA-RUTA-Annexation	\$ 16,000.26	\$ 35,000.00	\$ 35,000.00	\$0
PL-Prof Serv-Hearing E	\$ 2,000.00	\$ 2,000.00	\$ 2,666.67	\$2,000
PL-GIS Mapping	\$ -	\$ -	\$ -	\$0
PL - Citywide Beautification	\$ -	\$ 20,000.00	\$ 4,523.17	\$20,000
PL-Economic Devel	\$ 7,683.71	\$ 10,000.00		<b>\$10,000</b>
PB-Salaries	\$ 203,748.58	\$ 407,788.00	\$ 370,000.00	\$390,961
PB-Overtime	\$ 8,938.77	\$ 1,200.00	\$ 8,745.29	\$9,000
PB-Benefits	\$ 46,651.84	\$ 116,494.00	\$ 92,492.00	\$108,583
PB-Social Security	\$ 11,421.84	\$ 24,619.00	\$ 24,619.00	\$29,909
PB-Retirement	\$ 19,503.43	\$ 41,386.00	\$ 41,386.00	\$50,708
PB-Workers Comp	\$ 2,412.72	\$ 4,467.00	\$ 4,792.00	\$8,033
PB-Office Supplies	\$ 1,320.52	\$ 2,000.00	\$ 2,458.75	\$2,905
PB-Operating Cost	\$ 737.77	\$ 5,860.00	\$ 582.09	\$730
PB-Clothing	\$ 278.13	\$ 500.00	\$ 122.08	\$157
PB-Fuel	\$ 2,025.37	\$ 2,755.00	\$ 1,267.60	\$1,630
PL - Contrib to Vehicle Replac	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$15,000
PB-Professional Srv	\$ 5,908.50	\$ 6,000.00	\$ 784.67	\$819
PB-Advertising	\$ 200.00	\$ 1,000.00	\$ 66.67	\$86
PB-Communication	\$ 2,575.32	\$ 1,995.00	\$ 4,327.03	\$4,955
PB-Travel & Mtgs	\$ 1,549.15	\$ 3,000.00	\$ -	\$0
PB-Repair & Maintenance	\$ 1,958.26	\$ 2,500.00	\$ 987.04	\$955
PB-Miscellaneous	\$ 45.00	\$ 300.00	\$ -	\$0
PB-Staff Development	\$ 3,298.00	\$ 4,000.00	\$ 240.00	\$274
PL-Park & Recreation	\$ 23,790.15	\$ 28,579.00	\$ 20,000.00	\$20,000
PL-Capital Outlay	\$ -	\$ -	\$ -	\$0
PB-Capital Outlay	\$ -	\$ 35,000.00	\$ 35,000.00	\$0
<i>Code Enforcement Inspector</i>				<b>\$86,700</b>
<i>Reclassify Building Code Enforcement Inspector to Building Inspector</i>				\$0
<i>Admin Assistant (0.5) PT</i>				\$0
<i>Reclassify Principal Planner to Planning Supervisor</i>				\$0
<i>Reclassify Permit Lead to Permit Supervisor</i>				\$0
<i>Bluebeam upgrade</i>				\$1,245
<i>Economic Development - Beautification</i>				<b>\$90,000</b>
<b>Planning &amp; Community Develop</b>	<b>\$ 1,350,356.28</b>	<b>\$ 1,963,901.00</b>	<b>\$ 1,566,835.02</b>	<b>\$2,279,953</b>
LE - Contrib to Vehicle Repl	\$ 210,000.00	\$ 210,000.00	\$ 210,000.00	\$218,000
LE - Contrib to Boat Repl	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$8,000
LE-Contrib toTaser Repl	\$ -	\$ 20,980.00	\$ 20,980.00	\$21,300
LE-Salaries	\$ 3,573,836.00	\$ 3,824,310.00	\$ 3,824,310.00	\$3,938,994
LE-Overtime	\$ 302,965.19	\$ 300,000.00	\$ 224,460.15	\$300,000
LE-Salaries Extra Duty	\$ -	\$ -	\$ -	\$0
LE-Holiday Cashout	\$ 81,849.04	\$ 80,000.00	\$ 80,000.00	\$80,000
LE - Signing Bonus	\$ -	\$ 20,000.00	\$ 20,000.00	\$20,000
LE-Benefits	\$ 845,650.23	\$ 895,675.00	\$ 861,537.00	\$886,173
LE-Social Security	\$ 301,225.23	\$ 291,412.00	\$ 289,445.00	\$301,333
LE-Retirement	\$ 251,257.74	\$ 244,668.00	\$ 242,891.00	\$257,377
LE-Workers Comp	\$ 77,544.02	\$ 98,737.00	\$ 98,699.00	\$120,884
LE-Clothing Allowance	\$ 24,686.95	\$ 28,000.00	\$ 28,000.00	\$28,000
LE-Office Supplies	\$ 13,535.95	\$ 17,000.00	\$ 6,389.21	\$17,000
LE-Fixed Minor Equipment	\$ 81,497.74	\$ 72,170.00	\$ 64,172.19	\$78,000
LE-Minor Equipment	\$ 38,808.39	\$ 44,000.00	\$ 37,678.01	\$29,700
LE-Donation Exp Helmets	\$ -	\$ 1,000.00	\$ -	\$0

Description	2019 Actuals	2020 Budget	2020 Estimated Ending	2021 Proposed Budget
LE-Donation Exp - Other	\$ 6,044.84	\$ 13,955.00	\$ 11,555.00	\$ 10,000
LE-Equipment - New Officers	\$ 2,680.39	\$ -	\$ 9,558.32	\$ 0
LE-Emergency Mgmt Supplies	\$ 7,128.63	\$ 8,000.00	\$ 8,000.00	\$ 8,000
LE-Donation Canine Unit	\$ 41,381.04	\$ -	\$ -	\$ 0
LE-Fuel	\$ 90,520.55	\$ 80,000.00	\$ 55,492.25	\$ 72,000
LE-Professional Services	\$ 25,089.90	\$ 28,000.00	\$ 23,674.67	\$ 28,000
LE-Professional Serv-Fixed	\$ 43,407.05	\$ 42,850.00	\$ 37,807.76	\$ 42,800
LE-Advertising	\$ -	\$ 1,500.00	\$ -	\$ 1,500
LE-Communication	\$ 50,552.57	\$ 51,881.00	\$ 43,225.63	\$ 49,000
LE-Travel & Per Diem	\$ 39,581.48	\$ 38,500.00	\$ 11,956.89	\$ 48,000
LE-Business Meetings	\$ 1,558.17	\$ 5,000.00	\$ 1,141.69	\$ 5,000
LE-Insurance	\$ 236,774.06	\$ 278,792.00	\$ 278,792.10	\$ 301,283
LE-Repair & Maintenance Equip	\$ 77,557.25	\$ 100,000.00	\$ 84,472.49	\$ 100,000
LE-Dues & Memberships	\$ 2,820.00	\$ 4,000.00	\$ 2,733.33	\$ 4,000
LE-Boating Salaries Local	\$ 27,631.31	\$ 20,432.00	\$ 29,189.50	\$ 20,000
LE-Boating - Other Salaries	\$ 9,738.59	\$ 50,000.00	\$ 50,000.00	\$ 50,000
LE-Boating Benefit Local	\$ 11,333.87	\$ 8,225.00	\$ 10,983.96	\$ 8,200
LE-Boat Other Benefits	\$ 3,400.97	\$ 3,100.00	\$ 3,100.00	\$ 3,100
LE-Boating Clothing	\$ 760.21	\$ 500.00	\$ 500.00	\$ 500
LE-Boating Minor Equipment	\$ 8,443.39	\$ 9,505.00	\$ 9,505.00	\$ 9,500
LE-Boating-Fuel	\$ 644.53	\$ 2,500.00	\$ 1,500.00	\$ 2,500
LE-Boating-Travel & Per Diem	\$ 5,107.95	\$ 6,000.00	\$ 2,000.00	\$ 6,000
LE-Boating Repair & Maint	\$ 3,706.76	\$ 5,500.00	\$ 3,000.00	\$ 5,500
LE-Investigation Ops Costs	\$ -	\$ -	\$ -	\$ 0
LE-Investigations Prof.Service	\$ -	\$ -	\$ -	\$ 0
LE-Community Outreach Supplies	\$ 8,705.84	\$ 5,000.00	\$ 155.44	\$ 5,000
LE-Drug Task Force	\$ 10,180.25	\$ 11,000.00	\$ 11,000.00	\$ 11,000
LE-Registration Fees	\$ 31,845.54	\$ 32,000.00	\$ 32,000.00	\$ 32,000
LE-Staff Development - BLEA	\$ -	\$ 3,063.00	\$ -	\$ 3,100
LE-Finance Charges	\$ 77.98	\$ -	\$ 69.01	\$ 0
LE-Boating- Registration Fees	\$ 980.00	\$ 3,000.00	\$ -	\$ 3,000
LE-Facilities Supplies	\$ 2,526.63	\$ 5,200.00	\$ 1,863.01	\$ 5,200
LE-Facilities Minor Equipment	\$ -	\$ 3,000.00	\$ -	\$ 3,000
LE-Fleet Minor Equipment	\$ 1,551.13	\$ 5,000.00	\$ 1,347.68	\$ 5,000
LE-Facility Utilities	\$ 13,154.37	\$ 29,810.00	\$ 28,565.00	\$ 29,000
LE-Facility Repair & Maint	\$ 7,094.98	\$ 11,000.00	\$ 8,129.15	\$ 11,000
LE-Jail	\$ 427,687.03	\$ 479,049.00	\$ 445,409.16	\$ 480,000
LE - SNO911	\$ 338,571.60	\$ 383,226.00	\$ 383,226.00	\$ 362,570
LE-SERS Radio Assessment	\$ 80,348.97	\$ -	\$ -	\$ 0
LE - Animal Control	\$ 16,505.00	\$ 21,574.00	\$ 9,843.33	\$ 20,000
Seizure - State Remit	\$ -	\$ -	\$ -	\$ 0
LE-Capital Boating	\$ -	\$ -	\$ -	\$ 0
LE-Capital Outlays Equipment	\$ 44,756.62	\$ 43,000.00	\$ 43,000.00	\$ 0
LE-Capital Outlay - Facilities	\$ -	\$ 24,000.00	\$ 24,000.00	\$ 0
<i>Annexation - Patrol Officers x2</i>				\$ 215,154
<i>Crime Analyst</i>				\$ 0
<i>Traffic Officer</i>				\$ 0
<i>Police Services Officer (Code Enforcement)</i>				\$ 0
<i>Evidence room alarm monitoring</i>				\$ 12,500
<i>Telestaff Scheduling Software</i>				\$ 10,000
<i>Tuition reimbursement program</i>				\$ 10,000
<i>Facility Maintenance for new building</i>				\$ 20,000
<b>Law Enforcement</b>	<b>\$ 7,490,705.93</b>	<b>\$ 7,973,114.00</b>	<b>\$ 7,683,358</b>	<b>\$ 8,317,168</b>
PK-Salaries	\$ 318,147.25	\$ 448,609.00	\$ 433,047.00	\$ 532,797
PK-Overtime	\$ 12,026.36	\$ 10,000.00	\$ 14,110.83	\$ 16,000
PK-Benefits	\$ 90,237.99	\$ 119,675.00	\$ 135,492.00	\$ 164,369
PK-Social Security	\$ 27,182.86	\$ 28,634.00	\$ 33,128.00	\$ 40,759
PK-Retirement	\$ 42,338.77	\$ 44,970.00	\$ 55,690.00	\$ 65,859
PK-Workers Comp	\$ 6,773.63	\$ 10,063.00	\$ 11,381.46	\$ 14,980

Description	2019 Actuals	2020 Budget	2020 Estimated Ending	2021 Proposed Budget
PK- Clothing - Boot Allowance	\$ 1,686.00	\$ 4,200.00	\$ 2,000.00	\$2,000
PK-Operating Costs	\$ 70,918.68	\$ 80,100.00	\$ 109,178.93	<b>\$120,000</b>
PK-Ops-Clothing	\$ 511.49	\$ 2,700.00	\$ 1,594.40	\$2,700
PK - Lake Safety	\$ 1,762.59	\$ 4,000.00	\$ 4,000.00	\$4,000
PK - Boat Launch Expenses	\$ 270.00	\$ 24,000.00	\$ 24,000.00	\$6,000
PK-Fuel Costs	\$ 1,857.02	\$ 1,500.00	\$ 20,431.92	\$21,000
PK - Contrib to PW Equpt	\$ 80,000.00	\$ 40,000.00	\$ 40,000.00	\$40,000
PK-Professional Services	\$ 19,122.87	\$ 78,005.00	\$ 50,773.23	<b>\$100,000</b>
PK -Professional Tree Srv	\$ 112,916.70	\$ 127,000.00	\$ 100,000.00	\$150,000
PK - NCC Discount on Rent	\$ -	\$ -	\$ 2,326.33	\$2,500
PK-Communication	\$ 6,666.91	\$ 9,000.00	\$ 7,196.52	\$8,300
PK-Travel & Meetings	\$ 157.22	\$ 200.00	\$ 68.05	\$200
PK-Equipment Rental	\$ 15,677.70	\$ 8,000.00	\$ 12,969.48	\$8,000
PK- Dumpster Service	\$ 6,196.73	\$ 10,000.00	\$ 4,222.04	\$5,000
PK-Insurance	\$ 30,288.94	\$ 27,364.00	\$ 27,363.45	\$36,130
PK-Utilities	\$ 22,913.64	\$ 40,000.00	\$ 28,734.31	\$40,000
PK-Storm Drainage	\$ 22,065.46	\$ 13,655.00	\$ 14,128.00	\$14,537
PK-Repair & Maintenance	\$ 1,895.25	\$ 3,500.00	\$ 3,411.76	\$4,400
PK-Miscellaneous	\$ -	\$ 150.00	\$ -	\$150
PK-Staff Development	\$ 251.49	\$ 3,400.00	\$ 388.88	\$3,400
PK-Park Board-Miscellaneous	\$ -	\$ 150.00	\$ -	\$0
PK-Capital Outlay	\$ 2,049.58	\$ 155,000.00	\$ 155,000.00	<b>\$111,276</b>
<i>Office Assistant Item Request</i>				<b>\$0</b>
<b>Parks</b>	<b>\$ 893,915.13</b>	<b>\$ 1,293,875.00</b>	<b>\$1,290,637</b>	<b>\$1,514,357</b>
Ext Consultation - City Atty	\$ 215,951.75	\$ 225,000.00	\$ 270,281.01	\$325,000
Ext Consult - PRA	\$ 17,512.15	\$ 20,000.00	\$ 31,235.33	\$32,800
Ext Consult - Prosecutor Fees	\$ 142,669.08	\$ 159,149.00	\$ 137,600.00	\$160,000
Ext Consult - Labor Relations	\$ 12,665.06	\$ 25,000.00	\$ 25,000.00	\$25,000
Ext Litigation - City Atty	\$ 98,384.29	\$ 50,000.00	\$ 28,543.07	\$20,000
LG-General Public Defender	\$ 127,627.50	\$ 134,678.00	\$ 113,310.00	\$130,000
Social Worker Program (Grant)	\$ 18,720.00	\$ 13,520.00	\$ 13,520.00	\$13,520
Grant Exp - Arlington	\$ 21,000.00	\$ 13,200.00	\$ 13,200.00	\$13,200
<b>Legal</b>	<b>\$ 654,529.83</b>	<b>\$ 640,547.00</b>	<b>\$632,689</b>	<b>\$719,520</b>
CS- Visitor Center	\$ -	\$ 250.00	\$ -	\$0
CS- VIC Utilities	\$ 1,390.45	\$ 3,000.00	\$ 1,084.33	\$1,300
CS- VIC Professional Services	\$ 48.46	\$ -	\$ 32.31	\$0
CS- Human Services	\$ 40,000.00	\$ -	\$ -	<b>\$20,000</b>
CS- Veteran Services	\$ 109.68	\$ 5,998.00	\$ 3,998.00	<b>\$2,000</b>
CS- Senior Services-Supplies	\$ -	\$ 250.00	\$ -	\$250
CS- Senior Services-Utilities	\$ 24.23	\$ -	\$ -	\$0
CS- Senior Services R&M	\$ 616.34	\$ 1,500.00	\$ -	\$1,500
CS- Special Event-Equip Rent	\$ -	\$ 1,500.00	\$ 853.33	\$1,500
CS- Library-Office & Operating	\$ 866.03	\$ 500.00	\$ 758.72	\$500
CS- Library-Professional Svc	\$ 24.23	\$ -	\$ -	\$0
CS- Library-Utilities	\$ 7,679.55	\$ 7,313.00	\$ 4,867.83	\$7,300
CS- Library Storm Drainage	\$ 1,331.00	\$ 1,423.00	\$ 948.27	\$1,465
CS- Library-Repair & Maint	\$ 1,702.99	\$ 1,500.00	\$ 2,398.00	\$1,500
CS- Aquafest	\$ 932.31	\$ 3,500.00	\$ -	\$3,500
CS- Museum - Operating	\$ 326.70	\$ 70.00	\$ 24.33	\$100
CS- Museum - Communications	\$ 2,818.57	\$ 1,341.00	\$ 2,885.12	\$2,900
CS- Museum - Utilities	\$ 536.97	\$ 927.00	\$ -	\$0
CS- Pavilion - Ops	\$ -	\$ 10,000.00	\$ 6,669.09	\$10,000
CS- Pavilion - Janitorial	\$ 195.00	\$ 5,000.00	\$ 793.00	\$5,000
CS- Pavilion - Communication	\$ 309.20	\$ 2,000.00	\$ 314.49	\$2,000

Description	2019 Actuals	2020 Budget	2020 Estimated Ending	2021 Proposed Budget
CS- Pavillion - Utilities	\$ 1,782.77	\$ 10,000.00	\$ 5,283.76	\$10,000
CS- Pavillion - R & M	\$ -	\$ 2,000.00	\$ 6,650.10	\$2,000
CS- Grimm House - Operating	\$ -	\$ -	\$ -	\$0
CS- Grimm House Utilities	\$ 537.02	\$ 773.00	\$ 1,151.04	\$775
CS- Library - Capital Outlay	\$ -	\$ -	\$ -	\$0
CS- Pavillion - Capital	\$ 6,961.83	\$ 100,000.00	\$ 115,615.87	\$0
<b>Community</b>	<b>\$ 68,193.33</b>	<b>\$ 158,845.00</b>	<b>\$154,328</b>	<b>\$73,590</b>
Refund of Deposits	\$ 2,900.00	\$ 3,400.00	\$ -	\$0
Lobbying Services	\$ 57,598.18	\$ 80,000.00	\$ 52,991.76	\$55,000
GG-Municipal Court Fees	\$ 197,844.41	\$ 220,000.00	\$ 127,999.83	\$200,000
GG-Operating Costs	\$ 12,817.44	\$ 15,000.00	\$ 27,203.27	\$15,000
GG-Fuel	\$ 207.25	\$ 487.00	\$ 143.69	\$500
GG-Professional Service	\$ 16,989.46	\$ 68,415.00	\$ 57,228.73	\$40,000
GG-Communication	\$ 3,328.28	\$ 3,348.00	\$ 2,926.33	\$3,350
GG-Rental & Services	\$ 1,413.28	\$ 2,500.00	\$ 942.19	\$2,500
GG-Dumpster Service	\$ 4,197.32	\$ 1,500.00	\$ 3,105.05	\$4,000
GG-Insurance	\$ 95,766.56	\$ 97,571.00	\$ 97,570.84	\$97,342
GG-Utilities	\$ 16,208.03	\$ 18,485.00	\$ 22,070.21	\$18,500
GG-Storm Drainage	\$ 18,008.01	\$ 22,584.00	\$ 22,831.00	\$23,070
GG-Utilities for Rentals	\$ 11,695.15	\$ -	\$ 25,797.48	\$2,600
GG-Repair & Maintenance	\$ 63,439.29	\$ 80,000.00	\$ 20,756.33	\$30,000
GG-Miscellaneous	\$ 1,022.73	\$ 2,000.00	\$ 1,221.83	\$1,000
GG-Salaries Regular	\$ 244,572.12	\$ 281,340.00	\$ 283,902.00	\$268,741
GG-Salaries Overtime	\$ 9,331.84	\$ 3,500.00	\$ 9,355.87	\$11,000
GG-Benefits	\$ 65,044.36	\$ 73,354.00	\$ 78,491.00	\$71,526
GG-Social Security	\$ 18,726.96	\$ 20,926.00	\$ 21,718.00	\$20,559
GG-Retirement	\$ 32,546.78	\$ 35,173.00	\$ 36,510.00	\$34,856
GG-Workers Comp	\$ 3,423.94	\$ 6,271.00	\$ 6,545.00	\$6,063
GG-Clothing-Boot Allowance	\$ 1,073.50	\$ 1,000.00	\$ 1,000.00	\$1,000
GG-Advertising	\$ 2,911.14	\$ 3,245.00	\$ 4,363.21	\$5,000
GG-Judgments & Settlements	\$ -	\$ -	\$ -	\$0
GG-PRR - Print-Copy	\$ -	\$ 100.00	\$ -	\$0
GG - Contrib to Unemployment	\$ -	\$ -	\$ -	\$0
GG - Contrib to Computer	\$ 149,920.82	\$ 230,080.00	\$ 230,080.00	\$254,100
GG-PSRC	\$ 10,398.00	\$ 12,000.00	\$ 12,000.00	\$12,000
GG-Chamber of Commerce	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$18,000
GG-Economic Alliance	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$3,000
GG-Visitor Center - SnoCo Contr	\$ -	\$ 800.00	\$ 800.00	\$800
GG-AWC	\$ 23,609.00	\$ 24,560.00	\$ 24,558.00	\$25,000
GG-SnoCo Tomorrow	\$ 6,022.00	\$ 6,038.00	\$ 6,284.00	\$6,300
GG-Excise Tax	\$ 1,194.94	\$ 4,100.00	\$ 1,200.00	\$1,200
GG-Snohomish Health District	\$ -	\$ 34,150.00	\$ 34,150.00	\$34,500
GG-Protectective Insp Enforce	\$ -	\$ -	\$ -	\$0
GG-Emergency	\$ 41,351.00	\$ 42,595.00	\$ 42,595.00	\$41,750
GG - Air Pollution	\$ 21,271.00	\$ 21,858.00	\$ 21,858.00	\$22,720
GG - Liquor Tax to SnoCo	\$ 8,903.98	\$ 8,616.00	\$ 9,454.44	\$8,600
Interfund Loan	\$ -	\$ -	\$ -	\$0
Refund	\$ -	\$ -	\$ 160.00	\$200
Refund of Retainage Deposits	\$ -	\$ -	\$ 466.67	\$0
GG - Chapel Hill	\$ -	\$ -	\$ -	\$0
GG - Property Purch - LE	\$ -	\$ -	\$ -	\$0
GG-Contrib to Muni Arts Fund	\$ -	\$ -	\$ -	\$0
GG-Trsfr to Cum Res Fund 002	\$ -	\$ -	\$ -	\$0
<i><b>Custodian Item Request</b></i>				
<b>General Government</b>	<b>\$ 1,164,736.77</b>	<b>\$ 1,445,996.00</b>	<b>\$ 1,309,279.73</b>	<b>\$1,357,177</b>
<b>Expenditures</b>	<b>\$ 13,212,478.35</b>	<b>\$ 15,486,559.00</b>	<b>\$ 14,472,526.44</b>	<b>\$16,398,576</b>
<b>General Cash</b>	<b>\$ 4,523,722.71</b>	<b>\$ 3,531,114.48</b>	<b>\$ 4,627,831.10</b>	<b>\$ 1,643,482</b>
				<b>\$17,400</b>

Description	2019 Actuals	2020 Budget	2020 Estimated Ending	2021 Proposed Budget
<b>Contingency - Beginning Cash</b>	<b>\$ 3,926,097.39</b>	<b>\$ 3,989,906.60</b>	<b>\$ 3,989,906.60</b>	<b>\$4,439,106</b>
Local Construction Sales Tax	\$ 1,274,010.50	\$ 600,000.00	\$ 900,000	\$800,000
Investment Interest	\$ 91,064.21	\$ 101,905.00	\$ 29,987	\$40,000
Interfund Loan Repay Receipt	\$ 813,892.73	\$ 2,235,336.00	\$ 1,922,456.52	\$0
Uncashed Checks	\$ -	\$ -	\$0	\$0
Interfund Transfer In	\$ -	\$ -	\$0	\$0
<b>Revenues</b>	<b>\$ 2,178,967.44</b>	<b>\$ 2,937,241.00</b>	<b>\$ 2,852,443.15</b>	<b>\$840,000</b>
Interfund Loan	\$ 2,100,200.68	\$ 949,799.00	\$ 636,148.57	
Unclaimed Checks Paid	\$ -	\$ -	\$0	
Traffic Incentive Fee Reimb	\$ -	\$ 145,000.00	\$0	
GR - Interfund Transfer Out	\$ -	\$ -	\$0	
Police Dept - Loaned	\$ 14,957.55	\$ -	\$0	
Park Acquisition	\$ -	\$ 200,000.00	\$ 200,000.00	
CV - Grant Pass Thru	\$ -	\$ 865,000.00	\$ 865,000.00	
Property Acquisition	\$ -	\$ 370,000.00	\$ 372,095.23	
CV - supplies		\$ 100,000.00	\$ 100,000.00	
CV - Capital Purchases	\$ -	\$ 200,000.00	\$ 200,000	
CV - Professional Services		\$ 30,000.00	\$ 30,000.00	
<b>Expenditures</b>	<b>\$ 2,115,158.23</b>	<b>\$ 2,829,799.00</b>	<b>\$ 2,403,243.80</b>	<b>\$0</b>
<b>Contingency Reserve</b>	<b>\$ 3,989,906.60</b>	<b>\$ 4,097,348.60</b>	<b>\$ 4,439,105.95</b>	<b>\$5,279,106</b>
<b>Permitting - Managerial Cash</b>	<b>\$ 977,680.45</b>	<b>\$ 2,316,320.78</b>	<b>\$ 2,316,320.78</b>	<b>\$3,231,667</b>
Building Permits	\$ 1,771,922.23	\$ 1,515,000.00	\$ 1,776,758.91	\$1,500,000
Zoning-Subdivision Fees	\$ 521,188.98	\$ 480,000.00	\$ 554,724.98	\$500,000
Developer Reimbursable Receipt	\$ -	\$ -	\$ -	
Investment Interest - To GF	\$ -	\$ -	\$ -	
<b>Revenues</b>	<b>\$ 2,293,111.21</b>	<b>\$ 1,995,000.00</b>	<b>\$ 2,331,483.89</b>	<b>\$2,000,000</b>
Developer Reimbursement	\$ 3,707.44	\$ -	\$ -	
Miscellaneous	\$ 375.00	\$ -	\$ 6,824.85	\$1,000
Interfund Transfer Out	\$ 950,388.44	\$ 1,340,897.00	\$ 843,175.40	\$1,000,000
<i>interfund loan 20th st to 301 (2) Vehicles - Inspections - Permit Funds</i>				<b>\$100,000</b>
<b>Expenditures</b>	<b>\$ 954,470.88</b>	<b>\$ 1,340,897.00</b>	<b>\$ 1,416,137.25</b>	<b>\$1,101,000</b>
<b>Permitting - Managerial</b>	<b>\$ 2,316,320.78</b>	<b>\$ 2,970,423.78</b>	<b>\$ 3,231,667.42</b>	<b>\$4,130,667</b>
<hr/>				
Description	2019	2020 Budget	Estimated Ending	Mayors Budget
<b>Street - Beginning Cash</b>	<b>\$ 2,239,475.70</b>	<b>\$ 2,365,201.17</b>	<b>\$ 2,365,201.17</b>	<b>\$1,983,766</b>
Real & Personal Property Tax	\$ 1,344,252	\$ 1,415,095	\$ 1,415,095	\$1,475,970
Utility Tax - Garbage	\$ 175,422	\$ 266,640	\$ 320,603	\$323,000
TBD - Vehicle Fees	\$0	\$0	\$0	\$0
Other Non-Bus. ROW Permits	\$36,214	\$28,701	\$27,086	\$27,000
Multimodal Transportation	\$45,402	\$44,989	\$45,748	\$45,000
MVFT - City Streets	\$691,734	\$702,950	\$565,111	\$600,000
Street - PW Services	\$1,105	\$0	\$0	\$0
Street Lights - Developer Paid	\$0	\$0	\$0	\$0
Investment Interest	\$46,746	\$49,412	\$21,256	\$25,000
Street Op Special Assessment	\$10,852	\$14,090	\$2,253	\$2,500
Sale of Surplus	\$0	\$0	\$0	\$0
Misc Rev. Judgment-Settlement	\$0	\$0	\$0	\$0
Miscellaneous Revenue - Other	\$68	\$500	\$9,111	\$0
PW - Retainage	\$0	\$0	\$4,643	\$0
Prior Period Adjustments	\$0	\$0	\$0	\$0

Description	2019 Actuals	2020 Budget	2020 Estimated Ending	2021 Proposed Budget
Insurance Recoveries - Capital	\$0	\$0	\$9,940	\$0
Interfund Transfer In	\$62,089	\$47,654	\$56,591	\$60,000
Insurance Recoveries - Non Cap	\$0	\$0	\$0	\$0
<b>Revenues</b>	<b>\$ 2,413,884.96</b>	<b>\$ 2,570,031.00</b>	<b>\$ 2,477,435.62</b>	<b>\$2,558,470</b>
ME - Operating Costs	\$3,890	\$21,464	\$221	
ST-Salaries	\$749,384	\$838,532	\$777,030	\$859,277
ST-Overtime	\$29,997	\$46,350	\$37,039	\$30,000
ST-Benefits	\$196,424	\$215,176	\$207,499	\$224,614
ST-Social Security	\$54,545	\$63,878	\$59,306	\$65,735
ST-Retirement	\$97,478	\$109,212	\$100,721	\$112,725
ST-Workers Comp	\$10,585	\$16,694	\$16,255	\$17,423
ST-Boot - Clothing Allowance	\$5,119	\$8,197	\$3,500	\$3,500
ST-Fuel	\$34,051	\$25,779	\$24,513	\$27,000
ST-Pavement Preservation	\$261,686	\$478,000	\$477,590	<b>\$500,000</b>
ST-Advertising	\$1,786	\$1,054	\$0	\$1,000
ST-Professional Service	\$14,892	\$20,000	\$27,180	<b>\$30,000</b>
ST-Rentals-Leases	\$4,266	\$3,000	\$1,251	\$3,000
ST-Dumpster Service	\$6,197	\$6,400	\$4,222	\$3,000
ST-Repair & Maintenance	\$18,697	\$35,000	\$20,000	\$20,000
ST-Miscellaneous	\$585	\$1,000	\$1,500	\$1,000
ST-Staff Development	\$3,389	\$7,500	\$389	\$7,500
MISC - Administrative Fees TBD	\$0	\$0	\$0	\$0
ST-Storm Drainage	\$11,502	\$9,182	\$9,182	\$9,468
ST-SWM Road Bond Debt	\$6,589	\$6,608	\$6,589	\$6,600
ST-Sidewalk Repair Supply	\$0	\$0	\$0	\$0
ST-Sidewalk R&M	\$0	\$25,000	\$25,000	\$25,000
ST-Lighting - Utilities	\$194,405	\$184,737	\$182,348	\$184,000
ST-Lighting - R&M	\$0	\$2,000	\$0	\$2,000
ST-Traffic Control - Supply	\$52,605	\$10,000	\$26,738	<b>\$30,000</b>
ST-Traffic Control -Utility	\$3,684	\$3,369	\$3,150	\$3,300
ST-Traffic Control - R&M	\$9,102	\$12,000	\$12,000	\$12,000
ST-Traf Control - Guardrail	\$6,356	\$10,000	\$33,416	<b>\$25,000</b>
ST-Traffic Control - Striping	\$0	\$112,516	\$112,516	\$0
ST-Snow & Ice - Sply	\$40,347	\$20,000	\$23,956	\$30,800
ST Beautification Street Signs	\$29,178	\$15,809	\$23,375	\$0
ST-Clothing	\$1,483	\$2,213	\$1,594	\$3,500
ST - Contrib to PW Equipt	\$160,000	\$80,000	\$80,000	\$80,000
ST - Contrib to Computer	\$36,000	\$24,000	\$24,000	\$39,600
ST-Software Maint & Support	\$1,750	\$0	\$0	\$0
ST-Communications	\$7,233	\$5,344	\$7,786	\$7,600
ST-Travel & Meetings	\$896	\$4,000	\$981	\$4,000
ST-Insurance	\$84,961	\$63,376	\$63,375	\$75,122
ST - Contrib to Unemployment	\$0	\$0	\$0	\$0
ST-Utilities	\$6,891	\$10,339	\$5,369	\$6,000
ST-Facilities R&M	\$0	\$0	\$0	\$0
ST-Prof Srv - Engineering	\$41,615	\$20,000	\$20,000	\$20,000
ST-Office Supplies	\$704	\$2,250	\$196	\$1,000
ST-Operating Cost	\$76,204	\$60,000	\$114,702	<b>\$100,000</b>
ST-Capital Expenditures	\$23,685	\$324,380	\$324,380	<b>\$222,551</b>

Description	2019 Actuals	2020 Budget	2020 Estimated Ending	2021 Proposed Budget
<i>Public Works Office Assistant</i>				\$0
<i>Custodian</i>				\$0
<i>HR/AP</i>				\$3,467
<i>IT Manager</i>				\$1,119
<i>Application Analyst</i>				\$44,486
<i>Public Works Supervisor - Streets</i>				\$170,512
<i>Item Request</i>				
<b>Expenditures</b>	<b>\$ 2,288,159.49</b>	<b>\$ 2,904,359.00</b>	<b>\$ 2,858,870.88</b>	<b>\$3,012,899</b>
<b>Street - Ending Cash</b>	<b>\$ 2,365,201.17</b>	<b>\$ 2,030,873.17</b>	<b>\$ 1,983,765.91</b>	<b>\$1,529,337</b>
<b>Drug Seizure - Beginning Cash</b>	<b>\$ 43,693.59</b>	<b>\$ 68,890.01</b>	<b>\$ 68,890.01</b>	<b>\$41,295</b>
Investment Interest	\$1,266	\$1,262	\$562	\$120
Confiscated & Forfeited Prop	\$46,400	\$20,000	\$33,962	\$5,000
<b>Revenues</b>	<b>\$ 47,665.33</b>	<b>\$ 21,262.00</b>	<b>\$ 34,524.12</b>	<b>\$5,120</b>
Drug Seizure - Settlement Agmt	\$17,998	\$0	\$0	\$0
Drug Seize - Operating Costs	\$1,059	\$25,000	\$9,008	\$5,000
Drug Seize - Canine Supplies	\$2,824	\$7,500	\$856	\$4,500
Drug Seize - Canine Prof Serv	\$588	\$0	\$2,255	\$3,072
Drug Seize - Misc Exp	\$0	\$0	\$0	\$0
Drug - Capital Outlay	\$0	\$50,000	\$50,000	\$0
<b>Expenditures</b>	<b>\$ 22,468.91</b>	<b>\$ 82,500.00</b>	<b>\$ 62,119.05</b>	<b>\$12,572</b>
<b>Drug Seizure &amp; Forfeiture - Cash</b>	<b>\$ 68,890.01</b>	<b>\$ 7,652.01</b>	<b>\$ 41,295.08</b>	<b>\$33,843</b>
<b>Municipal Arts - Beginning Cash</b>	<b>\$ 20,715.71</b>	<b>\$ 21,168.53</b>	<b>\$ 21,168.53</b>	<b>\$21,343</b>
Investment Interest	\$453	\$500	\$174	\$220
Interfund Transfer In	\$0	\$37,000	\$30,000	\$10,000
<b>Revenues</b>	<b>\$ 452.82</b>	<b>\$ 37,500.00</b>	<b>\$ 30,174.09</b>	<b>\$10,220</b>
Art - Public Art Acquisition	\$0	\$31,669	\$30,000	\$0
<i>Water Tower</i>				\$25,000
<b>Expenditures</b>	<b>\$ -</b>	<b>\$ 31,669.00</b>	<b>\$ 30,000.00</b>	<b>\$25,000</b>
<b>Municipal Arts - Cash</b>	<b>\$ 21,168.53</b>	<b>\$ 26,999.53</b>	<b>\$ 21,342.62</b>	<b>\$6,563</b>
<b>LTGO 2008A - Beginning Cash</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$0</b>
Interfund Transfer In - SD	\$134,800	\$135,500	\$135,500	\$140,400
Interfund Transfer In - REET	\$209,805	\$214,205	\$214,205	\$213,205
Interfund Transfer In	\$0	\$0	\$0	\$0
<b>Revenues</b>	<b>\$ 344,605.00</b>	<b>\$ 349,705.00</b>	<b>\$ 349,705.00</b>	<b>\$353,605</b>
2008 Bond Princp Pymt - GG	\$140,000	\$150,000	\$150,000	\$155,000
2008 Bond Interest Payment	\$69,505	\$63,905	\$63,905	\$57,905
2008 Bond Fees	\$300	\$600	\$600	\$300
2008 Bond Principal - Sewer	\$115,000	\$120,000	\$120,000	\$130,000
2008 Bond Interest Payment	\$19,800	\$15,200	\$15,200	\$10,400
<b>Expenditures</b>	<b>\$ 344,605.00</b>	<b>\$ 349,705.00</b>	<b>\$ 349,705.00</b>	<b>\$353,605</b>
<b>LTGO 2008A Bond - Cash</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$0</b>
<b>2015 LTGO Ref- Beginning Cash</b>	<b>\$ 0.12</b>	<b>\$ 0.12</b>	<b>\$ 0.12</b>	<b>\$0</b>
Interfund Transfer In	\$97,221	\$94,426	\$94,426	\$95,651
<b>Revenues</b>	<b>\$ 97,220.80</b>	<b>\$ 94,426.00</b>	<b>\$ 94,426.00</b>	<b>\$95,651</b>
2015 LTGO 2015 Princ Pmt PD	\$88,000	\$87,000	\$87,000	\$90,000
2015 LTGO Interest Pymt PD	\$9,221	\$7,426	\$7,426	\$5,651
2015 LTGO Bond Fees PD	\$0	\$0	\$0	\$0

Description	2019 Actuals	2020 Budget	2020 Estimated	2021 Proposed
			Ending	Budget
<b>Expenditures</b>	\$ 97,220.80	\$ 94,426.00	\$ 94,426.00	\$ 95,651
<b>2015 LTGO Bond (Ref) - Cash</b>	\$ 0.12	\$ 0.12	\$ 0.12	\$0
<b>2019A LTGO PD - Cash</b>	\$ -	\$ -	\$ -	\$0
Interfund Transfer In	\$0	\$433,996	\$433,996	\$464,233
<b>Revenues</b>	\$ -	\$ 433,996.00	\$ 433,996.00	\$464,233
2019A-1 LTGO Princ Pmt PD	\$0	\$0	\$0	\$0
2019A-2 LTGO Princ Pmt PD	\$0	\$170,000	\$170,000	\$185,000
2019A-1 LTGO Interest Pymt PD	\$0	\$225,462	\$225,462	\$240,850
2019A-2 LTGO Interest Pmt PD	\$0	\$38,234	\$38,234	\$37,783
2019A LTGO Bond Fees PD	\$0	\$300	\$300	\$600
<b>Expenditures</b>	\$ -	\$ 433,996.00	\$ 433,996.00	\$464,233
<b>2019A LTGO Bond - PD - Cash</b>	\$ -	\$ -	\$ -	\$0
<b>Cap Proj Traffic - Beginning Cash</b>	\$ 3,387,513.89	\$ 3,351,497.47	\$ 3,351,497.47	\$0
DOT Fed Ind 20.205 LA8543	\$129,708	\$0	\$0	\$0
WSDOT - S Lake Stevens Rd	\$0	\$1,300,000	\$1,298,000	\$0
WSDOT - Village Access Rd	\$420,000	\$0	\$0	\$0
TIB - S. Lake Stevens Path	\$200,000	\$0	\$0	\$0
TIB - 20th St SE Grant	\$0	\$4,176,842	\$50,000	\$3,576,842
Local Trans. Act -Impact Fees	\$1,575	\$2,500	\$117,661	\$50,000
Traffic Mitigation - TIZ 1	\$176,031	\$84,000	\$159,994	\$485,000
Traffic Mitigation - TIZ 2	\$3,500	\$211,288	\$18,000	\$33,600
Traffic Mitigation - TIZ 3	\$959,554	\$512,050	\$936,840	\$1,219,000
Traffic Mitigation - SEPA	\$0	\$0	\$27,440	\$0
Investment Interest	\$81,869	\$90,784	\$32,875	\$35,000
PW Retainage Held	\$27,045	\$370,000	\$370,000	\$100,000
Interfund Transfer In	\$0	\$0	\$0	
Interfund Loan - 20th Street		\$0	\$566,137	
<b>Revenues</b>	\$ 1,999,281.81	\$ 6,747,464.00	\$3,576,948	\$5,499,442
PW Retainage Release	\$7,892	\$370,000	\$370,000	\$100,000
Transfer Out	\$100,785	\$428,483	\$428,483	
Street Op - P&D - 20th St SE	\$184,070	\$225,000	\$225,000	
17005 - 24th & 91st Ext Design	\$188,657	\$218,431	\$225,599	
20th St SE Phase II Construct	\$0	\$5,909,200	\$3,654,410	\$4,209,200
Village Access	\$544,017	\$0	\$0	\$0
17005- 24th St & 91st Ext	\$0	\$350,000	\$350,000	
SEPA Capital Expenditures	\$0	\$0	\$0	
TIZ1 Capital Expenditures	\$0	\$0	\$0	
18004 - S. Lake Stevens Rd	\$1,009,878	\$1,663,385	\$1,674,953	\$0
<b>99th U Turn Channelization</b>				
<b>Expenditures</b>	\$ 2,035,298.23	\$ 9,164,499.00	\$ 6,928,445.43	\$4,319,200
<b>Cap Proj-Dev Contrib-Traffic</b>	\$ 3,351,497.47	\$ 934,462.47	\$ 0.01	\$1,180,242
<b>Park Mitigation - Beginning Cash</b>	\$ 1,264,033.05	\$ 704,706.64	\$ 704,706.64	\$840,898
DOC - Cavelero Grant	\$0	\$485,000	\$485,000	\$0
State Commerce Grant	\$160,827	\$980,000	\$980,000	\$0
Snohomish County SCPP Grants	\$9,500	\$0	\$0	\$0
Park Mitigation	\$1,365,087	\$1,019,277	\$1,406,003	\$1,200,000
Investment Interest	\$25,512	\$31,147	\$13,396	\$15,000

Description	2019 Actuals	2020 Budget	2020 Estimated Ending	2021 Proposed Budget
Tree Replacement Fee	\$23,100	\$10,000	\$17,150	\$10,000
Interfund Transfer In	\$0	\$0	\$0	\$0
<b>Revenues</b>	<b>\$ 1,584,026.30</b>	<b>\$ 2,525,424.00</b>	<b>\$ 2,901,549.32</b>	<b>\$1,225,000</b>
Park Mitigation Funds Exp	\$0	\$0	\$0	
Tree Replacement Expenditures	\$7,611	\$72,786	\$72,786	
PM - Park Acquisition	\$245,919	\$0	\$0	
PM - Frontier Heights Capital	\$39,316	\$152,105	\$152,105	
PM - North Cove Capital	\$248,021	\$1,552,596	\$1,552,596	
PM - Lundeen Park Capital	\$0	\$0	\$0	
PM - 20th SE Fields/Poweline TR	\$0	\$87,025	\$87,025	
PM - Eagle Ridge	\$0	\$0	\$0	
PM - Cavelero Park	\$610,966	\$124,034	\$124,034	
PM - War Memorial	\$0	\$47,500	\$47,500	
PM - Festival St	\$0	\$89,000	\$89,000	
Transfer Out	\$1,115,554	\$105,030	\$640,312	
<i>Lundeen Park - Curbing, Pavement etc</i>				\$75,000
<i>Powerline Trail - 20th St SE to 8th St SE</i>				\$250,000
<i>20th Street Ballfields Parking</i>				\$100,000
<i>20th Street Ball Field improvements</i>				\$200,000
<i>Oak Hill Park Shade Structure</i>				\$15,000
<i>Bridge replacement North Cove Park</i>				\$15,000
<i>Davies Beach Dock and Facility Restoration</i>				\$100,000
<i>Sunset Beach Restoration</i>				\$100,000
<i>North Cove Boat Slip</i>				\$50,000
<i>Vehicle Charging Stations</i>				\$30,000
<i>Mill Spur Road (North Cove Phase 3)</i>				\$500,000
<b>Expenditures</b>	<b>\$2,267,387</b>	<b>\$ 2,230,076.00</b>	<b>\$ 2,765,358.00</b>	<b>\$1,435,000</b>
<b>Park Mitigation Fund</b>	<b>\$ 580,672.64</b>	<b>\$ 1,000,054.64</b>	<b>\$ 840,897.96</b>	<b>\$630,898</b>
<b>REET 1 - Beginning Cash</b>	<b>\$ 3,138,376.06</b>	<b>\$ 3,932,841.15</b>	<b>\$ 3,932,841.15</b>	<b>\$4,106,158</b>
REET 1-1st Quarter Percent	\$1,296,551	\$1,100,000	\$1,147,382	\$1,100,000
Investment Interest	\$75,074	\$80,645	\$38,880	\$40,000
Retainage	\$0	\$0	\$884	\$0
Transfser In	\$0	\$0	\$0	\$0
<b>Revenues</b>	<b>\$ 1,371,624.96</b>	<b>\$ 1,180,645.00</b>	<b>\$ 1,187,145.73</b>	<b>\$1,140,000</b>
Transfer to Police 2015 Debt	\$97,221	\$94,426	\$94,426	\$95,651
transfer to 210 for 2008 bonds	\$209,805	\$214,205	\$214,205	\$213,205
Transfer out for New PD Bond	\$0	\$433,996	\$433,996	\$464,233
800 MHZ Capital Debt Principal	\$19,262	\$20,321	\$20,321	\$21,439
800 MHZ Capital Debt Interest	\$3,356	\$2,297	\$2,297	\$1,179
SW - Decant Facility	\$148,500	\$0	\$0	\$0
Fuel System Construction	\$99,016	\$24,584	\$24,584	\$0
17005 - 24th St SE & 91st Ave	\$0	\$0	\$0	\$0
<i>Stowe Contract - Civic Center</i>		<b>\$224,000</b>	<b>\$224,000</b>	<b>\$0</b>
<b>Expenditures</b>	<b>\$ 577,159.87</b>	<b>\$ 1,013,829.00</b>	<b>\$ 1,013,829.00</b>	<b>\$795,707</b>
<b>Real Estate Excise Tax I</b>	<b>\$ 3,932,841.15</b>	<b>\$ 4,099,657.15</b>	<b>\$ 4,106,157.88</b>	<b>\$4,450,451</b>
<b>REET II - Beginning Cash</b>	<b>\$ 4,408,111.30</b>	<b>\$ 4,412,839.02</b>	<b>\$ 4,412,839.02</b>	<b>\$2,177,005</b>
REET 2- 2nd Quarter Percent	\$1,293,138	\$1,100,000	\$1,127,449	\$1,100,000

Description	2019 Actuals	2020 Budget	2020 Estimated Ending	2021 Proposed Budget
WSDOT Grant - Trestle/HOV	\$39,337	\$1,782,663	\$1,782,663	\$0
Investment Interest	\$103,448	\$113,951	\$44,670	\$25,000
Retainage	\$0	\$100,000	\$100,000	\$100,000
Property Sale Proceeds	\$0	\$78,764	\$78,764	\$0
<b>Revenues</b>	<b>\$ 1,435,923.29</b>	<b>\$ 3,175,378.00</b>	<b>\$ 3,133,545.72</b>	<b>\$1,225,000</b>
Retainage Release	\$0	\$100,000	\$100,000	\$100,000
Lundeen Park Redevelopment	\$0	\$0	\$0	
Frontier Heights Pk Redevelop	\$0	\$400,000	\$553,235	
Park Redevelopment - Capital	\$74,589	\$35,411	\$35,411	
PWTF 2010 Principal	\$7,605	\$0	\$0	
PWTF 2010 Interest	\$228	\$0	\$0	
17005 - 24th St SE & 91st Ave	\$0	\$1,250,000	\$1,250,000	
79th Ave SE Access Road	\$859,010	\$320,316	\$320,316	
Frontier Village/4th Project	\$106,758	\$9,768	\$9,768	
Trestle/HOV Lane	\$258,971	\$2,411,029	\$2,411,029	
R2 - S. Lake Stevens Road	\$0	\$137,028	\$137,028	
Transfer Out	\$0	\$552,593	\$552,593	\$600,000
<b>Expenditures</b>	<b>\$ 1,307,161.57</b>	<b>\$ 5,216,145.00</b>	<b>\$ 5,369,380</b>	<b>\$700,000</b>
<b>Real Estate Excise Tax II</b>	<b>\$ 4,536,873.02</b>	<b>\$ 2,372,072.02</b>	<b>\$ 2,177,004.56</b>	<b>\$2,702,005</b>
<b>Downtown - Beginning Cash</b>	<b>\$ 261,625.54</b>	<b>\$ 881.42</b>	<b>\$ 881.42</b>	<b>\$0</b>
State Commerce - DT Grant	\$813,893	\$2,236,108	\$1,952,290	\$0
Investment Interest	\$228	\$0	\$525	\$0
Interfund Loan	\$2,100,201	\$949,799	\$636,148.57	\$0
Transfer In	\$1,216,339	\$1,086,107	\$1,621,389	\$0
<i>Sell 1819 South Lake Stevens Prop</i>				
<b>Revenues</b>	<b>\$ 4,130,659.76</b>	<b>\$ 4,272,014.00</b>	<b>\$ 4,210,353.22</b>	<b>\$2,250,000</b>
Interfund Loan Repayment	\$813,893	\$2,235,336	\$1,922,456.52	\$0
Transfer out	\$0	\$0	\$0	\$0
Park Design	\$0	\$0	\$0	\$0
North Cove Park Cap-Local	\$1,379,798	\$656,004	\$656,004	\$0
Butler Property Purchase-Grant	\$520,887	\$0	\$0	\$0
Pavillion - Grant Exp	\$1,579,313	\$949,799	\$1,201,018	\$0
Main Street Project - Local	\$97,513	\$431,756	\$431,756	\$0
<i>1819 South Lake Stevens Prop selling costs</i>				
<i>Mill Spur</i>				
<b>Expenditures</b>	<b>\$ 4,391,403.88</b>	<b>\$ 4,272,895.00</b>	<b>\$ 4,211,234.26</b>	<b>\$2,250,000</b>
<b>Downtown Redevelopment</b>	<b>\$ 881.42</b>	<b>\$ 0.42</b>	<b>\$ 0.38</b>	<b>\$0</b>
<b>Facility Cap Pri - Beginning Cash</b>	<b>\$ -</b>	<b>\$ 4,298,796.47</b>	<b>\$ 4,298,796.47</b>	<b>\$200,000</b>
Investment Interest	\$18,585	\$30,000	\$30,000	\$0
PW Retainage	\$0	\$143,000	\$143,000	\$0
2019A LTGO Bond Proceeds	\$8,245,000	\$0	\$0	\$0
2019A LTGO Bond Premium	\$861,562	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0
<b>Revenues</b>	<b>\$ 9,125,147.13</b>	<b>\$ 173,000.00</b>	<b>\$ 173,000.00</b>	<b>\$0</b>
PD Retainage Release	\$0	\$143,000	\$143,000	\$0
2019A LTGO Bond Issuance Fees	\$102,531	\$0	\$0	\$0
Police Dept Project Account	\$4,723,819	\$4,080,212	\$4,080,212	\$0
Police Dept Retrofit - Old Fac	\$0	\$200,000	\$0	\$200,000

Description	2019 Actuals	2020 Budget	2020 Estimated	2021 Proposed
			Ending	Budget
Transfer out	\$0	\$48,584	\$48,584	\$0
<b>Expenditures</b>	<b>\$ 4,826,350.66</b>	<b>\$ 4,471,796.00</b>	<b>\$ 4,271,796.00</b>	<b>\$200,000</b>
<b>Facility Capital Project Fund</b>	<b>\$ 4,298,796.47</b>	<b>\$ 0.47</b>	<b>\$ 200,000.47</b>	<b>\$0</b>
<b>Sidewalk Cap - Beginning Cash</b>	<b>\$ 846,914.30</b>	<b>\$ 873,349.21</b>	<b>\$ 873,349.21</b>	<b>\$605,448</b>
WA DOT - 91st/4th SRTS Grant	\$466,500	\$0	\$0	\$0
WA TIB - Sidewalk	\$0	\$0	\$0	\$0
Investment Interest	\$17,811	\$19,310	\$7,099	\$5,000
Interfund Transfer In	\$0	\$0		\$0
<i>117th st grant SRTS WA DOT</i>				
<b>Revenues</b>	<b>\$ 484,310.78</b>	<b>\$ 19,310.00</b>	<b>\$ 7,099.22</b>	<b>\$5,000</b>
Safer Routes - 91st/4th St.SE	\$300,746	\$0	\$0	
Sidewalk Cap - 117th Ave NE	\$0	\$175,000	\$175,000	
Sidewalk Construction	\$157,130	\$200,000	\$100,000	\$200,001
<i>South Lake Stevens Road Path Phase II Design</i>				
<i>117th st NE Sidewalk</i>				
<b>Expenditures</b>	<b>\$ 457,875.87</b>	<b>\$ 375,000.00</b>	<b>\$ 275,000.00</b>	<b>\$300,001</b>
<b>Sidewalk Capital Project</b>	<b>\$ 873,349.21</b>	<b>\$ 517,659.21</b>	<b>\$ 605,448.43</b>	<b>\$310,447</b>
<b>20th St SE - Beginning Cash</b>	<b>\$ 10,198.12</b>	<b>\$ 783,841.58</b>	<b>\$ 783,841.58</b>	<b>(\$0)</b>
Investment Interest	\$13,942	\$13,702	\$3,760	\$0
Interfund Loan Received	\$0	\$0	\$0	\$0
Sale of Capital Assets	\$828,274	\$0	\$0	\$0
Interfund Transfer In	\$0	\$0	\$0	\$0
<b>Revenues</b>	<b>\$ 842,215.62</b>	<b>\$ 13,702.00</b>	<b>\$ 3,760.23</b>	<b>\$0</b>
Interfund Loan Repayment	\$25,000	\$0	\$0	\$0
20th St SE - Professional Srv	\$43,572	\$797,544	\$787,602	\$0
<b>Expenditures</b>	<b>\$ 68,572.16</b>	<b>\$ 797,544.00</b>	<b>\$ 787,602.00</b>	<b>\$0</b>
<b>20th Street SE Corridor CP</b>	<b>\$ 783,841.58</b>	<b>\$ (0.42)</b>	<b>\$ (0.19)</b>	<b>(\$0)</b>
<b>Sewer - Beginning Cash</b>	<b>\$ 267,870.01</b>	<b>\$ 226,854.18</b>	<b>\$ 226,854.18</b>	<b>\$134,806</b>
Sewer Utility Agreement	\$13,750	\$15,000	\$20,100	\$15,288
Investment Interest	\$7,634	\$9,825	\$2,750	\$2,000
Sewer District Reimbursement	\$1,040,034	\$1,035,700	\$1,035,700	\$1,035,993
Interfund Transfer In	\$0	\$0	\$0	\$0
<b>Revenues</b>	<b>\$ 1,061,417.46</b>	<b>\$ 1,060,525.00</b>	<b>\$ 1,058,550.26</b>	<b>\$1,053,281</b>
SE-Benefits	\$0	\$0	\$55	\$0
SE-Operating Cost	\$0	\$0	\$0	\$0
SE-Professional Service	\$49,598	\$100,000	\$100,000	\$100,000
SE-Storm Drainage	\$12,802	\$14,843	\$14,843	\$15,288
PWTF 2002 - Principal	\$85,691	\$85,692	\$85,692	\$85,692
PWTF 2005 - Principal	\$52,632	\$52,632	\$52,632	\$52,632
PWTF 2006 - Principal	\$409,539	\$409,540	\$409,540	\$409,540
PWTF 2008 - Principal	\$301,734	\$301,735	\$301,735	\$301,735
PWTF 2002 - Interest	\$1,714	\$1,286	\$1,286	\$1,286
PWTF 2005 - Interest	\$7,368	\$6,316	\$6,316	\$5,264
PWTF 2006 - Interest	\$16,382	\$14,334	\$14,334	\$12,287
PWTF 2008 - Interest	\$30,173	\$28,665	\$28,665	\$27,157
SE-Trnf 2008 Debt Serv OM	\$134,800	\$135,500	\$135,500	\$140,400
<b>Expenditures</b>	<b>\$ 1,102,433.32</b>	<b>\$ 1,150,543.00</b>	<b>\$ 1,150,598.04</b>	<b>\$1,151,281</b>
<b>Sewer</b>	<b>\$ 226,854.15</b>	<b>\$ 136,836.18</b>	<b>\$ 134,806.40</b>	<b>\$36,806</b>

Description	2019 Actuals	2020 Budget	2020 Estimated Ending	2021 Proposed Budget
<b>SWM - Beginning Cash</b>	<b>\$ 934,546.43</b>	<b>\$ 1,661,351.79</b>	<b>\$ 1,661,351.79</b>	<b>\$477,329</b>
DOE - Capacity Grants	\$43,109	\$25,000	\$25,000	\$0
Storm Drainage Charges	\$3,102,265	\$3,158,726	\$3,158,726	\$3,536,000
SnoCo Weed Abate Contrib.	\$10,248	\$20,000	\$20,000	\$20,000
Investment Interest	\$20,041	\$17,762	\$15,076	\$15,000
Sale of Surplus	\$0	\$0	\$0	\$0
Judgements/Settlements	\$0	\$0	\$0	\$0
Miscellaneous Revenues - Storm	\$2,293	\$0	\$360	\$200
Insurance Recoveries	\$0	\$0	\$0	\$0
Interfund Transfer In	\$63,808	\$48,243	\$57,165	\$60,000
<b>Revenues</b>	<b>\$ 3,241,765.08</b>	<b>\$ 3,269,731.00</b>	<b>\$ 3,276,326.71</b>	<b>\$3,631,200</b>
ME - Operating Costs	\$232	\$28,050	\$0	\$0
SW-Salaries	\$780,225	\$1,012,404	\$863,566	\$1,020,416
SW-Overtime	\$30,774	\$20,000	\$28,688	\$30,000
SW-Benefits	\$202,391	\$257,819	\$239,541	\$287,620
SW-Social Security	\$58,773	\$77,179	\$66,104	\$78,062
SW-Retirement	\$98,238	\$127,401	\$111,893	\$133,169
SW-Workers Comp	\$12,363	\$20,241	\$18,295	\$19,771
SW Clothing-Boot Allowance	\$3,304	\$8,196	\$7,083	\$5,000
SW-Clothing	\$6,863	\$5,000	\$5,000	\$5,000
SW-Office Supplies	\$1,754	\$2,000	\$1,272	\$4,000
SW-Operating Costs	\$197,572	\$198,470	\$198,470	\$198,470
SW-Fuel	\$32,962	\$24,647	\$25,279	\$27,693
SW-Small Tools	\$7,851	\$10,000	\$0	\$0
SW-Professional Services	\$22,350	\$26,500	\$37,481	\$45,000
SW-Milfoil Treatment	\$24,907	\$45,000	\$69,106	\$80,000
SW-Street Cleaning	\$19,324	\$30,000	\$30,000	\$30,000
SW-Software Maint & Support	\$2,752	\$0	\$0	\$0
SW-Advertising	\$463	\$1,000	\$0	\$0
SW-Billing Fees	\$42,979	\$45,000	\$34,013	\$33,200
SW-DOE Annual Permit	\$26,604	\$30,000	\$42,431	\$40,000
SW-Communications	\$7,232	\$5,233	\$7,830	\$7,700
SW-Travel & Meetings	\$1,011	\$1,077	\$204	\$1,077
SW-Excise Taxes	\$45,561	\$45,000	\$38,329	\$49,000
SW-Dumpster Service	\$16,300	\$6,526	\$6,259	\$5,400
SW-Rentals-Leases	\$33,697	\$5,000	\$2,093	\$5,000
SW-Insurance	\$46,378	\$56,133	\$56,133	\$63,056
SW-Utilities	\$4,334	\$5,070	\$4,975	\$5,600
SW-Drainage	\$5,683	\$3,449	\$3,449	\$3,552
SW-Repairs & Maintenance	\$61,671	\$15,000	\$15,000	\$15,000
SW-Miscellaneous	\$235	\$300	\$38	\$300
SW-Staff Development	\$3,277	\$7,800	\$3,383	\$7,800
SW - Alum Treatment	\$65,566	\$77,508	\$77,508	\$77,500
SW-SnoCo Lake O & M	\$0	\$0	\$0	\$0
SW-SnoCo Lake Monitoring	\$11,683	\$12,725	\$13,072	\$13,000
SW - Contrib to PW Eqipt	\$160,000	\$80,000	\$80,000	\$80,000
SW - Contrib to Unemployment	\$0	\$0	\$0	\$0
SW - Contrib to Computer	\$36,000	\$24,000	\$24,000	\$36,300
SW - Contrib to Aerator Equpt	\$16,074	\$0	\$0	\$0

Description	2019 Actuals	2020 Budget	2020 Estimated Ending	2021 Proposed Budget
DOE - Capacity Exp 17-19	\$50,705	\$25,000	\$25,000	\$25,000
SW-Diking District Contrib	\$0	\$30,000	\$30,000	\$30,000
SWM - Refunds	\$0	\$0	\$0	\$0
SW-Parkway Crossing Det Pond	\$10,700	\$10,700	\$10,700	\$10,700
SW - Capital Expenditure	\$56,309	\$47,487	\$47,487	\$0
SW-Storm Drainage - Cap Proj	\$0	\$0	\$0	\$0
SW-Lundeen Creek Restor	\$0	\$0	\$0	\$0
SW- Transfer to SWM Capital	\$248,500	\$2,131,486	\$2,101,486	\$1,000,000
SW - Transfer to SWM Debt	\$61,365	\$135,182	\$135,182	\$223,918
<i>Public Works Office Assistant</i>				\$0
<i>Custodian</i>				\$0
<i>Position Requests (HR/AP/IT)</i>				\$48,890
<i>Item Request</i>				
<b>Expenditures</b>	<b>\$ 2,514,959.72</b>	<b>\$ 4,693,583.00</b>	<b>\$ 4,460,349.71</b>	<b>\$3,746,194</b>
<b>Storm &amp; Surface Water</b>	<b>\$ 1,661,351.79</b>	<b>\$ 237,499.79</b>	<b>\$ 477,328.80</b>	<b>\$362,335</b>
<b>SWM Capital - Beginning Cash</b>	<b>\$ -</b>	<b>\$ 123,521.70</b>	<b>\$ 123,521.70</b>	<b>\$1,156,782</b>
Investment Interest	\$0	\$0	\$590	\$600
2019 LTGO Bond Proceeds	\$600,000	\$0	\$0	\$0
2020 LOCAL Bond Proceeds	\$0	\$440,022	\$440,022	\$0
2020 LOCAL Bond Premium	\$0	\$60,978	\$60,978	\$0
Transfer In	\$248,500	\$2,131,486	\$2,101,486	\$1,000,000
<i>Sewer Decant payments 50%</i>			\$1,065,144	
<b>Revenues</b>	<b>\$ 848,500.00</b>	<b>\$ 2,632,486.00</b>	<b>\$3,668,220</b>	<b>\$1,000,600</b>
2019 LTGO Bond Issuance Costs	\$9,300	\$0	\$0	\$0
2020 LOCAL Bond Issuance Costs	\$0	\$1,001	\$1,001	\$0
Decant Facility Project	\$715,678	\$1,414,610	\$1,414,610	\$0
SWC - PW Shop Remodel	\$0	\$364,242	\$364,242	\$222,551.00
SWC - Capital Purchases	\$0	\$536,616	\$536,616	\$0
Capital Drainage Projects	\$0	\$0	\$0	\$642,138
Callow Road Drainage	\$0	\$138,490	\$138,490	\$0
Catherine Creek/36th St Bridge	\$0	\$150,000	\$150,000	\$250,000
117th Pl/114th Drainage	\$0	\$30,000	\$30,000	\$0
Vactor Lease Principal	\$0	\$0	\$0	\$0
Vactor - Lease Interest	\$0	\$0	\$0	\$0
<i>Wier Replacement Design/Scope</i>				\$500,000
<i>Catherine Creek/36th St Bridge</i>				
<i>F-550 Service truck</i>				\$80,000
<b>Expenditures</b>	<b>\$ 724,978.30</b>	<b>\$ 2,634,959.00</b>	<b>\$ 2,634,959.00</b>	<b>\$1,694,689</b>
<b>Storm Water Capital</b>	<b>\$ 123,521.70</b>	<b>\$ 121,048.70</b>	<b>\$ 1,156,782.43</b>	<b>\$462,693</b>
<b>SWM Debt - Beginning Cash</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$0</b>
Interfund Transfer In	\$61,365	\$135,182	\$135,182	\$223,918
<b>Revenues</b>	<b>\$ 61,364.99</b>	<b>\$ 135,182.00</b>	<b>\$ 135,182.00</b>	<b>\$223,918</b>
2019 LTGO Bond - Principal	\$53,000	\$113,000	\$113,000	\$118,000
LP_2020B - Principal	\$0	\$0	\$0	\$76,140
2019 LTGO Bond - Interest	\$8,365	\$12,404	\$12,404	\$9,680
LP_2020B Interest	\$0	\$9,778	\$9,778	\$20,098
<b>Expenditures</b>	<b>\$ 61,364.99</b>	<b>\$ 135,182.00</b>	<b>\$ 135,182.00</b>	<b>\$223,918</b>

Description	2019 Actuals		2020 Budget		2020 Estimated Ending		2021 Proposed Budget	
	\$	-	\$	-	\$	-	\$	
<b>Storm Water Debt Service</b>	\$	-	\$	-	\$	-	\$	\$0
<b>Unemployment Cash</b>	\$	66,167.46	\$	52,599.47	\$	52,599.47	\$	\$37,663
Contributions From Other Funds		\$0		\$0		\$0		\$0
Investment Interest		\$1,327		\$1,542		\$407		\$300
<b>Revenues</b>	\$	1,327.18	\$	1,542.00	\$	407.08	\$	\$300
Payment to Claimants		\$14,895		\$40,000		\$15,344		\$15,001
<b>Expenditures</b>	\$	14,895.17	\$	40,000.00	\$	15,344.00	\$	\$15,001
<b>Unemployment</b>	\$	52,599.47	\$	14,141.47	\$	37,662.55	\$	\$22,962
<b>Computer Cap - Beginning Cash</b>	\$	161,890.41	\$	165,955.43	\$	165,955.43	\$	\$178,061
Technology Fee		\$47,798		\$48,514		\$43,567		\$43,567
Information Srv - Shared Exp		\$0		\$0		\$0		\$0
Contributions From Other Funds		\$221,921		\$278,080		\$278,080		\$330,000
Investment Interest		\$2,993		\$2,872		\$1,440		\$1,500
Misc Revenues		\$0		\$0		\$0		\$0
<b>Revenues</b>	\$	272,711.41	\$	329,466.00	\$	323,086.51	\$	\$375,067
Transfer Out		\$49,000		\$0				
Purchase Computer Equipment		\$6,998		\$12,000		\$26,648		\$26,236
LR - SiteImprove Website Optim		\$0		\$0		\$0		\$0
LR - Quest Kace Patch Mgmt		\$3,235		\$4,000		\$0		\$1,000
LR - Adobe Pro		\$8,852		\$9,684		\$9,884		\$10,650
LR - WaveBroadband Fiber Lease		\$24,602		\$29,184		\$29,184		\$36,705
LR - Smarsh		\$7,926		\$7,872		\$7,872		\$7,872
LR - Laserfiche		\$26,019		\$18,033		\$18,033		\$18,033
LR - Civic Plus Website		\$5,229		\$5,901		\$5,314		\$5,901
LR - TrendMicro Antivirus		\$2,326		\$4,200		\$2,103		\$4,200
LR - Social Media Archive		\$2,446		\$2,483		\$2,388		\$2,388
LR - Meraki Cloud Mgmt		\$0		\$624		\$443		\$0
LR - MeetMeRoom SnoCo		\$0		\$624		\$0		\$0
LR - Datacenter Rack Spc SnoCo		\$5,400		\$5,512		\$5,512		\$5,200
LR - Firewall Security Subscri		\$3,251		\$3,800		\$3,800		\$3,800
LR - Barracuda Email Archive		\$6,829		\$7,000		\$7,210		\$7,425
LR - Quest Backup Solution		\$2,361		\$3,120		\$2,543		\$3,120
LR - GoDaddy SSL - 3 yr		\$373		\$400		\$393		\$600
LR - .GOV Domain		\$400		\$416		\$400		\$436
LR - Microsoft Enterprise Agmt		\$47,161		\$48,000		\$54,537		\$54,537
LR - NextRequest - PRR		\$0		\$0		\$0		\$9,700
LR - Log360 SIEM		\$6,237		\$6,237		\$2,294		\$2,500
LR - Bomgar Cloud Remote Admin		\$2,375		\$2,375		\$2,493		\$2,500
LR - KnowBe4 Cyber Security Tr		\$1,823		\$2,000		\$1,684		\$2,000
LR - Springbrook		\$18,734		\$21,000		\$20,272		\$21,000
LR - NEOGOV		\$10,842		\$11,400		\$11,384		\$11,400
LR - ESRI - ArcGIS		\$1,308		\$6,400		\$1,308		\$6,400
LR - Permit Trax		\$5,450		\$10,000		\$10,900		\$10,900
LR - Vue Works		\$6,400		\$11,000		\$6,400		\$11,000
LR - NovaTime		\$0		\$14,000		\$14,000		\$14,000
LR - AutoDesk Civil 3D		\$4,709		\$4,800		\$0		\$5,000
LR - Dell Hardware Support		\$6,548		\$6,700		\$6,700		\$0

Description	2019 Actuals	2020 Budget	2020 Estimated Ending	2021 Proposed Budget
LR - Fortivoice	\$0	\$500	\$921	\$1,050
LR - DUO 2 Factor	\$0	\$2,100	\$2,100	\$2,750
<i>LR - CI.Security (MDR)</i>				<b>\$21,344</b>
<i>LR - Genetec VMS</i>				<b>\$1,225</b>
<i>LR - Smartsheet</i>				<b>\$15,300</b>
<i>LR - ClearGov</i>				<b>\$4,400</b>
Miscellaneous Refunds Only	\$0	\$0	\$24	\$0
Capital - Purch Computer Equip	\$1,812	\$130,827	\$54,235	<b>\$76,592</b>
<i>Capital Requests</i>				<b>\$35,500</b>
<b>Expenditures</b>	<b>\$ 268,646.39</b>	<b>\$ 392,192.00</b>	<b>\$ 310,980.51</b>	<b>\$442,664</b>
<b>Capital Equip - Computer</b>	<b>\$ 165,955.43</b>	<b>\$ 103,229.43</b>	<b>\$ 178,061.43</b>	<b>\$110,464</b>
<b>Comm Dev - Vehicle - Cash</b>	<b>\$ 20,315.27</b>	<b>\$ 30,832.95</b>	<b>\$ 30,832.95</b>	<b>\$41,146</b>
Contributions From Other Funds	\$10,000	\$10,000	\$10,000	\$15,000
Investment Interest	\$518	\$536	\$313	\$350
Sale of Capital Assets	\$0	\$0	\$0	\$0
Insurance Recoveries - Capital	\$0	\$0	\$0	\$0
<b>Revenues</b>	<b>\$ 10,517.68</b>	<b>\$ 10,536.00</b>	<b>\$ 10,313.44</b>	<b>\$15,350</b>
Vehicle Purch - Building Dept	\$0	\$0	\$0	\$0
<b>Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$0</b>
<b>Capital Equip - Vehicle Replac</b>	<b>\$ 30,832.95</b>	<b>\$ 41,368.95</b>	<b>\$ 41,146.39</b>	<b>\$56,496</b>
<b>Police Equip - Beginning Cash</b>	<b>\$ 237,070.38</b>	<b>\$ 273,638.68</b>	<b>\$ 273,638.68</b>	<b>\$315,853</b>
LE Contribution - Vehicles	\$218,000	\$200,000	\$200,000	\$218,000
LE Contributions - Boat	\$0	\$8,000	\$8,000	\$8,000
LE Contributions - Taser	\$0	\$20,890	\$20,890	\$21,300
Investment Interest	\$3,681	\$3,398	\$2,125	\$2,000
Sale of Capital Assets	\$9,851	\$0	\$22,131	\$0
Insurance Recoveries - Capital	\$2,736	\$0	\$0	\$0
<b>Revenues</b>	<b>\$ 234,267.23</b>	<b>\$ 232,288.00</b>	<b>\$ 253,146.42</b>	<b>\$249,300</b>
Vehicles - Capital Equip	\$197,699	\$210,000	\$210,933	<b>\$218,000</b>
Boat - Capital Equip		\$0	\$0	<b>\$0</b>
Taser - Capital Equip		\$0	\$0	<b>\$0</b>
<b>Expenditures</b>	<b>\$ 197,698.93</b>	<b>\$ 210,000.00</b>	<b>\$210,933</b>	<b>\$218,000</b>
<b>Capital Equip - Police</b>	<b>\$ 273,638.68</b>	<b>\$ 295,926.68</b>	<b>\$ 315,852.55</b>	<b>\$347,153</b>
<b>PW Equip - Beginning Cash</b>	<b>\$ 785,692.76</b>	<b>\$ 1,028,686.91</b>	<b>\$ 1,028,686.91</b>	<b>\$837,162</b>
Contributions From Other Funds	\$400,000	\$200,000	\$200,000	\$200,000

Description	2019 Actuals	2020 Budget	2020 Estimated Ending	2021 Proposed Budget
Investment Interest	\$17,135	\$17,751	\$6,421	\$5,000
Sale of Surplus	\$0	\$0	\$210	\$0
Sale of Capital Equipment	\$0	\$0	\$0	\$0
<b>Revenues</b>	<b>\$ 417,134.75</b>	<b>\$ 217,751.00</b>	<b>\$ 206,631.04</b>	<b>\$205,000</b>
Purchase Of Capital Equipment	\$123,031	\$447,000	\$347,000	\$100,000
Sales Tax on Capital Lease	\$4,177	\$4,500	\$4,224	\$4,500
Capital Lease Principal	\$44,092	\$45,433	\$45,433	\$46,000
Capital Lease Interest	\$2,840	\$1,499	\$1,499	\$1,500
	<i>Work Truck - F150</i>			<i>\$40,000</i>
	<i>Work Truck - F151</i>			<i>\$40,000</i>
<b>Expenditures</b>	<b>\$ 174,140.60</b>	<b>\$ 498,432.00</b>	<b>\$ 398,156.11</b>	<b>\$232,000</b>
<b>Capital Equip - PW</b>	<b>\$ 1,028,686.91</b>	<b>\$ 748,005.91</b>	<b>\$ 837,161.84</b>	<b>\$810,162</b>
<b>Lake Maint - Beginning Cash</b>	<b>\$ 111,766.84</b>	<b>\$ 102,224.76</b>	<b>\$ 102,224.76</b>	<b>\$65,066</b>
SnoCo Aerator Contrib	\$1,926	\$0	\$0	\$0
Contribution from Other Funds	\$16,074	\$0	\$0	\$0
Investment Interest	\$2,758	\$2,000	\$841	\$200
<b>Revenues</b>	<b>\$ 20,757.92</b>	<b>\$ 2,000.00</b>	<b>\$ 840.91</b>	<b>\$200</b>
Transfer Out	\$0	\$0	\$0	\$0
Lake Maintenance Expenditures	\$30,300	\$38,000	\$38,000	\$38,000
<b>Expenditures</b>	<b>\$ 30,300.00</b>	<b>\$ 38,000.00</b>	<b>\$ 38,000.00</b>	<b>\$38,000</b>
<b>Lake Maintenance - Aerator</b>	<b>\$ 102,224.76</b>	<b>\$ 66,224.76</b>	<b>\$ 65,065.67</b>	<b>\$27,266</b>
<b>Treasurer's Trust - Cash</b>	<b>\$ 2,296.11</b>	<b>\$ 17,237.76</b>	<b>\$ 17,237.76</b>	<b>\$0</b>
District Court	\$253,398	\$397,804	\$239,412	\$300,000
Gun Permit Fees	\$12,789	\$17,000	\$8,160	\$10,000
St. Bldg Permit Fee Non-Rev	\$7,553	\$4,000	\$7,487	\$10,000
Leasehold Excise Tax Receipts	\$3,745	\$3,000	\$13,723	\$15,000
Seizure & Forfeit - State REV	\$3,131	\$10,000	\$10,000	\$10,000
Violations Bureau - State REV	\$0	\$0	\$0	\$0
Mandatory Ins.-Admin Cost Cnty	\$0	\$0	\$0	\$0
Fire District Fees	\$13,845	\$20,000	\$36,303	\$40,000
Interfund Transfer In	\$0	\$0	\$0	\$0
<b>Revenues</b>	<b>\$ 294,461.40</b>	<b>\$ 451,804.00</b>	<b>\$ 315,084.90</b>	<b>\$385,000</b>
Seizure & Forfeit State REMIT	\$3,272	\$10,000	\$10,000	\$10,000
Leasehold Excise Tax Remit	\$731	\$3,000	\$13,723	\$15,000
Fire District Fee Remit	\$15,080	\$20,000	\$32,277	\$40,000
State Building Permit Remit	\$6,752	\$4,000	\$7,487	\$10,000
State Court Remittance	\$236,956	\$414,400	\$256,692	\$296,000
Gun Permit - State Remittance	\$9,326	\$10,000	\$6,560	\$8,000
Crime Victims Compensation	\$3,488	\$3,642	\$3,984	\$4,000
Gun Permit - WSP Remittance	\$3,915	\$4,000	\$1,600	\$2,000
<b>Expenditures</b>	<b>\$ 279,519.75</b>	<b>\$ 469,042.00</b>	<b>\$ 332,322.59</b>	<b>\$385,000</b>
<b>Treasurer's Trust</b>	<b>\$ 17,237.76</b>	<b>\$ (0.24)</b>	<b>\$ 0.07</b>	<b>\$0</b>

Description	2019 Actuals	2020 Budget	2020 Estimated Ending	2021 Proposed Budget
Revenue Total	\$ 47,409,588	\$ 49,662,664	\$ 47,901,317	\$ 38,225,184
Expenditure Total	\$ 40,334,708	\$ 61,357,627	\$ 57,430,494	\$ 39,610,191
Ending Fund Balance	\$ 35,326,866	\$ 23,352,599	\$ 25,518,386	\$ 24,133,378

# City of Lake Stevens

## One Community Around the Lake

2021 Budget

2<sup>nd</sup> & Final Public Hearing



# 2021 Budget Key Initiatives

- Continue Revitalization of Downtown/Civic Campus
- Fund Park & Recreation Division
- Maintain High Level of Public Safety
- Continue Investment in Infrastructure to Encourage Economic Development



# 2021 Proposed Budget

No.	Fund Name	2021 Beginning Balance	2021 Revenue	2021 Expenditures	2021 Ending Balance
001	<b>General Funds</b>	<b>\$12,298,604</b>	<b>\$16,254,227</b>	<b>\$17,499,576</b>	<b>\$11,053,256</b>
101	<b>Street</b>	<b>\$1,983,766</b>	<b>\$2,558,470</b>	<b>\$3,012,899</b>	<b>\$1,529,337</b>
111	Drug Seizure & Forfeiture Fund	\$41,295	\$5,120	\$12,572	\$33,843
112	Municipal Arts Fund	\$21,343	\$10,220	\$25,000	\$6,563
210	2008 Bonds	\$0	\$353,605	\$353,605	\$0
213	LTGO Bond 2015	\$0	\$95,651	\$95,651	\$0
214	2019 LTGO Bond PD	\$0	\$464,233	\$464,233	\$0
301	Cap. Proj.-Dev. Contrib.	\$0	\$5,499,442	\$4,319,200	\$1,180,242
302	Park Mitigation	\$840,898	\$1,225,000	\$1,435,000	\$630,898
303	Cap. Imp.-REET	\$4,106,158	\$1,140,000	\$795,707	\$4,450,451
304	Cap. Improvements REET 2	\$2,177,005	\$1,225,000	\$700,000	\$2,702,005
305	Downtown Development	\$0	\$2,250,000	\$2,250,000	\$0
306	Facility Cap Project - PD	\$200,000	\$0	\$200,000	\$0
309	Sidewalk Capital Project	\$605,448	\$5,000	\$300,001	\$310,447
310	20th Street SE Corridor CP	(\$0)	\$0	\$0	(\$0)
401	Sewer	\$134,806	\$1,053,281	\$1,151,281	\$36,806
410	<b>Storm and Surface Water</b>	<b>\$477,329</b>	<b>\$3,631,200</b>	<b>\$3,746,194</b>	<b>\$362,335</b>
411	SWM Capital	\$1,156,782	\$1,000,600	\$1,694,689	\$462,693
412	SWM Debt	\$0	\$223,918	\$223,918	\$0
501	Unemployment	\$37,663	\$300	\$15,001	\$22,962
510	Equipment Fund - Computers	\$178,061	\$375,067	\$442,664	\$110,464
515	Equipment Fund--Vehicles	\$41,146	\$15,350	\$0	\$56,496
520	Equipment Fund-Police	\$315,853	\$249,300	\$218,000	\$347,153
530	Equipment Fund-PW	\$837,162	\$205,000	\$232,000	\$810,162
540	Aerator Equipment Replacemen	\$65,066	\$200	\$38,000	\$27,266
633	Treasurer's Trust	\$0	\$385,000	\$385,000	\$0
<b>Total All Funds</b>		<b>\$25,518,386</b>	<b>\$38,225,184</b>	<b>\$39,610,191</b>	<b>\$24,133,378</b>



# 2021 Proposed Budget Changes

Fund #	Fund Name	Description	Change in Beginning Balance	Change in Resources	Change in expenditures	Change in Ending Balance
001	General Fund	Senior Center Contribution	0	0	\$ 20,000	\$ (20,000)

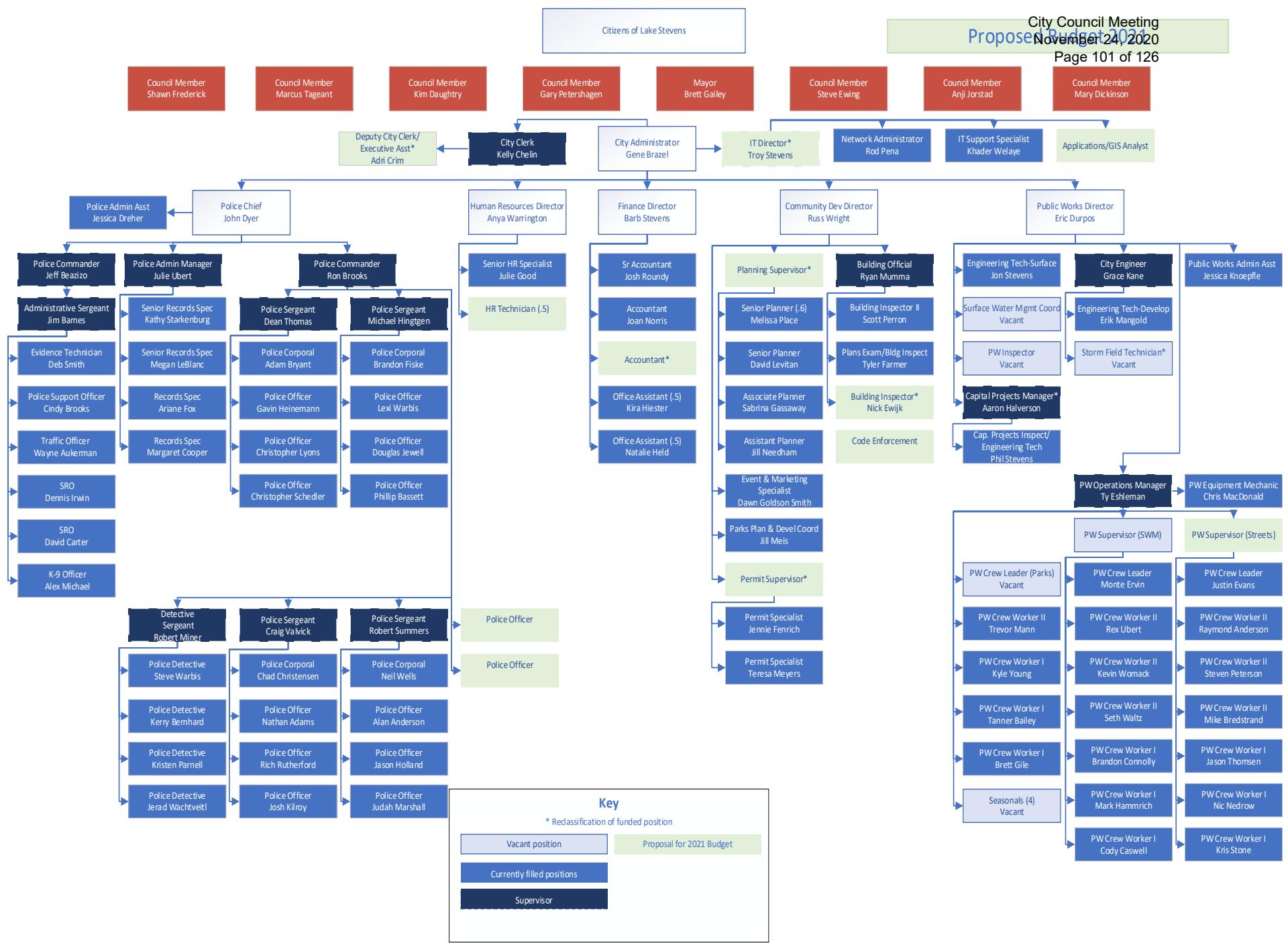
- Fund 001 – General Fund
  - Expenditures increased by \$20,000
    - Contribution to the Senior Center for 2021



# 2021 Staffing Recommendations

Position/Staffing Requests		
Department	Position	2021 Proposed Budget
Clerk/Admin/Executive	Deputy Clerk/ Admin Assistant	\$ 62,343
Finance	Accountant (Reclass/Promote PT AP to FT Accountant)	\$ 4,182
IT	Reclassify IT Manager to IT Director	\$ 9,326
Human Resources	HR Technician (0.5) PT	\$ 24,293
Law Enforcement	Patrol Officers x2	\$ 215,154
Community Development	Code Enforcement Inspector	\$ 86,700
Community Development	Reclassify Building Code Enforcement Inspector to Building Inspector	\$ -
Community Development	Reclassify Principal Planner to Planning Supervisor	\$ -
Community Development	Reclassify Permit Lead to Permit Supervisor	\$ -
Public Works	Public Works Supervisor - Streets	\$ 170,512
Street/Storm/General	Application Analyst	\$ 111,215
Non-Rep	1% Deferred Comp Match Program	\$ 17,400
	<b>Totals</b>	<b>\$ 701,125</b>

- Most position requests are slated to be hired mid way through 2021
- Positions include salaries and benefits and any equipment or vehicles needed





# 2021 Item Recommendations

Item Requests				
Department	Item Description	2020 Roll Forward request	2021 Proposed Budget	
HR	Increase Travel/Training Budget	\$ -	\$ 6,000.00	
ITD - 510	GIS Infrastructure - 2020 Project Rollover	\$ 45,000.00	\$ -	
ITD - 510	VUEWorks Upgrade - 2020 Project Rollover	\$ 35,000.00	\$ -	
ITD - 510	Security Cameras @ Davies Beach, North Cove Phase II, Frontier Heights	\$ -	\$ 35,500.00	
ITD/Police - 510	(4) MDC capital replacement.	\$ -	\$ 14,236.40	
ITD - 510	Smartsheet - Product Enhancement	\$ -	\$ 15,300.00	
ITD - GF	Professional Services	\$ 25,000.00	\$ -	
LE	Evidence room alarm monitoring	\$ -	\$ 12,500.00	
LE	Telestaff Scheduling Software	\$ -	\$ 10,000.00	
Citywide	Tuition reimbursement program	\$ -	\$ 10,000.00	
LE	Facility Maintenance for new building	\$ -	\$ 20,000.00	
LE	Covid 2020 Reduction Carryover to LE Travel	\$ 41,500.00	\$ -	
LE - 520	Taser Replacement	\$ -	\$ 14,300.00	
Com Dev - 003	(2) Vehicles - Inspections - Permit Funds		\$ 100,000.00	
Com Dev	Economic Development - Beautification	\$ -	\$ 90,000.00	
Com Dev	Economic Development -Market Materials	\$ 10,000.00	\$ -	
Com Dev	Blue Beam Upgrade	\$ -	\$ 1,245.00	
PW - Storm	F-550 Service truck	\$ -	\$ 80,000.00	
PW - Split	Work Truck - F150	\$ -	\$ 40,000.00	
PW - Split	Work Truck - F151	\$ -	\$ 40,000.00	
PW	Trommel (100k carry-over from 2019 to 2020 and to 2021)	\$ 100,000.00	\$ -	
	<b>Totals</b>	<b>\$ 256,500.00</b>	<b>\$ 489,081.40</b>	



# 2021 Budget Next Steps

- Hear Public Comment
- Approval of the 2<sup>nd</sup> & Final Reading of Budget  
Ordinance No. 1101
- Adoption of Ordinance No. 1101 - 2021 Budget  
*(as currently proposed or as amended)*



LAKE STEVENS CITY COUNCIL  
**STAFF REPORT**

**Council Agenda** November 24, 2020  
**Date:** \_\_\_\_\_

**Subject:** Lake Stevens Outlet to Catherine Creek Flood Mitigation and Habitat Improvements – Contract with Davido Consulting Group

<b>Contact</b>	<b>Budget</b>	\$313,419
<b>Person/Department:</b> <u>Shannon Farrant, Public Works</u>	<b>Impact:</b>	_____

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**RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:** Motion to authorize the Mayor to sign a Professional Services Agreement with Davido Consulting Group, Inc (DCG) to plan and design projects that include a new Lake Stevens lake outlet facility, rehabilitation of the lake outlet stream channel and Hartford Drive flood mitigation improvements. This proposed scope of work includes other relevant tasks including public outreach and grant and permit support.

**SUMMARY/BACKGROUND:**

The 2020 Lake Stevens Outlet Study identified several alternatives to improve Lake Stevens lake level management and lake outlet stream flow regime to address lake level challenges, downstream flooding, habitat deficiencies and to improve stream health. The proposed DCG, Inc. scope of work addresses the top priority alternatives from the lake outlet to Catherine Creek.

1. Replace the existing lake outlet weir and improve the downstream channel to allow for a wider range of hydraulic control of lake levels and lake outlet stream flows.
2. Update the existing (1999) model to represent land use changes and better understand current and future interactions of the lake outlet channel and Catherine Creek.
3. Raise the existing grade of Hartford drive to reduce the severity and occurrence of flooding.

The proposed scope of work provides watershed modeling, survey, permitting, public outreach, engineering design and grant support for each of the projects listed above. Design will be taken to 30% for each of the projects listed above. A 30% design provides adequate cost estimates and engineering to seek grants to fund the remainder of the design and construction.

The study and its attachments can be accessed on the City's website:  
<https://www.lakestevenswa.gov/517/Lake-Level-Outlet-Study>

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**APPLICABLE CITY POLICIES:** The 2021 Proposed Budget includes \$500K for this design effort.

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**BUDGET IMPACT: \$313,419**

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**ATTACHMENTS:**

- Exhibit A: Professional Services Agreement with Davido Consulting Group
- Exhibit B: Scope of Work and Fee Schedule

Attachment A

# **PROFESSIONAL SERVICES AGREEMENT BETWEEN CITY OF LAKE STEVENS, WASHINGTON AND DAVIDO CONSULTING GROUP, INC. FOR CONSULTANT SERVICES**

**THIS AGREEMENT** ("Agreement") is made and entered into by and between the City of Lake Stevens, a Washington State municipal corporation ("City"), and Davido Consulting Group, a Washington Corporation, ("Consultant").

**NOW, THEREFORE**, in consideration of the terms, conditions, covenants and performances contained herein, the parties hereto agree as follows:

## **ARTICLE I. PURPOSE**

The purpose of this Agreement is to provide the City with consultant services regarding Short General Description of Services as described in Article II. The general terms and conditions of the relationship between the City and the Consultant are specified in this Agreement.

## **ARTICLE II. SCOPE OF SERVICES**

The Scope of Services is attached hereto as **Exhibit "A"** and incorporated herein by this reference ("Scope of Services"). All services and materials necessary to accomplish the tasks outlined in the Scope of Services shall be provided by the Consultant unless noted otherwise in the Scope of Services or this Agreement. All such services shall be provided in accordance with the standards of the Consultant's profession.

## **ARTICLE III. OBLIGATIONS OF THE CONSULTANT**

**III.1 MINOR CHANGES IN SCOPE.** The Consultant shall accept minor changes, amendments, or revision in the detail of the Scope of Services as may be required by the City when such changes will not have any impact on the service costs or proposed delivery schedule. Extra work, if any, involving substantial changes and/or changes in cost or schedules will be addressed as follows:

**Extra Work.** The City may desire to have the Consultant perform work or render services in connection with each project in addition to or other than work provided for by the expressed intent of the Scope of Services in the scope of services. Such work will be considered as extra work and will be specified in a written supplement to the scope of services, to be signed by both parties, which will set forth the nature and the scope thereof. All proposals for extra work or services shall be prepared by the Consultant at no cost to the City. Work under a supplemental agreement shall not proceed until executed in writing by the parties.

**III.2 WORK PRODUCT AND DOCUMENTS.** The work product and all documents produced under this Agreement shall be furnished by the Consultant to the City, and upon completion of the work shall become the property of the City, except that the Consultant may retain one copy of the work product and documents for its records. The Consultant will be responsible for the accuracy of the work, even though the work has been accepted by the City.

Attachment A

In the event that the Consultant shall default on this Agreement or in the event that this Agreement shall be terminated prior to its completion as herein provided, all work product of the Consultant, along with a summary of work as of the date of default or termination, shall become the property of the City. Upon request, the Consultant shall tender the work product and summary to the City. Tender of said work product shall be a prerequisite to final payment under this Agreement. The summary of work done shall be prepared at no additional cost to the City.

Consultant will not be held liable for reuse of documents produced under this Agreement or modifications thereof for any purpose other than those authorized under this Agreement without the written authorization of Consultant.

**III.3 TERM.** The term of this Agreement shall commence upon full signing and shall terminate at midnight, December 31, 2022. The parties may extend the term of this Agreement by written mutual agreement.

**III.4 NONASSIGNABLE.** The services to be provided by the Consultant shall not be assigned or subcontracted without the express written consent of the City.

**III.5 EMPLOYMENT.**

a. The term “employee” or “employees” as used herein shall mean any officers, agents, or employee of the Consultant.

b. Any and all employees of the Consultant, while engaged in the performance of any work or services required by the Consultant under this Agreement, shall be considered employees of the Consultant only and not of the City, and any and all claims that may or might arise under the Workman's Compensation Act on behalf of any said employees while so engaged, and any and all claims made by any third party as a consequence of any negligent act or omission on the part of the Consultant or its employees while so engaged in any of the work or services provided herein shall be the sole obligation of the Consultant.

c. Consultant represents, unless otherwise indicated below, that all employees of Consultant that will provide any of the work under this Agreement have not ever been retired from a Washington State retirement system, including but not limited to Teacher (TRS), School District (SERS), Public Employee (PERS), Public Safety (PSERS), law enforcement and fire fighters (LEOFF), Washington State Patrol (WSPRS), Judicial Retirement System (JRS), or otherwise. *(Please indicate No or Yes below)*

No employees supplying work have ever been retired from a Washington state retirement system.

Yes employees supplying work have been retired from a Washington state retirement system.

In the event the Consultant indicates “no”, but an employee in fact was a retiree of a Washington State retirement system, and because of the misrepresentation the City is required to defend a claim by the Washington State retirement system, or to make contributions for or on account of the employee, or reimbursement to the Washington State retirement system for benefits paid, Consultant hereby agrees to save, indemnify, defend and hold City harmless from and against all expenses and costs, including reasonable attorney's fees incurred in defending the claim of the

Attachment A

Washington State retirement system and from all contributions paid or required to be paid, and for all reimbursement required to the Washington State retirement system. In the event Consultant affirms that an employee providing work has ever retired from a Washington State retirement system, said employee shall be identified by Consultant, and such retirees shall provide City with all information required by City to report the employment with Consultant to the Department of Retirement Services of the State of Washington.

**III.6 INDEMNITY.**

a. **Indemnification / Hold Harmless.** Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

b. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence.

c. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.

d. **Public Records Requests.**

In addition to Paragraph IV.3 b, when the City provides the Consultant with notice of a public records request per Paragraph IV. 3 b, Consultant agrees to save, hold harmless, indemnify and defend the City its officers, agents, employees and elected officials from and against all claims, lawsuits, fees, penalties and costs resulting from the consultant's violation of the Public Records Act RCW 42.56, or consultant's failure to produce public records as required under the Public Records Act.

e. The provisions of this section III.6 shall survive the expiration or termination of this agreement.

**III.7 INSURANCE.**

a. **Insurance Term**

The Consultant shall procure and maintain insurance, as required in this Section, without interruption from commencement of the Contractor's work through the term of the contract and for thirty (30) days after the Physical Completion date, unless otherwise indicated herein

b. **No Limitation**

Consultant's maintenance of insurance as required by the agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

Attachment A

c. **Minimum Scope of Insurance - Consultant shall obtain insurance of the types described below:**

- (1) Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01.
- (2) Commercial General Liability insurance shall be written at least as broad on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, products-completed operations, stop gap liability, personal injury and advertising injury, and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide a per project general aggregate limit using ISO form CG 25 03 05 09 or an equivalent endorsement. There shall be no exclusion for liability arising from explosion, collapse or underground property damage. The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement CG 20 10 10 01 and Additional Insured-Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing at least as broad coverage.
- (3) Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
- (4) Professional Liability insurance appropriate to the Consultant's profession.

d. **The minimum insurance limits shall be as follows:**

Consultant shall maintain the following insurance limits:

- (1) Comprehensive General Liability. Insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate and \$2,000,000 products-completed operations aggregate limit.
- (2) Automobile Liability. \$1,000,000 combined single limit per accident for bodily injury and property damage.
- (3) Workers' Compensation. Workers' compensation limits as required by the Workers' Compensation Act of Washington.
- (4) Professional Liability/Consultant's Errors and Omissions Liability. \$1,000,000 per claim and \$1,000,000 as an annual aggregate.

e. **Notice of Cancellation.** In the event that the Consultant receives notice (written, electronic or otherwise) that any of the above required insurance coverage is being cancelled and/or terminated, the Consultant shall immediately (within forty-eight (48) hours) provide written notification of such cancellation/termination to the City.

f. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current

Attachment A

A.M. Best rating of not less than A:VII.

**g. Verification of Coverage.** In signing this agreement, the Consultant is acknowledging and representing that required insurance is active and current. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work. Further, throughout the term of this Agreement, the Consultant shall provide the City with proof of insurance upon request by the City.

**h. Insurance shall be Primary - Other Insurance Provision.** The Consultant's insurance coverage shall be primary insurance as respect the City. The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any Insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

**i. Failure to Maintain Insurance.** Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days' notice to the Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

**j. Public Entity Full Availability of Consultant Limits.** If the Consultant maintains higher insurance limits than the minimums shown above, the Public Entity shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this contract or whether any certificate of insurance furnished to the Public Entity evidences limits of liability lower than those maintained by the Consultant.

**k. Subcontractors' Insurance.** The Contractor shall cause each and every Subcontractor to provide insurance coverage that complies with all applicable requirements of the Contractor-provided insurance as set forth herein, except the Contractor shall have sole responsibility for determining the limits of coverage required to be obtained by Subcontractors. The Contractor shall ensure that the Public Entity is an additional insured on each and every Subcontractor's Commercial General liability insurance policy using an endorsement as least as broad as ISO CG 20 10 10 01 for ongoing operations and CG 20 37 10 01 for completed operations.

**III.8 DISCRIMINATION PROHIBITED AND COMPLIANCE WITH EQUAL OPPORTUNITY LEGISLATION.** The Consultant agrees to comply with equal opportunity employment and not to discriminate against client, employee, or applicant for employment or for services because of race, creed, color, religion, national origin, marital status, sex, sexual orientation, age or handicap except for a bona fide occupational qualification with regard, but not limited to, the following: employment upgrading; demotion or transfer; recruitment or any recruitment advertising; layoff or terminations; rates of pay or other forms of compensation; selection for training, rendition of services. The Consultant further agrees to maintain (as appropriate) notices, posted in conspicuous places, setting forth the provisions of this nondiscrimination clause. The Consultant understands and agrees that if it violates this nondiscrimination

Attachment A

provision, this Agreement may be terminated by the City, and further that the Consultant will be barred from performing any services for the City now or in the future, unless a showing is made satisfactory to the City that discriminatory practices have been terminated and that recurrence of such action is unlikely.

**III.9 UNFAIR EMPLOYMENT PRACTICES.** During the performance of this Agreement, the Consultant agrees to comply with RCW 49.60.180, prohibiting unfair employment practices.

**III.10 LEGAL RELATIONS.** The Consultant shall comply with all federal, state and local laws and ordinances applicable to work to be done under this Agreement. The Consultant represents that the firm and all employees assigned to work on any City project are in full compliance with the statutes of the State of Washington governing activities to be performed and that all personnel to be assigned to the work required under this Agreement are fully qualified and properly licensed to perform the work to which they will be assigned. This Agreement shall be interpreted and construed in accordance with the laws of Washington. Venue for any litigation commenced relating to this Agreement shall be in Snohomish County Superior Court.

**III.11 INDEPENDENT CONTRACTOR.**

a. The Consultant and the City understand and expressly agree that the Consultant is an independent contractor in the performance of each and every part of this Agreement. The Consultant expressly represents, warrants and agrees that his status as an independent contractor in the performance of the work and services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW 51.08.195 or as hereafter amended. The Consultant, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the services required under this Agreement. The Consultant shall make no claim of City employment nor shall claim any related employment benefits, social security, and/or retirement benefits.

b. The Consultant shall be solely responsible for paying all taxes, deductions, and assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Agreement. In the event the City is assessed a tax or assessment as a result of this Agreement, the Consultant shall pay the same before it becomes due.

c. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that the Consultant performs hereunder.

d. Prior to commencement of work, the Consultant shall obtain a business license from the City.

**III.12 CONFLICTS OF INTEREST.** The Consultant agrees to and shall notify the City of any potential conflicts of interest in Consultant's client base and shall obtain written permission from the City prior to providing services to third parties where a conflict or potential conflict of interest is apparent. If the City determines in its sole discretion that a conflict is irreconcilable, the City reserves the right to terminate this Agreement.

**III.13 CITY CONFIDENCES.** The Consultant agrees to and will keep in strict confidence, and will not disclose, communicate or advertise to third parties without specific prior written consent from the City in each instance, the confidences of the City or any information regarding the City or services provided

Attachment A  
to the City.

### III.14 SUBCONTRACTORS/SUBCONSULTANTS.

a. The Consultant shall be responsible for all work performed by subcontractors/subconsultants pursuant to the terms of this Agreement.

b. The Consultant must verify that any subcontractors/subconsultants they directly hire meet the responsibility criteria for the project. Verification that a subcontractor/subconsultant has proper license and bonding, if required by statute, must be included in the verification process. The Consultant will use the following Subcontractors/Subconsultants or as set forth in Exhibit A: Watershed Group, AltaTerra, CCS, Lanktree Land Surveying, Waterfall Engineering, Enviroissues, Equinox

c. The Consultant may not substitute or add subcontractors/subconsultants without the written approval of the City.

d. All Subcontractors/Subconsultants shall have the same insurance coverages and limits as set forth in this Agreement and the Consultant shall provide verification of said insurance coverage.

## ARTICLE IV. OBLIGATIONS OF THE CITY

### IV.1 PAYMENTS.

a. The Consultant shall be paid by the City for services rendered under this Agreement as described in the Scope of Services and as provided in this section. In no event shall the compensation paid to Consultant under this Agreement exceed \$497,431 without the written agreement of the Consultant and the City. Such payment shall be full compensation for work performed and services rendered and for all labor, materials, supplies, equipment and incidentals necessary to complete the work. In the event the City elects to expand the scope of services from that set forth in Exhibit A, the City shall pay Consultant a mutually agreed amount.

b. The Consultant shall submit a monthly invoice to the City for services performed in the previous calendar month in a format acceptable to the City. The Consultant shall maintain time and expense records and provide them to the City upon request.

c. The City will pay timely submitted and approved invoices received before the 20th of each month within thirty (30) days of receipt.

**IV.2 CITY APPROVAL.** Notwithstanding the Consultant's status as an independent contractor, results of the work performed pursuant to this Agreement must meet the approval of the City, which shall not be unreasonably withheld if work has been completed in compliance with the Scope of Services and City requirements.

### IV.3 MAINTENANCE/INSPECTION OF RECORDS.

a. The Consultant shall maintain all books, records, documents and other evidence pertaining to the costs and expenses allowable under this Agreement in accordance with generally

Attachment A

accepted accounting practices. All such books and records required to be maintained by this Agreement shall be subject to inspection and audit by representatives of the City and/or the Washington State Auditor at all reasonable times, and the Consultant shall afford the proper facilities for such inspection and audit. Representatives of the City and/or the Washington State Auditor may copy such books, accounts and records where necessary to conduct or document an audit. The Consultant shall preserve and make available all such books of account and records for a period of three (3) years after final payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, the Consultant shall provide the City with appropriate clarification and/or financial adjustments within thirty (30) calendar days of notification of the discrepancy.

b. **Public Records.**

The parties agree that this Agreement and records related to the performance of the Agreement are with limited exception, public records subject to disclosure under the Public Records Act RCW 42.56. Further, in the event of a Public Records Request to the City, the City may provide the Consultant with a copy of the Records Request and the Consultant shall provide copies of any City records in Consultant's possession, necessary to fulfill that Public Records Request. If the Public Records Request is large the Consultant will provide the City with an estimate of reasonable time needed to fulfill the records request.

## ARTICLE V. GENERAL

V.1 **NOTICES.** Notices to the City and Consultant shall be sent to the following addresses:

**To the City:**

City of Lake Stevens  
Attn: City Clerk  
Post Office Box 257  
Lake Stevens, WA 98258

**To the Consultant:**

Davido Consulting Group, Inc.  
Attn: Erik Davido  
9706 4<sup>th</sup> Ave NE, Suite 300  
Seattle, WA 98258

Receipt of any notice shall be deemed effective three (3) days after deposit of written notice in the U.S. mail with proper postage and address.

V.2 **TERMINATION.** The right is reserved by the City to terminate this Agreement in whole or in part at any time upon ten (10) calendar days' written notice to the Consultant.

If this Agreement is terminated in its entirety by the City for its convenience, the City shall pay the Consultant for satisfactory services performed through the date of termination in accordance with payment provisions of Section IV.1.

V.3 **DISPUTES.** The parties agree that, following reasonable attempts at negotiation and compromise, any unresolved dispute arising under this Agreement may be resolved by a mutually agreed-upon alternative dispute resolution of arbitration or mediation.

V.4 **EXTENT OF AGREEMENT/MODIFICATION.** This Agreement, together with attachments or addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified or added to only by written instrument properly signed by both parties.

Attachment A

**V.5 SEVERABILITY.**

a. If a court of competent jurisdiction holds any part, term or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

b. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

**V.6 NONWAIVER.** A waiver by either party hereto of a breach by the other party hereto of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay or failure of either party to insist upon strict performance of any agreement, covenant or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition or right.

**V.7 FAIR MEANING.** The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

**V.8 GOVERNING LAW.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

**V.9 VENUE.** The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Snohomish County, Washington.

**V.10 COUNTERPARTS AND SIGANTURES.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement. Digital, electronic, and PDF signatures will constitute an original in lieu of the "wet" signature.

**V.11 AUTHORITY TO BIND PARTIES AND ENTER INTO AGREEMENT.** The undersigned represent that they have full authority to enter into this Agreement and to bind the parties for and on behalf of the legal entities set forth below.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_.

CITY OF LAKE STEVENS

DAVIDO CONSULTING GROUP, INC.

By: \_\_\_\_\_  
Brett Gailey, Mayor

By: \_\_\_\_\_  
\_\_\_\_\_  
*Printed Name and Title*

Approved as to Form:

Attachment A

By: \_\_\_\_\_  
Greg Rubstello, City Attorney

Attachment A

**Exhibit A**  
**Scope of Services**

City of Lake Stevens

Lake Stevens Outlet to Catherine Creek Flood Mitigation and Habitat Improvements

30% Design, Permitting and Funding Assistance

Scope of Work

11/19/2020

## Background

The 2020 Lake Stevens Outlet Study identified several alternatives to improve Lake Stevens lake level management, improve the lake outlet stream flow for fish and flooding benefits, and other downstream flood mitigation and habitat improvement projects. This scope of work includes several of priority alternatives from the lake outlet and outlet channel to Catherine Creek:

Task 1: Lake Outlet Facility and Stream Rehabilitation

Task 2: Hartford Drive

The tasks and which of the Outlet Study alternatives are included in each task are described below in more detail.

### Task 1 – Lake Outlet Facility and Stream Restoration

This task includes the following alternatives from the Outlet Study:

1A – Replace Lake Outlet Control

1E – Lake Outlet Stream Improvements

5F – Lake Outlet to Catherine Creek Confluence Analysis

The existing Lake Stevens outlet control facility is a basic weir board system that is failing and impacting the adjacent roadway. The Lake Stevens Outlet Study identified replacing of the existing lake outlet control as a top priority project to better manage the lake level and improve downstream flows in summer months and alleviate flooding. The existing weir facility is located in the lake outlet stream channel approximately 200 feet downstream of the lake outlet. The Outlet Study recommends the lake outlet control facility be moved closer to the lake outlet to ensure the outlet control facility will be the hydraulic control as opposed to the outlet channel. The Outlet Study also recommends outlet stream improvements and further analysis of the lake outlet to Catherine Creek confluence.

The base tasks (Tasks 1.1 – 1.7) includes analysis (survey, modeling and preliminary engineering) of the lake and lake outlet to Catherine Creek, the new outlet control facility located at the lake outlet, removal of the existing weir facility, downstream restoration from the lake outlet through the existing weir facility and road repair adjacent to the existing weir facility.

Optional additional work (Task 1.8) includes additional stream restoration from the existing weir facility to Main Street; approximately 500 feet of stream channel.

#### *General Assumptions for Task 1:*

1. Project duration is 12 months.
2. This scope of work is for preliminary design (30% deliverables), permitting and funding assistance only.
3. The City will lead community outreach and engagement with limited support by the Consultant.

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### Task 1.1 - Project Management and Administration

The Consultant has budgeted time for correspondence, meetings, and general project management and administration. The Consultant will prepare a project schedule updated monthly and monthly progress reports submitted with invoices. This task includes a kickoff meeting with the City.

#### *Assumptions:*

1. The kickoff meeting will be a web meeting for a total of 2 hours.

#### *Deliverables:*

1. Project schedule in Microsoft Project.
2. Monthly progress reports and invoices.
3. Kickoff meeting email summary

### Task 1.2 – Lake Outlet Preliminary Engineering

The Consultant will complete preliminary engineering and support services as follows.

#### Subtask 1.2.1 – Outlet Control Facility Alternatives Evaluation

The Consultant will identify up to 3 feasible alternatives for lake outlet control that achieve the lake level and stream flow goals. The Consultant will assist the City in choosing the preferred alternative.

#### *Assumptions:*

1. The City will assist the Consultant in confirming lake level and stream flow goals.
2. In the event of conflicting goals, City will establish priorities and/or resolve conflicts prior to alternative evaluation.

#### *Deliverables:*

1. Technical memorandum summarizing alternatives and preferred alternative selection.  
Draft and Final versions in Word and PDF.

#### Subtask 1.2.2 – Modeling

The Consultant will update the existing 1999 HSPF model of Lake Stevens and upper Catherine Creek (basins tributary to the lake outlet stream and Hartford Drive culvert crossing) and calibrate the lake level using current available lake level data. The Consultant will create a new hydraulic model of the lake outlet to Catherine Creek. The two models will be used for analyzing and determining the new lake level outlet control and outlet stream.

#### *Subtask 1.2.2a - Update Existing (1999) HSPF Model of Lake Stevens and Catherine Creek*

The Consultant will update the existing Lake Stevens and Catherine Creek HSPF model to represent the most recent land use/landcover. This will include using all available GIS data to generate the proper land use inputs for the model. Required data layers include:

- Surface Slope
- Soil types
- Basin boundaries
- Vegetative cover

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- Impervious surfaces

It is possible that an impervious surfaces layer does not exist. This scope includes the generation of an impervious surfaces layer by the Consultant.

These layers will be combined in GIS and output in a format that can be input into HSPF. The routing features (FTABLE's) will be updated, where possible to include any new information available.

The outlet to Lake Stevens will be updated to include a new outlet structure and outlet structure management. This update will include the ability to modify the lake outlet seasonally.

*Assumptions:*

1. Available GIS layers will be provided by the City or Snohomish County.

*Deliverables:*

1. Model files electronic format.

*Subtask 1.2.2b – Calibrate Lake Stevens*

The Consultant will use the most recent lake level stage time series to calibrate the model to match existing lake performance. The goal will be to match as closely as possible daily simulated lake stage to observed daily lake stage.

*Assumptions:*

1. Lake Stevens lake level data will be provided by the City or Snohomish County.

*Deliverables:*

1. Model files electronic format.

*Subtask 1.2.2c – Create Hydraulic Model of Lake Stevens Outlet*

The Consultant will use all available data related to the existing Lake Stevens outlet channel to create an EPA SWMM hydraulic model of the outlet channel. The model will extend from the outlet of Lake Stevens to the proposed culvert replacement on Catherine Creek. The model will use, where available, channel cross-sections and channel slope data, road crossings and any instream existing culverts. The model will not include upstream collection systems that discharge into the outlet channel but rather, these areas will be connected by stage-storage-discharge tables from the HSPF model that are simple representations of flow collection systems.

*Assumptions:*

1. Consultant survey information from other tasks and City drone survey information will be used for model input.

*Deliverables:*

1. Model files electronic format.

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*Subtask 1.2.2d – Run Model Scenarios*

The Consultant will adjust and modify the outlet operation and configuration to maximum lake level performance to meet the following criteria:

1. Keep lake levels as low as possible during winter months when it is more likely that private property can be threatened.
2. Keep lake levels as high as possible during summer recreational months.
3. Actively operate the lake outlet during the transitional months with the objective of achieving the above-mentioned criteria.

In addition, the downstream outlet channel will be evaluated for each model run to determine the possible impacts to flooding within the outlet channel.

*Assumptions:*

1. Each individual lake level run will take approximately 8 hours. There are three scenarios and each scenario may require several iterations. This scope will reference three scenarios with a maximum number of 4 iterations for each scenario.

*Deliverables:*

1. Model files electronic format.

*Subtask 1.2.2e – Modeling Documentation*

Following the conclusion of all modeling work the Consultant will write a technical memo of findings. The report will summarize the modeling work and results.

*Deliverables:*

1. Technical memo draft and final version in Word format.

*Subtask 1.2.3 – Downstream Analysis*

The Consultant will complete a downstream analysis from the lake outlet to Catherine Creek.

*Assumptions:*

1. A site visit will be made by two people (geomorphologist and fish biologist) to walk the existing lake outlet channel to update descriptions of physical and biological conditions that are conducive or detrimental to conveyance and/or fish populations. The site visit is estimated to take 6 hours, including travel time.

*Deliverables:*

1. Update documentation of physical and biological channel conditions from field assessment completed in 2019, including preliminary bankfull width, bankfull depth measured at optimal points in the survey, bridge abutment widths and height to lower deck at crossings, description of bed and bank material, observations of animal activity (i.e., beavers), and aquatic organism and vegetation observations.
2. Photographic log with descriptions documenting observations.

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**Subtask 1.2.4 – Surveying**

The Consultant will complete two surveying sub-tasks; one focusing on the lake outlet facility project area and the other for the outlet channel modeling.

*Subtask 1.2.4a – Lake Outlet Control Facility Surveying*

The Consultant will complete topographic mapping of the lake outlet facility project area from the lake outlet to 100-feet downstream of existing weir (approximately 300 feet total length). Marking placed by project team members prior to the start of the survey will be located, (e.g., flags and soil test pits). The Topographic Survey will be prepared using NAVD88 vertical datum as required by the primary reviewing jurisdiction, and will show all spot elevations, breaks-in-grade, and a 1-foot contour interval. Items buried or obscured by heavy vegetation may not be located due to their existence being hidden. All visible, aboveground utilities will be shown, as well as any reference paint marks for underground utilities. Invert elevations will be provided where possible.

*Assumptions:*

1. Boundary of adjacent properties will be shown per GIS, record and other available data.
2. Open access to project area and ability to insert small boat into Lake Stevens.

*Deliverables:*

1. The topographic survey will be prepared on AutoCAD format and a hard copy provided.

*Subtask 1.2.4b – Lake Outlet Surveying for Modeling, Downstream Analysis, and Hartford Drive*

The Consultant will survey the centerline of lake outlet stream from downstream limits of lake outlet facility survey limits to Catherine Creek (approximately 2,800 feet), extending from edge of roadway to 30'-50' on opposite side of stream or to the extent possible where access to private property restricts. Where stream goes underground via culvert or bridge, the Consultant will map the surface features and inlet and outfall locations within 25'+/- of these inlet and outfall locations.

*Assumptions:*

1. Boundary of adjacent properties will be shown per GIS, record and other available data.
2. Open access to project area and surrounding properties and roadway within scope area.
3. Does not include full surface mapping over the top of pipe where stream is undergrounded, such as at N Lakeshore Drive and Main Street and Hartford Drive and 20th Street NE.
4. 4-5 additional control points that are not part of the stream mapping scope for Drone Survey. Assumed there will be sufficient control points should be set during the above mapping on the N. Lakeshore and Hartford Drive Corridor.
5. The City will provide drone survey to the Consultant in electronic AutoCAD format.

*Deliverables:*

1. Civil3D CAD drawing and surface of the above mapping and will include control points used for Survey, together with additional control points in surrounding areas, to be used by the City for Drone Photogrammetry.

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**Subtask 1.2.5 – 30% Design (Plans/Specs/Estimate)**

The Consultant will design the preferred outlet control facility submitting 30% plans specifications and a cost estimate. The Consultant will incorporate preliminary fishway design into design.

*Assumptions:*

1. The 30% specifications will be a table of contents (TOC) only.

*Deliverables:*

1. Plans will be submitted as PDF, one draft and final.
2. Specifications will be submitted as Word and PDF, one draft and final.
3. Engineer's construction cost estimates will be submitted as Excel and PDF, one draft and final.

**Subtask 1.2.6 – Community Outreach and Engagement Support**

The Consultant will assist the City with community outreach and engagement. The Consultant has provided a budget and specific scoping/planning will be provided later based on City needs and scoped to fit within the budget. The plan will be documented in a public involvement plan and include stakeholder research, demographic research to determine translations, methods, timing, and roles and responsibilities.

*Assumptions:*

1. The City will lead community outreach and engagement as agreed on during the planning process.
2. Consultant scope to be determined later.

*Deliverables:*

1. Public involvement plan.
2. To be determined.

**Task 1.3 – Lake Outlet Design (60%, 90% and Final Deliverables)**

To be scoped and budgeted later.

**Task 1.4 – Permitting Support**

The Consultant will Conduct a stream OHWM and bankfull width delineation. Consultant will also arrange and attend a pre-application on-site meeting with agencies (WDFW, Corps, Lake Stevens Planning and Tribes). Consultant will prepare and provide documents and forms for local state and federal permit submittals.

The Consultant will assist the city with public outreach by preparing two 24X36 foam core-based artistic/color figures showing design elements proposed. Attendance at two public meetings at City Hall, or virtual, is included.

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*Assumptions:*

1. Assumes stream OHWM and bankfull width flagging extends from the current weir to the Main Street Culvert.
2. Assumes 11X17 drawings will be included from the 30% civil set. No special drawings or drawing formatting included
3. Assumes no compensatory mitigation is needed for stream impacts and no wetlands are present in the project area.
4. WDFW may consider this project a “[fishway](#),” which requires a higher level of design and review by the WDFW engineering department.
5. A stand-alone delineation report is not included. Delineation details, data forms, etc., will be provided in the Critical Areas Report
6. Critical Areas Report will provide information on fish passage elements of the proposed project as well as address Shoreline Master Program requirements. No additional documentation for these elements is included.
7. The outcome of the agency meeting may necessitate a higher level of fish passage design than anticipated in this scope.
8. City will lead and coordinate agency submittals for permits.
9. Assumes project will qualify for a Substantial Shoreline Permit and will not require a variance or CUP under the SMP.

*Deliverables:*

1. Agency meeting minutes
2. Critical Areas Report (CAO and SMP)
3. SEPA Checklist
4. JARPA form
5. Biological Evaluation (report to document ESA compliance for federal permit)

### Task 1.5 – Bid Support

To be scoped and budgeted later.

### Task 1.6 – Grant Application Assistance

The Consultant will assist the City in identification of potential funding sources (i.e., grants, low-interest loans, partnerships)

### Task 1.7 – Construction Support

To be scoped and budgeted later.

### Task 1.8 – Downstream Restoration (Optional)

The Consultant will evaluate downstream restoration options in the lake outlet channel between the weir and Main Street. Aquatic habitat features are generally lacking in the channel and there may be opportunities to improve habitat features while addressing localized flooding.

The Consultant will evaluate options for channel modifications to improve conveyance and habitat features. The Consultant will complete topographic survey and produce base mapping used in the

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stream restoration design drawings. The Consultant will prepare plans, specifications and costs estimates for each deliverable. The design disciplines included in this scope of work include:

- Civil engineering
- Structural engineering
- Geomorphology engineering
- Landscape design

*Assumptions:*

1. Stream restoration length will be a maximum of 500 lineal feet.
2. The 30% specifications will be a table of contents only (TOC).
3. Landscape design is limited to a simple restoration plan using mainly live stakes (dogwood & willow).
4. Compensatory mitigation plans are not included in this scope.
5. Permitting support includes additional time associated with a larger and longer project work area. Assumes additional restoration is not a stand-alone project but is rather an expansion of the weir repair design effort.
6. Recent mitigation work adjacent to the stream channel may carry permitting restrictions on additional clearing work, which may constrain the design footprint.
7. No stream OHWM, bankfull width or wetland delineation work is proposed.

*Deliverables:*

1. Plans will be submitted as PDF, one draft and final.
2. Specifications will be submitted as Word and PDF, one draft and final.
3. Engineer's construction cost estimates will be submitted as Excel and PDF, one draft and final.

City of Lake Stevens

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## Task 2 – Hartford Drive Flood Mitigation

This task includes the following alternatives from the Outlet Study:

2C – Hartford Drive Road Improvements

5D – Improve Drainage Near Fire Station

Hartford Drive currently floods downstream of the fire station where the road profile is relatively low. Surveying and modeling completed in Task 1 will confirm the extents of this project but preliminary mapping completed for the Outlet Study show the road should be raised up to two feet at its lowest point with road raising extents approximately 350 feet long. This project will also analyze improvements to a maintenance hole and adjacent storm drain system near the fire station that cause the maintenance hole lid to overflow and contribute to flooding on Hartford Drive.

### *General Assumptions for Task 2:*

1. The project will not require any in-stream, in-wetland or buffer work. All road construction will be above ordinary high water mark (OHWM) and within the current road pavement and shoulder footprint.
2. Project duration is 12 months.
3. This scope of work is for preliminary design (30% deliverables), permitting and funding assistance only.
4. Community outreach and engagement will be provided by the City.

## Task 2.1 – Hartford Drive Project Management and Administration

The Consultant has budgeted time for correspondence, meetings, and general project management and administration. The Consultant will prepare a project schedule updated monthly and monthly progress reports submitted with invoices. This task includes a kickoff meeting with the City.

### *Assumptions:*

1. The kickoff meeting will be a web meeting for a total of 2 hours.

### *Deliverables:*

1. Project schedule in Microsoft Project.
2. Monthly progress reports and invoices.
3. Kickoff meeting email summary

## Task 2.2 – Hartford Drive 30% Design (Plans/Specs/Estimate)

The Consultant will design the preferred outlet control facility submitting 30% plans specifications and a cost estimate.

### *Assumptions:*

1. Drone survey provided by the City in Task 1 will be used for base mapping.
2. The 30% specifications will be a table of contents (TOC) only.

### *Deliverables:*

1. Plans will be submitted as PDF, one draft and final.
2. Specifications will be submitted as Word and PDF, one draft and final.

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3. Engineer's construction cost estimates will be submitted as Excel and PDF, one draft and final.

### Task 2.3 – Hartford Drive Design (60%, 90% and Final Deliverables)

To be scoped and budgeted later.

### Task 2.4 – Hartford Drive Permitting Support

No wetland or stream critical area permitting is anticipated. The Consultant will flag the Ordinary High Water Mark and estimate and sketch approximate wetland boundaries (if present) adjacent to the roadway. the Consultant will also prepare a SEPA checklist.

*Assumptions:*

1. Wetland and stream critical areas permitting is not needed or required. No permanent impacts to the stream, wetlands or buffers are anticipated and no wetlands are involved.
2. Bankfull width determination and flagging is not needed or proposed. Wetland locations, if present will not be delineated or classified.

*Deliverables:*

1. SEPA Checklist



TEAM SUMMARY  
FEE ESTIMATE

Project: Lake Stevens Outlet to Catherine Creek Flood Mitigation and Habitat Improvements - 30% Design, Permitting and Funding Assistance

Client: City of Lake Stevens

DCG PM: Erik Davido

		Prime, Civil, Structural	Environmental, Permitting, Fisheries, LA	Geomorphology	Modeling	Surveying	Fishway Engineering	Geotechnical Engineering	Community Outreach and Engagement	Cultural Resources	
Task No.	Task Description	DCG	Watershed	AltaTerra	CCS	Lanktree Land Surveying	Waterfall Engineering	TBD	EnviroIssues	Equinox	Team Summary
1	<a href="#">Lake Outlet Facility and Stream Restoration</a>										
1.1	Lake Outlet Project Management	\$10,912	\$3,200	\$2,106	\$0	\$0	\$1,200		\$1,367	\$0	\$18,785
1.2	Lake Outlet to Catherine Creek Preliminary Engineering	\$31,862	\$16,890	\$4,212	\$53,400	\$28,810	\$4,800		\$20,870	\$0	\$160,844
1.3	Lake Outlet Design	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
1.4	Lake Outlet Permitting Support	\$4,060	\$20,405	\$0	\$0	\$0	\$0		\$0	\$6,123	\$30,588
1.5	Lake Outlet Bid Support	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
1.6	Lake Outlet Grant Application Assistance	\$3,680	\$4,210	\$0	\$0	\$0	\$0		\$0	\$0	\$7,890
1.7	Lake Outlet Construction Support	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
1.8	Downstream Restoration (Optional)	\$10,874	\$12,970	\$11,340	\$0	2	\$3,000	\$3,000		\$0	\$41,184
2	<a href="#">Hartford Drive Flood Mitigation</a>										
2.1	Hartford Drive Project Management	\$7,922	\$1,920	\$0	\$0	\$0	\$0		\$0	\$0	\$9,842
2.2	Hartford Drive Preliminary Engineering	\$26,352	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$26,352
2.3	Hartford Drive Design	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
2.4	Hartford Drive Permitting Support	\$2,030	\$8,760	\$0	\$0	\$0	\$0		\$0	\$4,258	\$15,048
2.5	Hartford Drive Bid Support	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
2.6	Hartford Drive Construction Support	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0

Task 1 - Lake Stevens Outlet Facility and Stream Restoration (Alt's 1 and 2)											
Labor Hours:	483	352	109	416	276	60		166			1,862
Labor Fees:	\$61,388	\$57,675	\$17,658	\$53,400	\$31,810	\$9,000	\$0	\$22,237	\$6,123	\$259,291	
Expenses:	\$150	\$0	\$0	\$0	\$1,155	\$200		\$1,380		\$2,885	
Total Fees:	\$61,538	\$57,675	\$17,658	\$53,400	\$32,965	\$9,200	\$0	\$23,617	\$6,123	\$262,176	

Task 2 - Hartford Drive Flood Mitigation (Alt 3)											
Labor Hours:	285	68	0	0							353
Labor Fees:	\$36,304	\$10,680	\$0	\$0				\$0		\$4,258	\$51,242
Expenses:	\$0	\$0	\$0	\$0							\$0
Total Fees:	\$36,304	\$10,680	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,258	\$51,242

Total Task 1 and 2: \$313,419

Notes:

NOTES:

- 1) Expenses = mileage, survey materials
- 2) Estimated